

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Tuesday, November 1, 2016

Time: 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
8:00 p.m. WORK & STUDY MTG.  
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL  
CONFERENCE ROOM**  
950 PARK AVE.

Board of Education Members

Mrs. Emily E. Morgan, President  
Mr. Dorien Hurtt, Vice President  
Ms. Lynn B. Anderson  
Mr. Terrence S. Bellamy, Sr.  
Mr. John C. Campbell  
Mrs. Carletta D. Jeffers  
Ms. Carmencita T. Pile  
Mr. David M. Rutherford  
Mr. Richard Wyatt  
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Tuesday, October 25, 2016 to be advertised on Saturday, October 29, 2016 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**RESOLVED**, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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**FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

## VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec. Sess.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	3 <sup>rd</sup> Wed. ea. mo.	Admin. Bldg.	1:30 p.m.
School Community Rel.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 <sup>rd</sup> Tues. ea. mo.	Various Locations	8:00 p.m.

**(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)**

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

**The next Business Meeting of the Board of Education is scheduled for Tuesday, November 15, 2016 8:00 p.m., in the Plainfield High School Cafeteria.**

- VII. REMARKS FROM THE BOARD PRESIDENT
- VIII. REMARKS FROM THE SUPERINTENDENT
- IX. REPORTS FROM COMMITTEE CHAIRPERSONS
- X. REMARKS FROM THE PUBLIC

Members of the public may comment on agenda items only. Members of the public may speak once for each committee report. (Policy 9322)

## XI. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

### A. Field Trips

#### (1) Federal Reserve Bank and U.S. Mint – Philadelphia, PA – PAAAS

##### Strategic Plan Link

##### Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

#### RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards and achieve academic and life-long success.

**PAAAS** 10<sup>th</sup> and 11<sup>th</sup> grade, will visit the Federal Reserve Bank and United State Mint, as well as tour other financial sites in Philadelphia, Pennsylvania.

The entire cost of this field trip will be funded through fundraising efforts of PAAAS students/parents. Transportation will be provided by Academy Bus Company. The expense breakdown is as follows:

<b>Date</b>	December 12, 2016
<b>Depart / Return Time</b>	8:00 AM / 4:00 PM
<b># of Students</b>	49
<b># of Staff</b>	5
<b>Transportation</b> <i>(paid through fundraising efforts)</i>	\$1,568.00
<b>Total Cost to District</b>	\$0.00

The trip will expand the students' experiences beyond the walls of the school and community, and will serve as an integral part of their educational experience and their student career at PAAAS.

**RESOLVED**, that the Plainfield Board of Education approves PAAAS 10<sup>th</sup> and 11<sup>th</sup> grade students/staff to visit the Federal Reserve Building and U.S. Mint in Philadelphia, PA – **at no cost to the District**.

**(2) Metropolitan Museum of Art – New York, NY – Woodland**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

5<sup>th</sup> Grade classes at **Woodland Elementary School**, will visit the Metropolitan Museum of Art, New York, NY.

In addition, **Evergreen Elementary School** 4<sup>th</sup> grade, will visit the Metropolitan Museum of Art, New York, NY (*3 separate trips*).

Raritan Valley Bus Service will provide transportation for both schools. The breakdown is as follows:

	<b>Woodland Elementary</b>	<b>Evergreen Elementary</b>
<b>Date</b>	December 1, 2016	December 19, 20, & 21, 2016
<b>Depart / Return Time</b>	8:15 AM / 3:00 PM	8:15 AM / 3:00 PM
<b># of Students</b>	40	50 ( <i>per day</i> )
<b># of Staff</b>	5	6 ( <i>per day</i> )
<b># of Chaperones</b>	5	0
<b>Admission</b>	\$0.00	\$0.00
<b>Transportation</b>	\$1,035.00	\$1,035.00 ( <i>per day</i> )
<b>Total Cost ea. School</b>	\$1,035.00	\$3,105.00
<b>Total Cost to District</b>	\$4,140.00	

The trip will meet the reading and writing standards 4W1 and 4L10, and the performing arts standards 1.1.2.D.1.,1.1.2.B.4,1.2.2.A.1,1.3.3 D.2,1.4.1 AB, where all students will understand proper social interaction in a non-restrictive environment. They will have the pleasure of enjoying a guided tour throughout parts of the museum, and be instructed various artistic and musical activities.

The purpose of this trip is to expose students to the museum's Exploring Art Across Cultures Tour. Students will study the art history of various cultures. There is a rich historical component to the gallery that would benefit the students.

**RESOLVED**, that the Plainfield Board of Education approves Woodland School's 5<sup>th</sup> grade classes to visit the Museum of Metropolitan Art, December 1, 2016; and Evergreen Elementary School's 4<sup>th</sup> grade to visit December 19, 20, and 21, 2016 – total cost to district not to exceed \$4,140.00. The availability of funds for these items has been verified and will be charged to accounts 15-000-270000-512A-22-0000 (Woodland Principal Field Trips), and 15-000-270000-512A-17-0000 (Evergreen Principal Field Trips).

**B. Professional Development**

**(1) Train the Trainer Conference – East Windsor, NJ – Washington Community School**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to permit instructional staff members to participate in out-of-district professional development opportunities.

The **Washington Community School** staff listed below will attend the 8<sup>th</sup> Annual *Train the Trainer* Conference, in East Windsor, NJ.

