

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, January 12, 2016

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM**
950 PARK AVE.

Board of Education Members

Mrs. Wilma G. Campbell, President
Mr. Frederick D. Moore, Sr., Vice President
Mr. Terrence S. Bellamy, Sr.
Mr. John C. Campbell
Mrs. Deborah Clarke
Mrs. Carletta D. Jeffers
Mrs. Emily E. Morgan
Mr. David M. Rutherford
Mr. Richard Wyatt
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Thursday, December 17, 2015 to be advertised on Saturday, January 2, 2016 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

| <u>Type of Meeting</u> | <u>* Date</u> | <u>Place</u> | <u>Time</u> |
|------------------------|-------------------------------|----------------|-------------|
| Policy Committee | 1 st Tues. ea. mo. | PHS Conf. | 6:30 p.m. |
| Personnel/Exec.Ses. | 1 st Tues. ea. mo. | PHS Conf. | 6:30 p.m. |
| Curric. & Instr. | 1 st Tues. ea. mo. | PHS Conf. | 8:00 p.m. |
| Finance Committee | 1 st Tues. ea. mo. | PHS Conf. | 8:00 p.m. |
| Bldgs. & Grds. Cmte. | 1 st Tues. ea. mo. | PHS Conf. | 8:00 p.m. |
| School Community Rel. | 1 st Tues. ea. mo. | PHS Conf. | 8:00 p.m. |
| Business Meeting | 3 rd Tues. ea. mo. | PHS Auditorium | 8:00 p.m. |

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, January 19, 2016 8:00 p.m., in the Plainfield High School Auditorium.

- VII. REMARKS FROM THE BOARD PRESIDENT

- VIII. REMARKS FROM THE SUPERINTENDENT

- IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Field Trips

(1) Spanish Play *La Gringa* – New York, NY

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

Sixty-four (64) 3rd and 4th grade students from Dewitt D. Barlow Elementary, along with nine (9) chaperones, will attend a performance of *La Gringa* at the El Repertorio Español (Spanish Theater Repertory) Company in New York City, February 3, 2016.

The cost of admission and \$870.00 of the cost of transportation, will be paid through the fundraising efforts of Barlow students. Transportation will be provided by Raritan Valley Bus Service. The breakdown is as follows:

| Departure / Return Time | Admission | Transportation | Total Cost |
|--------------------------------|--------------------------|-----------------------|-------------------|
| 8:30 AM / 4:00 PM | \$1,608.00 (\$24.00 p/p) | \$1,770.00 | \$3,378.00 |

In addition, PAAAS Spanish I and II students consisting of fifty (50) students along with five (5) chaperones will travel to El Repertorio Español Theater in New York City, March 16, 2016, to attend a performance of *La Gringa*.

The cost of this field trip will be funded through fundraising efforts of PAAAS students and parents. Transportation will be provided by Sonny Bus Company. The breakdown is as follows:

| Departure / Return Time | Student Admission | Transportation | Total Cost |
|--------------------------------|--------------------------|-----------------------|-------------------|
| 8:30 AM / 4:00 PM | \$1,200.00 (\$24.00 p/p) | \$800.00 | \$2,000.00 |

A trip to see a theater production in Spanish will give our students an experience that will allow them to make connections and understanding of other cultures. Students will be able to reference historical events, as well as, familiar language learned in the World Language classroom. Students will also be able to further discuss the roles of the actors in the play, the use of music and multimedia and how the adaptation of the novel into play was organized to tell a story.

RESOLVED, that the Plainfield Board of Education approves the following two (2) schools to attend a performance of *La Gringa*, in New York: Barlow (February 3, 2016); and PAAAS (March 18, 2016). The availability of funds for these items have been verified. Barlow’s transportation (\$900.00) will be charged to account 15-000-270000-512A-11-0000 (Barlow Field Trips); admission will be paid through fundraising efforts. There is no cost to the District for PAAAS – the total cost of their field trip (\$2,000.00) will be funded through fundraising efforts of PAAAS students and parents.

(2) Museum of Mathematics – New York, NY

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning, academic performance, and mathematical interest of all students

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to improving the learning and academic performance of all students so they achieve their fullest potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the Common Core Standards for Mathematics, achieve academic, behavioral, emotional, and life-long success.

Cedarbrook K-8 Center's Math Club, consisting of twenty-five (25) students, along with three (3) staff members will visit the Museum of Mathematics, in New York City, Tuesday, February 9, 2016.

Transportation will be provided by Vogel Bus Company. The expense breakdown is as follows:

| Departure / Return | Admission | Transportation | Total Cost |
|---------------------------|------------------|-----------------------|-------------------|
| 8:30 AM / 2:00 PM | \$325.00 | \$450.00 | \$775.00 |

In addition, Emerson Community School's 3rd grade class, consisting of ninety (90) students and four (4) teachers will visit the Museum of Mathematics on Friday, May 27, 2016.

Transportation will be provided by Villani Bus Company. The expense breakdown is as follows:

| Departure / Return | Admission | Transportation | Total Cost |
|---------------------------|------------------|-----------------------|-------------------|
| 8:30 AM / 1:30 PM | \$1,170.00 | \$1,150.00 | \$2,320.00 |

The trip will meet the mathematic core content standards, OA.3, NF.1-3, MD.1,3,5,7, and G.2-3. Students will also meet performing arts standard 1.4.1AB, where all students should understand proper social interaction in a non-restrictive environment.

This field trip will enhance classroom instruction by creatively integrating this experience into the Math, literacy and social studies education curriculum. The main objectives of this field trip are to help students meet the Math Language Arts standards of the Common Core Standards. Additionally, this lesson covers the following standards: 3.NBT, 3.OA, 3.MD, and 3.G.

They will have the pleasure of enjoying a guided tour throughout parts of the museum, be instructed by a Museum tour guide, which will demonstrate and discuss the different exhibits in the facility.

