

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Tuesday, August 4, 2015

Time: 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
8:00 p.m. WORK & STUDY MTG.  
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL  
CONFERENCE ROOM  
950 PARK AVE.**

Board of Education Members

Mrs. Wilma G. Campbell, President  
Mrs. Keisha Edwards, Vice President  
Mr. Terrence S. Bellamy, Sr.  
Mr. John C. Campbell  
Mrs. Deborah Clarke  
Mrs. Jackie Coley  
Mrs. Carletta D. Jeffers  
Mr. Frederick D. Moore, Sr.  
Mr. David M. Rutherford  
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Tuesday, July 28, 2015 for advertisement on Saturday, August 1, 2015 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**RESOLVED**, the Board of Education adjourns to closed session to discuss:

- 1 matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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**FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

## VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 <sup>rd</sup> Tues. ea. mo.	PHS Auditorium	8:00 p.m.

**(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)**

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

**The next Business Meeting of the Board of Education is scheduled for Tuesday, August 18, 2015 8:00 p.m., in the Plainfield High School Auditorium.**

- VII. REMARKS FROM THE BOARD PRESIDENT
  
- VIII. REMARKS FROM THE SUPERINTENDENT
  
- IX. REMARKS FROM COMMITTEE CHAIRPERSONS

**X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE**

**A. Field Trip**

**(1) National Constitution Center – Philadelphia, PA**

**Strategic Plan Link**

**Goa1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

In celebration of Constitution Day, Frederic W. Cook Elementary Schools' 4<sup>th</sup> and 5<sup>th</sup> grade will participate in school-wide activities related to the Constitution and American History. The culminating activity will result in seventy (70) 4<sup>th</sup> and 5<sup>th</sup> grade students, along with fifteen (15) chaperones, traveling to the National Constitution Center, in Philadelphia, PA, Thursday, September 17, 2015.

Transportation will be provided by Amaker and Porterfield. The breakdown is as follows:

<b>Departure / Return</b>	<b>Transportation</b>	<b>Admission</b>	<b>Total Cost</b>
8:00 AM / 5:00 PM	2 Buses/\$1,560.00	Free	\$1,560.00

Cook School students and chaperones will experience signature attractions, such as, Freedom Rising and Signers' Hall, view an original copy of the Bill of Rights, Kids Town Hall with Supreme Court Justice Stephen Breyer, enjoy craft activities, sign our giant Constitution, meet founding fathers, and enjoy a piece of birthday cake.

**RESOLVED**, that the Plainfield Board of Education approves Frederic W. Cook Schools' seventy (70) 4<sup>th</sup> and 5<sup>th</sup> grade students, along with fifteen (15) chaperones to travel to the National Constitution Center in Philadelphia, PA, September 17, 2015 – total cost not to exceed \$1,560.00. The availability of funds for this item has been verified and will be charged to account 15-000-270000-512A-15-0000 (Field Trip Transportation).

**Professional Development**

**(1) Rutgers: Structured Learning Experience (SLE) Workshops**

**Strategic Plan Link**

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional opportunities.

Laurel Edwards-Clark, Special Education Teacher at Plainfield High School, will attend two (2) Structured Learning Experience (SLE) training workshops at Rutgers, The State University of New Jersey. The breakdown is as follows:

<b>Workshop 1</b>	
<b>Days Attending</b>	<b>Cost</b>
October 7 – 8, 2015	\$205.00
<b>Workshop 2</b>	
<b>Days Attending</b>	<b>Cost</b>
October 13 – 15, 2015	\$300.00
<b>Total Cost - \$505.00</b>	

Structured Learning Experiences (SLE) are experiential, supervised, in-depth learning experiences that are designed to offer students the opportunity to more fully explore career interest within one or more of the Career Clusters. Each district board of education is required to ensure that students with disabilities receive structured learning experiences pursuant to N.J.A.C. 6A:14 and N.J.A.C. 6a:19-4.1. The SLE training workshops at The State University of New Jersey will qualify the participant to become certified as an SLE Teacher as required by the NJDOE.

**RESOLVED**, that the Board of Education approves Ms. Laurel Edwards-Clark to attend two Structured Learning Experience (SLE) training workshops at Rutgers – total cost not to exceed \$505.00. The availability of funds for this item has been verified and will be charged to account 20-251-200000-320A-32-0000 (IDEA Professional and Technical Service).

