

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, February 10, 2009
Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
Place: ADMINISTRATION BUILDING
AUDITORIUM
1200 MYRTLE AVE.

Board of Education Members

Ms. Bridget B. Rivers, President
Mr. Martin P. Cox, Vice President
Mr. Rasheed Abdul-Haqq
Ms. Patricia I. Barksdale
Mrs. Wilma G. Campbell
Mr. Agurs Linward Cathcart, Jr.
Mr. Christian Estevez
Mrs. Lisa C. Logan-Leach
Mr. Joseph M. Ruffin, Sr.
Dr. Steve Gallon III, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Tuesday, January 27, 2009 for advertisement on Friday, January 30, 2009 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, Plainfield Public Library and Comcast Cable for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its executive session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Plainfield Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Plainfield Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	Admin. Building	6:30 p.m.
Personnel/Exec.Ses.	2 nd Tues. ea. mo.	Admin. Building	6:30 p.m.
Curric. & Instr.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Finance Committee	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Bldgs. & Grds. Cmte.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
School Community Rel.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	Admin. Building	7:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Plainfield Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next business meeting of the Board of Education is scheduled for Tuesday, February 17, 2009, 7 pm, in the Administration Building auditorium.

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE SUPERINTENDENT

IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. PRESENTATIONS

- School Budget Review and Reconciliation
- Hub Stine Track Update
- On-Line Application

XI. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Field Trip Requests

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

1. Field Trip Hubbard Middle School, Grade 7 Academy of International Studies and Social Issues-Read Across America

Strategic Plan Link:

Goal 1: Learning Outcomes

Goal 5: Family and Community Engagement

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Hubbard Middle School, Grade 7 Academy of International Studies and Social Issues will participate in *Read Across America*. Students will read to three (3) elementary schools (Washington, Clinton, and Jefferson Elementary School). This motivation and awareness program celebrates reading on March 2nd, the birthday of children's author Dr. Seuss. This activity promotes reading excitement to children of all ages. This program will motivate Hubbard students as they prepare for reading. It will also promote the spirit of community service and partnership.

RESOLVED, that the Plainfield Board of Education approves the Hubbard Middle School, Grade 7 Academy of International Studies and Social Issues participation in *Read Across America* through visitations to three (3) elementary schools (Washington, Clinton, and Jefferson Elementary School) on March 2, 2009. Students will read to and with students in grades K-5. District transportation will be provided. There is no direct cost to the district.

2. Cedarbrook Elementary School

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In keeping with the “tradition” established by the school’s kindergarten team for the past four years, kindergarten students will tour Jenkinsons’ Aquarium for their end of year trip. Jenkinsons’ Aquarium is a privately owned facility located on the boardwalk in Point Pleasant Beach, NJ. It has proven to be a valuable educational/recreational resource, as evidenced by its growing popularity. The aquarium is dedicated to educating the public on all aspects of marine life and conservation. Each exhibit is designed to promote awareness of animals, habitats, and conservation. Jenkinsons’ Aquarium is accredited by the Association of Zoos and Aquariums (AZA). AZA is America’s leading accrediting organization for zoos and aquariums, and accredits only those institutions that have achieved rigorous, professional standards for animal welfare and management, veterinary care, wildlife conservation and research, education, safety, and staffing.

RESOLVED, that the Plainfield Board of Education approves Eighty-five (85) kindergarten students, and twenty-eight (28) chaperones at Cedarbrook Elementary School to travel to Jenkinsons’ Aquarium on June 19, 2009. Departure is scheduled for Friday, June 19, 2009 at 8:45 a.m. and return at 3:30 p.m. The cost of transportation is \$2,220.00 (three buses) and will be funded through account 15-000-270000-512A-13-0000. Parents will pay the entrance fee.

3. Cedarbrook School

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students are academically successful and reach their full potentials. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards for optimal academic achievement and life-long success.

Fifty-six (56) grade three students and six (6) chaperones at Cedarbrook Elementary School, will visit the Central Park Zoo in New York City on May 27, 2009. Students will tour the zoo and examine traits of zoo animals and their habitats. Teachers will include various culminating activities to include literary skills such as Read Alouds, Research, Report Writing, Writing Workshop and shared interactive writing. This field trip will also address science skills with follow-up activities including, but not limited to, creating a natural habitat of a zoo animal.

RESOLVED, that the Plainfield Board of Education approves fifty-six (56) grade three students and six (6) chaperones at Cedarbrook School, to the Central Park Zoo. Trip costs include \$1,600.00 for transportation (includes 2 buses and tolls) to be charged to account 15-000-270000-512A-13-0000, and \$216.00 for zoo admission (this includes students at \$3 per child and chaperones at \$8 per adult) to total a cost of \$1,816.00 to be charged to account 15-190-100018-610A-13-0000.

4. Staten Island Zoo

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Four (4) classes consisting of sixty-seven (67) students, and eight (8) chaperones from Cedarbrook School will participate in "Forest Fantasia" – What is a tropical rain forest, and why is it home to so many special plants and animals?" through a 45-minute presentation provided by the Staten Island Zoo. Through the activities provided, children will be introduced to the components of the rainforest. Students will examine the vegetation layers of the forest and some of the animal species associated with these layers. Emphasis will be placed on the various human uses of tropical rainforests. The unique problems of the deforestation are discussed including biodiversity loss and displacement of native peoples. Admission to the Staten Island Zoo is one hundred and fifty dollars (\$150.00) per class totaling four hundred and fifty dollars (\$450.00).

RESOLVED, that the Plainfield Board of Education approves four (4) classes consisting of sixty-seven (67) students, and eight (8) chaperones from Cedarbrook School to participate in "Forest Fantasia" at the Staten Island Zoo. The cost of the field trip is one hundred and fifty dollars (\$150.00) per class totaling four hundred and fifty dollars (\$450.00) to be charged to 15-190-100018-610A-13-0000, including chartered transportation (2 buses) at a cost of \$800.00 per bus (including tolls) for a cost of \$1,600.00, to be charged to account 15-000-270000-512A-13-0000. Total cost of trip \$2,050.00. The availability of funds for this item has been verified. Departure is scheduled for 8:20 a.m. on Wednesday, March 18, 2009 and will return at 2:30 p.m.

5. PHS Debate Team

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield High School Debate Team has attended Junior Statesmen of America Winter Model Congress since 1966. At the Junior Statesmen of America Winter Model Congress, students engage in a variety of activities, including debates, student-led thought talks, and mock trials which critically examine the political landscape. Students learn about important issues and have the unique opportunity to express their opinions and challenge the opinions of others in a tolerant, supportive atmosphere.

Politically engaged and interested students from diverse backgrounds share their perspectives, learn from each other and have fun as while discussing, debating and socializing. The coordinator of the Junior Statesmen of America Winter Model Congress has invited the high school debate team to attend the winter Congress in Arlington, Virginia. Twenty-Five (25) students and three (3) chaperones will attend this special event.

The Plainfield High School Debate Team, comprised of approximately twenty-five (25) students, grades 9-12, and three (3) chaperones will attend the Junior Statesmen of America Winter Model Congress in Arlington, Virginia from February 19, 2009 to February 22, 2009. Departure is scheduled from Plainfield High School parking lot on Thursday, February 19, 2009 at 6:00 a.m. The return is scheduled for Sunday, February 22, 2009 at 8:30 p.m. The cost of this trip will be provided by the Plainfield School District. The debate team is currently fundraising in hopes to obtain \$4,062.50.