RESOLVED, that the Plainfield Board of Education approves the following two (2) schools to visit the Museum of Mathematics, in New York: Cedarbrook School's Math Club (February 9, 2016); and Emerson's 3rd grade (May 27, 2016). The availability of funds for these items have been verified. Cedarbrook's total cost (\$775.00) will be charged to 15-190-100000-800A-13-0000 (Cedarbrook's Principle Field Trip), and 15-000-270000-512A-13-0000 (Admission). Emerson's total cost (\$2,320.00) will be charged to account 15-190-100000-800A-16-0000 (Emerson's Principle Field Trip), and 15-000-270000-512A-16-0000 (Emerson Admission Fees).

(3) Jr. Statesmen of America Winter Model Congress – Arlington, VA

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

The Plainfield Public School Debate Team, consisting of seventy (70) 9th-12th grade students from PAAAS and PHS, along with seven (7) chaperones, will attend the Junior Statesmen of America Winter Model Congress in Arlington, Virginia.

The Junior Statesmen of America, secures transportation and lodging (*included in registration cost*). Students and chaperones will board buses at PAAAS and PHS. The expense breakdown is as follows:

| Departure | Return | Registration (<i>including travel and lodging</i>) | Total Cost |
|------------------------------|------------------------------|---|-------------------|
| February 18, 2016 6:00 AM | February 21, 2016 9:00 PM | Students – 70 x \$262 = \$18,340 (PHS - 30 students / PAAAS - 40 students) Chaperones – 7 x \$300 = \$2,100 | \$20,440.00 |

The PPS Debate Team has been extended an invitation to attend the Junior Statesmen of America Winter Model Congress. The Debate Team has been attending the Winter Model Congress since 1966, where students engage in a variety of activities, including debates, student-led thought talks, and mock trials which critically examine the political landscape.

Students learn about today's important issues and have the unique opportunity to express their opinions and challenge the opinions of others in a tolerant, supportive atmosphere. Politically engaged and interested students from diverse backgrounds share their perspectives, learn from each other and have fun as they debate and socialize together.

RESOLVED, that the Plainfield Board of Education approves seventy (70) PPS students from PAAAS and PHS along with seven (7) chaperones to attend the Junior Statesmen of America Winter Model Congress in Arlington, Virginia, February 18-21, 2016 – total cost not to exceed \$20,440.00. The availability of funds for this item has been verified and will be charged to 15-000-270000-512A-52-0000 (PAAAS Principal Fieldtrip), and 15-190-100000-800A-25-0000 (PHS Fieldtrip Adm Fees).

**(4) PAAAS High School Students – Europe trip to Spain, Portugal and Morocco –
AMENDED from 04/2015 Business Agenda – change of dates**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum content Standards, achieve academic, and life-long success.

Approximately, twenty (20) Plainfield Academy for the Arts and Advanced Studies (PAAAS) 9th-12th grade students will tour Europe, along with three (3) chaperones (*Angela Bento - Principal, Paola Rached - Art Teacher, and Othell Miller - Drama Teacher*).

There is no cost to the District. Parents will be responsible for transportation to and from the airport. The departure and return times will be determined by flight schedules.

The breakdown is as follows:

| Departure Date | Return Date | Airport | Europe Tour |
|----------------------------|--------------------------|--|------------------------|
| Thursday March 31, 2016 | Sunday April 10, 2016 | Newark Liberty International (airline to be determined) | Spain/Portugal/Morocco |

The PAAAS High School students will participate in various tours in Spain, Portugal and Morocco. By traveling abroad, students can understand what is truly “American” by seeing and experiencing what is not American.

Students will bring their experiences and insights back into their classrooms and their hometown, each in his or her own way helping to lessen the knowledge gap between America and the cultures from which many of our cultural, religious, language, and civic traditions evolved.

RESOLVED, that the Plainfield Board of Education approves twenty (20) PAAAS High School students in grades 9-12 and three (3) chaperones (*Angela Bento, Paola Rached, and Othell Miller*), to travel to Europe – Thursday, March 31, 2016 to Sunday, April 10, 2016, at no cost to the Plainfield Board of Education.

B. Assemblies

(1) Kramer Entertainment's Planetarium Dome Theater

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success. To this end, the Kramer Entertainment's Planetarium Dome Theater provides educational and amazingly entertaining programs.

Kramer Entertainment's Planetarium Dome Theater has agreed to present an outstanding performances to the entire student population, approximately 415 students at Dewitt D. Barlow Elementary. The breakdown is as follows:

| Assembly | Date | Total Cost |
|--------------------------|-----------------|-------------------|
| Planetarium Dome Theater | March, 22, 2016 | \$1,675.00 |

Kramer Entertainment's Dome is a Mobile Digital Theater that features highly innovative, educational programs. With the Dome Theater, Kramer "Edu-tainment" brings the excitement of the museum-quality shows, presenting a wide range of educational topics, in a state-of-the-art mobile digital theater system! Developed by Rice University and the Houston Museum of Natural Science and with the support of NASA, the Dome Theater provides students with the latest audio and visual learning technologies.

Most of these programs are designed to focus on S.T.E.M. (Science, Technology, Engineering, and Mathematics). These areas of study are important to learn in an interdisciplinary and applied approach. Rather than teach the four disciplines as separate and discrete subjects, S.T.E.M. integrates them into a cohesive learning paradigm based on real-world applications. The Dome Mobile Digital Theater Educational Programs are typically chosen by each teacher. Selected programs correlate with the topics the students are currently learning in the classroom. A different program can be chosen every half hour, or at any time throughout the event - <http://www.kramerintl.com/interactive-events/mobile-digital-theater>.

RESOLVED, that the Plainfield Board of Education approves payment to Kramer Entertainment's Planetarium Dome Theater for performances, on March 22, 2016. The total cost of the performances will not exceed \$1,675.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-610A-11-0000 (General Supply).

