

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Tuesday, February 13, 2018

Time: 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
8:00 p.m. WORK & STUDY MEETING  
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL  
CONFERENCE ROOM**  
950 PARK AVENUE

Board of Education Members

Mr. Richard Wyatt, President  
Mr. Cameron E. Cox, Vice President  
Ms. Lynn B. Anderson  
Mr. John C. Campbell  
Mr. Dorien Hurtt  
Mr. Terence J. Johnson  
Mrs. Emily E. Morgan  
Ms. Carmencita T. Pile  
Dr. Avonia A. Richardson-Miller  
Dr. Ronald E. Bolandi, Interim Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a Work & Study Meeting of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised that this and all meetings of the Board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231, Laws of 1975), and that the advance notice required therein has been provided to the Courier News and the Star Ledger on Wednesday, January 31, 2018 to be advertised on Saturday, February 10, 2018 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**RESOLVED**, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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**FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

## VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec. Sess.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	3 <sup>rd</sup> Wed. ea. mo.	Admin. Bldg.	1:30 p.m.
School Community Rel.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 <sup>rd</sup> Tues. ea. mo.	Various Locations	8:00 p.m.

**(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)**

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Interim Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Interim Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

**The next business meeting of the Board of Education is scheduled for Tuesday, February 20, 2018 @ 8:00 p.m., in the Plainfield High School, cafeteria, 950 Park Avenue.**

- VII. REMARKS FROM THE BOARD PRESIDENT
- VIII. REMARKS FROM THE INTERIM SUPERINTENDENT
- IX. REPORTS FROM COMMITTEE CHAIRPERSONS
- X. REMARKS FROM THE PUBLIC

Members of the public may comment on agenda items only. Members of the public may speak once for each committee report. (Policy 9322)

**XI. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE**

**A. Monthly Enrollment Report – January 2018**

The Curriculum and Instruction Committee reports that on January 2018 there were 7887 students enrolled in Plainfield Public Schools. This compares with 7836 on December 2017 and 7984 on January 2017. The enrollment is as follows:

	<b>Jan-17</b>	<b>Dec-17</b>	<b>Jan-18</b>
<b>BARLOW</b>	404	409	408
<b>CEDARBROOK</b>	628	663	664
<b>CLINTON</b>	403	403	398
<b>COOK</b>	215	204	204
<b>EMERSON</b>	493	474	470
<b>EVERGREEN</b>	581	559	562
<b>JEFFERSON</b>	419	420	421
<b>STILLMAN</b>	316	312	317
<b>WASHINGTON</b>	633	585	586
<b>WOODLAND</b>	242	217	222
<b>ELEMENTARY SCHOOL TOTAL</b>	4334	4246	4252
<b>HUBBARD</b>	644	733	743
<b>MAXSON</b>	764	690	698
<b>MIDDLE SCHOOL TOTAL</b>	1408	1423	1441
<b>PLAINFIELD HIGH SCHOOL</b>			
<b>GRADE 9</b>	462	396	411
<b>GRADE 10</b>	500	466	475
<b>GRADE 11</b>	416	442	447
<b>GRADE 12</b>	388	393	397
<b>PLAINFIELD HIGH SCHOOL TOTAL</b>	1766	1697	1730
<b>BARACK OBAMA ACADEMY FOR ACADEMIC AND CIVIC DEVELOPMENT</b>			
<b>GRADE 8</b>	22		
<b>GRADE 9</b>	0	4	4
<b>GRADE 10</b>	7	6	6
<b>GRADE 11</b>	27	24	25
<b>GRADE 12</b>	22	37	33
<b>BARACK OBAMA ACADEMY TOTAL</b>	78	71	68
<b>PLAINFIELD ACADEMY FOR THE ARTS &amp; ADVANCED STUDIES</b>			
<b>GRADE 7</b>	58	49	48
<b>GRADE 8</b>	66	69	68
<b>GRADE 9</b>	71	93	93
<b>GRADE 10</b>	66	68	68
<b>GRADE 11</b>	71	55	55
<b>GRADE 12</b>	66	65	64
<b>PAAAS TOTAL</b>	398	399	396
<b>GRAND TOTAL – Elem/Mid/PHS/BOAACD/PAAAS</b>	7984	7836	7887
<b>SPECIAL EDUCATION</b>		1460	1464
<b>EARLY CHILDHOOD</b>	1450	1489	1485

**B. Field Trips**

**(1) Philadelphia Zoo – Philadelphia, PA (Maxson)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students all PPS

The Interim Superintendent of Schools recommends and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic and life-long success.

**Maxson Middle School** students and staff will visit the Philadelphia Zoo in Philadelphia, Pennsylvania.

Villani Bus Service will provide transportation. The breakdown is as follows:

<b>Date</b>	February 27, 2018
<b>Departure / Return Time</b>	7:30 am / 5:00 pm
<b>Grades</b>	6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup>
<b># of Students</b>	200
<b># of Staff</b>	16
<b>Admission</b> ( <i>Parents and Fundraising efforts</i> )	(\$2,000.00)
<b>Transportation</b> ( <i>Philadelphia Zoo grant for \$1,250 and fundraising</i> )	(\$1,110.00)
<b>Total Cost to District</b>	\$0.00

Students will immerse in the Zoo's sights and sounds while their guide will engage the students with animal knowledge and curriculum based topics. Topics include:

- *Amazing animal adaptation*
- *Habitats*
- *Ecosystems and the environment*
- *Exploring threatened and endangered species*

This trip will meet Next Generations Science Standards: MS-LS1-7 – develop a model to describe how food is rearranged through chemical reactions forming new molecules that support growth and/or release energy as this matter moves through an organism; and MS-ESS3-4 – construct an argument supported by evidence for how increases in human population and per-capita consumption of natural resources impact Earth's systems.

