

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Tuesday, March 7, 2017

Time: 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
8:00 p.m. WORK & STUDY MTG.  
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL  
CONFERENCE ROOM**  
950 PARK AVE.

Board of Education Members

Mrs. Emily E. Morgan, President  
Mr. Dorien Hurtt, Vice President  
Ms. Lynn B. Anderson  
Mr. Terrence S. Bellamy, Sr.  
Mr. John C. Campbell  
Mrs. Carletta D. Jeffers  
Ms. Carmencita T. Pile  
Mr. David M. Rutherford  
Mr. Richard Wyatt  
Dr. Debra Sheard, Acting Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Tuesday, February 28, 2017 to be advertised on Saturday, March 4, 2017 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**RESOLVED**, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session, and be it

**FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

## VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec. Sess.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	3 <sup>rd</sup> Wed. ea. mo.	Admin. Bldg.	1:30 p.m.
School Community Rel.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 <sup>rd</sup> Tues. ea. mo.	Various Locations	8:00 p.m.

**(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)**

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Acting Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Acting Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

**The next business meeting of the Board of Education is scheduled for Tuesday, March 21, 2017 at 8:00 p.m., in the Maxson Middle School auditorium, 920 East Seventh Street.**

- VII. REMARKS FROM THE BOARD PRESIDENT
- VIII. REMARKS FROM THE ACTING SUPERINTENDENT
- IX. REPORTS FROM COMMITTEE CHAIRPERSONS
- X. REMARKS FROM THE PUBLIC

Members of the public may comment on agenda items only. Members of the public may speak once for each committee report. (Policy 9322)

## XI. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

### A. Field Trips

#### (1) BowlMor Lanes – Greenbrook, NJ – PAAAS

##### Strategic Plan Link

##### Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

### RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

**PAAAS** students will participate in a field trip to BowlMor Lanes in Green Brook, New Jersey.

Transportation will be provided by the District. The breakdown is as follows:

<b>Date / Time</b>	March 16, 2017 / 9:30-11:30 AM
<b>Grades</b>	9 <sup>th</sup> – 12 <sup>th</sup>
<b># Students</b>	100
<b># Staff</b>	4
<b>Transportation</b>	District
<b>Admission</b> <i>(paid by students/parents)</i>	\$1,500.00
<b>Total Cost to District</b>	None

This experience will provide the students with the opportunity to practice and enhance both their physical and social skills in a real life situation

**RESOLVED**, that the Board of Education approves PAAAS students to attend field trip to BowlMor Lanes in Green Brook, NJ – March 16, 2017 – at no cost to the District, excluding transportation.

**(2) CUNY-York College – NYC – PAAAS**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, behavioral, emotional, and life-long success.

**Plainfield Academy for the Arts and Advanced Studies** 9<sup>th</sup> grade class will visit *CUNY-York College*, in New York City.

There is no cost for admission. Transportation is funded through fundraising initiatives and will be provided by Villani Charter Bus. The breakdown is as follows:

<b>Date</b>	March 31, 2017
<b>Depart / Return Time</b>	8:45 AM / 4:00 PM
<b># of Students</b>	45
<b># of Staff</b>	2
<b># of Chaperones</b>	1
<b>Admission</b>	\$0.00
<b>Transportation</b> <i>(paid through fundraising initiatives)</i>	\$1,000.00
<b>Total Cost to District</b>	\$0.00

The trip will meet the Literacy Standards for Career and Technical Education. Students will have the pleasure of enjoying the freedom to socialize with their classmates, enjoy a scholarly enrichment environment, campus tour, and Q & A about the college, their admission process, and applying it to the Student Learning standards.

This field trip will provide Plainfield Academy for the Arts and Advanced Studies students with experiences that cannot be duplicated in school, as well as an incentive for students to continue their educational experience beyond high school. Upon returning the students will participate in educational activities that will enhance them academically, as well as socially and emotionally.

**RESOLVED**, that the Plainfield Board of Education approves Plainfield Academy for the Arts and Advanced Studies 9<sup>th</sup> grade class to visit *CUNY-York College*, March 31, 2017 – at no cost to the District.

**(3) New York Red Bulls Stadium – Harrison, NJ – Barlow**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 4: Safe Learning Environment:**

To provide a safe, secure, professional and clean environment for students, staff and members of the community.

**Goal 5: Community and Family Engagement:**

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation. The Acting Superintendent of Schools recommends and I so move, adoption of the following:

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring students meet the New Jersey Student Learning Standards, achieve academic, and lifelong success.

**Dewitt D. Barlow School** will host a community event night with students, parents and staff to see the New York Red Bulls at Red Bull Stadium in Harrison, New Jersey. The breakdown is as follows:

<b>Date</b>	May 19, 2017
<b>Depart / Return Time</b>	5:30 pm – 10:30 pm
<b># of Tickets</b>	100
<b>Transportation</b>	District Buses
<b>Admission</b> ( <i>\$25 per ticket- 100 tickets, paid by parents/staff</i> )	\$2,107.00
<b>Total Cost to District</b>	\$0.00

This will introduce Barlow students and families to the importance of Sports education by teaching the students to maintain physical stamina, the habit of obedience, discipline, willpower, and the determination to win. Students will witness the importance of good sportsmanship by facing defeat with a smile and to maintain the humility even in victory. Therefore, sports education along with the academics result in the all-round development of the students.

The purpose is to provide the Barlow community (students and parents) with instruction, recreational activities, and community resources consistent with the New Jersey Student Learning Standards for Health and Physical Education (2.1, 2.2, 2.3, 2.4, 2.5, and 2.6).

**RESOLVED**, that the Plainfield Board of Education approves Dewitt D. Barlow School to host a community event night with the Barlow community to see the New York Red Bulls at Red Bull Stadium in Harrison NJ – at no cost to the District (excluding transportation).

**(4) American Museum of Natural History – New York, NY – Cook**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, behavioral, emotional, and life-long success.

**Frederic W. Cook School** 3<sup>rd</sup> grade, will visit the *American Museum of Natural History*, New York, NY.

The cost of admission is funded through student/parent fundraising efforts. Transportation will be provided by Raritan Valley Bus Company. The breakdown is as follows:

<b>Date</b>	May 23, 2017
<b>Depart / Return Time</b>	7:30 AM / 2:30 PM
<b># of Students</b>	35
<b># of Staff</b>	8
<b># of Chaperones</b>	7
<b>Admission</b> (\$19.50 p/p – 50 – paid from fundraising profits)	\$975.00
<b>Transportation</b>	\$1,035.00
<b>Total Cost to District</b>	\$1,035.00

The NJ curriculum requires that students will recognize that fossils provide evidence about the plants and animals that lived long ago and the nature of the environment at that time (NJ Standard 5.8.4.A.3). The NJ curriculum requires that students identify different stages in the lives of various organisms (NJ Standard 5.5.4.C.1). The NJ curriculum requires that students will observe that stars are not all the same in brightness, size, and color. (5.9.4.C.1). The NJ curriculum requires that students identify different stages in the lives of various organisms (NJ Standard 5.5.4.C.1) and that student's raise questions about the world around them and be willing to seek answers through careful observations. (5.1.4.A.1).

The field trip will provide Cook School students with experiences that cannot be duplicated in school. Upon returning the students will participate in follow-up activities that will enhance their science, social studies and literacy knowledge.

