

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, April 11, 2017

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL**
CAFETORIUM
950 PARK AVE.

Board of Education Members

Mrs. Emily E. Morgan, President
Mr. Dorien Hurtt, Vice President
Ms. Lynn B. Anderson
Mr. Terrence S. Bellamy, Sr.
Mr. John C. Campbell
Mrs. Carletta D. Jeffers
Ms. Carmencita T. Pile
Mr. David M. Rutherford
Mr. Richard Wyatt
Dr. Debra Sheard, Acting Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Monday, March 27, 2017 to be advertised on Saturday, April 1, 2017 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session, and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec. Sess.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	3 rd Wed. ea. mo.	Admin. Bldg.	1:30 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	Various Locations	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Acting Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Acting Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next business meeting of the Board of Education is scheduled for Tuesday, April 18, 2017 at 8:00 p.m., in the Jefferson Elementary School cafetorium, 1750 West Front St.

- VII. REMARKS FROM THE BOARD PRESIDENT
- VIII. REMARKS FROM THE ACTING SUPERINTENDENT
- IX. REPORTS FROM COMMITTEE CHAIRPERSONS
 - Lynn Anderson – Food Services
- X. REMARKS FROM THE PUBLIC

Members of the public may comment on agenda items only. Members of the public may speak once for each committee report. (Policy 9322)

XI. TRANSFER AGREEMENT

The following is recommended for adoption:

RESOLUTION

WHEREAS, Mrs. Belin-Pyles is employed by the Board as its Superintendent of Schools; and

WHEREAS, the Board and Mrs. Belin-Pyles have entered into a Transfer Agreement that was approved by the New Jersey Commissioner of Education on March 21, 2017; and

WHEREAS, the Board and Mrs. Belin-Pyles have entered into an Employment Agreement governing the terms and conditions of Mrs. Belin-Pyles' voluntary transfer to the position of Director, Student Intervention & Family Support Services, effective April 12, 2017;

NOW, THEREFORE, the Board resolves as follows:

1. The Board hereby authorizes the Board President and Acting Board Secretary to execute the Transfer Agreement that was approved by the New Jersey Commissioner of Education on March 21, 2017; and
2. The Board hereby transfers Mrs. Belin-Pyles to the position of Director, Student Intervention & Family Support Services, effective April 12, 2017; and
3. The Board hereby authorizes the Board President and Acting Board Secretary to execute the Employment Agreement for the position of Director, Student Intervention & Family Support Services; and
4. By this Resolution, the Board expresses its gratitude for Mrs. Belin-Pyles' dedicated service to the School District, and its pleasure that Mrs. Belin-Pyles has agreed to remain in the District, and is looking forward to her continued contributions.

XII. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Field Trips

(1) South Mountain Reservation – West Orange, NJ – Hubbard

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Hubbard Hiking Club strives to provide students with an experience to connect with nature while being active. Furthermore, students will create a community of hikers who can learn more about health, fitness, nature, and the environment. From the hiking trips students and club meetings, students will learn to appreciate and become stewards of the great outdoors.

Hubbard Middle School Hiking Club will hike at the South Mountain Reservation in West Orange, New Jersey. The District will provide transportation. The breakdown is as follows:

Date / Time	Saturday, April 22, 2017
Time	9:00 am – 3:00 pm
Grades	6 th – 8 th
# Students	15
# Staff	1
# of Chaperones	1
Transportation	District
Admission	\$0.00
Total Cost to District	\$0.00

The Hubbard Middle School Hiking Club accomplished two successful hikes during the 2016/2017 school year: the first at Washington Crossing State Park in December 2016, and the second at Trailside Nature Center in January 2017. The students had great experiences learning more about American history and nature while enjoying the benefits of being outdoors and physically active. Student interest is growing from the hiking club and the students are excited to conquer new trails and mountains.

South Mountain Reservation is one of the top 50 hikes in New Jersey according to Explorer's Guides. The 2000 plus acres and 19 miles of trails will provide students with a mostly free from traffic/city noise outdoor experience. The reservation offers geological features such as streams, ponds, reservoirs, and waterfalls. Students will study the importance of water and water conservation prior to the hike in order gain a greater appreciation for our environment, local parks and reservations, and water sources.