(2) Prevention: Anti-Bullying Workshop/Assembly

Strategic Plan Link

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

Khalfani Porter, Keynote Speaker, Martial Artist, and Bully Prevention Specialist, will provide Woodland Elementary School's entire student population with an assembly program.

The expense breakdown is as follows:

| Date | Assembly | Total Cost |
|-------------|-------------------------------------|-------------------|
| TBD | Self Defense/Anti Bullying Workshop | \$400.00 |

Khalfani Porter is the manager and instructor of Maximum Athletics located in Dunellen, NJ. He has been teaching martial arts since 2009. With the help of Roland Osborne, the owner of a world-renowned martial arts company called Hyper Martial Arts, Khalfani has trained to become a Bully Prevention Specialist. With this skill he has had the chance to change the lives of many children in New Jersey.

In 2013, Khalfani Porter took his bully prevention talks from inside the martial arts school to the public and charter schools of Plainfield. He has done talks for UC Teams, Evergreen Elementary, Cedarbrook K-8, Washington Elementary and more. Martial arts has been a big part of his life and he greatly enjoys giving back by spreading the awareness of bullying, ways to prevent, and protect children from being bullied in and out of the classroom.

RESOLVED, Plainfield Board of Education approves payment to Khalfani Porter for the *Prevention: Anti-Bullying* Assembly to be held at Woodland Elementary School (*date to be determined*) – total cost not to exceed \$400.00. The availability of funds for this item has been verified and will be charged to account 15-000-218000-500A-22-0000 (Woodland Guidance Purchase Services).

C. Professional Development

(1) New Jersey's Premier Educational Technology Training and Exhibition – Atlantic City

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

Christopher Payne, Chief Officer of Technology, and Gary Bloom, Coordinator of Information Technology and Support Services will attend the New Jersey's Premier Educational Technology Training and Exhibition Conference for School Leaders, January 28-29, 2016 at Harrah's Resort in Atlantic City, New Jersey.

The Commissioner of the DOE has provided a lodging waiver. The expense, per the GSA, is as follows:

| Registration | Lodging (inc. 18% tax) | Travel | Food/Incidentals | Cost Per Person | Total Cost |
|---------------------|-------------------------------|---------------|-------------------------|------------------------|-------------------|
| \$420.00 | \$233.64 | \$75.00 | \$194.00 | \$922.64 | \$1,845.28 |

This conference will cover the following:

- Outstanding PD for the Effective Integration of Technology
- Cloud-based Web Filtering, Bully Detection, and Parental Integration
- Next Generation Fiber Networks
- Getting the Most from Google Calendar
- Leading Through Change: How to Implement an Effective Digital Conversion
- Conquering the Digital Divide
- Google Classroom for Administrators
- Going to Google in a 1:1 Environment
- BYOD - Overcoming Obstacles
- The What, Why, and How Behind a District Going Google
- Using Grants to Fund Technology
- The Teacher and the Technology: Why Blended Learning?
- Digital Learning In New Jersey Schools
- Ramp It Up In Google Drive with Add-ons and Other Cool Tools
- Cybersecurity In K-12 Education

RESOLVED, that the Plainfield Board of Education approves Christopher Payne, Chief Office of Technology, and Gary Bloom, Coordinator of Information Technology and Support Services to attend the New Jersey's Premier Educational Technology Conference, January 28-29, 2016, in Atlantic City, NJJ – total cost not to exceed \$1,845.28. The availability of funds for this item has been verified and will be charged to account 11-000-252000-500T-08-0000 (Other Purchased Travel).

(2) **“Pushing Boundaries” –
American Choral Directors Association Eastern Division Conference – Boston, MA**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Jessica LaPine, Vocal Music Teacher at Hubbard Middle School will attend a professional development conference sponsored by the American Choral Directors Association (ACDA), in Boston, Massachusetts, February 10-13, 2016.

Mrs. LaPine is requesting approval for the District to pay the cost of registration, meals and incidentals; she will be responsible for transportation and lodging cost. The expense breakdown is as follows:

| Registration | Transportation and Lodging | Meals/Incidentals | Total |
|---------------------|-----------------------------------|--------------------------|--------------|
| \$280.00 | Attendee will pay | \$207.00 | \$487.00 |

This ACDA conference consists of workshops hosted by professional musicians and music educators, focusing on choral music, multicultural music, technology, and most current practices in choral education pedagogy.

This conference will fulfill the requirements on Mrs. LaPines' 2015-2016 PIP, as well as earn valuable development hours in her field. Mrs. LaPine will also bring back new techniques and methodology to better instruct her classrooms in music, as well as share with vocal music colleagues throughout the District.

RESOLVED, that the Plainfield Board of Education approves Jessica LaPine, Hubbard Middle School Vocal Music teacher, to attend the American Choral Directors Association (ACDA) Eastern Division Conference in Boston, Massachusetts, February 10-13, 2016 – total cost not to exceed \$487.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-23-0000 (Hubbard Professional Ed. Service).

(3) Time To Teach – Classroom Management System – In-District Professional Development

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members in professional development opportunities.

In collaboration with the Office of Professional Development/Teacher Effectiveness the following schools: Barlow, Cedarbrook, and Evergreen will utilize the consulting services of *Time To Teach* to provide research-based, effective classroom management strategies for staff and administrators.

The professional development will be conducted at Cedarbrook K-8 Center. To enhance the professional development, the book entitled, Time to Teach: A Source for Classroom Management, will also be purchased. The breakdown is as follows:

| Scheduled In-service Dates | Participants | Program Cost | Cost of Book | Total Cost |
|-----------------------------------|---------------------|---------------------|---------------------------|-------------------|
| 2/12/16 and 4/22/16 (2 – ½ days) | Approx. 96 | \$2,000.00 | \$3,839.04 (\$39.99 x 96) | \$5,839.04 |

The eight (8) hour program (3 hours each day, plus 2 hours of job embed face-to-face contact) to develop norms and instructional plans will assist staff in meeting the full implementation process. This comprehensive program enables the participants to have in-depth understanding of effective classroom management strategies in a positive and productive fashion, in order to eliminate power struggles, repeated warnings, and multiple requests.

