

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Tuesday, January 9, 2018

Time: 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
8:00 p.m. WORK & STUDY MEETING  
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL  
CONFERENCE ROOM  
950 PARK AVENUE**

Board of Education Members

Mr. Richard Wyatt, President  
Mr. Cameron E. Cox, Vice President  
Ms. Lynn B. Anderson  
Mr. John C. Campbell  
Mr. Dorien Hurtt  
Mr. Terence J. Johnson  
Mrs. Emily E. Morgan  
Ms. Carmencita T. Pile  
Dr. Avonia A. Richardson-Miller  
Dr. Caryn D. Cooper, Acting Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a Work & Study Meeting of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised that this and all meetings of the Board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231, Laws of 1975), and that the advance notice required therein has been provided to the Courier News and the Star Ledger on Friday, December 22, 2017 to be advertised on Wednesday, December 27, 2017 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**RESOLVED**, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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**FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

## VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec. Sess.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	3 <sup>rd</sup> Wed. ea. mo.	Admin. Bldg.	1:30 p.m.
School Community Rel.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 <sup>rd</sup> Tues. ea. mo.	Various Locations	8:00 p.m.

**(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)**

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Acting Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Acting Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

**The next business meeting of the Board of Education is scheduled for Tuesday, January 23, 2018 @ 8:00 p.m., in the Maxson Middle School, cafetorium, 920 East 7<sup>th</sup> Street.**

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE ACTING SUPERINTENDENT

IX. REPORTS FROM COMMITTEE CHAIRPERSONS

X. REMARKS FROM THE PUBLIC

Members of the public may comment on agenda items only. Members of the public may speak once for each committee report. (Policy 9322)

**XI. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE**

**A. Monthly Enrollment Report – December 2017**

The Curriculum and Instruction Committee reports that on December 2017 there were 7836 students enrolled in the Plainfield Public Schools. This compares with 7864 on November 2017 and 7920 on December 2016. The enrollment is as follows:

	<b>Dec-16</b>	<b>Nov-17</b>	<b>Dec-17</b>
<b>BARLOW</b>	397	410	409
<b>CEDARBROOK</b>	621	662	663
<b>CLINTON</b>	399	399	403
<b>COOK</b>	214	204	204
<b>EMERSON</b>	483	473	474
<b>EVERGREEN</b>	577	559	559
<b>JEFFERSON</b>	417	419	420
<b>STILLMAN</b>	316	308	312
<b>WASHINGTON</b>	628	582	585
<b>WOODLAND</b>	243	214	217
<b>ELEMENTARY SCHOOL TOTAL</b>	4295	4230	4246
<b>HUBBARD</b>			
	634	737	733
<b>MAXSON</b>			
	754	688	690
<b>MIDDLE SCHOOL TOTAL</b>	1388	1425	1423
<b>PLAINFIELD HIGH SCHOOL</b>			
- GRADE 9	442	396	396
- GRADE 10	502	491	466
- GRADE 11	418	453	442
- GRADE 12	394	400	393
<b>PLAINFIELD HIGH SCHOOL TOTAL</b>	1756	1740	1697
<b>BARACK OBAMA ACADEMY FOR ACADEMIC AND CIVIC DEVELOPMENT</b>			
- GRADE 8	22		
- GRADE 9	0	2	4
- GRADE 10	8	6	6
- GRADE 11	27	26	24
- GRADE 12	25	35	37
<b>BARACK OBAMA ACADEMY TOTAL</b>	82	69	71
<b>PLAINFIELD ACADEMY FOR THE ARTS &amp; ADVANCED STUDIES</b>			
- GRADE 7	58	49	49
- GRADE 8	66	69	69
- GRADE 9	71	93	93
- GRADE 10	66	69	68
- GRADE 11	72	55	55
- GRADE 12	66	65	65
<b>PAAAS TOTAL</b>	399	400	399
<b>GRAND TOTAL – Elem/Mid/PHS/BOAACD/PAAAS</b>			
	7920	7864	7836
<b>SPECIAL EDUCATION</b>			
<b>EARLY CHILDHOOD</b>	1452	1495	1489

**B. Field Trips**

**(1) Plainfield Public School Debate Team (PHS and PAAAS)  
Junior Statesmen of America Winter Model Congress – Arlington, VA**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic and life-long success.

