

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, August 14, 2012
Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM**
950 PARK AVE.

Board of Education Members

Mrs. Renata A. Hernandez, President
Mrs. Wilma G. Campbell, Vice President
Mr. Alex O. Edache
Mrs. Keisha Edwards
Mrs. Brenda L. Gilbert
Mr. Dorien Hurtt
Mrs. Lisa C. Logan-Leach
Dr. Susan Phifer
Ms. Jameelah Surgeon
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Wednesday, August 8, 2012 for advertisement on Saturday, August 11, 2012 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	* <u>Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	PHS Auditorium	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, August 21, 2012, 8:00 p.m., in the Plainfield High School Auditorium.

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE SUPERINTENDENT

IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Fieldtrips

(1) Hershey Park - Hershey, PA

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards for Reading basic music notation contributes to musical fluency and literacy.

Musical intelligence is related to ear training and listening skill, and temporal spatial reasoning ability is connected to listening skill.

- 1.1.5.B.1 Identify the elements of music in response to aural prompts and printed music notational systems. Art and culture reflect and affect each other.
- 1.2.5.A.1 Recognize works of dance, music, theatre, and visual art as a reflection of societal values and beliefs. Decoding musical scores requires understanding of notation systems, the elements of music, and basic compositional concepts.
- 1.3.5.B.4 Decode how the elements of music are used to achieve unity and variety, tension and release, and balance in musical compositions.
- 1.4.5.A.1 Employ basic, discipline-specific arts terminology to categorize works of dance, music, theatre, and visual art according to established classifications.

Eighty-five (85) students in grades 4-5 participating in the Barlow Elementary School band, chorus, and orchestra and ten (10) chaperones will attend and perform at the *High Note Festival* at Hershey Park, Hershey, PA on Friday, June 7, 2013.

Departure is scheduled for Friday, June 7, 2013 at 8:45 a.m. and returning at 9:00 p.m. The primary objective is to increase the level of performance of students participating in the band, chorus, and orchestra by demonstrating their understanding of the intricate elements of music. Students will perform and be evaluated by a panel.

RESOLVED, that the Plainfield Board of Education approves eighty-five (85) students in grades 4-5 participating in the Barlow Elementary School band, chorus, and orchestra and ten (10) chaperones to attend the *High Note Festival* at Hershey Park on Friday, June 7, 2013 for a total of \$3,878.00. Availability of funds for this item has been verified and will be charged to accounts 15-190-100000-800A-11-0000 (Barlow Fieldtrip Admission Fees) and 15-190-100018-500A-11-0000 (Barlow General Instructional Purchase Services). The cost of transportation is \$2,600.00 and will be funded by fundraisers and parents as well as account 15-000-270000-512A-11-0000 (Barlow Principal Field Trips).

**(2) Cedarbrook K-8 Center and Prudential's Black Leadership Forum (BLF) –
Learn Do Earn Career Program Partnership**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, the Plainfield Board of Education is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Cedarbrook K-8 Center's 8th Grade Career Education and Exploration Program in partnership with Prudential's Black Leadership Forum (BLF) will hold a series of eight (8) workshops through the *Learn, Do, Earn* during the 2012-2013 school year.

Learn, Do, Earn is a national initiative managed by the New Jersey Chamber of Commerce Foundation. Prudential's Black Leadership Forum (BLF) has adopted this program as part of their community service outreach. Through their participation, BLF members will work with middle school students to reinforce the value of education, social/emotional growth and financial literacy as the foundation for successful careers.

As the culminating activity, all 8th grade students will attend Prudential's state-wide *Learn, Do, Earn* recognition program in Iselin, New Jersey in May 2013.

RESOLVED, The Plainfield Board of Education approves the partnership between Cedarbrook K-8 Center and Prudential's Black Leadership Forum (BLF) and allow all Cedarbrook K-8 8th grade students, two (2) 8th grade teachers, one (1) teacher assistant one (1) school counselor, one (1) school nurse and one (1) administrator to attend Prudential's state-wide *Learn, Do, Earn* recognition program in Iselin, New Jersey during the month of May, 2013. There is no cost to the district, excluding transportation; transportation will be provided by the District.

(3) New Jersey Black Issues Convention (NJBIC) -

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The New Jersey Black Issues Convention (NJBIC) is a strategic alliance of organization in the state of New Jersey, established to address the concerns of Black residents of New Jersey. NJBIC has invited ten (10) Plainfield High School students to participate in their workshops on Health and Wellness, Energy and Environment, Technology, Arts and Education and Business at the Hyatt Regency Hotel in New Brunswick, NJ, on Friday, September 28, 2012.

RESOLVED, that the Plainfield Board of Education approves ten (10) Plainfield High School students at \$50.00 per student, and one (1) chaperone at \$60.00 per chaperone, to attend the New Jersey Black Issues Convention at the Hyatt Regency Hotel in New Brunswick, NJ, on Friday, September 28, 2012. The cost of transportation is \$650.00; total cost not to exceed \$1,210.00. The availability of funds for this item has been verified and will be charged to accounts 15-190-100001-320A-25-0000 (PHS Prof. Services) and 15-000-270000-512A-25-0000 (PHS Principal Field Trips).

(4) Field Trips for Inclusion in 2012-2013 Curriculum Guides (AMENDED)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that field trips, used as a device for teaching and learning are integral to the curriculum, and an educationally sound and important ingredient in the instructional program of the school.

As a result, field trips serve as an essential means to extend learning, improve achievements, and enhance the overall development and educational experiences of students in the District. Field trips, however must support the District's curriculum and be aligned with the New Jersey Core Content Standards. The District has identified those State of New Jersey field trips which are in compliance with both and will be reflected in the curriculum guides for the 2012-2013 school year.

LOCATION	CITY
A&P Supermarket	South Plainfield
Adventure Aquarium	Camden
AFJROTC	Jackson and Long Branch
AFJROTC Bridgeton High School	Bridgeton
AFJROTC McGuire Air Force Base	Fort Dix
AFJROTC Passaic High School	Passaic
AFJROTC Drill Competition	NJ (location to be determined)
Alstede Farms	Chester
AMC Theatre	Bridgewater and Mountainside
Annual African American Heritage Parade	Newark
Annual Fall Leadership Connection Conference	Edison
Antonio Casola Farms	Holmdel
Apple Store	Bridgewater
Arena at Woodbridge, The	Woodbridge
Barlow Elementary School	Plainfield
Barnes and Noble	Springfield
Berkeley College	Woodbridge
Bloomfield College	Bloomfield
Brookdale Community College	Lincroft
Buehler Challenger and Science Center	Paramus
Build-A-Bear	Bridgewater
Café Vivaci	Plainfield
Caldwell College	Caldwell

Field Trips for Inclusion in 2012-2013 Curriculum Guides (AMENDED) – cont'd.

Camden Aquarium	Camden
Camp Bernie	Port Murray
Career Council, Inc.	NJ (location to be determined)
Cathedral International Church	Plainfield
Cedar Brook Park	Plainfield
Cedarbrook K-8 Center	Plainfield
Centenary College	Hackettstown
Cheesecake Factory	Edison (Menlo Park)
China Buffet	South Plainfield
City of Plainfield Senior Citizen Center	Plainfield
Clinton K-8 Center	Plainfield
Clinton School Annual Celebration of Autumn	Clinton School (Plainfield)
Coco Water Park	Mt. Laurel
College of New Jersey	Ewing
College of St. Elizabeth	Morristown
Community Theatre, The	Morristown
Cook K-7 Center	Plainfield
Cooper Mill	Chester Township
Cracker Barrel Restaurant and Store	Clinton
Crossroads Theatre	New Brunswick
Crowne Plaza	Monroe Township and Cherry Hill
Dairy Queen	Plainfield
DeVry Institute of Technology	North Brunswick
DeVry University	North Brunswick
Drake House	Plainfield
Drumthwacket, (Governor's Mansion)	Princeton
Dunellen Theatre and Cinema Café	Dunellen
Edison Bowling Center	Edison
Edison Exposition – Raritan Center	Edison
Edison National Historic Site	Edison
Emerson Elementary School	Plainfield
Essex County College	Edison
Evergreen Elementary School	Plainfield
Fairleigh Dickinson University	Madison and Teaneck
Felician College	Lodi
Franklin Mineral Museum and Mine	Franklin
Funplex	East Hanover
George Street Playhouse	New Brunswick
Giovanna's	Plainfield
Great Swamp, The	Chatham
Green Brook Park	Plainfield

Field Trips for Inclusion in 2012-2013 Curriculum Guides (AMENDED) – cont’d.