RESOLVED, that the Plainfield Board of Education approves for the Plainfield High School Debate Team to attend the Junior Statesmen of America Winter Model Congress from Thursday, February 19, 2009 to Sunday, February 22, 2009 to include registration, transportation, lodging, and not to exceed \$5,262.50. The cost is currently at a charge of \$325.00 per student, \$400.00 per teacher (includes registration, lodging, and transportation). The availability of funds has been verified and will be charged to 401-100000-500A-25-0000.

6. PHS Guidance

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Plainfield High School students have been involved in the Rutgers University Engineering Career Day since 1984. At the annual Engineering Career Day, students will participate in career opportunities available in engineering. Participating students attend a general session and visit classrooms to witness practicing engineers present day- to-day activities and opportunities of an engineering career. The students will also have the opportunity to visit an exhibit area where representatives from local engineering colleges and universities will be available to provide information on obtaining an engineering degree. The New Jersey Society of Professional Engineers

Educational Foundation has invited forty (40) students and four (4) chaperones to attend the program at Rutgers College of Engineering, Busch Campus in Piscataway, New Jersey.

Forty (40) high school students and four (4) chaperones will attend the 40th Annual Engineering Career Day on Wednesday, March 18, 2009 at Rutgers University in Piscataway, New Jersey. Departure is scheduled from Plainfield High School on Wednesday, March 18, 2009 at 8:30 a.m. and will return at 1:30 p.m. Registration is \$440.00 and transportation will be provided by the district.

RESOLVED, that the Plainfield Board of Education approves forty (40) students and four (4) chaperones of Plainfield High School to attend the 40th Annual Engineering Career Day on Wednesday, March 18, 2009. The cost of registration is not to exceed \$440.00, at \$10.00 per person, and will be charged to 401-100000-500A-25-0000. Availability of funds for this item has been verified.

7. Latino National Hispanic College Fair

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Plainfield High School seniors have been attending the Latino National Hispanic College Fair since the 2001. The learning environments provides for richness, relevance and diversity. Academically, the New Jersey colleges and universities provide a perspective on history, introduce Latino history and culture, and provide a particular attunement to the academic needs of Latino students. At the Latino National Hispanic College Fair, students will talk to recruiters, financial aid officers, and other support personnel that will provide assistance in selecting a college or university. The students will interact with other students as well as outstanding graduates of New Jersey colleges or universities.

The Director of the Latino National Hispanic College Fair of New Jersey has invited sixty (60) seniors and four (4) chaperones to attend the Latino National Hispanic College Fair in East Rutherford, New Jersey.

Sixty seniors (60) and four (4) chaperones will attend the Latino National Hispanic College Fair on Monday, March 2, 2009. Departure is scheduled from Plainfield High School parking lot on Monday, March 2, 2009 at 9:00 a.m. and will return at 12:30 p.m. Transportation is provided by the National Hispanic College Fairs, Inc.

RESOLVED, that the Plainfield Board of Education approves for Sixty seniors (60) and four (4) chaperones of Plainfield High School to attend the Latino National Hispanic College Fair on Monday, March 2, 2009. There is no direct cost to the district.

8. Evergreen School – Raritan Valley Community College

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for ensuring that all students meet the New Jersey Curriculum Content Standards and achieve academic and lifelong success.

In order to expose students to the Performing Arts and reinforce the comprehension of narrative text, four (4) classes consisting of seventy-eight (78) students will board buses for a field trip to the Raritan Valley Community College to see a reenactment of a story entitled *Junie B. Jones* on March 10, 2009. The price is \$7.00 per person. There is a free ticket included for every 15 tickets bought. The use of school buses is required for the trip. The time of departure is 9:00 a.m. and the estimated time of return is 12:30 p.m.

As a result of the field trip, the students will complete a Venn Diagram to compare and contrast the play to the book, a story map to review key story elements, and a character map of the main character *Junie B. Jones*.

RESOLVED, that the Plainfield Board of Education approves seventy-eight (78) students and eight (8) chaperones to visit Raritan Valley Community College. The cost to the district is \$567.00, at \$7.00 per person, and charged to 15-000-270000-512A-17-0000. The availability of funds for this item has been verified.

9. PHS Track Teams Penn Relays

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all student and athletes meet the New Jersey Core Curriculum Content Standards and achieve academic and athletic life-long success.

The main objective of the 115th Penn Relays is for student athletes that have qualified and have an opportunity to compete with other athletes from all over the world. Student athletes will also have the opportunity to meet and greet college coaches of interest. This trip will be providing growth for our PHS student athletes aligned with our school mission and vision supporting Goal: Domain I-Planning and Preparation/Demonstrating Knowledge of Students, Assessing Student Learning.

The purpose of the trip will provide student support of aesthetic knowledge gratification of this seasonal activity. The students will meet students from other county and school districts. Sixteen (16) student athletes and (5) chaperones will attend this extraordinary event.

The hotel daily rate is \$175.00 including a 15.2% tax rate and (Pa. rate). Three (3) rooms will be needed for the Varsity Girls team overnight stay unless student athletes qualify for the "Meet of Champions". The hotel daily rate is \$175.00 including a 15.2% tax rate and (Pa. rate) for the Varsity Boys team stay from Thursday through Saturday.

Departure from Hub Stine Field is scheduled Wednesday, April 23, 2009 at 5:00 p.m. returning on April 25, 2009 at 7:30 p.m. for the Varsity Girls team and Thursday, April 24, 2009 at 5:00 p.m. returning on April 25, 2009 at 7:30 p.m. for the Varsity Boys team. The method of transportation will be a district school bus.

RESOLVED, that the Plainfield Board of Education approves the Plainfield High School Track Team members and four (4) coaches to attend the 115th Penn Relays in Philadelphia, PA. The cost of trip will not exceed \$2,270.00. The availability of funds for this item has been verified and will be charged to account-11-000-24000-580A-27-0000.

10. New Jersey Marine Sciences Consortium at Sandy Hook

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The NJ Marine Sciences Consortium & Marsh and Ocean Environments program is a full-day, outdoor program that provides an introduction to the salt marsh and barrier beach environments. Thirty-six (36) grade 2 and six (6) chaperones students at Cook School will participate in hands-on learning activities that include seining, a plant identification walk, and a beach hike including shell collecting and identification.

RESOLVED, that the Board of Education approves thirty-six (36) students and six (6) chaperones from Frederic W. Cook School to visit the NJ Marine Sciences Consortium at Sandy Hook, NJ, on Tuesday, June 16, 2009. We will depart from the school at 8:30 a.m. and return by 2:30 p.m. Admission cost is \$420.00. Transportation will be provided by Villani Bus Company. A quote in the amount of \$425.00 will be charged to 15POFLDTRP.

11. Plainfield Public Library

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Twenty-six (26) kindergarten students from Cook School will tour the “Young Peoples Room” at the Plainfield Public Library on March 25, 2009 and May 6, 2009. The purpose of this trip is to familiarize students with all aspects of the “Young Peoples Room.” The students will listen to a story and view a short video. Departure is scheduled from Cook School at 9:15 a.m. and return at 11:00 a.m.

RESOLVED, that the Plainfield Board of Education approves twenty-six (26) kindergarten students from Cook School to the Plainfield Public Library on Wednesday, March 25, 2009 and Wednesday, May 6, 2009. The district will provide transportation. There is no direct cost to the district associated with this item.

