

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, April 5, 2016

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM**
950 PARK AVE.

Board of Education Members

Mrs. Wilma G. Campbell, President
Mr. Frederick D. Moore, Sr., Vice President
Mr. Terrence S. Bellamy, Sr.
Mr. John C. Campbell
Mrs. Deborah Clarke
Mrs. Carletta D. Jeffers
Mrs. Emily E. Morgan
Mr. David M. Rutherford
Mr. Richard Wyatt
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Tuesday, March 29, 2016 to be advertised on Saturday, April 2, 2016 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	PHS Auditorium	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, April 26, 2016 8:00 p.m., in the Plainfield High School Auditorium.

- VII. REMARKS FROM THE BOARD PRESIDENT

- VIII. REMARKS FROM THE SUPERINTENDENT

- IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Field Trips

(1) 2016 Sigma Beta Youth Leadership Conference – Boston, MA

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, social, and life-long success.

The Director of the Sigma Community Enrichment Initiative (S.C.E.I) has invited five (5) 4th and 5th grade students from Charles H. Stillman and Cedarbrook Elementary School to attend the 2016 Sigma Beta/Boston Youth Leadership Conference *Honoring the Past, Treasuring the Present, Shaping the Future*, in Boston, Massachusetts, April 21-24, 2016.

Mr. Mark Williams, Principal, Stillman Elementary School, will accompany the students, along with one (1) additional chaperone. The students will be transported by van to Boston, Massachusetts.

The Sigma Community Enrichment Initiative organization and fundraising efforts of parents/students will cover the cost of this trip. The breakdown is as follows:

Departure	Return	Students	Chaperones	Transportation	Cost
Thursday April 21, 2016	Sunday April 24, 2016	5 Students 1 (Cedarbrook); 4 (Stillman)	2	Van	No Cost

The Sigma Community Enrichment Initiative organization and fundraising efforts of parents/students will cover the cost of this trip.

This will be the first time that we have students attend this conference which takes place every other year. This conference will expand the students' learning beyond the walls of the classroom and help strengthen the foundation which will encourage these young men to excel in and beyond the classroom. This conference will provide students with experiences that cannot be duplicated in school. The students will participate in workshops and character building sessions, including: anti-bullying, team building, and self-esteem awareness.

RESOLVED, that the Plainfield Board of Education approves five (5) students from Charles H. Stillman School and Cedarbrook Elementary School, Stillman Principal, Mark Williams, and one (1) additional chaperone, to attend the Youth Leadership Conference in Boston, Massachusetts, April 21-24, 2016. The trip will be underwritten by the Sigma Community Enrichment Initiative (S.C.E.I.), and fundraising efforts of parents/students. There is no cost to the District.

(2) *Matilda on Broadway* – Shubert Theatre – New York, NY

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the NJCCCS, achieve academic, behavioral, emotional, and life-long success.

Charles H. Stillman Elementary School's winners of *Battle of the Books* contest (5th graders), consisting of four (4) students, along with four (4) chaperones will attend a performance of *Matilda on Broadway*, at the Shubert Theatre in New York, NY, Wednesday, May 4, 2016.

Transportation will be provided by A-1 Bus and Limousine Service. The breakdown is as follows:

Date	Depart / Return	Admission	Transportation	Total Cost
May 4, 2016	12:00 pm / 6:30 pm	\$416.00 (\$52/student + \$15 handling)	\$500.00 (+ tolls)	\$881.00

They will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the Common Core standards. The trip will meet the Literacy Common Core Standards for Reading: Literature (RL 5.9 & 5.10). Upon returning the students will compare and contrast the book and the play.

RESOLVED, that the Plainfield Board of Education approves Charles H. Stillman Elementary School winners of *Battle of the Books* contest (5th graders) to attend a performance of *Matilda on Broadway*, at the Shubert Theatre, New York, NY, Wednesday, May 4, 2016 – total cost not to exceed \$881.00. The availability of funds for this item has been verified and will be charged to 15-190-100000-800A-20-0000 (Stillman Field Trip Admission Fee); and 15-190-100000-512A-20-0000 (Stillman Field Trip Transportation).

