

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, September 6, 2016

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM**
950 PARK AVE.

Board of Education Members

Mrs. Emily E. Morgan, President
Mr. Dorien Hurtt, Vice President
Ms. Lynn B. Anderson
Mr. Terrence S. Bellamy, Sr.
Mr. John C. Campbell
Mrs. Carletta D. Jeffers
Ms. Carmencita T. Pile
Mr. David M. Rutherford
Mr. Richard Wyatt
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Monday, August 29, 2016 to be advertised on Saturday, September 3, 2016 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

- 1 matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	3 rd Tues. ea. mo.	Admin. Bldg.	1:30 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	Various Locations	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, September 20, 2016 8:00 p.m., in the Plainfield High School Cafeteria.

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE SUPERINTENDENT

IX. REPORTS FROM COMMITTEE CHAIRPERSONS

X. REMARKS FROM THE PUBLIC

Members of the public may comment on agenda items only. Members of the public may speak once for each committee report. (Policy 9322)

XI. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Field Trip

(1) National Constitution Center - Philadelphia, PA Tour – Cook School

Strategic Plan Link

Goa1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

In celebration of Constitution Day, **F.W. Cook Elementary School's** 4th and 5th grade will visit the National Constitution Center in Philadelphia, PA.

Transportation will be provided by Amaker and Porterfield. The breakdown is as follows:

Date	Friday, September 16, 2016
Time	8:00 AM – 5:00 PM
Number of 4th and 5th Grade Students	77
Number of Staff Members	7
Number of Chaperones	8
Transportation	\$1,400.00
Admission	\$0.00
Total Cost to District	\$1,400.00

Signature attractions are:

- Freedom Rising and Signers' Hall, view an original copy of the Bill of Rights, Kids Town Hall with Supreme Court Justice Stephen Breyer, enjoy craft activities, sign our giant Constitution, meet founding fathers, and enjoy a piece of birthday cake.
- Philadelphia Mint Tour-to view and learn about the printing of paper money and coins
- View and extend their knowledge about the Liberty Bell

RESOLVED, that the Plainfield Board of Education approves the 4th & 5th grades from F. W. Cook Elementary to travel to the National Constitution Center in Philadelphia, PA – total cost not to exceed \$1,400.00. The availability of funds for this item has been verified and will be charged to account 15-000-270000-512A-15-0000 (Cook Prin Field Trip).

(2) Field Trips for Inclusion in 2016-2017 Curriculum Guides

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes field trips, used as a device for teaching and learning are integral to the curriculum, and an educationally sound and important ingredient in the instructional program of the school.

As a result, field trips serve as an essential means to extend learning, improve achievements, and enhance the overall development and educational experiences of students in the District. Field trips, however must support the District's curriculum and be aligned with the New Jersey Core Content Standards. The District has identified those State of New Jersey field trips which are in compliance with both, and will be reflected in the curriculum guides for the 2016-2017 school year.

LOCATION	CITY
A&P Supermarket	South Plainfield
AFJROTC	Jackson and Long Branch
AFJROTC Bridgeton High School	Bridgeton
AFJROTC McGuire Air Force Base	Fort Dix
AFJROTC Passaic High School	Passaic
AFJROTC Drill Competition	NJ (location to be determined)
Agave Tex Mex	Bridgewater
Alstede Farms	Chester
AMC Theatre	Bridgewater and Mountainside
Annual African American Heritage Parade	Newark
Annual Fall Leadership Connection Conference	Edison
Antonio Casola Farms	Holmdel
Apple Store	Bridgewater
Arena at Woodbridge, The	Woodbridge
Ballantine House	Newark
Barack Obama Academy for Academic & Civic Development (BOACD)	Plainfield
Barlow Elementary School	Plainfield
Barnes and Noble	Springfield
Berkeley College	Woodbridge
Bloomfield College	Bloomfield
Brookdale Community College	Lincroft
Brooks Arts Center	Bound Brook
Buehler Challenger and Science Center	Paramus
Build-A-Bear	Bridgewater
Burgdorff Cultural Center	Maplewood
Board of Education	Plainfield
Brooks Arts Center	Bound Brook
Caldwell College	Caldwell
Caledonia/Roessler Park	Perth Amboy

Field Trips for Inclusion in 2016-2017 Curriculum Guides (cont'd)

LOCATION	CITY
Camden Aquarium	Camden
Camp Bernie	Port Murray
Career Council, Inc.	NJ (location to be determined)
Cathedral International Church	Plainfield
Cedar Brook Park (except lake area)	Plainfield
Cedarbrook K-8 Center	Plainfield
Centenary College	Hackettstown
Cheesecake Factory	Edison (Menlo Park)
China Buffet	South Plainfield
City of Plainfield Senior Citizen Center	Plainfield
Clementon Park	Clementon
Clinton Elementary School	Plainfield
Clinton School Annual Celebration of Autumn	Clinton School (Plainfield)
College of New Jersey	Ewing
College of St. Elizabeth	Morristown
Community Food Bank of New Jersey	Hillside
Community Theatre, The	Morristown
Cook Elementary School	Plainfield
Cooper Mill	Chester Township
County College of Morris (Longo Planetarium)	Randolph
Courier News Headquarters	Somerville
Cracker Barrel Restaurant and Store	Clinton
Cranford Canoe Club	Cranford
Crossroads Theatre	New Brunswick
Crowne Plaza	Monroe Township and Cherry Hill
Dairy Queen	Plainfield
DeVry Institute of Technology	North Brunswick
DeVry University	North Brunswick
Drake House	Plainfield
Drumthwacket, (Governor's Mansion)	Princeton
Dukes Farm	Hillsborough
Eastern Regional Communications and Technology Conference	NJ (location to be determined)
Echo Lake Park (except lake area)	Mountainside
Edison Bowling Center	Edison
Edison Exposition – Raritan Center	Edison
Edison National Historic Site	Edison
Emerson Elementary School	Plainfield
Essex County College	Edison
Evergreen Elementary School	Plainfield
Fairleigh Dickinson University	Madison and Teaneck
Felician College	Lodi
First Lego League Qualifier	NJ (location to be determined)
First Tech Challenge Meets	NJ (location to be determined)
Franklin Mineral Museum and Mine	Franklin
Freppe Tex Mex Restaurant	Plainfield
Frogbridge	Millstone
Funplex	East Hanover
George Street Playhouse	New Brunswick
Giovanna's	Plainfield
Great Swamp, The	Chatham
Green Brook Park	Plainfield

Field Trips for Inclusion in 2016-2017 Curriculum Guides (cont'd)