12. The Community Theatre, Morristown, NJ

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Eight (8) students and three (3) chaperones from Hubbard Middle School will attend a field trip to The Alborada Spanish Dance Theatre at the Community Theatre, Morristown, NJ. The purpose of this trip is to expose students to Spanish music and dance. Students will sample the varied styles of traditional Spanish and Mexican dance, culture, and music in celebration of Cinco de Mayo. Students will compare and contrast the dance and music they are familiar with to the Spanish and Mexican music and dance.

RESOLVED, that the Plainfield Board of Education approves Hubbard Middle School Special Education Self-Contained class of eight (8) students and three (3) chaperones to view the Alborada Spanish Dance Theatre at The Community Theatre, Morristown, NJ on Monday, May 4, 2009 from 8:45 a.m. through 12:30 p.m. The district will provide transportation. There is no direct cost to the district.

13. The Community Theatre, Morristown, NJ

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Eight (8) students and three (3) chaperones from Hubbard Middle School will attend a field trip to The Kennedy Center Theatre for Young Audiences at the Community Theatre,

Morristown, NJ to view the presentation of “Blues Journey” by Walter Dean Myers. The purpose of this trip is to expose students to the cultural arts. Students will see a presentation of Walter Dean and Chris Myers’ book “Blues Journey”. The story of blues music and the African-American experience comes to life using drama, narration and live music. The students will follow up with the teacher reading them the book.

RESOLVED, that the Plainfield Board of Education approves Hubbard Middle School Special Education self-contained class of eight (8) students and three (3) chaperones to visit “Blues Journey” at The Community Theatre in Morristown, NJ on Thursday, March 26, 2009 from 8:45 a.m. through 12:30 p.m. The district will provide transportation. There is no direct cost to the district.

14. The Community Theatre, Morristown, NJ

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Eight (8) and three (3) chaperones from Hubbard Middle School will attend a field trip to The Community Theatre, Morristown, NJ. to participate in the performance of Mathemagic. The purpose of this trip is to expose students with mathematical magic. "Math-magician" Bradley Fields will captivate the students with illusions, tricks and comedy that will engage children in math skills and creative problem solving. After the exposure, students will bring back to the classroom innovative tricks and plans to solve daily life skill mathematical problems. These skills will be helpful for the students in the testing process whether it be the state performance tests or the Alternative Proficiency Assessment (APA) portfolios.

RESOLVED, that the Plainfield Board of Education approves Hubbard Middle School Special Education Self-Contained class of eight (8) students and three (3) chaperones to visit Mathemagic at The Community Theatre, Morristown, NJ on Wednesday, April 1, 2009 from 8:45 a.m. through 12:30 p.m. The district will provide transportation. There is no direct cost to the district.

15. Class of 2009 Field Trip

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Students in the Class of 2009 have achieved success on the High School Proficiency Assessment (HSPA) and should be rewarded for their diligence. The students will participate in educational activities that will enhance them academically as well as socially and emotionally. This field trip will expand the students' learning beyond the walls of the classroom into the vast community outside. This field trip will also provide students with experiences that cannot be duplicated in school. The field trip is an integral part of school instruction and is an incentive for students to continue to excel on the HSPA. The Coordinator of Educational Activities has invited the two hundred forty (240) students and twenty chaperones (20) to participate in activities at Loews Center, New Brunswick, New Jersey.

Two hundred forty students (240) and twenty (20) chaperones will attend an educational screening on Wednesday, March 4, 2009. Departure is scheduled from Plainfield High School parking lot on Wednesday, March 4, 2009 at 8:00 a.m. The return is scheduled for Wednesday, March 4, 2009 at 1:30 p.m. Transportation and admission to the Loews Center will be provided by the district.

RESOLVED, that the Plainfield Board of Education approve for two hundred and forty (240) students and twenty-four (24) chaperones to attend the Loews Center Educational Screening Activities on Wednesday, March 4, 2009 at a cost in amount not to exceed \$4,224.00. The availability of funds for this item has been verified and will be charged to 401-100000-500A-25-0000.

16. Class of 2009 Field Trip

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Students in the Class of 2009 have achieved success on the High School Proficiency Assessment (HSPA) and should be rewarded for their diligence. The students will participate in educational activities that will enhance them academically as well as socially and emotionally. This field trip will expand the students' learning beyond the walls of the classroom into the vast community outside. This field trip will also provide students with experiences that can not be duplicated in school. The field trip is an integral part of school instruction and is an incentive for students to continue to excel on the HSPA. The Coordinator of Educational Activities has invited the two hundred forty (240) students and twenty chaperones (20) to participate in activities at Edison Bowling Center, Edison, New Jersey.

Two hundred forty students (240) and twenty (20) chaperones will attend an educational screening on Thursday, March 5, 2009. Departure is scheduled from Plainfield High School parking lot on Thursday, March 5, 2009 at 8:00 a.m. The return is scheduled Thursday, March 5, 2009 at 1:30 p.m. Transportation and admission to the Loews Center will be provided by the district.

RESOLVED, that the Plainfield Board of Education approve for two hundred and forty (240) students and twenty (20) chaperones to attend the Edison Bowling Center on Thursday, March 5, 2009 at a cost not to exceed \$5,200.00 The availability of funds for this item has been verified and will be charged to 401-100000-500A-25-0000.

17. Dewitt D. Barlow- The Woodlands

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

Goal 5: Community & Family Engagement

To actively engage families and communities in a meaningful, structure, and productive manner that promotes learning and cooperation.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Twenty-two (22) fourth grade students and three (3) chaperones from The Dewitt D. Barlow School will travel to The Woodlands Nursing Home to read to the residents. This program will provide community partnership, while enhancing the student confidence of their reading skills. They will be accompanied by teaching staff on March 4, 2009 to The Woodlands Nursing home located at 1400 Woodland Avenue, Plainfield, NJ 07060. The students will be transported by district buses and depart at 10:00 a.m. and return at 11:45 a.m.

RESOLVED, that the Plainfield Board of Education approves twenty-two (22) fourth grade students and three (3) chaperones from The Dewitt D. Barlow School to travel to The Woodlands Nursing Home to read to the residents. There is no direct cost to the district.

B. Staff Development

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

1. New Jersey Association of School Administrators (NJASA) Workshops

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Members from the District Office and Office of Professional Development & Support Services, Ms. Lesley V. Borge, and the Assistant Superintendent, Angela G. Kemp will attend the New Jersey Association of School Administrators' one day seminar on the following dates in Monroe Township, New Jersey:

April 16, 2009 – NJQSAC: Preparing for 2009-2010 and Beyond

May 4, 2009 – Professional Learning Communities: Leaders' Roles

June 4, 2009 – Public Schools: Success under Duress

RESOLVED, that the Plainfield Board of Education approves the Assistant Superintendent Ms. Angela G. Kemp and the Coordinator of Professional Development and Support Services, Ms. Lesly Borge to attend a one day seminar at a cost of \$100.00 and \$120.00 per session for a total of \$320.00 per person. The availability of funds for this item has been verified and will be charged to 20-273-200000-580A-35-0000 and 20-273-200000-500A-35-000.

