

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, March 1, 2016

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM**
950 PARK AVE.

Board of Education Members

Mrs. Wilma G. Campbell, President
Mr. Frederick D. Moore, Sr., Vice President
Mr. Terrence S. Bellamy, Sr.
Mr. John C. Campbell
Mrs. Deborah Clarke
Mrs. Carletta D. Jeffers
Mrs. Emily E. Morgan
Mr. David M. Rutherford
Mr. Richard Wyatt
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Monday, February 22, 2016 to be advertised on Saturday, February 27, 2016 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	PHS Auditorium	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, March 15, 2016 8:00 p.m., in the Plainfield High School Auditorium.

- VII. REMARKS FROM THE BOARD PRESIDENT
- VIII. REMARKS FROM THE SUPERINTENDENT
- IX. REMARKS FROM COMMITTEE CHAIRPERSONS
- X. BOARD RECOGNITION

Mary Banta

The Superintendent of Schools recommends, and I so move, the following:

RESOLUTION

WHEREAS, it was with great sadness and a profound sense of loss that the members of the Plainfield Board of Education learned of the passing of Ms. Mary Margaret Banta and

WHEREAS, Ms. Banta served as a History Teacher for twenty three years; and

WHEREAS, Ms. Banta was much loved and respected by her family, friends, co-workers, and many others throughout the Plainfield Public School District; now therefore be it

RESOLVED, that the Plainfield Board of Education does on this 27th day of February 2016, express our condolences to the family and friends of Ms. Banta; and present this Proclamation to honor the memory and contributions of Ms. Mary Margaret Banta.

XI. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Field Trips

(1) “WOW” – World of Wings-Science and Nature Museum – Teaneck, NJ

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the NJCCCS, achieve academic, behavioral, emotional, and life-long success.

The Barlow School Kindergarten classes, consisting of seventy (70) students, along with nineteen (19) chaperones will visit the World of Wings Museum, in Teaneck, New Jersey, Friday, April 15, 2016.

The cost of admission will funded through the fundraising efforts of Barlow parents and students, and transportation will be provided by the District.

The breakdown is as follows:

Date	Departure / Return Time	Admission (paid through fundraising)	Transportation	Total Cost
April 15, 2016	8:30 AM / 12:30 PM	\$10.00/person – \$820.00 (seven Free tickets)	No Cost	\$820.00

The trip will meet the speaking and listening core content standards SL.K.1, 2, 3 and 6 where all students will understand proper social interaction in a non-restrictive environment. They will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the NJCCCS standards.

This field trip will also provide Barlow Kindergarten students with experiences that cannot be duplicated in school. The field trip is an integral part of instruction and is an incentive for students to continue their educational experience beyond the class environment. Upon returning the students will participate in educational activities that will enhance them academically as well as socially and emotionally

RESOLVED, that the Plainfield Board of Education approves Barlow Kindergarten classes, consisting of seventy (70) students, along with nineteen (19) chaperones to visit the World of Wings (WOW) Science and Nature Museum, Friday, April 15, 2016 – at no cost to the District. Excluding transportation, which will be provided by the District Transportation Department.

(2) Discovery Time Body Worlds – New York, NY

Strategic Plan Link

Goal 1. Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards and achieve life-long success.

Twenty-five (25) Barack Obama Academy of Academic and Civic Development (BOAACD) students in grades 9-12, and three (3) chaperones will travel on April 27, 2016 to Discovery Times Body Worlds in New York, NY.

Transportation will be provided by Raritan Valley Bus Service. The breakdown is as follows:

Date	Departure/Return Time	Admission	Transportation	Total Cost
April 27, 2016	9:00 AM/3:00 PM	\$420.50 - \$16.00/student \$20.50 (1 chaperone)	\$925.00	\$1,345.50

Our students will learn through the exhibits about the human body, its form and function, its vulnerability and potential, and the challenges it faces navigating the 21st Century. *BODY WORLDS: PULSE* is an inspiring, immersive multimedia exhibition about health, wellness, and living to the beat of life in a vibrant, fast-paced city. It is an exhibition unlike any other; body donors have willed their bodies, after death, for plastination and the education of future generations.

RESOLVED, that the Plainfield Board of Education approves twenty-five (25) Barack Obama students, and three (3) chaperones to visit Discovery Times Body Worlds in New York, April 27, 2016 – total cost will not exceed \$1,345.50. The availability of funds for this item has been verified and will be charged to accounts 15-190-100000-800A-51-0000 (BOAACD Field Trip Adm Fee), and 15-000-270000-512A-51-0000 (Principal Field Trips).

(3) Statue of Liberty: Liberty Island, New York Harbor – New York, NY

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students so they can achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the NJCCCS, achieve academic, behavioral, emotional, and life-long success.

Charles H. Stillman Elementary School 4th grade and 5th grade students will visit the *Statue of Liberty*.

Transportation will be provided by District buses. The total cost for both 4th and 5th grade field trips is \$917.00. The breakdown is as follows:

Stillman – 4th Grade (\$9.00 per person)					
Date	Departure / Return Time	Students	Chaperones	Admission	Total Cost
May 24, 2016	8:30 AM / 2:00 PM	47	5	\$468.00	\$468.00
Stillman – 5th Grade (\$9.00 per person)					
Date	Departure / Return Time	Students	Chaperones	Admission	Total Cost
June 2, 2016	8:30 AM / 2:00 PM	46	4	\$450.00	\$450.00

The trip will meet the Literacy Common Core Standards for Reading: Informational (RI 4.1, 4.2, 4.4). Writing (W.4.2, W4.2a, W4.2e). Math Common Core (4.NBT) Number and Operations in Base Ten, (4.MD) Measurement and Data, (4.G) Geometry. Students will participate in field trip activities and lessons to accomplish NJCCCS 6.1 U.S. History: America in the World.

All students will acquire the knowledge and skills to think analytically about how past and present interactions of people, cultures, and the environment shape the American heritage. Such knowledge and skills enable students to make informed decisions that reflect fundamental rights and core democratic values as productive citizens in local, national, and global communities.

RESOLVED, that the Plainfield Board of Education approves Charles H. Stillman School to visit the *Statue of Liberty* – total cost not exceed \$918.00. The availability of funds for these items have been verified and will be charged to account 15-190-100000-800A-20-0000 (Stillman Field Trip Admission).

(4) *Matilda on Broadway* – Shubert Theatre – New York, NY

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the NJCCCS, achieve academic, behavioral, emotional, and life-long success.

Emerson Community School's Theatre Group of 3rd, 4th and 5th graders, consisting of thirty-five (35) students along with six (6) chaperones will attend a performance of *Matilda on Broadway*, at the Shubert Theatre, Thursday, June 2, 2016.