**RESOLVED**, that the Plainfield Board of Education approves Cook Schools' 3<sup>rd</sup> grade to visit the *American Museum of Natural History*, Tuesday, May 23, 2017 – total cost not to exceed \$1,035.00. The availability of funds for this item has been verified and will be charged to account 15-000-270000-512A-0000 (Principal Field Trips).

**(5) Statue of Liberty: Liberty Island, New York Harbor – New York, NY – Stillman**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success

**Charles H. Stillman** 4th grade, will visit the *Statue of Liberty*, Liberty Island, New York, NY.

Transportation will be provided by Villani Bus Company. The breakdown is as follows:

<b>Date</b>	May 23, 2017
<b>Depart / Return Time</b>	8:30 AM / 3:00 PM
<b># of Students</b>	50
<b># of Staff</b>	5
<b>Admission</b> (\$9.00 p/p - 55 people)	\$495.00
<b>Transportation</b>	\$975.00
<b>Total Cost to District</b>	\$1,470.00

The trip will meet the Literacy Standards for Reading: Informational (RI 4.1, 4.2, 4.4). Writing (W.4.2, W4.2a, W4.2e). Math (4.NBT) Number and Operations in Base Ten, (4.MD) Measurement and Data, (4.G) Geometry. Students will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the learning standards.

This field trip will provide Stillman students with experiences that cannot be duplicated in school, as well as an incentive for students to continue their educational experience beyond high school. Upon returning the students will participate in educational activities that will enhance them academically, as well as socially and emotionally.

**RESOLVED**, that the Plainfield Board of Education approves Charles H. Stillman School 4<sup>th</sup> grade to visit the *Statue of Liberty*, May 23, 2017 – total cost not to exceed \$1,470.00. The availability of funds for this item has been verified and will be charged to accounts 15-190-100000-512A-20-0000 (Stillman Field Trip Transportation), and 15-190-100000-800A-20-0000 (Stillman Field Trip Admission).



**(6) The Franklin Institute – Philadelphia, PA – Jefferson**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students are academically successful and reach their full potentials. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards for optimal academic achievement and life-long success.

The 4<sup>th</sup> Grade classes at **Jefferson Elementary School** will visit The Franklin Institute, in Philadelphia, Pennsylvania.

The admission cost will be paid by Jefferson parents and transportation will be provided by Raritan Valley Bus Service. The expense breakdown is as follows:

<b>Date</b>	June 6, 2017
<b>Departure / Return Time</b>	8:15AM / 5:00PM
<b>Grade / Number of Students</b>	4 <sup>th</sup> Grade / 73 Students
<b>Staff</b>	
<b>Chaperones</b>	10
<b>Transportation</b>	\$2,390.00
<b>Admission</b> <i>(paid by parents)</i>	\$720.00
<b>Total Cost to District</b>	\$2,390.00

Upon arrival, students will tour different parts of the institute. They will visit the planetarium and then work as a group to answer questions based on different exhibits viewed during the tour. Groups will have to work together to complete the scavenger hunt worksheets. Students have the opportunity to connect science concepts with the various visual learning styles of students to keep them engaged. These experiences will reinforce learning in the New Jersey Student Learning Standards.

**RESOLVED**, that the Plainfield Board of Education approves the 4<sup>th</sup> grade classes at Jefferson Elementary School to attend The Franklin Institute, June 6, 2017 in Philadelphia, PA – total cost not to exceed \$2,390.00. The availability of funds for this item has been verified and will be charged to account 15-000-270000-512A-18-0000 (Jefferson Principal Field Trip).

**B. Assemblies**

**(1) Bureau of Lectures and Concert Artists, Inc. – Barlow**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success. To this end, the Bureau of Lectures and Concert Artists provides educational and amazingly entertaining programs.

Bureau of Lectures and Concert Artists, Inc. has agreed to present two (2) outstanding performances to the entire **Dewitt D. Barlow Elementary School** student population. The breakdown is as follows:

<b>Assembly</b>	<b>Date</b>	<b>Cost per Show</b>	<b>Total Cost</b>
Africa Drum and Dance	April 7, 2017	\$750.00	\$1,500.00
Rainforest Animals	April 24, 2017		

African Drum and Dance Troop – the group accompanies the instrumental music with vocal harmonies that form the foundation of modern rock, jazz, blues, and more. Traditional and modern dancing and choreography, topped off with stunning traditional African tribal costumes combines to provide a multi-cultural experience.

Rainforest Animals – students will go on an adventure to the Rainforest with an Egyptian host. Help unravel the mysteries, myths, and legends of ancient Egypt. The speaker will talk about the history of Ancient Egypt, culture, and geography. Egyptian educators will showcase live animal ambassadors and artifacts from Egypt and will talk about the important role that animals played in this ancient culture.

**RESOLVED**, that the Plainfield Board of Education approves payment to the Bureau of Lectures and Concert Artists for two (2) assemblies, April 7, and April 24, 2017 – total cost not to exceed \$1,500.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-610A-11-0000 (general supply).

**(2) Stretch the Silly Man Show – Jefferson School FFC After School Program**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students are academically successful and reach their full potentials. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards for optimal academic achievement and life-long success.

**Jefferson Elementary School** students who attend the **Family Friendly After School Program** will have the opportunity to take part in a magical after school performance given by *Stretch the Silly Man*. Students will produce a writing piece on magic and illusion.

<b>Date</b>	April 3, 2017
<b>Cost of Assembly</b>	\$445.00
<b>Grades</b>	3 <sup>rd</sup> , 4 <sup>th</sup> and 5 <sup>th</sup>
<b>Total Cost to District</b>	\$445.00

Stretch will entertain and educate the students on magic and illusion. The presentation is highlighted by interaction with both students and staff. The character traits that will be covered in this program include; respect, trustworthiness, caring, responsibility, fairness and good citizenship.

**RESOLVED**, that the Plainfield Board of Education approves payment to Stretch the Silly Man for the assembly presentation, *Stretch the Silly Man Show*, April 3, 2017 – total cost not to exceed \$445.00. The availability of funds for this item has been verified and will be charged to account 20-448-200000-320A-18-0000 (Consultants and Professional Fees).

**(3) Blue Sky Puppet Theatre – Jefferson Elementary School FFC Afterschool Program**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve all learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students are academically successful and reach their full potentials. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, reach optimal academic achievement and life-long success.

**Jefferson Elementary School** students who attend the **Family Friendly After School Program** will have the opportunity to take part in a Blue Sky Puppet Theatre presentation of *Super PIG*.

Students will produce a writing piece and art project on anti-bullying strategies. The expense breakdown is as follows:

<b>Date</b>	June 5, 2017
<b>Grades</b>	3 <sup>rd</sup> through 5 <sup>th</sup>
<b>Number of Assemblies</b>	1
<b>Performance Cost</b>	\$725.00
<b>Total Cost to District</b>	\$725.00

*Super PIG* will entertain and educate the students on anti-bullying techniques. The presentation is highlighted by interaction with both students and staff. Students will recognize the importance of helping others and witness everyday people doing helpful things.

**RESOLVED**, that the Plainfield Board of Education approves payment to Blue Sky Puppet Theatre for the assembly presentation of *Super PIG*, June 5, 2017 – total cost not to exceed \$725.00. The availability of funds for this item have been verified and will be charged to account 20-448-200000-320A-18-0000 (Consultants and Professional Fees).