Green Meadows Farm	Hazlet
Grounds for Sculpture	Hamilton
Grover Cleveland Birthplace State Historic Site	Caldwell
Hartwyck Nursing Home	Plainfield
HBCU College Fair	Raritan
Hillview Farms	Gillette
Hub Stine Field	Plainfield
Hubbard Middle School	Plainfield
Imagine That!	Florham Park
In-District School Exchange Program	Plainfield
IZOD Center – MetLife Stadium	East Rutherford
J&J Enrichment Program	No. Brunswick
Jefferson Elementary School	Plainfield
Jenkinson’s Aquarium	Point Pleasant
Jersey Explorer’s Childrens Museum, The	East Orange
Jr. Achievement of New Jersey	Newark
Jr. Statesmen of America / Debate Team	NJ (location to be determined)
Kean University	Union
Keansburg	Keansburg
Kidz Village	Kenilworth
Kingston Quarry	Kingston
Land of Make Believe	Hope
LensCrafters	Springfield
Liberty Science Center	Jersey City
Liberty State Park	Jersey City
Livay Sweet Shop	Plainfield
Maggiano’s	Bridgewater
Maxson Middle School	Plainfield
McCarter Theatre	Princeton
McDonald’s	South Plainfield
Medieval Times	Lyndhurst
Middlesex County College	Edison
Millville Air Museum	Millville
Montclair Art Museum	Montclair
Montclair State University	Montclair
Morristown Museum	Morristown
National Honor Society Community Service	NJ (location to be determined)
National Latino/Hispanic College Fair, Inc.	NJ (location to be determined)
New Jersey Children’s Museum	Paramus
New Jersey City University	Jersey City
New Jersey Convention and Expo Center	Edison

Field Trips for Inclusion in 2012-2013 Curriculum Guides (AMENDED) – cont’d.

New Jersey FCCLA Annual Leadership Conference (State)	Edison and Cherry Hill
New Jersey Institute of Technology	Newark
New Jersey Marine Sciences Consortium	Sandy Hook
New Jersey Museum of Agriculture	North Brunswick
New Jersey Performing Arts Center	Newark
Newark Museum	Newark
Newark Historical Society	Newark
NJAA Community Service Project Program	Rutherford
NJIT	Newark
Old Barracks Museum	Trenton
Overlook Medical Center	Summit
Paper Mill Playhouse	Millburn
Park Performance Arts Center	Union City
PETCO	Watchung
Plainfield Academy for the Arts & Advanced Studies (PAAAS)	Plainfield
Plainfield City Hall	Plainfield
Plainfield Fire Department	Plainfield
Plainfield High School	Plainfield
Plainfield Municipal Court	Plainfield
Plainfield Police Department	Plainfield
Plainfield Post Office	Plainfield
Plainfield Public Library	Plainfield
Plainfield Symphony – Crescent Ave. Church	Plainfield
Plainfield West Tower Senior Citizen Center/Community Service	Plainfield
Point Pleasant Beach	Point Pleasant
Proprietary House	Perth Amboy
Prudential Center	Newark
Public Speaking Club	NJ (location to be determined)
Rahway High School	Rahway
Rainforest Café	Edison (Menlo Park)
Ramapo College	Mahwah
Raritan Valley Community College	Branchburg
Red Lobster	Bridgewater, South Plainfield
Red Mill Museum Village	Clinton
Regal Hadley Theater	South Plainfield
Richard Stockton College	Pomona
Rider College	Lawrenceville
Robert Wood Foundation	North Brunswick
Robotics Regional Competition Event	Trenton
Roosevelt Intermediate School	Westfield
ROTC Drill Competition	New Jersey
Rowan University	Glassboro

Field Trips for Inclusion in 2012-2013 Curriculum Guides (AMENDED) – cont'd.

Rutgers Theatre Company	New Brunswick
Rutgers University	New Brunswick, Piscataway and Newark
Saint Peter's College	Jersey City
Sam Sahara's Water Park	Mt. Laurel
Schaefer Farms	Flemington
Seton Hall University	South Orange
Six Flags Great Adventure	Jackson
Skate 22 Roller Skating Rink	Union
Somerset Patriots Stadium	Bridgewater
South Orange Performing Arts Center – SOPAC	South Orange
St. Joseph High School	Metuchen
State Theatre	New Brunswick
Stevens Institute of Technology	Hoboken
Stillman Elementary School	Plainfield
Stony Hill Farm	Morristown
Stop & Shop Supermarket	Watchung
Strike & Spare Bowling Lanes	Green Brook
Student Council Leadership Conference	NJ (location to be determined)
Sunnymeade Elementary School	Hillsborough
Thomas Edison Historical Museum	West Orange
Trailside Nature Center	Mountainside
Trenton Museum	Trenton
Trenton State House	Trenton
Turtle Back Zoo	West Orange
Two River Theatre	Red Bank
Union County College	Cranford
Union County Performing Arts Center	Rahway
Valentine House	Montclair
Walmart	Watchung
Washington Community School	Plainfield
Washington Crossing	Titusville
Wightman Farms	Morristown
William Paterson University	Wayne
Woodlands Nursing Home	Plainfield

B. Professional Development

(1) Art Educators of New Jersey “Artology” Conference - New Brunswick

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in the Plainfield Public Schools

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards, the Common Core State Standards, and achieve academic and life-long success.

The Art Educators of New Jersey “Artology” Conference will provide the opportunity to learn about the local and national best practices and issues currently affecting the field of Art Education.

The conference will feature top research and practicing experts in the field from throughout the country. The latest discipline-specific research, as well as various strategies used to best educate all students of varying abilities, ethnicities, and age levels will be discussed. How to develop evaluation and intervention programs, and implement these programs in the classroom will be highlighted. This conference will afford the attendee the necessary support and knowledge to work with students in art class as well as to act as a resource for teachers in the school and district.

The Art Educators of New Jersey conference will be held October 1-2, 2012, at the Hyatt Regency in New Brunswick, N.J.

RESOLVED, that the Plainfield Board of Education approve Patricia Healy, the Art Teacher of Cedarbrook K-8 Center, to attend the Art Educators of New Jersey “Artology” Conference in New Brunswick, NJ on October 1-2, 2012. The availability of funds for this item has been verified and will be charged to account 15-190-100001-500A-13-0000 (Other Purchase Services).

(2) Standard Solution, LLC

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is also committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve life-long success. The District is committed to raising the standards and student performance and providing sustained professional development for staff.

Plainfield High School has identified Standard Solutions, LLC, a team of educational consultants that specializes in curriculum, instruction and assessment to conduct twenty-four (24) days of professional development, improved instruction and assessment, in-class support and product review in the areas of Language Arts and Mathematics and grant access to the Standard Solution, LLC website for the 2012-2013 school year for teachers of those subject areas.

The Standard Solutions, LLC consultants will:

- Conduct professional development workshops in Mathematics and Language Arts to assist all teachers to better understand the NJCCCS, test specifications and instructional strategies to assist students to perform at their personal best on standardized tests.
- Conduct demonstrations lessons to display child-centered instructional strategies to assist students to perform at their personal best on the High School Proficiency Assessment (HSPA).
- Provide ongoing in-class support and to conduct product review to assist teachers to identify the next instructional steps for Grade 11 classrooms.

RESOLVED, that the Plainfield Board of Education approves payments to Standard Solutions, LLC in the amount not to exceed \$46,200.00 (the first installment is due August 30, 2012, remaining installments are due November 30, 2012, February 28, 2013 and April 30, 2013) for a total of no more than twenty-four (24) days from September 6, 2012 – February 28, 2013. The availability for this item has been verified and will be charged to account FY2013 NCLB Title I/Title IIA.

(3) RWJ Fitness and Wellness Center

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in district professional development opportunities.

The Plainfield Athletic Department is seeking RWJ Fitness and Wellness Center to train, and certify the Athletic Department Coaches in C.P.R., AED, Sports First Aid training for School, total not to exceed \$3,000.00, for the school year 2012-2013.

RESOLVED, the Board of Education approves payment to RWJ Fitness and Wellness Center for a total not to exceed \$3,000.00 and charged to the account of 11-000-213000-300A-27-0000 (Purchased Prof and Tech Serv.)

(4) Rethinking Leadership: Coherent Matters – Long Branch, New Jersey

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Mr. Mark A. Williams, Principal of C.H. Stillman Elementary School, and Mr. Wilson A. Martinez, Vice Principal of Cedarbrook K-8 Center, will attend the 2012 FEA/NJPSA/NJASCD Fall Conference - *Rethinking Leadership: Coherent Matters*, on October 18-19, 2012, at Ocean Place Resort, Long Branch, New Jersey.

The conference will cover the following:

- Evaluating Principals and Teachers
- Implementing Common Core State Standards
- Understanding Assessment and Accountability
- Integrating Technology
- Fostering Positive Culture and Climate
- Improving the Quality of Instruction
- Using Data Effectively
- Working with Struggling Students
- Redesigning School Time
- Understanding School Law

The cost of the workshop is \$195.00 per person for the two (2) day workshop including one complimentary overnight stay. Travel costs will not exceed \$45.00.

RESOLVED, that the Plainfield Board of Education approves Mr. Mark A. Williams, Principal of Charles H. Stillman Elementary School, and Mr. Wilson A. Martinez, Vice Principal of Cedarbrook K-8 Center, to attend the 2012 FEA/NJPSA/NJASCD Fall Conference - *Rethinking Leadership: Coherent Matters* on October 18-19, 2012, at Ocean Place Resort in Long Branch, New Jersey. Total cost of the work shop will not exceed \$240.00 per person. The availability of funds for this item has been verified and will be charged to accounts 15-000-221000-320A-20-0000 (Stillman Instructional Improvement Educational Services), and 15-190-100001-500A-13-0000 (Cedarbrook Other Purchase Services).