Transportation will be provided by A-1 Bus and Limousine Service. The breakdown is as follows:

Date	Departure / Return	Admission - Chaperones Free	Transportation	Total Cost
June 2, 2016	9:30 am / 6:30 pm	\$1,835.00 (\$52/student + \$15 handling)	\$1,101.78	\$2, 936.78

They will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the Common Core standards. The trip will meet the Literacy Common Core Standards for Reading: Informational (RI 4.1, 4.2, 4.4) and Literacy (SL.5.1b, SL.5.1d, SL.5.3) and Visual Performing Arts: 1.2.6 C, 1.3.6 C.

Upon returning the students will participate in educational activities that will enhance them academically as well as socially and emotionally.

RESOLVED, that the Plainfield Board of Education approves Emerson Community School's Theatre Group consisting of thirty-five (35) students along with six (6) chaperones to attend a performance of *Matilda on Broadway* at the Shubert Theatre, New York, NY – total cost not to exceed \$2,936.78. The availability of funds for this item has been verified and will be charged to accounts 15-190-100000-800A-16-0000 (Emerson Field Trip Admission Fee); and 15-000-270000-512A-16-0000 (Emerson Principal Field Trip).

(5) Hershey Park – Hershey, PA

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the NJCCCS, achieve academic, behavioral, emotional, and life-long success.

Emerson Community School 5th graders, consisting of eighty-two (82) students along with seven (7) staff members, and eight (8) chaperones will visit, *Hershey Park*, Friday, June 3, 2016,

Transportation will be provided by Raritan Valley Bus Company. The expense breakdown is as follows:

Date	Departure / Return	Admission	Transportation	Total Cost
June 3, 2016	6:00 AM / 7:00 PM	\$2,785.35 - \$29.95/person – 4 free	\$3,100.00	\$5,885.35

Emerson 5th graders will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the Common Core standards. The trip will meet the Literacy Common Core Standards for Reading: Informational (RI 5.1, 5.2, 5.4). Writing (W.5.2, W5.2a, W5.2e). Math Common Core (5.NBT) Number and Operations in Base Ten, (5.MD) Measurement and Data, (5.G) Geometry.

The students will investigate the disciplines: mathematics, language arts, social studies, and science. They will engage in instructional activities that consist of: listening, speaking, and writing. Students will gather information about the transfer of energy used in the manufacturing of chocolate; visit the Hershey museum and factory, and learn how different candies are made. Students will also investigate the history of the company and Hershey's contribution to the community. The culminating activities will be completed and presented for grading.

RESOLVED, that the Plainfield Board of Education approves Emerson Community Schools' 5th grade class to visit *Hershey Park*, Friday, June 3, 2016 – total cost not to exceed \$5,885.35. The availability of funds for this item has been verified, the admission cost will be charged to account 15-190-100000-800A-16-0000 (Emerson Field Trip Admission Fee); and 15-000-270000-512A-16-0000 (Emerson Principal Field Trip).

(6) Aladdin – Amsterdam Theater, New York, NY

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and each their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

Plainfield High School Student Council, consisting of twenty (20) student leaders in grades 10-12, and two (2) chaperones will attend a performance of Aladdin at the Amsterdam Theater in New York, New York, Saturday, June 4, 2016.

The cost of this field trip will be funded through parent/student fundraising efforts. Transportation will be provided by the District. The breakdown is as follows:

Date	Departure/Return	Transportation	Cost
June 4, 2016	10:00 am/9:00 pm	PPS Transportation Dept.	Paid by parent/student fundraising

The students will participate in the Educational Program and tour backstage. The Plainfield High School Student Council has been going on field trips to Broadway Theaters since 1990. This field trip will expand the students' learning beyond the walls of the classroom into the vast community outside. This field trip is an integral part of school instruction. This field trip will provide students with experiences that cannot be duplicated in school.

RESOLVED, that the Plainfield Board of Education approves twenty (20) Student Council Student Leaders, and two (2) chaperones to attend the performance of Aladdin at the Amsterdam Theater in New York, Saturday, June 4, 2016. The cost of the field trip will be funded through fundraising efforts of parents and students. There is no cost to the District.

(7) Museum of Mathematics (MoMath) – New York City, NY

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the NJCCCS, achieve academic, behavioral, emotional, and life-long success.

Clinton's 5th Grade, consisting of seventy-five (75) students, and nine (9) chaperones, will visit MoMath (Museum of Mathematics) in New York City, New York, Tuesday, June 14, 2016.

Transportation will be provided by Raritan Valley Bus Company. The breakdown is as follows:

Date	Departure / Return	Admission	Transportation	Total Cost
June 14, 2016	9:00 am / 4:00 pm	\$1,575.00 \$21.00/student – chaperones free	\$1,990.00	\$3,565.00

This trip will be Clinton's Fifth Grade culminating activity for the 2015-2016 school year. Students will be exposed to the museum's hands-on innovative exhibits. Students will explore the various exhibits of math through hands-on activities. At this museum there is a wealth of knowledge that would benefit the students.

RESOLVED, that the Plainfield Board of Education approves Clinton's Fifth Grade field trip to MoMath in New York City, Tuesday, June 14, 2016 – total cost not to exceed \$3,565.00. The availability of funds for this item has been verified and will be charged to accounts 15-000-270000-512A-14-0000 (Clinton Field Trips), and 15-190-100000-800A-14-0000 (Field Trip Admission Fees).

B. Grants

**(1) 2016-2017 21st Century Community Learning Centers (CCLC) Continuation Grant –
Approval for Submission of Application (NGO# 16-EK37-H05)**

Strategic Plan Link

Goal 1: Learning Outcomes:

To provide high-quality educational and enrichment programs that will enable students to improve academic achievement, and promote positive behavior and appropriate social interaction with peers and adults.

Goal 2: Human Resources:

To improve the recruitment, retention, development of District staff.

Goal 3: Business Practice:

To improve the overall efficiency and effectiveness of District school operations.

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff, and community members.

Goal 5: Community & Family Engagement:

To implement activities that promote parental involvement and provide opportunities for literacy and related educational development to the families of participating students.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield of Board of Education authorizes the Superintendent of Schools to submit the following application for federal funds, monitored by the NJDOE, to develop and implement a high-quality, out-of-school time services (afterschool and summer) at five (5) school sites including Charles H. Stillman Elementary School, Washington Community School, Evergreen Elementary School, Jefferson Elementary School, and Hubbard Middle School. The program services are for a targeted population of no less than three hundred-one (301) students and their families for the Five Year Grant Period (9/1/14-8/31/19).

Funding Source	Program Description	Administrator	Amount
New Jersey Department of Education Office of Student Support Services	The mission of the 21 st CCLC Afterschool and Summer Programs is to provide a safe, well-supervised environment beyond the traditional school day/year in which youth participate in a variety of educational, cultural and recreational activities designed to foster a commitment to life-long learning and promote positive behavior. Each center will offer age-appropriate activities using various curricula areas to address the physical, intellectual and emotional needs of all students. Both programs will provide academic support and enrichment activities aligned to CCSS/NJCCCS in the areas of arts and culture, youth development and parental involvement.	Anna Belin-Pyles	\$550,000.00

(2) Grant Submission: Turn Around Partnerships – New Jersey (TAP-NJ)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

The purpose of this grant opportunity improve the academic achievement of P-12 students by developing, enhancing and implementing a leadership pipeline that selects, prepares, supports and retains school leaders (including leadership teams) for schools that have received a School Improvement Grant (SIG schools) and SIG-eligible schools.

