

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, December 3, 2013

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM**
950 PARK AVE.

Board of Education Members

Mrs. Wilma G. Campbell, President
Mrs. Keisha Edwards, Vice President
Mrs. Jackie Coley
Mr. Alex O. Edache
Ms. Mahogany Hendricks
Mrs. Renata A. Hernandez
Mr. Dorien Hurtt
Mr. Frederick D. Moore, Sr.
Ms. Jameelah Surgeon
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Monday, November 25, 2013 for advertisement on Saturday, November 30, 2013 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

- 1 matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	PHS Auditorium	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, December 10, 2013, 8:00 p.m., in the Plainfield High School Auditorium.

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE SUPERINTENDENT

IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Assembly

(1) “More to Life Anti-Bullying Tour”

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students are academically successful and reach their full potentials. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Standards for optimal academic achievement and life-long success.

The entire student body of Jefferson Elementary School comprised of 450 students will view an assembly on Friday, January 17, 2014 titled “More to Life Anti- Bullying Tour” in Jefferson School’s gym. The assembly which is booked through More to Life Business will be performed for the entire school at 12:30 p.m. and 1:30 p.m. Students will be given an opportunity to participate in parts of the assembly. After the assembly, teachers will continue to have ongoing conversations with the students on how to be a peacemaker while in school. This experience will reinforce learning in the NJCCS.

RESOLVED, that the Plainfield Board of Education approves Jefferson School Students consisting of 450 students, to participate in the “More to Life Anti- Bullying Tour” assembly. The total cost not to exceed \$300.00. The availability of funds for this item has been verified and will be charged to account 15-000-211000-300A-18-0000 (Jefferson Guidance).

(2) Planetarium Dome Theater

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In so doing, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Kramer Entertainment Agency, Inc. will bring “The Planetarium Dome Theater” to Hubbard Middle School. Students will have the opportunity to observe The Passport to the Universe, The Search for Life: “Are We Alone” and Microcosm. After the presentations, the students will share and discuss their personal experiences during their science classes. The presentations will occur on Thursday, October 17, 2013 at 8:15 a.m. at a cost not to exceed \$1,675.00.

RESOLVED, that the Plainfield Board of Education approves the compensation for Kramer Entertainment Agency, Inc., “The Planetarium Dome Theater” to be presented to Hubbard Middle School students on Thursday, October 17, 2013, at a cost not to exceed \$1,675.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-610A-23-0000 (Hubbard Gen. Supp).

B. Field Trips

(1) American Museum of Natural History – New York, NY

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success.

Dewitt D Barlow Elementary School third grade class, consisting of eighty-nine (89) students along with four (4) staff members and four (4) chaperones will attend the exhibit, "Whales:Giants of the Deep" on Friday, January 3, 2014," at the American Museum of Natural History at Central Park West and 79th Street, New York, NY. Departure from DeWitt D Barlow is scheduled for 8:00 a.m. and returning at 4:30 p.m. The cost for admission is \$1,534.50. The cost for transportation is \$ 1,750.00 and will be provided by Villani Bus Company. The total cost of this fieldtrip will not exceed \$3,284.50.

The trip will meet the Language Arts standards: RI.3.1, RI.3.2 RI.3.10, W.3.2 and W.3.8 where all students will understand proper social interaction in a non-restrictive environment. They will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the NJCCCS standards.

The students will be provided experiences that cannot be duplicated in school. The field trip is an integral part of instruction and is an incentive for students to continue to their educational experience beyond high school. Upon returning the students will participate in educational activities that will enhance them academically as well as socially and emotionally.

RESOLVED, that the Plainfield Board of Education approve Dewitt D Barlow Elementary School third grade class, consisting of eighty-nine (89) students along with four (4) staff members and four (4) chaperones to attend the exhibit, "Whales:Giants of the Deep" on Friday, January 3, 2014 departing at 8:00 a.m. and returning at 4:30 p.m. The cost for admission is \$1,534.50. The cost for transportation is \$ 1,750.00. The total cost of this fieldtrip will not exceed \$3,284.50. Admission to the Museum will be paid by the students and some fundraising activities. There is no cost to the district.

(2) Sigma Beta Club Field Trips

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

Goal 5: Community and Family Engagement

To actively engage families and communities in meaningful, structured and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and lifelong success.

Sigma Beta Club (Sigma Community Enrichment Initiative) is a non-profit mentoring, parental involvement, and community service education organization dedicated to improving the development of at-risk male elementary students by providing high-quality, standards-based workshops and projects that help to build students' self-awareness, connection to their community, and student achievement. Sigma Beta Club agrees to provide up to twenty-five (25) weeks, up to two (2) hours each week for a total of up to fifty (50) hours of enrichment services for up to fifty (50) student participants enrolled at CH Stillman and Washington Community School sites of the 21st CCLC Expanded Learning Program.

