

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Tuesday, August 9, 2011

Time: 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
8:00 p.m. WORK & STUDY MTG.  
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL  
CONFERENCE ROOM  
950 PARK AVE.**

Board of Education Members

Mrs. Renata A. Hernandez, President  
Mrs. Wilma G. Campbell, Vice President  
Mr. Rasheed Abdul-Haqq  
Mr. Alex O. Edache  
Mrs. Keisha Edwards  
Mrs. Brenda L. Gilbert  
Mr. Dorien Hurtt  
Mrs. Lisa C. Logan-Leach  
Ms. Jameelah Surgeon  
Mrs. Anna Belin-Pyles, Interim Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Wednesday, August 3, 2011 for advertisement on Saturday, August 6, 2011 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**RESOLVED**, the Board of Education adjourns to closed session to discuss:

- 1. matters rendered confidential by federal or state law
- 2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 3. specific prospective or current employees unless all who could be adversely affected requested an open session

and be it

**FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

## VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	* <u>Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 <sup>rd</sup> Tues. ea. mo.	PHS Auditorium	8:00 p.m.

**(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)**

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Interim Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Interim Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

**The next Business Meeting of the Board of Education is scheduled for Tuesday, August 16, 2011, 8:00 pm, in the Plainfield High School Auditorium.**

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE INTERIM SUPERINTENDENT

IX. REMARKS FROM COMMITTEE CHAIRPERSONS

## X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

### A. Professional Development

#### (1) 19th Annual New Jersey Statewide Payroll Conference

**Strategic Plan Link:**

**Goal 3: Business Operations**

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

**WHEREAS**, the specific focus of the workshop is to handle payroll tax research using the internet and social security updates, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves Ronald Eddy and Debaune Suratt-Carter to attend the 19<sup>th</sup> Annual New Jersey Statewide Payroll Conference to be held in Iselin, New Jersey on September 16, 2011, at a cost not to exceed \$250.00 each. The availability of funds for this item has been verified and will be charged to account 11-000-251000-592T-04-00000 (Purchased Travel).

**(2) University of Medicine & Dentistry of New Jersey (UMDNJ) Office of Public Health Practice**

**Strategic Plan Link:**

**Goal 3: Business Operations**

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

**WHEREAS**, this mandated state seminar will provide background information on Asbestos Health Effects/Smoking Cessation Respiratory Protection and Medical Monitoring programs, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves Harold Gee and James Hutchins to attend the UMDNJ Office of Public Health Practice workshop to be held in Piscataway, New Jersey on October 3 through October 7, 2011 at a cost not to exceed \$900.00 each. The availability of funds for this item has been verified and will be charged to account 11-000-251000-592T-04-00000 (Purchased Travel).

### **(3) Two Day Eden Training in Behavioral Teaching Strategies (ABA)**

**Strategic Plan Link:**

**Goal 2: Learning Outcomes**

To improve the learning and academic performance of all students in PPS

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Donna Reed Hubert, Learning Disabilities Teacher Consultant (LDT-C will attend a two day professional training in autism and applied behavior analysis on September 22, 2011 and September 23, 2011 from 8:30 am to 3:00 pm in Monroe Township, New Jersey. Participants in this workshop will be provided and an overview of autism, gain an understanding of teaching techniques, principles of reinforcement, functional analysis of behavior, functional communication strategies, curriculum and I.E.P. development and classroom design and structure. The cost of this conference is \$150 per person for registration.

**RESOLVED**, that the Plainfield Board of Education approves Donna Reed Hubert to attend the Eden Outreach Autism Training. The availability of funds for this item has been verified and will be charged to account line 20-251-100000-320A-32-0000.

### **(4) Summer Curriculum Writing**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

To improve the learning and academic performance of all students in PPS.