The hands-on session will provide a complete understanding of the *Time to Teach – Classroom Management System* method and the tools necessary to apply it in the classroom. After participating in this training, participants will be empowered; able to immediately implement the strategies on how to be clear; concise; and consistent with students. Utilizing the strategies will increase instructional time and eliminate pesky low-level discipline challenges.

This research-based program has offered participants effective discipline strategies and has reduced the amount of teachers leaving the profession. Participants will learn the following concepts during the training session: *Caring is Key; Conflict is Inevitable - Combat is Not; Good behavior can be systematically taught, therefore behavior can be changed and good discipline is a matter of good timing.*

RESOLVED, that the Board of Education approves the *Time To Teach – Classroom Management Training Course and book*, for Barlow, Cedarbrook, and Evergreen staff – February 12, and April 22, 2016 – total cost not to exceed \$5,839.04 The availability of funds for this item has been verified and will be charged to account 20-270-200000-300A-05-0001 (Title IIA).

(4) Orton-Gillingham Comprehensive Training Course – Secaucus

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members in professional development opportunities.

Evergreen Special Needs Teacher, Ana Ramos, will attend the Orton-Gillingham Comprehensive Training Course, February 22-26, 2016, in Secaucus, New Jersey.

The expense breakdown, is as follows:

| Registration | Transportation (Reimbursement) | Total Cost |
|---------------------|---------------------------------------|-------------------|
| \$1,075.00 | \$27.20 (mileage/tolls) | \$1,102.20 |

The five (5) day, thirty- (30) hour program to develop (multi-sensory) instructional plans will assist participants in meeting the full implementation process.

The comprehensive program enables the learner to have in-depth understanding of the revised Orton-Gillingham based methodology, assessment, higher level skills, and the tools to implement this program into an existing curriculum. This is a hands-on, personalized session that provides a complete understanding of IMSE’s enhanced Orton-Gillingham method and the tools necessary to apply it in the classroom. After participating in this training, the teacher will be able to assess, evaluate and teach children how to read, write, and spell proficiently.

The teacher will learn the following concepts during the workshop:

- The 3-part drill (visual, auditory, kinesthetic),
- Syllabication patterns for decoding and encoding,
- Guidelines for weekly lesson plans,
- Assessment,
- Reciprocal Teaching method,
- Fluency, and
- Multisensory techniques for sight words

RESOLVED, that the Board of Education approves Ana Ramos, to attend the Orton-Gillingham Comprehensive Training Course, in Secaucus, NJ, February 22-26, 2016 – total cost not to exceed \$1,102.20. The availability of funds for this item has been verified and will be charged to account 15-000-221000-320A-17-0000 (Evergreen Instructional Improvement).

(5) 2016 Horizon Users Group Conference – Atlanta, GA

Strategic Plan Link

Goal 3: Business Operations:

To improve the overall efficiency and effectiveness of business operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

WHEREAS, the specific focus of the workshop is to manage all aspects of Horizon Software products for the District's meal payment process, collection and processing of lunch applications, account funding, point of service sales, and reporting; the cost to attend, per the GSA, is as follows:

| Date | Registration | Lodging | Travel | Meals/Incidentals | Total Cost |
|-------------------|---------------------|----------------|---------------|--------------------------|-------------------|
| April 24-27, 2016 | \$795.00 | \$496.00 | \$625.00 | \$241.50 | \$2,157.50 |

RESOLVED, that the Plainfield Board of Education approves Ryan Sears, Systems Analyst to attend the 2016 Horizon Users Group Conference to be held in Atlanta, Georgia, April 24-27, 2016, at a cost not to exceed \$2,157.50. The availability of funds for this item has been verified and will be charged to account 11-000-251000-592T-04-0000 (Travel).

(6) Schoolwide, Inc. – Site-Based Professional Development – Hubbard Middle School

Strategic Plan Link

Professional Development:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

As per a line item “Action Step” within the approved Hubbard Middle School Improvement Plan (SIP) for the 2015-2016 academic year, building based consultation aimed at enhancing best practices within literacy instruction will be provided by a contracted organization, Schoolwide Inc.

To promote effective instruction, as detailed within Primary Turnaround Principle #3, site based pedagogical modeling, instructional coaching, and demonstration lessons will be provided to Hubbard literacy teachers.

The following areas will be targeted: Guided Reading, selection and utilization of leveled texts, conferring strategies with writers, Running Records, writers’ notebooks, executing mini lessons, and other strategies within the Readers’ and Writers’ Workshop realm.

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For the 2015-2016 academic year, Schoolwide, Inc. will deliver six (6) full-day consultations in literacy classrooms at Hubbard Middle School.

| Teacher Professional Development On-Site Consultations – Cost Per Consultation | Professional Development On-Site Consultations | Total Cost |
|---|---|-----------------------|
| \$1,500.00 | 6 | \$9,000.00 |

RESOLVED, that the Plainfield Board of Education approves Schoolwide, Inc., to conduct site-based professional development at Hubbard Middle School for the 2015-2016 school year at a cost not to exceed \$9,000.00. The availability of funds for this item has been verified and will be charged to account 20-232-200000-320A-23-0000 (Title I – Educational Consultant).

(7) Reimbursement - Summer Advanced Placement Institute – Rutgers University

Strategic Plan Link

Goal 1: Learning Objectives:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided to the Superintendent of Schools the authority to employ staff members to participate in out-of-district professional development.

David Ault, Social Studies teacher at PAAAS attended the “Summer Advanced Placement Institute” at Rutgers University, New Brunswick, NJ.