Students will have the pleasure of enjoying the freedom to socialize with their classmates, while applying it to the Student Learning Standards. Upon returning, the students will participate in educational activities that will enhance them academically, as well as socially and emotionally.

**RESOLVED**, that the Plainfield Board of Education approves Maxson Middle School to visit the Philadelphia Zoo, February 27, 2018 – at **no cost to District**, excluding transportation.

**(2) 21<sup>st</sup> Century Community Learning Centers (CCLC) 2017-18 After-School Program Field Trips**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in PPS

**Goal 5: Family and Community Engagement:**

To actively engage families and communities in meaningful, structured and productive manner that promotes learning and cooperation

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

Plainfield Public Schools is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the NJSL/NGSS/NCAS and achieve academic, behavioral, emotional, and lifelong success.

The 2017-2018 **21<sup>st</sup> Century Community Learning Centers (CCLC)** helps students develop core content skills by way of facilitation of project-based, activity-led instruction, offering students a theme-based array of enrichment, recreational, and cultural activities that complement the regular school day academic programs. The after school centers facilitate educational services to the students and their families for the purpose of developing personal character, social responsibility, understanding of the parental role in student achievement, academic improvement, and building technology skills.

A grant-specified component of the program is to build upon student learning outside the after school classroom by providing field trips which expose students to various recreational, cultural, and enrichment opportunities.

The Barlow Elementary School site, up to fifty eight (58) students and four (4) staff, will visit the venue listed below – the field trip will serve as a kick-off to an inter-state 21<sup>st</sup> CCLC PenPal initiative where the two districts’ programs will gain insight on cultural norms, learning trends, and establish monthly Skype appointments. Discussion on the effects of participating in out of school time experiences led by current Asbury Park School District Superintendent and recently nominated NJDOE Education Commissioner, Dr. Lamont Repollet.

Additionally, student participants in the *RARE Academy* initiative, will visit the venues listed below.

Date	School	# Students / Staff	Destination	Time
Feb. 22, 2018	Stillman / HMS	40 / 4	First Choice Plainfield, NJ	4:00 – 6:00 pm
Feb. 26, 2018	Barlow	58 / 4	Bradley Elementary School Asbury Park, NJ	1:00 – 5:00 pm
Mar. 16, 2018	Stillman / HMS	40 / 4	Unity Bank North Plainfield, NJ	12:00 – 2:00 pm

<b>Admission Cost for All Field Trips</b>	<b>\$0.00</b>
<b>Transportation for All Field Trips Combined Not to Exceed</b>	<b>\$675.00</b>

**21<sup>st</sup> CCLC 2017-18 After-School Program Field Trips (cont'd)**

These field trips will meet NJSL in reading, NJLSA.9.1.4.B.5 and NJLSA.9.1.8.B.11, where students will build a foundation for college and career readiness from being exposed to identify ways to earn and allocate money responsibly as well as evaluate appropriate financial institutions to assist with meeting various personal financial needs and goals. These field trips will meet NJSL standards in writing, NJLSA.W1-3, where students will be given opportunities to build their writing skills with increased sophistication in all aspects of language use including syntax, organization of ideas, and vocabulary.

Field trips will also meet NJSL 6.1 and 6.2 where all students will acquire the knowledge and skills to think analytically about how past and present interactions of people, culture, and environment affect issues across time and culture as well as shape American economic heritage. This will enable students to make informed decisions as productive citizens in local, national, and global communities; 9.1 where all students *will demonstrate the creative, critical thinking, collaboration, and problem-solving skills needed to function successfully as both global citizens and workers in diverse ethnic and organizational cultures. This will enable students to attain the skills that prepare them to become fully engaged in civic and work life.*

**RESOLVED**, that the Plainfield Board of Education approves students and staff from the 2017-2018 21<sup>st</sup> CCLC after school program at Barlow Elementary, Stillman Elementary, and Hubbard Middle Schools to attend the above scheduled field trips – total cost not to exceed \$675.00. Availability of the funds for this item has been verified and will be charged to 20-450-20000-500A-38-0000 (21<sup>st</sup> CCLC transportation).

**(3) Six Flags Great Adventure – Jackson, NJ (Hubbard)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Student Learning Standards, achieve academic and life-long success.

As an end of year activity, **Hubbard Middle School** eighth grade classes will visit Six Flags Great Adventure in Jackson, New Jersey.

The cost of admission and meals funded by parents and fundraisers efforts. The District will provide transportation. The breakdown is as follows:

<b>Date / Time</b> ( <i>rain date</i> )	June 1, 2018 <i>06/08/18</i>
<b>Time</b>	8:45 am – 7:00 pm
<b>Grade</b>	8 <sup>th</sup>
<b># Students</b>	200
<b># Staff</b>	15
<b>Transportation</b>	District
<b>Admission</b> ( <i>fundraising efforts</i> )	(\$8,000.00)
<b>Total Cost to District</b>	\$0.00

The students who have worked diligently in their academics and behavioral activities will attend the trip which will expand students' learning beyond the walls of the classroom and community.

Six Flags Great Adventure offers an expansive thrilling outdoor learning environment with a variety of rides that originated from physical and mathematical principles. The real world unique designs will encourage interaction, communication, and critical thinking for students.

**RESOLVED**, that the Board of Education approves 8<sup>th</sup> grade classes at Hubbard Middle School to visit Six Flags Great Adventure in Jackson, New Jersey, June 1, 2018 – at **no cost to the District**, excluding transportation.



