

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Tuesday, August 11, 2009

Time : 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
8:00 p.m. WORK & STUDY MTG.

Place: ADMINISTRATION BUILDING  
AUDITORIUM  
1200 MYRTLE AVE.

Board of Education Members

Ms. Bridget B. Rivers, President  
Mr. Agurs Linward Cathcart, Jr., Vice President  
Ms. Patricia I. Barksdale  
Mrs. Wilma G. Campbell  
Mr. Martin P. Cox  
Mr. Christian Estevez  
Mrs. Brenda L. Gilbert  
Mrs. Lisa C. Logan-Leach  
Ms. Katherine Peterson  
Dr. Steve Gallon III, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Monday, August 3, 2009 for advertisement on Wednesday, August 5, 2009 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**RESOLVED**, that the Plainfield Board of Education adjourns to closed session to discuss:

- 1. matters rendered confidential by federal or state law
- 2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 3. specific prospective or current employees unless all who could be adversely affected requested an open session

and be it

**FURTHER RESOLVED**, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

## VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 <sup>st</sup> Tues. ea. mo.	Admin. Building	6:30 p.m.
Personnel/Exec.Ses.	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	6:30 p.m.
Curric. & Instr.	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	8:00 p.m.
Finance Committee	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	8:00 p.m.
Bldgs. & Grds. Cmte.	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	8:00 p.m.
School Community Rel.	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	8:00 p.m.
Business Meeting	3 <sup>rd</sup> Tues. ea. mo.	Admin. Building	7:00 p.m.

**(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)**

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and Board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

**The next business meeting of the Board of Education is scheduled for Tuesday, August 18, 2009, 7 p.m., in the Administration Building auditorium.**

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE SUPERINTENDENT

IX. REMARKS FROM COMMITTEE CHAIRPERSONS

## X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

### A. 2009-2010 Curriculum Guide

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### RESOLUTION

##### Strategic Plan Link:

##### Goal 1: Learning Outcomes

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education recognizes that field trips, used as a device for teaching and learning are an integral part of the curriculum, and are an educationally sound component to the instructional program of the school.

As a result, field trips serve to extend learning, improve achievement, and enhance the overall development and educational experiences of students in the District. Field Trips, however, must support the District's curriculum and be aligned with the New Jersey Core Curriculum Content Standards. The District has identified those field trips which are in compliance with both and will be reflected in the Curriculum Guide for the 2009-2010 school year.

The following destinations were approved at the Business Meeting on June 16, 2009 and are to be added to the approved 2009-2010 Curriculum Guide:

New Jersey City University, Jersey City, NJ  
Strike & Spare Bowling Lanes, Green Brook, NJ  
United Skates of America, Woodbridge, NJ

**RESOLVED**, that the Plainfield Board of Education approves the addition of the above field trips to the approved 2009-2010 Curriculum Guide.

### B. N.J.S.I.A.A. Membership - 2009-2010 School Year

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### RESOLUTION

##### Goal 3: Business Practices

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### RESOLUTION

Chapter 172 of the Laws of 1979 approved by the Governor of the State of New Jersey on August 26, 1979 (N.J.S.A. 18A:11-3, et seq.) requires Board approval for membership in the N.J.S.I.A.A. and the Board of Education agrees to be governed by the Constitution, Bylaws and Rules and Regulations of the N.J.S.I.A.A., now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves membership of the Plainfield High School in N.J.S.I.A.A. for the 2009-2010 school year.

### **C. Staff Development**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

##### **1. Early Childhood Educators' Conference**

###### **Strategic Plan Link**

###### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

###### **Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Public Schools supports and encourages employees to take continuing education courses to improve their professional knowledge, maintain professional credentials and perform most effectively and efficiently in the delivery of services to the children of the District.

The New Jersey Division of Early Childhood and the Department of Special Education of Kean University are presenting a conference for Early Childhood educators at the Kean University Center in Union, New Jersey on October 2, 2009. The conference is entitled "Design, Enrich, Create...A World Where Children Play and Learn." The cost of registration is \$85.00 per person and \$10.00 for workshop materials.

**RESOLVED**, that the Plainfield Board of Education approves Evelyn Motley, Director of Early Childhood Programs and Services; Elena Rutherford, VP of Early Childhood Programs and Services; Master Teachers Helaine Donnelly, Louise Frankel, Fantasy Ko, Dolores Martin, Angela Potzer and Cheryl Solomon; and PIRT Members Yvette Andriola, Donna McAuliffe, Marie Blot, Rosa Mannarino and Marlene Rosenblum to attend the conference for Early Childhood educators at Kean University Center in Union, New Jersey on October 2, 2009. The cost of registration and materials is \$1,235.00 and will be charged to account 20-211-221000-320A-34-0000. Availability of funds has been verified.

##### **2. National Staff Development Council (NSDC)**

###### **Strategic Plan Link:**

###### **Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative and District staff members to participate in out of district professional development.

The District has identified a need for strengthening its professional development framework. Attendance to the National Staff Development Council Conference will help provide strategies for practical implementation and best practices in staff development to improve teaching and learning. Through exposure to workshops led by nationally recognized researchers/presenters, the District will then turnkey the information obtained and learned in an effort to enhance professional development across the District.