The Interim Superintendent of Schools recommends, and I so move, the following

#### **RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success. In accordance with 6A:13-2.1 Standards-based instruction, "All school districts shall implement a coherent curriculum for all students, including English language learners (ELLs), gifted and talented students and students with disabilities, that is content-rich and aligned to the most recent revision of the Common Core Curriculum

**Summer Curriculum Writing – cont.**

Content Standards (CCCCS). The curriculum shall guide instruction to ensure that every student masters the CCCC. Instruction shall be designed to engage all students and modified based on student performance. Such curriculum shall include:

- Interdisciplinary connections throughout;
- Integration of 21st century skills;
- A pacing guide;
- Activities for grade specific Advisory groups
- Modifications for special education students, for English language learners in accordance with N.J.A.C. 6A:15 and for gifted students.”

Currently, PAAAS’s Leadership Team has determined that there is a major need for curriculum development to both comply with established state and district guidelines and improve student learning in PPS. An aligned curriculum must be developed in order for teaching and learning in all Plainfield Public Schools to be consistent and systemic.

**RESOLVED**, that the Plainfield Board of Education approves the following teachers to be paid at a rate of \$35.00 an hour, Monday, Tuesday, and Thursday, 9:00 a.m. – 3:00 p.m., with an unpaid hour for lunch beginning August 18, 2011 through August 31, 2011, not to exceed \$1,400 per individual. The availability of funds for this item has been verified and will be charged to account 20-272-200000-101A-26-0000 (T2A Teacher Stipends).

The following teachers have been identified to participate in curriculum writing.

<b>Names</b>	<b>Position</b>	<b>School/Location</b>
Blaine, Erin	Graphic Teacher	PAAAS
Cansdale, Joan	English Teacher	PAAAS
Lester, Jerry	Technology Teacher	PAAAS
Rosen, Marc	Biology Teacher	PAAAS
Kimble, Onekka	Special Needs Teacher	PAAAS

**B: Consultants**

**(1) Provision of Special Education Services - Amended**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

To Improve the learning and academic performance of all students in PPS.

The Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In accordance with N.J.S.A. 18A:46 the Boards of Education is required to identify and provide for students with various disabilities, and certain students that have been so identified and require special education and related services. In order to address disproportionality and reduce the number of African American students referred to special education programs, Lear Consultant will provide additional educational support for classroom teachers and targeted students from February 22, 2011 through June 17, 2011 for 25 hours per week at a cost of \$25.00 per hour.

This item is amended to extend the date of service.

**RESOLVED**, that the Plainfield Board of Education approves Lear Consultant to provide educational supportive services during the 2010-2011 school year to students who have been identified as at risk and eligible for early intervening services at a cost of \$25.00 per hour for a maximum of 25 hours per week and a total cost not to exceed \$10,000.00 from February 22, 2011 to June 30, 2011. The availability of funds for this item has been verified and will be charged to account 20-465-200000-300I-32-0000 (Individuals with Disabilities Education Act (IDEA) / Early Intervening Services (EIS).



**(2) Jeffrey C. Osborne**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

To improve the learning and academic performance of all students in all PPS.

The Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve life-long success.

The District is committed to raising the standards and student performance and providing sustained professional development for staff. The administrative staffing changes have created a need for transitional assistance to improve understanding and build internal capacity in the areas of:

- Instructional practices
- Strengthen scheduling configuration for optimal student learning
- Expanding learning opportunities in virtual environments
- Student learning goals, supporting student learning needs
- Collaboration of teachers and administrators working together in planning and implementation of educational strategies and other aspects of effective learning and teaching

Plainfield High School has identified Jeffrey C. Osborn of Spring Lake, New Jersey, an experienced administrator who has over forty years in public education and administrative leadership including guidance, scheduling, curriculum, and state mandated testing training and instruction. During his administrative tenure, he was also responsible for implementing Whole School Reform. Jeffrey C. Osborne has agreed to provide administrative support at Plainfield High School on a consultant basis from August 17, 2011 through December 22, 2011 for ten days.