**(4) Eagle's Landing Day Camp – North Brunswick, NJ (Maxson)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Interim Superintendent of Schools recommends and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic and life-long success.

As an end of year activity, **Maxson Middle School** 8<sup>th</sup> grade students and staff will visit Eagle's Landing Day Camp in North Brunswick, New Jersey.

Admission cost funded through fundraising efforts. Transportation provided by the District. The breakdown is as follows:

<b>Date</b>	June 8, 2018
<b>Departure / Return Time</b>	8:30 AM / 4:00 PM
<b>Grades</b>	8 <sup>th</sup>
<b># of Students</b>	200
<b># of Staff/Chaperones</b>	15
<b>Admission Cost</b> (\$46.50 p/p)	(\$9,300.00)
<b>Transportation</b>	District
<b>Total Cost to District</b>	\$0.00

Students will be enjoy an educational experience aligned with district learning outcomes that extends beyond the classroom. During this trip, Maxson Middle School 8<sup>th</sup> grade students will participate in team building activities and learn how to take on challenges to enhance their individual abilities and skills. Students will have the pleasure of enjoying the freedom to social with their classmates while applying New Jersey Student Learning Standards.

**RESOLVED**, that the Plainfield Board of Education approves the 8<sup>th</sup> grade classes at Maxson Middle School to visit Eagle's Landing Day Camp in North Brunswick, New Jersey, June 8, 2018 – at **no cost to the District**, excluding transportation.

**C. Professional Development**

**(1) ASCD Empower 18 Conference – Boston, MA (Educational Services and Stillman)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of district staff

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Interim Superintendent of Schools the authority to have staff members participate in out of district professional development opportunities.

The PPS administrators listed below will attend the ASCD Empower 18 Conference in Boston, Massachusetts.

Caryn D. Cooper	Mark A. Williams
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The breakdown per the GSA is as follows:

<b>Dates</b>	March 23-26, 2018
<b>Registration</b> (\$599.00 p/p)	\$1,198.00
<b>Transportation</b> (\$264.00 p/p)	\$528.00
<b>Lodging</b> (\$315.06 inc. 18% tax – per day / 2 rooms)	\$1,890.36
<b>Meals / Incidentals</b> (\$172.50 p/p)	\$345.00
<b>Total Cost to District</b>	\$3,961.36

Attendance at the ASCD Empower 18 – *The Conference for Every Educator* will provide administrators with strategies to expand leadership/instructional practices provided to our practitioners and scholars.

The conference sessions are being presented by nationally or locally recognized professionals and researchers whose practices have been shown to be effective in the field of education. The conference will cover the following areas:

- *Transformational Leadership*
- *Leading 21<sup>st</sup> Century Education*
- *Culturally Responsive Teaching Strategies*
- *Understanding English Language Learners and the Common Core*
- *High Reliability Schools*
- *Breaking the Cycle of Violence*
- *Developing Teacher Leaders... and others.*

**RESOLVED**, that the Plainfield Board of Education approves Stillman administrators – Mark A. Williams and Eleanor Smith, to attend the ASCD Empower 18 Conference, March 23-26, 2018 – total cost not to exceed \$3,961.36. The availability of funds for this item has been verified and will be charged to accounts 20-230-200000-500A-20-0000 and 20-230-200000-580A-23-0000.

**(2) National Association of Social Workers Annual Conference – Atlantic City (Cook/Barlow)**

**Strategic Plan Link**

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Interim Superintendent of Schools the authority to have staff members participate in out of district professional development opportunities.

The **PPS School Social Workers** listed below will attend the 2018 National Association of Social Workers (NASW) NJ Chapter Conference: *Today's Social Workers United by Values Working for Justice*, in Atlantic City, New Jersey.

<b>Staff / Location</b>
Kia N. Alexander / Cook School
Kimberly Moore-Jones / Barlow School

The breakdown is as follows:

<b>Date</b>	April 29 – May 1, 2018
<b>Registration</b> (\$490.00 p/p)	\$980.00
<b>Mileage Reimbursement</b> (\$.31 per mile – 678 miles = \$210.18 p/p)	\$420.36
<b>Total Cost to District Not to Exceed</b>	\$1,400.36

The NASW/NJ Conference will allow participants to improve the understanding of working knowledge and competencies in social work practice, school based interventions, managing student behaviors and engaging students in learning.

Social Workers will have access to a variety of workshops that will enhance skills necessary for working with students with learning disabilities and mental health issues.

The annual statewide conference features three (3) full days of continuing education and the opportunity to earn up to twenty (20) continuing education hours. Workshops will fine tune skills and the Continuing Education Units (CEU's) will allow the maintenance of the participant's state license to practice social work.

**RESOLVED**, that the Plainfield Board of Education approves social workers, Kia N. Alexander and Kimberly Moore-Jones to attend the 2018 NASW/NJ Conference in Atlantic City, April 29 – May 1, 2018, as well as reimbursement for expenses incurred – not to exceed \$1,400.36. The availability of funds for this item has been verified and will be charged to accounts 15-000-223000-500A-15-0000 (Cook Training Purchased Service), and 15-000-240000-300A-11-0000 (Barlow Prof Ed Svs).

**D. Grants**

**(1) 2017-2018 21<sup>st</sup> Century Community Learning Centers (CCLC)  
IDEA, 2004 Part B Grant – Collaborator/Partner Agreement**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of district staff

**Goal 5: Family & Community Engagement:**

To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for students, families and community members to engage in meaningful and productive activities to ensure all students meet the New Jersey Student Learning Standards, and achieve high academic, life-long success.

The Plainfield Board of Education will enter agreements for the purpose of rendering enrichment learning services for students with disabilities participating in the 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) after school and summer learning programs.