(5) P. H. S. C-Tech Certification Training - Sparta

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

C-Tech Associates, Inc. develops and manufactures proven educational programs and training aids. The primary goal of C-Tech Associates, Inc. is to prepare students for jobs or additional education by employing a unique entry-level, hands-on, gender-neutral approach to training.

Plainfield High School teachers (Catherine Minkler, Gregory Thomas, and Frances Iezzi) will attend the C-Tech Network Cabling Fiber Optic-Based Systems certification training in Sparta, New Jersey from August 23-25, 2012.

The goal of the training is to give instructional training to teachers so they can prepare the students for certification and meaningful employment and /or advanced training in the telecommunication field.

RESOLVED, that the Plainfield Board of Education approves for Catherine Minkler, Gregory Thomas, and Frances Iezzi to attend the C-Tech Network Cabling Fiber Optic – Based Systems certification training in Sparta, New Jersey from August 23-25, 2012. Transportation will be paid by staff and reimbursed by the District in accordance with District procedures.

(6) NJSIAA

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life and to improve the learning and academic performance of all students in Plainfield Public Schools. In doing so, it is also committed to providing opportunities for and ensuring that all student and athletes to meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

NJSIAA will provide training for sixty (60) coaches in varied sports. These workshops are designed to train coaches in current rules and regulations. These workshops also provide training to the coaches in current techniques and trends.

NJSIAA will conduct workshops for the Plainfield Board of Education Athletic Coaches throughout the 2012-2013 school year.

RESOLVED, that the Board of Education approves payment for sixty (60) coaches in their specific sport to attend the NJSIAA workshops, in an amount not to exceed \$2,500.00. The availability of funds for this item has been verified and will be charged to account 11-000-240000-800A-27-0000 (Other Objects).

(7) Hot Topics in NJ for School Administrators, Special Education Compliance

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified competed, skilled and dedicated workforce is essential to the success of the district and the students. Therefore, the Plainfield Public Schools does both require and encourage employees to take continuing education courses to improve their professional knowledge, maintain professional credentials and to operate most effectively and efficiently in the delivery of services to the children of the district.

Administrators will be provided information on special education law and current trends in special education. The focus will be on best practices to ensure that special education students are receiving the mandated services per their Individual Educational Plan (IEP) without litigation.

The workshop will cover multiple areas of common concern involving the provision of special education and related services, including evaluations, crucial data collection, changes in levels of service, and with the opportunity to review case litigation.

RESOLVED, that the Plainfield Board of Education approves the Comegno Law Group, of Morristown, NJ, to provide professional development on Wednesday, August 22, 2012 from 8:00 am – 12:30 pm to school administrators for the administrators retreat at a cost of \$1,500.00 for the session. Availability of funds for this item has been verified and will be charged to account 20-253-100000-101S-32-0001 (IDEA Training / Professional Development Stipends).

(8) Using Research and Evidence to Transform Health Care in a Contemporary Society – Kean

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of District Staff

Goal 5: Community Family Engagement:

To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Myrna Dyson, Clinton K-8 Center School Nurse, will attend “ Using Research and Evidence to Transform Health Care in a Contemporary Society” to be held at Kean University in Union, NJ, at a cost of \$50.00, on October 19, 2012, 9:00 a.m. - 4:30 p.m.

This research summit will enhance Ms. Dyson’s knowledge regarding original research, evidenced based practice strategies, and global initiatives to improve the quality of healthcare. Ms. Dyson is also participating in the Research Summit by presenting an abstract and poster on her research titled, “The Impact of Lead Exposure on School Age Children”.

RESOLVED, that the Plainfield Board of Education approves Myrna Dyson, Clinton K-8 Center School Nurse, to attend, “Using Research and Evidence to Transform Health Care in a Contemporary Society,” at a cost of \$50.00, on October 19, 2012, 9:00 a.m. - 4:30 p.m. The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-14-0000 (Clinton Professional Ed Services).

(9) Basic Life Support Instructors Course – Beth Israel Medical Center - Newark

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of District Staff

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean learning environment for students, staff, and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Myrna Dyson RN, Clinton K-8 Center School Nurse, will attend the Basic Life Support Instructors Course. This course is being held Thursday, October 4, 2012, 4:00 pm – 7:00 pm; and Thursday, October 18, 2012, 9:00 am – 5:00 pm, at Newark Beth Israel Medical Center in Newark, NJ, at a cost of \$250.00. This course will give Ms. Dyson certification through the American Heart Association which will allow her to certify PPS staff in CPR, AED use and first aid.

RESOLVED, that the Plainfield Board of Education approves Myrna Dyson, Clinton K-8 Center School Nurse, to attend the Basic Life Support Instructors Course at Newark Beth Israel Medical Center in Newark, NJ, Thursday, October 4, 2012, 4:00 pm – 7:00 pm, and Thursday, October 18, 2012, 9:00 am – 5:00 pm, at a cost of \$250.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-14-0000 (Clinton Professional Ed Services).

(10) Legal One – Foundation for Educational Administration

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the District is committed to raising the standards and student performance in the New Jersey Core Curriculum Content Standards,

WHEREAS, NJ state mandate requires all school leaders to complete twelve (12) hours of training on issues of school law, ethics and school governance by June 30, 2013, as reflected in recently adopted State Board regulations, N.J.A.C. 6A: 9-16.7 adopted to satisfy the School District Accountability Act, N.J.S.A. 18A: 26-8.2. The requirement applies to all superintendents, assistant superintendents, principals, assistant principals, supervisors, and directors.

WHEREAS, Legal One is a comprehensive, standards-based program that provides New Jersey school leaders with the essential knowledge and skills required in the areas of school law, ethics and governance required by state mandate. The Legal One curriculum includes the following:

- Module I: school ethics, school governance and the latest occurrences in school law;
- Module II: student rights and responsibilities;
- Module III: staff rights and responsibilities; and
- Module IV: Special Education.

WHEREAS, Legal One completes the state requirements for twelve (12) hours in school law, ethics and school governance pursuant to the school District Accountability Act, State Board regulations N.J.A.C. 6A: 9-16.7.

RESOLVED, the Board of Education approves payment to The Foundation for Educational Administration for the Legal One training session during the 2012-13 Administrator's Retreat; at a total cost of \$3,000.00. Availability of funds for this item has been verified and will be charged to account 11-000-223000-320T-26-0000 (Curriculum Instruction Staff Training Consultants).

(11) Curriculum Writing and Planning – AMENDED (staff names, dates)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In accordance with 6A:13-2.1 Standards-based instruction, “All school districts shall implement a coherent curriculum for all students including English language learners (ELLs), gifted and talented students and students with disabilities, that is content-rich and aligned to the most recent revision of the Core Curriculum Content Standards (CCCS). The curriculum shall guide instruction to ensure that every student masters the CCCS. Instruction shall be designed to engage all students and modified based on student performance. Such curriculum shall include:

- Interdisciplinary connections throughout;
- Integration of 21st century skills;
- A pacing guide;
- A list of instructional materials, including various levels of test at each grade;
- Benchmark assessments; and
- Modifications for special education students for English language learners in accordance with N.J.A.C. 6A:15 and for gifted students.

Currently, PAAAS has determined that there is a major need for curriculum design and development to both comply with established state and district guidelines and improve student learning in PPS. An aligned curriculum must be developed in order for teaching and learning in all Plainfield Public Schools to be consistent and systemic. Using the newly developed and released Core Content Standards, teachers will align 7-11 grade curriculums for implementation during the 2012-2013 school year. The teachers listed below have been identified to participate in curriculum writing.

NAME	POSITION	SUMMER LOCATION	NAME	POSITION	SUMMER LOCATION
Mary Banta	Social Studies	PAAAS	Marc Rosen	Scheduling	PAAAS
Erin Blaine	Graphics	PAAAS	Paola Rached	Visual Arts	PAAAS
TBA	Math	PAAAS	Sandra Schultz	English	PAAAS
Onekka Kimble	Special Needs	PAAAS	Johanna Amaro	Spanish	PAAAS
Jerry Lester	Technology	PAAAS	Michael Pisani	Science	PAAAS
Thelma Matthews	Science	PAAAS			

RESOLVED, that the Plainfield Board of Education approves the following teachers to be paid at a rate of \$35.00 an hour; Monday through Thursday from 9:00 am – 2:00 pm, July 9, 2012 – August 31, 2012. Employment is based upon student enrollment and funding will continue to be provided through each school’s and district/categorical funding account.

(12) The Common Core State Standards Summer Leadership Training - AMENDED (school/staff)

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

The Common Core State Standards Summer Leadership Training (CCSSLT) is an intensive two (2) day workshop to provide educators with a deeper understanding of the requirements and complexity required by the new Common Core Standards. Workshops at the conference include: Unpacking the literacy and math standards, aligning instruction between grade levels, and creating formative performance assessments consistent with requirements of the CCSS.