**RESOLVED**, that the Plainfield Board of Education approves payment to Jeffrey C. Osborne in the amount not to exceed \$4000.00 at \$400.00 per day (includes all expenses) for a total of no more than 10 days from August 17, 2011 through December 22, 2011. The availability of funds for this item has been verified and will be charged to account 15-190-100018500A-25-0000 (High School Other Purchase Service).

### **(3) Staff Development Workshops**

#### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

To improve the learning and academic performance of all students in all PPS.

The Superintendent of School recommends, and I so move, adoption of the following:

#### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Staff Development Workshops provide staff development in math and literacy. The following Professional Developers will provide professional development in grades K-12; Nicki Newton, Christine Mulgrave, Kathy Adelman, Joan Backer, Gayle Palka, and Kirsten Widmer; will provide math workshops (5 sessions) to Plainfield Public Schools' grade levels K-2, 3-5, 6-8 and 9-12. Through the series of workshops the consultants will provide district staff a vast repertoire of practical strategies that can be easily and immediately implemented.

Dr. Nicki Newton's experience includes best practices, guided math and math centers as well as curriculum mapping. She has taught elementary, middle and graduate schools. Dr. Newton worked with Heidi Hayes Jacobs in facilitating both Curriculum Mapping and Interdisciplinary Curriculum Institutes at Teachers College, Columbia University for several years. She builds upon current curriculum research and theory to provide practical, realistic 21<sup>st</sup> century strategies in today's classrooms.

Christine Mulgrave's expertise is in the areas of K-8 Mathematics and effective technology usage. She specializes in creating student and teacher-friendly standard-bearing routines for upper elementary and middle school grades, differentiating instruction using Guided Math/Math Centers, developing and actualizing a mathematics vision for schools and strategies for teaching without telling.

Kathleen Adelman is master high school and middle school math teacher, and K-8 math specialist and math supervisor. She has provided professional development for the last 5 years focusing on implementing reform curricula, especially Everyday Math, Math Trailblazers and Connected Math; implementing math core curriculum standards; using differentiation in instruction; and using best practices to improve student performance.

**Staff Development Workshops – cont.**

Joan Backer is an independent literacy and math consultant. She is a member of the Marilyn Burns and AUSSIE consultant communities and works with Lucy West, author of Content Focused Catalog.

Gayle Palka has been in public education over 20 years. Her background includes teaching middle and high school, providing professional scoring training, writing as a Senior Mathematics Editor, and independently designing workshops for K-12 teachers.

Kirsten Widmer is an educational consultant working in elementary, middle and high schools. She has over 12 years' experience as an independent consultant. She has authored curriculum and corresponding units of study for school districts in Michigan and New Jersey. Kirsten is co-author of "*Workshops That Work!: 30 Days of Mini-lessons*", which provides strategies for upper elementary and middle school teachers launching reading and writing workshops in their classrooms, and has presented at NCTE on writing to learn strategies in the content areas and democracy in teaching.

**RESOLVED**, that the Plainfield Board of Education approves payment of a fee in the amount of \$1,500 per workshop to Staff Development Workshops for providing five (5) sessions of professional development during the 2011-2012 school year, not to exceed a total of \$7,500 per consultant charged to account FY 2012 No Child Left Behind Title I 200-300 accounts. The availability of funds for this item has been verified.

**(4) RWJ Fitness and Wellness Center**

**Strategic Plan Link:**

**Goal 2: Human Resources**

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in district professional development opportunities.

The Plainfield Athletic Department is seeking RWJ Fitness and Wellness Center to train, and certify the Athletic Department Coaches in C.P.R., AED, Sports First Aid training for school for the school year 2011-2012.

**RESOLVED**, the Board of Education approves payment to RWJ Fitness and Wellness Center for a total not to exceed \$4,000 and charged to the account of 11-000-213000-300A-27-0000 (Technical and Professional Services ). The availability of funds for this item has been verified.

