

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, August 2, 2016

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CAFETERIA
950 PARK AVE.**

Board of Education Members

Mrs. Emily E. Morgan, President
Mr. Dorien Hurtt, Vice President
Ms. Lynn B. Anderson
Mr. Terrence S. Bellamy, Sr.
Mr. John C. Campbell
Mrs. Carletta D. Jeffers
Ms. Carmencita T. Pile
Mr. David M. Rutherford
Mr. Richard Wyatt
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Tuesday, July 26, 2016 to be advertised on Saturday, July 30, 2016 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	Various Locations	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, August 16, 2016 8:00 p.m., in the Plainfield High School Cafeteria.

- VII. REMARKS FROM THE BOARD PRESIDENT

- VIII. REMARKS FROM THE SUPERINTENDENT
 - HIB Report

- IX. REMARKS FROM COMMITTEE CHAIRPERSONS

- X. REMARKS FROM THE PUBLIC

Members of the public may comment on agenda items only. Members of the public may speak once for each committee report. (Policy 9322)

XI. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Establishing a Special Education Program

Strategic Plan Link

Goal: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

RESOLUTION

IDEA 2004 and N.J.A.C. 6A: 14 requires that districts develop the capacity to meet the needs of a wider variety of disabilities by providing appropriate programs in district in order to meet the least restrictive mandate for children and disabilities.

Plainfield Public Schools has a responsibility to provide these students with a free and appropriate public education designed to meet the special needs. Each newly proposed resource program, special class program, and service must be located in a space that has been approved by the County Superintendent of Schools. Additionally, Plainfield Public Schools is responsible for submitting a rationale for each new program/service established to the County Superintendent of Schools.

RESOLVED, that the Plainfield Board of Education approves the application for the "Establishing a Special Education Program or Service" for the designated school and program during the school year 2016-2017.

SCHOOL	PROGRAM	TEACHER	ROOM NUMBER
Woodland E.S.	Autism 3-4	Kelsey Brown	104
Clinton E. S.	Autism K-1	Sevkan Abedin	224
Maxson M.S.	LLD 6-8	Marcos Bayas	105

B. Eliminating a Special Education Program

Strategic Plan Link

Goal: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

RESOLUTION

IDEA 2004 and N.J.A.C. 6A: 14 requires that districts develop the capacity to meet the needs of a wider variety of disabilities by providing appropriate programs in district in order to meet the least restrictive mandate for children and disabilities.

Plainfield Public Schools has a responsibility to provide these students with a free and appropriate public education designed to meet the special needs. Each newly proposed resource program, special class program, and service must be located in a space that has been approved by the County Superintendent of Schools. Additionally, Plainfield Public Schools is responsible for submitting a rationale for each new program/service established to the County Superintendent of Schools.

RESOLVED, that the Plainfield Board of Education approves the application for the “Eliminating a Special Education Program or Service” for the designated school and program during the school year 2016-2017.

SCHOOL	PROGRAM	TEACHER	ROOM NUMBER
Woodland E. S.	2-3 Autism	Kelsey Brown	125

XII. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer – June 2016

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

TO BE PRESENTED AT THE AUGUST 16, 2016 BUSINESS MEETING

B. Payment of Bills — June 17, 2016 – August 11, 2016

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE AUGUST 16, 2016 BUSINESS MEETING

C. 2015 – 16 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

TO BE PRESENTED AT THE AUGUST 16, 2016 BUSINESS MEETING

D. Transportation Renewals 2016 – 2017

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following 2016 – 2017 contracts:

<u>ROUTE</u>	<u>CARRIER</u>	<u>SCHOOL</u>	<u>EFF. DATE</u>	<u>AMT P/D</u>	<u>AIDE P/D</u>	<u>TOTAL</u>
C001	A&P	Cook	09/2016-06/2017	\$144.29	\$60.00	\$36,772.20
CLI1	LAMON	Clinton	09/2016-06/2017	\$117.77	\$30.60	\$26,706.60
HUB1	A&P	Hubbard	09/2016-06/2017	\$182.00	\$60.00	\$43,560.00
HUB3	A&P	Hubbard	09/2016-06/2017	\$166.34	\$28.34	\$26,042.40
MAX3	A&P	Maxson	09/2016-06/2017	\$115.34	\$28.38	\$26,049.60
MAX6	A&P	Maxson	09/2016-06/2017	\$198.63	N/A	\$35,753.40
P1CED	A&P	Cedarbrook	09/2016-06/2017	\$172.00	\$60.00	\$41,760.00
P2MAX	A&P	Maxson	09/2016-06/2017	\$188.00	\$60.00	\$44,640.00
PEERM2	A&P	Emerson	09/2016-06/2017	\$168.00	\$60.00	\$41,040.00
PR3PRD	A&P	Piscataway	09/2016-06/2017	\$192.00	\$60.00	\$45,360.00
PSTB1	A&P	St. Barts.	09/2016-06/2017	\$176.00	N/A	\$31,680.00
PWAS1	A&P	Washington	09/2016-6/2017	\$168.00	\$60.00	\$41,040.00
PW-EMR1	A&P	Emerson	09/2016-06/2017	\$169.00	\$60.00	\$41,220.00
TPP1	A&P	PHS	09/2016-06/2017	\$192.55	N/A	\$34,659.00
TTP2	A&P	PHS	09/2016-06/2017	\$192.55	N/A	\$34,659.00
ATH/H&M	A&P	PHS & Middle Sports Events	09/2016-06/2017	\$258.42 1 st (4) Hr Per Vehicle	N/A	\$150,000.00 Estimated
AS/ATH2 SHUTTLE	A&P	Various Elementary Schools/Fields all in Plainfield	09/2016-06/2017	\$87.16 Per/Bus Per/Day (2) Buses 1 – East end 1 –West end		\$31,377.60 Estimated

E. Atlantic Ambulance Corporation

Strategic Plan Link

Goal 3: Business Practices:

To improve the overall efficiency and effectiveness of business operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Atlantic Ambulance Corporation shall be approved to provide Emergency Medical Services at all home Football games for the school year 2016 – 2017. Atlantic Ambulance Corporation has agreed to cover all home Football games at the cost of \$350.00 per game.

RESOLVED, the Board of Education approves Atlantic Ambulance Corporation for the 2016 - 2017 school year for a total not to exceed \$6,300.00 (18 games x \$350.00 per game) and charged to account 11-000-213000-300A-27-0000 (Purchased Prof and Tech Serv.).

F. Appointment of Third Party Workman's Compensation Administrator

Strategic Plan Link:

Goal 3 - Business Practices

To improve the overall efficiency and effectiveness of district and school operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Public Schools is committed to providing a safe work environment of all of its employees. A component of this commitment includes managing the District's Workman's Compensation Plan, and

WHEREAS, D & H Alternative Risk Solutions offers the following services to help in the administration of such a plan:

- Claims Management and Reporting System
- Medical Cost Containment System
- Loss Control and Safety Program
- Litigation Management

RESOLVED, that the Plainfield Board of Education approves the appointment of D & H Alternative Risk Solutions, Inc. as the District's third party administrator for the 2016 – 2017 school year at an annual claims fee of \$35,000.00, with additional case management review fees as outlined in the contract renewal. The availability of fund for this item has been verified and will be charged to 11-000-291000-260W-00-0000 (District Workmen's Comp.).

G. Appointment of Lead/Water Sampling Consultant

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

TO BE PRESENTED AT THE AUGUST 16, 2016 BUSINESS MEETING

H. Custodial Training

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

TO BE PRESENTED AT THE AUGUST 16, 2016 BUSINESS MEETING

I. Appointment of Appraiser – Barlow School Addition

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

TO BE PRESENTED AT THE AUGUST 16, 2016 BUSINESS MEETING

J. Modification of the District's Long Range Facilities Plan

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

TO BE PRESENTED AT THE AUGUST 16, 2016 BUSINESS MEETING

XIII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – First Reading

The following is recommended for adoption:

RESOLUTION

WHEREAS, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month’s scheduled business meeting:

<u>Policy Number</u>	<u>Title</u>	
4211	Recruitment/Selection & Hiring	Amended
4231/4231.1	Staff Development;	Amended
5114	Suspension and Expulsion	Amended

B. Adoption of Policies – Second Reading

The following is recommended for adoption:

RESOLUTION

The Board of Education finds it necessary that these policies be implemented for the management and operation of the Plainfield Public Schools; therefore the following is recommended for adoption:

The Board of Education has reviewed the policies listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **second reading**, the following policies:

<u>Policy Number</u>	<u>Title</u>	
3570	District Records and Reports	Amended
5120	Assessment of Individual Needs	Amended
9250	Expenses, Travel Reimbursement	Amended

XIV. ADJOURNMENT