(3) Washington, DC Tour – Overnight Trip

Strategic Plan Link

Goal: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

Frederic W. Cook Elementary School's Fifth Grade, consisting of thirty-two (32) students and thirty (30) chaperones from Frederic W. Cook K-7 Center will travel overnight to Washington, D.C. to visit the White House, various museums and galleries, Thursday and Friday, May 19-20, 2016, pending White House confirmation.

The cost of lodging, and admission to the Spy Museum will be funded by parents/students and their fundraising efforts. Transportation will be provided by Metropolitan Shuttle, Inc.

Students and chaperones will lodge at the Residence Inn Arlington Capital View, 2850 South Potomac Avenue, Arlington, VA. The breakdown is as follows:

Depart		Return	
Thursday, May 19, 2016 – 6:30 AM		Friday, May 20, 2016, 9:00 PM	
Transportation	Lodging – paid through fundraising	Admissions	Total Cost
\$3,485.65	\$3,780.00	Spy Museum / \$354.00 Newseum / \$808.50	\$8,428.15

RESOLVED, that the Plainfield Board of Education approves F.W. Cook Elementary School's 5th grade, consisting of thirty-two (32) students and thirty (30) chaperones to travel overnight to Washington, D.C., May 19-20, 2016. Fundraising efforts will fund the cost of lodging and the Spy Museum (\$4,134.00). The District will be responsible for the cost of transportation, and admission into the Newseum (\$4,294.15). Total cost not to exceed \$8,428.15. The availability of funds for these items has been verified and will be charged to accounts 15-000-270000-512A-0000 (Cook Prin Field Trip), and 15-190-100000-800A-15-0000 (Cook Field Trip Adm Fees).

(4) Statue of Liberty: Liberty Island, New York Harbor – New York, NY

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success.

Emerson Community School 4th grade, consisting of ninety-three (93) students, five (5) staff members, and twenty-four (24) chaperones will visit the *Statue of Liberty*, Wednesday, June 1st, 2016.

Emerson School and parents will allocate funds for the total cost of the trip. Transportation will be provided by Villani Bus Company. The expense breakdown is as follows:

Date	Depart / Return	Admission	Transportation	Total Cost
June 1, 2016	8:15 am / 2:30 pm	\$1,278.00 \$10.65 (122 people; 2 free tickets)	\$1,350.00	\$2,628.00

The trip will meet the Literacy Common Core Standards for Reading: Informational (RI 4.1, 4.2, 4.4). Writing (W.4.2, W4.2a, W4.2e). Math Common Core (4.NBT) Number and Operations in Base Ten, (4.MD) Measurement and Data, (4.G) Geometry. Students will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the Common Core standards.

This field trip will provide Emerson students with experiences that cannot be duplicated in school. Field trips are an integral part of instruction, and an incentive for students to continue their educational experience beyond high school. Upon returning the students will participate in educational activities that will enhance them academically, as well as socially and emotionally.

RESOLVED, that the Plainfield Board of Education approves Emerson Community School's 4th grade to visit the *Statue of Liberty*, June 1, 2016 – total cost will not exceed \$2,628.00. The availability of funds for this item has been verified and will be charged to accounts 15-000-270000-512A-16-0000 (Principal Field Trips), and 15-190-100000-800A-16-0000 (Field Trip Admission).

(5) Philadelphia Zoo – Philadelphia, PA

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve all learning and academic performance of all students in PPS.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students are academically successful and reach their full potentials. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, for optimal academic achievement and life-long success.

Jefferson Elementary School first grade students, comprised of seventy-six (76) students and eighteen (18) chaperones will visit the Philadelphia Zoo in Philadelphia, Pennsylvania, Wednesday, June 1, 2016.