Lesly V. Borge, Coordinator of Professional Development and Support Services and Elizabeth Filippatos, Coordinator of Special Education, Gifted & Psychological Services will attend the National Staff Development Council (NSDC) 41<sup>st</sup> Annual Conference from December 5 – 9, 2009 in St. Louis, Missouri to improve understanding of and build internal capacity in the areas of:

- Adult Development and Learning
- Demonstrating Impact of Professional Learning
- District Professional Development Planning
- Evaluating Professional Learning/Technology-based Professional Learning
- Job-embedded Professional Learning
- Learning Communities/Teams
- Mentoring and Induction
- Models of Professional Development
- Presentation and Facilitation Skills
- Staff Development Resources
- Assessment/Evaluation of Students
- Data-driven Decision Making
- Formative Assessment
- School Reform/Improvement Process
- Systems Thinking

NSDC is the largest non-profit professional organization committed to ensuring success for all students through staff development and school improvement. The theme of the conference, “Gateway to Learning,” will provide opportunities to extend learning through the keynote speakers, concurrent sessions, and distinguished lectures. Participants will then become “gateways to learning” for all of those within their spheres of influence. As the knowledge, skills, insights, and inspirations gained are shared; they can become significant forces for the kinds of professional learning that improve educator practice and, ultimately, student learning, which supports NSDC’s purpose that *“every educator engages in effective professional learning everyday so every student achieves.”* The workshops will also provide resources and relationship building between Plainfield and international and national educators.

**RESOLVED**, that the Plainfield Board of Education approves Lesly V. Borge, Coordinator of Professional Development and Support Services and Elizabeth Filippatos, Coordinator of Special Education, Gifted & Psychological Services to attend the NSDC 41st Annual Conference from December 5-9, 2009 for all aspects of effective professional development for teaching and learning not to exceed \$4,487.50. The availability of funds for this item has been verified and will be charged to account 11-000-223000-320T-26-0000.

### 3. Children's Literacy Initiative - Dewitt D. Barlow

#### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in all Plainfield Public Schools.**

#### **Goal 2: Human Resources:**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education has identified an instructional need for professional development for teachers to learn best practices in reading and writing. The Children's Literacy Initiative is designed to work with teachers to transform instruction so that all children can become powerful readers and writers. Its goal is to close the gap in literacy achievement between disadvantaged children and their more affluent peers and to teach reading and writing to children entering school with little early literacy experience. The professional development is designed to provide teachers with high-impact strategies and techniques

As a result of receiving 2008-2009 entitlement funds, Barlow school has researched and selected the Children's Literacy Initiative who has agreed to facilitate professional development throughout the 2009-2010 academic year. The focus will provide Barlow School teachers with best practices in literacy, including one-on-one coaching and the facilitation of grade level meetings and seminars.

The Children's Literacy Initiative will provide training for 19 Instructional staff members. It includes 3 full day seminars on Reading Workshop, Writing Workshop and Comprehension strategies. It also includes a total of 100 individual/group coaching for fifteen (15) K-3 teachers. Coaching will be a follow-up to grade level meetings, book discussions and seminars. In addition, all classroom teachers will attend several grade level meetings facilitated by CLI trainers (total of 18). The grade level meetings will be a follow-up to seminars and one on one/group coaching. It also includes two parent workshops on "Supporting Your Child at Home with Reading." The total cost includes materials and professional development.

**RESOLVED**, that the Plainfield Board of Education approves payment to Children's Literacy Initiative in the amount of \$37,449.00. The funds for this program is provided through the State Rewards Incentive Grant provided to Barlow. The cost of this program is \$37,449.00. Availability of funds for this item has been verified and will be charged to account numbers 20-235-200000-320B-11-0000, and 20-234-200000-320A-39-00.

#### 4. Association of School Business Officials International 95th Annual Conference

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

The Association of School Business Officials International 95th Annual Conference and Exhibits to be held in Chicago, Illinois on October 23-26, 2009, will focus on leading districts through today's economic challenges, making a difference for students and shaping the future of education funding.

**RESOLVED**, that the Plainfield Board of Education approves Gary L. Ottmann, School Business Administrator/Board Secretary, to attend the 95th Annual Conference and Exhibits to be held in Chicago, Illinois on October 23-26, 2009, at a cost of \$1,945 (\$785.00 for registration, \$654.00 for housing, \$ 250.00 for airfare, \$256 for meals and incidental expenses) and will be charged to account 11-000-251000-592T-04-00000. The availability of funds for this item has been verified.

#### 5. 2009 Garnishments Forum

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

The American Payroll Association (APA) 2009 Garnishment Forum will be held in Newark, New Jersey on August 19, 2009 in which critical information will be presented about garnishments, including how to handle garnishments against independent contractors. The specific focus of the workshop is to handle multiple and interstate child support orders, federal tax levies, and creditor garnishments.

**RESOLVED**, that the Plainfield Board of Education approves Debaune Suratt-Carter, Benefits Clerk to attend the 2009 Garnishments Forum to be held in Newark, New Jersey on August 19, 2009, at a cost of \$545.00 (\$520.00 for registration and \$25.00 for mileage) and will be charged to account 11-000-251000-592T-04-00000. The availability of funds for this item has been verified.

## 6. Early Childhood Introductory High/Scope Curriculum Training

### **Strategic Plan Link**

#### **Goal 1: LEARNING OUTCOMES**

**To improve the learning and academic performance of all students in all PPS.**

#### **Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff**

The Plainfield Public Schools will subcontract to licensed childcare centers to serve approximately one thousand three hundred and eighty (1,380) three and four year old students during the 2009-2010 school year. Also the Plainfield Initiative for Early Childhood Educational Services collaborated with the school district to identify the High/Scope Curriculum.

Intensive training in the High/Scope Curriculum is needed for teachers, teacher assistants, resource staff and directors serving the students. The Union County Community Coordinated Child Care (4C's), Hillside, New Jersey, has expertise in early childhood curriculum and has High/Scope specialists on staff. The 4C's will provide Introductory High/Scope training on September 11, 25 and October 2, 9 and 16, 2009 for a total of five full days of training at a cost of \$1,500.00 per day for a total of \$7,500.00.

**RESOLVED**, that the Plainfield Board of Education approves payment to Union County Community Coordinated Child Care (4C's) in the amount of \$7,500.00 and charged to account 20-211-221000-320A-34-000, ECPURCHS. The availability of funds for this item has been verified.