This field trip provides students with a learning environment that school cannot offer, which further supports the district goal of providing interdisciplinary curricula of Earth Science and physical education.

RESOLVED, that the Plainfield Board of Education approves Hubbard Middle School's Hiking Club to visit South Mountain Reservation, West Orange, NJ, Saturday, April 22, 2017. There is no cost to the District, excluding transportation.

(2) Jenkinson's Aquarium and Point Pleasant Beach – Point Pleasant, NJ – Stillman

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, behavioral, emotional, and life-long success.

Charles H. Stillman's kindergarten, first and second grade classes will visit Jenkinson's Aquarium and Point Pleasant Beach, in Point Pleasant, New Jersey.

Transportation will be provided by the District. The breakdown is as follows:

Grade Level	Kindergarten	1st Grade	2nd Grade
Date	April 27, 2017	June 1, 2017	May 31, 2017
Depart / Return Time	8:30AM / 2:00PM	9:00AM / 1:00PM	9:00AM / 1:00PM
# of Students	50	66	66
# of Staff	5	3	4
# of Chaperones	3	7	6
Admission (\$9.00 p/p - 55 people)	\$300.00	\$428.00	\$428.00
Lunch (\$4.00 p/p – 55 people)	\$220.00	N/A	N/A
Transportation	District	District	District
Cost Per Grade Level	\$520.00	\$428.00	\$428.00
Total Cost to District		\$1,376.00	

The trip will meet the Literacy Standards for Writing (W.K.6, W.1.6, W.2.6). Writing with guidance and support from adults, explore a variety of digital tools to produce and publish writing, including in collaboration with peers. Language Arts (W.K.2) Writing: Use a combination of drawing, dictating and writing to compose information/explanatory texts in which they name what they are writing about and supply some information about the topic. Students will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the New Jersey Student Learning Standards.

This field trip will provide Stillman students with experiences that cannot be duplicated in school. Upon returning, students will participate in educational activities that will enhance them academically, as well as socially and emotionally.

RESOLVED, that the Plainfield Board of Education approves Charles H. Stillman School students to visit *Jenkinson's Aquarium and Point Pleasant Beach*, in Point Pleasant, NJ – total cost not to exceed \$1,376.00. The availability of funds for this item has been verified and will be charged to account 15-190-100000-800A-20-0000 (Stillman Field Trip Adm Fees).

(3) Senior Trip – Dave and Buster’s – Philadelphia, PA – PAAAS

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

PAAAS 12th graders, will visit Dave and Busters, in Philadelphia, Pennsylvania.

The entire cost of this field trip will be funded through the fundraising efforts of the Senior Class and their advisor, Mr. Jerry Lester. Transportation will be provided by Academy Bus Company.

The breakdown is as follows:

Date	May 19, 2017
Depart / Return Time	10:00 AM / 5:00 PM
# of Students	40
# of Staff	2
# of Chaperones	2
Transportation (\$73.00 p/p – 40 people)	(\$4,620.00)
Total Cost to District	\$0.00

The trip will expand the students' experiences beyond the walls of the school and community, and will serve as an integral part of their educational experience and their student career at PAAAS.

RESOLVED, that the Plainfield Board of Education approves PAAAS Senior Class to visit Dave and Buster's, in Philadelphia, PA, May 19, 2017 – at no cost to the District.

(4) Universal Technical Institute (UTI) – Auto Technical School – Exton, PA – PHS

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

Plainfield High School students (Juniors) will participate in a field trip to Universal Technical Institute (UTI) in Exton, PA.

Transportation will be provided by UTI, at no cost to the District. The breakdown is as follows:

Date <i>(actual day in May to be determined)</i>	May 2017
Depart / Return Time	8:00 AM / 2:50 PM
# of Students	40
# of Staff	3
Transportation <i>(provided by UTI)</i>	\$0.00
Total Cost to District	\$0.00

This experience will acquaint the students with the opportunities available in the area of automotive, diesel, motorcycle, and collision repair.

RESOLVED, that the Plainfield Board of Education approves Plainfield High School students to visit Universal Technical Institute in Exton, PA – May 2017 *(actual day to be determined)* – at no cost to the District.