Mr. Scot R. Burkholder, Principal, and six (6) Jefferson School teachers (listed below), as well as Mr. Wilson Aponte, Principal and Ms. Aurora J. Hill, Vice Principal, along with seven (7) Evergreen teachers (listed below) will attend the CCSSLT conference to develop instructional plans that will help students at Jefferson and Evergreen meet their full academic potential. The seminar will be held on August 13-14, 2012 at Kean University in Union, NJ.

NAME	LOCATION	POSITION	NAME	LOCATION	POSITION
Scot R. Burkholder	Jefferson	Principal	Wilson Aponte	Evergreen	Principal
Constance Brown-Anderson	Jefferson	Teacher	Aurora J. Hill	Evergreen	Vice Principal
Barbara Noda-Aponte	Jefferson	Teacher	Zena Young	Evergreen	Teacher
Pepper Stackhouse	Jefferson	Teacher	Nelly Lips	Evergreen	Teacher
Yaneth Sierra	Jefferson	Teacher	Latonya Jones	Evergreen	Teacher
Maudeline Gayle-Roberts	Jefferson	Teacher	Yaney Novo	Evergreen	Teacher
Jami Jasper-Armstrong	Jefferson	Teacher	Gina Iacocca	Evergreen	Teacher
			Adolfo Gillioz	Evergreen	Teacher
			Claire Emmanuel	Evergreen	Teacher

RESOLVED, that the Board of Education approves Jefferson School Principal, Mr. Burkholder, and six (6) teachers from Jefferson Elementary School, along with Evergreen Principal, Mr. Aponte, and Vice Principal, Ms. Hill and seven (7) Evergreen teachers, to attend the Common Core State Standards Summer Leadership Training, August 13-14, 2012, at Kean University in Union, NJ. The cost of registration is \$299.00 per registrant, at a total cost of \$1,794.00 for Jefferson; and \$2,691.00 for Evergreen. Availability of funds has been verified and will be charged to accounts 15-000-223000-390A-18-0000 (Jefferson Training Professional & Technical), and 15-000-221000-320A-17-0000 (Evergreen Training Professional & Technical).

(13) 21st Century Community Learning Centers (CCLC) Summer Institute – AMENDED (Dates)

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Zelda Spence, 21st CCLC Project Coordinator, Mark A. Williams, CH Stillman Elementary School Principal, and Kwame Asante, Principal of Hubbard Middle School, will attend the 21st CCLC grant mandated *Annual 2012 United States Department of Education (USDOE) 21st CCLC Summer Institute* at the Ernest N. Morial Convention Center/New Orleans, LA from Sunday, July 29, 2012 through Wednesday, August 1, 2012. So as to be compliant with www.gsa.gov and NJ Accountability travel arrangements cost standards, a next day return from New Orleans, LA to Newark, NJ flight was obtained with Zelda Spence, Mark A. Williams, and Kwame Asante departing the 21st CCLC Summer Institute on Thursday, August 2, 2012.

This year's theme, "*Gateway to the Future: Supporting the Next Generation of Learners in the 21st CCLC Programs,*" captures the direction of the program as we strive to develop after-school activities that include and support President Obama's education goals and initiatives. Speakers and presenters will share invaluable experiences and insight related to developing, implementing, and sustaining after-school programs, today and into the future.

The agenda offers a selection of over 100 interactive breakout sessions that are designed to include new and innovative ideas for activities, technical assistance for managing programs, and strategies and data on after-school programming that can be transported to the workplace for immediate use to educate America's children.

RESOLVED, that the Plainfield Board of Education approves Zelda Spence, 21st CCLC Project Coordinator, Mark A. Williams, CH Stillman Elementary School Principal, and Kwame Asante, Hubbard Middle School Principal, to attend the *Annual 2012 USDOE 21st CCLC Summer Institute* at the Ernest N. Morial Convention Center in New Orleans, LA, Sunday, July 29, 2012 through Thursday, August 2, 2012. The total cost is not to exceed \$3,500.00 for all staff persons. Availability of funds for this item has been verified and will be charged to account 20-450-200000-580A-38-0000 (Travel). Mark A. Williams' lodging fee **only** will be charged to account 15-000-221000-320A-20-0000 (CH Stillman Instruct Improv Educ Svc).

EXPENSE BREAKDOWN		
Lodging - \$1,330.00	Food Allowance - \$750.00	Travel Expenses - \$1,420.00

C. Consultants

(1) Jeffrey C. Osborne

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The District is committed to raising the standards and student performance and providing sustained professional development for staff. The administrative staffing changes have created a need for transitional assistance to improve understanding and build internal capacity in the areas of:

- Instructional practices
- Strengthen scheduling configuration for optimal student learning
- Expanding learning opportunities in virtual environments
- Student learning goals and supporting student learning
- Collaboration of teachers and administrators working together in planning and implementation of educational strategies and other aspects of effective learning and teaching

Plainfield High School has identified Jeffrey C. Osborne of Spring Lake, New Jersey, an experienced administrator who has over forty (40) years in public education and administrative leadership including guidance, scheduling, curriculum and state mandated testing training and instruction. During his administrative tenure, he was also responsible for implementing Whole School Reform initiatives.

Jeffrey C. Osborne has agreed to provide administrative support for Plainfield High School on a consultant basis for ten (10) days, August 22, 2012 - December 21, 2012.

RESOLVED, that the Plainfield Board of Education approves payment to Jeffrey C. Osborne in the amount not to exceed \$4,000.00 at \$400.00 per day (includes all expenses) for a total of no more than ten (10) days from August 22, 2012 – December 21, 2012. The availability of funds for this item has been verified and will be charged to account 15-190-100018-500A-25-0000 (High School Other Purchase Service).

(2) Rosa Ramos

Strategic Plan Link

Goal 3: Business Operations:

To improve the overall efficiency and effectiveness of district and school operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Rosa Ramos, a retired administrator, has demonstrated expertise in the area of Federal programs and applications and has worked with the Plainfield Public Schools for seven (7) years. Ms. Ramos will assist the District in data analysis for NCLB audits and applications, translation of NCLB documents for parent letters and website postings, as required by the New Jersey Department of Education, completion of Title I Comparability and carryover reports; and will provide technical assistance to Principals and Leadership Teams on Title I School Improvement Plans, SIA Part A grants for additional revenue and mandates for Priority and Focus Schools.

RESOLVED, that the Plainfield Board of Education approves Rosa Ramos as a consultant, at \$50.00 per hour, not to exceed \$22,500.00, effective September 2012 to August 31, 2013. The availability of funds for this item has been verified and will be charged to FY 2013 NCLB Title I 200-320 account.

D. Grants

(1) PSE&G Science Grant Application – Jefferson Elementary School

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards, State Common Core Standards, and achieve academic and life-long success.

Jefferson Elementary School, with approval from the Superintendent, has applied for the PSE&G Environmental Educational Science Grant for the amount of \$3,500.00. This grant is a two (2) year project which would be executed from September 2012 until June 2014 in our second grade classes.

This grant will provide funding to support student academic achievement, purchase four iPads for creation of a virtual science lab, and allow students to research environmental concerns and renewable energy sources in connection with their science coursework.

Funds, if approved, would be allocated for Jefferson Elementary School and would be executed in alignment with the grant specifications.

RESOLVED, that the Plainfield Board of Education accepts the PSE&G Environmental Educational Science Grant as follows:

PROGRAM NAME	AWARD AMOUNT	ADMINISTRATOR
Jefferson Science Department	\$3,500.00	Scot R. Burkholder

(2) Laura Bush Educational Grant Award – Jefferson Elementary School

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards, State Common Core Standards, and achieve academic and life-long success.

The FY 2013 Laura Bush Foundation for America's Libraries Fund Grant applications for Jefferson Elementary School has been approved by The Community Foundation for the National Capital Region, in the amount of \$4,000.00. The funds must be allocated by December 31, 2012 and the overall project period for this grant is July 1, 2012 through May 1, 2013.

These grants will provide funding to support student academic achievement, literacy enrichment efforts at the school, and enhance and update the current library collection through the purchase of new books. Funds have been allocated for Jefferson Elementary and will be executed in alignment with the grant specifications.

RESOLVED, that the Plainfield Board of Education accepts the FY 2013 Laura Bush Foundation for America's Libraries Fund Grant as follows:

PROGRAM NAME	AWARD AMOUNT	ADMINISTRATOR
Jefferson Media Center	\$4,000.00	Scot R. Burkholder

**(3) New Jersey Agricultural Society Learning through Gardening
Teacher Material Grant – Woodland School**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The New Jersey Agricultural Society Learning through Gardening Teacher Material Grant application for Irene Mitta, Woodland Elementary School, has been approved. The project period for this grant is September 1, 2012 through June 30, 2013. The NJ Agricultural Society's Learning through Gardening Teacher Grant is valued at approximately \$250.00. This includes the cost of the garden bed, soil and watering can.