<b>Staff</b>	<b>Position</b>
Paula Brown	Teacher Assistant
JulieAnne Casas	3 <sup>rd</sup> Grade (Inclusion)
Michelle Garcia	2 <sup>nd</sup> Grade Bilingual
Devin Walker	Certified Teacher Assistant – 3-5

<b>Date</b>	November 3-4, 2016
<b>Cost Per Person</b> (\$199 per day)	\$398.00
<b>Total Cost to District</b>	\$1,592.00

Attendance at this conference will help educators at all levels learn how to make the most of PARCC results and explore a healthy approach to PARCC preparation, establish literacy centers, consider how to integrate STEM and humanities, and create a rigorous classroom environment.

**RESOLVED**, that the Plainfield Board of Education approves the listed Washington Community School staff to attend the 8<sup>th</sup> Annual *Train the Trainer* Conference, November 3-4, 2016 – total cost not to exceed \$1,592.00. The availability of funds for this item has been verified and will be charged to account 15-000-221000-320A-21-0000 (Purch Prof Ed Svs).

**(2) EdConnect NJ – District Assessment Data**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to raising the standards, student performance and providing sustained professional development for staff.

In collaboration with the **Office of Professional Development/Teacher Effectiveness**, the testing coordinators and school administrators from all schools will participate in an all-day professional development with Pearson EdConnect-NJ in the area of data driven instruction.

This six (6) hour professional development will deepen their knowledge, strengthen their implementation and increase their application of using current student data collected from EdConnect NJ District Assessment Data. This comprehensive program enables the participants to have in-depth understanding of how to create and utilize EdConnect-NJ reports and how to provide assistance to their colleagues. This professional development is required as part of the IIS Grant received by the NJDOE to assistance with implementation of EdConnect-NJ.

<b>Location</b>	PHS
<b>Date / Time</b>	November 18, 2016 / 8:30am-3:00pm
<b>Participants</b>	Testing Coord. / Guidance Counselors / School Administrators
<b>Cost of Time to Teach Workshop</b>	\$1,900.00 ( <i>grant from the NJDOE</i> )
<b>Total Cost to District</b>	\$0.00

**RESOLVED**, that the Plainfield Board of Education approves Pearson-EdConnect to conduct a (1) professional development – total cost not to exceed \$1,900.00. The availability of funds for this item has been verified and will be funded through the Instructional Improvement System (IIS) Grant Program through the New Jersey Department of Education.

**(3) In-District Science and Instructional Technology Learning Seminars**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to raising the standards, student performance and providing sustained professional development for staff.

The **Department of Science and Instructional Technology** is committed to helping teachers learn the best instructional practices that focuses on practical, classroom-tested strategies that are effective for diverse students with a wide range of needs, strengths, and interests.

The Plainfield Public School teachers listed below have been identified to provide professional development as part of the Technology and Science Learning Seminars. The Technology and Science Learning Seminars will convene monthly.

Jacqueline Cox	PHS
Christopher Radecki	Maxson

The breakdown, per the collective bargaining agreement, is as follows:

<b>Professional Development – Jacqueline Cox – Seminars and Dates</b>	
<b>NGSS K-2</b> – (2016 – 11/16; 12/1) • (2017 – 1/5; 2/2; 3/2; 4/6; 5/4)	
<b>NGSS 3-5</b> – (2016 – 11/17; 12/15) • (2017 – 1/19; 2/16; 3/16; 4/20; 5/18)	
<b>Google Drive Basics</b> – (2016 – 11/22; 12/6) • (2017 – 3/7)	
<b>Google Classroom Basics</b> – (2016 – 11/16; 12/6; 12/20) • (2017 – 2/28; 3/21)	
<b>Professional Development – Christopher Radecki – Seminars and Dates</b>	
<b>Google Drive Advanced</b> – (2016 – 11/22; 12/6) • (2017 – 3/7)	
<b>Google Classroom Advanced</b> – (2016 – 11/16; 12/6) • (2017 – 2/8; 2/28)	
<b>Google Add-ons in the Classrooms</b> – (2016 – 12/20) • (2017 – 1/18; 2/7; 2/22; 3/7; 3/21)	
<b>Time</b> ( <i>all workshops</i> )	3:00 – 5:00 PM
<b>Rate of Per Hour / Maximum</b>	\$28.00 / \$56.00
<b>Total Cost to District</b>	\$1,960.00

**RESOLVED**, that the Plainfield Board of Education approves Jacqueline Cox and Chris Radecki to provide professional development as part of the New Teachers Learning Support Seminars – total cost not to exceed \$1,960.00. The availability of funds for this item has been verified and will be charged to account 11-000-221000-104B-26-0000 (Curriculum Stipends).



**(4) Team Life Inc. – CPR/AED Training – Jefferson School**

**Strategic Plan Link**

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ consultants to address the needs of teachers and students in order to promote school improvement.

Pursuant to Janet's Law (N.J.S.A. 18A:40-41a through 41c), every school in the state of New Jersey is required to have an AED available in an unlocked location on school property with an appropriate identifying sign.

Given this requirement, staff members at **Jefferson Elementary School** (including School Crisis Team members, after school program coordinators, building administrator, nurse, etc.) will participate in a CRP/AED American Heart Association Heartsaver training course provided by Team Life Inc.