(5) Senior Class Trip – Dorney Park – Allentown, PA – PAAAS

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success

PAAAS 12th graders, will visit Dorney Amusement Park, in Allentown, Pennsylvania.

The cost of this entire field trip will be funded through the fundraising efforts of the Senior Class and their advisor, Mr. Jerry Lester. Transportation will be provided by Academy Bus Company.

The breakdown is as follows:

Date	May 30, 2017
Depart / Return Time	8:30 AM / 6:30 PM
# of Students	40
# of Staff	2
# of Chaperones	2
Transportation (\$67.00 p/p – 40 people)	(\$4,080.00)
Total Cost to District	0.00

The trip will expand the students' experiences beyond the walls of the school and community, and will serve as an integral part of their educational experience and their student career at PAAAS.

RESOLVED, that the Plainfield Board of Education approves PAAAS Senior Class to visit Dorney Amusement Park, in Allentown, PA, May 30, 2017 – at no cost to the District.

(6) Construction Industry Career Day – Just Juniors
Construction Industry Career Day New Jersey (CICDNJ) – Edison, NJ – SBYS

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance and provide opportunity to all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

PHS students (*juniors and a select number of seniors*) enrolled in the **School Based Youth Services** Program, along with Ms. Elissa Santoro, Employment Counselor and one (1) additional School Based staff member, will participate in the *Construction Industry Career Day: Just Juniors*, May 31, 2017. The event will be held at the NJ Convention and Expo Center in Edison, New Jersey.

The breakdown is as follows:

Date	May 31, 2017
Departure / Return	9:30 AM / 12:00 PM
# of Students / Grade Levels	20 Students / 11 th and 12 th
# of Staff	2
Transportation	District
Total Cost to District	\$0.00

All interested juniors can sign up to attend the event. Seniors who are career focused in the Building and Trades field will be invited by Ms. Santoro.

School Based Youth Services employment component is charged with providing career and employment opportunities for the Plainfield High School students. This visit will expose students to real world shop experiences and learn firsthand from the mechanics what the job and career entails.

Students who are interested in learning more about the Construction Industry will explore the dozens of construction-related exhibits and demonstrations designed especially for young men and women interested in challenging and rewarding careers. Students will also learn about the many professions that make up the construction industry.

RESOLVED, that the Plainfield Board of Education approves PHS students enrolled in the School Based Youth Services Program to attend the *Construction Industry Career Day – Just Juniors* in Edison, NJ, May 31, 2017 – at no cost to the District.

(7) Kirk Theatre: *The Marvelous Wonderettes* Off-Broadway, NYC – Emerson

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, behavioral, emotional, and life-long success.

Emerson Community School's Theatre Group will visit Kirk Theatre to view *The Marvelous Wonderettes* – Off-Broadway, in New York City.

Transportation will be provided by Villani Bus Company. The breakdown is follows:

Date	May 31, 2017
Depart / Return Time	11:30 AM / 7:30 PM
# of Students	32
Grades	3 rd , 4 th and 5 th
# of Staff	4
# of Chaperones	2
Admission	\$1,900.00
Transportation	\$1,050.00
Total Cost to District	\$2,950.00

The trip will meet the Literacy Standards for Reading: Informational (RI 4.1, 4.2, 4.4) and Literacy (SL.5.1b, SL.5.1d, SL.5.3) and Visual Performing Arts: 1.2.6 C, 1.3.6 C. Students will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the Student Learning Standards.

This field trip will also provide Emerson Theatre Group students with experiences that cannot be duplicated in school. The field trip is an integral part of instruction and is an incentive for students to continue to their educational experience beyond high school. Upon returning the students will participate in educational activities that will enhance them academically as well as socially and emotionally.

RESOLVED, that the Plainfield Board of Education approves Emerson Community School's Theatre Group to visit Kirk Theatre, New York, NY, May 31, 2017 – total cost not to exceed \$2,950.00. The availability of funds for this item has been verified and will be charged to account 15-190-100000-800A-16-0000 (Emerson Field Trip Admission Fee); and 15-000-270000-512A-16-0000 (Emerson Principal Field Trip).

(8) Crayola Experience – Easton, PA – Jefferson

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of education is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, behavioral, emotional, and life-long success.

The 1st grade students at **Jefferson Elementary School** will visit the Crayola Experience in Easton, Pennsylvania.