The breakdown is as follows:

| Dates of Professional Development | Cost Per Person | Total Cost |
|---|------------------------|-------------------|
| Monday, July 13, 2015 – Thursday, July 16, 2015 | \$1,025.00 | \$1,025.00 |

This workshop provided instruction in the new curriculum requirements set by College Board for Advanced Placement courses in U.S. History.

RESOLVED, that the Board of Education approves reimbursement to David Ault, for attending and participating in the “Summer Advanced Placement Institute” at Rutgers University, July 13-16, 2015. The availability of funds for this item has been verified and will be charged to account 15-000-223000-580A-52-0000 (Staff Training/Development).

D. English/Spanish District-Wide Translation Team for 2015-2016

Strategic Plan Link

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ staff members to perform additional assignments within our District.

There is a fast growing Spanish speaking community in Plainfield, there is an increased need for district and school personnel to send written notices, letters, and other important information to parents in their native language (Spanish). Translations will provide parents with information pertaining to their child's education.

The actual number of hours will be determined based on the case load and needs of each individual school. The breakdown for the Translation Team, per the negotiated contract, is as follows:

| Dates | # of Staff | Hourly Rate / Maximum Per Person | Cost | Total Cost |
|----------------------------------|-------------------|---|-------------|-------------------|
| July 1, 2015 to June 30, 2016 | 2 | \$35-\$28 / \$3,500.00 | \$7,000.00 | \$41,000.00 |
| July 1, 2015 to June 30, 2016 | 17 | \$35-\$28 / \$2,000.00 | \$34,000.00 | |

RESOLVED, that the Plainfield Board of Education approves the Translation Team for the 2015-2016 school year – total cost not exceed \$41,000.00. The availability of funds for this item has been verified and will be charged to account 11-240-10000-110S-00-0000.

E. Hubbard Middle School - After School Central Detention Program

Strategic Plan Link

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to providing safe, secure, professional, and clean environments for students, staff, and members of the community.

As part of efforts to provide a safe learning environment, staff members will monitor and supervise the After School Central Detention Program at Hubbard Middle School. Hubbard has been involved in the After School Central Detention Program prior 2000.

Staff will be compensated at the contractual rate of \$28.00 per hour. The breakdown is as follows:

| Program Dates | Time | # of Staff | Rate – Per Hour/Maximum | Total Cost |
|-----------------------------------|--|-------------------|---|-------------------|
| Sept. 3, 2015 to June 21, 2016 | Tues – Thurs – 3-4 PM Friday – 3-6 PM | 2 | \$28.00 / \$4,116.00 <i>per person</i> | \$8,232.00 |

The After School Central Detention Program will reinforce academic excellence, attendance requirements, and behavior modification. Staff will conduct a successful self-study, using a strategic planning model that is easily aligned to the requirements of the No Child Left Behind Act and state/local initiatives.

RESOLVED, that Plainfield Board of Education approves the Hubbard Middle School – After School Central Detention Program – total cost not to exceed \$8,232.00. The availability of funds for this item has been verified and will be charged to account 15-130-100018-101C-23-0000 (Hubbard Teacher Stipends).

F. PAAAS Theater Productions 2015-2016 – Scenic Designs

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

The Plainfield Academy for the Arts and Advanced Studies stages various shows during the school year. Productions will run during the months of December 2015 thru June of 2016. The expense for the set construction is as follows:

| Professional Designer | Total Cost |
|--|-------------------|
| <i>Toben Incorporated</i> —Design Construction | \$1,800.00 |

—*Toben Incorporated* will execute the scenic design, constructing, painting all set pieces.

RESOLVED, that the Plainfield Board of Education approves payment to Toben Incorporated for their design contributions to annual PAAAS productions – total cost not to exceed \$1,800.00. The availability of funds for this item has been identified and will be charged to account 15-000-221000-320A-52-0000 (PAAAS Professional Services).

G. Frederic W. Cook Elementary School – Safety Net Program 2015-16

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic and life-long success.

In support of obtaining these goals, Frederic W. Cook Elementary School Safety Net Program, will provide academic support and enrichment activities for students in Grades 3-5 in Literacy, Mathematics, and Science.

The program will commence Tuesday, January 18, 2016 through April 15, 2016. The breakdown is as follows:

| Days/Times | # of Teachers | Pay Rate | Cost Per Person | Cost |
|----------------------------------|----------------------|-----------------|------------------------|-------------|
| Tuesday Wednesday Thursday | 7 | \$28.00 per hr. | \$1,638.00 | \$11,466.00 |
| | # of TA's | Pay Rate | Cost Per Person | Cost |
| 3:05-4:35 PM | 2 | \$10.00 per hr. | \$390.00 | \$780.00 |

RESOLVED, that the Plainfield Board of Education approves the operation of the Safety Net Program at Frederic W. Cook Elementary School for the 2015-16 school year – total cost not to exceed \$12,246.00. The availability of funds for this item has been verified and will be charged to account 15-120-100018-101C-15-0000 (Cook Teacher Stipend)

H. Clinton Elementary – PARCC Academy for Enrichment

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and insuring all students meet the Common Core Standards, achieve academic, and life-long success.

Clinton Elementary will implement the Clinton Elementary PARCC Academy for Enrichment for the 2015-2016 school year; serving by invitation approximately forty (40) students in grades 3, 4, and 5.

The breakdown is as follows:

| Dates | Days / Times | Staff | Hourly Rate | Total Cost |
|---------------------------------------|--------------------------------------|------------------------|--------------------|-------------------|
| January 20, 2016 to March 23, 2016 | Tuesday – Thursday 3:05 – 5:05 PM | 4 – Certified Teachers | \$28.00 | \$4,032.00 |

The PARCC Academy for Enrichment will be comprised of Reading, Writing, and Mathematics, and will include the use of technology applications, *Learning A-Z* and *Learning.Com*; two powerful web-based programs. The PARCC Academy for Enrichment will be staffed by four classroom teachers.