2. What's NEW in Children's Literature and How to Use it in Your Program: 2009

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Ms. Hart will preview the best of the new children's books published in the last year. Peggy Sharp, the presenter, demonstrates and teaches strategies that create a powerful literature-filled environment that encourages children to read for themselves – for learning and pleasure. Ms. Hart will be able to use the demonstrations of read-alouds, storytelling, creative dramatics, Reader's Theatre, poetry, songs, and a host of literature-based activities to excite students about books. Ms. Hart will be able to make knowledgeable selections for collection development and get the best value when purchasing children's books. She will receive an extensive resource handbook featuring an annotated bibliography of the best new children's books published in the last year and practical strategies for using them in the literacy program.

RESOLVED, that the Plainfield Board of Education approves Joanne Hart, Evergreen Elementary School Librarian, to attend the "What's NEW in Children's Literature and How to Use it in Your Program" workshop in Newark, New Jersey, at the Holiday Inn – Airport on March 5, 2009. The registration fee is \$185.00 and charged to account (15-000-221000-320A-17-0000)17IIEDCONS.

3. The Center for Mathematics, Science and Computer Education at Rutgers University

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS, and encourage students already achieving proficiency to continue their academic success.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Center for Mathematics, Science and Computer Education at Rutgers University has a long history of working with teachers and their students in offering high quality professional development and educationally rich programs. CMSCE proposes to conduct a Saturday Academy for the Plainfield Public School District. The Saturday Academy will be held at Evergreen Elementary School, beginning February, 2009 for five Saturday mornings from 9:00 a.m. to 12:00 p.m. The Academy will focus on mechanical engineering and math for students in the fourth and fifth grades from Evergreen Elementary School.

The Saturday Academy will have students working together in groups to understand the design process and the concepts related to the challenge such as "Robot Basketball." The students will work not only with their peers but with Plainfield teachers and Rutgers facilitators. Through this hands-on experience and challenging work we expect the Saturday Academy students to increase their learning and develop an appreciation and love for engineering, mathematics, and technology.

RESOLVED, that the Plainfield Board of Education approves payment of a fee in the amount not to exceed \$5,000.00 to The Center for Mathematics, Science and Computer Education at Rutgers University and charged to account 17 GLPRSFSVC.

The availability of funds for this item has been verified.

4. The Center for Mathematics, Science and Computer Education at Rutgers University – Evergreen School

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Many schools within the district have identified a need for teachers to learn best practices through coaching and modeling. The Center for Mathematics, Science and Computer Education at Rutgers University has a successful relationship with schools in the District and has been requested by many of these schools to continue the work they have begun. By working with this group of consultants, teachers will embrace best practices by engaging and interacting with assigned instructors for 10-12 days throughout the year. Progress will be tracked and monitored for each of these sites by their principals and the Office of Professional Development and Support Services

Evergreen Elementary will use The Center for Mathematics, Science and Computer Education at Rutgers University to address the following topics:

- February/April 2009: Full day workshop
 - Half-day session with five kindergarten teachers
 - Survey to be completed by all participating teachers
 - Creating your eBoard (provided at no cost by the Center's partnership with Seacliff Education)
 - Using technology tools
 - Discussion on areas of curriculum to highlight in project-based learning
 - Half-day session with five identified teachers
 - Survey to be completed by all participating teachers
 - Creating your eBoard (provided at no cost by the Center's partnership with Seacliff Education)
 - Connecting to the global community via web cams: An overview of videoconferencing (webcams donated by the Center in partnership with Logitech)
 - Planning session to determine areas in the curriculum to begin video connections to enhance student learning
- Date to be determined: In-class mentoring as teachers connect to content providers to bring video connections into their classroom.

- Date to be determined: In-class mentoring as teachers connect to content providers to bring video connections into their classroom.
- March/April, 2009: Full day project-based learning workshop with kindergarten teachers.
- March/April, 2009: Full day project-based learning workshop with kindergarten teachers.
- March/April (Date to be determined): Video connections initiative – continuation with original group of introduction to new teachers.
- March/April (Date to be determined): Video connections initiative – continuation with original group of introduction to new teachers.

RESOLVED, that the Plainfield Board of Education approves the Plainfield School District to partner with The Center for Mathematics, Science and Computer Education at Rutgers University for the 2008-2009 school year for consultative services at a cost not to exceed \$6,000.00 and charged to 17IIEDCONS and 17INSPURCH.

The availability of funds for this item has been verified and will be charged to the following accounts: 17 IIEDCONS and 17 INSPURCH.

5. School Nurses Professional Development

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

In an effort to meet the mandates of the New Jersey Department of Education and provide quality professional development opportunities for district school nurses, the Department of Educational Services – Student Intervention and Family Support Services requests that school nurses, Sue Stein, Cedarbrook School, Karen Trammell, Cook School, Tammy Smith, Stillman School, and Sharlenia Robinson, Plainfield High School attend the Fourth Annual New Jersey School Nurses Conference, “School Nurses: The REAL American Idols.” The conference is sponsored by the New Jersey State School Nurses’ Association and will be held on March 20-21, 2009 at the Sheraton Eatontown in Eatontown, New Jersey. The school nurses will be provided training in the following areas: Cardiovascular Disease/Assessment in Children, Pediatric Hematology/Oncology, Emotional and Behavioral Disorders in Children and Adolescents as well as Pediatric Celiac Disease.

RESOLVED, that the Plainfield Board of Education approves the above mentioned school nurses to attend the Fourth Annual New Jersey School Nurses Conference, "School Nurses: The REAL American Idols" at a cost not to exceed \$250.00 per person (training, travel, and registration fees) and charged to accounts: Cedarbrook School, 15-000-221000-320A-13-0000; Cook School, 15-000-221000-320A-15-0000; Stillman School, 15-000-221000-320A-13-0000; Plainfield High School, 15-190-100001-320A-25-0000.

6. The 49th Annual Directors of Athletics Association

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

The Plainfield Public School District Administrative Services Department staff (Daniel Cone, Vice Principal of Student Athletics and Support Services) will attend the 49th Annual Directors of Athletics Association of New Jersey Workshop to improve understanding of and build internal capacity in the areas of:

- Increasing the working knowledge and competencies in athletic administration
- Instructional leadership

RESOLVED, that the Plainfield Board of Education approves Daniel Cone to attend the 49th Annual Directors of Athletics Association Workshop in Atlantic City, NJ from March 15-19, 2009 at a cost not to exceed \$625.00 The availability of funds for this item has been verified and will be charged to account 11-402-100402-340A-27-0000.

7. New Jersey Music Educators Association Annual Conference titled "Music! Just Imagine...2009"

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Professional Development conference consisting of workshops hosted by professional musicians and music educators focusing on classroom music, multicultural music, technology and integrating music in literacy, mathematics, science, writing, and performing musicals.

Mrs. Nancy Vahalla and Mr. Stanley Michalowski will bring back new techniques and materials that will enhance music classroom instruction, and use music technology, and integrate music with other core curriculum content areas such as language arts, mathematics, science and social studies. This conference will fulfill the requirements on her 2008-2009 PIP as well as earn valuable development hours in her field. Mr. Michalowski will be bringing back new techniques and methodology to better instruct his classroom and instrumental students in music, and using music in technology, as well as new approaches to integrate music with other core curriculum content areas such as language arts, mathematics, science and social studies.

RESOLVED, that the Plainfield Board of Education approves two (2) teachers, Nancy Vahalla, Vocal Music teacher, and Stanley Michalowski, Instrumental Music teacher, at Evergreen Elementary School to attend the New Jersey Music Educators Association annual conference "Music, Just Imagine...2009" at the Hilton Hotel in East Brunswick, New Jersey, February 19 and 20, 2009. The cost of the workshop is \$180.00 per person for a total not to exceed \$360.00 and charged to account 15-000-221000-390-17-0000.