Admission cost will be paid by Jefferson parents; transportation will be provided by Raritan Valley Bus Company and paid through district funds. The expense breakdown is as follows:

Depart /Return Time	Admission <i>(paid through fundraising)</i>	Transportation	Total Cost
8:30 AM/5:00 PM	\$1,692.00	\$2,270.00	\$3,962.00

Upon arrival students will explore animals and their habitats through developmentally appropriate discussion with their teacher, while looking at different animal enclosures.

RESOLVED, that the Plainfield Board of Education approves Jefferson Elementary School's 1st Grade to visit The Philadelphia Zoo, June 1, 2016 – total cost not to exceed \$3,962.00. The availability of funds for this item has been verified and will be charged to account 15-000-27000-512A-18-0000 (Jefferson Principal Field Trip).

(6) Museum of Natural History – New York, NY

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students are academically successful and reach their full potentials. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards for optimal academic achievement, and life-long success.

F.W. Cook Elementary Schools 3rd Grade, consisting of thirty-eight (38) students and twelve (12) chaperones will visit the American Museum of Natural History in New York, NY.

Cook School students will enjoy two (2) exhibits (*National Parks Adventure 3D; and Dark Universe*). Admission will be paid through the fundraising efforts of Cook School parents/students. Transportation will be provided by Raritan Valley Bus Service. The breakdown is as follows:

Date	Depart / Return Time	Admission <i>(funded by fundraising)</i>	Transportation	Total
June 7, 2016	8:15 AM / 2:35 PM	\$975.00 – \$19.50 p/p	\$1,015.00	\$1,990.00

In addition, the fourth grade classes at Jefferson Elementary School comprised of seventy-three (73) students, along with ten (10) chaperons will visit the Museum of Natural History

Admission cost will be paid by Jefferson parents; transportation will be provided by Raritan Valley Bus Service. The breakdown is as follows:

Date	Depart / Return Time	Admission <i>(paid by Jefferson parents)</i>	Transportation	Total Cost
June 15, 2016	8:30 AM / 4:30 PM	\$996.00 – \$12 p/p	\$1, 900.00	\$2, 896.00

Upon arrival, students/chaperones will tour different parts of the museum. The group will be divided to tour the planetarium and reconvene to answer questions based on different exhibits provided while touring the museum. Groups will have to work together to complete the scavenger hunt worksheets. Students will be given the opportunity to connect science concepts with the various visual learning styles of students to keep them engaged. These experiences will reinforce learning in the CCCS.

RESOLVED, that the Plainfield Board of Education approves F.W. Cook Elementary School's 3rd Grade, and Jefferson Elementary School's 4th grade to visit the American Museum of Natural History, June 7, 2016, and June 15, 2016, respectively. Total cost for Cook not to exceed \$1,990.00; total cost for Jefferson not to exceed \$2,896.00. The availability of funds for these items have been verified and will be charged to accounts 15-000-270000-512A-0000 (Cook Principal Field Trip Transportation); and 15-000-27000-512A-18-0000(Jefferson Principal Field Trip).

(7) Camelback Aquatopia Indoor Water Park – Tannersville, PA

Strategic Plan Link

Goal 1: Learning Outcomes

To improve the academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

Barlow's 5th grade consisting of sixty (60) students, along with ten (10) chaperones will visit Camelback Aquatopia Indoor Water Park in Tannersville, Pennsylvania, Wednesday, June 8, 2016. This is an end of-year culminating field trip for 5th graders.

Admission cost will be funded through Barlow parent/student fundraising efforts. Transportation will be provided by Villani Bus Service. The breakdown is as follows:

Date	Depart / Return	Admission (70 people – 3 free)	Transportation	Total Cost
June 8, 2016	8:30 AM / 6:00 PM	\$2,589.30 – \$74.97 p/p	\$1,500.00	\$4,114.00

Students will take part in pre-visit activities as well as post-visit activities relating to social studies, science, literacy, and math. Upon their return, students will write a standard-based narrative based on their experiences.