LOCATION	CITY
Green Meadows Farm	Hazlet
Grounds for Sculpture	Hamilton
Grover Cleveland Birthplace State Historic Site	Caldwell
Hartwyck Nursing Home	Plainfield
HBCU College Fair	Raritan
Health Occupation Student Association	NJ (location to be determined)
Hillview Farms	Gillette
Hub Stine Field	Plainfield
High Point State Park	Sussex
Hope's Promise Therapeutic Riding Program	Chester
Hubbard Middle School	Plainfield
Imagine That!	Florham Park
In-District School Exchange Program	Plainfield
iPlay America	Freehold
IZOD Center – MetLife Stadium	East Rutherford
J&J Enrichment Program	No. Brunswick
Jefferson Elementary School	Plainfield
JFK Dorothy Snyder Nursing School /Annex	Plainfield
Jersey Explorer's Children's Museum, The	East Orange
Jr. Achievement of New Jersey	Newark (additional NJ locations)
Jr. Statesmen of America / Debate Team	NJ (location to be determined)
Kean University	Union
Kidz Village	Kenilworth
Kingston Quarry	Kingston
Land of Make Believe	Hope
LensCrafters	Springfield
Liberty Hall – Governor Livingston House	Union
Liberty Science Center	Jersey City
Liberty State Park	Jersey City
Livay Sweet Shop	Plainfield
Maggiano's	Bridgewater
Maxson Middle School	Plainfield
McCarter Theatre	Princeton
McDonald's	South Plainfield
Medieval Times	Lyndhurst
Microsoft Store	Bridgewater
Middlesex County College	Edison
Millville Air Museum	Millville
Moms Helping Moms Foundation	Whippany
Montclair Art Museum	Montclair
Montclair State University	Montclair
Morristown Museum	Morristown
Music in the Park Festival	NJ (location to be determined)
National Honor Society Community Service	NJ (location to be determined)
National Latino/Hispanic College Fair, Inc.	NJ (location to be determined)
National Student Council (New Jersey Chapter)	NJ (location to be determined)
New Jersey Black Issues Convention	East Brunswick (additional NJ locations)

Field Trips for Inclusion in 2016-2017 Curriculum Guides (cont'd)

LOCATION	CITY
New Jersey Children's Museum	Paramus
New Jersey Churches	NJ (location to be determined)
New Jersey City University	Jersey City
New Jersey Convention and Expo Center	Edison
New Jersey FCCLA Annual Leadership Conference (State)	Edison and Cherry Hill
New Jersey Institute of Technology	Newark
New Jersey Hall of Fame	NJ (location to be determined)
New Jersey Marine Sciences Consortium	Sandy Hook
New Jersey Museum of Agriculture	North Brunswick
New Jersey Performing Arts Center	Newark
New Jersey State Bar Foundation	New Brunswick (additional NJ locations)
Newark Museum	Newark
Newark Historical Society	Newark
Newark Liberty International Airport	Newark
NJAA Community Service Project Program	Rutherford
NJIT	Newark
Nomahegan Park	Cranford
Old Barracks Museum	Trenton
Overlook Medical Center	Summit
Paper Mill Playhouse	Millburn
Park Performance Arts Center	Union City
PETCO	Watchung
Plainfield Academy for the Arts & Advanced Studies (PAAAS)	Plainfield
Plainfield City Hall	Plainfield
Plainfield Country Club: West 9 Golf Course	Plainfield
Plainfield Fire Department	Plainfield
Plainfield High School	Plainfield
Plainfield Municipal Court	Plainfield
Plainfield Police Department	Plainfield
Plainfield Post Office	Plainfield
Plainfield Public Library	Plainfield
Plainfield Symphony – Crescent Ave. Church	Plainfield
Plainfield West Tower Senior Citizen Center/Community Service	Plainfield
Planned Parenthood (Teen Conference)	NJ (location to be determined)
PLP Family Empowerment Conference	NJ (location to be determined)
Ponderosa Park	Scotch Plains
Proprietary House	Perth Amboy
Prudential Center /Prudential Corporate Office	Newark / Iselin
Public Speaking Club	NJ (location to be determined)
Rahway High School	Rahway
Rainforest Café	Edison (Menlo Park)
Ramapo College	Mahwah
Raritan Valley Community College	Branchburg
Red Lobster	Bridgewater, South Plainfield
Red Mill Museum Village	Clinton
Reeves-Reed Arboretum	Summit
Regal Hadley Theater	South Plainfield
Richard Stockton College	Pomona
Richmond Towers	Plainfield
Rider College	Lawrenceville
Robert Wood Foundation	North Brunswick

Field Trips for Inclusion in 2016-2017 Curriculum Guides (cont'd)

LOCATION	CITY
Robotics Regional Competition Event	Trenton
Roosevelt Intermediate School	Westfield
ROTC Drill Competition	New Jersey
Rowan University	Glassboro
Rutgers Theatre Company	New Brunswick
Rutgers University	New Brunswick, Piscataway and Newark
Saint Peter's College	Jersey City
Schaefer Farms	Flemington
Scotch Plains-Fanwood Schools	Scotch Plains-Fanwood
Sculpture Garden Grounds	Hamilton
Seton Hall University	South Orange
Shriner Circus	NJ (location to be determined)
Skate 22 Roller Skating Rink	Union
Somerset Patriots Stadium	Bridgewater
South Orange Performing Arts Center – SOPAC	South Orange
St. Joseph High School	Metuchen
State Theatre	New Brunswick
Stevens Institute of Technology	Hoboken
Stillman Elementary School	Plainfield
Stony Hill Farm	Morristown
Stop & Shop Supermarket	Watchung
Strike & Spare Bowling Lanes	Green Brook
Student Council Leadership Conference	NJ (location to be determined)
Sunnymeade Elementary School	Hillsborough
Telemundo 47 – WNJU TV	Fort Lee
Thomas Edison Historical Museum	West Orange
Trailside Nature Center	Mountainside
Trailside Nature and Science Center	Watchung
Trenton Museum	Trenton
Trenton State House	Trenton
Turtle Back Zoo	West Orange
Two River Theatre	Red Bank
Union County College	Cranford
Union County Performing Arts Center	Rahway
Univision 41 TV – WXTV	Teaneck
Valentine House	Montclair
Von Thun Farms	Monmouth Junction
Walmart	Watchung
Warinanco Park	Roselle
Washington Community School	Plainfield
Washington Crossing	Titusville
Watchung Stables	Mountainside
Westfield Schools	Westfield
Wightman Farms	Morristown
William Paterson University	Wayne
Williams Nursery	Westfield
Willingboro High School Jazz Festival	Willingboro
Woodlands Nursing Home	Plainfield
Woodland Elementary School	Plainfield

B. Professional Development

(1) Association of School Business Officials International Annual Meeting/Expo – Phoenix, AZ

Strategic Plan Link

Goal 3: Business Operations:

To improve the overall efficiency and effectiveness of business operations

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Gary L. Ottmann, School Business Administrator, will attend the Association of School Business Officials International Annual Meeting and Expo in Phoenix, Arizona, September 23-26, 2016.

WHEREAS, the specific focus is to lead districts through today's economic challenges, and to make a difference for students and shape the future of education funding; the cost to attend the 2016 Annual Meeting and Expo, per the GSA, follows:

Registration	\$1,020.00
Transportation	\$350.00
Lodging	\$533.36
Meals / Incidentals	\$265.50
Total Cost to District	\$2,168.86

RESOLVED, that the Plainfield Board of Education approves Gary L. Ottmann to attend the Association of School Business Officials International Annual Meeting and Expo in Phoenix, Arizona, September 23-26, 2016 – total cost not to \$2,168.86. The availability of funds for this item has been verified and will be charged to account 11-000-251000-592T-04-0000 (Travel).

(2) Frontline Technologies — Teacher Effectiveness Training – Early Childhood

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in professional development opportunities.

The **Office of Early Childhood Programs and Services**, recommends *Frontline Technologies* Professional Learning Team to provide MLP OASYS professional development training. The breakdown is as follows:

Dates	September 26 and October 7, 2016	
Number of In-Service Days	1 Full Day	1 Half Day
Sessions Per In-Service Day	3 Sessions	2 Sessions
Trainers Per In-Service Day	1	1
Cost	\$3,000.00	\$2,000.00
Total Cost to District	\$5,000.00	

Breakdown of MLP OASYS Sessions
• Four (4) 60-minute sessions for Preschool Teachers
• Twenty-five (25) participants per cohort
• One (1) 90-minute session for Evaluators

Frontline Technologies will provide evaluation tools, that incorporate benchmarks, feedback and performance indicators training. This system will assist the Office of Early Childhood with the rigor and integrity of the observation process. In observer cohorts, participants will master MLP OASYS navigation features, tools and evaluation forms.