**(2) District Professional Development Institutes: Technology K-12 October/November 2015**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content and PARCC preparation, achieve academic and life-long success. The District is committed to raising the standards and student performance through providing sustained professional development for staff.

The Department of Science and Instructional Technology has identified Logic Wing, as the professional development provider for Google Applications and Certification. Logic Wing has been providing professional development across the country and is a direct partner with Google.

<b>October 9, 2015</b>				
	<b># of Presenters</b>	<b>Rate of Pay</b>	<b># of sessions</b>	<b>Cost</b>
Workshop Presenters	2	\$1,500.00 per day	4	\$3,000.00
<b>November 3, 2015</b>				
	<b># of Presenters</b>	<b>Rate of Pay</b>	<b># of sessions</b>	<b>Cost</b>
Workshop Presenters	2	\$1,500.00 per day	4	\$3,000.00

The alignment of the digital transformation in the classroom has created the need to provide intensive learning opportunities related to the specialized and common content knowledge required for technology integration and educational pedagogy. This new educational era demands highly-effective, high-quality instruction that makes a difference for students and teachers.

A K-12 Technology Professional Development Institute hosted by Logic Wing Google Certified Professional Development Providers will provide the opportunity for K-12 teachers to become Google Certified Instructors, in tiered levels of Google Classroom Applications. These individuals will become core building resources providers. As such, we must begin to look even more closely at the professional development provided in an effort to support building effective teacher practice. The Science and Instructional Technology Department has identified the need to establish an In-District Summer Professional Development Technology Institute. This institute will address:

**In-District Professional Development Institutes: Technology K-12... (cont'd)**

- A. The technology integration practices required to effectively engage students in critical thinking and meeting the standards in a progressive, student-centered way
- B. Training in best practices to develop essential understandings about conferring and translate these understandings into effective instructional technology practice. Training will be conducted by trained science/technology professionals.

The workshop offerings are designed to assist teachers in understanding student-centered learning, as it is related to the demands of 21<sup>st</sup> Century Technology and districts 1:1 Device Initiative, and also provide them with the strategies to foster effective technology instructional practice.

**RESOLVED**, that the Plainfield Board of Education approves the establishment of the In-District Professional Development and payment to Logic Wing – total cost not to exceed \$6,000.00. The availability for this item has been verified and will be charged to account 11-000-223000-320T-26-0000 (Curr Instruct Staff Training Consultant).

### **(3) English Language Arts Teacher Leadership Cohort**

#### **Strategic Plan Link**

#### **Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

#### **Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the Common Core State Standards, achieve academic, and lifelong success.

The District is committed to raising the standards and student performance through providing sustained professional development and collaboration on best practices for staff. The Office of English Language Arts has identified a need to continue working with a Teacher Leadership Cohort. These Teacher Leaders Members will include certificated teachers from schools across the District, representing a cross-section of grade level, and will be expected to become positive role models who will provide team-building leadership within their schools and who will serve as resources for instructional best practices.

A number of research studies have identified the characteristics of teacher leaders, including the following:

- Collaboration with peers, parents, and communities that engages them in dialogues of open inquiry.
- Risk taking and participation in school decision making.
- Demonstrated expertise in instruction and the willingness to share that knowledge with other professionals, engage in continuous action research, and consistently participate in a professional learning curve.
- Frequent reflection on their work and staying on the cutting edge of what is best for children.

Teachers who participate in the Teacher Leadership Cohort will attend designated professional development sessions, act as turnkey teachers in their schools, and meet regularly as a team throughout the 2015-16 school year. Teacher Leaders will also have the opportunity to facilitate parent workshops.

<b>Meetings/workshops</b>	<b># of Hours</b>	<b>Rate</b>	<b>Positions</b>	<b>Cost</b>
	6	\$28.00	15	\$2,520.00

**RESOLVED**, that the Plainfield Board of Education approves the continuation of a Teacher Leadership Cohort for English Language Arts – total cost not to exceed \$2,520.00. The total cost will shall not exceed \$2,520.00. The availability of funds for this item has been verified and will be charged to account 11-000-223000-320T-26-0000 (Curr Instruct Staff Training Consultant).