**C. Professional Development**

**(1) NJ School Buildings and Grounds Association Expo 2017 – Atlantic City, NJ**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Acting Superintendent of Schools the authority to employ administrative staff members to participate in out of district professional development. The District has identified a need to strengthen leadership skills.

**District Facilities and Grounds Coordinator, Sean Sutton**, will attend NJSBGA Expo 2017 at the Harrah's Conference and Expo Center in Atlantic City, New Jersey.

The breakdown, per the GSA is as follows:

<b>Date</b>	March 13-15, 2017
<b>Registration</b>	\$200.00
<b>Lodging</b> <i>(including 18% tax – conference onsite)</i>	\$223.43
<b>Mileage</b> <i>(round trip)</i>	\$67.58
<b>Tolls</b> <i>(approx.)</i>	\$10.00
<b>Food / Incidentals</b>	\$160.00
<b>Total Cost to District</b>	\$661.01

The NJSBGA is a network of over 400 Certified Educational Facilities Managers statewide that are dedicated to safe healthy facilities. The conference will offer professional development opportunities including the latest codes and safety requirements to keep all students and staff safe; now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves Sean Sutton to attend NJSBGA Expo, March 13-15, 2017 – total cost not to exceed \$661.01. The availability of funds for this item has been verified and will be charged to account 11-000-221000-800A-31-0000 (BG Due Fee).

**(2) ASCD Annual Conference: Empower 17 – Anaheim, CA – Jefferson and Hubbard**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Acting Superintendent of Schools the authority to employ administrative staff members to participate in out of district professional development. The District has identified a need to strengthen leadership skills.

The PPS administrators listed below will attend the Association for Supervision and Curriculum Development (ASCD) Annual Conference in Anaheim, California.

<b>Administrators</b>	
Kwame Asante, Principal – Hubbard	Telaya Parham, Principal - Jefferson

Administrators will turnkey as a follow up activity. The breakdown, per the GSA, is as follows:

<b>Dates</b>	March 24-28, 2017
<b>Registration</b> (\$469.00 per person)	\$938.00
<b>Transportation</b> (\$550 p/p)	\$1,100.00
<b>Lodging</b> (\$175.00 per day + inc. 18% tax = \$1,032.50 p/p)	\$2,065.00
<b>Meals/Incidentals</b> (\$288 p/p)	\$576.00
<b>Total Cost to District</b>	\$4,679.00

The various conference sessions are being presented by nationally or locally recognized professionals and researchers whose practices have been shown to be effective in the field of education. The conference will cover the following areas:

- Transformational Leadership
- Leading 21<sup>st</sup> Century Education
- Culturally Responsive Teaching Strategies
- Understanding English Language Learners and the Common Core
- High Reliability Schools
- Breaking the Cycle of Violence
- Developing Teacher Leaders
- ...and others.

Participants attending this annual conference will acquire strategies to improve understanding of and build internal capacity in the areas of: instructional leadership, student learning goals, closing achievement gaps, effective school leadership and educating the whole child.

**RESOLVED**, that the Plainfield Board of Education approves Kwame Asante, and Telaya Parham to attend the ASCD Annual Conference, March 24-28 in Anaheim, CA – total cost not to exceed \$4,679.00. The availability of funds for this item has been verified and will be charged to Title I accounts 20-237-200000-500A-23-0001 (Hubbard Hotel/Travel/Meals), 20-237-200000-500A-23-0000 (Hubbard Conference Reg. Cost), 20-230-200000-580A-18-0000 (Jefferson Travel/Hotel/Meals) and 20-230-200000-500A-18-0000 (Jefferson Conference Registration Cost).

**(3) Orton-Gillingham Training – Rockaway, NJ – Stillman SIP**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Acting Superintendent of Schools the authority to employ non-administrative and administrative staff members in professional development opportunities.

The **Stillman Elementary School** staff listed below will attend the Orton-Gillingham comprehensive program in Rockaway, New Jersey.

<b>Staff</b>	<b>Grade</b>
Ashley Eddy	Kindergarten
Magaly Rodriguez	Kindergarten
Myrlande Jenkins	1 <sup>st</sup> Grade

As part of Stillman’s mandatory School Improvement Plan (SIP), this program will address the priority literacy concerns as part of our improvement plan. The thirty (30) hour program to develop instructional plans includes professional development and all materials required to implement the program.

Participants are required to turnkey information obtained with designated persons in accordance to District requirements. The breakdown, per the GSA, is as follows:

<b>Dates</b>	<b>Kindergarten – March 27-31, 2017</b> <b>1<sup>st</sup> Grade – May 1-5, 2017</b>
<b>Registration</b> (\$1,075.00/pp)	\$3,225.00
<b>Transportation/Mileage</b> (66.6 mi. r/t for 5 days – per person)	\$309.75
<b>Total Cost to District</b>	\$3,534.75

Teachers will learn the following concepts during the workshop: The three (3) part drill (visual, auditory, and kinesthetic), developing syllabication patterns for decoding and encoding, establishing comprehensive guidelines for weekly lesson plans, developing deeper assessment methods, using the reciprocal teaching method, and how to teach students the use of multisensory techniques for sight words and to develop deeper fluency.

**RESOLVED**, that the Board of Education approves Ashley Eddy and Magaly Rodriguez to attend the Orton-Gillingham comprehensive program in Rockaway, NJ, March 27-31, 2017; and Myrlande Jenkins to attend May 1-5, 2017 – total cost not to exceed \$3,534.75. The availability of funds for this item has been verified and will be charged to Title I accounts 20-230-200000-500A-20-0000 (T1 Stillman Conf Reg. Costs), and 20-230-200000-580A-20-0000 (T1 Stillman Travel/Hotel/Meals).

**(4) Solution Tree In-District Training – Stillman**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Acting Superintendent of Schools the authority to employ non-administrative and administrative staff members in professional development opportunities.

**Charles H. Stillman Elementary School** staff will participate in a one (1) day on-site training with Solution Tree.

As part of Stillman’s Professional Learning Communities (PLC), this program will address the priority literacy concerns as part of our improvement plan The PLC Overview includes resources to help gain clear insight regarding what distinguishes a PLC from a traditional school, from a traditional school to a PLC, and how to put PLC theory into practice to improve learning for students and adults.

The breakdown is as follows:

<b>Date</b>	April 3, 2017
<b>Course</b>	Onsite Support for the Guiding Coalition
<b>Time</b>	8:30AM – 2:30PM
<b>Number of Participants</b>	30
<b>Total Cost to District</b>	\$9,135.40

The Solution Tree comprehensive program enables the learner to have an in-depth understanding of the revised Solution Tree based methodology, assessment, higher level skills, and the tools to implement this program into an existing curriculum.

Teachers will better understand what PLCs are, their benefits, and how to implement them in the school and district.

**RESOLVED**, that the Board of Education approves payment to Solution Tree for site based professional development for the 2017 Stillman PLC Implementation program – total cost not to exceed \$9,134.40. The availability of funds for this item has been verified and will be charged to account FY17 Title I SIA Funds.



**(5) NAfME Eastern Division Conference – Atlantic City, NJ – Maxson/PHS**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

The **PPS Music Teachers** listed below will attend the National Association for Music Education’s Eastern Division Conference at the Atlantic City Convention Center in Atlantic City, New Jersey.