## 7. 37th Annual National Alliance of Black School Educators (NABSE) Conference

### **Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools, the authority to employ non-administrative and administrative staff members to participate in professional development.

Dr. Steve Gallon III, Superintendent of Schools, will attend the 37th Annual Conference of the National Alliance of Black School Educators (NABSE) on November 18-22, 2009, Indianapolis, Indiana. This conference will provide an opportunity to engage nearly 4,000 attendees from across the country participating in workshops, visiting over 300 exhibits, fellowshipping and networking with other members and friends of the nation's premier association of African American educators.

**RESOLVED**, that the Plainfield Board of Education approve Dr. Steve Gallon III, Superintendent of Schools to attend the 37th Annual National Alliance of Black School Educators (NABSE) Conference November 18-22, 2009 in Indianapolis, Indiana. Costs not to exceed \$1,600.00 and charged to account 02EATRAVEL.

#### **D. PLATO Learning**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

##### **Strategic Plan Link:**

##### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

PLATO Learning of Bloomington, Minnesota, provides a whole course solution for granting credit through an online learning model from July 1, 2008 to June 30, 2009. Self-paced courses allow students in grades nine, ten, eleven and twelve to complete courses, recover credit or earn credit to open up schedules for electives and progress toward graduation.

PLATO courses are the only online courses that are customized to align with the NJ Core Curriculum Content Standards and assessments in Social Studies, Science, English, Mathematics and the New Jersey High School Proficiency Assessment (NJHSPA). Technology driven course content, coupled with off-line and web-based activities, provides comprehensive, rigorous curriculum. Through this program (credit recovery with PLATO), students will be able to graduate on time and the cohort dropout rate will be reduced.

PLATO Learning will also provide professional development training for teachers, support for implementation and evaluation planning, course management, coaching and mentoring and end-of-term review.

**RESOLVED**, that the Plainfield Board of Education approves payment to PLATO Learning in the amount of \$36,045.00 for courses in Social Studies, Science, English, Mathematics and the New Jersey High School Proficiency Assessment (NJHSPA) and charged to account 15-190-100001-328-25-0000. The availability of funds for this item has been verified.

#### **E. School Improvement Network's PD360 Subscription**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

##### **Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education is committed to actively engaging its faculty and staff in a meaningful and productive manner. Through the use of streamed video technology, PD360 offers staff developers the opportunity to appeal to audio/visual adult learners through the use

of several hundred video clips to support research-based practices in school improvement and student learning.

PD 360 is a professional learning resource for teachers and administrators. PD 360 is an on-demand library of professional teacher development resources that leverages technology to make professional learning more effective, convenient, and sustainable. With over 200 hours of research-based video content, plus tools for follow-up, tracking, reflection, and group training, PD 360 is the most comprehensive solution to your professional teacher development needs.

**RESOLVED**, that the Plainfield Board of Education approves payment to PD 360 Licenses, School Improvement Network for a total not to exceed \$2,000.00 each year for the next three years. The amount includes the use of 20 licenses, which will be charged to NCLB Title II D Funds. The availability of funds for this item has been verified.

#### **F. The College of New Jersey Contract**

The Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

#### **Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education supports and encourages employees to take continuing education courses to improve their professional knowledge and to operate most effectively and efficiently in the delivery of instructional best practices to the students of the district.

The Plainfield Leadership Program (PLP) is a collaboration between Plainfield Public Schools and The College of New Jersey. Through a selection process, eighteen candidates were selected to participate in a "fast track" immersion program for the attainment of a Master's degree in Educational Leadership. Classes will be held both on the campus of The College of New Jersey and in the Plainfield Public Schools District. This collaboration will inevitably provide Plainfield Public Schools with a pool of thoroughly qualified and developed administrative candidates to fill vacancies that may arise. This partnership will also provide greater efficiencies for employees taking college courses through this model.

**RESOLVED**, that the Plainfield Board of Education recognizes the value of professional growth and improved efficiencies as represented by courses designed to improve an employee's effectiveness as an administrator and approves the Plainfield Public Schools to enter into a contractual agreement with The College of New Jersey at a cost of \$27,000.00 per each 3-credit course section in order to cover tuition expenses for completion of the 36-credit Educational Leadership Immersion Program, at a cost of \$1,500.00 per person. The candidates listed below have been selected to participate in the Plainfield Leadership Program:

<u>Name</u>	<u>Location</u>
Beatrice Adewole	Student Intervention & Family Support Services
Alicia Archibald	Plainfield High School
Constance Brown-Anderson	Jefferson Elementary
Joan Cansdale	Plainfield Academy for the Arts and Advanced Studies
Jacqueline Cox	Woodland Elementary
Pamela Garcia	Professional Development & Support Services
Martha Guardado	Human Resources
Fred Harris	Hubbard Middle School
Mary Hart	Emerson Elementary
Debbie Marcelline-Jenkins	Cedarbrook Elementary
Thelma Matthews	Educational Services
Kim McPhail	Hubbard Middle School
Doug Meyer	Barlow Elementary
Gina Ogburn-Thompson	Plainfield High School
Linda Reid	Emerson Elementary
Denise Shipman	Pupil Progression
Fonda Simmons	Cedarbrook Elementary
Danice Stone	Student Intervention & Family Support Services

**G. California State University, Chico Research Foundation (Education for the Future Initiative)**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District, schools, and students. Therefore, it has provided the Superintendent of Schools the authority to employ consultants to address the needs of teachers and students in order to promote school improvement.

Plainfield Public Schools is moving into the second year of Continuous Improvement Model (CIM) implementation that has initiated the systemic change necessary to improve student achievement and promote data-driven decision making. During the 2008-2009 school year, leadership teams were trained on how to disaggregate and interpret data for its use in instruction. This has provided the foundation for the next phase of CIM. In order to institutionalize CIM, as per the District Strategic Plan (DSP), a connection must be established between vision, mission, analysis of multiple measures of data, identification of root causes, problem-solving, action plans, monitoring and leadership. This connection is made through

continuous improvement planning, which unites these processes, procedures and practices into a systematic approach to overall school improvement. Moreover, the articulation of continuous improvement planning to instructional leaders is critical to the implementation of CIM and further supports data-driven decision making.