Team Life, Inc. will provide the training session. Jefferson staff members will receive a 2-year CPR/AED certification after successful completion of the 3-hour course.

<b>Date</b>	December 5, 2016
<b>Number of Staff Members</b>	15
<b>Certification Cost</b> ( <i>\$50.00 – per person</i> )	\$750.00
<b>Company Travel Cost</b>	\$150.00
<b>Total Cost</b>	\$900.00

**RESOLVED**, that the Plainfield Board of Education approves Team Life, Inc. to provide CPR/AED Training for Jefferson Elementary School staff – total cost not to exceed \$900.00. The availability of funds for this item has been verified and will be charged to account 15-000-223000-390A-18-0000 (Jeffsn Training Prof & Tech Serv).

**(5) Orton-Gillingham – Secaucus, NJ – Jefferson**

**Strategic Plan Link**

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore it has provided the Superintendent of Schools the authority to employ consultants to address the needs of teachers and students in order to promote school improvement.

The Orton-Gillingham comprehensive program enables the learner to have an in-depth understanding of the revised Orton-Gillingham based methodology, assessment, higher level skills, and the tools to implement this program into an existing curriculum.

The **Jefferson Elementary School** staff listed below will attend the Orton-Gillingham comprehensive program in Secaucus, New Jersey.

As part of Jefferson's mandatory School Improvement Plan (SIP), this program will address the priority literacy concerns as part of our focus school designation. The thirty (30) hour program to develop instructional plans includes the professional development and all materials required to implement the program.

The breakdown is as follows:

<b>Dates</b>	December 5-9, 2016
<b>Jefferson Staff</b>	• Yolanda Hughes – Bilingual K Teacher • Karen Pacifico – Spec. Ed. Teacher • Maria Pereira – Bilingual 1 <sup>st</sup> Grade Teacher
<b>Registration</b> <i>(per person)</i>	\$1,075.00
<b>Total Cost to District</b>	\$3,225.00

Teachers will learn the following concepts during the workshop: The three (3) part drill (visual, auditory, kinesthetic), developing syllabication patterns for decoding and encoding, establishing comprehensive guidelines for weekly lesson plans, developing deeper assessment methods, using the reciprocal teaching method, and how to teach students the use of multisensory techniques for sight words and to develop deeper fluency.

**RESOLVED**, that the Plainfield Board of Education approves Jefferson Elementary School staff to attend the Orton-Gillingham comprehensive program, December 5-9, 2016 in Secaucus, NJ – total cost not to exceed \$3,225.00 The availability of funds for this item has been verified and will be charged to account 15-000-223000-390A-18-0000.

**(6) AMTNJ – Annual Winter Conference – East Windsor – Jefferson**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff members to participate in out of district professional development.

The **Jefferson Elementary School** staff members listed below will attend the Association of Mathematics Teachers New Jersey (AMTNJ) Annual Winter Conference in East Windsor, New Jersey, December 8-9, 2016.

<b>Staff Member</b>	<b>Position</b>	<b>Registration</b>	<b>Total Cost to District</b>
Maudeline Gayle-Roberts	4 <sup>th</sup> Grade Math Teacher	\$205.00 per person	\$820.00
Nichoela Lynton	3 <sup>rd</sup> Grade Math Teacher		
Ingrid Reyes	Special Education Teacher		
Lamont T. Harris	Special Education Teacher		

The participants will be required to turnkey information obtained with designated persons in accordance to District requirements.

As stated in Jefferson’s School Improvement Plan (SIP), Jefferson teachers will improve their knowledge and skills with high quality professional development and hands-on activities. In addition, they will learn about new advances and technologies for the classroom.

Students must be involved in meaningful learning through individual and collaborative experiences that promote their ability to make sense of mathematical ideas and reason mathematically. The AMTNJ Regional Conference will have presentations that focus on: Collaboration and Motivation Strategies for Critical Thinking in the Math Classroom, Effective Assessment and Feedback in the Math Classroom, Implementing the Standards of Mathematical Practice.

**RESOLVED**, that the Plainfield Board of Education approves Jefferson teachers to attend the AMTNJ Annual Winter Conference, December 8-9, 2016 – total cost not to exceed 820.00. The availability of funds for this item has been verified and will be charged to account 20-230-200000-500A-18-0000 (Title I Jefferson Conferences).

**(7) Strategies and Structures for Teaching Reading  
Grades K-8 – New Providence, NJ – Jefferson**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommend and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ consultants to address the needs of teachers and students in order to promote school improvement.

As required by **Jefferson Elementary School's** School Improvement Plan (SIP), the Jefferson staff listed below will attend a workshop given by the Morris Union Jointure Commission, entitled *Strategies and Structures for Teaching Reading K-8*, in New Providence, New Jersey, December 20, 2016.

Name	Position	Registration	Total Cost to District
Telaya Parham	Principal	\$185.00 per person	\$1,110.00
Kristina Jerome	1 <sup>st</sup> Gr. Teacher		
Samara Kearney	2 <sup>nd</sup> Gr. Special Ed. Teacher		
Constance Brown-Anderson	3 <sup>rd</sup> Gr. Teacher		
Isabella Desantis-Brady	4 <sup>th</sup> Gr. Teacher		
Guillermo Pena	5 <sup>th</sup> Gr. Bilingual Teacher		

In order to have every teacher provide thorough and relevant lessons to maximize the student learning experience with students on different levels and different needs within the same classroom, participants will be shown a way to target what each student needs most, supply each student with strategies that make a difference, and choose methods effectively.