Student participants will attend the following field trips:

Day/Date	Field Trip Destination	Time
Monday, January 27, 2014	Nets Barclay's Center, Brooklyn, NY	4:00 -10:00 p.m.
Friday, February 21, 2014	Skate 22, Union, NJ	3:00 - 5:30 p.m.
Friday, March 21, 2014	Strike & Spare Bowling, Greenbrook, NJ	3:00 - 5:30 p.m.

RESOLVED, that the Plainfield Board of Education approves for up to fifty (50) student participants enrolled at CH Stillman and Washington Community School sites of the 21st CCLC Expanded Learning Program to attend the above-referenced Sigma Beta Club field trips. The cost of the trips will not exceed \$1,500.00. The availability of funds for transportation has been verified and will be charged to account 20-450-200000-500A-38-0000 (21st ADM CEN OTH PUR SERV MASS).

(3) The Lion King – New York, NY

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In so doing, it is also committed to providing opportunities for ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the Common Core State Standards and achieve academic and life-long success.

One hundred fifty-four (154) seventh grade students from Hubbard Middle School and ten (10) chaperones will visit the Minskoff Theatre to see a live performance of “The Lion King,” on Wednesday, January 29, 2014.

This professional Broadway performance will expose students to experience a play based on building self-esteem and individual personality. Upon their return, to Hubbard Middle School students will reflect, draw and write a response, as well as equate a live performance with literary folktales of varied read a louds by the teacher lectures.

The cost of admission per person is \$99.00; the parents are required to pay \$50.00 per child. The balance of \$49.00 and a one-time New York City tax fee of \$14.50 may be supplemented by fundraisers provided by Hubbard Middle School. Transportation will be financed by community donations, fundraisers and parents.

RESOLVED, that the Plainfield Board of Education approves one hundred fifty-four (154) seventh grade students from Hubbard Middle School and ten (10) chaperones to attend “The Lion King” on Broadway at the Minskoff Theater, located on 200 W. 45th Street , in New York City, on Monday, January 29, 2014. There is no cost to the district.

C. Professional Development

(1) Council for Exceptional Children Annual Conference 2014 - Philadelphia, PA

Strategic Plan Link:

Goal: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff members to participate in out-of-district professional development.

The district has identified a need to strengthen leadership skills. Attendance at this conference will help provide practical lessons for leaders, and improve teaching and learning. By exposure to the workshops led by nationally recognized researchers/presenters, the administrator will be able to turnkey the information obtained in an effort to support the learning and academic performance of all Plainfield Schools.

Elizabeth Filippatos, Coordinator of Special Education and Dr. Anthony Jenkins, Principal Washington Community School will attend The Council for Exceptional Children (CEC) Annual Conference 2014 in Philadelphia, PA from April 9 through April 12, 2014. The administrators will learn about special education research, instructional strategies, and innovative programs that work. The special education administrator will also explore new products and services and have an opportunity to network with other professionals who work with children with disabilities.

The cost to attend is \$1,595.54 per person, inclusive of registration (\$384/member), mileage (\$48.17), parking (\$144.00) host hotel plus tax (\$755.37/3 nights), food allowance (\$264/4 days).

RESOLVED, that the Plainfield Board of Education approves Elizabeth Filippatos, Coordinator of Special Education and Dr. Anthony Jenkins, Principal Washington Community School to attend the CEC Annual Conference 2014 from April 9 through April 12, 2014 in Philadelphia, PA at a cost of \$1,595.54 per person not to exceed \$3,191.08. The availability of funds for this conference has been verified and will be charged to account 20-253-200000-500A-32-000 (FY' 14 IDEA grant).

NAME	POSITION	AMOUNT	DAYS ATTENDING
Elizabeth Filippatos	Coordinator	\$1595.54	April 9, 2014 – April 12, 2014
Dr. Anthony Jenkins	Principal, WCS	\$1595.54	April 9, 2014 – April 12, 2014

(2) Functional Behavior Assessment: From Paper to Practice – East Brunswick, NJ

Strategic Plan Link:

Goal 1: Human: Resources

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional opportunities.

Claudine Lewis, CST Social Worker will attend a two day workshop on Functional Behavior Assessment (FBA): From Paper to Practice. The two day workshop will take place in East Brunswick, NJ on Thursday, February 27, 2014 and Friday, February 28, 2014. The two (2) day training will provide an overview of the process of conducting a FBA, and also how to better understand and support the behavior of students with more intensive needs. Emphasis will be placed on determining environmental variables that trigger problem behavior, and identifying ways to promote positive behavior for the students. The total cost for attending the workshop is \$125.00 for both days.

RESOLVED, that the Plainfield Board of Education approves Claudine Lewis, CST Social Worker to attend a two (2) day workshop on Functional Behavior Assessment (FBA): From Paper to Practice in East Brunswick, NJ on Thursday, February 27, 2014 and Friday, February 28, 2014. The cost of the workshop is \$125.00 for both days and shall not exceed the total cost of \$125.00. The availability of funds for this item has been verified and will be charged to account 20-251-200000-320E-32-0000 (IDEA CEIS Prof Tech Serv).