The garden grant received by Irene Mitta will allow her to work directly with Ms. Christiansen's and Ms. Lehnhoff's K-2 Autism classes. This year long project will include science activities in the classroom and art activities in the art room related to the garden. Vegetables will be grown and students will be able to draw the plants at all levels allowing students in grades K-6 to draw directly from nature.

RESOLVED, that the Plainfield Board of Education accepts the FY 2012-2013 New Jersey Agricultural Society Learning through Gardening Teacher Materials Grant as follows:

PROGRAM RECIPIENT	AWARD AMOUNT	ADMINISTRATOR
Irene Mitta, Woodland School	\$250.00	Shirley Johnson-Tucker

(4) Healthy People 2020 - Delta Dental Grant

Strategic Plan Link

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring the wellness of all of its students, and recognizes that highly qualified, competent, skilled and dedicated workforce is essential in the success of the District, schools and students. Therefore, it has provided the Superintendent of Schools the authority to employ consultants to address the needs of teachers and students in order to promote school improvement.

Research reveals that poor and minority children may be at risk for dental cavities and dental diseases because they do not receive the necessary dental care. Children living below the federal poverty level and minority children suffered significantly more cavities in their primary teeth and have more untreated cavities, than those children above the poverty level.

Lack of dental care is associated with dental pain, missed days from school and poor academic performance. Further investigation shows that expanding access to dental care will not only improve oral health care for poor and minority children, but also enhance their academic performance.

Dr. Catherine Young, a Plainfield dentist has agreed to provide dental screenings and treatments through grant funding. The dental program will be implemented for students in grades K-12 since low health literacy may provide a barrier to low-income families receiving and acting on important dental information.

Costs include screenings at \$5.00 per student (\$36,795.00) and treatments as needed. The treatments range from silver fillings, sealants, cleanings, and x-rays; \$5,000.00 has been designated for these services. In keeping with the regularly scheduled ten-month school year, the program will commence in September 2012 and end during June 2013.

One of the goals of Healthy People 2020 is to increase the number of low-income children receiving dental care. This grant would make it possible to offer a program of dental screenings/treatments to Plainfield Public Schools students. The ultimate goal of the grant is to foster better dental hygiene and to reduce absences due to dental diseases.

RESOLVED, that the Plainfield Board of Education grants permission for submission of the Delta Dental Grant to assist with dental screenings and treatments for the Plainfield Public School students.

**(5) Acceptance of Funds from the Department of Human Services –
Division of Family Development for the Family Outreach Program (FOP)**

Strategic Plan Link

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. To this end, the Plainfield Board of Education, and the Office of Student Intervention and Family Support Services will be awarded \$309,745.00 (renewal grant) to provide a host of services for the Family Outreach Program (FOP).

Through funding from the Department of Human Services/Division of Family Development, the Family Outreach Program is contracted to provide individual meetings and monthly meetings to thirty-six (36) family workers at daycare centers supported by the Office of Early Childhood.

The Family Outreach Program Coordinators work collaboratively with the Prevent Child Abuse of New Jersey (our technical assistance agency) to provide twenty (20) hours of training to staff at the Early Childhood Centers. The Coordinators also work collectively with the Office of Early Childhood in the development of services provided to children and families.

RESOLVED, that the Plainfield Board of Education approves acceptance of grant funds from the New Jersey Department of Human Services/Division of Family Development for the Family Outreach Program (FOP).

(6) NCLB Grant Submission for FY13 NCLB Funds

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Common Core State Standards and achieve academic and lifelong success.

FY 2013 No Child Left Behind (NCLB) funds in the amount of \$3,655,154.00 will support student academic achievement, school improvement, professional development and English Language acquisition. Funds have been allocated for Plainfield Public Schools and specific Non-Public schools within the district, (I AM's Temple, Koinonia Academy and New Covenant Christian).

RESOLVED, that the Board of Education authorizes the Superintendent of Schools to submit FY 2013 NCLB application for federal funds to support educational programs and increase grant revenue in the district.

Funding Source	Description	Administrator	Amount of Grant
FY 2013 No Child Left Behind (NCLB) Consolidated Formula Subgrant (Project period: September 1, 2012 to August 31, 2013)	The No Child Left Behind Act of 2001 is a reauthorization of The Elementary and Secondary Education Act (ESEA)/ Improving America's School (IASA) 1994, providing funds to help children achieve, at a minimum, proficiency in the state standards. The NCLB application includes the following entitlement:	Gary Ottmann/ Dawn Ciccone	\$3,655,154.00
1) Title I, Part A: Improving Basic Program Operated by Local Education Agencies	Provides programs and resources for the disadvantaged students to meet challenging state performance standards.	Dawn Ciccone	\$2,442,107.00
2) Title II, Part A: Teacher and Principal Training and Recruiting Fund	Provides funding for preparation, training and recruitment of teachers and principals and professional development activities.	TBD	\$415,078.00 Public \$399,259.00 Non-Public \$15,819.00
3) Title III, Part A: Grants and Sub-grants for English Language Acquisition and Language Enhancement	Provides high quality instruction programs for English Language Acquisition and Language Enhancement.	Phillip Williamson	\$697,491.00 Public \$696,707.00 Non-Public \$784.00
4) Title III: Supplemental Immigrant Student Aid	Provides enhanced instructional opportunities for Immigrant children	Phillip Williamson	\$100,478.00 Public \$100,478.00
GRAND TOTAL:			<u>\$3,655,154.00</u>

(7) Submission Individuals with Disabilities Education Act (IDEA) Grant SY 2013

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Individuals with Disabilities Education Act (IDEA) grant is applied for yearly. It is an entitlement grant funded by the Federal government through the New Jersey Department of Education. The BASIC grant allocation is \$1,810,071.00 of which 15% is allocated for mandated Coordinated Early Intervening Services (CEIS); and \$31,849.00 is allocated for non-public proportionate share. The Preschool grant allocation is \$46,244.00. The grant period begins in September 1, 2012 and ends August 31, 2013.

This grant will provide funds to supplement the payment of tuition and the purchase of materials and services for special education students ages three through twenty-one. Fifteen percent of these funds will be utilized to track, coordinate and implement early intervening services for those non-classified African-American students in kindergarten through grade twelve who have not been identified as needing special education or related services, but are at risk and therefore require additional academic and behavioral supports through coordinated early intervening services. Although this in an entitlement grant, an application must be submitted.

RESOLVED, that the Board of Education authorizes the Interim Superintendent of Schools to submit the following application for the Individuals with Disabilities Education Act, Part B grant to support educational programs in the district.

Funding Source	Program Description	Administrator	Amount
FY 2012 - 2013 Individuals with Disabilities Education Improvement Act, Part B	Basic (ages 3-21) Provides tuition, services, supplies and materials for special education students.	Basic: \$1,810,071.00	Antoinette Adams
	CEIS – 15% of IDEA Funds for children in grades K-12 not currently identified as children with disabilities, but who need additional academic and behavioral support to succeed general education environment.	CEIS: \$271,510.00	Antoinette Adams
	Nonpublic Proportionate Share Provides services to students with disabilities who are parentally placed in private schools located within the school district.	Nonpublic Proportionate Share: \$31,849.00	Antoinette Adams
	Pre School Funds are used to provide services and materials for preschool students with disabilities age three to five.	Pre-School: \$46,244.00	Antoinette Adams

(8) Acceptance – 21st Century Community Learning Centers (CCLC) Continuation Grant

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff

Goal 5: Family & Community Engagement:

To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for students, families and community members to engage in meaningful and productive activities to ensure that all students meet the New Jersey Core Curriculum Content Standards and achieve high academic and life-long success.

The FY 2012-2013 21st Century Community Learning Centers (CCLC) Continuation Grant application for the Department of Student Intervention and Family Support Services of Plainfield Public Schools has been approved by the New Jersey Department of Education Office of Educational Support Services (by way of NCLB Act 2001, Title IV, Part B) in the amount of \$535,000.00. The project period for this Continuation Grant award is September 1, 2012 through August 31, 2013.

The FY 2012-2013 21st CCLC Continuation Grant award funding will be utilized to develop and provide high-quality, out of school time services (after school and summer) at four (4) school sites including CH Stillman Elementary School, Washington Community School, and Hubbard and Maxson Middle Schools, for a targeted population of no less than 205 students and their families for Year Four (4) of the Five (5) Year Grant period (September 1, 2009 – August 31, 2014). The after school program at each of the four school sites will operate Monday-Friday 2:45PM-6PM beginning Monday, October 1, 2012 through Friday, June 7, 2013. The summer learning component will operate at Plainfield High School (grades 6-12) and Clinton K-8 Center (grades 4-5) Monday-Friday 8AM-4PM beginning Monday, July 1, 2013 through Friday, August 9, 2013.