The Education for the Future Initiative is a not-for-profit organization located in Chico, California that focuses on working with schools, districts, and other educational service agencies on systemic change and comprehensive data analysis related to and in support of CIM that lead to increased student learning. Dr. Victoria Bernhardt, the Executive Director of Education for the Future Initiative, is internationally recognized for her work in capacity building within schools at all levels to gather, analyze, and use data to continuously improve learning for all students. In an effort to support data analysis and continuous improvement across the district, the Office of Assessment, Data Collection, and School Improvement has required the development of individual school

improvement plans that support the continuum of learning and structures necessary to increase student achievement; thus there is a need for training of leadership to create, implement and monitor these plans.

Dr. Bernhardt will provide in-service training for all school-level administrators in continuous improvement planning and data-driven decision making in an effort to support overall continuous school improvement for the 2009-2010 school year.

**RESOLVED**, that the Plainfield Board of Education approves payment to California State University, Chico Research Foundation for a total not to exceed \$13,000 for training, coaching, and facilitation of the process of systemic continuous improvement in learning organizations. This amount will be charged to ARRA entitlement funds. The District will incur an additional cost of \$18,750.00 for *SchoolPortfolio*, which is a technology based application system that is used as a part of the workshop which automates the data profile and guides the analysis of the data needed to create the vision, goals, objectives, leadership structure, professional learning plan, partnership plan, and evaluation plan that will improve teaching and learning. This application is a framework and tool for continuous improvement. The amount of \$1250.00 will be charged to each individual school account for the use of *SchoolPortfolio* application. The availability of funds for this item has been verified and will be charged to the following accounts:

Barlow Elementary School	11POCONSLT
Cedarbrook K-8 Center	13POCONSLT
Cook K-8 Center	15POCONSLT
Clinton K-8 Center	14POCONSLT
Emerson Elementary School	16POCONSLT
Evergreen Elementary School	17POCONSLT
Jefferson Elementary School	18POCONSLT
Stillman Elementary School	20POCONSLT
Washington Elementary School	21POCONSLT
Woodland Elementary School	22POCONSLT

Hubbard Middle School	23POCONSLT
Maxson Middle School	24POCONSLT
Plainfield High School	25POCONSLT
Barack Obama Academy for Academic and Civic Development	51POCONSLT
Plainfield Academy for the Arts and Advanced Studies	52POCONSLT

#### **H. CTB/McGraw-Hill Acuity**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

##### **Strategic Plan Link:**

##### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In accordance with the New Jersey Department of Education evaluative and monitoring system, New Jersey Quality Single Accountability Continuum (NJQSAC), Plainfield Public Schools is required to assess the progress district-wide of each student in mastering the state standards at least twice an academic year. The District has been implementing this initiative since 2007. In compliance with the state requirement, Plainfield Public Schools utilize Acuity, an assessment system aligned to the NJCCCS and developed by CTB/McGraw-Hill, for the District Interim Assessment (DIA). Renewal of the contract with CTB/McGraw-Hill would maintain compliance with the state, as well as support the improvement of learning and academic performance of all students by providing teachers detailed insight on students' strengths and weaknesses to target instruction.

**RESOLVED**, that the Plainfield Board of Education approves renewal of the contract with CTB/McGraw-Hill Acuity for a total not to exceed \$54,567.50 for the 2009-2010 school year. This amount will be charged to account of 11-000-218000-610T-26-0000. The availability of funds for this item has been verified.

**I. Therapeutic Services for Z.R., a Pre-School Disability Student**

The Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and enduring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Individuals with Disabilities Act ensures the provision of Special Education and/or Related Services.

In order to provide appropriate services for ZR, a pre-school disability student attending Woodland Elementary School, additional services are required at the Therapeutic Nursery. ZR will attend Woodland in the morning to receive academic and related services and the Therapeutic Nursery in the afternoon where the students will receive mental health counseling to develop appropriate social skills and self behavior management skills which must be done in a therapeutic program/setting. ZR will attend Therapeutic Nursery three (3) hours per day (12:00 p.m. – 3:00 p.m. five (5) days per week (Monday – Friday) beginning September 3, 2009 through June 18, 2010 for a total of 180 days.

**RESOLVED**, that the Plainfield Board of Education approves the district to subcontract with Mt. Carmel Guild Behavioral Health System for therapeutic services for ZR for the FY'09-FY'10 school year (180 days) for a maximum of (3) three hours per day at a rate of \$54.00 per hour not to exceed a total of \$29,160.00 for the school year and to be charged to 11-000-219000-390A-32-0000. The availability of funds for this item has been verified.

**J. Individuals with Disabilities Education Improvement Act**

The Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS**

The IDEA grant is applied for yearly. It is an entitlement grant funded by the Federal government through the New Jersey Department of Education. The BASIC grant allocation is \$1,655,849.00. The Preschool grant allocation is \$42,057.00. The grant period begins in September 2009 and ends on August 31, 2010.

This grant will provide funds to supplement the payment of tuition and the purchase of materials and services for special education students, ages three through twenty-one. Fifteen percent of the funds will be utilized to develop, coordinate and implement early intervention services for those non-classified African American students in Kindergarten through grade twelve who have not been identified as needing special education or related services. Non-classified students need additional academic and behavioral support. Funds will be used for professional development of general education teachers in the use of Response to Early Intervention, Universal Design Learning and in the use of research based successful behavioral strategies. The remaining eighty-five percent of the funds will be utilized for classified students.

Although this in an entitlement grant, an application must be submitted.