Name	Position	Amount	Days Attending
Claudine Lewis	CST Social Worker	\$125.00	Thursday, February 27, 2104 and Friday, February 28, 2104

(3) Art Night – The Printmaking Center of New Jersey

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Printmaking Center of New Jersey will conduct a Monotype Printmaking Workshop on Thursday, March 27, 2014 from 6:00 - 8:00 p.m. at Woodland Elementary School during its annual Art Night. The workshop will include demonstrations and hands-on experiences. Students will learn monotype printmaking using inks, watercolors, pencils and other materials. The final product will be one that the students will be able to take home. The Printmaking Center will provide the instructor and materials.

RESOLVED, that the Plainfield Board of Education approves payment to The Printmaking Center of New Jersey for a workshop to be held on Thursday, March 27, 2014 at Woodland Elementary School in the amount not to exceed \$395.00. The availability of funds for this item has been verified and will be charged to account 15-190-100000-500A-22-0000 (Woodland Instructional Other Purchase Service).

(4) Rutgers' National Writing Project Mid-Winter Conference – New Brunswick, NJ

Strategic Plan Links:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in Clinton K-8 Center

Goal 2: Human Resources

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to purchase software and employ consultants to address the needs of teachers and students in order to promote school improvement.

Rutgers University will hold its National Writing Project Mid-Winter Conference on Saturday, February 8, 2014, (Snow Date: Saturday, March 15, 2014) where Keynote speaker Dr. Michael Smith, Author of *Motivating Adolescent Readers* will be presenting on teaching to exceed the Common Core State Standards: Developing Five Kinds of Knowledge through Five Kinds of Composing, and Writing to the Core: Argumentative, Informational, Narrative, and Creative.

RESOLVED, that the Plainfield Board of Education approves Clinton's Teachers Victoria Malinowski, Oladele Osunsami, and Gabriela Zanatta-Perdomo to attend the Rutgers' National Writing Project Mid-Winter Conference on Saturday, February 8, 2014 (Snow Date: Saturday, March 15, 2014), at the Douglass Campus Center, Traves Hall, from 8:30 a.m. to 1:30 p.m. at a cost of \$85.00 each (total \$255.00). The availability of funds has been verified and will be charged to account 15-000-223000-320A-14-0000 (Clinton Professional & Technology Service).

**(5) Best Practices in Co-Teaching:
Practical Solutions for Difficult and Challenging Issues – Cherry Hill, NJ**

Strategic Plan Link:

Goal 1: Human: Resources

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional opportunities.

Antoinette Adams, Vice Principal Special Education, and staff members listed below will attend the Best Practices in Co-Teaching: Practical Solutions for Difficult and Challenging Issues on Tuesday, January 14, 2014 in Cherry Hill, NJ. Participants will be provided the key elements necessary to begin a co-teaching program or refine and sustain an existing one. They will be offered practical, classroom-proven ideas to help them set realistic expectations for co-teaching. They will also learn how to create co-teaching arrangements that preserve a sense of classroom community, while at the same time give the special educator and general educator an active teaching role. The cost of the workshop is \$215.00 per person.

RESOLVED, that the Board of Education approves Antoinette Adams, Vice Principal Special Education, and staff listed below to attend the Best Practices in Co-Teaching: Practical Solutions for Difficult and Challenging Issues on Tuesday, January 14, 2014 in Cherry Hill, NJ. The cost of the workshop is \$215.00 person and shall not exceed the total cost of \$1,720.00 for eight (8) participants. The availability of funds for this item has been verified and will be charged to account 20-251-200000-320E-32-0000 (IDEA CEIS Prof Tech Serv).

NAME	POSITION	AMOUNT	DAYS ATTENDING
Antoinette Adams	V. P. Special Education	\$215.00	Tuesday, January 14, 2014
Alicia Archibald	Lead Teacher PHS	\$215.00	Tuesday, January 14, 2014
Kimberly Miller	Gen Ed Teacher	\$215.00	Tuesday, January 14, 2014
Berenice Sears	Special Ed Teacher	\$215.00	Tuesday, January 14, 2014
Lauren Jacey	Gen Ed Teacher	\$215.00	Tuesday, January 14, 2014
Pepper Stackhouse	Gen Ed Teacher	\$215.00	Tuesday, January 14, 2014
Terri Sheppard	Special Ed Teacher	\$215.00	Tuesday, January 14, 2014
Lamont Harris	Special Ed Teacher	\$215.00	Tuesday, January 14, 2014

(6) Effectively Dealing with Disruptive Students – Parsippany, NJ

Strategic Plan Link:

Goal 1: Human: Resources

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional opportunities.

Fred Harris, Marlene West, Helena Skultety and Jenabu Williams will attend a workshop; Effectively Dealing with Disruptive Students: Practical, Classroom-Proven Techniques on Wednesday, January 15, 2014 at the Holiday Inn-Parsippany from 8:00 a.m. to 3:15 p.m. Participants in this workshop will expand their repertoire of tools for working successfully with difficult and defiant students, help difficult, angry or hostile students become more responsible. Provide specific ideas and positive ways to deal successfully with the most challenging students while maintaining the dignity of the student and the educator. The cost of attending this workshop is \$225.00 per person.