The cost of admission will be funded by parents. Transportation will be provided by Raritan Valley Bus Service. The breakdown is as follows:

Date	June 13, 2017
Depart/Return Time	8:30 a.m./ 5:00 p.m.
# of Students	65
Grade	1 st
# of Staff	3
# of Chaperones	12
Admission (<i>paid by parents -\$9.99 per person</i>)	(\$650.35)
Transportation (<i>2 buses @ \$1,050 ea.</i>)	\$2,100.00
Total Cost to the District	\$2,100.00

Students will be given the chance to express their creativity, by exploring different art activities.

RESOLVED, that the Plainfield Board of Education Jefferson Elementary School 1st grade to Crayola Experience in Easton, PA, Tuesday, June 13, 2017 – total cost not to exceed \$2,100.00. The availability of funds for this item has been verified and will be charged to account 15-000-270000-512A-18-0000 (Jefferson Princ Field Trips).

(9) Statue of Liberty: Liberty Island, New York Harbor – New York, NY – Jefferson

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of education is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, behavioral, emotional, and life-long success.

Jefferson Elementary School 3rd grade classes will visit the Statue of Liberty and Ellis Island Museum in New York, NY.

The cost of admission will be funded by parents and school fundraising. Transportation will be provided by Amaker and Porterfield. The breakdown is as follows:

Date	June 14, 2017
Depart/Return Time	8:15 am / 4:00 pm
# of Students	66
# of Staff	6
# of Chaperones	11
Admission <i>(paid by parents/school fundraising)</i>	(\$833.50)
Transportation (2 buses @ \$675 each)	\$1,350.00
Total Cost to the District	\$1,350.00

The trip will meet the Literacy Standards for Reading: Informational (RI 3.1, 3.2, 3.4) and Literature (RL 3.1, 3.2, 3.4) and NJSLs for Social Studies 6.1.4.D.2. Students will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the standards.

The field trip will provide Jefferson students with experiences that cannot be duplicated in school. Field trips are an integral part of instruction. Upon returning the students will participate in educational activities that will enhance them academically, as well as socially and emotionally.

RESOLVED, that the Plainfield Board of Education approves Jefferson School's 3rd grade to visit the Statue of Liberty and Ellis Island, June 14, 2017 – total cost not to exceed \$1,350.00. The availability of funds for this item has been verified and will be charged to account 15-000-270000-512A-18-0000 (Jefferson Princ Field Trips).

(10) Jenkinson’s Aquarium and Point Pleasant Beach – Point Pleasant Beach, NJ – Cedarbrook

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

In keeping with the “tradition” established by the Kindergarten team at **Cedarbrook K-8 Center** for the past fifteen years; as an end of year trip, students will tour Jenkinson’s Aquarium in Point Pleasant Beach, New Jersey.

The breakdown is as follows:

Date / Time	June 16, 2017 / 9:00 AM – 4:00 PM
Grades	Kindergarten and Multiply Disabled K-2
# of Students	75
# of Staff	9
# of Chaperones	75 (parents/guardians)
Transportation	\$3,225.00
Admission	\$750.00
Total Cost to District	\$3,975.00

Jenkinson’s Aquarium is a privately owned facility located on the boardwalk in Point Pleasant Beach, NJ. It has proven to be a valuable educational recreational resource, as evidenced by its growing popularity. The aquarium is dedicated to educating the public on all aspects of marine life and conservation. Each exhibit is designed to promote awareness of the animals, their habitats and conservation.

Jenkinson’s Aquarium is accredited by the Association of Zoos and Aquariums (AZA). AZA is America’s leading accrediting organization for zoos and aquariums, and accredits only those institutions that have achieved rigorous, professional standards for animal welfare and management, veterinary care, wildlife conservation and research, education, safety, staffing, and more.

RESOLVED, that the Plainfield Board of Education approves Cedarbrook Kindergarten and Multiply Disabled K-2 classes to visit Jenkinson’s Aquarium and Point Pleasant Beach, in Point Pleasant Beach, NJ, June 16, 2017 – total cost not to exceed \$3,975.00. The availability of funds for this item has been verified and will be charged to account 15-000-270000-512A-13-0000 (Principal Field Trip), and 15-190-100000-800A-13-0000 (Cedarbrook Field Trip Admission Fees).