These services will be implemented during the after school program (*currently in progress*) and the summer learning component (breakdown below):

<b>School</b>	Clinton Elementary and Plainfield High
<b>Grades</b>	3 <sup>rd</sup> – 12 <sup>th</sup>
<b>Dates</b>	June 25 – August 3, 2018
<b>Days / Times</b>	Monday – Friday / 8:00 AM – 4:00 PM

The FY 2017-2018 21<sup>st</sup> CCLC IDEA, 2004 Part B Grant award funding will be utilized to expand and/or establish activities to existing services and to increase the inclusion of students with disabilities within the current 21<sup>st</sup> CCLC grant project through August 31, 2018. Funding is for the purpose of supporting students with disabilities either through the implementation of new activities, expanding existing activities, providing professional development, and/or increasing outreach efforts to families who care for students with disabilities.

RARE Academy will provide services via its literacy based Gender Empowerment writing and community services exercises where students engage in public speaking, abstinence, identification of connections to the real world, financial literacy, and education while also addressing personal development by way of standards based tutorial.

**2017-2018 21<sup>st</sup> Century Community Learning Centers (CCLC)  
IDEA, 2004 Part B Grant – Collaborator/Partner Agreement (cont'd)**

RARE Academy will pilot two (2) 10-week residencies (20 2-hour workshops) at Stillman Elementary School and Hubbard Middle School (breakdown below).

<b>Sites</b>	Stillman and Hubbard
<b># of Students per Site</b>	20
<b># of Weeks / # of Days / # of Hours</b>	10 weeks / 2 days per week / 2 hours per day
<b>Rate per Workshop</b>	\$150.00
<b>Total Cost to District</b>	\$3,000.00

Sigma Community Enrichment Initiative (The Sigma Beta Club) will provide hands-on workshop sessions to students with disabilities in the area of scholarship, youth mentoring, tutorial, and character development.

The program is designed to educate and empower young men and women ages 8-14 years old, to take ownership of their lives and develop the necessary skills to accomplish their goals (breakdown below).

<b>Sites / Students per Site</b>	Clinton and Plainfield High
<b># of Students per Site</b>	50
<b># of Weeks / # of Days / # of Hours</b>	5 weeks / 2 days per week / 90 minutes per day
<b>Rate per Workshop</b>	\$162.50
<b>Total Cost</b>	\$1,625.00

**RESOLVED**, that the Plainfield Board of Education approves Plainfield Public Schools to enter into contractual agreement with program collaborators, RARE Academy and Sigma Community Enrichment Initiative – at a total cost not to exceed \$4,625.00. Availability of funds for this item has been verified and will be charged to account 20-259-100000-300A-38-0000 (21<sup>st</sup> Suppl Prof Ed Pur).

**(2) ESSA Grant Submission for FY2018 ESSA Funds Amendment**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Educational is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic and lifelong success.

FY2018 Every Student Succeeds Act (ESSA) funds in the amount of \$4,328,651 will support student academic achievement, school improvement, professional development. English language acquisition and safe and drug free schools for Plainfield Public Schools and specific non-public schools which may include I AM's Temple, Koinonia Academy and St. Bartholomew Academy.

**RESOLVED**, that the Board of Education authorizes the Interim Superintendent of Schools to submit FY2018 ESSA Application for federal funds to support educational programs and increase grant revenue in the district.

<b>Funding Source</b>	<b>Administrator</b>	<b>Grant Amount</b>
FY2018 ESEA-ESSA Consolidated Formula Sub-grant (Project period: July 1, 2017 to June 30, 2018)	Dr. Jean Gordon	\$3,748,529
1) Title I, Part A: Improving Basic Program Operated by Local Education Agencies	Dr. Jean Gordon	\$2,693,436
2) Title SIA Part A: Addition as of 12/2017 for Cedarbrook, Hubbard, Maxson, Stillman and Barack Obama Academy)	Dr. Jean Gordon	\$580,122
3) Title II, Part A: Teacher and Principal Training and Recruiting Fund	Dr. Jean Gordon	\$362,972 <u>Public</u> \$348,562  <u>Non-Public</u> \$14,410
4) Title III, Part A: Grants and Sub-grants for English Language Acquisition and Language Enhancement	Miguelina Gil-Landisi	\$589,138
5) Title III: Supplemental Immigrant Student Aid	Miquelina Gil-Landisi	\$65,931
6) Title IV: Safe & Drug Free Schools	Dr. Jean Gordon	\$37,052
<b>Grand Total - \$4,328,651</b>		

**(3) ESSA FY2018 Carry-Over Amendment**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 3: Business Practices:**

To improve the overall efficiency and effectiveness of district and school operations

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and insuring all students meet the New Jersey Student Learning Standards, achieve academic and life-long success.

FY2018 Every Student Succeeds Act (ESSA) requires that districts submit an amendment to the New Jersey Department of Education, to support student academic achievement, school improvement, professional development, technology in education and English language acquisition. Funds have been allocated for Plainfield Public Schools and specific non-public schools (I AM's Temple, St. Bartholemew and Koinonia Academy).

**RESOLVED**, that the Board of Education authorizes the Interim Superintendent of Schools to accept the FY2018 ESSA Amendment for Federal funds to support educational programs and increase grant revenue in the district.