**B. Grants**

**(1) Acceptance of Individuals with Disabilities Education Act (IDEA) Grant SY 2015- 2016**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

The Individuals with Disabilities Education Act (IDEA) grant is applied for yearly. It is an entitlement grant funded by the Federal government through the New Jersey Department of Education. The BASIC grant allocation is \$2,028,328 of which 15% is allocated for mandated coordinated Early Intervening Services (CEIS) and \$310,974 is allocated for non-public proportionate share. The Preschool grant allocation is \$44,835, non-public share (Basic ages 3-21), \$22,360 and non-public share (Pre-school ages 3-5). The grant period begins July 1, 2015, and ends June 30, 2016.

This grant will provide funds to supplement the payment of tuition and the purchase of materials and services for special education students ages three through twenty-one. Fifteen (15) percent of these funds will be utilized to track, coordinate and implement early intervening services for those non-classified African American students in kindergarten through grade twelve who have not been identified as needing special education or related services, but are at risk and therefore require additional academic and behavioral supports through coordinated early intervening services. Although this in an entitlement grant, an application must be submitted.

**RESOLVED**, that the Board of Education authorizes the Superintendent of Schools to approve the acceptance of the Individuals with Disabilities Education Act, Part B grant to support educational programs in the district.

<b>Funding Source</b>	<b>Program Description</b>	<b>Amount</b>	<b>Administrator</b>
FY2015- 2016 Individuals with Disabilities Education Improvement Act, Part B	<b>Basic (ages 3-21)</b> - Provides tuition, services, supplies and materials for special education students.	<b>Basic:</b> \$2,028,328	Antoinette Adams
	<b>CEIS – 15% of IDEA</b> - Funds for children in grades K-12 not currently identified as children with disabilities, but who need additional academic and behavioral support to succeed general education environment.	<b>CEIS:</b> \$310,974	Antoinette Adams
	<b>Pre-School</b> - Funds are used to provide services and materials for preschool students with disabilities ages 3-5.	<b>Pre-School:</b> \$44,835	Antoinette Adams
	<b>Nonpublic Proportionate Share (Basic ages 3-21)</b> - Provides services to students with disabilities who are parentally placed in private schools located within the school district.	<b>Nonpublic Proportionate Share:</b> \$22,360	Antoinette Adams
	<b>Nonpublic Proportionate Share (Preschool ages 3-5)</b> - Provides services to students with disabilities who are parentally placed in pre-school private schools located within the district.	<b>Nonpublic Proportionate Share:</b> \$362	Antoinette Adams

**(2) 21<sup>st</sup> CCLC/SBYS Summer Learning Camp – Collaborator Agreement**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS; increase percentage of students demonstrating academic progress; improve attendance rate; decrease suspension rate.

**Goal 5: Community & Family Engagement:**

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation; increase number of parents attending school sponsored parent events/workshops; Increase number of community partnerships

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

The Plainfield Board of Education will enter into an agreement for the purpose of rendering enrichment learning and mentoring services for students participating in the 2015 21<sup>st</sup> CCLC/SBYS Summer Learning Camp at the PHS and Clinton Elementary School Sites (grades 4-12) with the following collaborator:

**Sigma Community Enrichment Initiative (SCEI)** - Butterflies (eight {8} workshops), and Man Up (eight {8} workshops), are gender specific, personal development and vision building clubs that encourage positive development to elementary and middle school youth. Education workshops will take place at the 21<sup>st</sup> CCLC Summer Sites; facilitated around the areas of conflict resolution, college career readiness, and academic excellence. The breakdown is as follows:

<b>Total Students</b>	<b>Number of Sessions</b>	<b>Number of Hours Per Session</b>	<b>Cost Per Session</b>	<b>Total Cost</b>
115	16	2	\$190.00	\$3,040.00

This collaborator is included in the 2014-2015 SY 21<sup>st</sup> CCLC Grant application and has a documented history of demonstrating expertise in its service area meeting all the guidelines and regulations put forth by the New Jersey Department of Education Office of Educational Support Services (by way of NCLB Act 2001, Title IV, Part B). The program collaborator will provide essential services as identified in the 2014-2015 SY 21<sup>st</sup> CCLC Grant application's project activity plan.

**RESOLVED**, that the Plainfield Board of Education approves Plainfield Public Schools to enter into a contractual agreement with SCEI 4 Life to deliver sixteen (16), two- (2) hour education workshops – total cost not to exceed \$3,040.00. The availability of funds for this item has been verified and will be charged to account 20-453-100000-300A-38-0000 (21<sup>st</sup> CCLC Instructional Purchased Professional Services).