Plainfield Public Schools Debate Team, comprised of students from PHS and PAAAS, will attend the Junior Statesmen of America Winter Model Congress in Arlington, Virginia.

The Junior Statesmen of America provides an *all-inclusive package consisting of registration, lodging and transportation*. The breakdown is as follows:

<b>Dates</b>	February 23-25, 2018
<b>Departure / Return</b>	8:00 AM – 02/23/18 / 5:00 PM – 02/25/18
<b>Grades</b>	9 <sup>th</sup> – 12 <sup>th</sup>
<b>Number of Students per School</b>	PHS – 30 / PAAAS – 20
<b>Number of Staff per School</b>	PHS – 3 / PAAAS – 2
<b>Cost per Student (\$250 per person)</b>	PHS - \$7,650.00 / PAAAS - \$5,000.00
<b>Cost per Staff (\$220 per person)</b>	PHS - \$990.00 / PAAAS - \$440.00
<b>Cost per School</b>	PHS - \$8,640.00 / PAAAS - \$5,440.00
<b>Total Cost to District</b>	\$14,080.00

The PPS Debate Team has historically had very successful performances at the JSA Model Congress and the Coordinator of the Junior Statesmen of America Winter Model Congress has again invited the team to attend the 2017 Winter Congress.

At the Junior Statesmen of America Winter Model Congress, students from secondary schools throughout the northeast engage in debates which critically examine the political landscape and present model legislation for debate and potential passage. Politically engaged and interested students from diverse backgrounds share their perspectives and learn from each other as they debate and discuss the issues in sessions that span a three-day period. Participation in this event supports development of the skills in critical thinking and oral presentation required by NJSLs for Social Studies as well as knowledge of the structure and functions of Congress also required by those standards.

**RESOLVED**, that the Plainfield Board of Education approves the PPS Debate Team to attend the Junior Statesmen of America Winter Model Congress in Arlington, Virginia, February 23-25, 2018 – total cost not to exceed \$14,080.00. The availability of funds for this item has been verified and will be charged to account (PHS ???), and 15-000-270000-512A-52-0000 (PAAAS Principal Fieldtrip).

**(2) National Constitution Center – Philadelphia, PA (Maxson)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic and life-long success.

Maxson Middle School students and staff will visit the National Constitution Center in Philadelphia, Pennsylvania.

Admission and transportation cost will be funded through parent and fundraising efforts. Villani Bus Service will provide transportation. The breakdown is as follows:

<b>Date</b>	February 28, 2018
<b>Departure / Return Time</b>	7:30 am / 5:00 pm
<b>Grade</b>	8 <sup>th</sup>
<b>Number of Students</b>	110
<b># of Staff</b>	11
<b>Admission</b> <i>(parents/fundraising efforts)</i>	(\$840.00)
<b>Transportation</b> <i>(parents/fundraising efforts)</i>	(\$2,360.00)
<b>Total Cost to District</b>	\$0.00

Students will experience signature attractions such as Judge Chats, and Supreme Court Panel in addition to viewing the original copy of the Bill of Rights, and a Town Hall session.

The trip will meet Social Studies Standards for Civic Government and Human Rights: Active Citizenship in the 21st Century: 6.3.4.A.A.1 – determine what makes a good rule or law and apply this understanding to rules and laws in your school or community and Civic Government and Human Rights: Active Citizenship in the 21st Century: 6.3.8.A.A.2 – participate in a real or simulated hearing to develop a legislative proposal that addresses a public issue and share it with an appropriate legislative body (e.g. school board municipal or county government state legislature).

Students will have the pleasure of enjoying the freedom to socialize with their classmates, while applying it to the Student Learning Standards. Upon return, students will participate in educational activities that will enhance them academically, as well as socially and emotionally.

**RESOLVED**, that the Plainfield Board of Education approves Maxson Middle School to visit the National Constitution Center in Philadelphia, PA, February 28, 2018 – at **no cost to District**.

**(3) Metropolitan Museum of Art – Manhattan, New York (PAAAS)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic and life-long success.

The Visual Art and Graphic Design classes at Plainfield Academy for the Advanced Arts and Studies (PAAAS) will visit the Metropolitan Museum of Art in New York City.

Students will view and analyze artworks across various cultures, timelines and media.