8. The New Jersey Teachers of English to Speakers of Other Languages (NJTESOL) Spring Conference

Strategic Plan Link:

Goal 1: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Fourteen (14) members from the Plainfield Public School district and school site, Wilson Martinez, VP of Bilingual/ESL/WL, Ilene Weinstein District ESL Resource Teacher, Idelisse Gonzalez District ESL Resource Teacher, Jay Rosin, Plainfield High School ESL/Bilingual/WL Lead Teacher, Rita Berger ESL Coordinator Clinton School, Patricia McEnerney, ESL Coordinator Stillman School, Andrea Green ESL Coordinator Jefferson School, Jean Colrick, ESL Coordinator Washington School, Shirley Clore, ESL Site Coordinator Evergreen School, Mustapha Dargal, ESL Coordinator Hubbard School, Katherine Reina-Lopez ESL Coordinator Cedarbrook School, Maria Rosario Ferrer ESL Coordinator Barlow School, Diana Saenz-Torres of Maxson School, Edith Farrell ESL Coordinator Woodland School will attend The New Jersey Teachers of English to Speakers of Other Languages (NJTESOL) conference on May 19th, 2009 in Somerset, New Jersey at a registration rate of \$130.00 per participant.

NJTESOL is an all-inclusive professional organization that brings together teachers and administrators at all educational levels with an interest in teaching English to speakers of other languages. This annual convention provides its attendees the opportunity to share research based findings and explore ideas in English language teaching and learning with colleagues statewide. NJTESOL's mission and values are:

- Develop and maintain professional expertise in English language teaching and learning for speakers of other languages worldwide.
- Cultivate professionalism in language education, through accessible high quality education.
- Promote respect for cultural and linguistic diversity and individual language rights
- Collaboration in a global community for the interaction of research and reflective practice for educational improvement in English Language Learners.

RESOLVED, that the Plainfield Board of Education approves District Educational Services staff, Wilson Martinez , VP of Bilingual/ESL/WL, Ilene Weinstein, District ESL Resource Teacher, Idelisse Gonzalez, District ESL Resource Teacher, Jay Rossin, Plainfield High School ESL/Bilingual/WL Lead Teacher, Rita Berger ESL Coordinator Clinton School, Patricia McEnerney, ESL Coordinator Stillman School, Andrea Green, ESL Coordinator Jefferson

School, Jean Colrick, ESL Coordinator Washington School, Shirley Clore, ESL Site Coordinator Evergreen School, Mustapha Dargal, ESL Coordinator Hubbard School, Katherine Reina-Lopez ESL Coordinator Cedarbrook School, Maria Rosario Ferrer, ESL Coordinator Barlow School, Diana Saenz-Torres of Maxson School, Edith Farrell, ESL Coordinator Woodland School; to attend The New Jersey Teachers of English to Speakers of Other Languages (NJTESOL) conference in Somerset, NJ on May 19th, 2009 at a cost of \$130.00 per participant, not to exceed \$1820.00. The availability of funds for this item has been verified and will be charged to T3OTHPUR07 (Title III).

9. Association for Supervision and Curriculum Development (ASCD) Annual Conference

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff members to participate in out-of-district professional development.

This district has identified a need to strengthen leadership skills. Attendance at this conference will help provide practical lessons for leaders, and improve teaching and learning. By exposure to the workshops led by nationally recognized researchers/presenters, they will be able to turnkey the information obtained to support the teaching staff.

As approved and stated in the FY09 Perkins Grant the group that will represent the CTE team consist of three (3) PHS teachers, one (1) PHS VP, one (1) district VP that oversees the CTE's and one (1) Central Office Director for the purpose of accountability. Their names are as follows: Ms. Shaniesha Evans, Ms. Lori-Ann Eorio, Mr. Jerry Lester, Mr. John Martucci, Mrs. Angela Bento, and Dr. Beth Ebler. The team has a direct involvement with the approved programs offered in the Plainfield School District as state in the NJDOE approved 5 year CTE Plan and is budgeted through the Perkins Grant.

In addition, Mrs. Sophia L. Van Ess, District VP of Language Arts Literacy and Ms. Caryn D. Cooper, Principal of Dewitt D. Barlow Elementary School will attend the Association for Supervision and Curriculum Development (ASCD) Annual Conference from March 13-16, 2009 in Orlando, Florida. The cost will be charged to account 26IIDUEFEE and 26IITRAVEL (Mrs. VanEss) and account 15-000-223000-500A-11-0000 (Ms. Cooper). The availability of funds for this item has been verified.

The team will attend the Association for Supervision and Curriculum Development (ASCD) Annual Conference from March 13 – 17, 2009 in Orlando, Florida to improve understanding of and build internal capacity in the areas of:

- Instructional practices
- Instructional leadership
- Student learning goals, supporting student learning needs
- Educating the whole child
- Closing achievement gaps
- School leadership that works
- Brain-Based Education

ASCD was founded in 1943 as a membership organization and is a nonprofit and nonpartisan organization. The conference will engage participants in educational topics such as “Qualities of Effective Principals,” Building Background Knowledge for Academic Achievement, and Engaging and Nurturing High Intellectual Performance Among Urban Students”. The workshops will also provide resources and relationships building between Plainfield and international and national educators.

RESOLVED, that the Plainfield Board of Education approves for administrative staff to attend the ASCD Annual Conference from March 13 –16 for all aspects of effective teaching and learning not to exceed \$1,372.50. for the individuals are as follows:

Air and Ground transportation	\$266.66 per person
Registration and Workshop Fees	\$333.33 per person
Hotel and 13% tax	\$150.29 per person per night
Total Food Allowance	\$171.50 per person

10. Understanding by Design: Tools and Templates for Curriculum Design

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Six (6) members from the Plainfield Public School district and school site Mark Williams, Dr. Brian Bilal, Tiffany Corbett, Beth Filappatos, Angela G. Kemp and Lalelei B. Kelly will attend Grant Wiggins and Jay McTighe's *Understanding by Design (UbD): Tools and Templates for Curriculum Design* Seminar on May 26, 2009 in Edison, New Jersey. This seminar will assist with curriculum alignment and the Middle States, Commission on Higher Education process at Plainfield High School and address the following areas:

- “Backward design” model for the development of curriculum, assessment, and instruction;
- unpacking standards to determine content worthy of deep understanding;
- using essential questions to frame curriculum with a focus on “big ideas”;
- applying selected design tools to create authentic tasks and accompanying rubrics; and
- previewing a collection of web sites based on UbD.

As an experienced and noted author, Jay McTighe was one of the lead consultants for the New Jersey Department of Education's Clarification Project. Participants will examine a variety of practical and proven tools and templates from *Understanding by Design (UbD)* for designing and refining curriculum units, courses, and curriculum maps.

RESOLVED, that the Plainfield Board of Education approves Mark Williams, Dr. Brian Bilal, Tiffany Corbett, Beth Filappatos, Angela G. Kemp and Lalelei B. Kelly to attend the Grant Wiggins and Jay McTighe's *Understanding by Design (UbD): Tools and Templates for Curriculum Design* Seminar on May 26, 2009. Registration is \$150.00 per person for a total not to exceed \$900.00. The availability of funds for this item has been verified and charged to account 20-273-200000-500A-35-0000. The availability of funds for this item has been verified.