The trip will meet the physical education common core standards (2.5.6.C.1- Demonstrate knowledge of rules, procedures and safety concepts and apply them effectively as an observer or participant in games, sports and activities). (2.5.4.A.1, 2.5.4.A.2, 2.5.4.A.4- Demonstrate a variety of ways to move in the air and land with control (jumping, leaping, etc.). They will have the experience of enjoying the many innovative and exciting indoor and outdoor water park attractions by swimming in a myriad of pools.

This field trip will also provide Dewitt D. Barlow students with experiences that cannot be duplicated in school or within their community.

RESOLVED, that the Plainfield Board of Education approves Barlow's 5th grade, consisting of sixty (60) students, along with ten (10) chaperones to visit Camelback Aquatopia Indoor Water Park in Tannersville, PA, June 8, 2016 – total cost will not exceed \$4,114.00. The availability of funds for this item has been verified and will be charged to account 15-000-270000-512A-11-0000 (Barlow Princ. Field Trip).

B. Professional Development

(1) Hot Personnel Topics – Professional Development for Administrators

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in in-district and out-of-district professional development opportunities.

Plainfield Public School District Administrators will participate in six (6) *Hot Personnel Topics*, in district professional development, during the months of April and May (dates to be determined).

The workshops will be presented by Consultant Dr. Kenneth D. King, retired former Deputy Superintendent for Human Resources Services in East Orange Public School District.

The expense breakdown is as follows:

Cost Per Workshop	Number of Workshops	Total Cost
\$2,000.00	6	\$12,000.00

The workshops are:

- Grievance Handling
- Withholding Increments
- Tenure Law Update
- Supervision and Evaluation of Classified Staff
- The Meaning and Relevance of Past Practice, *and*
- The Americans with Disabilities Act of 1990

RESOLVED, that the Plainfield Board Education approves payment to Dr. Kenneth D. King, for professional development workshops – *Hot Personnel Topics*, during the months of April and May – total cost not to exceed \$12,000.00. The availability of funds for this item has been verified and will be charged to account 11-000-223000-320T-26-0000 (Curr Instruct Staff Training Consul).

**(2) 2016 National Association of Social Workers (NASW) Conference:
*A World of New Challenges and Opportunities for Social Work – Atlantic City, NJ***

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to have staff members participate in out of district professional development opportunities.

Kia N. Alexander, MSW, LCSW, School Social Worker at Frederic W. Cook School will attend the 2016 NASW/NJ Conference: *A World of New Challenges and Opportunities for Social Work*, in Atlantic City, NJ, May 1-3, 2016. The expense breakdown is as follows:

Registration	Mileage	Total Cost
\$480.00	.31/mile = \$34.29	\$514.29

The NASW/NJ Conference will enable participants to improve the understanding of working knowledge and competencies in social work practice, school based interventions, managing student behaviors, and engaging students in learning. Social Workers will have access to a variety of workshops that will enhance their skills necessary for working with students with learning disabilities and mental health issues.

The annual statewide conference features three (3) full days of continuing education and the opportunity to earn up to twenty (20) continuing education hours. Workshops will fine tune skills and the Continuing Education Units (CEU's) will allow the maintenance of the participant's state license to practice social work. This conference is sponsored by the National Association of Social Workers/NJ Chapter (NASW/NJ).

RESOLVED, that the Plainfield Board of Education approves Kia N. Alexander to attend The 2016 NASW/NJ Conference, May 1-3, 2016, in Atlantic City, NJ – total cost not to exceed \$514.29. The availability of funds for this item has been verified and will be charged to account 15-000-218000-500A-15-0000 (Cook Guidance Pur Ser).

(3) Orton-Gillingham – Secaucus, NJ

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of staff

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and students. Therefore it has provided the Superintendent of Schools the authority to employ consultants to address the needs of teachers and students in order to promote school improvement.

Orton-Gillingham will conduct a five (5) day, thirty (30) hour program to develop instructional plans, May 9-13, 2016 in Secaucus, NJ.