**C. 1:1 Information Session and Tablet Distribution – 2015-2016**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative staff members to perform additional assignments within our District.

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for parental involvement and ensuring all parents understand the importance of digital literacy and the responsibilities of utilizing and maintaining the 1:1 devices.

These meeting will serve the purpose of working with parents in small groups to receive core information and assist with filling out the appropriate paperwork.

Staff will be compensated at the PEA contractual rate of \$35.00 per hour/per person. The breakdown is as follows:

<b>Participants/Schools</b>	<b>Date</b>	<b>Staff</b>	<b>Cost Per Person</b>	<b>Total Per Evening</b>	<b>Total Cost</b>
Grade 6 / New students	Aug. 24	5	\$140.00	\$700.00	\$5,600.00
Grade 6 / New students	Aug. 25	5	\$140.00	\$700.00	
Maxson 7 <sup>th</sup> and 8 <sup>th</sup>	Aug. 26	5	\$140.00	\$700.00	
Hubbard 7 <sup>th</sup> and 8 <sup>th</sup>	Aug. 27	5	\$140.00	\$700.00	
PAAAS 7 <sup>th</sup> – 12 <sup>th</sup>	Aug. 31	5	\$140.00	\$700.00	
PHS	Sept. 1	5	\$140.00	\$700.00	
PHS	Sept. 2	5	\$140.00	\$700.00	
PHS	Sept. 3	5	\$140.00	\$700.00	

**RESOLVED**, that the Plainfield Board of Education approves the 2015 Tablet Distribution for grades 6-12 information meetings – total cost not to exceed \$5,600.00. The availability of funds for this item has been verified and will be charged to the account 11-000-221000-104B-26-0000 (Curriculum Stipends).

**D. Istation – Charles H. Stillman**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the Common Core, achieve academic, and life-long success.

Istation Reading personalizes learning to maximize students' growth. This online interactive curriculum focuses on research-based skills tailored for many levels of reading development: Phonemic Awareness; Phonics/Word Analysis; Vocabulary; Comprehension; and Fluency

The cost to fund Istation for all Stillman students in kindergarten through fifth grade is \$6,900.00.

**RESOLVED**, that the Plainfield Board of Education approves Istation Reading for all Charles H. Stillman students - kindergarten through fifth grade – total cost not to exceed \$6,900.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-610A-20-0000 (Stillman General Supplies).

**E. Dr. Clifford Lisman – Preschool Dental Screenings**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing services to assure students are provided health services as required by New Jersey statute and ensuring all students achieve academic and life-long success.

In order to comply with New Jersey Department of Education requirements, the District board of education must ensure that basic health services are provided to all enrolled preschool children, and at a minimum, child health services shall include dental screenings.

The Plainfield Board of Education will enter into agreement with Clifford Lisman, DMD to provide dental screenings to preschool students during the 2015-16 school year. The screenings are to be performed at the Plainfield Early Childhood locations – the breakdown is as follows:

<b>Number of Students</b>	<b>Cost Per Student</b>	<b>Total Cost</b>
1,500	\$5.00	\$7,500.00

Dr. Lisman is a member of Dental Health Associates, P.A. which has offices at nine (9) locations across New Jersey, including 200 West Second Street, Unit 109, Plainfield, New Jersey.

**RESOLVED**, that the Plainfield Board of Education approves entering into agreement with Clifford Lisman, DMD, to provide dental screenings to preschool students for the 2015-2016 school year – total cost not to exceed \$7,500.00. The availability of funds for this item has been verified and will be charged account 20-218-200000-329A-34-0000.

**F. Standard Solution, LLC – 2015-2016**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring all students achieve life-long success.

The District is also committed to raising the standards and student performance and providing sustained professional development for staff.

Plainfield High School has identified Standard Solutions, LLC, a team of educational consultants that specializes in curriculum, instruction and assessment to conduct twenty-four (24) days of professional development, improved instruction and assessment, in-class support and product review in the areas of Language Arts and Mathematics, and grant access to the Standard Solution, LLC website for the 2015-2016 school year for teachers of those subject areas.

