

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

BOARD RETREAT

**SATURDAY, AUGUST 8, 2009
9:00 A.M.**

**PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM
950 PARK AVENUE**

BOARD OF EDUCATION MEMBERS

Ms. Bridget B. Rivers, President
Mr. Agurs Linward Cathcart, Jr., Vice President
Ms. Patricia I. Barksdale
Mrs. Wilma G. Campbell
Mr. Martin P. Cox
Mr. Christian Estevez
Mrs. Brenda L. Gilbert
Mrs. Lisa C. Logan-Leach
Ms. Katherine Peterson
Dr. Steve Gallon III, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a PLANNING MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Monday, August 3, 2009 for advertisement on Wednesday, August 5, 2009 and also provided to the Plainfield Public Schools, the district's website, the Plainfield City Clerk, Police Department, and the Plainfield Public Library for posting.

V. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

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| <u>Type of Meeting</u> | <u>* Date</u> | <u>Place</u> | <u>Time</u> |
|------------------------|-------------------------------|-----------------|-------------|
| Policy Committee | 1 st Tues. ea. mo. | Admin. Building | 6:30 p.m. |
| Personnel/Exec.Ses. | 2 nd Tues. ea. mo. | Admin. Building | 6:30 p.m. |
| Curric. & Instr. | 2 nd Tues. ea. mo. | Admin. Building | 8:00 p.m. |
| Finance Committee | 2 nd Tues. ea. mo. | Admin. Building | 8:00 p.m. |
| Bldgs. & Grds. Cmte. | 2 nd Tues. ea. mo. | Admin. Building | 8:00 p.m. |
| School Community Rel. | 2 nd Tues. ea. mo. | Admin. Building | 8:00 p.m. |
| Business Meeting | 3 rd Tues. ea. mo. | Admin. Building | 7:00 p.m. |

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and Board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

VI. REMARKS FROM THE SUPERINTENDENT

VII. PLANNING MEETING

The Board of Education will meet for the purpose of reviewing Board Goals. A representative from the New Jersey School Boards Association, Gwen Thornton, will serve as the facilitator.

VIII. ADJOURNMENT