Participants will gain knowledge and skills in:

1. Using formative assessment to determine goals and strategies.
2. Leading small group instruction that is purposeful and powerful.
3. Keeping sight of the individual within the group.
4. Understanding how to track individual student progress over time, even when students are in a group.
5. Learning how to manage and balance small group instruction with everything else that needs to be done.

**RESOLVED**, that the Plainfield Board of Education approves Jefferson Elementary School staff members to attend the Morris Union Jointure Commission Strategies and Structures for Teaching Reading K-8 workshop, December 20, 2016 – total cost not to exceed \$1,110.00. The availability of funds for this item has been verified and will be charged to account 20-230-200000-500A-18-0000 (Title I Jefferson Conference/Registration Cost) and 15-000-223000-390A-18-0000 (Jefferson Training and Professional Services).

**(8) ASCD – Leadership Institute for Legislative Advocacy – Arlington, VA**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff members to participate in out of district professional development. The District has identified a need to strengthen leadership skills.

**Assistant Superintendent, Debra Sheard**, will attend the Association for Supervision and Curriculum Development (ASCD) conference – *Leadership Institute for Legislative Advocacy (LILA)*, at the Key Bridge Marriott in Arlington, Virginia.

<b>Date</b>	January 21-24, 2017
<b>Registration</b>	\$175.00
<b>Lodging (inc. tax)</b>	\$823.32
<b>Transportation (Amtrak – roundtrip)</b>	\$352.00
<b>Food / Incidentals</b>	\$189.75
<b>Total Cost to District</b>	\$1,540.07

Participants attending this annual conference will boost their policy knowledge and advocacy skills. LILA will equip participants with the background, training and confidence to make their districts' voice heard in the state and/or on Capitol Hill. In addition, attendees will experience:

- *Nationally renowned whole child advocate and education policy experts.*
- *The latest federal education policy news from key insiders.*
- *Interactive skill-building sessions that will help you translate your firsthand experiences as an educator into compelling examples and stories that influence decision making.*
- *Capitol Hill visits with your federal lawmakers where you can immediately put your advocacy training and skills into practice and discuss education policies and issues that affect your work. Better yet, ASCD staff will support you every step along the way so that you can make the most of your meetings with your representatives.*

**RESOLVED**, that the Plainfield Board of Education approves Debra Sheard to attend the ASCD conference – *Leadership Institute for Legislative Advocacy*, January 21-24, 2017 – total cost \$1,540.07. The availability of funds for this item has been verified and will be charged to accounts 11-000-221000-500A-26-0000 (Other Purchased Serv {400-500}, and 11-000-221000-500T-26-0000 (Other Purc Serv {440-500} Travel).

**(9) NJ Association of School Administrators TECHSPO '17 – Atlantic City, NJ**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff members to participate in out of district professional development. The District has identified a need to strengthen leadership skills.

**Assistant Superintendent, Debra Sheard**, will attend the New Jersey Association of School Administrators (Technology Committee) TECHSPO' 17, in Atlantic City, New Jersey.

<b>Date</b>	January 26-27, 2017
<b>Registration</b>	\$175.00
<b>Lodging</b> <i>approved by DOE Commissioner (inc. 18% tax)</i>	\$116.82
<b>Mileage Reimbursement</b>	\$71.30
<b>Food / Incidentals</b>	\$96.00
<b>Total Cost to District</b>	\$459.12

This two-day technology training and exhibition conference is for key school leaders. Educators and their communities will benefit from the data, knowledge, and materials to be presented at what has become New Jersey's premier educational technology conference.

**RESOLVED**, that the Plainfield Board of Education approves Debra Sheard to attend New Jersey Association of School Administrators (Technology Committee) TECHSPO' 17 January 26-27, 2017 – total cost not to exceed \$459.12. The availability of funds for this item has been verified and will be charged to accounts 11-000-221000-500A-26-0000 (Other Purchased Serv {400-500}, and 11-000-221000-500T-26-0000 (Other Purc Serv {440-500} Travel).

**(10) Staff Development Workshops –  
Literacy Coaching/Training – Maxson (9/20/16 – AMENDED - Dates)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff.

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

In accordance with the Action Steps details within **Maxson Middle School's** Improvement Plan (SIP) for the 2016-17 academic year, consultation for enhancing best practices within the adopted research-based methodology for literacy instruction will be provided by a contracted organization, Staff Development Workshops, Inc.

Coaching at Maxson will focus on integrating guided reading and small strategy group instruction within the Reading/Writing Workshop framework. The breakdown is as follows:

<b>School</b>	Maxson
<b>Cost Per Day</b>	\$1,700.00
<b>Number of Days</b>	5
<b>Professional Development Dates</b>	October 18 November 14 December 2 January 13 February 7
<b>Total Cost to District</b>	\$8,500.00

**RESOLVED**, that the Plainfield Board of Education approves payment to Staff Development Workshops, Inc. for professional development services at Maxson during the 2016-17 academic year. The total cost shall not exceed \$8,500.00. The availability of funds for this item has been verified and will be charged to Maxson FY2017 NCLB Title I 200-300 accounts.