Parents/students will pay the admission and transportation cost. Raritan Valley Bus Services will provide transportation. The breakdown is as follows.

<b>Date</b>	Friday, March 9, 2018
<b>Depart / Return</b>	9:00 am / 3:30 pm
<b>Grades</b>	7 <sup>th</sup> – 12 <sup>th</sup>
<b># of Students</b>	50
<b># of Staff</b>	5
<b>Admission</b> (\$1.00 p/p)	(\$55.00)
<b>Transportation</b> (\$21.00 p/p)	(\$1,035.00)
<b>Total Cost to District</b>	\$0.00

The trip will meet specific NJSL standards (1.4.12.A.2) students will speculate on the artist's intent, using discipline-specific arts terminology and citing embedded clues to substantiate the hypothesis. (1.4.12.A.3) students will develop informed personal responses to an assortment of artworks across the four arts disciplines (dance, music, theatre, and visual art), using historical significance, craftsmanship, cultural context, and originality as criteria for assigning value to the works.

**RESOLVED**, that the Plainfield Board of Education approves PAAAS Visual Art and Graphic Design classes to visit the Metropolitan Museum of Art in New York City, March 9, 2018 – at **no cost to the District**.

**(4) Pax Amicus Castle Theatre – Budd Lake, NJ (Maxson)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic and life-long success.

Maxson Middle School students and staff will visit the Pax Amicus Castle Theatre in Budd Lake, NJ.

Admission cost will be funded through parents and fundraising efforts. The District will organize transportation. The breakdown is as follows:

<b>Date</b>	May 24, 2018
<b>Departure / Return Time</b>	9:00 am/2:00 pm
<b>Grade</b>	8 <sup>th</sup>
<b>Number of Students</b>	182
<b># of Staff</b>	13
<b>Admission</b> ( <i>parents/fundraising effort – \$15 per student, chaperones free</i> )	(\$2,730)
<b>Transportation</b>	District Organized
<b>Total Cost to District</b>	\$0.00

Students will participate in a question and answer session with actors, and discuss the use of music, scenery, and stage combat, to develop the plot as well as develop an appreciation for Shakespearean theater.

The trip will meet New Jersey Student Learning Standards for English Language Arts: RL.8.7. Evaluate the choices made by the directors or actors by analyzing the extent to which a filmed or live production of a story or drama stays faithful to or departs from the text or script. RL.8.10. By the end of the year read and comprehend literature, including stories, dramas, and poems at grade level text-complexity or above, scaffolding as needed.

Students will have the pleasure of enjoying the freedom to socialize with their classmates, while applying it to the Student Learning Standards. Upon return, students will participate in educational activities that will enhance them academically, as well as socially and emotionally.

**RESOLVED**, that the Plainfield Board of Education approves Maxson Middle School to visit the Pax Amicus Castle Theatre in Budd Lake, New Jersey – at **no cost to District**.



**(5) The Statue of Liberty: Liberty Island, New York Harbor – New York City (Emerson)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to improving the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, behavioral, emotional, and life-long success.

Emerson Community School 4<sup>th</sup> Grade, will visit the *Statue of Liberty*.

Villani Bus Company will provide transportation. The expense breakdown is as follows:

<b>Date</b>	June 7,2018
<b>Depart / Return Time</b>	8:15 AM / 2:30 PM
<b># of Students</b>	50
<b># of Staff</b>	5
<b># of Chaperones</b>	10
<b>Admission</b>	\$680.00
<b>Transportation (2 buses)</b>	\$1,800.00
<b>Total Cost to District</b>	\$2,480.00

The trip will meet the Literacy Standards for Science, Social Studies, and Reading: Informational (RI 4.1,4.2, 4.4) Writing (W.4.2, W4.2a, W4.2e), Math Common Core (4.NBT) Number and Operations in Base Ten, (4.MD) Measurement and Data, (4.G) Geometry.

Students will enjoy the freedom to socialize with classmates, apply it to the Student Learning Standards and enjoy experiences outside of the classroom. Upon return, students will participate in educational activities that will enhance them academically as well as socially and emotionally.

**RESOLVED**, that the Plainfield Board of Education approves Emerson Community School's 4<sup>th</sup> grade to visit the Statue of Liberty – total cost not to exceed \$2,480.00. The availability of funds for this item has been verified and will be charged to accounts 15-000-270000-512A-16-0000 (Principal Field Trips), and 15-190-100000-800A-16-0000 (Field Trip Admission).