The TAP-NJ program builds on the University's commitment to the Plainfield Public Schools by partnering with us. The project is consistent with the District's mission with regard to hiring and supporting school and teacher leaders who are committed to developing students who are successful and college and career ready upon high school graduation. As well as, further develop school and teacher leaders who will create positive school cultures that are inviting to staff and the community at large, while inspiring school/teacher leaders to the highest levels of professional efficacy.

Plainfield Public Schools will partner with Kean University as part of the proposed grant program in partnership with William Paterson University.

RESOLVED, that the Board of Education authorizes the Superintendent of Schools to submit the application for the Turn Around Partnerships-New Jersey (TAP-NJ) Grant.

Funding Source	Program Description	Amount	Administrator
FY2015-16	Partnerships are at the heart of this grant opportunity. Principal partners must be: 1) Institution of Higher Education (IHE) and its unit/division that prepares teachers and principals; 2) School of arts and sciences (typically within IHE); 3) High-need Local Education Agency (LEA). <u>The Goals for Year One:</u> To develop a high-quality professional learning system to prepare teacher leaders to serve; to train an initial group of teacher leaders; to provide professional learning opportunities to district and school leaders; leadership development program.	No allocation of funds to the District. Kean University: Management of funding allocation.	BJ Brown

(3) 2015-2016 21st Century Community Learning Centers (CCLC) Programs – Collaborator/ Partner Agreements – Amended from Sept. 2015, Bus. Agenda – Revised Vendor Cost

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS; increase percentage of students demonstrating academic progress; improve attendance rate; decrease suspension rate

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff; strengthen after school/summer professional learning communities; Continue with Student/College Interns working the program; Increase the number of staff participating in on/off site professional development

Goal 5: Community & Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation; increase number of parents attending school sponsored parent events/workshops; Increase number of community partnerships

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education will enter into agreements for the purpose of rendering enrichment learning services, aligned to NJCCCS/CCSS, for students participating in the 21st Century Community Learning Centers (CCLC) afterschool programs at CH Stillman Elementary, Washington Community Schools, Evergreen Elementary School, Jefferson Elementary School (grades 4-5) and Hubbard Middle School (grades 6-8) with the following providers:

The identified collaborator is included in the 2015-2016 SY 21st CCLC Continuation Grant application. The partner and collaborator has a documented history of demonstrating expertise in their service area meeting all the guidelines and regulations put forth by the New Jersey Department of Education Office of Educational Support Services (by way of NCLB Act 2001, Title IV, Part B). The program partner and collaborator will provide essential educational services as identified in the 2015-2016 SY 21st CCLC Continuation Grant application's project activity plan (PAP).

Foundations, Inc. - The NJDOE 21st CCLC 2015 NGO requires awarded grantees to acquire an outside project technical assistance specialist non-affiliated with the grantee. Foundations, Inc. is a non-profit organization committed to improving educational experiences for America's youth by partnering with education entities. Foundations, Inc. will conduct one (1) quarterly site visit at the five (5) afterschool sites for a total of twenty (20) visits, facilitate one four-hour half day workshops with related materials and provide a copy of GraffitiWall, Global GraffitiWall, and STEM GraffitiWall (books & CDs) for each of the five afterschool sites and the two summer sites, as well as provide ongoing technical assistance on an as needed basis for the 2015-2016 grant year for a total 48.54 hours @ \$185.00 per hour for a total of \$8,979.70.

RESOLVED, that the Plainfield Board of Education approves Plainfield Public Schools to enter into a contractual agreement with program partner, Elaine Walker, Ph.D (Sametric Research, LLC), and community collaborator (*Foundations, Inc.*) at a total cost of \$8,979.70. The availability of funds for this item has been verified and will be charged to account 20-450-200000-320A-38-0000 (21st CCLC Instructional and Non-Instructional), and 20-450-100000-320A-38-0000 (Purchased Professional Services).

(4) Amendment of Individuals with Disabilities Education Act (IDEA) Grant – FY2014-2015

Strategic Plan Link

Goal: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of School recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. The Individuals with Disabilities Education Act grant funds are used to improve student achievement and help close the achievement gap through school improvement and reform. The IDEA Grant is an annual resource that is funded by the Federal government through the New Jersey Department of Education.

Funding Source	Program Description	Amount Carryover	Administrator
FY2014/2015 Individuals with Disabilities Act Basic Grant	Basic grant funds are used for services and supplies for special education students and mandated EIS services.	\$93,710	Antoinette Adams
FY2014/2015 Individuals with Disabilities CEIS	Preschool grant funds are used for services and supplies for special education students	\$5962	Antoinette Adams
FY2014/2015 Individuals with Disabilities Act Non-Public	Non-Public funds are used for services and supplies for special education students enrolled in non-public schools	\$10,428	Antoinette Adams

RESOLVED, that the Plainfield Board of Education amends the IDEA FY 2014-2015 budget to include carryover of \$110,100.00 from the FY 2014-2015.

C. Professional Development

(1) NJ SORA Recertification Training – In District

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff, and members of the community.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in district professional development opportunities.

All contractual PPS Security Officers will participate in recertification training to be compliant with "Security Officer's Registration Act", (N.J.S. 45:19A-1 to 45:19A-12).

By providing this recertification training, Security Officers will be refreshed in a variety of subjects related to the safety and security of students and staff; which will allow them to better understand and perform their duties. The knowledge gained through SORA training offers exposure to fundamental concepts and principles of the security industry.

Contractual officers would like to participate in this recertification, Friday, March 25, 2016, (Good Friday), for no additional pay. The breakdown is as follows:

Date / Time	Course	Cost Per Officer	# of Officers	Total Cost
March 25, 2016 8:00 am – 4:00 pm	NJ SORA Recertification	\$147.45	35	\$5,160.75

RESOLVED, that the Plainfield Board of Education approves NJ SORA recertification training for all contractual Security Officers, Friday, March 25, 2016 – total cost not to exceed \$5,160.75. The availability of funds for this item has been verified and will be charged to account 11-000-266000-300A-40-0000 (Purch. Professional & Tech. Svcs).

(2) HighScope Curriculum Training of Trainers – Online Workshops

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in professional development opportunities.

Master Teacher, Carrie Ann Floyd, will take part in online workshops offered by the HighScope Foundation, located in Ypsilanti, Michigan, from April 4th, 2016 to June 20th, 2016.