B. Professional Development

(1) NJASA – 35th Annual Spring Leadership Conference – Atlantic City, NJ

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Acting Superintendent of Schools the authority to employ administrative staff members to participate in out of district professional development. The District has identified a need to strengthen leadership skills.

Acting Superintendent, Dr. Debra J. Sheard, will attend the New Jersey Association of School Administrators (NJASA) 35th Annual Spring Conference – *One Vision – Our Voice: Enhancing Our Leadership*, in Atlantic City, New Jersey.

Dr. Sheard will be responsible for *all* cost associated with this conference. The breakdown is as follows:

Dates	May 17-19, 2017
Registration	(\$525.00)
Lodging <i>approved by DOE</i> <i>Commissioner</i>	(\$236.00)
Total Cost to District	\$0.00

This three (3) day conference will address school leadership, the latest educational developments and best practices to help attendees maintain a professional and personal balance in their life. Participants will choose from an impressive selection of sessions designed to help them acquire the tools needed in a role as an education leader in their community.

RESOLVED, that the Plainfield Board of Education approves Debra J. Sheard to attend the New Jersey Association of School Administrators 35th Annual Spring Leadership Conference in Atlantic City, NJ, May 17-19, 2017 – at no cost to the District.

**(2) New Jersey Teachers of English Speakers of Other Languages and Bilingual
 NJTESOL-BE Annual Spring Conference – New Brunswick, NJ**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Acting Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

The listed PPS staff will attend the NJTESOL-BE Annual Spring Conference for one (1), two (2) or three (3) days, at the Hyatt Regency in New Brunswick, New Jersey.

Participants are required to turnkey information obtained, in accordance to District requirements. The breakdown is as follows:

Dates	May 30 – June 1, 2017
# of Participants	60
Cost Per Day	One Day - \$274.00 Two Days - \$354.00 Three Days - \$434.00
Total Cost to District	\$17,526.00

The breakdown of participants is as follows:

Name	Location	Position	One day	Two Days	Three Days
Maria Acero	Clinton	Bilingual	\$274.00		
Abiola Adewunmi	Stillman	ESL	\$274.00		
Joyce Aspromatis	Maxson	ESL		\$354.00	
Indra Barreto	Jefferson	ESL	\$274.00		
Cassandra Bazalais	Cedarbrook	ESL	\$274.00		
Dorothy Bent	Evergreen	Bilingual	\$274.00		
Kenneth Calderon	Hubbard	ESL	\$274.00		
Vanessa Carmona	PHS	ESL	\$274.00		
Michael Carrington	Emerson	ESL		\$354.00	
Diana Caspao	Stillman	ESL	\$274.00		
Gina DelRosario	Evergreen	Bilingual	\$274.00		
Manal Elkabani	Evergreen	Bilingual	\$274.00		
Edith Farrell	Woodland	ESL		\$354.00	

New Jersey Teachers of English Speakers of Other Languages... (cont'd).