**C. Professional Development**

**(1) ASCD Empower 18 Conference – Boston, MA (Hubbard)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of district staff

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Acting Superintendent of Schools the authority to have staff members participate in out of district professional development opportunities.

The Hubbard Middle School staff listed below will attend the ASCD Empower 18 Conference in Boston, Massachusetts.

<b>Staff / Position</b>	<b>Staff / Position</b>	<b>Staff / Position</b>
Kwame Asante / Principal	Natasha Cox / Vice Principal	Elzbieta Indyk / Math Teacher
Alexandra Simoes / ELA Teacher	Felicia Moody / Social Studies	Melissa Washington / ELA Teacher

The breakdown per the GSA is as follows:

<b>Dates</b>	March 24-26, 2018
<b>Registration</b> (\$394.00 p/p)	\$2,364.00
<b>Transportation</b> (\$235.00 p/p)	\$1,410.00
<b>Lodging</b> (\$315.06 inc. 18% tax)	\$1,890.36
<b>Meals / Incidentals</b> (\$172.50 p/p)	\$1,035.00
<b>Total Cost to District</b>	\$6,699.36

Attendance at the ASCD Empower 18 – *The Conference for Every Educator* will provide administrators with strategies to expand leadership/instructional practices provided to our practitioners and scholars. The conference sessions are being presented by nationally or locally recognized professionals and researchers whose practices have been shown to be effective in the field of education. The conference will cover the following areas:

- *Transformational Leadership*
- *Leading 21<sup>st</sup> Century Education*
- *Culturally Responsive Teaching Strategies*
- *Understanding English Language Learners and the Common Core*
- *High Reliability Schools*
- *Breaking the Cycle of Violence*
- *Developing Teacher Leaders... and others.*

**RESOLVED**, that the Plainfield Board of Education approves the listed Hubbard Middle School staff to attend the ASCD Empower 18 Conference, March 24-26, 2018 – total cost not to exceed \$6,699.36. The availability of funds for this item has been verified and will be charged to accounts 20-230-200000-580A-23-0000 (Title I Account) and 20-230-200000-500A-23-0000 (Title I Account).

**D. Istation (Cedarbrook K-8)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic and life-long success.

Cedarbrook K-8 Center will utilize Istation Reading – an online interactive curriculum for the entire student population – English and Spanish versions. The breakdown is as follows:

<b>Targeted Population</b>	Grades K-5
<b>Cost for English K-5</b>	\$10,687.50
<b>Cost for Spanish K-5</b>	\$ 4,812.50
<b>Total Cost to District</b>	\$15,500.00

**RESOLVED**, that the Plainfield Board of Education approves Cedarbrook K-8 Center to purchase Istation for the 2017-2018 academic year – total cost not to exceed \$15,500.00. The availability of funds for this item has been verified and will be charged to accounts 15-190-100018-610A-13-0000 Cedarbrook (General Supplies), and 15-000-24000-600A-13-0000 (Principal Other Supplies).

**E. 2018-2019 Pre-K Mass Registration (Early Childhood)**

**Strategic Plan Link**

**Goal 5: Community and Family Engagement:**

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Acting Superintendent of School recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes the importance of family involvement in children's education, and believes opportunities to welcome and engage parents in positive ways allow for their varying work schedules and can contribute to the success of the Plainfield Preschool Program.

The Office of Early Childhood will conduct 2018-19 Preschool Mass Registrations during the month of February 2018. The breakdown is as follows:

<b>Dates / Hours</b>	Saturday, February 10 / 9:00 AM – 2:00 PM Tuesday, February 13 / 5:00 – 9:00 PM Thursday, February 15 / 5:00 – 9:00 PM
<b>Location</b>	Office of Early Childhood
<b>Certified Staff</b>	20
<b>Maximum Number of Hours</b>	14
<b>Total Cost for Secretaries</b>	\$2,121.42
<b>Certified Staff Rate of Pay / Maximum</b>	\$28.00 / \$392.00 Total: \$7,840.00
<b>Total Cost to District</b>	\$9,961.42

Mailings, street banners and coordinated efforts with contracted daycare providers will precede mass registration.