MAXSON		PHS	
Staff	Position	Staff	Position
Peter Brehm	Instrumental	Andrew Newcomer	Vocal
		Andre Robinson	Instrumental

Maxson staff will fulfill requirements of their SY2016-17 Professional Development Plan (PIP). Teachers will turnkey strategies to other music teachers in the District. The breakdown, per the GSA, is as follows:

<b>Date</b>	April 4-8, 2017
<b>Registration for Maxson Member</b>	\$180.00
<b>Registration for PHS Non-Members</b> (\$350 per person)	\$700.00
<b>Lodging</b> (approved by the DOE Commissioner - \$584.10 p/p, inc. 18% tax)	\$1,752.30
<b>Mileage Reimbursement</b> ( 222 miles r/t @ \$.31 per mile = \$68.82 p/p)	\$206.46
<b>Meals/Incidentals</b> (\$288 per person)	\$864.00
<b>Cost for Maxson</b>	\$1,120.92
<b>Cost for PHS</b> (\$1,290 per person)	\$2,581.84
<b>Total Cost to District</b>	\$3,702.76

This conference is a professional development consisting of workshops hosted by professional musicians and music educators focusing on classroom music, multicultural music, technology, and integrating music in literacy, mathematics, science, writing, and performing musicals.

The participants in attendance will implement new techniques and materials that will enhance classroom music instruction, pedagogy, and technology. This will include the integration of music with other content areas such as: language arts, mathematics, science, and social studies.

**RESOLVED**, that the Plainfield Board of Education approves Peter Brehm, Andrew Newcomer, and Andre Robinson to attend the National Association for Music Education’s Eastern Division Conference, in Atlantic City, NJ, April 4-8, 2017 – total cost not to exceed \$3,702.76. The availability of funds for this item has been verified and will be charged to accounts 15-000-223000-580A-24-000 (Maxson Travel), and 15-190-10001-320A-25-0000 (PHS Principal Professional and Purchased Services).

**(6) Time to Teach – Classroom Management System – In-District Professional Development**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Acting Superintendent of Schools the authority to employ non-administrative and administrative staff members in professional development opportunities.

The **Office of Professional Development/Teacher Effectiveness** in collaboration with The Center for Teacher Effectiveness will provide professional development in the area of classroom management strategies using the *Time to Teach* Module for new teachers hired after our New Teacher Learning Support Seminar August Orientation.

<b>Dates / Time</b>	April 4, 2017 / 3:30 – 5:30 pm April 17, 2017 / 8:30 – 11:30 am
<b>Location</b>	Maxson School Media Center
<b>Number of Participants</b>	42
<b>Total Cost to District</b>	\$1,500.00

These 2 sessions (2 hours during our after school Learning Support Seminars for new teachers, on April 4, 2017 and will complete the remaining 3 hours on our District Professional Development Day, April 17, 2017. This comprehensive program enables the participants to have in-depth understanding of effective classroom management strategies, in order to eliminate repeated warning and multiple requests in a positive and productive fashion without power struggles.

These hands-on sessions will provide a complete understanding of the *Time to Teach – Classroom Management System* method and the tools necessary to apply it in the classroom. Upon completion, participants will be empowered to immediately implement the strategies on how to be clear, concise and consistent with students; increasing the instructional time and eliminating pesky low-level discipline challenges. The second session will also allow participants to discuss their experiences with the utilization of the strategies learned in session one.

This research-based program has offered participants effective discipline strategies and has reduced the amount of teachers leaving the profession. Participants will learn the following concepts during the training session - *Caring is Key; Conflict is Inevitable–Combat is Not; Good behavior can be systematically taught, therefore behavior can be changed and good discipline is a matter of good timing.*

**RESOLVED**, that the Board of Education approves the Center for Teacher Effectiveness (*Time to Teach – Classroom Management Training Course*) – total cost not to exceed \$1,500.00. The availability of funds for this item has been verified and will be charged to account 20-271-200000-300A-05-0001 (Title IIA).

**(7) District Mentor Training Sessions – Professional Development/Teacher Effectiveness**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Acting Superintendent of Schools the authority to employ non-administrative staff members to perform additional assignments within our District.

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing high quality professional development opportunities for teachers to ensure all students achieve academic and life-long success as a result of their instructional practices.

The **Office of Professional Development/Teacher Effectiveness** in collaboration with Kean University and our Building Teacher Leadership Capacity (BTLC) - Cohort One Teachers, will present their experience and turn-key their learning related to Cognitive Behavioral Therapy to our current District Mentor Teachers.

Our Cohort One Teachers completed a year-long training program in this Kean University Grant Initiative in collaboration with teachers from Scotch Plains School District. The goal of the BTLC Grant is to leverage the power of school-district-university partnerships to improve support for beginning teachers in New Jersey by training teacher leaders and build leadership capacity to develop mentoring and collaboration strategies designed to support beginning teachers new to the teaching profession, thereby supporting them in their initial years of teaching which are critical development period and will support teacher retention.

Our Plainfield Cohort One Teachers, in collaboration from our Kean University Partners, are prepared to turn-key their learning with teachers across the district beginning with those at their building level as well as for this professional development our current district mentors for our new teachers in the 2016-2017 school year. The breakdown is as follows:

<b>Date(s)</b>	Wednesday, April 26, 2016 ♦ Wednesday May 3, 2017
<b>Times</b>	3:30 – 5:30 pm <i>(both dates)</i>
<b>Location</b>	Office of Professional Development/Teacher Effectiveness, Maxson – Rm. 125
<b># of Participants</b>	8
<b>Pay Rate / Maximum</b>	\$28.00 / \$224.00
<b>Total Cost to District</b>	\$1,792.00

**RESOLVED**, that the Plainfield Board of Education approves the District Mentor Training Sessions presented by PPS Cohort One staff – total cost not to exceed \$1,792.00. The availability of funds for this item has been identified and will be charged to account Title 2A, Teacher Stipends: 20-271-20000-100S-05-0000.

**(8) HMH Collections – ELA Resources – Maxson**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and lifelong success. The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students.

In accordance with an action step within the **Maxson Middle School** Improvement Plan (SIP), the Office of English Language Arts has identified multi-media, digital, instructional resources that support improved student engagement and enhanced interaction between students and teachers for feedback and assessment in reading and writing.

Houghton Mifflin Harcourt’s (HMH) “Collections” resources provide multi-modal content to engage students in text analysis, critical thinking, and effective communication. “Collections” was developed to meet the increased rigor of the state standards and to provide both teachers and students with an array of instructional resources that focus on close reading of complex texts, interactive annotation tools for text analysis, and digital tools for writing to sources. The online teacher dashboard allows progress monitoring, task assignment, online feedback, and assessment.

Professional development services will support teachers in learning about these new resources and integrating them with district curriculum. The breakdown is as follows:

<b>Student and Teacher Resources</b>	All ELA Students and Teachers (Grades 6-8) <i>Resources include – access to the digital platform, ebooks, tutorials, student notebooks, assessments, writing program, etc. – student and teacher editions)</i>	\$52,144.30
<b>Professional Development</b>	“Getting Started” (all ELA Teachers)	2,950.00
	Team Coaching (4 days)	10,600.00
<b># of Teachers</b>	17	
<b>Total Cost to District</b>		\$65,694.30

**RESOLVED**, that the Plainfield Board of Education approves payment to Houghton Mifflin Harcourt for the HMH Collections resources for grades 6, 7, and 8 – total cost not to exceed \$65,694.30. The availability of funds for this item has been verified and will be charged to FY2017 NCLB Title I 200-300 account.