11. Rutgers University (41st Annual Conference on Reading and Writing)

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools.

Goal 2: Human Resources

To improve the recruitment, retention, and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Attendance at this workshop will help provide practical lessons for teachers, and improve teaching and learning. By exposure to the workshops led by nationally recognized researchers/presenters, this will be turnkey the information obtained in an effect to support the teaching staff.

Ms. Caryn D. Cooper, Principal of Dewitt D. Barlow Elementary School, Maria Ferrer, LaWanda Bost, Katherine Rydzy, Antonella Rossi, and Donna Mullaney will attend Rutgers 41st Annual Reading and Writing Conference on April 3, 2009, in Somerset, NJ. This annual convention provides its attendees the opportunity to enhance and explore teaching and learning strategies while building internal capacity in the following areas:

- Instructional practices
- Strengthening student's comprehension
- Assessment in the early grades
- Differentiating instruction
- Struggling Readers

RESOLVED, that the Plainfield Board of Education approves Ms. Caryn D. Cooper, Maria Ferrer, LaWanda Bost, Katherine Rydzy, Antonella Rossi, and Donna Mullaney to attend the Rutgers 41st Annual Conference on Reading and Writing on April 3, 2009 at a total cost not to exceed \$1,170.00. The availability of funds for this item has been verified and will be charged to account number 15-000-223000-500A-11-0000.

12. Central New Jersey Music Educator's Conference

Goal 2: Human Resources

To improve the recruitment, retention, and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Attending the Central New Jersey Music Educator's Conference will assist teachers in preparing students to reach their full potential in music education. The conference will provide concrete strategies for teaching vocal and instrumental music to both elementary and middle school students in a multicultural population. Attendance will help to connect music education to other academic curricula and to acquire additional strategies and materials to reach our middle school students. It will also provide detailed information about content and what students are expected to learn and how to convey that content during assessments.

This conference will:

- Address NJCCCS in Music using hands-on activities.
- Provide resources and knowledge to generate new and existing standards-based lessons.
- Creatively use instructional strategies that support effective musicianship skills, which will lead to helping all students reach their full potential in music.
- Allow teachers to network with other educators.
- Provide valuable material and resources that can be used in classrooms immediately.

This workshop will be held at the Hilton Tower Hotel in East Brunswick, New Jersey on February 19-21 from 8:00 a.m. - 5:00 p.m. The cost is \$185.00 per teacher.

RESOLVED, that the Plainfield Board of Education approves Leslie Young and Robert Segall, music teachers at Cedarbrook School, to attend the NJ Music Educator Conference for a total not to exceed \$370.00 and charged to account 15-000-221000-320A-13-0000.

13. 2009 Conference for New Jersey Kindergarten Teachers

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ staff members to participate in out of district Professional Development opportunities.

The District has identified a need to improve the learning and academic performance of all students in all PPS. Attendance at this conference will help provide support in providing a developmentally sound academic program to improve teaching and learning for our students. By exposure to the workshops led by nationally recognized researchers/presenters, this district will then turnkey the information obtained and learned in an effort to support the learning and academic performance of all students in all PPS.

RESOLVED, that the Plainfield Board of Education approves Kindergarten teachers, Antoniette Barracato, to attend the 2009 Conference for New Jersey Kindergarten Teachers in Atlantic City, New Jersey on February 26-27, 2009 and Antoinette Ramirez and Barbara Plummer on February 26, 2009. Registration for A. Barracato is \$349.00 and Barbara Plummer and Antoniette Ramirez is \$209.00 per person for a total not to exceed \$767.00 and charged to 18GLMISXP.

The method of transportation will be via automobile to and from the workshop. Reimbursement will be given for mileage. The availability of funds for this item has been verified.

C. Kindergarten Performance-Based Assessment

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Recognizing the need to improve learning and academic performance in kindergarten classrooms, Educational Services is researching and examining resources to increase overall student achievement. The Department of Educational Services, Office of Early Childhood is recommending that all kindergarten programs use a Performance-Based Assessment System. In an effort to determine what will be best aligned with the current district adopted programs that are being implemented in kindergarten, the Department of Educational Services invited Pearson Early Learning Group to present to a group comprised of Early Childhood staff, kindergarten teachers, and the Director of Curriculum & Instruction, The Work Sampling System. The other proposed Performance-Based Assessment System that is being considered is the Child Observation Record System.

The objective is to pilot two Performance-Based Assessment Systems in eight kindergarten classrooms (at least two classrooms in 4 elementary schools) four kindergarten teachers will use The Work Sampling System and the other four will use the Child Observation Record System. One of the classes will be a bilingual class and one special education. Staff Development and support will be provided by each company. The cost of each pilot is a follows:

Work Sampling System -\$5,500 for 2 day training-subscriptions at \$13.95 (discount from \$19.95) – for 100 students would = \$1,395-4 classroom kits (@\$99 a kit – gratis.-2 one hour webinars @\$250 each hour (after training) – gratis. High/Child Observation Record System no cost for 100 students.

The Pilot Program will begin the Fourth Marking period of April 2009 and end in June 2009. The program will be piloted at Jefferson and proposed at Clinton, Cook, and Washington Elementary Schools. Teachers, administrators and district personnel will evaluate the pilot program and success in improving learning and academic performance.

RESOLVED, that the Plainfield Board of Education approves the pilot of two Performance-Based Assessment Systems at a cost not to exceed \$7,791.00 and charged to account 26TSTMATRLSO.

D. The Universal Design for Learning (UDL)

Strategic Plan link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

Goal 2 Human Resources

To improve the recruitment, retention and development of district staff

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Universal Design for Learning (UDL) is a framework for designing curricula that enables all students to gain knowledge, skills, and enthusiasm for learning.

The Universal Design for Learning (UDL) provides rich support for teaching and learning by reducing barriers to the curriculum while maintaining high achievement standards for all students. The Universal Design for Learning Model will address teachers' challenges posed by high standards and increasing learner diversity to maximize learning for every student. The Rutgers Center for Mathematics, Science & Computer Education offers workshops for Universal Designs for Learning (UDL).

The Rutgers Center for Mathematics, Science & Computer Education has agreed to conduct four full days of Professional Development workshops on the UDL framework for 25 Bilingual Teachers in grades K-5 teaching at the following schools: Barlow, Cedarbrook, Clinton, Emerson, Evergreen Jefferson, Stillman, and Washington on April 1, 2009, April 8, 2009, May 20, 2009 and May 27, 2009.

RESOLVED, that the Plainfield Board of Education approves payment to the Rutgers Center for Mathematics, Science & Computer Education in the amount of not to exceed \$4,800.00. The availability of funds for this item has been verified and will be charged to account 20-242-200000-320A-39-0000 (Title III).

E. PHS After School Program –Camp Vision Tutorial Program

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Plainfield High School has always had a peer tutorial program. Camp Vision Peer Tutorial Program was established in 2000, as a strategy to assist students academically in the major disciplines. The Camp Vision Peer Tutorial Program will provide additional academic support for students in four disciplines which are Mathematics, Social Studies, Language Arts and Science at Plainfield High School. The program will enable students to achieve their academic goals. Recognizing that students have different learning styles, Camp Vision Peer Tutorial Program will provide support for the different learning styles.