ESSA 2017-2018 Original		2017-2018 Carryover	2017-2018 Amended
Title I	\$2,693,436	\$275,451	\$2,968,887
Title I SIA ( <i>additional funds as of 12/2017 for Cedarbrook, Hubbard, Maxson, Stillman, and Barack Obama Academy</i> )	\$580,122	\$30,307	\$610,429
Title II A	\$362,972	\$385,357	748,329
	<u>Public</u>	<u>Public</u>	<u>Public</u>
	\$348,562	\$370,058	\$718,620
	<u>Non-Public</u>	<u>Non-Public</u>	<u>Non-Public</u>
	\$14,410	\$15,299	\$29,709
Title III	\$589,138	\$344,375	\$933,513
Title III IMMIGRANT	\$65,931	\$48,098	\$114,024
Title IV: Safe & Drug Free Schools	\$37,052	-0-	\$37,052
Totals	\$4,328,651	\$1,083,583	\$5,412,234

**E. After School Option II Program – AMENDED – October 17, 2017 (PHS)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, behavioral, emotional, and life-long success.

The After School Option II Program at **Plainfield High School** will focus on Mathematics, English, Social Studies, Physical Education, Science and World Languages for students in grade 12.

Students with sixty (60) earned credits or more will be able to participate in Option II. The breakdown is as follows:

<b>Dates</b>	February 21 – May 31, 2018
<b>Time</b>	3:00 – 4:00 PM
<b># of Students</b>	123
<b>Grade</b>	12 <sup>th</sup>
<b># of Teachers</b>	11
<b>Total Cost to District</b>	\$21,756.68

The After School Option II Program establishes alternate pathways for students to satisfy graduation requirements and meet New Jersey Learning Standards in accordance with New Jersey Administrative Code (NJAC 6A:8-5.1 (a) lii). Students will fulfill the requirements for graduation by pursuing credits earned through traditional classroom environments, alternative learning experiences available through traditional classroom environments, alternative learning experiences available through the After School Option II or through a combination of both programs.

**RESOLVED**, that the Plainfield Board of Education approves the After School Option II Program for Plainfield High School students during school year 2017-2018 – total cost not to exceed \$21,756.68. The availability of funds of this item has been verified and will be charged to 15-140-100018-101C-25-0000 (Teacher Stipends).



**F. 2018-2019 Kindergarten Mass Registration (Student Accounting)**

**Strategic Plan Link**

**Goal 5: Community and Family Engagement:**

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Interim Superintendent of School recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes the importance of family involvement in children's education, and believes opportunities to welcome and engage parents in positive ways allow for their varying work schedules and can contribute to the success of the Plainfield Kindergarten Program.

The Student Accounting Office will conduct the 2018-19 Kindergarten Mass Registrations during the month of February and March 2018. The breakdown is as follows:

<b>Dates / Hours</b>	Saturday, Feb. 24 <sup>th</sup> / 9:00 am – 4:00 pm Tuesday, Feb. 27 <sup>th</sup> / 5:00 – 9:00 pm Thursday, March 1 <sup>st</sup> / 5:00 – 9:00 pm
<b>Location</b>	PHS and Administration Building
<b>Certified Staff</b>	3 nurses per day
<b>Maximum Number of Hours</b>	15 hours per nurse
<b>Certified Staff Rate of Pay / Maximum</b>	\$28.00 / \$420.00
<b>Total Cost to District</b>	\$1,260.00

**RESOLVED**, that the Plainfield Board of Education approves the Kindergarten Mass Registration – total cost not to exceed \$1,260.00. The availability of funds for this item has been verified and will be charged to account 11-000-240000-105B-00-0000.

**G. Musical Director – The Jungle Book (Cook)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 3: Business Practices:**

To improve the overall efficiency and effectiveness of District and school operations

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for ensuring that all students meet the New Jersey Core Curriculum Content Standards and Achieve academic excellence in the arts.

Craig Jackson is a Board approved and well respected substitute teacher within the Plainfield Public School system. Mr. Jackson has his BA in music, with over ten (10) years of experience in the field.

Mr. Jackson will assist **F.W. Cook Elementary School students** and staff in the upcoming production of *The Jungle Book*. Mr. Jackson will provide a minimum of sixty (60) hours on-site support, including dress rehearsals and production days. He will assist with auditions, choreography and coaching of students and staff.

The breakdown is as follows:

<b>Contract Date</b>	February – June 2018
<b>Position</b>	Musical Director
<b>Monthly Cost</b>	\$500.00
<b>Total Cost to District</b>	\$2,500.00

**RESOLVED**, that the Plainfield Board of Education approves payment to Craig Jackson for his musical direction in F. W. Cook Elementary School's adaptation of *The Jungle Book* – total cost not to exceed \$2,500.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-610A-15-0000 (Cook General Supplies).

**H. District Assignment – Reevaluation Child Study Team**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

All students classified with Preschool Disabled are required to have a school age evaluation prior to entry into kindergarten. Due to a significant increase in the number of students in this category and a need to adhere to mandated timelines, the Child Study Team will need to work after school hours.

Allowing current Child Study Team staff to work overtime hours will substantially reduce the cost to the district that would be encumbered by using outside agents.

Services will be provided after school hours during established workdays:

<b>Dates</b>	February 15 – June 15, 2018
<b>Number of Staff</b>	15
<b>Rate of Pay Per Hour</b>	\$28.00
<b>Total Cost to District</b>	\$50,000.00

**RESOLVED**, that the Board of Education approves the creation of an afterschool child study team for the purpose of reevaluation of students currently classified as Preschool Disabled prior to their entrance into Kindergarten – total cost not to exceed \$50,000.00. The availability of funds for this item has been verified and will be charged to account 11-000-219000-104C-32-0000.