**RESOLVED**, that the Plainfield Board of Education approves Early Childhoods' Preschool Mass Registration – total cost not to exceed \$7,840.00. The availability of funds for this item has been verified and will be charged to accounts 20-218-200000-104A-34-0000 (34PROFSALR), 20-218-200000-176A-34-0000 (34MASTEACH) and 20-218-200000-105A-34-0000 (34SECSALRY).

**F. Establishing a Special Education Program**

**Strategic Plan Link**

**Goal: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**RESOLUTION**

IDEA 2004 and N.J.A.C. 6A: 14 requires that districts develop the capacity to meet the needs of a wider variety of disabilities by providing appropriate programs in district in order to meet the least restrictive mandate for children and disabilities.

Plainfield Public Schools has a responsibility to provide these students with a free and appropriate public education designed to meet the special needs. Each newly proposed resource program, special class program, and service must be located in a space that has been approved by the County Superintendent of Schools. Additionally, Plainfield Pubic Schools is responsible or submitting a rationale for each new program/service established to the County Superintendent of Schools.

**RESOLVED**, that the Plainfield Board of Education approves the application for the “Establishing a Special Education Program or Service” for the designated school and program during the school year 2018-2019.

<b>SCHOOL</b>	<b>PROGRAM</b>	<b>TEACHER</b>	<b>ROOM NUMBER</b>
Emerson Community School	PSD	TBD	104

**G. Option II Program – PHS and BOAACD (Amended 10/17/17 to include BOAACD)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to improve the learning and academic performance of all students so they achieve their full potential life. In doing so, it is also committed to providing opportunities for and ensuring all students meet the New Jersey Student Learning Standards, achieve academic, behavioral, emotional, and life-long success.

The After School Option II Program will focus on Mathematics, English, Social Studies, Physical Education, Science and World Languages for students in grade 12.

The After School Option II Program establishes alternate pathways for students at **Plainfield High School** and **Barack Obama Academy for Academic and Civic Development** to satisfy graduation requirements and meet New Jersey Learning Standards in accordance with New Jersey Administrative Code (NJAC 6A:8-5.1 (a) lii). Students will fulfill the requirements for graduation by pursuing credits earned through traditional classroom environments, alternative learning experiences available through traditional classroom environments, alternative learning experiences available through the After School Option II or through a combination of both programs.

Students with sixty (60) earned credits or more will be able to participate in Option II. The breakdown is as follows:

<b>Dates</b>	January 2 – April 21, 2018
<b>Time</b>	3:00 – 4:30 PM
<b># of Students</b>	48
<b>Grade</b>	12 <sup>th</sup>
<b># of Teachers</b>	9
<b>Total Cost to District</b>	\$72,000.00

**RESOLVED**, that the Plainfield Board of Education approves the After School Option II Program for PHS and BOAACD students for school year 2017-18 – total cost not to exceed \$72,000.00. The availability of funds of this item has been verified and will be charged to 25STIPENDS.

**H. Amendment of IDEA Grant FY2017-18 (Carryover)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. The Individuals with Disabilities Education Act Grant funds are used to improve student achievement and help close the achievement gap through school improvement and reform. The IDEA Grant is an annual resource that is funded by the Federal government through the New Jersey Department of Education. The amendment is submitted to include IDEA carryover funds from SY 2016-2017.

<b>Funding Source</b>	<b>Program Description</b>	<b>Amount Carryover</b>	<b>Administrator</b>
FY2017/2018 Individuals with Disabilities Act Basic Grant	Basic grant funds are used for services and supplies for special education students and mandated CEIS services.	\$105,470.00	Dr. Antoinette Adams
FY2017/2018 Individuals with Disabilities Pre-School	Preschool grant funds are used for services and supplies for special education students inclusive of non-public pre-school age students.	\$739.00	Dr. Antoinette Adams
FY2017/2018 Individuals with Disabilities Act Non-Public Proportionate Share	Non-Public funds are used for services and supplies for special education students enrolled in non-public schools.	\$10,616.00	Dr. Antoinette Adams

**I. PPS and Expanded Learning, LLC Partnership – 2017-2020 (Amended December 2017)**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To provide high-quality educational/enrichment programs that enable students to improve academic achievement, promote positive behavior, and appropriate social interaction with peers and adults.