RESOLVED, that the Plainfield Board of Education approves Clinton School's PARCC Academy for Enrichment to serve approximately forty (40) students in grades 3-5, January 20 – March 23, 2016. The availability of funds for this item has been verified and will be charged to account 15-421-100000-101S-14-0000 (Clinton After School Stipend).

I. **Clinton Elementary – Dragon Academy**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and insuring all students meet the Common Core State Standards, achieve academic success, and the ability to compete in a broad global society.

In support of these commitments, the Clinton School Dragon Academy will operate beginning February 2016. The funding will be utilized to develop and provide high quality instruction to provide additional academic support to approximately sixty (60) 1st and 2nd grade students.

The breakdown is as follows:

| Dates | Days / Times | Staff | Hourly Rate | Total Cost |
|-------------------------------------|--------------------------------------|------------------------|--------------------|-------------------|
| February 2, 2016 to May 12, 2016 | Tuesday – Thursday 3:00 – 4:30 PM | 2 – Certified Teachers | \$28.00 | \$3,587.50 |
| | | 2 – Teacher Assistants | \$14.00 | |

RESOLVED, that the Plainfield Board of Education approves the Clinton School Dragon Academy to serve approximately sixty (60) students in 1st and 2nd grade, February 2 – May 12, 2016, at a cost not to exceed \$3,587.50. The availability of funds for this item has been verified and will be charged to account 20-232-100000-610A-14-0000 (Title I – Clinton Instructional Supplemental Extended Day).

J. Scantron GlobalScholar – Renewal

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes all students should have the best academic opportunities; therefore the Superintendent is committed to ensuring all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities to ensure all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

We also recognize a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District, schools, and students.

The Planning/Research and Evaluation Department recognizes Scantron Global Scholar as an expert in the area of analytics, learning management and assessment software. Scantron supports schools by allowing us to use data more efficiently; by incorporating this technology system; and providing a practical and measurable system, as follows:

- Achievement Series Classroom and District Assessment System
- Data Integration Services
- Develop and design our own assessments to meet our goals with common core standards.
- Project Management Support

RESOLVED, that the Plainfield Board of Education approves payment to Scantron Global Scholar in an amount not to exceed \$31,914.00 for the renewal term of January 1, 2016 to June 30, 2016. The availability of funds for this item has been verified and will be charged to District schools (accounts 100-300), except Stillman and Hubbard.

K. PAAAS Class of 2020 (8th Grade) Semi-Formal Dance

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

The Class of 2020 will participate in a semi-formal dinner dance, Friday, June 3, 2016.

Parents and/or guardians will be responsible for transporting students to and from the dance. There is no cost to the District, the cost per person will be paid by the fundraising efforts of the Class of 2020.

The breakdown is as follows:

| Location | Number of Students | Cost Per Student | Total Cost |
|----------------------------|---------------------------|-------------------------|-------------------|
| The Westwood – Garwood, NJ | 65 | \$40.00 | \$2,600.00 |

This event will provide students with experiences that cannot be duplicated in the classroom.

RESOLVED, that the Plainfield Board of Education approves the PAAAS Class of 2020, consisting of sixty-five (65) 8th grade students and seven (7) chaperones to attend a semi-formal dinner dance at The Westwood in Garwood, NJ, Friday, June 3, 2016 – at no cost to the District.

L. Provision of Special Education Services – Vendor Services

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

In accordance with N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities; and certain students that have been so identified, requiring special education, and related services.

RESOLVED, that the Plainfield Board of Education approves the vendor, listed below, to provide educational services for students who are hospitalized for various medical and/or psychological reasons during the 2015-2016 school year. The availability of funds for this item has been verified and will be charged to account 11-150-100202-101A-32-0000 (Home Instruction Educational Consultants).

| PROVIDER | HOURS | RATE |
|--------------------|-------------------|------------------|
| Wise Learning, LLC | 10 hours per week | \$45.00 per hour |

M. Early Childhood Five (5) Year Plan Update Submission

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS and Early Childhood Centers

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Public Schools is required to submit a five (5) year programmatic plan update, along with a budget for the 2016-2017 school year, to the New Jersey Department of Early Childhood Education. This plan outlines the operation of the Plainfield preschool program to meet the needs of its preschool population over the next few years.

The plan continues to incorporate the use of contracted community child care providers as well as in-district classrooms to provide universal preschool to Plainfield residents. The plan describes the continued use of approved curriculum and evaluation methods that have proved effective in current practice. We will continue to train both district staff, and the staff of contracted preschool providers, in order to maintain the highest possible level of appropriate classroom instruction. The plan also outlines strategies for outreach to the community and support for families of preschoolers.

The 2016-2017 budget submission is crafted to provide service to a total of 1,473 preschoolers (1,438 general education and 35 classified). This will utilize the services of ten (10) contracted providers, including Head Start, and a classroom in one (1) in-district school.

RESOLVED, that the Plainfield Board of Education approves the submission of the Five (5) Year Plan update and the 2016-2017 Budget for Early Childhood Education. This is annual funding from the New Jersey Department of Education for preschool services to three (3) and four (4) year olds. The FY 2016-2017 budget submission is \$20,977,181.00.

N. The Talented Tenth – Production – Payment Required

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

The Plainfield Academy for the Arts and Advanced Studies staged *The Talented Tenth* by playwright and NYU professor, Richard Wesley. There were three (3) productions – May 28-30, 2015 in the Plainfield High School Auditorium (Thursday and Friday at 7:30 pm, and Saturday at 2:00 and 7:30 pm).