RESOLVED, that the Board of Education approves Fred Harris, Marlene West, Helena Skultety and Jenabu Williams to attend a workshop; Effectively Dealing with Disruptive Students: Practical, Classroom-Proven Techniques on Wednesday, January 15, 2014 at the Holiday Inn-Parsippany from 8:00 a.m. to 3:15 p.m. The cost of the workshop is \$225.00 per person and shall not exceed the total cost of \$900.00 for four (4) participants. The availability of funds for this item has been verified and will be charged to account 20-252-200000-500A-32-0000 (IDEA Workshops).

Name	Position	Days Attending
Fred Harris	Gen Ed Teacher	Wednesday, January 15, 2014
Marlene West	Special Ed Teacher	Wednesday, January 15, 2014
Helena Skultety	Special Ed Teacher	Wednesday, January 15, 2014
Jenabu Williams	Special Ed Teacher	Wednesday, January 15, 2014

(7) School Safety (Climate) Team Training Series – Monroe Township, NJ

Strategic Plan Link:

Goal 2 : Human Resources

To improve the recruitment, retention, and development of District staff

Goal 4: Safe Learning Environment

To provide a safe, secure, professional and clean environment for students, staff and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to have staff members participate in Professional Development opportunities.

The NJDOE Self-Assessment requires evidence that all school safety team members attend more than one professional development opportunity in school climate improvement practices. The School Safety (Climate) Team Training Series workshops address everything you need to be in full compliance with the Anti-Bullying Bill of Rights and to build the positive culture in your school that gives all students the opportunity to achieve.

Hubbard Middle School staff members Patricia King-Gibbs and April Lewis will attend the School Safety (Climate) Team Training Series workshops at 12 Centre Drive, Monroe Township, NJ. The workshops consist of two (2) sessions spread throughout the academic year with the following topics and dates:

- Build a Sense of Community – Wednesday, January 22, 2014,
- Legal One Presents Understanding the Link between School Climate and Legal Liability - Wednesday, February 12, 2014.

The cost of registration is \$149 per session per person (2 attendees). The total cost for two (2) sessions is \$596.00

RESOLVED, that the Plainfield Board of Education approves Hubbard Middle School staff members Patricia King-Gibbs and April Lewis to attend the School Safety (Climate) Team Training Series, Wednesday, January 22, 2014 and Wednesday, February 12, 2014. The total cost to attend will not exceed \$596.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-23-0000 (Hubbard Professional Ed).

**(8) NJ Music Educators Association Annual Conference
Music Education Orchestrating Success 2014 – East Brunswick, NJ**

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Vocal, Instrumental and Music teachers Jessica LaPine and Christopher Dalton of Hubbard Middle School will attend the New Jersey Music Educators Association Annual Conference Music Education Orchestrating Success 2014 at the Hilton Hotel in East Brunswick, NJ on February 21 and 22, 2014, with a pre-registration deadline of February 8, 2014. This conference is a professional development consisting of workshops hosted by professional musicians and music educators focusing on classroom music, multicultural music, technology, and integrating music in literacy, mathematics, science, writing, and performing musicals.

The teachers will implement new techniques and materials that will enhance classroom music instruction and technology. This will include the integration of music with other core curriculum content areas such as: language arts, mathematics, science and social studies. This conference will also fulfill the requirements of the 2013-14 Professional Improvement Plan (PIP), as well as earn valuable professional development hours in their field. Teachers will turnkey strategies to other vocal, instrumental and music teachers in the district.

RESOLVED, that the Plainfield Board of Education approves vocal, instrumental and music teachers Jessica LaPine, and Christopher Dalton, Hubbard Middle School to attend the New Jersey Music Educators Association Annual Conference Music Education Orchestrating Success 2014 at the Hilton Hotel in East Brunswick, NJ on February 21 and 22, 2014 with a pre-registration date of February 8, 2014. The registration fee is \$185.00 per person for a total not to exceed \$370.00. The availability of funds for this item has been verified and will be charged to account 15-190-10018-320A-23-0000 (Hubbard Professional Ed).

(9) Union County College - Bridge Program/Dual Enrollment

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District, schools and students. Therefore, it has provided the Superintendent of Schools the authority to employ consultants to address the needs of teachers and students in order to promote school improvement. The District is committed to raising the standards and student performance through providing sustained professional development for staff.

The Bridge Program/Dual Enrollment sponsored by Union County College allows qualified high school students the opportunity to earn college credits. The program exposes students to a rigorous college level math class that prepare them for college success, builds their confidence and speeds their way to an affordable degree. During January 2014 through May 2014 (Spring Semester) College Algebra will be taught by a Union County College instructor on the campus of Plainfield High School during regular school hours.