**Goal 2: Human Resources**

To improve the recruitment, retention, development of District staff

**Goal 3: Business Practice**

To improve the overall efficiency and effectiveness of District school operations

**Goal 4: Safe Learning Environment**

To provide a safe, secure, professional and clean environment for students, staff, and community

**Goal 5: Community & Family Engagement**

To implement activities that promote parental involvement and provide opportunities for literacy and related educational development to the families of participating students.

The Acting Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, Plainfield Board of Education upon the recommendation of the Acting Superintendent appoints *Expanded Learning LLC*, to develop, coordinate and implement an after school Nutrition Program that provides hot dinner meals in accordance with the New Jersey Department of Agriculture Office of Child and Adult Care Food Program (At-Risk Dinner Meals) program guidelines; and

**WHEREAS**, this appointment will be for a period of three (3) years beginning November 2017 thru June 2020. Expanded Learning is considered an expert in this area with over 25 years of successful experience; and

**WHEREAS**, the Plainfield Board of Education will offer hot dinner meals to all students throughout the district and its satellite community facilities; and

**WHEREAS**, upon approval of this resolution allows the Superintendent/Business Administrator to enter into a contract for implementation of a Nutrition Program Hot Dinner Meals Program with Expanded Learning LLC at no cost to the district. The contract will describe the responsibilities of the district and the vendor for program implementation. The contract, when initiated and pending funding, may afford additional labor hours to part-time personnel; now therefore be it

**RESOLVED**, that the Plainfield Board of Education upon the recommendation of the Acting Superintendent approves the implementation of the after school Nutrition Education Program with Expanded Learning LLC to begin immediately – at **no cost to the District**.



## **XII. REPORT OF THE FINANCE COMMITTEE**

### **A. Reports of the Board Secretary and Treasurer – November 2017**

#### **Strategic Plan Link:**

#### **Goal 3: Business Operations**

To improve the overall efficiency and effectiveness of business operations.

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

**FURTHER RESOLVED** that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

**TO BE PRESENTED AT THE JANUARY 23, 2018 BUSINESS MEETING**

**B. Payment of Bills — November 17, 2017 – January 18, 2018**

**Strategic Plan Link:**

**Goal 3: Business Operations**

To improve the overall efficiency and effectiveness of business operations.

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account in the amount of	\$-0-
On the Agency Account in the amount of	\$-0-
On the Food Service Account in the amount of	\$-0-
On the Workers Compensation Account in the amount of	\$-0-
On the NJ Unemployment Compensation Account in the amount of	\$-0-
<b>IN THE GRAND TOTAL AMOUNT OF</b>	<b>\$-0-</b>

**TO BE PRESENTED AT THE JANUARY 23, 2018 BUSINESS MEETING**

**C. 2017 – 18 Budget Transfers**

**Strategic Plan Link:**

**Goal 3: Business Practices**

To improve the overall efficiency and effectiveness of business operations.

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

**TO BE PRESENTED AT THE JANUARY 23, 2018 BUSINESS MEETING**

**D. Employee Health Benefits Plan – Blue Cross/Blue Shield PPO/HMO**

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education annually is required to provide a medical plan for Plainfield School District employees, and

**WHEREAS**, the existing contract, which covers the period July 1, 2017 through June 30, 2018 expires on this date, now therefore be it

**RESOLVED**, that the Plainfield Board of Education accepts the recommendation of the Acting Superintendent and enters into an agreement with Blue Cross/Blue Shield PPO/HMO to renew the existing plan for the period January 1, 2018 to June 30, 2018 at the following rates:

**TO BE PRESENTED AT THE JANUARY 23, 2018 BUSINESS MEETING**

**E. Tuition Contract – Sending Students (Waterford BOE)**

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the sending students whose names are on file with the Acting Board Secretary and will be provided with educational programs during the 2017 – 2018 school year.

**F. Designation of Bank Signature**

**Strategic Plan Link:**

**Goal 3: Business Practices**

To improve the overall efficiency and effectiveness of business operations.