In order to maintain certification as a trainer you must attend a minimum of forty (40) hours offered by the HighScope Foundation. Master Teacher, Carrie Ann Floyd, needs twenty-one (21) more credits to maintain certification. The breakdown is as follows:

Expense Description	Cost Amount	Extended Amount
<u>HighScope Online Courses</u>		
— All About the Numbers Plus Preschool Mathematics	\$300.00	
— Trainer Course: Presenting and Facilitating	\$225.00	\$675.00
— Planning and Recall: Why and How	\$150.00	
Books and Materials for Conference	\$25.00 x 3	\$75.00
Recertification Fee	\$65.00 x 1	\$65.00
	Total Cost	\$815.00

Upon completion of the training, Master Teacher, Carrie Ann Floyd will be certified as a trainer in the High/Scope curriculum and in turn, will provide training, ongoing coaching and mentoring to preschool staff to ensure high quality curriculum and program implementation.

RESOLVED, that the Board of Education approves Carrie Ann Floyd, Master Teacher to take part in online workshops offered by the HighScope Foundation, from April 4th, 2016 to June 20th, 2016 – total cost not to exceed \$815.00. The availability of funds for this item has been verified and will be charged to account 20-218-200000-329A-34-0000 (ECPA Other Pur Professional Services).

(3) HighScope Curriculum Training of Trainers – Commack, NY

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

The Master Teachers from The Office of Early Childhood, listed below, will attend the *Preschool Training of Trainers*, conducted by the HighScope Foundation, April 14 and 15, May 25, 26 and 27 2016, in Commack, New York.

Master Teachers – Early Childhood	
Shalini Kathuria	Tanaisha White

The expense breakdown is as follows. Both Master Teachers will drive roundtrip (separately).

Expense Description	Cost Amount	Extended Amount
HighScope Course	\$4,100. X 2	\$8,200.00
Two (2) site visits by High Scope Evaluators (estimated travel and hotel costs)	\$350. + \$960. X 2	\$2,620.00
Books and Materials for Course	\$50. X 2	\$100.00
Estimated mileage home to Commack NY one way 87 miles @ .31 per mile (2 person is driving)	\$87. X \$.31 X 2 X 4 round trips	\$216.00
Hotel (2 persons) \$126 Plus Tax \$15	(5 nights X \$141. X 2 persons)	\$1,410.00
Per Diem (2 persons)	\$48. X 2 days - \$64. X 3 days	\$576.00
Estimated Mileage Hotel to training center one way approx. 10 miles @ .31 per mile (2 persons)	(5 Days X 20 Miles X @.31) X 2	\$62.00
		Total Cost – \$13,184.00

Upon their completion of the training Master Teachers Shalini Kathuria and Tanaisha White will be certified and will provide training, ongoing coaching and mentoring to preschool staff to ensure high quality curriculum and program implementation.

RESOLVED, that the Board of Education approves Master Teachers Shalini Kathuria and Tanaisha White to attend the High Scope course “Preschool Training of Trainers”, April 14-15, and May 25-27, 2016 in Commack, New York – total cost not to exceed \$13,184.00. The availability of funds for this item has been verified and will be charged to account 20-218-200000-329A-34-0000 (ECPA Other Pur Professional Services), 20-218-200000-104A-34-0000 (ECE Salary Other Professional Staff), and 20-218-580A-34-0000 (ECE Travel).

(4) 2016 New Jersey Speech-Hearing-Language Association Convention – Long Branch, NJ

Strategic Plan Link

Goal 2: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

The PPS staff members listed below, will attend the 2016 New Jersey Speech-Language – Hearing Annual Convention, April 14-15, 2016 in Long Branch, New Jersey.

Name	Title – Department
Vinette Klisch*	Speech/Language Therapist – SPED
Marie Blot**	PIRT Member – Early Childhood

The breakdown is as follows:

Cost to Attend	Mileage - Roundtrip	Cost	Total Cost
\$275.00 – Member*	\$25.42	\$300.42	\$675.84
\$350.00 – Non-Member**		\$375.42	

Attendance at the conference is required in order to maintain national certification which is required by Special Education Medicaid Initiative (SEMI) and for Plainfield Public Schools to receive reimbursement for speech/language services that are provided to Medicaid eligible students.

The conference will offer a full range of workshops needed for therapists to acquire the ten (10) hours of course work needed to maintain national American Speech-Language Hearing Association (ASHA) certification. In addition, the conference will provide updated information and the latest research, issues and trends related to audiology, and speech-language pathology in education.

RESOLVED, that the Plainfield Board of Education approves Vinette Klisch and Marie Blot, to attend the 2016 New Jersey Speech-Hearing-Language Association Annual Convention, April 14-15, 2016 – total cost not to exceed \$675.84. The availability of funds for this item has been verified and will be charged to accounts 20-252-200000-500A-32-0000 (IDEA Workshops), 20-218-200000-329A-34-0000 (ECPA Other Pur Profesion), and 20-218-200000-580A-34-0000 (ECE Travel).

(5) Teachers College Digital and Media Literacy Institute – New York, NY

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to have staff members participate in out-of-district Professional Development opportunities.

The PPS staff listed below will attend the Teachers College Digital and Media Literacy Institute, April 21-23, 2016, in New York City, NY.

Name	Position/Location	Name	Position/Location
Linda C. Anderson	Media Specialist/Emerson	Barbara Klinck	Media Specialist/Hubbard
Celia Bouffidis	Media Specialist/Maxson	Donna Mullaney	ELA Supv. (K-5)/Ed. Svcs.
Joan Cansdale	ELA Supv. (6-12)/Ed.Svcs.	Elmer Rivera	Media Specialist/Washington
Tamara Cress	Media Specialist/Barlow/Stillman	Kenneth Shenton	Media Specialist/Evergreen
Jo Allyn Henry	Media Specialist/Cook/Woodland	Cosimo Torello	Media Specialist/Cedarbrook
Anita Kaur	Media Specialist/PHS		

The expense breakdown per person, per the GSA, is as follows:

Registration (per person)	Transportation (per person)	Meals (lunch per person)	Cost Per Person
\$650.00	\$100.00	\$55.50 (\$18.50 per day)	\$805.50
Total Cost – \$8,860.50			

Attendance at the Teachers College Digital and Media Literacy Institute will introduce the district's Library Media team to current methods for authentically tapping the power of digital tools and media in support of classroom literacy instruction across the curriculum. A variety of skills and concepts will be explored including:

- Comprehension of multimodal texts
- Digital and media production within reading/writing block
- Analysis of source reliability
- Media criticism
- Digital citizenship

RESOLVED, that the Plainfield Board of Education approves the listed PPS staff members to attend the Teachers College Digital and Media Literacy Institute in New York City from April 21-23, 2016 – total cost not to exceed \$8,860.50. The availability of funds for this item has been verified and will be charged to FY2016 NCLB Title IIA accounts 20-270-200000-500T-05-0001 (TIIA Trav/Hotel/Meals), and 20-270-200000—500T-05-0000 (TIIA Conf Reg Costs).