**C. Partnership Agreement**

**Rutgers University – Supplemental Nutrition Assistance Program**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS.

The Interim Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

The Rutgers University – Rutgers Cooperative Extension Department of Nutritional Sciences, a sub contractor of the Union County Supplemental Nutrition Assistance Program (SNAP-Ed Plan), desires to enter into an agreement with the Plainfield Board of Education to offer behaviorally-focused, nutrition classes and workshops for elementary school students.

The workshops are designed to help educate students about the benefits of making healthy choices and the importance of food safety. The program also supports the district's efforts to provide nutrition education in elementary schools, reinforces its school lunch policy, and is aligned with the health component of the New Jersey Core Curriculum Content Standard 2.1 (Wellness) and Science Component 5.1 (Scientific Process). Workshops will be conducted during health and science classes at identified schools and will be provided in two, ten-week sessions; with kindergarten through third grades receiving 30 minutes of instruction, and fourth through fifth grades receiving 45 minutes of instructional time.

The workshops will be offered at Cedarbrook K-8 Center, Clinton K-8 Center, Cook K-8 Center, Washington Community School, and Woodland Elementary School from October 1, 2011 through September 30, 2012.

**RESOLVED**, that the Plainfield Board of Education enters into an agreement with Rutgers University – Rutgers Cooperative Extension Department of Nutritional Sciences to offer behaviorally-focused, nutrition classes and workshops for elementary students for the 2011-2012 school year at no cost to the district.

**D. Teachers College Columbia University Reading & Writing Project – Plainfield Public Schools**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

To improve the learning and academic performance of all students in all Plainfield Public Schools.

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education has identified an instructional need for professional development for teachers in writing. Data confirms that schools that commit to systematic professional development with the Teachers College Columbia University Reading and Writing Project experience significant improvement in students' ELA test scores as compared to their peers in non-Project schools.

Lucy Calkins is the author of many books on the teaching of reading and writing, including two foundational texts: *The Art of Teaching Reading* (Pearson), and *The Art of Teaching Writing*. Her other publications include *One-to-One: The Art of Conferencing with Young Writers*, the series: *Units of Study for Primary Writing: A Yearlong Curriculum* and *Units of Study for Teaching Writing, Grades 3-5*.

The Teachers College will offer training/coaching to six schools that will serve as models for the district at a rate of \$1,830.00 per day per school for a total of 5 days per school throughout the 2011-2012 school year.

**RESOLVED**, that the Plainfield Board of Education approves payment to Teachers College Reading and Writing Project in the amount of \$54,900.00 for 30 days of school based professional development and coaching in writing (5 days per school). Availability of funds for this item has been verified and will be charged to FY 2012 NO Child Left Behind Title I School In Need of Improvement budget line.

## **E. Children's Literacy Initiative**

### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

To improve the learning and academic performance of all students in all Plainfield Public Schools.

#### **Goal 2: Human Resources**

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education has identified an instructional need for professional development for teachers to learn best practices in reading and writing. The Children's Literacy Initiative is designed to work with teachers to transform instruction so that all children can become powerful readers and writers. Its goal is to close the gap in literacy achievement between disadvantaged children and their more affluent peers and to teach reading and writing to children entering school with little early literacy experience. The professional development is designed to provide teachers with high-impact strategies and techniques.

Children's Literacy Initiative has agreed to facilitate professional development throughout the 2011-2012 academic year. The focus will provide all K-3 district teachers with best practices in literacy, including one-on-one coaching and the facilitation of grade level meetings and seminars.

The Children's Literacy Initiative will provide training for all K-3 district instructional staff members. It includes 24 full day seminars on Reading Workshop, Writing Workshop, and Comprehension strategies. It also includes individual/group coaching for all K-3 teachers. Coaching will be a follow-up to grade level meetings, book discussions and seminars. In addition, all classroom teachers will attend several grade level meetings facilitated by CLI trainers. The grade level meetings will be a follow-up to seminars and one on one/group coaching. As well as, two parent workshops on "Supporting Your Child at Home with Reading." The total cost includes materials and professional development.