**(9) 4<sup>th</sup> Annual Northeast *i-Ready* User Summit, Verona, NY – Jefferson**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Acting Superintendent of Schools the authority to employ administrative staff members to participate in out of district professional development.

**Jefferson Elementary School** teachers, Samara Kearney – 2<sup>nd</sup> grade special education, and Melissa Logan – 3<sup>rd</sup> grade bilingual, will attend the 4<sup>th</sup> Annual Northeast *i-Ready* User Summit in Verona, New York.

Teachers will learn strategies that can and will be shared with fellow colleagues at Jefferson Elementary School. The breakdown, per the GSA, is as follows:

<b>Date</b>	May 21-23, 2017
<b>Registration</b> (\$199 pp - includes 1-night hotel – one registration is waived.)	\$199.00
<b>Lodging</b> (\$129 per night plus tax) 1 night	\$138.08
<b>Transportation</b> (552 mi. r/t + tolls)	\$220.00
<b>Food/Incidentals</b> (\$127.45 pp as per GSA)	\$254.90
<b>Total Cost to District</b>	\$811.98

*i-Ready* is an online product founded by Curriculum Associates – who has been in existence since 1969. *i-Ready* was built for the Student Learning Standards, it combines a valid and reliable growth measure and individualized instruction in a single online product that saves teachers time. With its adaptive Diagnostic, it pinpoints students' needs down to the sub-skill level; provides data-driven insight and support for successful implementation of the new standards. *i-Ready* is proven to predict student performance on state assessments.

The Summit will both foster collaboration amongst school districts employing *i-Ready* in their schools, as well as provide professionals with a deeper understanding of the *i-Ready* Diagnostic and Instruction tools. This summit will provide teachers with the tools necessary to assist with the cohesiveness of in-class instruction and the use of *i-Ready* as an assessment tool and resource to maximize students learning and growth.

**RESOLVED**, that the Plainfield Board of Education approves Samara Kearney and Melissa Logan to attend the 4<sup>th</sup> Annual Northeast *i-Ready* User Summit, May 21-23, 2017 in Verona, NY – total cost not to exceed \$811.98. The availability of funds for this item has been verified and will be charged to account 20-230-200000-580A-18-4000 (T1 Jefferson Travel/Hotel/Meals), and 20-230-200000-500A-18-4000 (Jefferson Conference/Registration Cost).

**(10) Teacher Summer Reading Institute**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic and life-long success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. The New Jersey Student Learning Standards require students to understand increasingly more difficult text and vocabulary. This requires highly-effective, high-quality instruction to address the demands of reading complex text.

As such, we must begin to look more closely at the professional development provided to support building effective teacher practice. The **English Language Office** has identified the need to establish a Teacher Summer Reading Institute. The breakdown is as follows:

<b>Teacher Summer Reading Institute</b>				
<b>July 18 – 20, 2017</b>				
<b>9:00 am – 3:00 pm</b>				
	<b># of Positions</b>	<b>Rate of Pay</b>	<b># of Sessions</b>	<b>Cost</b>
<b>Workshop Presenters</b>	3	\$1700 per day	3 per Presenter	\$15,300.00
<b>Teachers/ Stipend</b>	50	\$100 per day	3 per Teacher	\$15,000.00
<b>Total Cost to District</b>				\$30,300.00

The workshop offerings are designed to assist teachers in understanding effective reading practices, as they are related to the NJSLS, and provide them with the strategies to promote in-depth reading with complex text. The institute will address:

- Literacy practices required to effectively engage students in critical thinking and meeting the standards in a progressive, student-centered way
- Training in research-based best practices to develop essential understandings about reading and translate these understandings into effective classroom practice

**RESOLVED**, that the Plainfield Board of Education approves the establishment of the Teacher Summer Reading Institute – total cost not to exceed \$30,300.00. The availability for this item has been verified and will be charged to FY18 Title IIA account.

**(11) Rutgers University – Center for Literacy Development  
Professional Development @ Jefferson School AMENDED Oct. 18, 2016 – Dates/Cost**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring all students achieve lifelong success.

The District is also committed to raising the standards and student performance and providing sustained professional development for staff.

The Rutgers University Center for Literacy Development will serve as literacy consultants for **Jefferson School**. The Jefferson staff will have the opportunity to discover new teaching methods, materials and tools to transform lives through literacy.

<b>Dates</b>	November 2016 – June 2017
<b>Grades</b>	Kindergarten – Fifth
<b>Additional Cost to District</b> <i>(add'l sessions – April - June)</i>	\$6,000.00

The consultants will conduct 15 school based professional development sessions for staff. Teachers will be provided with research based strategies and resources aligned to the standards. In accordance with our district and state approved School Improvement Plan, these sessions will provide support for PARCC preparation. Topics will include:

- Effective use of the literacy block
- Implementation of guided reading
- Structuring the intervention block to address students' areas of weakness
- Teaching student strategies for reading comprehension
- Teaching students how to develop vocabulary intentionally
- Teaching students how to use word learning strategies
- Teachers will receive lesson feedback from coaches

**RESOLVED**, that the Plainfield Board of Education approves payment to Rutgers, The State University – total cost not to exceed \$6,000.00. The availability of funds for this item has been verified and will be charged to account 20-230-200000-320A-18-0001 (Title I Jefferson Educational Consultants).

**D. National Math Museum – Math Midway Traveling Exhibit – Maxson**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Acting Superintendent of Schools the authority to employ non-administrative and administrative staff members in professional development opportunities.

**Maxson Middle School** will host the Math Midway Traveling Exhibits sponsored by The National Math Museum. The breakdown is as follows:

<b>Date</b>	<b>March 13 – 6<sup>th</sup> Grade</b>	<b>March 27 – 7<sup>th</sup> Grade</b>	<b>April 3 – 8<sup>th</sup> Grade</b>
<b>Time</b>	8:30 am – 2:30 pm – all three days		
<b>Rental</b>	\$950	\$950	\$950
<b>Shipping</b>	\$400	\$590	\$590
<b>Set-up Fee</b>	\$150	\$150	\$150
<b>Educator</b>	\$500	\$0	\$0
<b>Staff Transportation</b>	\$150	\$0	\$0
<b>Total Cost Per Day</b>	\$2,190	\$1,690	\$1,690
<b>Total Cost to District</b>	\$5,570.00		

The *Math Midway* exhibition provides an interactive, hands-on tour of mathematical concepts, using a carnival style. The individual exhibits include exciting and surprising activities that relate mathematical principles to games and events you would find at a typical carnival, fair.

A career and college readiness training related to mathematics will be provided to teachers.

**RESOLVED**, that the Plainfield Board of Education approves Maxson Middle School to host Math Midway Traveling Exhibition (March 13, 27, and April 3, 2017) – total cost not to exceed \$5,570.00. The availability of funds for this item has been verified and will be charged to account 20-230-200000-320A-24-0001 (T1 Maxson Educ. Consulta).



**E. 2017-18 High School Schedule – PHS**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

**Plainfield High School** has sought out consultants, Alice and Jaime Velez, to assist with the high school schedule for the 2017-18 school year.