RESOLVED, that the Plainfield Board of Education approves acceptance of funding in the amount of \$535,000.00 provided through the New Jersey Department of Education Office of Educational Support Services and authorizes the implementation of the 21st Century Community Learning Centers (CCLC) at four (4) school sites including CH Stillman Elementary School, Washington Community School, and Hubbard and Maxson Middle Schools and the Summer Learning component effective September 1, 2012 through August 31, 2013.

E. MyLearning Plan

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District, schools, and students. The district has tracked Professional Development since 2002. The use of *MyLearning Plan* has been a critical tool in tracking of district staff professional development.

MyLearning Plan provides a web-based professional development solution designed specifically for K-12 school districts that facilitates and streamlines planning, managing, tracking, and evaluating the effectiveness of all of professional learning opportunities. The district utilizes *MyLearning Plan* to track all district and preschool provider instructional and non-instructional staff. *MyLearning Plan* provides their services at a yearly cost of \$10.00 per license per individual; term beginning 07/01/2012 and ending 06/30/2013.

RESOLVED, that the Plainfield Board of Education approves payment to *MyLearning Plan* not to exceed \$18,110.00 (\$10.00 per license – total licenses 1,811); beginning July 1, 2012 and ending June 30, 2013. The availability of funds for this item has been verified and will be charged to the following account 11-000-221000-500A-26-0000 (Other Purchased Services).

F. Rutgers Masters Prepared Intern Program with Rutgers University

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff - Metric: to increase the number of college interns.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. To this end, the Student Intervention and Family Support Services department would like to continue its partnership with Rutgers University College of Social Work in providing an intern experience to approximately eighteen (18) Master Level Social Work students.

The program would be overseen by Stacy Greene, Coordinator Student Intervention and Family Support Services, who is a Licensed Clinical Social Worker.

Interns would be placed throughout the district, and paired up with Licensed Social Workers. The program would begin on September 10, 2012 and conclude on May 17, 2013. The implementation of the program would be at no cost to the district.

RESOLVED, that the Plainfield Board of Education approves this joint venture with Rutgers University College of Social Work for the 2012-2013 school year at no cost to the district or community.

G. Plainfield Rescue Squad

Strategic Plan Link

Goal 3: Business Practices:

To improve the overall efficiency and effectiveness of business operations

RESOLUTION

The Superintendent of Schools recommends, and I so move, adoption of the following:

Plainfield Rescue Squad shall be approved to provide Emergency Medical Services at all home Football games for the school year 2012-2013. Plainfield Rescue Squad has agreed to cover all home Football games at the cost of \$125.00 per game.

RESOLVED, the Board of Education approves Plainfield Rescue Squad for the 2012-2013 school year for a total not to exceed \$2,500.00 and charged to account 11-000-213000-300A-27-0000 (Purchased Prof and Tech Serv.).

H. NJSIAA Membership

Strategic Plan Link

Goal 3: Business Practices:

To improve the overall efficiency and effectiveness of business operations

RESOLUTION

The Superintendent of Schools recommends, and I so move, adoption of the following:

N.J.S.I.A.A. Membership - 2012-2013 School Year

Chapter 172 of the Laws of 1979 approved by the Governor of the State of New Jersey on August 26, 1979 (N.J.S.A. 18A:11-3, et seq.) requires Board approval for membership in the N.J.S.I.A.A. and the Board of Education agrees to be governed by the Constitution, Bylaws and Rules and Regulations of the N.J.S.I.A.A., now therefore be it

RESOLVED, the Board of Education approves membership of the Plainfield High School in N.J.S.I.A.A. for the 2012-2013 school year.

I. Dr. Schaller - Complete Care

Strategic Plan Link

Goal 3: Business Practices:

To improve the overall efficiency and effectiveness of business operations

RESOLUTION

The Superintendent of Schools recommends, and I so move, adoption of the following:

Dr. Richard Schaller of Complete Care, Scotch Plains, NJ, shall be approved as the Varsity Football Team Doctor. Dr. Schaller has agreed to cover all home Varsity Football games at the cost of \$375.00 per game.

RESOLVED, the Board of Education approves Dr. Richard Schaller of Complete Care, Scotch Plains, NJ, for the 2012-2013 school year; for a total not to exceed \$2,000.00. Availability of funds for this item has been verified and will be charged to account 11-000-213000-300A-27-0000 (Purchased Prof and Tech Serv.).

J. Option II

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success. The New Jersey Department of Education (NJDOE) recognizes and acknowledges that not all students will achieve Core Curriculum Content Standards (CCCS) in the same manner and/or with the same level of success.

Option II, adopted in 2009, states, "District boards of education shall establish a process to approve individualized student learning opportunities that meet or exceed the Core Curriculum Content Standards. This new regulation requires all New Jersey high schools to adopt "Option II" policies and procedures that permit a student or group of students to meet or exceed the core standards in any subject area through alternative activities. These activities may be school sponsored or accomplished outside the school. Documentation of a student's achievement in regards to curricular objectives is required." Students are permitted to earn credit toward graduation through Option II learning experiences. These experiences include, but are not limited to: interdisciplinary or theme-based programs, independent study, early college credit, magnet programs, student exchange programs, distance learning, on-line learning, work-based programs, internships, service learning, co-curricular or extra-curricular programs, and/or other structured learning experiences.

In addition, Option II allows for group programs based upon specific instructional objects that meet or exceed Core Curriculum Content Standards. Participation in Option II is predicated on the application process through which students seek approval. Attainment of credit toward graduation is based on the successful completion of assessments that verify student achievement in meeting or exceeding the Core Curriculum Content Standards at the high school level.

RESOLVED, that the Plainfield Board of Education approves BOACD students to receive high school credits for alternative learning experiences that enable them to fulfill or exceed the expectations set forth in the New Jersey Core Curriculum Content Standards. Option II (N.J.A.C. 6A:8-5.1(a) 1ii) of the high school graduation requirements allows the Plainfield Public School District to design and/or approve educational experiences that serve as an alternative to traditional instruction and provide meaningful learning experiences which support student achievement of the New Jersey Core Curriculum Content Standards. Option II allows schools to provide enhanced educational opportunities for all the students through the use of multiple and diverse pathways.

K. Dual Language Training Stipend

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, Office of Bilingual Education/ESL and World Languages will continue to provide professional activities to teachers and to assist with their development of the Dual Language Program and to improve the impact of teaching and learning.

RESOLVED, that the Plainfield Board of Education approve payment to newly hired bilingual teachers at a rate of \$35.00 per hour; not to exceed twelve (12) hours, per teacher, to participate in the Dual Language Summer Training. Training will be provided August 30-31, 2012. The availability of funds for this item has been verified and will be charged to FY 2010 NCLB Title III stipend lines (20-244-200000-110A-39-0000 and 20-244-200000-110A-39-0001).

L. Provision of Special Education Services

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

RESOLVED, the following individuals be appointed as Special Services Consultants and Service Providers for the Office of Special Education, Gifted and Psychological Services for **Extended School Year 2012** at the respective compensation rates:

CONSULTANT/PROVIDER	SERVICES PROVIDED	RATE OF SERVICE
-Alternative Physical Therapy, LLC (Emily Rodrigues)	Physical Therapy Services	\$90.00/hr.
-Therapeutic Enthusiam, LLC (Sharon L. Barnick)	Occupational Therapist	\$88.00/hr.
-Therapeutic Enthusiam, LLC (Sharon L. Barnick)	Certified OT Assistant	\$70.00/hr.

M. Provision of Special Education Services

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

RESOLVED, those five (5) Plainfield pupils whose names have been certified by the Superintendent of Schools and are on file with the Secretary of the Board of Education will be provided with special education programs in OUT-OF-DISTRICT schools for the disabled during the 2011-2012 school year:

PUPIL	SCHOOL OR PRIMARY INSTITUTION	CLASSIFICATION	APPROXIMATE COST TUITION AND TRANSPORTATION
Z.M.	First Children	PSD	\$7,437.51
M.W.	MCVTHS	MD	\$6,000.00
M.G.	Raritan Valley Acad./MRESC	ED	\$9,416.00
M.T.	You & Me School Program	AUT	\$8,120.80
J.B.	YCS-Fort Lee	ED	\$7,077.72
TOTAL			<u>\$38,052.03</u>

N. Extended School Year 2012

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

RESOLVED, those ten (10) Plainfield pupils whose names have been certified by the Superintendent of Schools and are on file with the Secretary of the Board of Education will be provided with special education programs in **OUT-OF-DISTRICT SCHOOLS** for the disabled during the **EXTENDED SCHOOL YEAR 2012**:

TUITION AND TRANSPORTATION:

PUPIL	ADDRESS	SCHOOL/INSTITUTION	PRIMARY CLASS	APPROXIMATE COST
J.K.	On file	ARC-Union County	CIML	\$6,000.00
A.S.	On file	Clark Preschool Annex	AUT	\$3,500.00
E.B.	On file	East Mountain School	ED	\$9,251.10
M.F.	On file	East Mountain School	ED	\$9,251.10
D.A.	On file	Jardine Academy-CP League	MD	\$9,867.00
E. S.-D.	On file	Lakeview School	PSD	\$12,245.70
A.F.	On file	Lake Drive School	AI	\$5,915.00
M.W.	On file	NuView Academy/MRESC	ED	\$7,750.00
M.M.	On file	Scotch Plains/McGinn School	AUT	\$1,127.00
A.B.	On file	Shepard School	MD	\$7,680.30
Total				<u>\$72,587.20</u>

O. Early Childhood Education, Provider Review/Corrective Action Plan

Strategic Plan Link

Goal 3: Business Practices:

To improve the overall efficiency and effectiveness of business operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The New Jersey Department of Education, Office of Fiscal Accountability and Compliance completed a limited review of the Abbott preschool educational program contract, budget and financial records of City of Plainfield Bilingual Daycare Center (the contracted provider) for a period of 2010-2011 school years. The report issued as OFAC Case # ECE-034-11.