The five (5) day, thirty (30) hour program to develop instructional plans will be held May 9-13, 2016 in Secaucus, NJ. This program is part of the mandatory school improvement plan to address the priority literacy concerns as part of our focus school designation and includes the professional development sessions and all materials required to implement the program).

The following Jefferson Elementary School staff will attend:

Name	Position	Registration	Total Cost
Joanna Valdez	Bilingual 1 st Grade Teacher	\$1,075.00	\$4,300.00
Geraldine Valladeres	Special Education Teacher		
Twanie Hawkins	General Education Teacher		
Samar Kearney	Special Education Teacher		

The Orton-Gillingham comprehensive program enables the learner to have an in-depth understanding of the revised Orton-Gillingham based methodology, assessment, higher level skills, and the tools to implement this program into an existing curriculum.

Teachers will learn the following concepts during the workshop: The three (3) part drill (visual, auditory, kinesthetic), developing syllabication patterns for decoding and encoding, establishing comprehensive guidelines for weekly lesson plans, developing deeper assessment methods, using the reciprocal teaching method, and how to teach students the use of multisensory techniques for sight words and to develop deeper fluency.

RESOLVED, that the Plainfield Board of Education approves Joanna Valdez, Geraldine Valladares, Twanie Hawkins, and Samara Kearney to participate in the Orton-Gillingham comprehensive program, May 9-13, 2016 in Secaucus, NJ – total cost not to exceed \$4,300.00. The availability of funds for this item has been verified and will be charged to account 15-000-223000-390A-18-0000 (Jeffsn Training Prof & Tech Serv).

(4) Time To Teach – Classroom Management System – Professional Development: New Teachers and Mentors

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members in professional development opportunities.

The Office of Professional Development/Teacher Effectiveness will utilize the consulting services of *Time To Teach* to provide research-based, effective classroom management strategies for Our Mentors/Mentees Joint Session, Tuesday, May 17, 2016, 3:30-5:30 pm, and Friday, May 20, 2016, 12:30-3:30 pm for Clinton and Woodland Elementary Schools. The breakdown is as follows:

Location	Scheduled In-service Dates	Participants	Total Cost
Clinton	5/17/2016 and 5/20/2016 <i>PM After School Workshop and one half (1/2) days</i>	Approximately 90	\$2,000.00

The eight (8) hour program (*3 hours ½ day; 2 hours after school workshop; and 3 hours of job embed face-to-face contact*) will be utilized to develop norms and instructional plans that will assist staff in meeting the full implementation process. This comprehensive program will enable participants to have in-depth understanding of effective positive and productive classroom management strategies, in order to eliminate repeated warnings.

The hands-on session will provide a complete understanding of the *Time to Teach – Classroom Management System* method and the tools necessary to apply it in the classroom. After participating in this training, participants will be empowered, able to immediately implement the strategies on how to be clear, concise, and consistent with students. Therefore, increasing the instructional time and eliminating pesky low-level discipline challenges. This research-based program has offered participants effective discipline strategies and has reduced the amount of teachers leaving the profession. Participants will learn the following concepts during training sessions:

- *Caring is Key,*
- *Conflict is Inevitable – Combat is Not;*
- *Good behavior can be systematically taught, therefore behavior can be changed and good discipline is a matter of good timing.*

RESOLVED, that the Board of Education approves the *Time To Teach – Classroom Management Training Course*, held at Clinton Elementary School and attended by teachers from the New Teacher Learning Support Seminars, Mentors and Mentees, (May 17) and teachers from Clinton and Woodland (May 20) – total cost not to exceed \$2,000.00 The availability of funds for this item has been verified and will be charged to account 20-270-200000-300A-05-0001 (Title IIA).

(5) Health in Child Care 2016 Conference – East Rutherford, NJ

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified competent, skilled and dedicated workforce is essential to the success of the district and students. Therefore, the Plainfield Public School District require and encourage employees to take continuing education courses to improve their professional knowledge, maintain professional credentials, to operate most effectively and efficiently in the delivery of services to the children of the District.