RESOLVED, that the Plainfield Board of Education approves professional development and payment to *Frontline Technologies* – total cost not to exceed \$5,000.00. The availability of funds for this item has been verified and will be charged to account 20-218-200000-329A-34-0000 (ECPA Other Pur Profesion).

(3) Keystone’s National Association of Software Users (NASU) – Baltimore, MD

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff members to participate in out of district professional development. The district has identified a need to strengthen leadership skills.

Yolanda Koon, Assistant Business Administrator, and **Jinni Wu**, Coordinator, Business Administration, will attend the Keystone’s National Association of Software Users (NASU), in Baltimore, MD, October 5-7, 2016.

Administrators will turnkey as a follow-up activity. The breakdown, per the GSA, is as follows:

Registration (<i>Pre-conference and Conference</i>)	\$0.00
Lodging (<i>inc. 18% tax; \$527.46 per person</i>)	\$1,054.92
Travel / Mileage (<i>\$181.65 per person</i>)	\$363.30
Food / Incidentals (<i>\$241.50 per person</i>)	\$483.00
Total Cost to District (<i>\$950.61 per person</i>)	\$1,901.22

WHEREAS, the specific focus includes on-going user training, software product input discussion, and presentations by business partners.

RESOLVED, that the Plainfield Board of Education approves Yolanda Koon and Jinni Wu, to attend the NASU 2016 Annual Conference in Baltimore, MD, October 5-7, 2016 – total cost not to exceed \$1,901.22. The availability of funds for this item has been verified and will be charged to account 11-000-251000-592T-04-00000 (Travel).

(4) ALAS 13th Annual Education Summit – Philadelphia, PA – Barlow

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members

to participate in out of district professional development opportunities.

Wilson Aponte, Principal, Barlow Elementary School will attend the 13th Annual Association of Latino Administrators and Superintendents (ALAS) Education Summit in Philadelphia, PA, October 12-15, 2016. The cost breakdown (per person, per GSA) is as follows:

Registration and Membership	\$845.00
Lodging (\$189.00 per day + inc.18% tax)	\$892.08
Mileage Reimbursement (\$.31 per mile)	\$51.83
Meals / Incidentals	\$224.00
Total Cost to District	\$2,012.91

Through this event, attendees will challenge themselves and others to become more active in finding solutions that will improve the educational success of Latino students. Participants are encouraged to learn, question, create and engage in meaningful, authentic dialogue with representatives of federal agencies, national organizations, state governments and technology vendors, as well as with each other. This summit is different than a traditional conference, seminar, or workshop. After ten (10) years of service, the summit offers a structured but free-flowing forum for teams at the local, state, national, and international level to explore and debate a myriad of timely issues.

Outcomes and Benefits

- Join educational and government leaders in an informative and engaging summit.
- Tap into the experiences of colleagues and industry leaders on topics such as leadership development, web-based curriculum development, and learning management systems.
- Network with other school district leaders, government officials, community representatives, and national experts.
- Explore topics such as curriculum, instruction, assessment, data management and accountability systems, leadership and planning in challenging times, and more.
- Learn with other school district leaders, government officials, community representatives, and national experts in a relaxed and collegial setting.

ALAS 13th Annual Education Summit – Philadelphia, PA – Barlow (cont'd)

RESOLVED, that the Plainfield Board of Education approves Wilson Aponte, Principal, to attend the ALAS 13th Annual Education Summit in Philadelphia, PA, October 12-15, 2016 – total cost not to exceed \$2,012.91. The availability of funds for this item has been verified and will be charged to account 15-000-240000-300A-11-0000 (Barlow Principal Prof & Tech).

(5) WIDA 2016 National Conference – Philadelphia, PA

Strategic Plan Link

Goal 1: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

Title III District Resource Teachers, **Idelisse Gonzalez** and **Jay Rossin** will attend the WIDA National Conference, October 12-15, 2016 at the Philadelphia Marriott Downtown, Philadelphia, PA.

Participants will turnkey information to colleagues, upon their return. The breakdown, per the GSA is as follows:

Registration (\$595 per person)	\$1,120.00
Transportation (\$.31 per mile \$51.83 per person)	\$103.66
Lodging (\$986.48 per person)	\$1,972.76
Meals / Incidentals (\$288 per person)	\$576.00
Total Cost to District (\$1,969.48)	\$3,772.42

WIDA is a professional organization that has developed the current assessment used to evaluate ELLs progress, ACCESS. This conference is designed to deepen the understanding of WIDA standards and how to utilize the test data in designing instruction.

This conference will provide an opportunity to engage its attendees in participating in numerous workshops, and exhibits, and networking with other ESL/Bilingual educators from across the nation.

RESOLVED, that the Board of Education approves Idelisse Gonzalez and Jay Rossin to attend the WIDA National Conference, October 12-15, 2016 at the Philadelphia Marriott Downtown, Philadelphia, PA – total cost not to exceed \$3,772.42. The availability of funds for this item has been verified and will be charged to Title III accounts 20-240-200000-500A-39-0000 (T3 Conf/Workshop), and 20-240-200000-580A-39-0000 (T3 Travel).

(6) Standard Solutions, LLC – In District Professional Development – Stillman School

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring all students achieve life-long success.

The District is also committed to raising the standards and student performance and providing sustained professional development for staff.

Charles H. Stillman Elementary School according to our approved school improvement plan has identified Standard Solutions, LLC, a team of educational consultants that specialize in curriculum, instruction and assessment to conduct professional development, improved instruction and assessment, in-class support and product review in the area of Mathematics, and grant access to the Standard Solution, LLC website for the 2016-2017 school year for grades K – 5 teachers.

The breakdown is as follows:

Consulting Services	Coaching Dates	Instructional Focus	Cost
Workshops / Demonstration Lessons / In-class support	Oct. 2016 – Nov.2016	Grades K-5	\$10,000.00

The Standard Solutions, LLC consultants will:

- Conduct professional development workshops in Mathematics to assist all teachers to better understand test specifications and instructional strategies to assist students to perform at their personal best.
- Conduct demonstration lessons to display child-centered instructional strategies to assist students to perform at their personal best.
- Provide ongoing in-class support and to conduct product review to assist teachers to identify the next instructional steps for Grade K-5 classrooms.

RESOLVED, that the Plainfield Board of Education approves payment to Standard Solutions, LLC in an amount not to exceed \$10,000.00. The availability for this item has been verified and will be charged to account 20-232-200000-320A-20-0000 (Title I – Stillman Educational Consultant).

(7) VES, Literacy Consultant – Stillman

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

Literacy consultant, VES, will provide research-based strategies in teaching vocabulary instruction and reading informational text.

Charles H. Stillman staff will have the opportunity to discover new teaching methods, materials, and tools to transform lives through literacy, as well as assist in strengthening effective literacy practices at Stillman.

This professional development will provide support in PARCC preparation.

Date	October 21, 2016
Grades	Kindergarten – Fifth
In-class Support - Grades 2-5 (dates to be determined)	November and December
Total Cost to District	\$6,000.00

RESOLVED, that the Plainfield Board of Education approves Literacy Professional Development for in Charles H. Stillman staff (K-5) – total cost not to exceed \$6,000.00. The availability of funds for this item has been verified and will be charged to account 20-230-200000-320A-20-0000 (T1 Stillman Educ. Consultant).