Name	Location	Position	One day	Two Days	Three Days
Yvette Figueroa	Hubbard	ESL	\$274.00		
Fior-D. Torres-Rosa	Evergreen	Bilingual	\$274.00		
Grinnet Foxton	Stillman	Bilingual	\$274.00		
Michelle Garcia	Washington	Bilingual	\$274.00		
Miguelina Gil-Landisi	Board Office	Director			\$434.00
Jesus Gomez	Barlow	Bilingual	\$274.00		
Idelisse Gonzalez	Board Office	Resource			\$434.00
Yanira Guardado	Woodland	Bilingual	\$274.00		
Yanilda Holguin	Cedarbrook	Bilingual	\$274.00		
Kathryn Horne	Washington	ESL	\$274.00		
Cheryl Jackson	Evergreen	Dual Language	\$274.00		
Sandra Jacome	Cedarbrook	ESL		\$354.00	
Myrlande Jenkins	Stillman	Dual Language	\$274.00		
David Jin	Washington	ESL		\$354.00	
Patricio Liberatos	Washington	Bilingual	\$274.00		
Carolina Londono	Hubbard	Bilingual	\$274.00		
Gilbert Lorenzo	Barlow	Bilingual	\$274.00		
Phillip Louro	PHS	ESL	\$274.00		
Brenda Martinez	Clinton	ESL		\$354.00	
Luis Mayancela	Woodland	Bilingual	\$274.00		
Regina Mazza	Clinton	ESL	\$274.00		
Kim Miller	Stillman	ESL	\$274.00		
Tatiana Newcomer	Evergreen	ESL		\$354.00	
Jesus Peraza	Barlow	ESL		\$354.00	
Maria Pereira	Jefferson	Bilingual	\$274.00		
Tatiana Pinto	Cook	Bilingual	\$274.00		
Kendra Potts	Stillman	Dual Language	\$274.00		
Annie Ramos	Cedarbrook	Bilingual	\$274.00		
Victoria Rios	Emerson	Bilingual	\$274.00		
Maria Rodriguez	Jefferson	Bilingual	\$274.00		
Yasnaya Roman	Jefferson	Bilingual	\$274.00		
Antonella Rossi	Barlow	Bilingual	\$274.00		
Jay Rossin	Board Office	Resource			\$434.00
Gordon Rowan	Evergreen	ESL	\$274.00		
Alina Rubio	Emerson	Bilingual	\$274.00		
Chadia Saleem	Evergreen	Dual Language	\$274.00		
Stephanie Sawhney	Emerson	ESL	\$274.00		
Luz Sepulveda	Washington	Bilingual	\$274.00		
Elsamra Somayah	PHS	ESL	\$274.00		

New Jersey Teachers of English Speakers of Other Languages... (cont'd).

Name	Location	Position	One day	Two Days	Three Days
Tim Spaur	Jefferson	ESL	\$ 274.00		
Bridget Trott Holmes	Cook	ESL		\$354.00	
Yanina Tsupa	PHS	ESL		\$354.00	
Miguel Urosa	Stillman	Bilingual	\$274.00		
Marianne Valdes-Fauli	Cedarbrook	Bilingual	\$274.00		
Phillip Williamson	PHS	Principal	\$274.00		
Gabriela Zanatta	Clinton	Bilingual	\$274.00		
Nibelca Duverge	Woodland	Bilingual		\$354.00	
Subtotal			\$12,330.00	\$3,894.00	\$1,302.00
Grand Total - \$17,526.00					

The New Jersey Teachers of English Speakers of Other Languages and Bilingual Educators (NJTESOL-BE) is a professional organization devoted to representing and servicing the English Language Learners and Bilingual Education professionals of the State of New Jersey. This conference will provide an opportunity to engage its attendees in numerous workshops and exhibitions. This conference allows teachers to network with other ESL/Bilingual educators from across the nation.

RESOLVED, that the Plainfield Board of Education approves the listed Bilingual/ESL/World Language staff to attend The NJTESOL/NJBE Annual Spring Conference, May 30 to June 1, 2017, at the Hyatt Regency, New Brunswick, NJ – total cost not to exceed \$17,526.00. The availability of funds for this item has been verified – \$17,172.00 will be charged to Title III account 20-241-200000-500A39-0000 (T3 Conf/Workshop); and \$354.00 (Nibelca Duverge) will be charged to Woodland account 15-190-100000-500A-22-0000 (Woodland Instru Other Pur Service).

(3) 2017 ASCD Conference on Teaching Excellence – Denver, CO – Stillman

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Acting Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

As stated in the approved 2016-2017 **Charles H. Stillman School** Improvement Plan, building administrator, **Mark A. Williams**, will attend the ASCD Conference and Pre-Conference on *Teaching Excellence* in Denver, Colorado.

Participants are required to turnkey information obtained with designated persons in accordance to District requirements. The breakdown, per the GSA, is as follows:

Dates	June 28 - July 3, 2017
Registration	\$888.00
Lodging (\$178 per night + 18% tax)	\$1,050.20
Transportation	\$510.59
Meals / Incidentals	\$310.50
Total Cost to District	\$2,759.29

Through this conference, attendees will acquire new research based strategies in leading schools into the 21st century. Participants will attend a variety of workshops to improve their ability to support teaching and learning; finding relevant, timely topics and practical applications. Session topics this year include: understanding by Design® framework; differentiated instruction; lesson planning; data-driven learning; teacher leadership; assessment, literacy, and more!