**RESOLVED**, that the Plainfield Board of Education authorizes the Superintendent of Schools to submit the following application for special state, county, private and foundation funds to support educational programs in the district.

Funding Source	Program Description	Administrator	Amount
FY 2010 Individuals with Disabilities Education Improvement Act, Part B	Provides: tuition, services and materials for special education students; early intervening services for at risk, non classified African Americans in grades K through 12.	Antoinette Adams	\$1,401,163.00 for special education  \$42,057.00 for Preschool  \$254,686.00 for non- classified African Americans in grades K-12

**K. IDEA American Recovery and Reinvestment Act (ARRA) Funds**

The Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The IDEA American Recovery and Reinvestment Act (ARRA) is a onetime resource that is funded by the Federal government through the New Jersey Department of Education. Allocation of funds are as follows: (Basic) \$1,948,710.00, (Pre-school) \$70,038.00 and (Coordinated Early Intervening Services) \$302,812.00. The grant period begins October, 2009 and ends September 2011.

The IDEA/ARRA funds will be used to improve student achievement and help close the achievement gap through school improvement and reform. ARRA funds will be spent in ways that are likely to lead to improved results for students, long-term gains in school and school system capacity, and increased productivity and effectiveness. The IDEA/ARRA funds will support new and existing programs that hold promise for increasing success of students with disabilities and will follow IDEA guidelines. Fifteen percent of the funds will be used to implement Coordinated Early Intervention Services (CEIS) to students in kindergarten through grade 12 who have not been identified as needing special education and related service, but who need additional academic and behavioral support to succeed in a general education environment.

Although this is an entitlement grant, an application must be submitted.

**RESOLVED**, that the Plainfield Board of Education authorizes the Superintendent of Schools to submit the following application for the IDEA/American Recovery and Reinvestment Act (ARRA) fund.

Funding Source	Program Description	Amount	Administrator
FY2009/2011 Individuals with Disabilities Education Act / American Recovery and Reinvestment Act	Basic – Supports new and existing programs that hold promise for increasing success of students with disabilities.	\$1,948,710.00	Antoinette Adams
	Pre-School- Used to support new or expanded pre-school program	\$70, 038.00	
	CEIS – 15% of IDEA/ ARRA funds for children in grades K-12, not currently identified as children with disabilities, but who need additional academic and behavioral support to succeed in a general education environment.	\$ 302,812.00	

## XI. REPORT OF THE FINANCE COMMITTEE

### A. Reports of the Board Secretary and Treasurer – May - June 2009

**STRATEGIC PLAN LINK:  
GOAL 3: BUSINESS OPERATIONS**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

**To be in compliance with N.J.A.C. 6:23-2.2h and N.J.A.C. 6:23-211(c)3**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)41 and N.J.A.C. 6:23-2.11(b).

**TO BE PRESENTED AT THE AUGUST 18, 2009 BUSINESS MEETING**

**B. Payment of Bills – June 12 – August 13, 2009**

**STRATEGIC PLAN LINK:  
GOAL 3: BUSINESS OPERATIONS**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation.

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Capital Projects Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

**TO BE PRESENTED AT THE AUGUST 18, 2009 BUSINESS MEETING**

**C. 2008-09 Budget Transfers**

**Strategic Plan Link:**  
**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following 2009 budget adjustments which reflect the appropriations sufficient to meet expenditures:

<b>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</b>			
<b>June 1, 2009 to June 30, 2009</b>			
<b><u>ACCOUNT</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
11-1XX-100-XXX	Regular Programs - Instruction		59,928.00
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services	114,261.00	
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct	138,189.00	
11-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
11-000-100-XXX	Instruction	9,100.00	
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	97,758.00	
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	290,227.00	
11-000-230-XXX	Support Services - General Administration	116,553.21	
11-000-240-XXX	Support Services - School Administration	33,712.00	
11-000-25X-XXX	Central Svcs & Admin Info Technology	339,926.08	
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services	50,309.00	
11-000-270-XXX	Student Transportation Services		157,646.29
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		135,161.00

11-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
12-XXX-XXX-73X	Equipment		60,300.00
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services		77,000.00
	<b>TOTAL CAPITAL OUTLAY</b>		
13-XXX-XXX-XXX	<b>TOTAL SPECIAL SCHOOLS</b>		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		700,000.00
	<b>GENERAL FUND GRAND TOTAL</b>	<b>1,190,035.29</b>	<b>1,190,035.29</b>

<b>BUDGET TRANSFERS - FUND 15</b>			
<b>June 1, 2009 to June 30, 2009</b>			
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FROM</b>	<b>TO</b>
15-1XX-100-XXX	Regular Programs - Instruction		313,849.00
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		160,824.00
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct	29,226.00	
15-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		97,443.00
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		112,728.00
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		105,991.00
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services	5,940.00	
15-000-270-XXX	Student Transportation Services		600.00
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		

15-XXX-XXX-2XX	Personal Services - Employee Benefits	56,269.00	
15-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform	700,000.00	
	<b>WHOLE SCHOOL REFORM GRAND TOTAL</b>	<b>791,435.00</b>	<b>791,435.00</b>

**D. 2009-2010 Municipal Tax Payments**

**Strategic Plan Link:**  
**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education, in accordance with NJSA 54:4-75 adopts the following schedule for payment of municipal taxes for the 2009-2010 school year to the school district.

July 21, 2009	1,718,350.77
August 18, 2009	1,718,350.77
September 15, 2009	1,718,350.77
October 20, 2009	1,718,350.77
November 17, 2009	1,718,350.77
December 15, 2009	1,718,350.77
January 19, 2010	1,656,054.86
February 16, 2010	1,656,054.86
March 16, 2010	1,656,054.86
April 20, 2010	1,656,054.86
May 18, 2010	1,656,054.86
June 15, 2010	<u>1,656,057.08</u>
	20,246,436.00

**E. 2009-2010 Student Accident & Athletic Insurance Company**

**Strategic Plan Link:**  
**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, a proposal was received from Alston Insurance Services, Plainfield, New Jersey whose program most appropriately meets the district's needs at a competitive price, now therefore be it

**RESOLVED**, that the Plainfield Board of Education accepts the quotation from Alston Insurance Services at a total premium fee of \$30,575.00 for the 2009-2010 school year.