The review contained several findings and recommendations that should be addressed to insure proper use of Abbott funds in the preschool program. The report was reviewed by the fiscal coordinator and the director of City of Plainfield Bilingual Daycare Center and corrective action plan has been developed and presented for board approval, now therefore be it

RESOLVED, that the Plainfield Board of Education accepts the OFAC review and approves the attached corrective action plan.

XI. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer – May 2012

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11, 16, 17,18) Current Expense	21,255,393.23	1,485,240.27	39,461,678.69
(12) Capital Outlay	-	10,447,078.85	-
(13) Special Schools	-	-	-
(15) Reform Schools	5,860,419.25	1,937,030.59	3,680.39
Capital Reserve			
(20) Special Revenue Fund	2,078,247.36	2,952,818.61	718,756.82
(30) Capital Projects Fund	-	-	-
(40) Debt Service Fund	1.44	1.52	1.44
(60) Enterprise Fund	518,224.88	189,295.58	1,255,682.31
TOTAL	29,712,286.16	17,011,465.42	41,439,799.65

B. Payment of Bills — June 15, 2012 – August 16, 2012

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE AUGUST 21, 2012 BUSINESS MEETING

C. 2011 – 12 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments which reflect the appropriations sufficient to meet expenditures:

BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13			
JUNE 1, 2012 to JUNE 30, 2012			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
11-1XX-100-XXX	Regular Programs - Instruction		66,992.16
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services	25,820.35	
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct	99,542.76	
11-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
11-000-100-XXX	Instruction	358,056.17	
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		252,203.29
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	37,396.40	
11-000-230-XXX	Support Services - General Administration		34,205.98
11-000-240-XXX	Support Services - School Administration	2,565.16	
11-000-25X-XXX	Central Svcs & Admin Info Technology	38,436.07	
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services		32,030.72
11-000-270-XXX	Student Transportation Services		98,862.76
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		277,522.00
11-000-310-XXX	Food Services		

	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
12-XXX-XXX-73X	Equipment		1,242,535.04
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services	1,242,535.04	
	TOTAL CAPITAL OUTLAY		
13-XXX-XXX-XXX	TOTAL SPECIAL SCHOOLS		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform	200,000.00	
	GENERAL FUND GRAND TOTAL	2,004,351.95	2,004,351.95

BUDGET TRANSFERS - FUND 15			
JUNE 1, 2012 to JUNE 30, 2012			
ACCOUNT	DESCRIPTION	FROM	TO
15-1XX-100-XXX	Regular Programs – Instruction	122,059.74	
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services	140,998.71	
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct	4,100.00	
15-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	51,178.82	
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	8,236.94	
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		100,650.49
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services	9,999.98	
15-000-270-XXX	Student Transportation Services		5,250.00
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits		230,673.70

15-000-310-XXX	Food Services		
	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	WHOLE SCHOOL REFORM GRAND TOTAL		
		336,574.19	336,574.19

D. 2012 New Jersey School Boards Annual Workshop

The following is recommended for adoption:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves attendance by the members of the Board of Education, the Superintendent and Business Administrator at the Annual New Jersey Schools Boards Association Fall Workshop in Atlantic City, N.J. from October 23 – 25, 2012 in an amount not to exceed \$10,000.00, with payments and reimbursement to be in accordance with Board Policy, including the unavoidable expenses outlined in the regulations for N.J.A.C. 6A:23-B. The availability of funds has been verified and will be charged to 11-000-230000-585T-01-0000 (Board Travel).

E. 2012 – 2013 Student Accident & Athletic Insurance Company

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, a proposal was received from Alston Insurance Services, Plainfield, New Jersey whose program most appropriately meets the district's needs at a competitive price, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the renewal of the Student Accident & Athletic policy for a premium of \$29,378.00 to Alston Insurance Services. The availability of funds for this item has been verified and will be charged to account 11-000-230000-590I-27-0000 (Athletic Liability Ins.).

F. 2012 – 2013 Transportation Renewal Contracts

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, the Plainfield Board of Education approves the transportation routes as follows:

<u>Route</u>	<u>Carrier</u>	<u>School</u>	<u>Eff. Date</u>	<u>Amount P/D</u>	<u>Aide P/D</u>	<u>Total</u>
CED2	A & P	Cedarbrook	9/1/12-6/30/13	\$138.39	N/A	\$24,910.20
COO1	A & P	Cook	9/1/12-6/30/13	\$142.38	N/A	\$25,628.40
HUB3	A & P	Hubbard	9/1/12-6/30/13	\$115.48	\$28.00	\$25,826.40
MAX3	A & P	Maxson	9/1/12-6/30/13	\$114.80	\$28.00	\$25,704.00
EMR1	A & P	Emerson	9/1/12-6/30/13	\$147.16	N/A	\$26,488.80
EMR2	A & P	Emerson	9/1/12-6/30/13	\$147.16	N/A	\$26,488.80
WAS1	A & P	Washington	9/1/12-6/30/13	\$158.30	N/A	\$28,494.00
MAX1	A & P	Maxson	9/1/12-6/30/13	\$148.56	N/A	\$26,740.80
HUB1	A & P	Hubbard	9/1/12-6/30/13	\$148.56	N/A	\$26,740.80
TPP1	A & P	Moms & Babes	9/1/12-6/30/13	\$190.00	N/A	\$34,200.00
TPP2	A & P	Moms & Babes	9/1/12-6/30/13	\$190.00	N/A	\$34,200.00
B22	A & P	Sacred Heart	9/1/12-6/30/13	\$87.53	N/A	\$15,755.40
B23	A & P	Sacred Heart	9/1/12-6/30/13	\$88.22	N/A	\$15,879.60
H19	A & P	Pisc.Reg.	9/1/12-6/30/13	\$155.82	N/A	\$28,047.60
STB1	A & P	St. Barts	9/1/12-6/30/13	\$138.37	N/A	\$24,906.60
BBP	A & P	Bright Begin. Pisc.	9/1/12-6/30/13	\$226.87	\$65.00	\$52,536.60
BSS	A & P	Bruce St. School	9/1/12-6/30/13	\$209.43	\$50.00	\$46,697.40
CLII	Lamon	Clinton	9/1/12-6/30/13	\$116.21	\$30.19	\$26,352.00
ATH/H&M	A & P	PHS & Middle Sport Events	9/1/12-6/30/13	\$255.00 1 st (4) hr per veh \$50.00 o/t per hour per veh	N/A	\$150,000.00 Estimated
AS/ATH2 Shuttle	A & P	Various Elementary/Fields in Plfd	9/1/12-6/30/13			\$30,060.00 Estimated
MS-1	So.Plfd	Midland	9/1/12-6/30/13	\$110.00	N/A	\$19,800.00
TOTAL						\$715,457.42

G. Designation of Bank Signatures

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education authorizes the following staff as official signatories on checks and drafts for the Student Activity Funds:

<u>Administrator</u>	<u>Secretary</u>	<u>School</u>
Caryn Cooper	Pauline Jazikoff	Cook School

H. Change Order

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, Pottsgrove Glass Company was previously awarded Bid # 2012 – 21 on May 15, 2012 in the amount of \$1,194,000.00 to replace windows & exterior doors at Plainfield High School, and

WHEREAS, subsequent to the award, it was determined that two doors in the window wall at the high school courtyard were not included in the bidding documents, and

WHEREAS, the additional cost for these doors is \$9,790.00, and

WHEREAS, the NJDOE in February 2004 had previously approved the Plainfield High School window replacement project which did not include windows at three (3) openings at the high school courtyard, and

WHEREAS, it is determined they were not included in the bidding documents and subsequently not included in Pottsgrove Glass Company's bid price, now therefore be it

RESOLVED, that the Plainfield Board of Education approves a Change Order in the amount of \$28,875.00 to Pottsgrove Glass Company resulting in a revised contract amount of \$1,222,875.00. The availability of funds has been verified and will be charged to 12-000-421999-0000-00-0000 (District Capital Outlay Projects).