The New Jersey Association for the Education of Young Children as a collaborative project of the Health in Child Care 2016 Conference is presenting “Leading the Way to Health through Promoting Young Children’s Active Play”, May 20, 2016 at the Hilton Meadowlands, East Rutherford, NJ.

The following Early Childhood staff members will attend. The breakdown is as follows.

Name	Position	Name	Position
Ellen Frey	Nurse	Breonna Johnson	Social Worker
Angela Ladenheim	Nurse	Donna McAuliffe	Psychologist
Adele Pudner	Nurse	Tracy Mullen	Social Worker
Lumishka Cooper-Turnbull	Comm. Parent Involvement Specialist	Breonna Johnson	Social Worker
Marie Blot	Speech Pathologist	Stacey Scantlebury	Social Worker
Cost Per Person - \$65.00			
Total Cost - \$650.00			

The conference objective is to help preschool teachers and child care providers meet the physical activity needs of young children.

RESOLVED, that the Board of Education approves the listed Early Childhood staff to attend the Health in Child Care 2016 Conference in East Rutherford, NJ – total cost not to exceed \$650.00. The availability of funds for this item has been verified and will be charged to accounts 20-218-200000-329A-34-0000 (ECPA Other Pur Professional Services), and 20-218-200000-580A-34-0000 (ECE Travel).

(6) Legacy Pathways – In District Professional Development – Stillman School

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring all students achieve life-long success.

The District is also committed to raising the standards, student performance, and providing sustained professional development for staff.

Charles H. Stillman Elementary School has identified Legacy Pathways, a team of educational consultants that specialize in curriculum, instruction and teacher support to conduct professional development, improved instruction, and assessment, in-class support and product review in the areas of Mathematics.

The breakdown is as follows:

Number of Days	Dates	Total Cost
2	Wednesday, May 26, 2016 Thursday, June 16, 2016	\$4,000.00

The Legacy Pathways consultants will:

- Provide up to two (2) professional development sessions to support mathematics teachers as they develop understanding of Math Process Charts, Problem-Probing Protocol, and Problem-Solving Strategies to help meet schoolwide mathematics goals.
- Provide opportunity for teachers to reflect on the current school year with attention to what worked and what needed to be improved upon for the purpose of developing a Math Action plan for 2016-2017.
- Provide a monthly partnership log summarizing activities to the principal.
- Provide end of year partnership reflection meetings to review program activities and outcomes.

RESOLVED, that the Plainfield Board of Education approves payment to Legacy Pathways in an amount not to exceed \$4,000.00. The availability of funds for this item has been verified and will be charged to account 20-232-200000-320A-20-0000 (Title I – Stillman Educ. Consult).

(7) Global Schools Leadership Alliance – The Assistant Principals Leadership Colloquium

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district and/or internet-based professional development opportunities.

Kevin Stansbury, Vice Principal, PAAAS, successfully completed the required application for the Assistant Principals Leadership Colloquium, under the Global School Leadership Alliance, and has been accepted into the program.

The cost of the program covers tuition, workbooks, and course material. The financial breakdown is as follows:

Standard Fees	Support Scholarship	Total Participant Cost
\$4,590.00	-\$3,000.00	\$1,590.00

The Assistant Principals Leadership Colloquium is an intensive ten (10) month international leadership development program that focuses on the critical dimensions of effective leadership within the school environment. The program equips Assistant Principals with the insights, skills, and confidence to accelerate their own development as they strengthen the performance of those around them.

Throughout the program, seven (7) major themes are addressed:

1. Leadership and Authenticity
2. Communication, Presence and Influence
3. Team Dynamics
4. Driving Performance
5. Leading Innovation and Change
6. Thinking Strategically
7. Purpose, Priorities and Professional Development

RESOLVED, that the Plainfield Board of Education approves payment to National Excellence in School Leadership Institute; covering tuition and materials for Kevin Stansbury's participation in the Assistant Principals Leadership Colloquium – total cost not to exceed \$1,590.00. The availability of funds for this item has been verified and will be charged to account 11-000-223000-320T-26-0000 (Curr Instruct Staff Training Consul).