The expense breakdown was as follows:

| Professional Designers | Cost | Total Cost |
|---|-------------|-------------------|
| <i>Matthew Crane</i> —Scenic Designer | \$1,200.00 | \$6,400.00 |
| <i>Toben Incorporated</i> —Design Construction | \$1,000.00 | |
| <i>Jeff Carr</i> —Lighting Designer | \$1,200.00 | |
| <i>Reid Sound</i> —Sound Designer; Sound Equipment Rental | \$3,000.00 | |

- *Matthew Crane*, a professional scenic designer, has agreed to design a professional set – he will produce thumbnail sketches, a color rendering, a ground plan, and a fully colored three-dimensional model, and dress the set upon construction.
- *Toben Incorporated* will execute the scenic design, constructing, painting all set pieces.
- *Jeff Carr*, a professional lighting designer will determine the lighting needs of the play, design a distinct lighting plot, and hang/adjust lights to create visual effects that complement the mood, time and action of each scene.
- *Reid Sound* will provide a professional sound engineer and all the necessary sound equipment to meet the sound requirements of the production.

RESOLVED, that the Plainfield Board of Education approves payment to Matthew Crane, Toben Incorporated, Jeff Carr, and Reid Sound for their design contributions for the production of *The Talented Tenth* (May 28-30, 2015) – total cost did not exceed \$6,400.00. The availability of funds for this item has been identified and will be charged to account 15-000-221000-320A-52-0000 (PAAAS Professional Services).

XI. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer – November 2015

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

| FUND | CASH BALANCE | APPROPRIATION BALANCE | FUND BALANCE |
|-----------------------------------|----------------------|--------------------------|----------------------|
| (10) General Current Expense Fund | | | |
| (11, 16, 17,18) Current Expense | 5,780,458.33 | 7,719,721.83 | 21,527,968.26 |
| (12) Capital Outlay | - | 5,375,046.21 | - |
| (13) Special Schools | - | - | - |
| (15) Reform Schools | 12,516,743.29 | 6,007,203.93 | 613,050.37 |
| Capital / Maintenance Reserve | 8,000,000.00 | - | 8,000,000.00 |
| (20) Special Revenue Fund | 8,016,867.41 | 3,002,544.45 | 62,362.62 |
| (30) Capital Projects Fund | - | 301,280.00 | (8,717.10) |
| (40) Debt Service Fund | 253,037.87 | 494,373.87 | 494,374.87 |
| (60) Enterprise Fund | 1,092,028.52 | 758,677.70 | 2,017,274.97 |
| TOTAL | 35,659,135.42 | 23,658,847.99 | 32,706,313.99 |

B. Payment of Bills — December 11, 2015 – January 14, 2016

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE JANUARY 19, 2016 BUSINESS MEETING

C. 2014 – 15 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

| BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13 | | | |
|--|--|--------------------|------------------|
| DECEMBER 1, 2015 to DECEMBER 31, 2015 | | | |
| <u>ACCOUNT</u> | <u>DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
| 11-1XX-100-XXX | Regular Programs – Instruction | | |
| 11-2XX-100-XXX 11-000-216,217 | Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services | | 1,400.00 |
| 11-3XX-100-XXX | Vocational Programs - Local – Instruction | | |
| 11-4XX-100-XXX | School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs –Instruct | | |
| 11-800-330-XXX | Community Services Programs/Operations | | |
| Undistributed Expenditures | | | |
| 11-000-100-XXX | Instruction | | |
| 11-000-211,213,218,219,222 | Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library | 1,400.00 | |
| 11-000-221,223 | Improvement of Instruction Services and Instructional Staff Training Services | | 60,321.00 |
| 11-000-230-XXX | Support Services - General Administration | | |
| 11-000-240-XXX | Support Services - School Administration | | |
| 11-000-25X-XXX | Central Svcs & Admin Info Technology | 60,321.00 | |
| 10-606 | Increase in Maintenance Reserve | | |
| 11-000-26X-XXX | Operation and Maintenance of Plant Services | | 135,000.00 |
| 11-000-270-XXX | Student Transportation Services | | |
| 10-605 | Increase in Sale/Lease-Back Reserve | | |
| 11-000-290-XXX | Other Support Services | | |

| BUDGET TRANSFERS - FUND 15 | | | |
|--|--|-------------|------------|
| DECEMBER 1, 2015 to DECEMBER 31, 2015 | | | |
| <u>ACCOUNT</u> | <u>DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
| 15-1XX-100-XXX | Regular Programs – Instruction | | 322,996.76 |
| 15-2XX-100-XXX 15-000-216,217 | Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services | 148,167.00 | |
| 15-3XX-100-XXX | Vocational Programs - Local - Instruction | | |
| 15-4XX-100-XXX | School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct | | 1,800.00 |
| 15-800-330-XXX | Community Services Programs/Operations | | |
| | Undistributed Expenditures | | |
| 15-000-100-XXX | Instruction | | |
| 15-000-211,213,218,219,222 | Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library | | 47,335.00 |
| 15-000-221,223 | Improvement of Instruction Services and Instructional Staff Training Services | | 4,640.63 |
| 15-000-230-XXX | Support Services - General Administration | | |
| 15-000-240-XXX | Support Services - School Administration | | 4,998.61 |
| 15-000-25X-XXX | Central Svcs & Admin Info Technology | | |
| 15-606 | Increase in Maintenance Reserve | | |
| 15-000-26X-XXX | Operation and Maintenance of Plant Services | | |
| 15-000-270-XXX | Student Transportation Services | | |
| 15-605 | Increase in Sale/Lease-Back Reserve | | |
| 15-000-290-XXX | Other Support Services | | |
| 15-XXX-XXX-2XX | Personal Services - Employee Benefits | 233,604.00 | |
| 15-000-310-XXX | Food Services | | |
| | TOTAL GENERAL CURRENT EXPENSE | | |
| | Capital Outlay | | |
| 15-604 | Increase in Capital Reserve | | |
| 15-604 | Interest Deposit to Capital Reserve | | |
| 15-XXX-XXX-73X | Equipment | | |
| 15-000-4XX-XXX | Facilities Acquisition and Construction Services | | |
| 15-000-4XX-931 | Capital Reserve-Transfer to Capital Projects | | |