RESOLVED, that the Plainfield Board of Education approves Union County College services from January 2014 through May 2014. The total cost not to exceed \$12,700.00. The availability of funds for this item has been verified and will be charged to account 11-000-221000-500A-26-0000 (Other Purchased Serv).

(10) English Language Learner After School Academy

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

Goal 5: Community and Family Engagement

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Office of Bilingual/ESL and World Languages will implement an after-school academy for the 2013-14 school year. The Academy will be comprised of two components: ESL/Literacy and Mathematics using ALEKS. ALEKS (Assessment and Learning in Knowledge Spaces) is a powerful, online math program that provides individualized assessment and learning with standards-based content for students in in grades 3-12. The ESL component will focus on test taking strategies and skills with a concentration on NJASK and ACCESS. The Academy will run from 3:00 p.m. - 5:00 p.m. on Tuesdays and Thursdays, commencing on January 7, 2014 until May 11, 2014.

RESOLVED, that the Plainfield Board of Education approves the English Language Learner After School Academy to implement and operate. The ELL After School Academy will operate from 3:00 p.m. to 5:00 p.m. on Tuesdays and Thursdays, commencing on January 7, 2014 until May 1, 2014. The availability of funds for this item has been verified and will be charged to 20-240-100000-101A-39-0000 (T3TEACHER STIPENDS).

(11) Parent English Language Learner Academy

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

Goal 5: Community and Family Engagement

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In an effort to increase parent/school communication and for parents to be able to help their children, the Office of Bilingual Education will offer the 2013-14 Parent English Language Learner Academy. The academy will provide parents with the opportunity to learn English through leveled ESL classes, supplemented with Rosetta Stone to address their individual needs. The goal is that parents will become more active members of their child's school and their community with increased English Language communicative skills and knowledge of the cultural/language nuances of this North America society. The academy will hold classes two (2) times a week on Tuesdays and Thursdays for a total of thirty-six 36 sessions.

RESOLVED, that the Plainfield Board of Education approves the 2013-14 Parent English Language Learner Academy. These classes will be held two (2) times a week on Tuesdays and Thursdays for a total of thirty-six (36) sessions. The classes will run from January 6, 2014 until May 1, 2014. The availability of funds for this item has been verified and will be charged to 20-200000110A-39-0001 (T3 STIPENDS).

(12) The Latino Family Literacy Project

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

Goal 5: Community and Family Engagement

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Office of Bilingual/ESL and World Languages will sponsor The Latino Family Literacy Project at Washington School. The program provides proven, cost-effective parent involvement programs and training for teachers. The literacy programs and training workshops are designed to establish family reading routines for Spanish and English speaking parents and their children at the school site. The project introduces the teachers to a language acquisition method and a step-by-step literacy instruction process. It involves family reading, vocabulary development, and English-Language Development for Latino parents and their children. Each program has a built-in evaluation process to measure the success of what the parents learned in class and includes at home skill-based activities for parents and children that support the state standards for each specific age group. The program will run from January 7, 2014 until March 11, 2014 from 5:00 p.m. to 7:00 p.m. on Tuesdays and Thursdays, for a total of ten (10) sessions.

RESOLVED, that the Plainfield Board of Education approves the operation of The Latino Family Literacy Project. The program will run from January 7, 2014 until March 11, 2014 from 5:00 p.m. to 7:00 p.m. on Tuesdays and Thursdays. The availability of funds for this item has been verified and will be charged to a 20-240-200000-110A-39-001 (T3STIPENDS).

(13) The ASCD 69th Annual Conference & Exhibit Show – Los Angeles, CA

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

To improve the understanding of and build internal capacity with the working knowledge and competencies in instructional leadership, Mark A. Williams, Principal of Charles H. Stillman School and Kwame Asante, Principal of Hubbard Middle School will attend The 69th Annual Conference & Exhibit Show, held on March 15 through 17, 2014 in Los Angeles, CA.

The vision of ASCD is to be the worldwide leader in learning, teaching, and educational leadership. They provide expert and innovative solutions for addressing the opportunities and challenges learners face in the 21st century. They engage and connect diverse communities dedicated to the success of each learner.

During the ASCD Annual Convention, attendees will meet the best and the brightest in the education industry and witness what ASCD has to offer. With more than 400 education sessions, our schools will reap the benefits of best practices, success stories, tools and practical solutions. We will also have the opportunity to turn our biggest challenges into our greatest accomplishments when we learn from the experts, leaders in the field and fellow practitioners.

Listed below are a few benefits of attendance:

We will have the opportunity to explore topics that interest us the most in more than 400 sessions, such as:

- What it takes to create better schools
- How to improve programs for teaching and learning
- Which education approaches are most likely to work
- How to build stronger learning communities
- Which practices ensure that all students are learning
- How to get results
- What to question about traditional practices

RESOLVED, that the Plainfield Board of Education approves Mark A. Williams and Kwame Asante to attend The 69th Annual Conference & Exhibit Show, held on March 13 through 18, 2014, in Los Angeles, CA. at a cost not to exceed \$2,745.60 (\$1,372.80 for each participant). The availability of funds for this item has been verified and will be charged to account 20-232-200000-500A-20-0000 (T1 Stillman Conf/Reg Costs) for Mark Williams and account 15-190-100018-320A-23-0000 (Professional Dev) for Kwame Asante.