The Standard Solutions, LLC consultants will:

- Conduct professional development workshops in Mathematics and Language Arts to assist all teachers to better understand test specifications and instructional strategies to assist students to perform at their personal best.
- Conduct demonstration lessons to display child-centered instructional strategies to assist students to perform at their personal best.
- Provide ongoing in-class support and to conduct product review to assist teachers to identify the next instructional steps for Grade 11 classrooms.

**RESOLVED**, that the Plainfield Board of Education approves payment to Standard Solutions, LLC in an amount not to exceed \$43,600.00. The availability for this item has been verified and will be charged to account 20-271-200000-302A-25-0000 (Title IIA PHS Edu Consultant Serv).

**G. Acellus Online Program – 2015-16**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, and achieve life-long success.

Acellus is a computerized learning system for delivering self-paced instruction in an Interactive format. The Acellus system provides schools with online courses designed to help students gain missing credits needed for graduation. Acellus courses are taught via video instruction, and combined with adaptive and interactive assessments on each concept. The Acellus Mathematics and Language Arts are aligned to the Common Core Standards.

Plainfield High School has been approved for an Acellus Grant of \$23,325.00 for the 2015-2016. The District's contribution is \$10.00 per student-equivalent to \$16,050.00, which is not covered by the grant.

**RESOLVED**, that Plainfield Board of Education approves the Acellus Online Program for the 2015-2016 school year – total cost not to exceed \$16,050.00. The availability of funds for this item has been verified and will be charged to account 15-190-100001-320A-25-0000 (PHS Prof Services).

**H. After School Academy at Evergreen Elementary School - The Center for Mathematics, Science and Computer Education (CMSCE) at Rutgers University**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS and encourage students already achieving proficiency to continue their academic success.

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

To improve the awareness of Science, Technology, Engineering and Mathematics (STEM) at the Evergreen Elementary School through a comprehensive, integrated, progressive STEM Program based upon sound teaching, learning and creating principles.

The Center for Mathematics, Science and Computer Education at Rutgers University has a long history of working and assisting teachers and their students in offering high quality professional development and educationally rich programs. CMSCE proposes to conduct an After School Academy for the Plainfield Public School District.

<b>Dates /Time</b>	<b>Location / Grades</b>	<b>Total Cost to Evergreen/District</b>
Oct. 7, 2015 to Jan. 27, 2016	Evergreen – 3 <sup>rd</sup> / 4 <sup>th</sup>	\$4,000.00

The After School Academy will focus on mechanical engineering, technology and mathematics. Scholars will work together in groups to understand the design process and the concepts related to the challenge such as engineering, packaging and manufacturing. The scholars will work not only with their peers but with the Rutgers University facilitators. Through this hand-on experience and challenging work we expect the After School Academy Scholars to increase their thinking, learning, creating and developing an appreciation and love for Science, Technology, Engineering and Mathematics (STEM). Activities will include but not limited to:

**Engineering Ice Cream from Design to Distribution**

***Chemical Engineering, Mechanical Engineering & Computer Engineering***

- Weeks 1-3: Engineering Ice Cream
- Weeks 4-5: Packaging Ice Cream
- Weeks 6-7: Manufacturing Ice Cream & Distribution
- Weeks 8-11: Coding-Re-engineering a part of the manufacturing process
- Week 12: Celebrate Learning: Showcase of student accomplishments

**RESOLVED**, that the Plainfield Board of Education approves payment to The Center for Mathematics, Science and Computer Education (CMSCE) at Rutgers University – total cost not to exceed \$4,000.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-17-0000 (Evergreen Professional Education Service).

**I. Evergreen Elementary School - Safety Net Program 2015-16**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic and life-long success.

In support of obtaining these goals, the Evergreen Elementary School Safety Net Program, will provide academic support and enrichment activities for students in Grades 1-3 in Literacy, Mathematics and Science. The program will commence Tuesday, October 13, 2015 through April 28, 2016. The breakdown is as follows:

<b>Days/Times</b>	<b># of Teachers</b>	<b>Location</b>	<b>Pay Rate</b>	<b>Cost Per Person</b>	<b>Cost</b>
Tuesday	17	Evergreen	\$28.00 p/hr.	\$1,288.00	\$21,896.00
Wednesday	<b># of TA's</b>		<b>Pay Rate</b>	<b>Cost Per Person</b>	<b>Cost</b>
Thursday	2		\$10.00 p/hr.	\$460.00	\$920.00
3:10 – 4:10 PM					
<b>Total Cost - \$22,816.00</b>					

**RESOLVED**, that the Plainfield Board of Education approves the operation of the Safety Net Program at Evergreen Elementary School for the 2015-16 school year – total cost not to exceed \$22,816.00. The availability of funds for this item has been verified and will be charged to account 15-120-100018-101C-17-0000 (Evergreen Teacher Stipends).