Due to the length and complexity of the scheduling process, the project has been divided into three (3) phases. The breakdown is as follows:

Phases	Dates	Estimated Hours	Cost Per Phase
Phase 1	March – April 2017	64 hrs. / ea. Phase <i>includes 3 onsite days for meetings, data collection, and training</i>	\$4,800.00
Phase 2	May 2017 – June 2017		
Phase 3	July 2017 – September 2017		
<b>Total Cost Not to Exceed – \$14,400.00</b>			

The main goals, in order of priority are:

- Develop a student centered schedule that takes into account the unique requirements of its ESL
- Health Occupation, ROTC, and Special Education population
- Provide as much flexibility to allow for movement up or down course levels
- Address the disparity of the science lab classes on a student’s schedule and link them with PE (or other option to be determined)
- Balance classes across all periods
- Schedule lunch periods by grade level with balanced numbers
- Address registration trends which impact enrollment numbers during the school year

**RESOLVED**, that the Plainfield Board of Education approves payment to consultants Alice and Jaime Velez, for analysis, design and training for the 2017-18 Plainfield High School schedule – total cost not to exceed \$14,400.00. The availability of funds for this item has been verified and will be charged to account FY17 (\$9,600 – Phase 1 and 2) 15-000-213000-300A-25-0000 (Student Support Svc)., and FY18 (\$4,800 – Phase 3).

**F. Seal of Biliteracy Program – PHS**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and each their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

**Plainfield High School** World Languages Department sponsors the Pathways to the *High School Seal of Biliteracy Program*. The *High School Seal of Biliteracy* will be awarded to rising or current high school seniors who have passed the approved assessment for *Seal of Biliteracy* in English and in another language, and who are eligible seniors, and will meet the requirements for high school graduation.

The purpose of the *High School Seal of Biliteracy* is to award students for their achievement in becoming proficient in more than one language, when one of those languages is English. The seal will be placed on the student's high school transcript.

A staff member will administer the *High School Seal of Biliteracy* assessment. The breakdown is as follows:

<b>Dates</b>	March 21 – June 16, 2017
<b>Days</b>	Tuesday – Thursday
<b>Number of Teachers</b>	1
<b>Grade</b>	12
<b>Rate of Pay / Maximum</b>	\$28.00 / \$1,500.00
<b>Total Cost to District</b>	\$1,500.00

**RESOLVED**, that the Plainfield Board of Education approves the *Seal of Biliteracy* Program at PHS – total cost not to exceed \$1,500.00. The availability of funds for this item has been verified and will be charged to account 15-140-100000-101A-25-0000 (PHS Stipends).

**G. Dr. Peter C. Donnelly Consultant – Woodland**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District, schools and students. Therefore, it has provided the Acting Superintendent of Schools the authority to employ consultants to address the needs of teachers and students in order to promote school improvement.

Dr. Peter C. Donnelly of the Family Counseling Center of Somerset, NJ, will conduct professional development workshops to **Woodland Elementary School** teaching staff.

The breakdown is as follows:

<b>Dates</b>	TBD
<b>Grades</b>	K-5
<b>Number of Sessions</b>	3 (1 hour session)
<b>Cost Per Session</b>	\$233.00
<b>Total Cost to District</b>	\$699.00

The overall objective of this PD program is for teachers to become better observers of their interactions with children using an empirically supported professional development program that has been found to significantly improve teacher competencies and ultimately influence student performance. Topics to be covered are as follows:

- Creating an Emotionally Supportive Classroom/School
- Creating a Culturally Inclusive Classroom/School Environment
- Improving School Culture and Classroom Climate

**RESOLVED**, Plainfield Board of Education approves payment to Dr. Peter C. Donnelly for professional development workshops – total cost not to exceed \$699.00. The availability of funds for this item has been verified and will be charged to account 20-230-200000-320A-22-0000 (T1 Woodland Consultant).

## **H. Designers – Spring Theater Production – PAAAS**

### **Strategic Plan Link**

#### **Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS.

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education is committed to improving the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standard, achieve academic, behavioral, emotional, and life-long success.

The **Plainfield Academy for the Arts and Advanced Studies** will present its annual Spring Theater Production.

PAAAS has determined that professional Lighting Designer, Jeff Carr will fulfill production lighting needs, professional costume designer, Jessa Raye Court will meet production costume requirements, and scenic designer, Giacinto Mirto will satisfy production scenic essentials. The breakdown is as follows:

<b>Date of Production</b>	June 8-10, 2017
<b>Time</b>	7:30 pm – Thurs. – Sat. ♦ 2:00 pm – Sat.
<b>Location</b>	PHS Auditorium
<b>Lighting Designer – Jeff Carr</b>	\$1,500.00
<b>Costume Designer – Jessa Raye Court</b>	\$1,500.00
<b>Scenic Designer – Giacinto Mirto</b>	\$2,500.00
<b>Total Cost to the District</b>	\$5,500.00

The musical production will offer PAAAS students majoring in the performing arts an opportunity to apply classroom training in a professionally simulated context. It will also provide student artists wishing to apply to Bachelor of Fine Arts programs with a valid resume credit. In order to produce a credible production and a considerable learning platform for all students involved, several key designers are necessary.

**RESOLVED**, that the Plainfield Board of Education approves payment to Jeff Carr, Jessa Raye Court, and Giacinto Mirto for professional designing services for PAAAS's production of *Beauty and the Beast* – total cost not to exceed \$5,500.00. The availability of funds for this item has been verified and will be charged to account 15-140-100000-731A-52-0000 (Instructional Equipment).

**I. Spring Theater Production – *Beauty and the Beast* – PAAAS**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

The **Plainfield Academy for the Arts and Advanced Studies** will present its annual Spring Theater production, the musical *Beauty and the Beast*.

The musical production will offer PAAAS students majoring in the performing arts an opportunity to apply classroom training in a professionally simulated context. It will also provide student artists wishing to apply to Bachelor of Fine Arts programs with a valid resume credit.

In order to produce a credible production and a considerable learning platform for all students involved, several key positions must be fulfilled (i.e. director, choreographer). The breakdown is as follows:

<b>Dates</b>	June 8, 9 & 10, 2017
<b>Days / Times</b>	Thursday and Friday 7:30 pm Saturday 2:00 pm and 7:30 pm
<b>Location</b>	Plainfield High School Auditorium
<b>Number of Staff</b> ( <i>Professional Artists</i> )	4
<b>Pay Rate / Maximum</b> ( <i>one staff member</i> )	\$28.00 / \$4,000.00
<b>Pay Rate / Maximum</b> ( <i>three staff members</i> )	\$28.00 / \$2,000.00
<b>Total Cost to District</b>	\$10,000.00

**RESOLVED**, that the Plainfield Board of Education approves stipends for the production of PAAAS's vision of *Beauty and the Beast* – total cost not to exceed \$10,000.00. The availability of funds for this item has been verified and will be charged to account 15-130-100000-101C-52-0000 (PAAAS Teacher Stipends).

**J. 2016-2017 21<sup>st</sup> CCLC IDEA, Part B Grant – Collaborator/Partner Agreement**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

**Goal 5: Family & Community Engagement:**

To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation.

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for students, families and community members to engage in meaningful and productive activities to ensure all students meet the New Jersey Student Learning Standards, achieve high academic, and life-long success.