**RESOLVED**, that the Plainfield Board of Education approves payment to Children's Literacy Initiative in the amount of \$130,000.00. The funds for this program will be provided through FY 2012 No Child Left Behind Title I 200-300 accounts.

## XI. REPORT OF THE FINANCE COMMITTEE

### A. Reports of the Board Secretary and Treasurer – June 2011

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

**FURTHER RESOLVED** that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs the Interim Superintendent to initiate whatever actions may be determined to be appropriate.

**TO BE PRESENTED AT THE AUGUST 16, 2011 BUSINESS MEETING**

**B. Payment of Bills — June 30, 2011 – August 11, 2011**

**Strategic Plan Link:**  
**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

**TO BE PRESENTED AT THE AUGUST 16, 2011 BUSINESS MEETING**



**C. 2011 – 12 Budget Transfers**

**Strategic Plan Link:**  
**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following budget adjustments which reflect the appropriations sufficient to meet expenditures:

**TO BE PRESENTED AT THE AUGUST 16, 2011 BUSINESS MEETING**

**D. 2011 – 2012 Transportation Contract Renewals**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following 2011 – 2012 contracts with:

RT	CARRIER	SCHOOL	EFFECTIVE	AMT PER DIEM	AIDE PER DIEM	TOTAL PER ANNUM
CED2	Amaker & Porterfield	Cedarbrook	9/1/11 - 6/30/12	\$138.39	N/A	\$24,910.20
COO1	Amaker & Porterfield	Cook	9/1/11 - 6/30/12	\$142.38	N/A	\$25,628.40
HUB3	Amaker & Porterfield	Hubbard	9/1/11 - 6/30/12	\$115.48	\$28.00	\$25,826.40
MAX3	Amaker & Porterfield	Maxson	9/1/11 - 6/30/12	\$114.80	\$28.00	\$25,704.00
EMR1	Amaker & Porterfield	Emerson	9/1/11 - 6/30/12	\$147.16	N/A	\$26,488.80
EMR2	Amaker & Porterfield	Emerson	9/1/11 - 6/30/12	\$147.16	N/A	\$26,488.80
WAS1	Amaker & Porterfield	Washington	9/1/11 - 6/30/12	\$158.30	N/A	\$28,494.00
HUB1	Amaker & Porterfield	Hubbard	9/1/11 - 6/30/12	\$148.56	N/A	\$26,740.80
TPP1	Amaker & Porterfield	Moms & Babes	9/1/11 - 6/30/12	\$190.00	N/A	\$34,200.00
TPP2	Amaker & Porterfield	Moms & Babes	9/1/11 - 6/30/12	\$190.00	N/A	\$34,200.00
B22	Amaker & Porterfield	Sacred Heart	9/1/11 - 6/30/12	\$87.53	N/A	\$15,755.40
B23	Amaker & Porterfield	Sacred Heart	9/1/11 - 6/30/12	\$88.22	N/A	\$15,879.60
H19	Amaker & Porterfield	Piscataway Regional Day	9/1/11 - 6/30/12	\$155.82	N/A	\$28,047.60
H55	Amaker & Porterfield	Gateway	9/1/11 - 6/30/12	\$163.17	N/A	\$29,370.60
STB1	Amaker & Porterfield	St. Barts	9/1/11 - 6/30/12	\$138.37	N/A	\$24,906.60
BBP	Amaker & Porterfield	Bright Beginnings – (Piscat)	9/1/11 - 6/30/12	\$226.87	\$65.00	\$52,536.60
BSS	Amaker & Porterfield	Bruce St. School	9/1/11 - 6/30/12	\$209.43	\$50.00	\$46,697.40
DLC	Amaker & Porterfield	Developmental Learning Ctr	9/1/11 - 6/30/12	\$209.43	\$50.00	\$46,697.40
AS/ATH2	Amaker & Porterfield	Various Elem. Schools	9/1/11 - 6/30/12	\$86.00 per bus per day	N/A	\$86.00 (2 buses)
CLI1	Lamon	Clinton	9/1/11 - 6/30/12	\$116.21	\$30.19	\$26,352.00