| | | | |
|----------------|--|-------------------|-------------------|
| 15-000-4XX-933 | Capital Reserve-Transfer to Debt Service | | |
| 15-000-520-930 | General Fund Contribution to Whole School Reform | | |
| | WHOLE SCHOOL REFORM GRAND TOTAL | 381,771.00 | 381,771.00 |

| | | | |
|----------------|--|---------------------|---------------------|
| 11-XXX-XXX-2XX | Personal Services - Employee Benefits | 1,821,137.00 | |
| 11-000-310-XXX | Food Services | | |
| | TOTAL GENERAL CURRENT EXPENSE | | |
| | Capital Outlay | | |
| 12-XXX-XXX-73X | Equipment | | |
| 12-XXX-4XX-XXX | Facilities Acquisition and Construction Services | | |
| | TOTAL CAPITAL OUTLAY | | |
| 13-XXX-XXX-XXX | TOTAL SPECIAL SCHOOLS | | |
| 10-000-100-56X | Transfer of Funds to Charter Schools | | |
| 10-000-520-930 | General Fund Contribution to Whole School Reform | | 1,686,137.00 |
| | GENERAL FUND GRAND TOTAL | 1,882,858.00 | 1,882,858.00 |

D. Award of Bid

1) Bid # 2016-27 504 Madison Avenue Renovation

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A:18A-1(et seq.) advertised for sealed bids for 504 Madison Avenue Renovation on December 4, 2015,

WHEREAS, in accordance with that advertisement bids were received, publicly opened and read aloud at the Board of Education Office on, January 14, 2016 with the following results:

TO BE PRESENTED AT THE JANUARY 19, 2016 BUSINESS MEETING

E. Approval of Harassment/Intimidation/Bullying (HIB) Investigation Decisions

Strategic Plan Link:

Goal 4: Safe Learning Environment

To provide a safe, secure, professional, and clean environment for students, staff, and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Superintendent is required to report all alleged Harassment/ Intimidation/Bullying (HIB) incidents to the Board of Education pursuant to N.J.S.A. 18A:37-15c, and

The Superintendent has provided the Board of Education with the results of the investigations of all alleged HIB incidents reported to the Superintendent as of January 8, 2016; and

The Board of Education has had an opportunity to review and ask questions relative to the HIB incident reports submitted; therefore,

RESOLVED, that the Plainfield Board of Education hereby accepts and affirms the determinations made by the Superintendent, Building Principals, District's Bullying Coordinator, and School Anti-Bullying Specialists on the incident reports submitted regarding the HIB investigations #2016-32 through #2016-38.

F. School Board Recognition Month in New Jersey – January 2016

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, The New Jersey School Boards Association has declared January 2016 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Plainfield Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Plainfield Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Plainfield Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Plainfield Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

G. Tentative 2016 – 2017 Budget Calendar

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

| <u>Date</u> | <u>Activity</u> |
|-----------------------------|---|
| December, 2015 | FY17 School Allocations distributed to Principals |
| December 22, 2015 | BOE meeting: Receive 2014 – 2015 CAFR and MD&A (audit report) |
| January 2016 | Cabinet review of school and department budgets |
| Friday, January 29, 2016 | Superintendent's FY17 Budget released |
| Tuesday, February 2, 2016 | BOE meeting, 2016 – 2017 budget discussion |
| Tuesday, February 16, 2016 | BOE meeting: 2016 – 2017 budget discussion |
| Saturday, February 20, 2016 | Board Budget Retreat |
| Tuesday, February 23, 2016 | Governor's State Budget Message (authorized by P.L. 2009, c.269) |
| Thursday, February 25, 2016 | State Aid Notices |
| Tuesday, March 1, 2016 | BOE meeting: 2016 – 2017 Budget Discussion. Adoption of preliminary budget |
| Friday, March 4, 2016 | Last date to submit Preliminary Budget to Executive County Superintendent |
| Monday, March 21, 2016 | Proposed Budget advertised. (Notice published at least 4 days prior to public hearing date) |
| Tuesday, March 29, 2016 | Public Hearing |
| Friday, April 1, 2016 | Deadline to adopt budget |
| Tuesday, April 15, 2016 | Last date to submit the final 2016 – 2017 Budget to the Executive County Superintendent. |
| Tuesday, April 19, 2016 | School Election |

** All dates following the introduction of the preliminary budget are estimates and depend upon NJDOE guidance and requirements. Historically, issuance of state aid figures and CAP calculations follow the Governor's budget address and thus budget submission and approval deadlines may be extended.

H. Techspo 2016 New Jersey's Premier Educational Technology Training and Exhibition – Atlantic City

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

Anna Belin-Pyles, Superintendent of Schools, will attend the New Jersey's Premier Educational Technology Training and Exhibition Conference for School Leaders – Techspo 2016 scheduled for January 28-29, 2016 at the Harrah's Resort in Atlantic City, New Jersey.

The Commissioner of the DOE has provided a lodging waiver. The expense, per the GSA, is as follows:

| Registration | Lodging (inc. 18% tax) | Travel | Food/ Incidentals | Total Cost |
|---------------------|-----------------------------------|---------------|------------------------------|-------------------|
| \$420.00 | \$233.64 | \$75.00 | \$194.00 | \$922.64 |

RESOLVED, that the Plainfield Board of Education approves Anna Belin-Pyles to attend Techspo 2016 on January 28-29, 2016 in Atlantic City, NJ - total cost not to exceed \$922.64. The availability of funds for this item has been verified and will be charged to account 11-000-230000-585T-02-0000 (OTHER PUR SERVS [400-500 TRAV]).

XII. ADJOURNMENT

CS/bsc