The pre-conference institute will focus on: *Writing Goals, Designing Intervention, and Measuring Progress for Tier III and Special Education*, with Lee Ann Jung; *Voices of Violence and Victimization: How to Understand and Validate Student Life Experiences*, with Tom Demaria, Gretchen Oltman, and Kristen Souers; and *Building Capacity Through Teacher Leadership*, with Pete Hall and Alisa Simeral

RESOLVED, that the Plainfield Board of Education approves Mr. Mark A. Williams to attend the ASCD Conference on Teaching Excellence Education in Denver, CO – total cost not to exceed \$2,759.29. The availability of funds for this item has been verified and will be charged to accounts Title I account (June 28-30, 2017) 20-230-200000-500A-20-0000 (TI Stillman Travel/Hotel/Meals), and FY18 account (July 1-3, 2017) 15-000-221000-320A-20-0000 (Stillman Instrct Imprv Educ Svcs).

**(4) NAfME Eastern Division Conference – Atlantic City, NJ – Maxson/PHS/Cedarbrook
(AMENDED 3/21/17 – include additional staff member)**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

The **PPS Music Teacher** listed below will attend the National Association for Music Education's (NAfME) Eastern Division Conference at the Atlantic City Convention Center in Atlantic City, New Jersey.

Staff	Location	Position
Craig Dickert	Maxson	Vocal

Staff member will fulfill SY2016-17 Professional Development Plan (PIP) requirements. All participants will turnkey strategies to music teachers within the District. The breakdown, per the GSA, is as follows:

Date	April 4-8, 2017
Registration for Maxson (Member)	\$180.00
Lodging <i>(approved by the DOE Commissioner - inc. 18% tax)</i>	\$584.10
Mileage Reimbursement <i>(222 miles r/t @ \$.31 per mile = \$68.82)</i>	\$68.82
Meals/Incidentals	\$288.00
Total Cost to District	\$1,120.92

This conference is a professional development consisting of workshops hosted by professional musicians and music educators focusing on classroom music, multicultural music, technology, and integrating music in literacy, mathematics, science, writing, and performing musicals.

The participants in attendance will implement new techniques and materials that will enhance classroom music instruction, pedagogy, and technology. This will include the integration of music with other content areas such as: language arts, mathematics, science, and social studies.

RESOLVED, that the Plainfield Board of Education approves Craig Dickert to attend the National Association for Music Education's Eastern Division Conference, in Atlantic City, NJ, April 4-8, 2017 – total cost not to exceed \$1,120.92. The availability of funds for this item has been verified and will be charged to account 15-000-223000-580A-24-000 (Maxson Travel).

(5) HMH Collections – ELA Resources – Maxson (AMENDED March 21, 2017 – Incorrect Accounts)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and lifelong success. The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students.

In accordance with an action step within the **Maxson Middle School** Improvement Plan (SIP), the **Office of English Language Arts** has identified multi-media, digital, instructional resources that support improved student engagement and enhanced interaction between students and teachers for feedback and assessment in reading and writing.

Houghton Mifflin Harcourt's (HMH) "Collections" resources provide multi-modal content to engage students in text analysis, critical thinking, and effective communication. "Collections" was developed to meet the increased rigor of the state standards and to provide both teachers and students with an array of instructional resources that focus on close reading of complex texts, interactive annotation tools for text analysis, and digital tools for writing to sources. The online teacher dashboard allows progress monitoring, task assignment, online feedback, and assessment.

Professional development services will support teachers in learning about these new resources and integrating them with district curriculum.

RESOLVED, that the Plainfield Board of Education approves payment to Houghton Mifflin Harcourt for the HMH Collections resources for grades 6, 7, and 8 – the availability of funds for this item has been verified and will be charged to Title I accounts 20-230-100000-600A-24-0001 (T1 Maxson Inst Supl.), and 20-230-200000-320A-24-0001 (T1 Maxson Educ. Consultant).

(6) Staff Development Workshops

Literacy Coaching/Training – Maxson (AMENDED Nov. 15, 2016 – Adding an additional day)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff.

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, and achieve academic and life-long success.