The FY 2016-2017 **21<sup>st</sup> Century Community Learning Centers (CCLC)** IDEA, Part B Grant award funding will be utilized to expand and/or establish activities to existing services or to increase the inclusion of students with disabilities within the current 21<sup>st</sup> CCLC grant project through August 31, 2017. Funding is for the purpose of supporting students with disabilities either through the implementation of new activities, expanding existing activities, providing professional development, and/or increasing outreach efforts to families who care for students with disabilities. These services will be implemented during the after school program (currently in progress) and the summer learning component that will operate:

<b>Schools / Grades</b>	PHS / 6 <sup>th</sup> – 12 <sup>th</sup> ♦ Clinton / 4 <sup>th</sup> & 5 <sup>th</sup>
<b>Dates</b>	June 26, 2017 – August 11, 2017
<b>Days / Times</b>	Monday – Friday / 8:00 AM – 4:00 PM

Kean University Visual and Performing Arts Screenwriting Academy will provide services via its Premier Stages screen writing exercises where students engage in public speaking, writing, identification of plot, character development, themes resulting in a culminating event after the 10-week residency at:

<b>Sites / Students per Site</b>	Evergreen ♦ Jefferson ♦ Stillman ♦ Washington ♦ Hubbard / 20 Students
<b># of Weeks / # of Days / # of Hours</b>	10 Weeks / 1 day per week / 2 hours per day
<b>Rate per Site / Total Cost</b>	\$200.00 / \$1,000.00

Sigma Community Enrichment Initiative (The Sigma Beta Club) will provide hands-on workshop sessions to students in the area of scholarship, youth mentoring, tutorial, and character development. The program is designed to educate/empower youth, ages 8-14 years old, to take ownership of their lives and develop the necessary skills to accomplish their goals – sessions take place:

<b>Sites / Students per Site</b>	Evergreen ♦ Jefferson ♦ Stillman ♦ Washington ♦ Hubbard / 20 Students
<b># of Weeks / # of Days / # of Hours</b>	10 Weeks / 1 day per week / 90 minutes per day
<b>Rate per Site / Total Cost</b>	\$300.00 / \$1,500.00

**RESOLVED**, that the Plainfield Board of Education approves Plainfield Public Schools to enter into contractual agreement with program collaborators, Kean University and Sigma Community Enrichment Initiative – total cost not to exceed \$2,500.00. Availability of funds for this item has been verified and will be charged to account 20-259-100000-300A-38-0000 (21<sup>st</sup> Suppl Prof Ed Pur).

**K. Revision – 2016-2017 District Calendar**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 5: Family and Community Engagement:**

To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation.

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the revision to the 2016-2017 academic school year calendar; will address the reallocation of two unused snow days, and

**WHEREAS**, in the event it is necessary to use an emergency day(s) between now and the end of the year, the day(s) will be returned to the calendar, now therefore be it,

**RESOLVED**, that the Plainfield Board of Education approves the revision to the 2016-2017 PPS District calendar.

**L. Student Code of Conduct Handbook – 2016-2017**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 5: Family and Community Engagement:**

To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation.

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the Plainfield Public School Student Code of Conduct Handbook should be revised, annually and/or as needed, therefore be it

**RESOLVED**, that the Plainfield Board of Education approves the revised Student Code of Conduct for SY 2016-2017.



**M. Special Permission to Attend Woodland Elementary School for the 2017-18**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

**WHEREAS**, Policy # 5118, upon the recommendation of the Chief School Administrator, and sole discretion of the Board, the policy requirements may be waived, on an individual basis, and

**WHEREAS**, Elisa T. Rodriguez, an employee with the Plainfield Public School District who is requesting special permission for her two kindergarten children to attend Woodland Elementary School for the 2017-2018 school year, therefore be it

**RESOLVED**, that the Plainfield Board of Education approves the special permission request for the children of PPS employee Elisa T. Rodriguez; with the understanding that the school and the District reserve the right to rescind this permission allowance, if it conflicts with the best interest of the District.

**N. Acceptance of New Jersey Education Association Families and Schools Together Program Grant 2016-2017 (Parent ESL Classes)**

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**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

The New Jersey Education Association and Plainfield Education Association believes in empowering and educating Plainfield Public School parents, by teaching ELL parents skills to engage in purposeful dialogue regarding report cards, educational services, and school government. Parent participants will be provided necessary language tools to actively engage in school events and participate in parent/teacher conferences.

New Jersey Education Association has awarded Plainfield Board of Education \$7,829.80 for the 2016-2017 academic school year. The funds are to operate sixteen (16) additional ESL sessions and workshops for parents of English language learners. The breakdown is as follows:

<b>Dates of Program Operation</b>	March through May 2017
<b>Days and Times</b>	Wednesdays (times TBD)
<b>Location</b>	To be determined
<b>Volunteer PEA members</b>	Milagro Henriquez Idelisse Gonzalez Jesus Peraza
<b>Number of parents</b>	40
<b>Total Grant Awarded</b>	\$7,829.80

**RESOLVED**, that the Plainfield Board of Education approves the NJEA/PEA, to implement the ESL parent classes. There is no cost to the District.

**O. Provision of Special Education – Consultants and Service Providers (Additions)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of School recommends and I so move, adoption of the following:

**RESOLUTION**

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities. Certain students in this district have been so identified and require special education and related services.

**RESOLVED**, the following individuals be appointed as Special Services Consultants and Service Providers for the Office of Special Education, Gifted and Psychological Services for the 2016-2017 School Year at the respective compensation rates: (ADDITIONS)

<b>Consultant / Provider of Service</b>	<b>Services Provided</b>	<b>Rate</b>
-Starlight Pediatric Home Care, Inc.	Nursing Services- RN	\$37.00/hour (ESCNJ)
-Starlight Pediatric Home Care, Inc.	Nursing Services- LPN	\$29.70.00/hour (ESCNJ)
-Starlight Pediatric Home Care, Inc.	Special Education Teachers	\$38.00/hour
-Starlight Pediatric Home Care, Inc.	School Psychologist	\$57.50/hour
-Starlight Pediatric Home Care, Inc.	LDTC	\$52.00/hour

**P. Provision of Special Education – Out-of-District Schools (Additions)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of School recommends and I so move, adoption of the following:

**RESOLUTION**

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities. Certain students in this district have been so identified and require special education and related services.

**RESOLVED**, those seventeen (17) Plainfield pupils whose names have been certified by the Acting Superintendent of Schools and are on file with the Secretary of the Board of Education will be provided with special education programs in OUT-OF-DISTRICT schools for the disabled during the 2016-2017 school year: (ADDITIONS)

<b>Pupil</b>	<b>School / Institution</b>	<b>Approximate Cost</b>
2674	Archway Programs, Atco Campus	\$42,828.00
0099	Bonnie Brae School	\$49,830.00
5966	Bright Beginnings Learning Center	\$50,531.00
1798	ECLC of New Jersey –Provisional 1:1 Aide	\$16,500.00
6704	First Children, LLC	\$56,406.00
0238	Lakeview Learning Center/High Point Schools	\$71,215.20
4090	Lake Drive School- Mt. Lakes BOE	\$45,421.00
1178	Legacy Treatment Services/M.A.D.	\$37,057.62
0468	Middlesex County Vo-Tech High School	\$11,000.00
0000	Piscataway Regional Day School	\$29,500.00
0366	Ranch Hope c/o Strang School	\$55,924.20
0898	Somerset Elementary Academy	\$42,500.00
1077	Somerset Elementary Academy	\$43,000.00
4158	Somerset Secondary Academy	\$47,000.00
5711	Somerset County Vo-Tech (Shared Time)	\$6,000.00
5038	You & Me School/JFK	\$35,863.45
1937	YCS-Holley Center-Hackensack	\$62,433.00
<b>Total</b>		<b>\$703,009.47</b>

**Q. Plainfield High School – Extra Period (AMENDED – January 17, 2017)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards and achieve life-long success. The District is committed to raising the standards and student performance and providing sustained professional development for staff.