(6) American Heart Association Heartsaver First Aid Course – In-District Training

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff, and members of the community.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in district professional development opportunities.

All PPS Security Officers (full- and part-time) will participate in the *American Heart Association Heartsaver First Aid Course* provided by *Team Life*. The course will take place during the District scheduled Professional Development day, Friday, April 22, 2016.

The *Heartsaver First Aid CPR AED* is a classroom, video-based, Instructor-led course that teaches students critical skills needed to respond to and manage a first aid, choking or sudden cardiac arrest emergency in the first few minutes until emergency medical services (EMS) arrives. Students learn skills such as how to treat bleeding, sprains, broken bones, shock, and other first aid emergencies.

This course also teaches adult CPR and AED use, which will be a refresher for the officers. Officers will receive a two (2) year First Aid certification card. The breakdown is as follows:

American Heart Association Course	Hours of Training	Total Cost
Heartsaver First Aid	1:00 AM – 2:00 PM	\$1,715.00

RESOLVED, that the Plainfield Board of Education approves the *Heartsaver First Aid Course*, provided by *Team Life* for all PPS Security Officers, April 22, 2016 – total cost not to exceed \$1,715.00. The availability of funds for this item has been verified and will be charged to account 11-000-266000-300A-40-0000 (Purch. Professional & Tech. Svcs).

(7) Orton-Gillingham Reading Program Evaluation

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative staff members to perform additional assignments within our District.

During the 2014-15 school year, teachers throughout the district, were trained in the Orton-Gillingham methods. Orton-Gillingham is a multisensory method of reading instruction; the approach allows teachers to incorporate into their daily lessons the five (5) components essential to an effective reading program: phonemic awareness, phonics, vocabulary development, fluency, and comprehension strategies.

The expense breakdown for a consultant from the Institute for Multi-Sensory Education to provide an assessment of the implementation of the strategies taught. This observation will assist the administrators and teachers to effectively implement, manage, and assess the Orton-Gillingham program, is as follows:

Dates	Total Cost
May 2-3, 2016	\$3,400.00

In order to support the program's implementation and provide guidance, an observation and subsequent training is necessary to provide guidance on the following:

- Observation of the program's implementation in the K, 1, and 2 grade classrooms
- Feedback on the strategies and procedures used for implementation
- Model lesson presentations with question and answer periods
- Modifications for special education students, for English language learners in accordance with NJAC 6A:15.

The expertise acquired through the Orton-Gillingham training will allow teachers to deliver explicit instruction in the identified key areas while utilizing and strengthening all learning pathways.

RESOLVED, that the Plainfield Board of Education approves the two (2) day Orton-Gillingham Consultation, May 2-3, 2016 – total cost not to exceed \$3,400.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-16-0000 (Emerson Educational Consult).

(8) HighScope International Conference Spring 2016 – Detroit, MI

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified competent, skilled and dedicated workforce is essential to the success of the district and the students. Therefore, the Plainfield Public Schools does both require and encourage employees to take continuing education courses to improve their professional knowledge, maintain professional credentials and to operate most effectively and efficiently in the delivery of services to the children of the District.

Early Childhood Director Evelyn Motley and Vice Principal Elena Rutherford, will attend the HighScope Foundation 2016 International Conference themed *Striving for Excellence and Equity in Early Learning*, May 10-12, 2016, at the Detroit Marriott Renaissance Center in Detroit, Michigan.

The expense breakdown, per the GSA, is as follows:

Registration	Transportation	Lodging (inc. tax)	Meals/Incidentals	Total
\$950.00	\$1,012.00	\$1,672.00	\$690.00	\$4,324.00

The primary goal of the institute is to deepen participants' understanding of the expanding early childhood knowledgebase, provide a forum for addressing significant, controversial issues affecting young children's education, and help attendees develop skills that improve professional development and practice.

RESOLVED, that the Board of Education approves Evelyn Motley and Elena Rutherford to attend the HighScope Foundation 2016 International Conference, May 10-12, 2016, in Detroit, Michigan – total cost not to exceed \$4,324.00. The availability of funds for this item has been verified and will be charged to accounts 20-218-200000-329A-34-0000 (ECPA Other Pur Professional Services), and 20-218-580A-34-0000 (ECE Travel).

(9) Teacher Effectiveness – Online E-course – Professional Development

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in the utilization of digital content.

The Department of Professional Development/Teacher Effectiveness in partnership with *Literacy Solutions* will provide on-demand, online learning professional development to enhance teachers' professional learning and practices.

Literacy Solutions' courses offer solid professional and personalized blended learning experiences that are immediately transferrable through interactive, classroom-friendly, teacher-friendly concepts and resources. The courses include only research and evidence-based materials, methods and strategies with field-tested application tools designed to improve teaching performance, content knowledge, and lead to learning that transfers to classrooms through mentoring, coaching and job-embedded experiences.

Plainfield School District will purchase and own the course entitled: Classroom Management That Cultivates Respect and Rapport. This twenty (20) hour online, asynchronous e-course, based on Danielson's Domain 2a: Creating an environment of respect and rapport, will delve into the rules for appropriately handling delicate teacher-student situations in the classroom by understanding how to diffuse conflict through the six (6) steps to problem-solving.

Total Cost
\$6,500.00

Literacy Solutions will also provide professional development to manage and facilitate this course within the Department of Professional Development/Teacher Effectiveness. This e-course will be available on-demand, for individual, professional learning communities and grade-level teams throughout the District. This course will also be included as additional support to the professional development offerings for new teachers as part of our New Teacher Learning Support Seminars.

RESOLVED, that the Plainfield Board of Education approves a partnership between Plainfield Public Schools and Literacy Solutions – total cost not to exceed \$6,500.00. The availability of funds for this item has been verified and will be charged to account IIA 20-270-200000-300A-05-0001 (FY2016 NCLB Title IIA).

(10) The NJTESOL-BE Annual Spring Conference – New Brunswick, NJ

Strategic Plan Link

Goal 1: Human Resources:

To improve the recruitment, retention and development of District staff.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

The PPS ESL/Bilingual staff listed below will attend the NJTESOL-BE Annual Spring Conference, June 1-3, 2016, at the Hyatt Regency in New Brunswick, New Jersey.

The New Jersey Teachers to Speakers of Other Languages and Bilingual Educators (NJTESOL-BE) is a professional organization devoted to representing and servicing the English Language Learners and Bilingual Education professionals of the State of New Jersey. This conference will provide an opportunity to engage its attendees in in numerous workshops and exhibitions. This conference allows teachers to network with other ESL/Bilingual educators from across the nation.