Camp Vision Peer Tutorial Program will provide one Plainfield High School teacher and four Plainfield High School students as peer tutors in the four disciplines (Mathematics, Social Studies, Language Arts and Science). The program will provide tutorial support for one hour after school four days a week (Monday-Thursday) from February 18, 2009 to June 18, 2009. There is no cost to the district for this program. The program is funded by Camp Vision Peer Tutorial Program.

RESOLVED, that the Plainfield Board of Education approves the participation of Plainfield High School students in the Camp Vision Peer Tutorial Program which will provide one teacher and four students for peer tutoring from February 18, 2009 to June 18, 2009. There is no cost to the district. The program is funded by Camp Vision Peer Tutorial Program.

F. PHS –Union County College

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and

Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Union County College is a public comprehensive community college and is a member of the New Jersey's system of county colleges. It is the oldest 2-year college in the state of New Jersey. Union County College operates major campuses in Cranford, Elizabeth, Plainfield and Scotch Plains. Union County College offers a number of opportunities for academically talented high school students to enroll in college courses. College credits earned while in high school provide an opportunity to pursue more rigorous course work. Union County will award college credit for any course taken at the college level.

Plainfield High School in partnership with Union County College will provide an opportunity for a maximum of twenty-two students to take college level course(s) in 101 Sociology for 3 college credits and/or a remedial mathematics course, 011 Mathematics. The courses will cost \$327.00 (101 Sociology) and \$331.00 (011 Mathematics), respectively. The students will pay for books and other materials needed for the course. The classes will be held on Saturday from 9:00 a.m. to 12:00 noon at Plainfield High School from February 21, 2009 to June 20, 2009. The selection of students is based on the College Entrance Examination administered by Union County College.

RESOLVED, that the Plainfield Board of Education approves for Union County College to provide two college credit courses (101 Sociology and 011 Mathematics) for a maximum of twenty-two students from February 21, 2009 to June 20, 2009 cost not to exceed \$7,282.00. The availability of funds for this has been verified and charged to account 15-000-240000-500A-25-0000.

G. Assembly Program – Stillman School

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcome

To Improve the learning and academic performance of all students in all PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of ELL and Special Education Students) meet the NJCCCS and achieve academic and life long success.

The Stillman Student population (260) will be provided an opportunity to participate in a Respecting Yourself Assembly Program provided by The Spoon Man Inc. on Tuesday, February 24, 2009 from 9:00-10:30 a.m. in the school auditorium. Stillman students will continue to learn why it is important to respect yourself and others. The Spoon Man Inc. will give students other ideas on activities to do instead of making bad choices. Stillman Students will also be taught during the assembly that each person has a special ability; you just have to find yours. The students will be taught how to play the spoons, and be introduced to different types of music (blue grass, big band, rock n roll and rap). Stillman School will purchase the book Spoon Boy, and read it to the students during inclement weather at recess time. Students will have to give a written, oral and artistic response to the book.

RESOLVED, that the Plainfield Board of Education approves payment to The Spoon Man Inc., performer and author of Spoon Boy, in the amount of \$535.00 and charged to the account 20GLMISCXP. The availability of funds for this item has been verified.

H. Winceyco – Cedarbrook School Assembly

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all Plainfield Public Schools.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. To this end, Winceyco provides an amazingly entertaining as well as educational stage play “Neighborhood”.

The Kindergarten through Sixth grade students at Cedarbrook Elementary School will be provided the opportunity through music and song to take an exciting tour through key points in our nation's history, creatively mixing it with modern day events.

Winceyco has agreed to present two (2) exciting assemblies that encourage celebration of African-American heritage and awareness on February 26, 2009 for Cedarbrook's entire student body and staff.

RESOLVED, that the Plainfield Board of Education approves payment for two (2) performances on February 26, 2009 by Winceyco, at Cedarbrook Elementary School to bring awareness and celebrate African-American past and present history, in the amount of \$2,150.00 and charged to 15-190-100018-610A-13-0000.

I. Barack Obama Academy for Academic & Civic Development

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

President Obama's years of public service are based around his unwavering belief in the ability to unite people around the world. In the Illinois State Senate, he passed the first major ethics reform in 25 years, cutting taxes for working families, and expanded health care for children and their parents. He was elected the 44th President of the United States on November 4, 2008, and sworn in on January 20, 2009. He is the first African-American President of the United States. The significance of his continuing contributions will be commemorated in the city of Plainfield by renaming Plainfield Academy for Academic and Civic Development.

Students have been identified as requiring innovative, engaging, and targeted strategies to ensure academic and life long success. The establishment of the Barack Obama Academy for Academic & Civic Development seeks to provide an appropriate and differentiated curriculum, and educational experience for at-risk students and struggling learners, as a replacement for the Plainfield Academy for Academic & Civic Development, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the renaming of the Plainfield Academy for Academic & Civic Development to the Barack Obama Academy for Academic & Civic Development as a school serving at-risk students and struggling learners in grades 9-12, and be it

FURTHER RESOLVED, that the Plainfield Board of Education approves fifty (50) students and ten (10) chaperones to travel to Washington, D.C. during the month of May 2009 to further learn about the nation's capital and the political process. This cost will not exceed \$6,000.00 and will be charged to account 51FIELDTRIP.

J. Plainfield Academy for the Arts and Advanced Studies for Grades 7-12

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The district recognizes that there is need to offer the gifted and talented students in Grades 7-12 an opportunity to advance in their studies by creating an educational setting where they can be engaged and challenged, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the opening of the Plainfield Academy for the Arts and Advanced Studies for Grades 7-12 beginning 2009-2010 school year.

K. Consultant Services

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

1. Achieve 3000

Strategic Plan Link: Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and meet the New Jersey Core Curriculum Content Standards.

As a follow-up to the Title I SIA, Part G 200-320 approved by the Board of Education on January 13, 2009 the selected vendor, Achieve3000 is a data driven, research-based instructional resource for implementation at Maxson Middle School and designed to improve reading comprehension. Achieve3000 will utilize technology to provide Lexile-leveled non-fiction reading materials and student data. Maxson students will have access to this resource during the summer.

Achieve3000 has agreed to provide professional development and technical assistance in the application of differentiated instruction on an on-going basis.

RESOLVED, that the Plainfield Board of Education authorize the district to purchase with Achieve 3000 at a cost in an amount not to exceed \$61,275. 00. The availability of funds for this item has been verified and will be charged to the Maxson Middle School Title I SIA part g 100-600 instructional supplies account and 200-320 consultant account.

2. EdSol Consol

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and meet the New Jersey Core Curriculum Content Standards.

As a follow-up to the Title I SIA, Part G 200-320 approved by the Board of Education on January 13, 2009 the selected vendor, EdSol Consol seeks to improve instruction at Maxson Middle School through the advent of child-centered strategies and agrees to provide professional development and staff training related to New Jersey Core

Curriculum Content Standards, test specifications and instructional strategies. EdSol Consol has established a track record of success.

RESOLVED, that the Plainfield Board of Education authorizes the district to subcontract with EdSol Consol from February 2009 through August 2009, for \$6,800.00. The availability of funds for this item has been verified and will be charged to the Maxson Middle School Title I SIA Part g 200-320 consultant account.

L. Revised Textbook Adoption

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

The Superintendent of Schools recommends, and I so move, including the following textbook(s) to the district adoption list:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Through school site visitations, curriculum reviews, inventories, surveys, and interviews, the Department of Educational Services has identified the need to adopt a series of textbooks for students in grades K-12. A textbook selection committee consisting of teachers and district staff was established to review and recommend textbooks in the core subject areas of mathematics, science, social studies, and language arts.