**(8) The NJTESOL-BE Annual Spring Conference
(Amended from March, 2016 Agenda – add'l participants)**

Strategic Plan Link

Goal 1: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

The PPS staff listed below will attend the NJTESOL-BE Annual Spring Conference, June 1-3, 2016, at the Hyatt Regency in New Brunswick, NJ.

The New Jersey Teachers to Speakers of Other Languages and Bilingual Educators (NJTESOL-BE) is a professional organization devoted to representing and servicing the English Language Learners and Bilingual Education professionals of the State of New Jersey. This conference will provide an opportunity to engage its attendees in numerous workshops and exhibitions. This conference allows participants to network with other ESL/Bilingual educators from across the nation.

The breakdown is as follows:

Cost to Attend	
One Day	Two Days
\$264.00	\$344.00

Staff Name	Position	Location	# of Days	Cost
Martin Senesie	World Language Teacher	PHS	2	\$344.00
Johanna Amaro	World Language Teacher	PAAAS	2	\$344.00
Miguelina Landisi	Vice Principal	PHS	1	\$264.00

RESOLVED, that the Board of Education approves the listed PPS staff to attend The NJTESOL/NJBE Annual Spring Conference, June 1-3, 2016, at the Hyatt Regency, New Brunswick, NJ – total cost not to exceed \$952.00. The availability of funds for this item has been verified and will be charged to 20-244-200000-500X-39-0000 (Title III – Conf. Registration).

C. PHS Carnival

Strategic Plan Link

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield High School Student Council is sponsoring an event that will expose students to community activities and socialization.

The Campy Blue Star Amusements and Garden State Amusements companies will sponsor a carnival at Plainfield High School. These amusements companies are two of New Jersey's cleanest family owned mobile amusement companies. They own and operate mobile amusement rides and offer modern games of skill set up with the latest merchandise and prizes for maximum play age.

All necessary permits have been obtained from the City of Plainfield. The cost of cleanup and security will be funded by carnival profit. The breakdown is as follows:

Operating Dates / Times	Location	Rides	Games
May 26-27, 2016 / 5:00 pm – 12:00 am	Kenyon Avenue side of PHS	Approximately 20	18
May 28-30, 2016 / 10:00 am – 12:00 am			

RESOLVED, that the Plainfield Board of Education approves Campy Blue Star Amusements and Garden State Amusements companies to operate a carnival at Plainfield High School, May 26-30, 2016.

D. Health and Field Day – Dewitt D. Barlow School

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff and members of the community.

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

Dewitt D. Barlow School will hold a Health and Fitness Field Day Friday June 3, 2016, (rain date June 10, 2015), from 8:30 am - 2:00 pm, on the grounds of Dewitt D. Barlow School.

Date / Time	Cost	Total Cost
June 3, 2016 / 8:30 am – 2:00 pm	\$3,500.00	\$3,500.00

The purpose is to provide the Barlow community (students and parents) with instruction, recreational activities, and community resources consistent with the New Jersey Core Curriculum Content Standards for Health and Physical Education (2.1, 2.2, 2.3, 2.4, 2.5, and 2.6).

RESOLVED, that the Plainfield Board of Education approves Dewitt D. Barlow Schools' Health and Fitness Field Day, Friday June 3, 2013, 8:30 am - 2:00 pm – total cost not to exceed \$3,500.00. The availability of funds for this item has been verified and will be charged to the Barlow Student Activity account, and account 15-000-240000-800A-11-0000 (Barlow Principal Other Expense).

E. Health and Fitness Field Day – Woodland Elementary School

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff and members of the community

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Woodland Elementary School will hold a Health and Fitness Field Day on Wednesday, June 8, 2016, from 8:30 a.m. - 2:00 p.m., on the grounds of Woodland Elementary School.