(8) Staff Development Workshops – Literacy Coaching/Training – Maxson and BOAACD

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, and achieve academic and life-long success.

In accordance with the Action Steps details within **Maxson Middle School** and **BOAACD School** Improvement Plans (SIP) for the 2016-17 academic year, consultation for enhancing best practices within the adopted research-based methodology for literacy instruction will be provided by a contracted organization, Staff Development Workshops, Inc.

Coaching at Maxson Middle School will focus on integrating guided reading and small strategy group instruction with the Reading/Writing Workshop framework.

Coaching at BOAACD will focus on implementing effective literacy practices across content areas. The breakdown is as follows:

Schools	Maxson and BOAACD
Cost Per Day	\$1,700.00
Number of Days	5
Professional Development Dates	November 4 December 2 January 13 February 7 March 6
Total Cost to District	\$8,500.00

RESOLVED, that the Plainfield Board of Education approves payment to Staff Development Workshops, Inc. for professional development services during the 2016-17 academic year. The total cost shall not exceed \$8,500.00. The availability of funds for this item has been verified and will be charged to Maxson and BOAACD FY2017 NCLB Title I 200-300 Accounts.

(9) Rutgers University – Center for Literacy Development Meetings and Annual Conference

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to have staff members participate in out-of-district Professional Development opportunities.

The listed PPS staff will attend the Rutgers University Center for Literacy Development Network Meetings (series of 5 events, including the Annual Conference).

Name	Position/Location	Location
Celia Bouffidis	Library Media Specialist	Maxson
Joan Cansdale	Secondary ELA Supervisor	Educational Services
Donna Mullaney	Elementary ELA Supervisor	Educational Services
Dionne Allen	ELA Teacher	Maxson
Tehyma Williams	ELA Teacher	Maxson

Number of Network Meetings + Annual Conference	4 + 1 = Total of 5
Cost Per Person	\$750.00
Total Cost to District	\$3,750.00

The Office of English Language Arts has established a partnership with Rutgers University to support research-based professional development initiatives. Participants will gain a deeper understanding of instructional practices that help students make meaning of complex text and improve writing skills. This series will include the following national presenters:

- Lucy Calkins: *Strategy Instruction to Support Higher Levels of Comprehension and Practical Help Supporting Work with Essay Writing*
- Ralph Fletcher: *How Mentor Texts Lift Student Writing*
- Jennifer Serravallo: *Strategies and Structures for Teaching Reading*
- Kelly Gallagher: *Teaching Practices and Instructional Strategies that Position Students Closer to Reading and Writing Excellence*
- Nell Duke: *Solving Common Problems of Practice through Project-based Pedagogy*

RESOLVED, that the Plainfield Board of Education approves the listed PPS staff to four Rutgers University Literacy Network Meetings and the Annual Reading and Writing Conference – total cost not to exceed \$3,750.00. The availability of funds for this item has been verified and (\$2,250) will be charged to Maxson FY2017 NCLB Title I 200-500 account, and (\$1,500) to Educational Services account 11-000-223000-320T-26-0000 (Curr Instruct Staff Training Consultants).

(10) Literacy for All Conference – Providence RI – Charles H. Stillman School

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

The listed Charles H. Stillman School staff members will attend the Literacy for All Conference, October 23-25, 2016 in Providence, Rhode Island.

Staff	Position	Staff	Position
Eleanor Smith	Literacy Supervisor	Ashley Eddy	2 nd Grade Teacher
Madaly Rodriguez	Kindergarten Teacher	Bobby Akbar	3 rd Grade Teacher

Participants are required to turnkey information obtained with designated persons in accordance to District requirements. This team of teachers will facilitate and model effective professional learning community structure, using research-based strategies learned during the conference. The cost per person, per the GSA is as follows:

Date	October 23-25, 2016
Registration for Teachers (3 x \$410)	\$1,230.00
Registration for Supervisor	\$205.00
Lodging (inc. 18% tax = \$346.92 per person)	\$1,387.68
Roundtrip Mileage / Parking (\$187.44 per person) (Mileage - \$.31 per mile – 424 mi. round trip) / (Parking - \$28 x 2 nights)	\$749.76
Meals / Incidentals (\$147.50 per person)	\$590.00
Total Cost to District	\$4,162.44

Through this conference, attendees will acquire new research based strategies in teaching reading and writing. Participants will attend a variety of workshops to improve instruction in core subjects consistent with the New Jersey Student Learning Standards for English Language Arts, as well as acquire new research based strategies in teaching reading/writing. Staff members will have the opportunity to discover new teaching methods, materials, and tools to transform lives through literacy, as well as assist in strengthening effective literacy practices at Charles H. Stillman School.

Literacy for All Conference – Providence RI – Charles H. Stillman School (cont'd)

RESOLVED, that the Plainfield Board of Education approves Charles H. Stillman School staff to attend the Literacy for All Conference in Providence, RI, October 23-25, 2016 – total cost not to exceed \$4,162.44. The availability of funds for this item has been verified and will be charged to accounts 15-000-221000-320A-20-0000 (Stillman Instrct Imprv. Educ 200-500); 20-230-200000-500A-20-0000 (T1 Stillman Conf Reg Costs); 20-230-200000-580A-20-0000 (T1 Stillman Travel/Hotel/Meals).

(11) Crisis Prevention Institute (CPI): Nonviolent Crisis Intervention – Safety and Security

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff, and members of the community

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in district professional development opportunities.

Nonviolent Crisis Intervention is being offered by Crisis Prevention Institute (CPI). This seminar will teach the employee the skills and confidence to maintain a safer, more caring school environment. This training offers proven techniques and practical strategies, such as how to: manage difficult student behavior; minimize the risk of potential liability; comply with legislation and regulations; and make a positive impact throughout PBOE.

Training is done via a philosophy of providing for the care, welfare, safety, and security of everyone involved in a crisis; in turn, providing the skills to safely and effectively respond to anxious, hostile, or violent behavior while balancing the responsibilities of care.

With this “train the trainer” seminar, the employee will receive a Nonviolent Crisis Intervention Certification/Recertification, at which time the employee will be equipped with both the skills and the resources to train PBOE Security Officers. The employee will also receive lesson materials and ongoing support from CPI. In turn, PBOE Security Officers will be further trained and receive the information and materials necessary to guide them as they strive to provide PBOE students with a safe and secure learning environment.

Dates	October 25-28, 2016
Location	Crowne Plaza, Edison, New Jersey
Course	Nonviolent Crisis Intervention – Instructor Certification Program
Participants	Richard Perkins – Security Coordinator Jose Nunez – Security Officer
Cost Per Person	\$2,670.00
Total Cost to District	\$5,340.00

RESOLVED, that the Plainfield Board of Education approves the listed Security personnel to attend the Nonviolent Crisis Intervention Training, October 25-28, 2016 in Edison, NJ – total cost not to exceed \$5,340.00. The availability of funds for this item has been verified and will be charged to account 11-000-266000-300A-40-0000 (Purchased Professional and Technical Services).

(12) Autism New Jersey 34th Annual Conference 2016 – Atlantic City, NJ – Special Services

Strategic Plan Link

Goal 1: Human: Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional opportunities.

The listed **Special Education** administrators and parents of children with autism will attend the Autism New Jersey 34th Conference at the Atlantic City Convention Center, Atlantic City, NJ.