**C. Approval for Submission of Title I Arts Integration Grant – 2016-2017 – Maxson School**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To provide high-quality educational and enrichment programs that will enable students to improve academic achievement, promote positive behavior, and social interaction with peers and adults.

**Goal 2: Human Resources:**

To improve the recruitment, retention, development of District staff

**Goal 3: Business Practice:**

To improve the overall efficiency and effectiveness of District school operations

**Goal 4: Safe Learning Environment:**

To provide a safe, secure, professional and clean environment for students, staff, and community members.

**Goal 5: Community and Family Engagement:**

To implement activities that promote parental involvement and provide opportunities for literacy and related educational development to the families of participating students.

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield of Board of Education authorizes the Superintendent of Schools to submit the following application for state and federal funds to pilot an arts integration instructional project at Maxson Middle School starting January 1, 2017 through June 19, 2017, if awarded.

<b>Funding Source</b>	<b>Program Description</b>	<b>Administrator</b>	<b>Amount</b>
New Jersey Department of Education Title I Office	The objective of this grant program is to create a <i>Title I Arts-Integration Pilot Program</i> , in which the grantees will investigate and apply various research-based arts-integration techniques that serve as intervention strategies leading to increased student achievement and school improvement. Arts-integration is defined as a teaching strategy in which the arts are integrated with the non-arts curriculum to deepen students' understanding of both. The goal of the pilot is to generate a wide variety of evidence-based pedagogic strategies, supported by school-level student data that substantiates the efficacy of arts-integration as a lever to increased student achievement and school improvement. Program designs must target 1) Student Learning and Mastery and either; 2) School Climate and Culture; or 3) Student Engagement; or 4) Family and Community Engagement.	Zelda Spence	\$100,000.00



**D. After-School Tutorial Program – BOAACD**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic and life-long success.

The **Barack Obama Academy for Academic and Civic Development** is a FOCUS school and as such, a DOE mandated School Improvement Plan was developed and approved by the State of NJ.

The plan includes educational strategies to assist students improve academic performance. The breakdown is as follows:

<b>Dates</b>	October 19, 2016 – June 8, 2017
<b>Days / Times</b>	Tuesday – Thursday / 3:00-4:00 pm
<b>Number of Staff (rotating)</b>	4 Teachers
<b>Rate of Pay / Maximum</b>	\$28.00 / \$2,604.00
<b>Total Cost to District</b>	Will Not Exceed - \$5,000.00

The After School Tutorial Program will provide academic support to assist students who require additional academic assistance. The tutorial assistance program is important for students who are experiencing myriad difficulties with their academic studies. Teachers will provide tutorial assistance to close the widening academic gap.

**RESOLVED**, the Plainfield Board of Education approves the BOAACD After School Tutorial Program, October 19, 2016 to June 8, 2017 – total cost not to exceed \$5,000.00 The availability of funds for this item has been verified and will be charged to account 20-230-100000-101S-51-0000.

**E. Soar to Success After School Program – Maxson Middle School**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for students and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

The Maxson Middle School Soar to Success After School Program will focus on Mathematics, English and Science. Students will receive academic support and enrichment activities which will increase academic achievement in our students' mathematical, reading, writing and science skills.

The breakdown is as follows:

<b>Dates</b>	November 2016 – June 2016
<b>Days/Times</b>	Tuesday – Thursday / 3:30 – 5:00 PM
<b>Grade Level</b>	6-8
<b>Staff</b>	13
<b>Pay Rate Per Hour / Maximum</b>	\$28.00 / \$1,638.00
<b>Total Cost to District</b>	\$21,294.00

**RESOLVED**, that the Plainfield Board of Education approves Maxson's Soar to Success After School Program – total cost not to exceed \$21,294.00. The availability of funds for this item has been verified and will be charged to account 20-230-100000-100A-24-0000 (Maxson Middle School Stipends).

**F. The Right Stuff Sports and Education Initiative**  
**Afterschool Tennis/STEM Program Partnership – F.W. Cook**

**Strategic Plan Link**

**Goa1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

**Frederic W. Cook Elementary School** will partner with Mr. Michael Goor, President/CEO of Contract Leasing Corporation and former Plainfield student; along with Mr. Adam Borr, a professional tennis player; to implement an indoor Tennis/Academic Enrichment Program – *The Right Stuff Sports and Education Initiative*.

Michael Goor will fund the entire program – there is no cost to the District. Adam Borr who has had extensive involvement in developing youth and adult tennis athletes will oversee the tennis portion of the program. Cook School teachers will manage the instructional component. The enrichment program will address NJ's Comprehensive and Physical Education Standards:

- *Motor Skill Development by utilizing safe, efficient, and effective movements to develop/maintain a healthy, active lifestyle*
- *Sportsmanship, Rules, and Safety by practicing/demonstrating good, appropriate and safe behavior skills*
- *Offensive, Defensive and Cooperative Strategy Development by demonstrating effective/appropriate communication and other interaction skills between team members and opponents.*

Refreshments will be served. The program will be extended to other Plainfield Public School students in grades three through five pending the enrollment of Cook Students. The breakdown is as follows:

<b>Dates</b> ( <i>8<sup>th</sup> weeks – twice per week</i> )	December 2016 – March 2017
<b>Minutes of Instruction</b> ( <i>tennis/academic</i> )	45 minutes each of tennis / academic
<b>Location</b>	F.W. Cook Elementary School
<b>Grades / Number of Students</b>	Third – Fifth / 32 students
<b>Cost Per Instructional Teacher</b> ( <i>\$1,400 x 3</i> )	\$4,200.00
<b>Cost of Professional Tennis Coordinator</b>	TBD
<b>Cost per Tennis Instructors</b>	TBD
<b>Cost of Instructional Materials</b>	\$5,000.00
<b>Cost of Tennis Resources</b>	TBD
<b>Refreshments</b>	\$1,000.00
<b>Total Cost of Program</b>	TBD
<b>Cost to District</b>	\$0.00

**RESOLVED**, that the Plainfield Board of Education approves F.W. Cook's Afterschool Tennis/STEM Program Partnership with Messers. Michael Goor and Adam Borr – **at no cost to the District**.

**G. Explore Learning Reflex by Learning A-Z (License Renewal) – Washington School**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

Explore Learning Reflex continuously monitors each student's performance to create the optimal experience for every child.

**Washington Community School** students can build fluency with Reflex anywhere there is an internet connection. Reflex is game-based and highly motivational, so students enjoy the learning process. Educators have everything they need to easily monitor and support student progress in Reflex.

The breakdown for the 2016-17 license renewal of Explore Learning Reflex is:

<b>Target Population</b>	Grades K-5
<b>Cost</b>	\$2,995.00
<b>Total Cost to District</b>	\$2,995.00

**RESOLVED**, that the Plainfield Board of Education approves the Washington Community School to renew their Explore Learning Reflex license for the 2016-2017 academic year – total cost not to exceed \$2,995.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-610A-21-0000 (Washington General Supply).

**H. Special Permission to Attend Barlow Elementary School for School Year 2016-17**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

**WHEREAS**, Maria Ortiz is an employee with the Plainfield Public School District and would like permission for her child to attend Barlow Elementary School.

**RESOLVED**, that the Plainfield Board of Education approves the special permission request for the child of PPS employee Maria Ortiz; with the understanding that the school and the District reserve the right to rescind this permission allowance if it conflicts with the best interest of the District.

**I. Provision of Special Education Services**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for all students to meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

In accordance with N.J.S.A. 18A:46, Boards of Education are required to identify and provide for students with various disabilities, and certain students that have been so identified and require special education and related services.

**RESOLVED**, that the Plainfield Board of Education approves the following vendor to provide educational services for students who are hospitalized for various medical and/or psychological reasons during the 2016-2017 school year. The availability of funds for this item has been verified and will be charged to account 11-150-100202-101A-32-0000 (Special Services, Gifted and Psychological Services).

<b>Provider/Vendor</b>	<b>Services</b>	<b>Hours</b>	<b>Amount</b>
The Children's Hospital of Philadelphia	Bedside Instruction	10 hours p/week	\$53.84 p/hour

**J. PHS After School Tutorial Program (AMENDED – 10/18/16 – three additional staff)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

The **Plainfield High School** After School Tutorial Program will focus on Mathematics, English, Social Studies, World Languages and Science for students in grades 9-12. Students will receive academic support and enrichment activities.

<b>Dates</b>	November 16, 2016 – June 8, 2017
<b>Days</b>	Tuesday – Thursday
<b># of Staff</b>	3 Teachers
<b>Rate of Pay / Maximum</b>	\$28.00 / \$2,604.00
<b>Total Cost to District</b>	\$7,812.00

**RESOLVED**, that the Plainfield Board of Education approves the PHS After School Tutorial Program – total cost not to exceed \$7,812.00. The availability of funds for this item has been verified and will be charged to account 15-140-100018-101C-25-0000 (PHS Teacher Stipends).

**K. Union County College: Bridge Program/Dual Enrollment  
(AMENDED – August 2016 – to include Spring 2017 and additional students)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to partner with Union County College.

The Bridge Program/Dual Enrollment sponsored by Union County College allows qualified high school students the opportunity to earn college credits. The program exposes students to a rigorous college level math class that prepares them for college success, builds their confidence, and speeds their way to an affordable degree.

During the *Spring Semester (January – May 2017)* Union County College will provide one college level course each semester: MAT 119 Algebra taught by a member of the Union County College faculty on the campus of Plainfield High School during regular school hours.

The expense breakdown is as follows:

<b>Dates</b> ( <i>Spring Semester</i> )	January – May 2017
<b>Number of Students</b>	15
<b>Number of Credits Earned</b>	4 credits (UCC); 5 credits (PHS)
<b>Cost for 4 credits for college level course: MAT 119</b>	\$492.45
<b>Course fee for MAT 119</b> ( <i>waived</i> )	\$0.00
<b>Textbook</b>	\$177.50
<b>Total for College Algebra Course</b> ( <i>per student</i> )	\$669.95
<b>Total Cost To District</b> ( $\$669.95 \times 15$ )	\$10,049.25

**RESOLVED**, that the Plainfield Board of Education approves Union County College: Bridge Program/Dual Enrollment services from January-May 2017; total cost not to exceed \$10,049.25. The availability of funds for this item has been verified and will be charged to account 15-190-100001-320A-25-0000 (PHS Prof. Svcs).