The breakdown is as follows:

Cost to Attend				
One Day	Two Days		Three Days	
\$264.00	\$344.00		\$424.00	
Staff Name	Position	Location	# of Days	Cost
Phillip Williamson	Principal, Bil. ED, ESL, WL	Board Office	3	\$424.00
Idelisse Gonzalez	Resource Teacher	Board Office	3	424.00
Jay Rossin	Resource Teacher	Board Office	3	424.00
Jesus Peraza	ESL Coordinator	Barlow	2	344.00
Sandra Lopez Donovan	ESL Coordinator	Cedarbrook	2	344.00
Brenda Martinez	ESL Coordinator	Clinton	2	344.00
Michael Carrington	ESL Coordinator	Emerson	2	344.00
Bridget Trott	ESL Coordinator	Evergreen	2	344.00
Candus Hedburg	ESL Coordinator	Evergreen	2	344.00
Andrea Green	ESL Coordinator	Jefferson	2	344.00
Diana Caspao	ESL Coordinator	Stillman	2	344.00
Kim Miller	ESL Coordinator	Stillman	2	344.00
David Jin	ESL Coordinator	Washington	2	344.00
Edith Farrell	ESL Coordinator	Woodland	2	344.00

The NJTESOL-BE Annual Spring Conference (cont'd)

Staff Name	Position	Location	# of Days	Cost
Mary Perez	ESL Coordinator	Hubbard	2	\$344.00
Seema Govil	ESL Coordinator	Hubbard	2	344.00
Adolfo Gillioz	ESL Coordinator	Maxson	2	344.00
Antonella Rossi	Bilingual Liaison	Barlow	2	344.00
Annie Ramos	Bilingual Liaison	Cedarbrook	2	344.00
Maria Acero	Bilingual Liaison	Clinton	2	344.00
Victoria Rios	Bilingual Liaison	Emerson	2	344.00
Emma Anderson	Bilingual Liaison	Evergreen	2	344.00
Yaneth Sierra	Bilingual Liaison	Jefferson	2	344.00
Grinnet Foxton	Bilingual Liaison	Stillman	2	344.00
Luz Sepulveda	Bilingual Liaison	Washington	2	344.00
Yanira Guardado	Bilingual Liaison	Woodland	2	344.00
Brunilda Solano	Bilingual Liaison	Hubbard	2	344.00
Gilberto Ladino	Bilingual Liaison	Maxson	2	344.00
Tatiana Newcomer	ESL	Maxson	1	264.00
Yackeline Gutierrez	ESL	Barlow	1	264.00
Casandra Bazelay	ESL	Cedarbrook	1	264.00
Regina Mazza	ESL	Clinton	1	264.00
Stephanie Sawhney	ESL	Emerson	1	264.00
Ann Pittius	ESL	Emerson	1	264.00
Tim Spaur	ESL	Jefferson	1	264.00
Indra Barreto	ESL	Jefferson	1	264.00
Abiola Adewinmi	ESL	Stillman	1	264.00
Shirley Clore	ESL	Washington	1	264.00
Katherine Horne	ESL	Washington	1	264.00
Liza Darmstadt	ESL	PHS	1	264.00
Alissa Marie Shust	ESL	PHS	2	344.00
Vincent Rosano	ESL	PHS	1	264.00
Lynda Gorczyca	ESL	PHS	1	264.00
Sara Glassman	ESL	PHS	1	264.00
Julia Pujlos	ESL	PHS	2	344.00
Lenny Jimenez	Bilingual Liaison	PHS	2	344.00
Maria Sinfon-Phum	Bilingual Teacher	Barlow	1	264.00
Karla Brito	Bilingual Teacher	Barlow	1	264.00
Melissa Grau	Bilingual Teacher	Cedarbrook	1	264.00
Maria Pagan	Bilingual Teacher	Clinton	1	264.00

The NJTESOL-BE Annual Spring Conference (cont'd)

Staff Name	Position	Location	# of Days	Cost
Lisette Hernandez	Bilingual Teacher	Emerson	1	\$264.00
Daniela Urquizo	Bilingual Teacher	Evergreen	1	264.00
Alina Rubio	Bilingual Teacher	Evergreen	1	264.00
Gabriela Lazeration	Bilingual Teacher	Evergreen	1	264.00
Joanna Valdez	Bilingual Teacher	Jefferson	1	264.00
Nataly Diaz	Bilingual Teacher	Jefferson	1	264.00
Maria De La Cruz	Bilingual Teacher	Stillman	1	264.00
Rosemary Clark	Bilingual Teacher	Washington	1	264.00
Johanna Heredia	Bilingual Teacher	Washington	1	264.00
Viviana Villamil	Bilingual Teacher	Barlow	1	264.00
Marie Maldonado	Bilingual Teacher	Clinton	1	264.00
Dilver Ortiz	Bilingual Teacher	Emerson	1	264.00
Yaney Novo	Bilingual Teacher	Evergreen	1	264.00
Tara Cuneo	Bilingual Teacher	Evergreen	1	264.00
Guillermo Pena	Bilingual Teacher	Jefferson	1	264.00
Belkys Galvez	Bilingual Teacher	Washington	1	264.00
Christina Guerron	Bilingual Teacher	Clinton	1	264.00
Byron Cevallos	Bilingual Teacher	Evergreen	1	264.00
Diana Saenz Torres	SLA	Maxson	2	344.00
Neyreda Williams	SLA	BOAACD	2	344.00
Total Cost				– \$21,360.00

RESOLVED, that the Board of Education approves the Bilingual/ESL/World Language staff to attend The NJTESOL/NJBE Annual Spring Conference, June 1-3, 2016 at the Hyatt Regency, New Brunswick, NJ. The availability of funds for this item has been verified and will be charged to account 20-240-200000-500A-39-0000 (Conf. Registr).

(11) New Jersey Association of School Business Officials – Atlantic City, NJ

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

WHEREAS, the specific focus is to lead district's through today's' economic challenges, review policy and legal updates, homeless and residency requirements, cooperative transportation and pensions.

Gary Ottmann, School Business Administrator, along with Yolanda Koon, Assistant School Business Administrator, will attend the NJASBO, 54th Annual Conference in Atlantic City, NJ, June 8-10, 2016.

The NJ DOE Commissioner, David C. Hespe, has granted a waiver for lodging. The breakdown, per person/per the GSA, is as follows:

Registration	Lodging (inc. 18% tax)	Travel	Food/Incidentals	Total Cost
\$300.00	\$457.84	\$308.00	\$320.00	\$1,385.84

RESOLVED, that the Plainfield Board of Education approves Gary L. Ottmann and Yolanda Koon, to attend the NJASBO, 54th Annual Conference in Atlantic City, New Jersey, June 8-10, 2016, at a cost not to exceed \$1,400.00. The availability of funds for this item has been verified and will be charged to account 11-000-251000-592T-04-0000 (Misc. Purch. Srv).

D. Woodland – Art Night - Printmaking Center of NJ

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Printmaking Center of NJ will conduct a Monotype Printmaking Workshop at Woodland Elementary School during its Annual Art Night.