**J. Teachscape, Inc.**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff member to participate in district professional development.

The Superintendent will recommend Teachscape, Inc., Administrator Danielson Framework for Teaching Proficiency System, which will provide professional development throughout the 2015-2016 academic school year.

They will provide evaluation tools, that incorporate benchmarks, feedback and performance indicators training. This system will assist the district with the rigor and integrity of the observation process. It will allow Administrators to view the strengths and weakness and target professional learning opportunities.

**RESOLVED**, that the Plainfield Board of Education approves for Teachscape, Inc. to provide evaluation tools for the academic school year 2015-2016.

**K. Teachscape, Inc.**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff members to participate in district professional development.

The Superintendent will recommend the Professional Learning Team to provide Teachscape professional development training during District scheduled in-service days, to take place on October 9, and November 3, 2015.

The breakdown is as follows:

<b>Number of Sessions Per In-service Day</b>	<b>Number of Trainers Per In-service Day</b>	<b>Total Cost</b>
4	2	\$12,000.00

*Breakdown of Reflect Face to Face Sessions:*

- Three-hour face to face interactive training for up to four (4) cohorts per day
- Up to twenty-five (25) participants per cohort
- One (1) observer cohort and three (3) teacher cohorts

They will provide evaluation tools, that incorporate benchmarks, feedback and performance indicators training. This system will assist the district with the rigor and integrity of the observation process. In observer cohorts, participants will master Reflect's navigation features, tools and evaluation forms. They will also review the iPad appl.

**RESOLVED**, that the Plainfield Board of Education approves for Teachscape, professional development training – total cost not to exceed \$12,000.00. The availability of funds for this item has been verified and will be charged to account 11-000-221000-320A-03-0000 (Personnel Improvement Professional Services).

## XI. REPORT OF THE FINANCE COMMITTEE

### A. Reports of the Board Secretary and Treasurer – June 2015

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

**FURTHER RESOLVED** that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

**TO BE PRESENTED AT THE AUGUST 18, 2015 BUSINESS MEETING**

**B. Payment of Bills — June 19, 2015 – August 12, 2015**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

**TO BE PRESENTED AT THE AUGUST 18, 2015 BUSINESS MEETING**

**C. 2014 – 15 Budget Transfers**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

**TO BE PRESENTED AT THE AUGUST 18, 2015 BUSINESS MEETING**

**D. Award of Bids**

**1). Re-Bid #2015-30 Window Replacement Old Plainfield High School**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTIONS**

**WHEREAS**, the Board of Education pursuant to N.J.S.A. 18A:18A-1 (et seq) advertised for sealed bids for Window Replacement at Old Plainfield High School on April 29, 2015 and May 2015

**WHEREAS**, in accordance with that advertisement bids were received, publicly opened and read aloud at the Board of Education Office on, May 29, 2015 with the following results:

<u>VENDOR</u>	<u>AMOUNT</u>
Billy Contracting & Restoration Pinebrook, NJ	\$1,999,000.00
<b>Niram, Inc. Boonton, NJ</b>	<b>\$1,883,000.00</b>
Fuscon Enterprises, Inc. Freehold, NJ	\$2,023,000.00
Panoramic Window & Door System, Inc. Stockton, NJ	\$2,150,000.00

now therefore be it,

**RESOLVED**, that the Plainfield Board of Education accepts the responsible bid of Niram, Inc., Boonton, NJ in the amount of \$1,883,000.00.