**F. 2009 New Jersey School Boards Annual Workshop**

**RESOLVED**, that the Plainfield Board of Education approves attendance by the members of the Board of Education, the Superintendent and Business Administrator at the Annual New Jersey School Boards Association Fall Workshop in Atlantic City, N.J. from October 28, 2009 through October 30, 2009 in an amount not to exceed \$6,000.00, with payments and reimbursement to be in accordance with Board Policy, including the unavoidable expenses outlined in the regulations for N.J.A.C. 6A:23-B.

**G. Mandatory Board Member Training**

**RESOLVED**, that the Plainfield Board of Education approves the following Board Members to attend the Mandatory Training, Patricia I. Barksdale, Advanced Training: Legal Update, and Martin P. Cox, Governance II: Finance on Wednesday, October 28, 2009 in Atlantic City, NJ at no cost to the district. This mandated training will provide an opportunity for training under the School District Accountability Act.

**H. Out-of-State Travel**

**Strategic Plan Link:**  
**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education has determined that the 2009 CUBE Annual Conference entitled "Governing Urban Schools in an Era of Change" in Austin, Texas from October 8-10, 2009 is vital and necessary to the goals of the District and the success of the Board; and

**WHEREAS**, the specific focus of the seminar is educating the throes of a demographic shift in urban schools, now therefore be it

**RESOLVED**, that the Board of Education hereby authorizes three (3) board members to attend the seminar: Which is not to exceed \$4100.00.00 and charged to 11-000-230000-580A-01-0000, and be it

**FURTHER RESOLVED**, that the above Board Members share the information received from the seminar with the Board.

**I. Appointment of Architect –Stillman School Window/Door Replacement Project**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The “Educational Facilities Construction and Financing Act” established a comprehensive program for the design, renovation, repair and new construction of primary and secondary schools throughout the State.

The Act also provided that in the case of a capital maintenance project, the SDA may in its discretion authorize and SDA district to undertake the design, acquisition, construction and other appropriate actions necessary to complete the capital maintenance project and shall enter into a grant agreement with the district for the payment of the State share.

The district has received approval for the following project:

- Stillman School
- Replace existing storefront window system and FRP doors
- DOE Project #: 4160-170-08-1400
- SDA Project #: 4160-170-08-0HAX
- Grant #: GB-0195

**WHEREAS**, Johnson Jones Architects has the knowledge and expertise to be the design consultant for this project, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves the appointment of Johnson Jones Architects at a fee of \$20,000.00 to be the design consultant for the Stillman School window/door replacement project.

**J. Appointment of Architect –PHS Partial Roof Replacement**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The “Educational Facilities Construction and Financing Act” established a comprehensive program for the design, renovation, repair and new construction of primary and secondary schools throughout the State.

The Act also provided that in the case of a capital maintenance project, the SDA may in its discretion authorize and SDA district to undertake the design, acquisition, construction and other appropriate actions necessary to complete the capital maintenance project and shall enter into a grant agreement with the district for the payment of the State share.

The district has received approval for the following project:

- Plainfield High School
- Replace existing deficient roofing system
- DOE Project #: 4160-050-08-1400
- SDA Project #: 4160-050-08-0HAW
- Grant #: GB-0194

**WHEREAS**, Johnson Jones Architects has the knowledge and expertise to be the design consultant for this project, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves the appointment of Johnson Jones Architects at a fee of \$24,000.00 to be the design consultant for the PHS partial roof replacement project.

**K. Early Childhood Education, Corrective Action Plan/Al & Jeans, Inc.**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The New Jersey Department of Education, Office of Fiscal Accountability and Compliance completed a limited review of the Abbott preschool educational program contract, budget and financial records of Al & Jeans Inc. (the contracted provider) for a period of the 2007-2008 school years. The report was issued as OFAC Case #1491.

The review contained several findings and recommendations that should be addressed to insure proper use of Abbott funds in the preschool program. The report was reviewed by the district fiscal specialist and the director of Al & Jeans Inc. and a corrective action plan has been developed and presented for board approval.

**RESOLVED**, that the Plainfield Board of Education accepts the OFAC review and approves the attached corrective action plan

**L. Early Childhood Education, Corrective Action Plan/Neighborhood House Assoc.**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The New Jersey Department of Education, Office of Fiscal Accountability and Compliance completed a limited review of the Abbott preschool educational program contract, budget and financial records of Neighborhood House Association a contracted provider) for a period of the 2007-2008 school years. The report was issued as OFAC Case #1493.

The review contained several findings and recommendations that should be addressed to insure proper use of Abbott funds in the preschool program. The report was reviewed by the district fiscal specialist and the director of Neighborhood House and a corrective action plan has been developed and presented for board approval.

**RESOLVED**, that the Plainfield Board of Education accepts the OFAC review and approves the attached corrective action plan

**M. Grant Submissions**

**Strategic Plan Link:  
Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTIONS**

**(1) FY 2010 No Child Left Behind**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and insuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

FY 2010 No Child Left Behind (NCLB) funds in the amount of \$3,562,920 will support student academic achievement, school improvement, professional development, technology in education, English Language acquisition, and services for safe and drug-free schools. Funds have been allocated for Plainfield Public Schools and Non-Public schools within the district (I AM's Temple, King's Temple, Koinonia Academy, New Covenant Christian).