(14) Rutgers University and NJASCD – Monroe Township, NJ

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to have staff members participate in out of district Professional Development opportunities.

Attendance at the two Rutgers NJASCD Literacy Institutes, at the Foundation for Educational Administration Conference Center, Monroe Township, NJ, will provide practical lessons to improve teaching and learning. The workshops will be held on Thursday, January 23, 2014 and Friday, June 13, 2014. The Office of English Language Arts has established a partnership with Rutgers University to align research-based strategies aligned to the CCSS. Through the institutes, teachers will gain a deeper understanding of instructional practices that help students make meaning of complex text and improve writing skills. Additionally, a look at PARCC assessments for English Language Arts will be discussed, highlighting fidelity to the CCSS instructional shifts, the fundamental principles of item development and the range of item types. Samples of released items and protocols will be provided. Topics included in the institutes include the following:

- What Does Close Reading Mean with Informational Text?
- Reading Information Text with Persistence, Proficiency & Passion
- Deep Comprehension of Informational Texts: Classroom Contexts and
- Teaching Practices to Build Motivation and Engagement
- Preparing for PARCC: An Overview of the ELA/Literacy Assessments

RESOLVED, that the Plainfield Board of Education approves Donna Mullaney, Supervisor of ELA Elementary and 4 teachers (TBD) to attend the Rutgers University/NJASCD institutes, (\$145.00 per person x 5 participants x 2 sessions) at a total cost not to exceed \$1,450.00 The availability of funds for this item has been verified and will be charged to account number 20-278-520000-930A-39-0000 (T2A Carryover).

(15) Reading & Writing Grounded in Informational Text – Eatontown, NJ

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Dr. Anthony Jenkins, Principal of Washington Community School along with 4th grade teachers, Cristina Crowell and Roychele Jones, will attend the Common Core & PARCC Training on Friday, December 6, 2013 at the Eatontown Sheraton in Eatontown, NJ.

The NJAFPA will offer its 2013 Winter Training Institute. This is an event filled with some of the top speakers and presenters in the nation as well as high ranking officials of the New Jersey Department of Education. The event is scheduled for Friday, December 6, 2013 at the Eatontown Sheraton in Eatontown, NJ. The Winter Training Institute will begin with Keynote Speaker Dr. Pedro Noguera, Peter L. Agnew Professor of Education at New York University. This training is designed to help educators understand that closing the achievement gap requires focus on more than just raising test scores. Attendees can expect to take away a wealth of practical information to be used in their districts. This is an event that should be attended by all senior administration for districts state wide.

The cost of the workshop is \$149.00 per person, for a total cost not to exceed \$447.00

RESOLVED, that the Plainfield Board of Education approves Dr. Anthony Jenkins, Principal of Washington Community School along with two (2) 4th grade teachers, Cristina Crowell and Roychele Jones, will attend the Common Core & PARCC Training on Friday, December 6, 2013 at the Eatontown Sheraton in Eatontown, NJ, for a total cost not to exceed \$447.00. The availability of funds for these items has been verified and will be charged to account 15-000-221000-320A-21-0000 (PURCHASED PROF-EDUCATION).

(16) Orton Gillingham - Secaucus, NJ

Strategic Plan Link:

Goal 1: Human Resources

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members in professional development opportunities.

Two (2) Jefferson teachers will attend the intensive thirty (30) hour Orton-Gillingham multi-sensory learning professional development. The comprehensive program enables the learner to have in-depth understanding of the revised Orton-Gillingham based methodology, assessment, higher level skills, and the tools to implement this program into an existing curriculum.

Teachers will learn the following concepts during the workshop: The 3-part drill (visual, auditory, kinesthetic), developing syllabication patterns for decoding and encoding, establishing comprehensive guidelines for weekly lesson plans, developing deeper assessment methods, using the reciprocal teaching method, and how to teach students use of multisensory techniques for sight words and to develop deeper fluency. Jefferson teaching staff members Indra Barreto, Kristi Colton, Lori Jenkins, Timothy Spaur, Lamont Harris, and Oliva Torres will attend the five (5) day, thirty (30) hour program to develop instructional plans that will help students at Jefferson meet their full academic potential, and turnkey teaching strategies to the instructional staff. Two members of the Special Services, Kaleena Lear and Monique McNair, will also attend the training to provide turnkey training at the district level. The training will be held from February 3 through 7, 2014 in Secaucus, NJ at a cost of \$975 per participant for total of \$5,850.00 for Jefferson and a total of \$1,950.00 for Special Services. The registration fee includes the professional development sessions and all materials required to implement the program at Jefferson with fidelity. This program is part of the mandatory school improvement plan to address the priority literacy concerns as part of our focus school designation.