**I. After School Tutorial Program (PHS)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic and life-long success.

The **Plainfield High School** After School Tutorial Program will focus on Mathematics, English, Social Studies, World Languages and Science. Students will receive academic support and enrichment activities. The breakdown is as follows:

<b>Date</b>	February 21 – June 7, 2018
<b>Days</b>	Tuesday – Thursday
<b>Time</b>	3:00 – 4:00 pm
<b>Grades</b>	9th – 12th
<b>Number of Teachers</b>	8
<b>Rate of Pay / Maximum</b>	\$28.00 / \$2,604.00
<b>Total Cost to District</b>	\$20,832.00

**RESOLVED**, that the Plainfield Board of Education approves the After School Tutoring Program at Plainfield High School, February 21 – June 7, 2018 – total cost not to exceed \$20,832.00. The availability of funds for this item has been verified and will be charged 15-140-100018-101C-25-0000 (Teacher Stipends).

**J. Spring Musical Production (Maxson)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic and life-long success.

**Maxson Middle School** will present its annual Spring musical production, the musical *Into the Woods*, Friday and Saturday, May 4-5, 2018 in the Maxson Middle School Auditorium.

The musical production will offer Maxson students considering a career path in the performing arts, an opportunity to apply classroom training in a professionally simulated context. It will also provide student artists wishing to apply to PAAAS or other theater programs with a valid resume credit.

A calendar of rehearsals has been created with 77.5 hours of rehearsal time with students. In order to produce a credible production and a considerable learning platform for all students involved, several key positions must be fulfilled (*i.e. director, musical director, choreographer*). The breakdown is as follows:

<b>Date of Production</b>	May 4-5, 2018
<b>Number of Positions</b>	3
- <b>Director and Set Build / Design</b>	Peter Brehm
- <b>Musical Director and Tech</b>	Kathy Maldonado
- <b>Choreographer and Costumes</b>	Tehyma Williams
<b>Number of Rehearsal Hours</b>	77.5
<b>Rate of Pay / Maximum</b>	\$28.00 / \$2,000.00
<b>Total Cost to District</b>	\$6,000.00

**RESOLVED**, that the Plainfield Board of Education approves the director, musical director, and choreographer for Maxson Middle Schools' musical production of *Into the Woods*, May 4-5, 2018 – total cost not to exceed \$6,000.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-610A-24-0000 (Maxson Middle General Supplies).

**K. Health and Physical Education Fitness Day (Maxson)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve learning and academic performance of all students in all PPS

**Goal 4: Safe Learning Environment:**

To provide a safe, secure, professional and clean environment for students, staff and members of the community

**Goal 5: Community and Family Engagement:**

To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life, in doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic and lifelong success.

**Maxson Middle School** will hold a Health and Physical Education Fitness Day.

The vendor, *Party Perfect Rental*, will provide obstacle course equipment. The breakdown as follows:

<b>Date</b> ( <i>rain date – 6/4/18</i> )	June 1, 2018
<b>Time</b>	8:30 am – 2:30 pm
<b>Vendor Cost</b>	\$5,000.00
<b>Total Cost to District</b>	\$5,000.00

The purpose is to provide the Maxson Middle School (students and parents) with instruction, recreational activities, and community resources consistent with the New Jersey Student Learning Standards for Health and Physical Education (2.1, 2.2, 2.3, 2.4, 2.5 and 2.6).

**RESOLVED**, that the Plainfield Board of Education approves Maxson Middle School's Health and Physical Education Fitness Day, June 1, 2018 – total cost not to exceed \$5,000.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-500A-24-0000 (Maxson Purchase Service).

**L. Health and Fitness Field Day (Barlow)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 4: Safe Learning Environment:**

To provide a safe, secure, professional and clean environment for students, staff and members of the community.

**Goal 5: Community and Family Engagement:**

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic and life-long success.

**Dewitt D. Barlow School** will hold a Health and Fitness Field Day on the grounds of the school.

The purpose is to provide the Barlow community (students and parents) with instruction, recreational activities, and community resources consistent with the New Jersey Student Learning Standards for Health and Physical Education (2.1, 2.2, 2.3, 2.4, 2.5, and 2.6).

Barlow will contribute \$1,000.00 from fundraising efforts towards the total cost of Health and Field Day.

The vendor, *Party Perfect Rental*, will provide obstacle course equipment. The breakdown is as follows:

<b>Date</b>	June 1, 2018 ( <i>rain date – 06/09/2018</i> )
<b>Time</b>	8:30 am – 2:00 pm
<b>Cost of Field Day</b>	\$4,500.00 ( <i>minus \$1,000.00 Barlow fundraising contribution</i> )
<b>Total Cost to District</b>	\$3,500.00

**RESOLVED**, that the Plainfield Board of Education approves Dewitt D. Barlow School's Health and Fitness Field Day, June 1, 2018 – total cost not to exceed \$3,500.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-610A-11-0000 (Barlow General Supply) as well as, the student activity account.

**M. 2017-18 School Nursing Services Plan (SIFSS)**

**Strategic Plan Link**

**Goal 3: Business Practices:**

To improve the overall efficiency and effectiveness of District school operations

**Goal 4: Safe Learning Environment:**

To provide a safe, secure, professional and clean environment for students, staff and members of the community.

The Interim Superintendent of School recommends and I so move, adoption of the following:

**RESOLUTION**

In accordance with N.J.A.C. 6A:16-2.1 each district board of education shall develop an annual plan for the provision of school nursing services based upon student needs in the school district; and this plan shall be approved by the Board of Education.

In addition, pursuant to N.J.A.C. 6A:16.2.1 the school service plan may assign one or more non-certified school nurse(s) to perform duties permitted under their license from the State Board of Nursing, as allowed under N.J.A.C. 6A:16-2.1(a), provided that each non-certified school nurse is assigned to the same school building or school complex as the certified school nurse(s).