**E. Appointment of Workers Compensation Self-Evaluation Plan Claim Liability Evaluator**

**Strategic Plan Link:**

**Goal 3 - Business Practices**

**To improve the overall efficiency and effectiveness of district and school operations**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, The Plainfield Public Schools has operated a self-insured workers compensation plan since 1982, and

**WHEREAS**, the Government Accounting Standards Board has issued regulations (GASB 10 and GASB 30) which stipulate certain accounting requirements related to self-insured plans and,

**WHEREAS**, one of the requirements is an annual claim liability evaluation, and Actuarial & Technical Solutions of Ronkonkoma, NY has the skills and expertise to perform such an evaluation, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves the appointment of Actuarial & Technical Solutions at a fee of \$6,750.00. The availability of funds for this item has been verified and will be charged to account 11-000-262000-300A-31-0000 (Purchased Prof. & Tech).

**F. Shared Services – Interlocal Services Agreement with the City of Plainfield**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education is desirous of extending its Interlocal Services Agreement with the City of Plainfield for implementation of a shared computer resources program and,

**WHEREAS**, the City of Plainfield is in need of experienced informational technology personnel and the Board Plainfield of Education has the necessary personnel to accommodate the City of Plainfield's needs and is willing to provide such shared services; now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves the extension of the Shared Services – Interlocal Services Agreement with the City of Plainfield through September 30, 2011 for a fee of \$10,000.00 per month.

**G. Approval of Architect Engineer**

**Strategic Plan Link:  
Goal 3: Business Practices**

**To provide the overall efficiency and effectiveness of district and school operations**

The Interim Superintendent of Schools recommends, and I so, move adoption of the following:

**RESOLUTION**

**WHEREAS**, the Tennis Courts at Hub Stine field are in need of an existing conditions study and in order to move this project to the next step, architectural/engineering services are necessary for:

- Inspection of the existing conditions
- Conclusions and recommendations regarding the existing conditions.
- Develop an estimated construction cost based on the recommendations.
- Develop a design and construction schedule based on the recommendations.
- Issue a written report

**WHEREAS**, Forman Architects Engineers, of Zelienople, PA has the experience and expertise to provide such services, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves the appointment of Foreman Architects Engineers at a fee of \$4,300.00. The availability of funds for this item has been verified and will be charged to account 11-000-262000-300A-31-0000 (Purchased Prof. & Tech).

**H. Out-of-District Travel**

**Strategic Plan Link:  
Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The following is recommended for adoption:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves Wilma Campbell, Alex Edache and Renata Hernandez to attend the NJSBA Bargaining Training on Saturday, September 10, 2011 in Monroe Township, NJ. These trainings are provided under the School District Accountability Act at a cost of \$125.00 each. The availability of funds for this item has been verified and will be charged to account 11-000-230000-580A-01-0000 (Board Travel).