I. **E-Rate Professional Services Agreement**

Strategic Plan Link:

Goal 3: Business Operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

This agreement is for consulting services to be provided by BTU Consultants, LLC (BTU) to assist **Plainfield Public Schools** (the Client) with the tasks required for defining and submitting an application to the Federal Communications Commission (FCC), Universal Service Administrative Company (USAC), Schools and Libraries Division (SLD) for the Priority One (Telecommunications and Internet Access) and Priority Two as part of the E-rate program for the **2011 – 2012 School Year**. This will include all work completed from July 1, 2012 through June 30, 2013 or until SLD funding payments are received.

Phase I – Form 470: Based on the Client's input, BTU shall prepare a FCC Form 470 for the Client's signature and shall review the form with the Client to answer any questions. This form notifies the SLD of the Client's intention to file specific requests within the upcoming funding year. The current estimated date for filing of the Form 470 is October – December 2012.

Phase II – Form 471: BTU shall work with the Client to gather all required information on current local, long distance, cellular and other eligible Telecommunications and Internet costs. BTU shall prepare an FCC Form 471 for the Client's signature and shall review the form with the client to answer any questions. This form represents the Client's specific funding requests for the upcoming funding year. The current estimated date for filing of the Form 471 is December 2012 - February 2013.

Phase III – Form 486: Once the SLD notifies Client of funding approvals, BTU shall prepare an FCC Form 486 for the Client's signature and shall review the form with the Client to answer any questions. This form notifies the SLD that the Client's services have started and of the Client's intention to accept the funds. The current estimated date for filing of the Form 486 is June – September 2013.

Phase IV – Receipt of discounts and Form 472 Billed Entity Applicant Reimbursement (BEAR): BTU shall monitor the Client's awarded funds and assist in recouping all eligible discount amounts. BTU shall prepare all necessary BEAR forms or apply for discounts with all service providers for the current funding year.

RESOLVED, that the Plainfield Board of Education approves a professional services agreement with BTU Consultants, LLC in the amount of \$19,920.00 for the 2012-13 school year, for assistance with the preparation and filing of the district's annual E-Rate application to the Federal government. Availability of funds for this item has been verified and will be charged to account 11-000-252000-340A-08-0000 (Information Mgmt. Tech. Services).

J. NJ School Boards Association Insurance Group – Reliance Insurance Group

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, N.J.S.A. 18A:18B-1, *et seq.*, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Plainfield School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Plainfield School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Board of Education of the Plainfield School District under its obligations as a member of the New Jersey School Boards Association Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group, now therefore be it

RESOLVED, that the Plainfield Board of Education joins with other school districts in organizing and becoming members of the New Jersey School Boards Association Insurance Group; and in accordance with the terms of the Indemnity and Trust Agreement, for Property Package, General Liability, Auto Liability and Physical Damage and Workers Compensation in the amount of \$692,360.59. Availability of funds for this item has been verified and will be charged to account 11-000-262000-520A-04-0000 (Business Manager Liability Insurance).

K. Plainfield Neighborhood Health Services Corp. Agreement

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The District must conduct student athletic physicals, student working paper physical examinations and student physical examinations. A need also exists for a review of student prescriptions and medications, as well as policies relating to communicable diseases, along with other specific health issues. The Plainfield Neighborhood Health Services Corp. (PNHS) has provided these services since 1998 and is qualified to provide same. This community-based health organization has provided services and/or health/nutritional related activities for students during the 2010-2011 school year. These services included immunizations, athletic physical examinations, visits for illness, general physical examinations, and obesity prevention education. PNHS will be contracted to provide such services to the students enrolled in the Plainfield Public Schools for the 2012 – 2013 school year.

RESOLVED, that the Plainfield Board of Education approves the appointment of the Plainfield Neighborhood Health Services Corp. to provide medical examiner/school physician services at a fee of \$8,949.41 per month from July 1, 2012 to June 30, 2013. The availability of funds for this item has been verified and will be charged to account 11-000-213000-300A-33-0000 (Purchased Prof. & Tech).

L. Medemerge Agreement

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education policy 5131.6 commits the school district to establish a procedure to aid students to seek help to correct possible substance dependency and/or abuse problems and the District has identified a local industrial health center to provide this service, now therefore be it

RESOLVED, that the Plainfield Board of Education approves Medemerge of Greenbrook, New Jersey to perform the following services, from September 1, 2012 through June 30, 2013. The availability of funds for this item has been verified and will be charged to account 11-000-2300-330A-33-0000 (Transportation Due Fee).

Student Evaluation	\$50.00
7 Panel Drug Screen	\$40.00
Urine Alcohol	\$30.00

M. Agreements for Participation in Coordinated Transportation Service 2012 – 2013

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTIONS

(1) Monmouth-Ocean Educational Services Commission (MOESC)

WHEREAS, the Plainfield Board of Education desires to transport special education, non-public and vocational schools students to specific destinations, and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC) offers coordinated transportation services, and

WHEREAS, the MOESC will organize and schedule routes to achieve the maximum cost effectiveness, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the 2012 – 2013 agreement with the Monmouth-Ocean Educational Services Commission to participate in coordinated transportation services for an administrative fee of 6% as calculated by the billing formula adopted by the MOESC.

(2) Middlesex Regional Educational Services Commission (MRESC)

WHEREAS, the Plainfield Board of Education desires to transport special education, non public, public and vocational schools students to specific destinations, and

WHEREAS, the Middlesex Regional Educational Services Commission (MRESC) offers coordinated transportation services, and

WHEREAS, the MRESC will organize and schedule routes to achieve the maximum cost effectiveness, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the 2012 – 2013 agreement with the Middlesex Regional Educational Services Commission to participate in coordinated transportation services for an administrative fee of 6% as calculated by the billing formula adopted by the MRESC.

(Finance - Coordinated Transportation Service 2012 – 2013 Cont'd)

(3) Union County Educational Services Commission (CTSA)

WHEREAS, the Plainfield Board of Education desires to transport special education, non-public and vocational schools students to specific destinations, and

WHEREAS, the Union County Educational Services Commission (CTSA) offers coordinated transportation services, and

WHEREAS, the CTSA will organize and schedule routes to achieve the maximum cost effectiveness, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the 2012 – 2013 agreement with the Union County Educational Services Commission to participate in coordinated transportation services for an administrative fee of 4% as calculate by the billing formula adopted by the CTSA.

(4) Somerset County Educational Services Commission (SCESC)

WHEREAS, the Plainfield Board of Education desires to transport special education, non public, public and vocational schools students to specific destinations, and

WHEREAS, the Somerset County Educational Services Commission (SCESC) offers coordinated transportation services, and

WHEREAS, the SCESC will organize and schedule routes to achieve the maximum cost effectiveness, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the 2012 – 2013 agreement with the Somerset Educational Services Commission to participate in coordinated transportation services for an administrative fee of 6% as calculated by the billing formula adopted by the SCESC.

N. Software Advantage – TRIPS/Micro TRIPS 2012 – 2013

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Board of Education use micro TRIPS Software from Software Advantage, Inc., P.O. Box 1509 Medford, New Jersey to manage its student transportation system, and

WHEREAS, professional, computer and support services are needed to maintain the TRIPS program, now therefore be it

RESOLVED, that the Plainfield Board of Education approves a micro TRIPS services agreement with Software Advantage for an annual fee of \$3,440.00 for the 2012 – 2013 school year.

O. Union County Education Services Commission

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTIONS

(1) Contract for Nonpublic IDEA-B Administration

WHEREAS, the Board of Education has applied for funding to support both preschool and basic activities under the district's Nonpublic School Individuals With Disabilities Education Act-B Initiative (IDEA-B) funds, and

WHEREAS, the Board of Education desires this program to be administered by the Union County Educational Services Commission, now therefore be it

RESOLVED, that the Plainfield Board of Education agrees to pay the Commission the full amount of the grant funding which shall include the 6% administrative cost, effective September 1, 2012 thru August 31, 2013.

(2) Contract for Nonpublic School Nursing Services

WHEREAS, P.L. 1991, Chapter 226, requires that each Board of Education of a district in which a nonpublic school is located shall provide certain nursing services to those students who are enrolled full time in the nonpublic school, and

WHEREAS, the Union County Educational Services Commission has agreed to provide the required nursing services for local public school districts for the purpose of efficient delivery of services and greater cost effectiveness through cooperation and centralized administration, now therefore be it

RESOLVED, that the Plainfield Board of Education enters into an agreement with the Union County Educational Services Commission whereby the Commission will implement the law and administer the nonpublic school nursing services program for those full time students enrolled in the nonpublic school(s) located within the Plainfield Board of Education district for the 2012 – 2013 school year, in accordance with applicable law, and be it

FURTHER RESOLVED, that the Commission will retain 6% of the entitlement as an administrative fee received by the Plainfield Board of Education as State aid, per pupil, pursuant to said enactment.

XII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policy – Second Reading

The following is recommended for adoption:

RESOLUTION

The Board of Education finds it necessary that these policies be implemented for the management and operation of the Plainfield Public Schools; therefore the following is recommended for adoption:

The Board of Education has reviewed the policy listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **second reading**, the following policies:

<u>Policy Number</u>	<u>Title</u>	
4121	Substitute Teachers	Amended
6142.10	Internet	Amended

XIII. ADJOURNMENT