The Nursing Services Plan for the 2017-2018 school year has been developed according to N.J.A.C. 6A:16-2.1.

**RESOLVED**, that the Plainfield Board of Education approves the Nursing Services Plan for 2017-2018.



**N. Orton-Gillingham Reading Program**  
**Advanced Morphology Training – District Elementary Schools**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative staff members to perform additional assignments within our District.

Orton-Gillingham is a multisensory method of reading instruction; their approach allows teachers to incorporate into their daily lessons the five (5) components essential to an effective reading program:

1. phonemic awareness
2. phonics
3. vocabulary development
4. fluency
5. comprehension strategies

The training will be provided by the Institute of Multi-Sensory Education.

<b>Dates</b>	June 11-14, 2018
<b>Schools</b>	To Be Determined
<b>Total Cost to District</b>	\$31,120.00

The expertise acquired through the Orton-Gillingham Advanced Morphology training will allow thirty-two (32) teachers to receive explicit instruction in the identified key areas while utilizing and strengthening all learning pathways. The Advanced Morphology training is a hands-on interactive, personalized class that provides deeper understanding of IMSE's Comprehensive Training as well as the importance of Structured Literacy.

**RESOLVED**, that the Plainfield Board of Education approves the four-day training from Orton-Gillingham, June 11-14, 2018 – total cost not to exceed \$31,120.00. The availability of funds for this item has been verified and will be charged to Title III account 20-270-200000-300A-39-0000.

**O. PPS and Expanded Learning, LLC Partnership – 2018-2021 (AMENDED Dates)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To provide high quality educational/enrichment programs that enable students to improve academic achievement, promote positive behavior, and appropriate social interaction with peers and adults.

**Goal 2: Human Resources:**

To improve the recruitment, retention, development of District staff

**Goal 3: Business Practice:**

To improve the overall efficiency and effectiveness of District school operations

**Goal 4: Safe Learning Environment:**

To provide a safe, secure, professional and clean environment for students, staff, and community

**Goal 5: Community and Family Engagement:**

To implement activities that promote parental involvement and provide opportunities for literacy and related educational development to the families of participating students.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, Plainfield Board of Education upon the recommendation of the Interim Superintendent appoints *Expanded Learning LLC*, to develop, coordinate and implement an after school Nutrition Program that provides hot dinner meals in accordance with the New Jersey Department of Agriculture Office of Child and Adult Care Food Program (At-Risk Dinner Meals) program guidelines; and

**WHEREAS**, this appointment will be for a period of three (3) years beginning March 2018 thru June 2021. Expanded Learning is considered an expert in this area with over 25 years of successful experience; and

**WHEREAS**, the Plainfield Board of Education will offer hot dinner meals to all students throughout the district and its satellite community facilities; and

**WHEREAS**, upon approval of this resolution allows the Interim Superintendent/Business Administrator to enter into a contract for implementation of a Nutrition Program Hot Dinner Meals Program with Expanded Learning LLC, at no cost to the district. The contract will describe the responsibilities of the district and the vendor for program implementation. The contract, when initiated and pending funding, may afford additional labor hours to part-time personnel; now therefore be it

**RESOLVED**, that the Plainfield Board of Education upon the recommendation of the Interim Superintendent approves the implementation of the after school Nutrition Education Program with Expanded Learning LLC to begin immediately.

## XII. REPORT OF THE FINANCE COMMITTEE

### A. Reports of the Board Secretary and Treasurer – December 2017

#### Strategic Plan Link:

#### Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

### RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

**FURTHER RESOLVED** that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs the Interim Superintendent to initiate whatever actions may be determined to be appropriate.

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11, 16, 17,18) Current Expense	17,980,323.72	7,346,854.19	2,822,769.48
(12) Capital Outlay	-	4,806,143.10	-
(13) Special Schools	-	-	-
(15) Reform Schools	1,573,345.76	6,397,353.25	-
Capital / Maintenance Reserve	-	-	4,412,729.00
(20) Special Revenue Fund	11,767.12	3,374,932.46	34,986.54
(30) Capital Projects Fund	151,273.88	-	-
(40) Debt Service Fund	217,274.35	424,478.87	-
(60) Enterprise Fund	1,041,115.02	1,093,778.88	1,575,052.05
<b>TOTAL</b>	20,975,099.85	23,443,540.75	8,845,537.07

**B. Payment of Bills — January 19, 2018 – February 15, 2018**

**Strategic Plan Link:**

**Goal 3: Business Operations**

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account in the amount of	\$-0-
On the Agency Account in the amount of	\$-0-
On the Food Service Account in the amount of	\$-0-
On the Workers Compensation Account in the amount of	\$-0-
On the NJ Unemployment Compensation Account in the amount of	\$-0-
<b>IN THE GRAND TOTAL AMOUNT OF</b>	<b>\$-0-</b>

**TO BE PRESENTED AT THE FEBRUARY 20, 2018 BUSINESS MEETING**

**C. 2017 – 18 Budget Transfers**

**Strategic Plan Link:**

**Goal 3: Business Practices**

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

<b>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</b>			
<b>JANUARY 1, 2018 to JANUARY 31, 2018</b>			
<b><u>ACCOUNT</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
11-1XX-100-XXX	Regular Programs – Instruction		
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services	40,000.00	
11-3XX-100-XXX	Vocational Programs - Local – Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs –Instruct		
11-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
11-000-100-XXX	Instruction	310,000.00	
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	110,000.00	
11-000-230-XXX	Support Services - General Administration	5,000.00	
11-000-240-XXX	Support Services - School Administration		67,100.00
11-000-25X-XXX	Central Svcs & Admin Info Technology	1,000.00	
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services		
11-000-270-XXX	Student Transportation Services		100,000.00
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		521,900.00
11-000-310-XXX	Food Services		