In accordance with the Action Steps details within the **Maxson Middle School's** Improvement Plan (SIP) for the 2016-17 academic year, consultation for enhancing best practices within the adopted research-based methodology for literacy instruction will be provided by a contracted organization, Staff Development Workshops, Inc.

Coaching at Maxson will focus on integrating guided reading and small strategy group instruction within the Reading/Writing Workshop framework. The breakdown is as follows:

School	Maxson
Cost Per Day	\$1,700.00
Number of Days	1
Professional Development Date	May 18
Total Cost to District	\$1,700.00

RESOLVED, that the Plainfield Board of Education approves payment to Staff Development Workshops, Inc. for professional development services at Maxson during the 2016-17 academic year. The total cost shall not exceed \$1,700.00. The availability of funds for this item has been verified and will be charged to Maxson FY2017 NCLB Title I 200-300 Accounts.

C. Literably – Digital Reading Assessment – District (AMENDED Sept. 20, 2016 – Incorrect Account)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

Literably digital assessments are formative reading assessments which provide information on student reading performance. *Literably* is a classroom tool that helps elementary and middle school teachers monitor students' progress in reading. The assessment will serve as a screening tool to identify students' reading levels.

Literably digitally scores oral reading assessments with a comprehension check, allowing teachers to spend less time assessing and more time teaching. Teachers in grades K-8 will use the results of the assessments to provide intervention and enrichment during small group instruction.

RESOLVED, that the Plainfield Board of Education approves *Literably* digital reading assessments for all PPS 3rd – 8th grade students – the availability of funds for this item has been verified and will be charged to account 11-000-218000-390A-26-0000 (Testing Contracted Services).

XIII. REPORT OF THE FINANCE COMMITTEE

DISCUSSION: Budget FY18

A. Reports of the Board Secretary and Treasurer – February 2017

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs The Acting Superintendent to initiate whatever actions may be determined to be appropriate.

TO BE PRESENTED AT THE APRIL 18, 2017 BUSINESS MEETING

B. Payment of Bills — March 17, 2017 – April 13, 2017

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

On the Workers Compensation Account

in the amount of \$

On the NJ Unemployment Compensation Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE APRIL 18, 2017 BUSINESS MEETING

C. 2016 – 17 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

TO BE PRESENTED AT THE APRIL 18, 2017 BUSINESS MEETING

D. Approval of Harassment/Intimidation/Bullying (HIB) Investigation Decisions

Strategic Plan Link:

Goal 4: Safe Learning Environment

To provide a safe, secure, professional, and clean environment for students, staff, and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Superintendent is required to report all alleged Harassment/ Intimidation/Bullying (HIB) incidents to the Board of Education pursuant to N.J.S.A. 18A:37-15c, and

The Superintendent has provided the Board of Education with the results of the investigations of all alleged HIB incidents reported to the Superintendent as of March 30, 2017; and

The Board of Education has had an opportunity to review and ask questions relative to the HIB incident report submitted; therefore,

RESOLVED, that the Plainfield Board of Education hereby accepts and affirms the determinations made by the Superintendent, Building Principals, District's Bullying Coordinator, and School Anti-Bullying Specialists on the incident report submitted regarding the HIB investigations #2017-34, through #2017-35.

E. Bid #2017 – 37 Stillman School Roof Replacement

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Board of Education pursuant to N.J.S.A. 18A:-1 (et seq) advertised for sealed bids for Stillman School Roof Replacement on Thursday, March 23, 2017, and

WHEREAS, in accordance with that advertisement bids were received and publicly opened and read aloud at the Board of Education Office on Thursday, April 13, 2017 at 11:00 a.m. with the final results:

TO BE PRESENTED AT THE APRIL 18, 2017 BUSINESS MEETING

XIV. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – Second Reading

The following is recommended for adoption:

RESOLUTION

WHEREAS, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **second reading**, the following policies:

<u>Policy Number</u>	<u>Title</u>	
1120	Board of Education Meetings	Amended
1330	Use of School Facilities	Amended
2131	Chief School Administrator	Amended
2240	Evaluation, Planning and Research	Amended
3100	Budget Planning and Preparation	Amended
3510	Operation and Maintenance of Plant	Amended
3515	Smoking Prohibition	Amended
3542.1	Wellness and Nutrition	Amended
6171.4	Special Education	Amended

XV. ADJOURNMENT