Antoinette Adams – Vice Principal
Elizabeth Filippatos – Coordinator
Taleena Hurst – Parent
Sheree Davis – Parent

Conference Dates	October 27-28, 2016
Registration for Two Administrators (\$500 per person)	\$1,000.00
Registration for Two Parents (\$300 per person)	\$600.00
Transportation (\$74 per person)	\$296.00
Lodging (\$140.56 per person)	\$562.24
Meals / Incidentals (\$102 per person)	\$408.00
Cost for Administrators (\$816.56 per person)	\$1,633.12
Cost for Parents (\$616.56 per person)	\$1,233.12
Total Cost to District	\$2,866.24

Autism New Jersey 34th Conference is one of the largest autism-specific conferences nationally. It provides educational professionals and parents support and training opportunities that utilize effective strategies to bring a difference to individuals with autism.

The conference will offer a variety of 73 workshops, more than 100 exhibitors and countless network opportunities, as well as provide resources and evidenced based practices that professionals and parents can share in order to gain a better understanding of children with autism in the classroom and the community. Participants will also have the opportunity to listen to various keynote speakers.

RESOLVED, that the Board of Education approves the listed special education administrators and parents of children with autism to attend the Autism New Jersey 34th Conference, October 27-28, 2016, in Atlantic City, NJ – total cost not to exceed \$2,866.24. The availability of funds for this item has been verified and will be charged to account 20-251-200000-320A-32-0000 (IDEA Professional and Technical Service).

(13) ASCD Conference on Educational Leadership – National Harbor, MD

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff members to participate in out of district professional development. The District has identified a need to strengthen leadership skills.

S. Johnson-Tucker, Interim Assistant Superintendent will attend the Association for Supervision and Curriculum Development (ASCD) Pre-Conference and Conference on Educational Leadership, in National Harbor, MD, November 3-6, 2016.

The administrator will turnkey as a follow-up activity. The breakdown, per the GSA, is as follows:

Registration – Pre-conference and Conference	\$698.00
Lodging (inc. 18% tax)	\$1,047.84
Mileage Reimbursement (428 miles r/t @ \$.31 per mile)	\$132.68
Food / Incidentals	\$310.50
Total Cost to District	\$2,189.02

Participants attending this annual conference will acquire strategies to improve understanding of and build internal capacity in the areas of: Instructional practices, Instructional leadership, Student learning goals and supporting student learning needs, Educating the whole child, Closing achievement gaps, School leadership that works, and Brain-Based Education.

The pre-conference and conference will engage participants in educational topics, such as *Professional Development That Supports Differentiation; Implementing Gold-Standard Project-Based Learning Across Schools and Districts; Teaching Kids to Think and Act Ethically; Growing Great Teachers Project; Leveraging the Principal's Influence; etc.* The workshops will focus on building resources and relationships between Plainfield and internal and national educators.

RESOLVED, that the Plainfield Board of Education approves S. Johnson-Tucker to attend the ASCD Pre-Conference and Conference on Educational Leadership, in National Harbor, MD, November 3-6, 2016 – total cost \$2,189.02. The availability of funds for this item has been verified and will be charged to accounts 11-000-221000-500A-26-0000 (Other Purchased Serv {400-500}, and 11-000-221000-500T-26-0000 (Other Purc Serv {440-500} Travel).

**(14) CPR/AED, Sports First Aid, and Fundamentals of Coaching Certification/
Re-Certification – RWJ Health and Wellness Center – Scotch Plains, NJ**

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it is has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in district and out-of-district professional development opportunities.

PPS Athletic Coaches have been verified by the Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1 which “sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified.” The Superintendent, in this item has used her authority.

The breakdown is as follows for the cost of each class per coach:

Number of Coaches	50*
CPR/AED	\$50.00
Sports First Aid	\$45.00
Fundamentals of Coaching	\$75.00
Total Cost to District	\$2,000.00

*All coaches will not need all certifications/re-certifications.

RESOLVED, that the Plainfield Board of Education approves certification training for PPS Athletic Coaches, for the 2016-2017 school year – total cost not to exceed \$2,000.00. The availability of funds for this item has been verified and will be charged to account FY17 11-000-100000-500A-27-0000 (Purchase Services).

C. English/Spanish District-Wide Translation Team 2016-2017

Strategic Plan Link

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ staff members to perform additional assignments within our District.

With a fast growing Spanish speaking community in Plainfield, there is an increased need for district and school personnel to send written notices, letters, and other important information to parents in their native language (Spanish). Translations will provide parents with information pertaining to their child's education.

Dates	September 2016 – June 2017
Number of Translators	14
Rate Per Hour / Maximum	\$28.00 / \$2,500.00
Total Cost to District	\$22,500.00

RESOLVED, that the Plainfield Board of Education approves the Translation Team for the 2016-2017 school year – total cost not to exceed \$22,500.00 (hours will be determined based on case load and needs of each individual school). The availability of funds for this item has been verified and will be charged to account 11-240-100000-110S-00-0000 (Stipends).

D. Istation – Elementary Schools

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

Istation Reading personalizes learning to maximize students' growth. This online interactive curriculum focuses on research-based skills tailored for many levels of reading development: Phonemic Awareness; Phonics/Word Analysis; Vocabulary; Comprehension; and Fluency.

Teachers will also receive onsite professional development in the implementation of the *Istation* program. The cost to fund the *Istation* program and professional development is as follows:

Cost for Seven (7) Elementary Schools (\$6,900.00 per school)	\$48,300.00
Cost for Woodland (4 month credit)	\$4,600.00
Cost for Two (2) PD Days (1 free)	\$2,500.00
Total Cost to District	\$55,400.00

RESOLVED, that the Plainfield Board of Education approves *Istation* Reading all PPS Elementary Schools, except Stillman, kindergarten through fifth grade students, and professional development for teaching staff – total cost not to exceed \$55,400.00. The availability of funds for this item has been verified and will be charged to individual schools FY2017 budgets and Title II account 20-271-200000-300A-05-0000 (T2A Education Consultants) for professional development.

E. NCLB Grant Submission for FY17 NCLB Funds

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and lifelong success.

FY2017 No Child Left Behind (NCLB) funds in the amount of \$4,050,770 will support student academic achievement, school improvement, professional development and English language acquisition for Plainfield Public Schools and specific Non-Public schools which may include I AM's Temple, Koinonia Academy and St. Bartholomew Academy.

RESOLVED, that the Board of Education authorizes the Superintendent of Schools to submit FY2017 NCLB application for federal funds to support educational programs and increase grant revenue in the district.

Funding Source	Administrator(s)	Grant Amount
FY 2017 ESEA-NCLB Consolidated Formula Sub-Grant (Project period: July 1, 2016 to June 30, 2017)	Gary Ottmann Dawn Ciccone	\$4,050,770
1) Title I, Part A: Improving Basic Program Operated by Local Education Agencies	Dawn Ciccone	\$2,738,221
2) Title II, Part A: Teacher and Principal Training and Recruiting Fund	BJ BrownLawson	\$385,357 <u>Public</u> \$374,104 <u>Non-Public</u> \$11,253
3) Title III, Part A: Grants and Sub-grants for English Language Acquisition and Language Enhancement	Phillip Williamson	\$866,113 <u>Public</u> \$865,385 <u>Non-Public</u> \$728
4) Title III: Supplemental Immigrant Student Aid	Phillip Williamson	\$61,079 <u>Public</u> \$61,079
GRAND TOTAL:		\$4,050,770

F. Title I Compensatory Educational Services for Non-Public Schools

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Educational is committed to ensuring all students succeed academically and meet the New Jersey Student Learning Standards.

The Union County Educational Services Commission will provide Title I Compensatory Educational services, including Language Arts and Mathematics to eligible non-public students, grades 1 – 8, who attend St. Bartholomew Academy and Koinonia Academy, in accordance with applicable Federal Title I statutes.