DATE/TIME	TITLE OF WORKSHOP	TOTAL COST
March 17, 2016 / 6-8 p.m.	Monoprinting Art Program	\$360.00

The workshop will include demonstrations and hands-on experiences. Students will learn monotype printmaking using inks, watercolors, pencils, and other materials. The final product will be one the students will be able to take home. The Printmaking Center will provide the instructor and materials. The expense breakdown is as follows:

RESOLVED, that the Plainfield Board of Education approves payment to the Printmaking Center of NJ for the Printmaking Workshop at Woodland Elementary School, March 17, 2016 – total cost not to exceed \$360.00. The availability of funds for this item has been verified and will be charged to account 15-190-100000-500A-22-0000 (Woodland Instructional Other Purchase Service).

E. English Classes for Parents – Stillman Elementary School

Strategic Plan Link

Goal 5: Community & Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

Active engagement of families and community members in the educational process of our students is key. With a fast growing Spanish speaking community in Plainfield, there is an increase need to offer our parents support in English Language acquisition.

Beginning English classes will be offered at Stillman Elementary School for ten (10) weeks. The breakdown is as follows:

Dates	Day / Time	Parents	Staff	Rate per Hour/Maximum	Total Cost
April 6 – June 8, 2016	Wednesday / 6:00 pm	25	1	\$28.00 / \$672.00	\$672.00

RESOLVED, that the Plainfield Board of Education approves English Language acquisition classes to be offered to twenty-five (25) Stillman Parents, April 6 – June 8, 2016 – total cost not to exceed \$672.00. The availability of funds for this item has been verified and will be charged to FY16 NCLB Title I SIA 200-100.

F. Anti-Bullying and Character Education Consultant – Woodland

Strategic Plan Link

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff and members of the community.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

Ted Fattoross, Keynote Speaker, Seminar Leader, Coach, and Consultant will conduct an Anti-Bullying and Character Education workshop for the Woodland Elementary School PTO (Parent Teacher Organization), Thursday, April 14, 2016 at 6:00 PM.

The breakdown is:

Workshop	Total Cost
Anti-Bullying and Character Education	\$350.00

Mr. Fattoross has nineteen (19) years of experience, and has been featured on national TV and radio programs. He provides over 300 programs each year on a variety of topics which include self-esteem, conflict resolution, teamwork and leadership.

RESOLVED, Plainfield Board of Education approves payment to Ted Fattoross for the Anti-Bullying and Character Education Workshop to be held at Woodland Elementary School, Thursday, April 14, 2016 – total cost not to exceed \$350.00. The availability of funds for this item has been verified and will be charged to account 20-232-200000-300A-22-0000 (Title I – Woodland Parent Presenters).

G. PAAAS – Acellus Online Program – 2015-2016 and 2016-2017

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, and achieve life-long success.

Acellus is a computerized learning system for delivering self-paced instruction in an Interactive format. The Acellus system provides schools with online courses designed to help students gain missing credits needed for graduation. Acellus courses are taught via video instruction, and combined with adaptive and interactive assessments on each concept. The Acellus Mathematics and Language Arts are aligned to the Common Core Standards.

PAAAS has been approved for an Acellus Grant of \$17,415.00 for the 2015-2017 two school years. The District's contribution is \$12.00 per student-equivalent to \$7,309.50 which is not covered by the grant.

RESOLVED, that Plainfield Board of Education approves the Acellus Online Program for the 2015-2017 school years – total cost not to exceed \$7,309.50. The availability of funds for this item has been verified and will be charged to account 15-000-221000-320A-52-0000 (PAAAS Prof Services).

H. Charles H. Stillman – Saturday OWL Academy (AMENDED)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and insuring all students meet the Common Core and achieve academic and life-long success.

The 2015-2016 Saturday OWL Academy was approved as part of the 2015-2016 School Improvement Plan submitted to the Regional Achievement Center (RAC) as governed by the New Jersey Department of Education.

Funding will be utilized to develop and provide high quality instruction to provide academic intervention for forty-five (45) at-risk students. Students are selected based on the following criteria:

- Grades, 3, 4, & 5 – based on End of Unit Assessment Scores (Unit 1 & 2), DRA, and IReady/Istation scores.

Staff will be compensated at the contractual rate. The breakdown is as follows:

Dates / Hours	Day	Staff	Rate Per Hour/Maximum	Cost	Total Cost
Feb. 20 – May 14, 2016 8:30 – 7:30 AM	Saturday Morning	5 – Certified	\$28.00/\$1,232.00	\$6,160.00	\$6,622.00
		1 –TAs	\$10.50 / \$462.00	\$462.00	

RESOLVED, that the Plainfield Board of Education approves the Saturday OWL Academy at Charles H. Stillman School to operate Saturdays; beginning February 20, 2016, culminating May 14, 2016 – total cost not to exceed \$6,622.00. The availability of funds has been confirmed from FY2016 NCLB Title I SIA 100-100 Accounts (Teacher Stipends).

I. The Barlow B.E.A.R. “Safety Net” After School Program – AMENDED # of Staff

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students are academically successful and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Standards for optimal academic achievement, and life-long success.

To increase students’ academic achievement by offering high-quality supplemental services in core academic areas, DeWitt D. Barlow Elementary School will implement a “Safety Net Prep” after school program.

The “Safety Net” Program, entitled *Barlow B. E. A. R.* (Barlow Excelling in Arithmetic and Reading), is to provide additional extracurricular instruction for 3rd, 4th, 5th grade students who have been identified as academically at risk in Language Arts Literacy and Mathematics.

DRA scores, benchmark assessments data, and end of unit or teacher made tests, were used to identify students in need.

Staff will be compensated at the contractual rate. The breakdown is as follows:

Dates / Hours	Days	Staff	Rate Per Hour	Maximum Rate	Total Cost
Feb. 22 – May 26, 2016 3:05 – 5:05 PM	Tues. – Thurs.	8	\$28.00	\$1,260.00	\$10,080.00

RESOLVED, that the Plainfield Board of Education approves the Barlow B. E. A. R. Safety Net Program – total cost not to exceed \$10,080.00. The availability of funds for this item has been verified and will be charged to account 20-230-100000-101S-11-0000 (Title I Unified Plan – 2015-2016 SIA, Part A Application).

J. Academic Performance Credit Recovery – AMENDED from February 16, 2015 Agenda

Strategic Plan Link

Goal 1. Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and life-long success.

The implementation of Barack’s Academic Performance Credit Recovery program will ensure all student academic needs are being addressed. In addition, daily attendance in the program will ensure students meet graduation requirements as per PPS District Policy.

One staff member will work per day, based on number of students in attendance. Staff will work Tuesday through Friday, 3:05-3:50pm. Participation is open to thirty-one (31) seniors, and fifteen (15) juniors.