**RESOLVED**, that the Plainfield Board of Education authorizes the Superintendent of Schools to submit FY 2010 NCLB application for federal funds to support educational programs and increase grant revenue in the district.

Funding Source	Description	Administrator	Amount of Grant
FY 2010 No Child Left Behind (NCLB) Consolidated Formula Subgrant (Project period: September 1, 2009 to August 31, 2010)	The No Child Left Behind Act of 2001 is a reauthorization of The Elementary and Secondary Education Act (ESEA)/Improving America's School (IASA) 1994, providing funds to help children achieve, at a minimum, proficiency in the state standards. The NCLB application includes the following entitlements:	Gary Ottmann/ Dawn Ciccone	\$3,562,920
1) Title I, Part A: Improving Basic Programs Operated by Local Education Agencies	Provides programs and resources for disadvantaged students to meet challenging state performance standards.	Dawn Ciccone	\$2,539,230
2) Title I SIA Part A and SIA Part G: School Improvement	Provides funding for school improvement through programs and strategies.	Dawn Ciccone	Per NJDOE, Title I SIA funds will be available at a later date.

3) Title II, Part A: Teacher and Principal Training and Recruiting Fund	Provides funding for preparation, training and recruitment of highly qualified teachers and principals and professional development activities.	Angela Kemp	\$513,987
			<u>Public</u>
			\$487,362
			<u>Non-Public</u>
			\$26,625
4) Title II, Part D: Enhancing Education through Technology	Improves student academic achievement through the use of technology and integrated educational strategies in elementary and secondary schools and promotes computer literacy.	Angela Kemp	\$26,307
			<u>Public</u>
			\$24,616
			<u>Non-Public</u>
			\$1,691
5) Title III, Part A: Grants and Subgrants for English Language Acquisition and Language Enhancement	Provides high quality instruction programs to teach English to Limited English Proficient (LEP) students.	Angela Kemp	\$444,242
			<u>Public</u>
			\$442,727
			<u>Non-Public</u>
			\$1,515
6) Title IV, Part A: Safe and Drug-Free Schools and Communities Act	Provides resources for a safe and drug-free learning environment that supports academic achievement.	Dawn Ciccone/ A. Belin-Pyles	\$39,154
			<u>Public</u>
			\$36,709
			<u>Non-Public</u>
			\$2,445
		GRAND TOTAL	\$3,562,920

**(2) FY2010 ARRA Title I**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and insuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

FY 2010 ARRA (American Recovery and Reinvestment Act and America's Public Schools) Title I funds in the amount of \$1,666,471 will support student academic achievement, school improvement and professional development. Funds have been allocated for Title I Schools in the Plainfield Public Schools.

**RESOLVED**, that the Plainfield Board of Education authorizes the Superintendent of Schools to submit FY 2010 ARRA Title I application for federal funds to support educational programs and increase grant revenue in the district.

Funding Source	Description	Administrator	Amount of Grant
FY 2010 ARRA Title I (Project period: July 1, 2009 to August 31, 2010)	American Recovery and Reinvestment Act (ARRA) funds will support student achievement and help close the achievement gap.	Gary Ottmann/ Dawn Ciccone	\$1,666,471
1) ARRA Title I: Improving Basic Programs Operated by Local Education Agencies	Provides programs and resources for disadvantaged students to meet challenging state performance standards.	Dawn Ciccone	\$1,560,798
2) ARRA Title I SIA Part A: School Improvement	Provides funding for schools in need of improvement through programs and strategies.	Dawn Ciccone	\$ 105,673
		GRAND TOTAL	\$ 1,666,471

**N. Grant Acceptance**

**Strategic Plan Link:  
Goal 1: Learning Outcomes**

**To improve learning and academic performance of all students in PPS.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. At Plainfield Academy for the Arts and Advanced Studies programs of study are offered in professional technical education which is defined as a program of study that integrates technical and career proficiencies with academic content; and prepares students for the workplace, further education, training and family and community roles. The Carl D. Perkins Grant provides financial support for these programs.

The Plainfield Board of Education has been awarded \$108,805.00 by the Perkins Grant for the time period of July 1, 2009 through June 30, 2010. The Carl D. Perkins Vocational and Technical Education Act of 1998, was signed into law on October 31, 1998. It sets out a new vision of vocational and technical education for the 21st Century.

**Purpose of the Perkins Act**

The purpose of this Act is to more fully develop the academic, vocational, and technical skills of secondary students and postsecondary students who elect to enroll in vocational and technical education programs by:

- 1) building on the efforts of States and localities to develop challenging academic standards;
- 2) promoting the development of services and activities that integrate academic, vocational, and technical instruction, and that link secondary and postsecondary education for participating vocational and technical education students;
- 3) increasing state and local flexibility in providing services and activities designed to develop, implement, and improve vocational and technical education, including tech-prep education; and disseminating national research, and providing professional development and technical
- 4) assistance, that will improve vocational and technical education programs, services, and activities.

**RESOLVED**, that the Plainfield Board of Education approves the acceptance of The Carl D. Perkins Grant in the amount of \$108,805.00 to support programs in professional technical education.

<b>Funding Source</b>	<b>Program Description</b>	<b>Administrator</b>	<b>Amount</b>
Carl D. Perkins Grant (state and federal funds)	Professional technical education programs of study	Angela M. Bento	\$108,805.00

**O. Alcatel/Lucent Technologies Foundation Collaborative Learning Communities Grant**

**Strategic Plan Link:**  
**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education is committed to actively engaging its faculty and staff in a meaningful and productive manner. For seven years, the Alcatel/Lucent Technologies Foundation has funded the effort to develop, facilitate, and sustain collaborative learning communities in and between several districts in the state of New Jersey. This past year, Plainfield Public Schools and Edison Public Schools continued on the journey of collaboration within their respective districts and between the two.