RESOLVED, that the Plainfield Board of Education approves Jefferson Teaching Staff members Indra Barreto, Kristi Colton, Lori Jenkins, Timothy Spaur, Lamont Harris, and Oliva Torres and Special Services staff members, Kaleena Lear and Monique McNair to attend the five (5) day, thirty (30) hour program from February 3 through 7, 2014 in Secaucus, NJ at a cost of \$975 per participant for total of \$5,850.00 for Jefferson and \$1,950.00 for Special Services. The availability of funds for this item has been verified and will be charged to account 20-232-200000-320A-18-0000 (T1 JEFF EDUC. CONSULTANT) and 20-252-200000-500A-32-0000 (IDEA Conf/Workshops).

D. Partnership

(1) Rutgers Early College Humanities Program

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and lifelong success.

The Rutgers Early College Humanities Program (REACH) through its successful collaboration with the Plainfield Public Schools will provide an opportunity for twenty-five (25) high school students from Plainfield High School to receive three (3) college credits and forty (40) hours of college level instruction. To participate, students will be required to attend a formal interview as well as a review of current grades. This partnership will provide participating students with an opportunity to study with college professors, acquire valuable cultural backgrounds, and enhance reading, writing and conceptual skills that are important for success in college. In addition, students will gain confidence that will help them to adjust to college level work and earn three college credits from Rutgers University and regular high school credit. The college credits are transferable to any college the students are accepted to attend after graduation.

The classes are scheduled to begin January 21, 2014 through June 10, 2014 and will meet on Thursdays for 19 weeks at Plainfield High School. Classes are scheduled from 3:00 p.m. to 5:00 p.m.

RESOLVED, that the Plainfield Board of Education approves the Plainfield Public Schools to enter into a contractual agreement and partnership with the Rutgers Early College Humanities Program (REACH). Twenty-five (25) high school students from Plainfield High School to receive three (3) college credits and forty (40) hours of college level instruction at \$640.00 per students. The total cost will not exceed \$16,750.00. The availability for this item has been verified and will be charged to account 15-190-100018-500A-25-0000 (High School Other Purchase Ser).

XI. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer October 2013

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

TO BE PRESENTED AT THE DECEMBER 10, 2013 BUSINESS MEETING

B. Payment of Bills — November 15, 2013 – December 5, 2013

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE DECEMBER 10, 2013 BUSINESS MEETING

C. 2013 – 14 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

TO BE PRESENTED AT THE DECEMBER 10, 2013 BUSINESS MEETING

D. 2013 – 2014 Transportation Jointure Contracts

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following:

<u>Route</u>	<u>Carrier</u>	<u>School</u>	<u>Effective</u>	<u>Amount Per Diem</u>	<u>Aide Per Diem</u>	<u>Total</u>
MS-1	So. Plfd	Midland	09/01/13-06/30/14	\$110.00	N/A	\$19,800.00
<u>Special Education Jointure with Piscataway BOE</u>						
SSET	Plfd	Somerset Academy	09/01/13-06/30/14	\$125.00	N/A	\$22,500.00
<u>Special Education Jointure with South Plainfield BOE</u>						
NUVI	Plfd	Nuview	11/04/13-06/30/14	\$110.00	N/A	\$15,950.00

E. 2012 – 2013 Comprehensive Annual Financial Report/Corrective Action Plan

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education is required to annually complete a Comprehensive Annual Financial Report and an Auditors' Management Report on Administrative Findings – Financial Compliances and Performance.

District staff and the auditing firm of Lerch, Vinci, Higgins, LLC have completed said reports and submitted them to the Board of Education, and the Board has publicly reviewed the audit synopsis and the Findings and Recommendations of the Management Report at a meeting held on December 3, 2013 in concert with the Corrective Action Plan submitted by the Business Administrator/Board Secretary.

RESOLVED, that the Plainfield Board of Education accepts the Comprehensive Annual Financial Report and the Auditors' Management Report on Administrative Findings – Financial Compliances and Performance for the period ending June 30, 2013 and be it

FURTHER RESOLVED, that the Board approves the Corrective Action Plan submitted by the Business Administrator/Board Secretary, and be it

FURTHER RESOLVED, that a copy of the Audit Synopsis and Corrective Action Plan shall be made a part of the minutes of this meeting.