The Commission will provide supplemental instruction for identified students, specialized instructional supplies and materials, staff development, supervision/administration required for the implementation of services and programs and participation in consultation meetings with non-public schools initiated by the Plainfield School District.

Dates	September 2016 – May 2017
Cost for Title I Services	\$6,086.00
Total Cost to District	\$6,086.00

RESOLVED, that the Plainfield Board of Education authorizes the District to subcontract with Union County Educational Services Commission from September 2016 through May 2017 for a maximum of \$6,086.00 for Title I services. The availability of funds for this item has been verified and will be charged to FY 2017 NCLB Title I (T1 Purchased Services) 100-300 account.

G. PAAAS Saturday Institute

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for students and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

The **PAAAS** Saturday Institute Program will focus on technology, business management, accounting, marketing, and Microsoft Office User Specialist (MOUS), SAT and ACT Prep for student in grades 8-10. Saturday Institute will increase academic achievement of students participating in career and technical education programs.

Dates	September 17, 2016 – April 21, 2017
Time	9:00 am – 12:00 pm
Grade Level	8 th – 10 th
Staff	8 Teachers
Rate of Pay Per Hour/ Maximum	\$28.00 / \$2,200.00
Total Cost to District	\$17,600.00

RESOLVED, that the Plainfield Board of Education approves the Saturday Institute at PAAAS – total cost not to exceed \$17,600.00. The availability of funds for this item has been verified and will be charged to account 20-362-200000-101A-52-0000.

H. Special Permission to Attend F.W. Cook School for School Year 2016-17

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

WHEREAS, April Stitt is an employee with the Plainfield Public School District and would like permission for her child to attend F.W. Cook School.

RESOLVED, that the Plainfield Board of Education approves the special permission request for the child of PPS employee April Stitt; with the understanding that the school and the District reserve the right to rescind this permission allowance if it conflicts with the best interest of the District. The parent/guardian is responsible for students' transportation to and from school.

I. Fall and Spring Saturday Academy – 2016-2017 – Office of Community Engagement

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed and reach their full potential in life. In doing so, it is also committed to providing and ensuring all students meet the New Jersey Student Learning Standards and life-long success.

The **Office of Community Engagement** will offer the Fall and Spring 2016-2017 Saturday Academy Enrichment Program in an effort to increase student academic performance, parent/school communication and community engagement.

All instructors are volunteering their time to the community. The breakdown is as follows:

Dates	October 1 – December 10, 2016 February 4 – May 21, 2017
Location	Plainfield High School
Number of Participants	40-50
Hours	10:00 AM – 12:00 PM
Cost to District	\$0.00

The Saturday Academy Enrichment Program will offer our Plainfield Public Schools' families an academic enrichment program for parents and children. The goal is to provide the children an opportunity to engage in fun learning activities that engage the entire family, providing a family learning opportunity. All children must be accompanied by an adult.

RESOLVED, that the Plainfield Board of Education approves the Fall and Spring 2016-2017 Saturday Academy Enrichment Program – at no cost to the District.

J. Parent English Language Learner Academy

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

The **Office of Bilingual Education** will offer the 2016-2017 Parent English Language Learner Academy in an effort to increase parent/school communication and for parents to be able to help their children.

The academy will provide parents with the opportunity to learn English through leveled ESL classes. The goal is that parents will become more active members of their child's school and the community, with increased English language communicative skills and knowledge of the cultural/language nuances of this North American society.

Dates	October 11, 2016 – March 9, 2017
Days	Tuesdays and Thursdays
Times	6:00 – 8:00 PM
Location	PHS
Number of Sessions	36
Number of Parents	Approximately 100
Number of Teachers	4
Rate Per Hour / Maximum	\$28.00/\$2,520.00
Total Cost to District	\$10,080.00

RESOLVED, that the Plainfield Board of Education approves the 2016-2017 Parent English Language Learner Academy – total cost not to exceed \$10,080.00. The availability of funds for this item has been verified and will be charged to Title III account 20-241-200000-110S-39-0000 (T3 Prof Dev Tchr Stipend).

K. Morris-Union Jointure Commission
Nonmember Subscription Professional Learning Series

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. As such, the District has identified the Morris-Union Jointure Commission, located at 340 Central Avenue, New Providence, NJ, as a provider of professional development services and programs that meet the needs of school districts. The primary purposes of the Morris-Union Jointure Commission, a cooperative educational agency, are to identify district needs and to provide creative educational approaches and programs to member school districts. Additionally, the Morris-Union Jointure Commission provides a forum for local educational agencies to work cooperatively in studying common problems while maintaining district priorities.

The Morris-Union Jointure Commission is offering districts the option of enrollment in its subscription rate professional development program. In this program, nonmember school districts with a student enrollment of 1,500+ students are able to participate in the Morris-Union Jointure Commission's Professional Learning Series

The discounted member district rate below covers the entire 2016-2017 school year.

Discount Member Rate
\$995.00

Enrollment in the Morris-Union Jointure Commission Nonmember Subscription Program for Professional Learning will enable The Plainfield Public School District to benefit by receiving the member district discounted rate for all Morris-Union Jointure Commission Professional Learning In-services during the 2016-2017 school year.

RESOLVED, that the Plainfield Board of Education approves the Plainfield Public School District enrollment in the Morris-Union Jointure Commission Nonmember Subscription Program for Professional Learning – total cost not to exceed \$995.00. The availability of funds for this item has been verified and will be charged to account 11-000-221000-800A-26-0000 (Other Object).

L. Literably – Digital Reading Assessment – District / Stillman

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

Literably digital assessments are formative reading assessments which provide information on student reading performance. *Literably* is a classroom tool that helps elementary and middle school teachers monitor students' progress in reading. The assessment will serve as a screening tool to identify students' reading levels.

Literably digitally scores oral reading assessments with a comprehension check, allowing teachers to spend less time assessing and more time teaching. Teachers in grades 3-8 will use the results of the assessments to provide intervention and enrichment during small group instruction.

The breakdown for the **ALL** 3rd through 8th Grade students in the District, is as follows:

Grade Levels	3 rd through 8 th Grades
Number of Assessments	2 Rounds – Fall and Spring
Approximate # of Students in Grades 3 – 8	4,000
Cost Per Student	\$3.00
Cost to District (for all 3rd – 8th Grade Students)	\$12,000.00

Stillman Elementary School will use *Literably* for Kindergarten through 5th grade

Cost to fund <i>Literably</i> for Stillman K-5
\$1,500.00

TOTAL COST TO DISTRICT
\$13,500.00

RESOLVED, that the Plainfield Board of Education approves *Literably* digital reading assessments for all PPS 3rd – 8th grade students – at a cost of \$12,000.00; as well as Stillman Elementary School Kindergarten – 5th grade – at a cost of \$1,500.00. Total cost to the District not to exceed \$13,500.00. The availability of funds for this item has been verified and will be charged to account 11-000-221000-500A-26-0000 (Other Purchased Serv {400-500}); and 15-000-240000-600A-20-0000 (Stillman Supplies and Materials).

M. *I-ready* – C. H. Stillman and Jefferson Elementary School

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieves academic, and life-long success.

I-ready Reading/Mathematics personalizes learning to maximize students' growth. This online interactive curriculum focuses on research-based skills tailored for many levels of reading development: Phonemic Awareness; Phonics/Word Analysis; Vocabulary; Comprehension; and Fluency; Math Computational Fluency.