The Alcatel/Lucent Technologies Foundation has submitted checks to both school districts for the remaining amount of the grant for \$8,000.00 in an effort to assist with continuing the work completed by the districts over the past several years surrounding Collaborative Learning Communities.

**RESOLVED**, that the Plainfield Board of Education authorizes the Superintendent of Schools to accept the remaining grant funds of \$8,000.00 for the continuation of building and sustaining professional learning communities in the Plainfield Public Schools while continuing the partnership with Edison Public Schools District.

**P. Alliance for Competitive Energy Services (“ACES”) Natural Gas Bid**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Alliance for Competitive Energy Services is an alliance composed of the New Jersey School Boards Association, the New Jersey Association of School Administrators, and the New Jersey Association of School Business Administrators.

From time to time during the effective period, ACES will solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company through an energy aggregation program in which NJSBA will act as the Lead Agency of the ACES Cooperative Pricing System #E8801- ACESCPS.

The Plainfield Board of Education has participated in the ACES program for many years and wishes to continue its participation, now therefore be it

**RESOLVED**, that the Plainfield Board of Education authorizes binding itself to the ACES Cooperative Pricing System #E8801- ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural gas supply services by the Lead Agency.

**Q. Alliance for Competitive Energy Services (“ACES”) Electric Bid**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Alliance for Competitive Energy Services is an alliance composed of the New Jersey School Boards Association, the New Jersey Association of School Administrators, and the New Jersey Association of School Business Administrators.

From time to time during the effective period, ACES will solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as the Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS.

The Plainfield Board of Education has participated in the ACES program for many years and wishes to continue its participation, now therefore be it

**RESOLVED**, that the Plainfield Board of Education authorizes binding itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency.

**R. Designation of Bank Signatures**

**Strategic Plan Link:**  
**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education authorizes the following staff as official signatories on checks and drafts for the student activity Funds:

<b><u>Administrator</u></b>	<b><u>Secretary</u></b>	<b><u>School</u></b>
Caryn C. Cooper, Principal	Jenny White	Barlow
John Martucci, Principal	Pauline Jazikoff	Cook
Mark Williams, Principal	Maisha James	Stillman
Kwame Asante, Principal	Dagmaris Estevez	Washington
Angela Bento, Vice Principal	Bernetha Jackson	PAAAS

**S. Plainfield Board of Education Travel Budget**

**Strategic Plan Link:**  
**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The following is recommended:

**RESOLUTION**

**WHEREAS**, NJAC 6A:23B-1.2(b) provides that the Plainfield Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2009-10 school year, and now therefore be it

**RESOLVED**, that the Plainfield Board of Education hereby establishes the sum of \$192,917.00 as the school district's maximum travel budget for the 2009-10 school year and be it

**FURTHER RESOLVED**, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

**T. University of Medicine and Dentistry of N.J. Employee Assistance Program (EAP)**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

Numerous studies have shown the benefits of offering an employee assistance program, and the Plainfield Board of Education, the Plainfield Education Association and the Plainfield Association of School Administrators have discussed the need for such a program during negotiations, and the University Behavioral HealthCare Employee Assistance Program has the expertise to provide such services, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves the appointment of the University Behavioral HealthCare Employee Assistance Program to provide an employee assistance program at an annual fee not to exceed \$37,422.48 for FY09-10.

## XII. REPORT OF THE POLICY COMMITTEE

### A. Adoption of Policies – First Reading

The following is recommended for adoption:

#### RESOLUTION

**WHEREAS**, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

**WHEREAS**, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

<u>Policy Number</u>	<u>Title</u>
9114	Removal of Board Members
9140	Student Representatives to the Board of Education

### B. Adoption of Policies – Second Reading

The Board of Education finds it necessary that these policies be implemented for the management and operation of the Plainfield Public Schools; therefore the following is recommended for adoption:

The Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that these policies be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **second reading**, the following policies:

<u>Policy Number</u>	<u>Title</u>
4123	Classroom Aides/Paraprofessionals
6010	Goals and Objectives
6111	School Calendar
6112	School Day
6114	Emergencies and Disaster Preparedness
6115	Ceremonies and Observances
6121	Non-Discrimination/Affirmative Action
6122	Articulation
6140	Curriculum Adoption
6141	Curriculum Design/Development
6141.2	Recognition of Religious Beliefs and Customs
6142	Subject Fields
6142.1	Family Life Education

6142.2	English as a Second Language; Bilingual Programs
6142.4	Physical Education and Health
6142.5	Social and Emotional Learning
6142.6	Basic Skills
6142.9	Arts
6142.10	Technology
6142.12	Career Education
6142.13	HIV Prevention Education
6143	Curriculum Guides
6143.1	Lesson Plans
6144	Controversial Issues
6145	Extracurricular Activities
6145.1/6145.2	Intramural Competition; Interscholastic Competition
6145.3	Publications
6146	Graduation Requirements
6146.2	Promotion/Retention
6147	Standards of Proficiency
6147.1	Evaluation of Individual Student Performance
6151	Class Size
6153	Field Trips
6154	Homework/Makeup Work
6156	Instructional Planning/Scheduling
6160	Instructional Services and Resources
6161.1	Guidelines for Evaluation and Selection of Instructional Materials
6161.2	Complaints Regarding Instructional Materials
6162.4	Community Resources
6162.5	Research
6163.1	Media Center/Library
6164.1	Intervention and Referral Services for General Education Pupils
6164.2	Guidance Services
6171	Special Instructional Programs
6171.2	Gifted and Talented
6171.3	At-Risk and Title 1
6172	Alternative Educational Programs
6173	Home Instruction
6200	Adult/Community Education
6300	Evaluation of the Instructional Program
7115	Developing Educational Specifications
9113	Filling Vacancies
9250	Expenses and Reimbursements
9270	Conflict of Interest
9314	Suspension of Policies, Bylaws and Regulations
9325.4	Voting Method

### **XIII. ADJOURNMENT**