In order to ensure, all **Plainfield High School** students have a teacher and all of their educational activities are being met, an extra period is necessary. The breakdown is as follows:

<b>Dates</b>	March 21, 2017 – June 16, 2017
<b>Days</b>	Monday – Friday
<b>Number of Teachers</b>	11
<b>Grades</b>	9-12
<b>Total Cost to District</b>	\$71,277.00

**RESOLVED**, that the Plainfield Board of Education approves the Extra Period at PHS – total cost not to exceed \$71,277.00. The availability of funds for this item has been verified and will be charged to account 15-140-100000-101A-25-0000 (PHS Stipends).

## XII. REPORT OF THE FINANCE COMMITTEE

### PRESENTATION: 2017-2018 Budget

#### A. Reports of the Board Secretary and Treasurer – January 2017

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

**FURTHER RESOLVED** that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs The Acting Superintendent to initiate whatever actions may be determined to be appropriate.

**TO BE PRESENTED AT THE MARCH 21, 2017 BUSINESS MEETING**

**B. Payment of Bills — February 17, 2017 – March 16, 2017**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

On the Workers Compensation Account

in the amount of \$

On the NJ Unemployment Compensation Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

**TO BE PRESENTED AT THE MARCH 21, 2017 BUSINESS MEETING**

**C. 2016 – 17 Budget Transfers**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

<b>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</b>			
<b>JANUARY 1, 2017 to JANUARY 31, 2017</b>			
<b><u>ACCOUNT</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
11-1XX-100-XXX	Regular Programs – Instruction		
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
11-3XX-100-XXX	Vocational Programs - Local – Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs –Instruct		
11-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
11-000-100-XXX	Instruction	411,000.00	
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		200,000.00
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	500.00	
11-000-230-XXX	Support Services - General Administration		335,500.00
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology	15,000.00	
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services		76,050.00
11-000-270-XXX	Student Transportation Services		
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		



11-XXX-XXX-2XX	Personal Services - Employee Benefits	200,050.00	
11-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
12-XXX-XXX-73X	Equipment		17,078.00
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services	2,078.00	
	<b>TOTAL CAPITAL OUTLAY</b>		
13-XXX-XXX-XXX	<b>TOTAL SPECIAL SCHOOLS</b>		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	<b>GENERAL FUND GRAND TOTAL</b>	<b>628,628.00</b>	<b>628,628.00</b>

<b>BUDGET TRANSFERS - FUND 15</b>			
<b>JANUARY 1, 2017 to JANUARY 31, 2017</b>			
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FROM</b>	<b>TO</b>
15-1XX-100-XXX	Regular Programs – Instruction		23,027.00
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		210,820.00
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
15-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		41,860.00
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	30,900.00	
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration	51,382.00	
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		
15-000-270-XXX	Student Transportation Services	1,200.00	
15-605	Increase in Sale/Lease-Back Reserve		

15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits	192,225.00	
15-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	<b>WHOLE SCHOOL REFORM GRAND TOTAL</b>	<b>275,707.00</b>	<b>275,707.00</b>

**D. Revised 2017 – 2018 Budget Calendar**

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

<u>Date</u>	<u>Activity</u>
November, 2016	FY18 School Allocations distributed to Principals
December 6, 2016	BOE meeting: Receive 2015 – 2016 CAFR and MD&A (audit report)
January 2017	Cabinet review of school and department budgets
Monday, January 31, 2017	Superintendent's FY18 Budget released
Tuesday, February 21, 2017	BOE meeting, 2017 – 2018 budget discussion
Tuesday, February 28, 2017	Governor's State Budget Message (authorized by P.L. 2009, c.269)
Thursday, March 2, 2017	State Aid Notices
Tuesday, March 7, 2017	BOE meeting: 2017 – 2018 Budget Discussion.
Tuesday, March 14, 2017	BOE meeting. Adoption of preliminary budget.
Thursday, April 20, 2017	Proposed Budget advertised. (Notice published at least 4 days prior to public hearing date)
Monday, May 8, 2017	Deadline to hold Public Hearing
Friday, May 12, 2017	Deadline to adopt budget

\*\* All dates following the introduction of the preliminary budget are estimates and depend upon NJDOE guidance and requirements. Historically, issuance of state aid figures and CAP calculations follow the Governor's budget address and thus budget submission and approval deadlines may be extended.

**E. Donation**

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education accepts the donation of \$117.08 from Timothy Priano, member of the Community Engagement Liaison Community Council and founder of the Queen City Pride; for the dry cleaning of 18 pants, 3 polo shirts and 1 jacket for children in need.

**F. Out-of-District Travel**

The following is recommended for adoption:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves Dorien Hurtt to attend the 4<sup>th</sup> Annual iSteam NASA field trip, on Friday, April 28, 2017 in Greenbelt, MD at a cost of \$125.00. The availability of funds for this item has been verified and will be charged to account 11-000-230000-580A-01-0000 (Board Travel).

**G. Lightpath**

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**TO BE PRESENTED AT THE MARCH 7, 2017 WORK & STUDY MEETING**

**H. Capital Reserve Deposit and Withdrawal**

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**TO BE PRESENTED AT THE MARCH 7, 2017 WORK & STUDY MEETING**

**I. Approval of Harassment/Intimidation/Bullying (HIB) Investigation Decisions**

**Strategic Plan Link:**

**Goal 4: Safe Learning Environment**

To provide a safe, secure, professional, and clean environment for students, staff, and members of the community.

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Superintendent is required to report all alleged Harassment/ Intimidation/Bullying (HIB) incidents to the Board of Education pursuant to N.J.S.A. 18A:37-15c, and

The Superintendent has provided the Board of Education with the results of the investigations of all alleged HIB incidents reported to the Superintendent as of March 3, 2017; and

The Board of Education has had an opportunity to review and ask questions relative to the HIB incident report submitted; therefore,

**RESOLVED**, that the Plainfield Board of Education hereby accepts and affirms the determinations made by the Superintendent, Building Principals, District's Bullying Coordinator, and School Anti-Bullying Specialists on the incident report submitted regarding the HIB investigations #2017-32, through #2017-33.

### XIII. REPORT OF THE POLICY COMMITTEE

#### A. Adoption of Policies – First Reading

The following is recommended for adoption:

#### RESOLUTION

**WHEREAS**, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

**WHEREAS**, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

<u>Policy Number</u>	<u>Title</u>	
1120	Board of Education Meetings	<b>Amended</b>
1330	Use of School Facilities	<b>Amended</b>
2131	Chief School Administrator	<b>Amended</b>
2240	Evaluation, Planning and Research	<b>Amended</b>
3100	Budget Planning and Preparation	<b>Amended</b>
3510	Operation and Maintenance of Plant	<b>Amended</b>
3515	Smoking Prohibition	<b>Amended</b>
3542.1	Wellness and Nutrition	<b>Amended</b>
6171.4	Special Education	<b>Amended</b>

### XIV. ADJOURNMENT