**2). Transportation Routes 2015-2016**

**WHEREAS**, the Board of Education pursuant to N.J.S.A. 18A:18A-1 (et seq) advertised for sealed bids for Bus Routes for the 2015 – 2016 School Year on Friday, July 10, 2015

**WHEREAS**, in accordance with that advertisement bids were received, publicly opened and read aloud at the Board of Education Office on, July 29, 2015 with the following results:

**TO BE PRESENTED AT THE AUGUST 18, 2015 BUSINESS MEETING**

**E. Modification of the District's Long Range Facilities Plan**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education will incorporate the property (1700 – 1804) therein as (I) two school facilities having NJDOE approval as sufficient to provide additional District educational capacity; (II) as school facilities which are adequate for District needs to serve the Jefferson Elementary School and the Plainfield Academy for the Arts and Advanced Studies School, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education authorizes such application to be filed as soon as NJDOE is able to accept and process such application but in no event later than fifteen (15) days after notice from the School Development Authority to do so.

**F. Teachscape Inc. – Teacher Evaluation System Renewal Contract**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff member to participate in district professional development.

Ms. BJ BrownJohnson, Director, Special Projects, (Professional Development/Teacher Effectiveness) recommends Teachscape, Inc., Administrator Danielson Framework for Teaching Proficiency System, which will provide the following services for staff members throughout the 2015-2016 academic school year.

<b>Renewal Services</b>	<b>Renewal Term</b>	<b>Quantity/Cost</b>	<b>Purpose</b>
Focus for Observers – Calibration	August 1, 2015 through July 31, 2016	45 Users \$199/user \$8,955.00	A self-pace on-line training system for maintaining scoring accuracy when applying the Framework for Teaching Evaluation instrument to teaching practice. Includes: <ul style="list-style-type: none"> <li>• Training Program</li> <li>• Scoring Practice</li> <li>• Calibration</li> </ul>
Focus for Observers – Calibration	August 1, 2015 through July 31, 2016	3 Users \$171.60/user \$514.80	A self-pace on-line training system for maintaining scoring accuracy when applying the Framework for Teaching Evaluation instrument to teaching practice. Includes: <ul style="list-style-type: none"> <li>• Training Program</li> <li>• Scoring Practice</li> <li>• Calibration</li> </ul>
Focus for Teachers Annual License	August 1, 2015 through July 31, 2016	65 Users \$36/users \$2,340.00	A self-paced online solution that trains teachers on the value, structure, and content of the Framework for Teaching and guides teachers on applying the Framework to their practice. Includes: <ul style="list-style-type: none"> <li>• Master-scored videos illustrating effective teaching</li> <li>• Reflective exercises that reinforce instructional strategies</li> <li>• Framework Component Modules</li> </ul>

Finance - Teachscape Inc. – Teacher Evaluation System Renewal Contract (cont'd)

Reflect Annual License	August 1, 2015 through November 30, 2015  December 1, 2015 through July 31, 2016	720 Users \$21/user \$15,120.00  720 Users \$12.14/user \$8,740.80	A customizable observation and evaluation system that allows classroom observers and instructional leaders to conduct survey-based classroom walkthroughs and rubric-based teaching observations and evaluations. Includes: <ul style="list-style-type: none"> <li>• Survey-based classroom walk-through tools and rubric-based observation and evaluation functionality</li> <li>• Capability to integrate multiple measures of teaching performance</li> <li>• Reporting tools that monitor trends and patterns and provide actionable feedback</li> <li>• Compatibility with smartphones, tablets, and laptop computers</li> </ul>
Reflect Walkthrough Tool Annual License Renewal	August 1, 2015 through July 31, 2016	15 Schools \$0.00/school	A software tool supporting brief, targeted classroom walkthroughs with data collection, analysis, and reporting tools to identify trends and patterns. Includes: <ul style="list-style-type: none"> <li>• Functionality to create custom surveys</li> <li>• Pre-configured "Look for" forms and surveys aligned to research-based instructional practices</li> <li>• Data collection using smartphones, tablets, and laptop computers</li> </ul>
MPPR - Reflect Live Rubric <i>Add on</i>	August 1, 2015 through July 31, 2016	48 Users \$60/user \$2,880.00	Tool for evaluating administrators.

**RESOLVED**, that the Plainfield Board of Education approves for Teachscape, Inc. to provide Renewal Services; total cost will not exceed \$38,550.60. The availability of funds for this item has been verified and will be charged \$8,740.80 to account 20-457-200000-500A-26-0000 (Race To The Top – Other Purchase Services) August 1, 2015 – November 30, 2015 and \$29,809.80 to account 11-000-221000-32017-03-0000.

**XII. ADJOURNMENT**

YK/bsc