Date / Time	Cost	Total Cost
June 8, 2016 / 8:30 am – 2:00 pm	\$2,500.00	\$2,500.00

The purpose is to provide the Woodland community (students and parents) with instruction, recreational activities, and community resources consistent with the New Jersey Core Curriculum Content Standards for Health and Physical Education (2.1, 2.2, 2.3, 2.4, 2.5, and 2.6).

RESOLVED, that the Plainfield Board of Education approves Woodland Elementary School's Health and Fitness Field Day, June 8, 2016 – total cost not to exceed \$2,500.00. The availability of funds for this item has been verified and will be charged to account 15-190-100000-800A-22-0000 (Other Object).

F. School Based Youth Services – *Making Proud Choices* and *SIHLE* Program at PAAAS

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

The Plainfield Board of Education School Based Youth Services Program will bring *Making Proud Choices and SIHLE* (Sisters Informing Healing Living and Empowering) to the Plainfield Academy for the Arts and Advanced Studies (PAAAS) in order to provide an important dimension of health education for our young men and women.

Other objectives include, enlightening students about valuable resources in their community (like Hyacinth AIDS Foundation and UIH Family Partners) as well as enhancing Plainfield Public School's profile in the community through student interaction with these statewide and local, community-based nonprofit organizations.

School Based Youth Services and PAAAS will obtain signed parent/guardian permission for student participation. Students participating in this program may later contribute their informed perspectives to other Plainfield Public School prevention programs.

RESOLVED, the Plainfield Board of Education approves the School Based Youth Services Program bringing the *Making Proud Choices Program and SIHLE* to PAAAS during the 2015-16 school year. The program is provided through a grant that the Plainfield School Based Youth Service Program can utilize and therefore, is at no cost to the District.

G. SPED – Extended School Year Program 2016

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

The Individuals with Disabilities Education Act ensures the provision of Special Education and or Related Services.

In order to comply with Individual Educational Plans, Extended School Year services are provided for students with disabilities. An Extended School Year (ESY) program provides for special education services beyond the school year in accordance with the student's IEP. ESY is considered when an interruption in educational programming causes the student's performance to revert to a lower level of functioning and recoupment cannot be expected in a reasonable length of time. ESY is typically considered for those students with significant disabilities.

The District will provide ESY services for ninety (90) special education students. An in-district ESY program allows the student to continue his/her educational program while remaining in the district at a lower cost to the school district.

RESOLVED, that the Plainfield Board of Education approves the Extended School Year (ESY) services for ninety (90) special education students from July 1, 2016 to July 29, 2016. The availability of funds for this item has been verified and will be charged to account 11-000-100000-101S-32-0000 (ESY Salaries).

XI. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer – February 2016

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

TO BE PRESENTED AT THE APRIL 26, 2016 BUSINESS MEETING

B. Payment of Bills — March 11, 2016 – April 21, 2016

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE APRIL 26, 2016 BUSINESS MEETING

C. 2014 – 15 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

TO BE PRESENTED AT THE APRIL 26, 2016 BUSINESS MEETING

D. Approval of Harassment/Intimidation/Bullying (HIB) Investigation Decisions

Strategic Plan Link:

Goal 4: Safe Learning Environment

To provide a safe, secure, professional, and clean environment for students, staff, and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Superintendent is required to report all alleged Harassment/ Intimidation/Bullying (HIB) incidents to the Board of Education pursuant to N.J.S.A. 18A:37-15c, and

The Superintendent has provided the Board of Education with the results of the investigations of all alleged HIB incidents reported to the Superintendent as of April 1, 2016; and

The Board of Education has had an opportunity to review and ask questions relative to the HIB incident reports submitted; therefore,

RESOLVED, that the Plainfield Board of Education hereby accepts and affirms the determinations made by the Superintendent, Building Principals, District's Bullying Coordinator, and School Anti-Bullying Specialists on the incident reports submitted regarding the HIB investigations #2016-52 though #2016-54.

XII. ADJOURNMENT

CS/bsc