	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
12-XXX-XXX-73X	Equipment		14,300.00
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services	14,300.00	
	<b>TOTAL CAPITAL OUTLAY</b>		
13-XXX-XXX-XXX	<b>TOTAL SPECIAL SCHOOLS</b>		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform	223,000.00	
	<b>GENERAL FUND GRAND TOTAL</b>	<b>703,300.00</b>	<b>703,300.00</b>

<b>BUDGET TRANSFERS - FUND 15</b>			
<b>JANUARY 1, 2018 to JANUARY 31, 2018</b>			
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FROM</b>	<b>TO</b>
15-1XX-100-XXX	Regular Programs – Instruction		25,000.00
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
15-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		
15-000-270-XXX	Student Transportation Services		
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		

15-XXX-XXX-2XX	Personal Services - Employee Benefits	248,000.00	
15-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		223,000.00
	<b>WHOLE SCHOOL REFORM GRAND TOTAL</b>	<b>248,000.00</b>	<b>248,000.00</b>



**D. Revised 2018 – 2019 Budget Calendar**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

<u>Date</u>	<u>Activity</u>
November 2017	FY19 School Allocations distributed to Principals
December 5, 2017	BOE meeting: Receive 2016 – 2017 CAFR and MD&A (audit report)
December 2017	Cabinet review of school and department budgets
Tuesday, February 13, 2018	BOE meeting; 2018 – 2019 budget discussion
Tuesday, February 20, 2018	BOE meeting; 2018 – 2019 budget discussion
Tuesday, March 6, 2018	BOE meeting; 2018 – 2019 budget discussion
Tuesday, March 13, 2018	Governor's State Budget Message (authorized by P.L. 2009, c. 269)
Thursday, March 15, 2018	State Aid Notices
Monday, March 19, 2018	BOE meeting: 2018 – 2019 Budget Discussion. Adoption of preliminary budget
Tuesday, March 20, 2018	Last date to submit Preliminary Budget to Executive County Superintendent
Tuesday, April 3, 2018	BOE meeting; 2018 – 2019 budget discussion
Tuesday, April 17, 2018	BOE meeting; 2018 – 2019 budget discussion
Tuesday, May 1, 2018	Proposed Budget advertised. (Notice published at least 4 days prior to public hearing date)
Monday, May 7, 2018	Public Hearing
Monday, May 14, 2018	Deadline to adopt budget
Tuesday, May 15, 2018	Last date to submit the final 2018 – 2019 Budget to the Executive County Superintendent.

\*\* All dates following the introduction of the preliminary budget are estimates and depend upon NJDOE guidance and requirements. Historically, issuance of state aid figures and CAP calculations follow the Governor's budget address and thus budget submission and approval deadlines may be extended.

**E. Out of District Travel**

The following is recommended for adoption:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education has determined that the ASCD Empower 18 Conference in Boston, MA from March 23 – 27, 2018 is vital and necessary to the goals of the District and the success of the Board; and

**WHEREAS**, the specific focus of the conference is to provide strategies to expand leadership/instructional practices provided to our practitioners and scholars, now therefore be it

**RESOLVED**, that the Plainfield Board of Education hereby authorizes Dr. Avonia A. Richardson-Miller to attend the conference, which is not to exceed \$2,000.00 and charged to 11-000-230000-580A-01-0000 (Board Travel), and be it

**FURTHER RESOLVED**, that the Board Member share the information received from the conference with the Board.

**F. Approval of Harassment/Intimidation/Bullying (HIB) Investigation Decisions**

**Strategic Plan Link:**

**Goal 4: Safe Learning Environment**

To provide a safe, secure, professional, and clean environment for students, staff, and members of the community.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Interim Superintendent is required to report all alleged Harassment/ Intimidation/Bullying (HIB) incidents to the Board of Education pursuant to N.J.S.A. 18A:37-15c, and

The Interim Superintendent has provided the Board of Education with the results of the investigations of all alleged HIB incidents reported to the Superintendent as of January 12, 2018 and February 8, 2018; and

The Board of Education has had an opportunity to review and ask questions relative to the HIB incident report submitted; therefore,

**RESOLVED**, that the Plainfield Board of Education hereby accepts and affirms the determinations made by the Interim Superintendent, Building Principals, District's Bullying Coordinator, and School Anti-Bullying Specialists on the incident report submitted regarding the HIB investigations #2018-16, through #2018-33.

**XIII. REPORT OF THE POLICY COMMITTEE**

**A. Adoption of Policies – First and Final Reading**

The following is recommended for adoption:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education has reviewed the policy listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

**WHEREAS**, the Plainfield Board of Education now finds it necessary that the policy be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **first and final reading**, the following policy that will be available for public inspection.

<u>Policy Number</u>	<u>Title</u>	
9322	Public and Executive Sessions	<b>Amended</b>

**B. Adoption of Policies – Second Reading**

The following is recommended for adoption:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

**WHEREAS**, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **second reading**, the following policies:

<u>Policy Number</u>	<u>Title</u>	
1250	Visitors	<b>Amended</b>
2130	Principal Evaluation	<b>Amended</b>
5131.1	Harassment, Intimidation and Bullying	<b>Amended</b>
6145	Extracurricular Activities	<b>Amended</b>
6145.1/6145.2	Intramural Competition/Interscholastic Competition	<b>Amended</b>
6146	Graduation Requirements	<b>Amended</b>

**XIV. ADJOURNMENT**