I. **Resolution Authorizing The Reimbursement To Plainfield Board Members For Costs And Expenses Associated With Mandatory Compliance With The Requirements Of The Criminal History Background Check As Set Forth In N.J.S.A. 18a:12-1.2**

**Strategic Plan Link:**  
**Goal 3: Business Operation**

**To improve the overall efficiency and effectiveness of business operations.**

The following is recommended for adoption:

**RESOLUTION**

**WHEREAS**, on or about May 26, a new criminal history background check bill was signed into law by Governor Chris Christie which amends *N.J.S.A. 18A:12-1.2*; and

**WHEREAS**, under the new law, all current and future school board members or members of a board of trustees of a charter school must undergo mandatory a criminal history background / record check to continue to sit as a member of the Board of Education; and

**WHEREAS**, on or about July 14, 2011, The New Jersey Department of Education issued a memorandum to boards of education and charter schools in New Jersey detailing procedures that must now be followed and urged school board members to schedule an appointment to begin the criminal background check by submitting their fingerprints to the Department as soon as possible; and

**WHEREAS**, the new law permits school districts to reimburse Board Members for the costs and expense associated with complying with the new law; and

**WHEREAS**, the Plainfield Board of Education desires to reimburse its Board Members for the reasonable costs and expense to comply with the mandatory criminal background checks as required by the *N.J.S.A. 18A:12-1.2*; and

**NOW, THEREFORE**, the Plainfield Board of Education hereby resolves to reimburse Board Members in accordance with the above for the reasons set forth thereon.

**NOW, THEREFORE BE IT FURTHER RESOLVED** that the Policy Committee of the Plainfield Board of Education shall, in consultation with counsel for the Board, develop a policy on this subject as soon as possible and present that policy to the Board for approval.

**J. Out-of-State Travel – (NSBA – CUBE)**

**Strategic Plan Link:**  
**Goal 3: Business Operation**

**To improve the overall efficiency and effectiveness of business operations.**

The following is recommended for adoption:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education has determined that the National School Boards Association (NSBA) Annual Conference in New Orleans, LA on October 6 – 8, 2011, is vital and necessary to the goals of the District and the success of the Board, now therefore be it

**RESOLVED**, that the Plainfield Board of Education hereby authorizes Wilma Campbell and Renata Hernandez to attend the conference whose cost is not to exceed \$4,000.00. The availability of funds has been verified and will be charged to account 11-000-230000-580A-01-0000 (Board Travel), and be it

**FURTHER RESOLVED**, that the above Board Members will share the information received from the conference with the Board.

**K. 2011 – 2012 Student Accident & Athletic Insurance Company**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, a proposal was received from Alston Insurance Services, Plainfield, New Jersey whose program most appropriately meets the district's needs at a competitive price, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves the renewal of the Student Accident & Athletic policy for a premium of \$27,878.00 to Alston Insurance Services. The availability of funds for this item has been verified and will be charged to account 11-000-230000-590I-27-0000 (Athletic Liability Ins.).

**L. Plainfield Neighborhood Health Services Corp. Agreement**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The District must conduct student athletic physicals, student working paper physical examinations and student physical examinations. A need also exists for a review of student prescriptions and medications, as well as policies relating to communicable diseases, along with other specific health issues. The Plainfield Neighborhood Health Services Corp. (PNHS) has provided these services since 1998 and is qualified to provide same. This community-based health organization has provided services and/or health/nutritional related activities for students during the 2010-2011 school year. These services included immunizations, athletic physical examinations, visits for illness, general physical examinations, and obesity prevention education. PNHS will be contracted to provide such services to the students enrolled in the Plainfield Public Schools for the 2011 – 2012 school year.

**RESOLVED**, that the Plainfield Board of Education approves the appointment of the Plainfield Neighborhood Health Services Corp. to provide medical examiner/school physician services at a fee of \$8,949.41 per month from July 1, 2011 to June 30, 2012. The availability of funds for this item has been verified and will be charged to account 11-000-213000-300A-33-0000 (Purchased Prof. & Tech).

**M. Educational Data Awarded Bids**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education currently participates in the Ed Data Cooperative Purchasing Program. As part of this program, the ESC of Morris County has advertised and awarded bids on February 17, 2011 for a variety of items for FY12, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves the use of the vendors awarded bids by the ESC of Morris County that are on file in the Board Secretary's office.