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education authorizes the following staff as official signatories on checks and drafts for the Student Activity Funds:

<u>School</u>	<u>Signature/Facsimile</u>	
Plainfield High School	Dr. Heather Jackson Kurt Faunce	Acting Principal Teacher
PHS Interscholastic Athletic Funds	Dr. Heather Jackson John Quinn	Acting Principal Director Athletics

**G. Request For Proposal**

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RFP: 2018:02 – Renewable Energy Program (Solar)**

**WHEREAS**, the Board of Education advertised for Request For Proposal for the following on Friday, October 20, 2017, and

**TO BE PRESENTED AT THE JANUARY 23, 2018 BUSINESS MEETING**

**H. School Board Recognition Month in New Jersey – January 2018**

**Strategic Plan Link:**

**Goal 3: Business Practices**

To improve the overall efficiency and effectiveness of business operations.

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the New Jersey School Boards Association has declared January 2018 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

**WHEREAS**, the Plainfield Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

**WHEREAS**, the Plainfield Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

**WHEREAS**, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS**, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS**, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

**RESOLVED**, that the Plainfield Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2018 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED**, that the Plainfield Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

**I. Acceptance of Supplemental Grant Funds – 2017-2018 21<sup>st</sup> Century Community Learning Centers (CCLC) IDEA, Part B Grant**

**Strategic Plan Link**

**Goal 1: Learning Outcomes**

To improve the learning and academic performance of all students in all PPS.

**Goal 2: Human Resources**

To improve the recruitment, retention, and development of district staff

**Goal 3: Business Practices**

To improve the overall efficiency and effectiveness of district school operations

**Goal 4: Safe Learning Environment**

To provide a safe, secure, professional and clean environment for students, staff, and community members

**Goal 5: Family & Community Engagement**

To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation.

The Acting Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for students (inclusive of English Language Learners and Special Education), families and community members to engage in meaningful and productive activities to ensure that all students meet the New Jersey Core Curriculum Content Standards and achieve high academic and life-long success.

The FY 2017-2018 21<sup>st</sup> Century Community Learning Centers (CCLC) IDEA, Part B Grant application for the Department of Student Intervention and Family Support Services of Plainfield Public Schools has been approved December 19, 2017 by the New Jersey Department of Education Office of Educational Support Services/Office of Special Education Services (by way of IDEA Act 2004, Part B) in the amount of \$35,000. The project period for this IDEA, Part B Grant award is January 1, 2018 through August 31, 2018.

The FY 2017-2018 21<sup>st</sup> CCLC IDEA, Part B Grant award funding will be utilized to expand and/or establish activities to existing services or to increase the inclusion of special education students within the current 21<sup>st</sup> CCLC grant project through August 31, 2018. Funding is for the purpose of supporting students with disabilities either through the implementation of new activities, expanding existing activities, providing professional development, and/or increasing outreach efforts to families who care for students with disabilities. These services will be implemented during the after school program (currently in progress) and the summer learning component that will operate at Plainfield High School (grades 6-12) and Clinton K-8 Center (grades 3-5) Monday-Friday 8:00 AM – 4:00 PM beginning Monday, June 25, 2018 through Friday, August 3, 2018.

**RESOLVED**, that the Plainfield Board of Education approves acceptance of funding in the amount of \$35,000.00 provided through the New Jersey Department of Education Office of Educational Support Services/Office of Special Education Services and authorizes the implementation of the expansion of activities to increase the inclusion of special education students in the 21<sup>st</sup> CCLC/SBYS Summer Learning Camp effective January 1, 2018 through August 31, 2018.

**XIII. REPORT OF THE POLICY COMMITTEE**

**A. Adoption of Policies – First Reading**

The following is recommended for adoption:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

**WHEREAS**, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month’s scheduled business meeting:

<b><u>Policy Number</u></b>	<b><u>Title</u></b>	
1250	Visitors	<b>Amended</b>
2130	Principal Evaluation	<b>Amended</b>
5131.1	Harassment, Intimidation and Bullying	<b>Amended</b>

**B. Adoption of Policies – Second Reading**

The following is recommended for adoption:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

**WHEREAS**, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **second reading**, the following policies:

<b><u>Policy Number</u></b>	<b><u>Title</u></b>	
3510	Operation and Maintenance of Plant	<b>Amended</b>
3541.33	Transportation Safety	<b>Amended</b>
6114	Emergency & Disaster Preparedness	<b>Amended</b>
6145.1/6145.2	Extracurricular Activities	<b>Amended</b>
6146	Graduation Requirements	<b>Amended</b>

**XIV. ADJOURNMENT**