The breakdown per the collective bargaining agreement, is as follows:

Dates	Staff / Position	Rate of Pay /Maximum	Total Cost
February 8, 2016	Reginald Clark / Social Studies Teacher	\$47.59 per pd. / \$3,616.84	\$12,041.18
to	Gregory Powell / Business Teacher	\$54.63 per pd. / \$4,151.88	
June 17, 2016	Elizabeth McIntosh / English Teacher	\$56.21 per pd. / \$4,272.46	

RESOLVED, that the Plainfield Board of Education approves BOAACD Credit Recovery – total cost not to exceed \$12,041.18. The availability of funds for this item has been verified and will be charged to account 15-140-100000-101S-51-0000 (BOAACD Stipends).

K. K-5 School Grade Band Teams – Summer Grade Level Math Articulation Workshops – (Amended from May 19, 2015 Business Agenda p. 40 – Account Revision)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards, achieve academic, and lifelong success.

The District is committed to raising the standards and student performance through providing professional development for staff. The Elementary Math Office needs to provide intensive learning opportunities related to the common content knowledge required for mathematics that supports and prepares our staff to implement the standards effectively in the elementary classroom. As such, the Elementary Math Office has identified the need to establish the K-5 School Grade Band Teams Summer Grade Level Math Articulation Workshops.

The workshops will assist teachers in understanding the math content and instructional strategies for each grade level, utilizing the district-curriculum for instruction, developing assessments, and how to use the My Math text as a resource. The workshop is designed to develop a grade band cohort of teachers from each elementary school in understanding the district instructional focus for mathematics for the 2015-2016 school year.

K-5 School Grade Band Teams–Summer Grade Level Math Articulation Workshops - Time: 9AM-3PM				
	# of Positions	Rate of Pay	# of Days	Cost
Grade K Teachers	10	35 x 5 hrs. = \$175	4	\$7,000.00
Grade 1 Teachers	10	35 x 5 hrs. = \$175	4	\$7,000.00
Grade 2 Teachers	10	35 x 5 hrs. = \$175	4	\$7,000.00
Grade 3 Teachers	10	35 x 5 hrs. = \$175	4	\$7,000.00
Grade 4 Teachers	10	35 x 5 hrs. = \$175	4	\$7,000.00
Grade 5 Teachers	10	35 x 5 hrs. = \$175	4	\$7,000.00
Supplemental Instruction Teachers	7	35 x 5 hrs. = \$175	4	\$4,900.00
Total Number of Teaching Staff	67		Total	\$46,900.00

RESOLVED, that the Plainfield Board of Education approves the establishment of K-5 School Grade Band Teams Summer Grade Level Math Articulation Workshops, August 24-27, 2015 in the amount of \$46,900.00. The availability of funds for this item has been verified and will be charged to FY2016 NCLB account 20-270-200000-110A-05-0000 (Title II Stipends)

**L. In-District Professional Development ELA Summer Institutes Grades 3-12 –
(Amended from May 19, 2015 Business Agenda p. 49 – Account Revision)**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the state standards, achieve academic, and lifelong success.

The Summer ELA institutes will address:

- The development of lesson structures
- Application of research-based pedagogical strategies
- Implementation effective classroom assessments.

The workshop offerings below are designed to assist teachers with the implementation of teaching strategies to foster learning and/or assessment strategies to guide daily instruction.

Summer ELA Institutes

Dates: July 13-30, 2015	Time: 9:00 am – 3:00 pm		
	Rate of Pay	# of Days	Cost
Workshop Presenters	\$1500	6	\$ 9,000.00
Teacher Stipends (\$25 each day)	\$100	6	\$15,000.00
Materials/Books			\$ 4,500.00
Total			\$28,500.00

RESOLVED, that the Plainfield Board of Education approves the establishment of the In-District Summer ELA Professional Development Institute total cost not to exceed \$28,500.00. The availability of funds for this item has been verified and will be charged to FY2016 NCLB Title IIA account 20-270-200000-110C-05-0000 (Title IIA Teacher Stipends).

XII. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer – January 2016

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

TO BE PRESENTED AT THE MARCH 15, 2016 BUSINESS MEETING

B. Payment of Bills — February 12, 2016 – March 10, 2016

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE MARCH 15, 2016 BUSINESS MEETING

C. 2014 – 15 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

TO BE PRESENTED AT THE MARCH 15, 2016 BUSINESS MEETING

D. Adoption of Preliminary Budget for the 2016 – 2017 School Year

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the tentative budget be approved for the 2016 – 2017 school year using the 2016 – 2017 state aid figures and that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2016 – 17 Total Appropriations				
Less: Anticipated Revenues				
Taxes to be raised				

And to advertise said tentative budget in the Courier News in accordance with the form suggested by the State Department of Education and according to law; and be it

FURTHER RESOLVED, that a public hearing be held at the Plainfield High School on March 29, 2016 at 8:00 p.m. for the purpose of conducting a public hearing on the budget for the 2016 – 2017 school year.

TO BE PRESENTED AT THE MARCH 1, 2016 BUSINESS MEETING

E. Out-of-District Travel

Strategic Plan Link

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The following is recommended by adoption:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves Emily Morgan to attend the Analyzing & Constructing Salary Guides on Saturday, March 12, 2015 in Mercerville, NJ and The Hidden Bias Gap-Gender Race and Zip Code on Thursday, March 17, 2015 in Edison, NJ at a cost not to exceed \$410.00. The availability of funds for this item has been verified and will be charged to account 11-000-230000-580A-01-0000 (Board Travel).

F. Out-of-District Travel

Strategic Plan Link

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The following is recommended by adoption:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves Wilma Campbell to attend the Third Annual Technology Conference on Thursday, March 3, 2016 in Princeton, NJ at a cost not to exceed \$160.00. The availability of funds for this item has been verified and will be charged to account 11-000-230000-580A-01-0000 (Board Travel).

G. Approval of Harassment/Intimidation/Bullying (HIB) Investigation Decisions

Strategic Plan Link:

Goal 4: Safe Learning Environment

To provide a safe, secure, professional, and clean environment for students, staff, and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Superintendent is required to report all alleged Harassment/ Intimidation/Bullying (HIB) incidents to the Board of Education pursuant to N.J.S.A. 18A:37-15c, and

The Superintendent has provided the Board of Education with the results of the investigations of all alleged HIB incidents reported to the Superintendent as of February 26, 2016; and

The Board of Education has had an opportunity to review and ask questions relative to the HIB incident reports submitted; therefore,

RESOLVED, that the Plainfield Board of Education hereby accepts and affirms the determinations made by the Superintendent, Building Principals, District's Bullying Coordinator, and School Anti-Bullying Specialists on the incident reports submitted regarding the HIB investigations #2016-48 through #2016-51.

H. Proposed 2016 – 2017 School Calendar

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students achieve academic, and life-long success.

RESOLVED, that the Plainfield Board of Education approves the following 2016 – 2017 School Calendar:

XIII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – Second Reading

The following is recommended for adoption:

RESOLUTION

WHEREAS, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **second reading**, the following policies:

<u>Policy #</u>	<u>Title</u>	
4112.8/4212.8	Nepotism	Amended
5141.2	Medical Marijuana	New

XIV. ADJOURNMENT

CS/bsc