Pending 2016-17 SIP approval, **Stillman** and **Jefferson** will purchase *I-ready*; the cost is based on enrollment at each school. The breakdown is as follows:

Schools	Jefferson	Stillman
Grades (for both schools)	Kindergarten – Fifth	
Number of Students	415	325
Cost Per School	\$19,400.00	\$14,400.00
Total Cost to District	\$33,800.00	

RESOLVED, that the Plainfield Board of Education approves the purchase of *I-ready* for the 2016-2017 academic year – cost not to exceed \$33,800.00. The availability of funds for this item has been verified and will be charged to Stillman account 20-230-100000-600A-20-0002 (T1 Stillman Inst. Software); and Jefferson 20-230-100000-600A-18-0002 (T1 Jefferson Inst. Software).

N. Establishing a Special Education Program

Strategic Plan Link

Goal: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

IDEA 2004 and N.J.A.C. 6A: 14 requires districts develop the capacity to meet the needs of a wider variety of disabilities by providing appropriate in district programs in order to meet the least restrictive mandate for children and disabilities.

Plainfield Public Schools has a responsibility to provide these students with a free and appropriate public education designed to meet their special needs. Each newly proposed resource program, special class program, and service must be located in a space that has been approved by the County Superintendent of Schools. Additionally, Plainfield Public Schools is responsible for submitting a rationale for each new program/service established to the County Superintendent of Schools.

RESOLVED, that the Plainfield Board of Education approves the application for the preschool disability (PSD) program: "Establishing a Special Education Program or Service" for Emerson School, during the school year 2016-2017.

SCHOOL	PROGRAM	TEACHER	ROOM NUMBER
Emerson E.S.	PSD	Susan McCarthy	106

O. Bilingual Education Coordination – Title III coordination after school resources/materials in preparation and planning

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

There is a need to coordinate and plan various District level Bilingual/ESL programs during the school year as well as lead after-school meetings and professional development.

These duties will be performed during the 2016-17 school year. The breakdown is as follows:

Dates	September 1, 2016 – June 16, 2017
Number of Coordinators	2
Hours	3:05 – 7:00 pm
Rate Per Hour / Maximum	\$28.00 / \$2,250.00
Total Cost to District	\$4,500.00

RESOLVED, the Plainfield Board of Education approves the Bilingual Education Coordination – total cost not to exceed \$4,500.00. The availability of funds for this item has been verified and will be charged to account 11-240-100000-110S-0000 (Stipends).

P. English Language Arts Teacher Leadership Cohort

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Student Learning Standards, achieve academic, and lifelong success.

The District is committed to raising the standards and student performance through providing sustained professional development and collaboration on best practices for staff. The Office of English Language Arts has identified a need to continue working with a Teacher Leadership Cohort, which will provide professional development leadership within their schools and who will serve as resources for instructional best practices.

Members of this team will consist of fifteen certificated teachers from schools across the district, representing a cross-section of grade levels.

Meetings/Workshops	
Number of Positions	15
Location	ELA Office
Number of Hours	10
Rate Per Hour /	\$28.00 /
Maximum	\$280.00
Total Cost to District	\$4,200.00

Research studies have identified the characteristics of teacher leaders, including the following:

- Collaboration with peers, parents, and communities that engages them in dialogues of open inquiry.
- Risk taking and participation in school decision making.
- Demonstrated expertise in instruction and the willingness to share that knowledge with other professionals, engage in continuous action research, and consistently participate in a professional learning curve.
- Frequent reflection on their work and staying on the cutting edge of what is best for children.

English Language Arts Teacher Leadership Cohort (cont'd)

Teachers who participate in the Teacher Leadership Cohort will attend designated professional development sessions, act as turnkey teachers in their schools, and meet regularly as a team throughout the 2016-17 school year. Teacher Leaders will also have the opportunity to facilitate workshops for teachers and/or parents.

RESOLVED, that the Plainfield Board of Education approves the continuation of a Teacher Leadership Cohort for English Language Arts – total cost not to exceed \$4,200.00. The availability of funds for this item has been verified and will be charged to 11-000-221000-104B-26-0000 (Curriculum Stipends).

Q. English Language Learner After-School Academy

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

The **Office of Bilingual Education/ESL and World Languages** through the English Language Learner Academy will offer instruction for English Language Learners this year. The Academy will be comprised of two components: ESL/Literacy and Mathematics using ALEKS. ALEKS (Assessment and Learning in Knowledge Spaces) is an online math program that provides individualized assessment and learning with standards-based content.

The ESL component will focus on test taking strategies and skills with a concentration on basic skills and ACCESS. The breakdown is as follows:

Dates	October 4, 2016 – March 2, 2017
Days	Tuesdays and Thursdays
Times	3:00 PM – 5:00 PM
Locations	Barlow, Cedarbrook, Clinton, Emerson, Evergreen, Jefferson, Stillman, Washington, Woodland, Maxson, Hubbard, and PHS
Number of Sessions	36
Grades / Number of Students	Grades 2-12, Approx. 390 Students
Number of Teachers	26
Rate Per Hour / Maximum	\$28.00 / \$1,344.00
Total Cost to District	\$34,944.00

RESOLVED, that the Plainfield Board of Education approves the English Language Learner Academy to implement and operate – total cost not to exceed \$34,944.00. The availability of funds for this item has been verified and will be charged to Title III account 20-241-100000-101A-39-0000 (T3 Teacher Stipends).

R. Cook School Musical Director/Artist in Residence

Strategic Plan Link

Goal1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in all discipline. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, and achieve academic excellence in the arts.

Goal: To increase arts activities in a variety of forums. Our goal is to provide **Cook School** students with a variety of Arts experiences. Hence our proposal is to have the following experiences:

- Theater productions
- Public speaking
- Community performance

Deborah Vaughn, a New Jersey certified teacher and talented singer/actress has over fifteen (15) years of experience performing in numerous plays and programs. She has served as an actress, singer, producer and co-director of many productions.

Length of Service	October 2016 – June 2017
Hours Provided for Aladdin Play	60
Additional Instruction (Public Speaking / School Play)	Kindergarten – 2 nd Grades
Additional Instruction (Performance Groups / Community Choir / Integrated Arts)	3 rd , 4 th and 5 th Grades
Number of Days a Week (Instruction/Support)	2
Total Cost to District (7 equal payments of \$1,000)	\$7,000.00

Ms. Vaughn will provide assistance to the students and staff of Cook School in our upcoming production of *Aladdin*, coaching students and staff, assisting with auditions, choreography, dress rehearsals and productions days.

In addition to the *Aladdin* performance, Ms. Vaughn will provide instruction and support to teachers and students with public speaking; performance groups – performing in school, throughout the district, and community.

RESOLVED, that the Plainfield Board of Education approves Cook School's partnership with Deborah Vaughn – total cost not to exceed \$7,000.00. The availability of funds for this item has been verified and will be charged to account 5-190-100001-500A-15-0000 (Other Purchased Services).

S. 2016-2017 21st Century Community Learning Centers (CCLC) Programs – Collaborator/Partner Agreements

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education will enter into agreements for the purpose of rendering enrichment learning services, aligned to NJSLS for students participating in the **21st Century Community Learning Centers** (CCLC) afterschool programs at CH Stillman Elementary, Washington Community, Evergreen Elementary, Jefferson Elementary Schools (grades 4-5) and Hubbard Middle School (grades 6-8) with the providers listed below.

The identified partner and collaborators are included in the 2016-2017 SY 21st CCLC Continuation Grant application. The partner and collaborators have a documented history of demonstrating expertise in their service area meeting all the guidelines and regulations put forth by the New Jersey Department of Education Office of Educational Support Services (by way of Every Student Succeeds 2015, Title IV, Part B). The program partners and collaborators will provide essential educational services as identified in the 2016-2017 SY 21st CCLC Continuation Grant application's project activity plan (PAP).