## **XII. REPORT OF THE FINANCE COMMITTEE**

### **A. Reports of the Board Secretary and Treasurer – September 2016**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

**FURTHER RESOLVED** that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

**TO BE PRESENTED AT THE NOVEMBER 15, 2016 BUSINESS MEETING**

**B. Payment of Bills — October 14, 2016 – November 10, 2016**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

**TO BE PRESENTED AT THE NOVEMBER 15, 2016 BUSINESS MEETING**

**C. 2016 – 17 Budget Transfers**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

**TO BE PRESENTED AT THE NOVEMBER 15, 2016 BUSINESS MEETING**

**D. Out-of-District Travel**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves Dorien Hurtt to attend the Fall School Law Forum, on Thursday, October 27, 2016 in Atlantic City, New Jersey at a cost of \$249.00. The availability of funds for this item has been verified and will be charged to account 11-000-230000-580A-01-000 (Board Travel).

**E. National School Boards Annual Conference (NSBA)**

The following is recommended for adoption:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education has determined that the National School Board Association Conference in Denver, Colorado from March 25 – 27, 2017 is vital and necessary to the goals of the District and the success of the Board; and

**WHEREAS**, the specific focus of the conference is to reach, elevate and inspire students and to bring together education leaders at a time when domestic policies and global trends are combining to shape the future of our students, now therefore be it

**RESOLVED**, that the Plainfield Board of Education hereby authorizes Carmencita Pile to attend the conference, which is not to exceed \$3,000.00 and charged to 11-000-230000-580A-01-0000 (Board Travel), and be it

**FURTHER RESOLVED**, that the Board Members share the information received from the conference with the Board.

**F. Submission of DOE Specifications–Roof Replacement – PAAAS Extension**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education has previously authorized certain capital projects, and

**WHEREAS**, the District, pursuant to the Education Facilities Construction and Financing Act, P.L. 2000 and the New Jersey Department of Education implementing regulations N.J.A.C. 6A:26-1 et seq is requesting that the following projects be reviewed as an “other capital project” and:

**WHEREAS**, if the facility is to house students it is therefore subject to the educational adequacy requirements set forth in N.J.A.C. 6A:26-5, now therefore be it

**RESOLVED**, the Plainfield Board of Education approves the submission of the application for:

**School Name**

**PAAAS Roof Replacement**

**State Project Application#**

**39-4160-052-17-1000**

By LAN Associates, Engineering, Planning, Architecture, Surveying Inc. to the New Jersey Department of Education, and, be it

**FURTHER RESOLVED**, the Plainfield HS Partial Roof Replacement project was not included in the District’s Long Range Facilities Plan list of projects to be completed, and therefore, the Board of Education authorizes submission of an LRFP amendment request to include this project. The Board of Education is not seeking state funding for this project.

**FINALLY RESOLVED**, that the Plainfield Board of Education approves the submission of the specifications for the school roof project named therein to the New Jersey Department of Education.

**G. Adoption of the School Safety and Security Manual**

**Strategic Plan Link:**

**Goal 4: Safe Learning Environment:**

**To provide a safe, secure, professional and clean environment for students, staff and members of the community.**

The Superintendent of Schools recommends and I so move the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to providing a safe, secure, professional, and clean environment for students, staff, and members of the community. In order to align the District with the State of New Jersey requirements Plainfield schools must have a comprehensive school safety plan that addresses their response not only to severe weather and natural disasters, chemical accidents and medical emergencies, but also to school violence and various types of threats. The School Safety and Security Manual encompasses best practices, policies and procedures, information to plan, conduct, and participate in table-top drills, and content and terminology that is aligned with the Federal Emergency Management Agency's School Operations Plan. Each year, per state requirement according to the *New Jersey Administrative Code 6A:16 -5.1 School Safety and Security Plans*, we revise our School safety and Security Plan.

**RESOLVED**, that the Plainfield Board of Education approves the adoption of the 2015-16 Plainfield Board of Education School Safety and Security Manual for use in the 2016-17 school year.

**H. Submission of the Comprehensive Maintenance Plan**

The Superintendent of schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and,

The required maintenance activities for the various school facilities of the Plainfield Public Schools are consistent with these requirements, and

All past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, now therefore be it

**RESOLVED**, that the Plainfield Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan that is on file in the Board Secretary's Office for the Plainfield Public Schools, in compliance with Department of Education requirements.

**TO BE PRESENTED AT THE NOVEMBER 15, 2016 BUSINESS MEETING**

**I. NJQSAC Statement of Assurance – School Year 2016 – 2017**

**Strategic Plan Link**

**Goal 3: Business Practices:**

To improve the overall efficiency and effectiveness of business operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Quality Single Accountability Continuum (QSAC) is a statutorily – mandated system of school district performance assessment and is New Jersey’s System of Education accountability.

QSAC was created in accordance with the Quality Single Accountability Continuum Act, adopted by the New Jersey legislature in September 2005. Administrative regulations to implement QSAC were adopted by the Commissioner of Education, effective February 22, 2007.

**RESOLVED**, that the Plainfield Board of Education hereby approves for submission to the NJDOE via the Executive County Superintendent of Schools the NJQSAC Statement of Assurance for school year 2016 – 2017.

**J. Donations**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education accepts the following donations:

- a. \$200.00 from the Law Offices of Patrick C. McGuinness, LLC for the Hispanic Heritage Month Celebration.
- b. \$2,000.00 from PNC Bank for bus expenses for the Smithsonian National Museum of African American History and Culture school trip.