**N. Appointment of Architect**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the cafeteria at Plainfield High School is currently not air conditioned and is not conducive for students or staff and in order to move forward with its upgrade, the following architectural services are necessary:

- NJDOE Schematic Approval Phase
- Construction Document Phase
- Bidding and Negotiation Phase
- Construction Administration Phase

**WHEREAS**, Johnson Jones Architects of Princeton, NJ has the experience and expertise to provide such services, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves the appointment of Johnson Jones Architects to manage the PHS cafeteria air conditioning project for a fee of 8% of the actual construction costs which are estimated to be \$105,000.00. The availability of funds for this item has been verified and will be charged to account 11-000-262000-300A-31-0000 (Purchased Prof. & Tech).



**O. Domestic Partners**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

A resolution to recognize same-sex “domestic partners” as eligible dependents for pension purposes only under the Domestic Partnership Act, Chapter 246, P.L. 2003.

**BE IT RESOLVED,**

1. That the Plainfield Board of Education hereby authorizes participation under the provisions of the Domestic Partnership Act, Chapter 246, P.L. 2033, and agrees to recognize the same-sex domestic partners of employees, as defined by the Act, as eligible for the same dependent benefits as are provided to spouses under the State-administered pension funds.
2. That by agreeing to provide eligibility to same-sex domestic partners, we understand that such eligibility shall apply to same-sex domestic partners of all employees and retirees enrolled in any and all of the State-administered pension funds through this employer.

Public Employee’s Retirement System  
Teacher’s Pension and Annuity Fund

Location # 20133  
Location # 00820

3. That domestic partnerships must meet the requirements of the Domestic Partnership Act and a Certificate of Domestic Partnership, obtained from the State of New Jersey through application to the employee’s Local Registrar, must be made available upon request of the employer and/or the Division of Pensions and Benefits.
4. That the effective date of this resolution, that is, the earliest date for which the same-sex domestic partners of employees of this employer will be eligible for benefits will be September 1, 2011 or as soon thereafter as it may be effectuated pursuant to the statutes and regulations.
5. We hereby appoint and authorize the Board Secretary to approve all documents required to carry out the intent of this resolution and to execute the said documents on behalf of the employer.

**P. FY2011 NCLB Entitlement Grant Acceptance**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in PPS.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The FY 2011 NCLB Entitlement Grant application for the Plainfield School District has been approved by the New Jersey Department of Education/County Office of Education, in the amount of \$3,740,389.00. The project period for this grant is September 1, 2010 through August 31, 2011.

This grant will provide funding to support student academic achievement, school improvement, professional development, technology in education, English language acquisition and language enhancement. Funds have been allocated for Plainfield Public Schools and specific Non-Public Schools (I AM's Temple Christian Academy, King's Temple Christian Academy, Koinonia Academy, New Covenant Christian Academy and St. Bartholomew Academy).

**RESOLVED**, that the Plainfield Board of Education accepts the FY 2011 NCLB Entitlement Grant as follows:

<u>Program Name</u>	<u>Award Amount</u>	<u>Administrator</u>
Title I Part A & Part A Neglected	\$2,633,792.00	Dawn Ciccone
Title I SIA	\$237,248.00	Dawn Ciccone
Title II A	\$473,598.00	Caryn Cooper
Title II D	\$7,626.00	Dawn Ciccone
Title III	\$388,125.00	Phillip Williamson

## **XII. REPORT OF THE POLICY COMMITTEE**

### **DISCUSSION**

<b><u>Policy #</u></b>	<b><u>Title</u></b>
3500.1	Energy Conservation
5131	Conduct/Discipline
5131.1	Harassment, Intimidation & Bullying
5141.8	Sports Related Concussion & Head Injury
6142.4	Physical Education & Health
6154	Homework (5 sample policies)
9325	Meeting Procedures (3 sample Abbott District's policies)

## **XIII. ADJOURNMENT**

GLO/bsc