Program Evaluation and Assessment -The NJDOE 21st CCLC ESSA 2015 NGO requires awarded grantees to acquire an outside project evaluator non-affiliated with the grantee. As such, the Program partners, Elaine Walker, Ph.D. (Sametric Research, LLC) and Rafael Inoa, Ed.D, will provide evaluation and assessment services, including action research and related professional development, co-facilitation of Advisory Board meetings, completion of the mid-year and final evaluation reports, and identification of evidence-based assessment tools for program improvement. Sametric Research will comprehensively assess and evaluate the PPS 21st CCLC After-School and Summer Programs for two hundred fifty hours (250) at a rate of \$100.00 per hour for a total of \$25,000.00.

Arts Horizons - a non-profit arts education organization dedicated to improving the development of the whole person by providing high quality arts education programs. Arts Horizons agrees to provide fifty (50) sessions @ \$200.00 per session of arts education instruction for student participants enrolled at Stillman, Washington, Hubbard, Evergreen, and Jefferson Schools, connected to NJSLS, sites of the 21st CCLC After-School Program at a total cost of \$10,000.00.

**2016-2017 21st Century Community Learning Centers (CCLC) Programs –
Collaborator/Partner Agreements (cont'd)**

Sigma Community Enrichment Initiative (The Sigma Beta Club) - a non-profit mentoring, parental involvement, and community service education organization dedicated to improving the development of at-risk male elementary students by providing high-quality, standards-based workshops and projects that help to build students' self-awareness, connection to their community, and student achievement. The Sigma Beta Club agrees to provide up to thirty-five (35) one-hour youth development and learning workshops at a rate of \$185.00 per workshop for a total \$6,475.00 for student participants enrolled at Stillman, Washington, Evergreen, and Jefferson school sites of the 21st CCLC Afterschool Program.

Foundations, Inc. - The NJDOE 21st CCLC 2015 NGO requires awarded grantees to acquire an outside project technical assistance specialist non-affiliated with the grantee. Foundations, Inc. is a non-profit organization committed to improving educational experiences for America's youth by partnering with education entities. Foundations, Inc. will conduct one (1) quarterly site visit at the five (5) afterschool sites for a total of twenty (20) visits, facilitate two four-hour half day workshops with related materials and provide a copy of GraffitiWall, Global GraffitiWall, and STEM GraffitiWall (books & CDs) for each of the five afterschool sites & the two summer sites, as well as provide ongoing technical assistance on an as needed basis for the 2016-2017 grant year for a total 60 hours @ \$185.00 per hour for a total of \$11,100.00.

Kean University (KU) Visual & Performing Arts Screenwriting Academy - will provide students with the opportunity to build their college and career readiness capacity by working with KU faculty in the areas of creative thinking, writing, organizing thoughts after analyzing social studies text, and creating a stage production. All students will construct a final stage production to be presented at the end of the 10-12 weeks residency to parents/community/KU faculty/and school officials at Washington Community, Hubbard Middle, Stillman, Evergreen and Jefferson Schools. The program is at a negotiated rate of \$3,100 per residency per site (10-12 weeks of 2-hour contact with students) during the 16-17 SY for a total of \$15,500.00.

Partner/Collaborator Name	Number of Students	Number of Sessions and/or Residencies	Number of Hours and/or Hours Per Session	Cost Per Session	Cost
Sametric Research, LLC	301	n/a	250	\$100.00	\$25,000.00
Arts Horizons	301	50	2	\$200.00	\$10,000.00
SCEI	241	35	1	\$185.00	\$6,475.00
Foundations, Inc.	301	n/a	60	\$185.00	\$11,100.00
Kean University	301	5	2	\$3,100.00	\$15,500.00
Total Cost - \$68,075.00					

RESOLVED, that the Plainfield Board of Education approves Plainfield Public Schools to enter into a contractual agreement with program partner, Elaine Walker, Ph.D. (Sametric Research, LLC), and the aforementioned community collaborators at a total cost of \$68,075.00. Availability of funds for this item has been verified and will be charged to 21st CCLC accounts 20-450-200000-320A-38-0000 (Instructional and Non-Instructional), and 20-450-100000-320A-38-0000 (Purchased Professional Services).

T. After-School Tutorial Program – PAAAS

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, and life-long success.

The **PAAAS** After School Tutorial Program will focus on Mathematics, English and Science. Students will receive academic support and enrichment activities which will increase academic achievement in our students' reading, literacy and science skills.

The breakdown is as follows:

Dates	September 14, 2016 – June 12, 2017
Days / Times	Monday – Friday / 3:05 – 4:05 pm
Grade Level	7 th – 12 th
Staff	5 Teachers
Pay Rate Per Hour / Maximum	\$28.00 / \$5,040.00
Total Cost to District	\$25,200.00

RESOLVED, that the Plainfield Board of Education approves the After-School Tutorial Program at PAAAS – total cost not to exceed \$25,200.00. The availability of funds for this item has been verified and will be charged to account 15-130-100000-101C-52-0000 (PAAAS Teacher Stipends).

XII. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer – July 2016

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

TO BE PRESENTED AT THE SEPTEMBER 20, 2016 BUSINESS MEETING

B. Payment of Bills — August 12, 2016 – September 15, 2016

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE SEPTEMBER 20, 2016 BUSINESS MEETING

C. 2016 – 17 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

TO BE PRESENTED AT THE SEPTEMBER 20, 2016 BUSINESS MEETING

D. 2016 – 2017 Student Accident & Athletic Insurance Company

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, a proposal was received from Bob McCloskey Insurance, Matawan, New Jersey whose program most appropriately meets the district's needs at a competitive price, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the renewal of the Student Accident & Athletic policy for a premium of \$45,000.00 to Bob McCloskey Insurance. The availability of funds for this item has been verified and will be charged to account 11-000-230000-5901-27-0000 (Athletic Liability Ins.).

E. Neighborhood Health Services Corp. Agreement

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The District must conduct student athletic physicals, student working paper physical examinations and student physical examinations. A need also exists for a review of student prescriptions and medications, as well as policies relating to communicable diseases, along with other specific health issues. The Plainfield Neighborhood Health Services Corp. (PNHS) has provided these services since 1998 and is qualified to provide same. This community-based health organization has provided services and/or health/nutritional related activities for students on a monthly basis. These services included immunizations, athletic physical examinations, visits for illness, general physical examinations, and obesity prevention education. PNHS will be contracted to provide such services to the students enrolled in the Plainfield Public Schools on a month to month basis beginning July 1, 2016.

RESOLVED, that the Plainfield Board of Education approves the appointment of the Plainfield Neighborhood Health Services Corp. to provide medical examiner/school physician services at a monthly fee of \$8,949.41 per month starting July 1, 2016. The availability of funds for this item has been verified and will be charged to account 11-000-213000-300A-33-0000 (Purchased Prof. & Tech).

XIII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – Second Reading

The following is recommended for adoption:

RESOLUTION

The Board of Education finds it necessary that these policies be implemented for the management and operation of the Plainfield Public Schools; therefore the following is recommended for adoption:

The Board of Education has reviewed the policies listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **second reading**, the following policies:

<u>Policy Number</u>	<u>Title</u>	
4211	Recruitment/Selection & Hiring	Amended
4231/4231.1	Staff Development;	Amended
5114	Suspension and Expulsion	Amended

XIV. ADJOURNMENT