

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Monday, May 8, 2017

Time: 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
8:00 p.m. SPECIAL 2017-18 BUDGET PUBLIC HEARING MTG.  
(ACTION WILL BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL  
CAFETORIUM  
950 PARK AVE.**

Board of Education Members

Mrs. Emily E. Morgan, President  
Mr. Dorien Hurtt, Vice President  
Ms. Lynn B. Anderson  
Mr. Terrence S. Bellamy, Sr.  
Mr. John C. Campbell  
Mrs. Carletta D. Jeffers  
Ms. Carmencita T. Pile  
Mr. David M. Rutherford  
Mr. Richard Wyatt  
Dr. Debra Sheard, Acting Superintendent  
Ms. Jurnea Johnson, Student Liaison  
Ms. Kenar Meyers, Student Liaison  
Mr. Anthony Nunez, Student Liaison

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a SPECIAL 2017 – 2018 BUDGET PUBLIC HEARING MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Tuesday, April 25, 2017 to be advertised on Saturday, April 29, 2017 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**RESOLVED**, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

and be it

**FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

## VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	3 <sup>rd</sup> Wed. ea. mo.	Admin. Bldg.	1:30 p.m.
School Community Rel.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 <sup>rd</sup> Tues. ea. mo.	Various Locations	8:00 p.m.

**(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)**

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Acting Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Acting Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE ACTING SUPERINTENDENT

IX. PRIVILEGE OF THE FLOOR

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. Members of the public in attendance will have the opportunity to raise concerns during this period of the meeting. Members of the public may speak once for a maximum period of five (5) minutes by the clock; this time is not transferable by one individual to another.

**X. REPORT OF THE HUMAN RESOURCES COMMITTEE**

**A. Administrative Appointment**

**Strategic Plan Link:**

**Goal 2: Human Resources**

To improve the recruitment, retention, and development of district staff.

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students.

**RESOLVED**, that the Plainfield Board of Education approves the reappointment of Dr. Debra Sheard as Assistant Superintendent, Educational Services for the 2017-2018 school year, effective July 1, 2017, at a salary and upon terms and conditions to be agreed upon between the Board and Dr. Sheard, and subject to the approval of the Union County Executive Superintendent of Schools.

**XI. REPORT OF THE FINANCE COMMITTEE**

**A. Adoption of the Budget for the 2017 – 2018 School Year**

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education is required to certify a local tax levy for the support of the public schools, and

**WHEREAS**, the Plainfield Board of Education took action at its March 15, 2017 Preliminary Budget Meeting to adopt a budget for the purpose of advertising, and

**WHEREAS**, the Board of Education took action at the public hearing to modify the FY17 – 18 proposed budget by \$TBD, now therefore be it

**RESOLVED**, that the Plainfield Board of Education adopts the following budget and certifies the amount of \$24,781,400 as the general fund Local Tax Levy.

	<b><u>General Fund</u></b>	<b><u>Special Revenues</u></b>	<b><u>Debt Service</u></b>	<b><u>Total</u></b>
2017 – 18 Total Appropriations	\$TBD	\$25,663,070	\$2,401,832	\$TBD
Less: Anticipated Revenues	\$TBD	\$25,663,070	\$1,172,426	\$TBD
Taxes to be raised	\$ 24,781,400	-0-	\$1,229,406	\$TBD

**B. Travel and Related Expense Reimbursement 2017 – 2018**

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, pursuant to N.J.A.C. 6A:23A-7.2, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A;23A-7.1 et seq., now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves establishing a maximum travel expenditure amount of \$132,904.00 for the 2017 – 2018 school year. The maximum travel expenditure amount for the (current school year) is \$110,959.00, of which \$59,404.30 has been spent and \$8,350.48 is encumbered to date.

**XII. ADJOURNMENT**

YK/bsc