**K. 2016 – 2017 Municipal Tax Payments**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education, in accordance with N.J.S.A 54:4-75 adopt the following schedule for payment of municipal taxes for the 2016 – 2017 school year to the school district.

July 12, 2016	\$2,130,000.00
August 16, 2016	\$2,130,000.00
September 13, 2016	\$2,130,000.00
October 18, 2016	\$2,130,000.00
November 15, 2016	\$2,130,000.00
December 13, 2016	\$2,130,000.00
January 17, 2017	\$2,000,000.00
February 14, 2017	\$2,000,000.00
March 14, 2017	\$2,000,000.00
April 18, 2017	\$2,000,000.00
May 16, 2017	\$2,000,000.00
June 13, 2017	\$1,961,269.00
	<b>\$24,741,269.00</b>

**L. Transportation Jointures**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following contracts:

<u>ROUTE</u>	<u>CARRIER</u>	<u>SCHOOL</u>	<u>EFFECTIVE</u>	<u>AMT PER DIEM</u>	<u>AIDE PER DIEM</u>	<u>TOTAL</u>
3HM1	Waterford	Hammonton	04/14/16-06/30/16		N/A	\$230.00
NUVI	South Plainfield	Nuview	06/27/16-08/31/16		N/A	\$2,465.00
SP06	Delsea Reg.	Archway	07/01/16-08/30/16			\$3,080.00
NUVI	South Plainfield	Nuview	09/01/16-06/30/17		N/A	\$15,725.00
<b>TOTAL</b>						<b>\$21,500.00</b>



**M. Approval of Harassment/Intimidation/Bullying (HIB) Investigation Decisions**

**Strategic Plan Link:**

**Goal 4: Safe Learning Environment**

To provide a safe, secure, professional, and clean environment for students, staff, and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Superintendent is required to report all alleged Harassment/ Intimidation/Bullying (HIB) incidents to the Board of Education pursuant to N.J.S.A. 18A:37-15c, and

The Superintendent has provided the Board of Education with the results of the investigations of all alleged HIB incidents reported to the Superintendent as of October 26, 2016; and

The Board of Education has had an opportunity to review and ask questions relative to the HIB incident report submitted; therefore,

**RESOLVED**, that the Plainfield Board of Education hereby accepts and affirms the determinations made by the Superintendent, Building Principals, District's Bullying Coordinator, and School Anti-Bullying Specialists on the incident report submitted regarding the HIB investigations #2016-1 through #2016-6.

**N. Tentative 2017 – 2018 Budget Calendar**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

<u>Date</u>	<u>Activity</u>
November, 2016	FY18 School Allocations distributed to Principals
December 6, 2016	BOE meeting: Receive 2015 – 2016 CAFR and MD&A (audit report)
January 2017	Cabinet review of school and department budgets
Monday, January 31, 2017	Superintendent's FY18 Budget released
Tuesday, February 7, 2017	BOE meeting, 2017 – 2018 budget discussion
Tuesday, February 21, 2017	BOE meeting: 2017 – 2018 budget discussion
Tuesday, February 21, 2017	Governor's State Budget Message (authorized by P.L. 2009, c.269)
Thursday, February 23, 2017	State Aid Notices
Tuesday, March 7, 2017	BOE meeting: 2017 – 2018 Budget Discussion. Adoption of preliminary budget
Thursday, March 9, 2017	Last date to submit Preliminary Budget to Executive County Superintendent
Monday, March 21, 2017	Proposed Budget advertised. (Notice published at least 4 days prior to public hearing date)
Tuesday, March 28, 2017	Public Hearing
Friday, April 7, 2017	Deadline to adopt budget
Tuesday, April 15, 2017	Last date to submit the final 2017 – 2018 Budget to the Executive County Superintendent.
Tuesday, April 25, 2017	School Election

\*\* All dates following the introduction of the preliminary budget are estimates and depend upon NJDOE guidance and requirements. Historically, issuance of state aid figures and CAP calculations follow the Governor's budget address and thus budget submission and approval deadlines may be extended.

### XIII. REPORT OF THE POLICY COMMITTEE

#### A. Adoption of Policies – First Reading

The following is recommended for adoption:

#### RESOLUTION

**WHEREAS**, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

**WHEREAS**, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

<u>Policy Number</u>	<u>Title</u>	
2224	Nondiscrimination / Affirmative Action ( <i>admin</i> )	<b>Amended</b>
4111	Recruitment, Hiring and Selection ( <i>certified</i> )	<b>Amended</b>
4111.1/4211.1	Nondiscrimination / Affirmative Action ( <i>instructional/support</i> )	<b>Amended</b>
4131/4131.1	Staff Development ( <i>instructional/support</i> )	<b>Amended</b>
5145.4	Equal Educational Opportunity	<b>Amended</b>
6121	Nondiscrimination / Affirmative Action ( <i>instruction</i> )	<b>Amended</b>
6142.2	English as a Second Language; Bilingual Programs	<b>Amended</b>
6142.12	Career and Technical Education	<b>Amended</b>
6147	Standards of Proficiency	<b>Amended</b>
6172	Alternative Education Programs	<b>Amended</b>

### XIV. ADJOURNMENT