<u>Finding</u>	<u>Corrective Action</u>	<u>Person Responsible</u>	<u>Completion</u>
Certain invoices for legal services indicated billings included amounts for services subject to the contractual retainer.	Verify invoice detail against language in the contract.	Gary Ottmann	11/30/2013
Old outstanding grants receivable, deferred revenue and amounts due to grantor agencies exist in the special revenue fund.	Issue refunds where required and liquidate grants receivable.	Gary Ottmann	11/30/2013
Certain schools did not utilize pre-numbered receipts and other schools did not maintain deposit slips.	Retrain school administrators in proper student activity account procedures.	Yolanda Henry	01/31/2014
Certain capital asset additions were not reflected in the capital asset report.	Verify that all capital asset additions/deletions have been recorded prior to the year-end close-out.	Yolanda Henry	06/30/2014

F. 2010 – 2011 Application for State School Aid (ASSA) Report/Corrective Action Plan

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Board of Education was required to provide the NJDOE with enrollment data used for the Application for State School Aid and the District Report of Transported Resident Students as of October 15, 2010, and

WHEREAS, NJDOE has reviewed the data submitted and has identified a number of findings which require corrective action, and

WHEREAS, the Plainfield Board of Education must review and discuss the findings from the report at a public board meeting. now therefore be it,

RESOLVED, that the Board approves the Corrective Action Plan submitted by the Superintendent of Schools, and be it

FURTHER RESOLVED, that a copy of the Corrective Action Plan shall be made a part of the minutes of this meeting and forward to the NJDOE.

<u>Corrective Action</u>	<u>Method of Implementation</u>	<u>Person Responsible</u>	<u>Completion</u>
Report all students who are actively enrolled as of October 15 th .	The Student Accounting Depart. will verify enrollments with school staff	Peter Wu	12/01/2013
Revise method of cross-referencing each student to the household numbers.	The Student Accounting Depart. will verify mealpay plus.	Peter Wu	12/01/2013
Maintain supporting documentation for all students receiving LEP services	The Bilingual Education Depart. will establish new protocols for maintaining student records.	Philip Williamson	12/01/2013
Report only transported students according to the special needs requirements as reflected in their IEP's	The Transportation Depart. will verify special needs requirements prior to providing transportation.	Margaret O'Keeffe	12/01/2013
Provide specific attention in the preparation and completion of the EXAID application.	The Special Education Dept. will utilize contracts and invoices in the preparation of the EXAID report.	Antonia Adams Elizabeth Filippatos	02/01/2014
Include only qualified students whose costs are in excess of \$40K or \$55K be reported	The Special Education Dept. will utilize contracts and invoices in the preparation of the EXAID report.	Antoinette Adams Elizabeth Filippatos	02/01/2014

G. Legal Settlements

The following is recommended for adoption:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following settlements:

1. C.A. v. Plainfield Board of Education, C.P. 2012-4847, Workers' Comp, for \$12,600.00, on February 6, 2013, by P&C.
2. T.C. aka A.I.M C.P. 2007-12662, Workers' Comp, for \$19,146.00 on April 29, 2013, by P&C.
3. A.T. v. Plainfield Board of Education, C.P. 2012-13820, Workers' Comp, for \$23,484.000 on June 17, 2013, by P&C.
4. P.G. v. Plainfield Board of Education, C.P. 2004-6515, Workers' Comp, for \$7,500.00 under N.J.S.A 34:15-20 (Section 20), on June 28, 2013, by P&C and D&H Alternative Risk Solutions.
5. A.G. v. Plainfield Board of Education, C.P. 2008-25998, Workers' Comp, for \$20,500.00 in back temporary disability payments and the imposition of a medical monitoring order in lieu of formal award as per N.J.S.A 34:15-15., on June 28, 2013, by P&C.
6. T.H. v. Plainfield Board of Education, C.P. 2010-12091, Workers' Comp, for \$16,222.50 on August 7, 2013 by P&C.
7. J.F. v. Plainfield Board of Education, C.P. 2008-24493, Workers' Comp, for the imposition of a medical monitoring order in lieu of formal award as per N.J.S.A 34:15-15, on August 9, 2013, by P&C.
8. J.C. v. Plainfield Board of Education, C.P. No. 2012-26835, Workers' Comp, for \$10,919.25, on August 23, 2013, by P&C.
9. M.B. v. Plainfield Board of Education, C.P. No. 2011-31938, Workers' Comp, for \$15,025.00, on September 26, 2013, by P&C.
10. J.W. v. Plainfield Board of Education, C.P. No. 2004-22129, Workers' Comp, for \$24,500.00 under N.J.S.A 34:15-20 (Section 20), on November 1, 2013, by P&C.
11. A.A. v. Plainfield Board of Education, C.P. No. 2013-1907, Workers' Comp, for \$23,964.00 on November 1, 2013, by P&C.
12. N.W. v. Plainfield Board of Education, C.P. No.: 2012-20079, Workers' Comp, for \$36,954.00 on November 13, 2013, by P&C.

DISMISSED:

1. V.C. v. Plainfield Board of Education, C.P. 2008-23905, Workers' Comp, on August 9, 2013 by P&C.
2. J.C. v. Plainfield Board of Education, C.P. No. 2012-11174, Workers' Comp, on August 23, 2013, by P&C.

XII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – First Reading

The following is recommended for adoption:

RESOLUTION

WHEREAS, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

<u>Policy Number</u>	<u>Title</u>	
2130	Principal Evaluation	New
4116	Evaluation	Amended

XIII. ADJOURNMENT

GLO/bsc