RESOLVED, that the Plainfield Board of Education approves the adoption of the following textbook(s) in the core subject area of language arts as reviewed and recommended by a committee of teachers and district staff.

<u>Title</u>	<u>Publisher</u>	<u>Year</u>	<u>Grade</u>
McDougal Littell American Literature	Holt McDougal	2008	11
McDougal Littell British Literature	Holt McDougal	2008	12
McDougal Littell Literature	Holt McDougal	2008	9
McDougal Littell Literature	Holt McDougal	2008	10
World Traditions in the Humanities	Holt McDougal	2008	11-12
Modern World Literature	Holt McDougal	2008	11-12

XII. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer – December 2008

STRATEGIC PLAN LINK: GOAL 3: BUSINESS OPERATIONS

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

To be in compliance with N.J.A.C. 6:23-2.2h and N.J.A.C. 6:23-211(c)3

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Plainfield Board of Education on the cash balance in the various Board of Education bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, that the Plainfield Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)41 and N.J.A.C. 6:23-2.11(b).

TO BE PRESENTED AT THE FEBRUARY 17, 2009 BUSINESS MEETING

B. Payment of Bills – January 9, 2009 – February 12, 2009

**Strategic Plan Link:
Goal 3: Business Operations**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Plainfield Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC6:20-2.13(a).

RESOLVED, that the Plainfield Board of Education approves for payment the following, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Capital Projects Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE FEBRUARY 17, 2009 BUSINESS MEETING

C. 2008-09 Budget Transfers

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approve the following 2009 budget adjustments which reflect the appropriations sufficient to meet expenditures:

<i>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</i>			
<i>December 1, 2008 to December 31, 2008</i>			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
11-1XX-100-XXX	Regular Programs - Instruction	2,000.00	
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		2,000.00
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
11-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
11-000-100-XXX	Instruction		105,000.00
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		33,501.00
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	33,501.00	
11-000-230-XXX	Support Services - General Administration		
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology		
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services		
11-000-270-XXX	Student Transportation Services	105,000.00	
10-605	Increase in Sale/Lease-Back Reserve		

11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		
11-000-310-XXX	Food Services		
	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
12-XXX-XXX-73X	Equipment		
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services		
	TOTAL CAPITAL OUTLAY		
13-XXX-XXX-XXX	TOTAL SPECIAL SCHOOLS		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	GENERAL FUND GRAND TOTAL	140,501.00	140,501.00

BUDGET TRANSFERS - FUND 15			
<i>December 1, 2008 to December 31, 2008</i>			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
15-1XX-100-XXX	Regular Programs - Instruction		37,022.74
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services	17,658.58	
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
15-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	7,211.30	
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	14,500.00	
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration	872.86	
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		

15-000-26X-XXX	Operation and Maintenance of Plant Services		
15-000-270-XXX	Student Transportation Services		3,220.00
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits		
15-000-310-XXX	Food Services		
	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
	TOTAL CAPITAL OUTLAY		
	WHOLE SCHOOL REFORM GRAND TOTAL	40,242.74	40,242.74

D. Appointment of Qualified Purchasing Agent

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the appointment of Gary L. Ottmann, School Business Administrator/Board Secretary, Qualified Purchasing agent of the Plainfield Board of Education for the period July 1, 2008 through June 30, 2009 in accordance with N.J.S.A.18A:18a-2(B), as revised, and duly assigned the authority, responsibility and accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.,18A:18A-3a (Bid Threshold) at a bid threshold up to \$29,000, 18A:18A-37a-c (quotations) and 18A:18A-7 (Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations. The Plainfield Board of Education further authorizes the School Business Administrator/Board Secretary to take all reasonable actions necessary, including, but not limited, to legal advertisements and execution of contracts deemed necessary to implement the purchasing statute, N.J.S.A.18A:18A et. seq., and be it

FURTHER RESOLVED, that Corrine Richardson, Coordinator, Purchasing, a Qualified Purchasing Agent by the State of New Jersey, Department of Community Affairs, be authorized to assume the duties of Purchasing Agent in the absence of the School Business Administrator/Board Secretary.

E. MEDEMERGE AGREEMENT

**STRATEGIC PLAN LINK:
GOAL 3: BUSINESS OPERATIONS**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education policy 5131.6 commits the school district to establish a procedure to aid students to seek help to correct possible substance dependency and/or abuse problems and the District has identified a local industrial health center to provide this service, now therefore be it

RESOLVED, that the Plainfield Board of Education approves Medemerge of Greenbrook, New Jersey to perform the following services, from September 1, 2008 through June 30, 2009 to be charged to 11-000-21300-330A-33-0000:

Student Evaluation	\$45.00
7 Panel Drug Screen	\$32.00
Urine Alcohol	\$23.00

F. Wrap-Around Services

**Strategic Plan Link:
Goal 5: Community and Family Engagement**

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so, move adoption of the following:

RESOLUTION

The Plainfield Public Schools, through The Office of Early Childhood, presently provides “wrap around services” to a total of 22 students as part of the districts’ preschool program. This program allows early drop-off and late pick-up for DHS approved children at Clinton, Washington and Woodland schools. The DHS through its agent, Community Coordinated Child Care, provides reimbursement at the rate of \$286.65 per student, per month, subject to submission of monthly student vouchers and attendance information. Proper accounting requires that the expected revenue be recognized in the accounting system.

RESOLVED, that the Plainfield Board of Education approves acceptance by Early Childhood of reimbursement funds from Community Coordinated Child Care estimate to total \$60,060.00.

G. Adoption of 2009-2010 District Calendar

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education must approve the 2009-2010 district calendar, now therefore be it

RESOLVED, that the Plainfield Board of Education accepts the recommendation and approves the 2009-2010 district calendar.

H. Approval of Architect Engineer

Strategic Plan Link:
Goal 3: Business Practices

To provide the overall efficiency and effectiveness of district and school operations

The Superintendent of Schools recommends, and I so, move adoption of the following:

RESOLUTION

The running track at Hub Stine field is approximately ten years old and is need of reconditioning and/or reconstruction.

In order to move this project to the next step, architectural/engineering services are necessary for:

- Preparation of contract drawings and specifications.
- Aid in the receipt and award of contract.
- Observe the contractor during the reconstruction period and provide construction administration.
- Review and approve payments of the contractor's requisitions.

RESOLVED, that the Plainfield Board of Education approves the appointment of Foreman Architects Engineers at a fee of 8% of the actual cost of the work.

I. Approval of School Allocation Plan

**Strategic Plan Link:
Goal 3: Business Practices**

To provide the overall efficiency and effectiveness of district and school operations

The Superintendent of Schools recommends, and I so, move adoption of the following:

RESOLUTION

In order to ensure and promote the efficient, equitable and effective allocation and utilization of school and district resources, the following school allocation plan shall be implemented, effective with the development of the FY10 district budget:

Elementary School's < 350 Students

- Administrator
- Clerical
- Classroom teachers per state standard
- Classroom assistants (where required by law)
- Shared special area subject teachers
- Shared nurse & professional support services staff

Elementary School's > 350 Students

- Administrator (2) if > 500 students
- Clerical
- Classroom teachers per state standard
- Classroom assistants (where required by law)
- Special area subject teachers
- Nurse and professional services staff

Secondary Schools

- Administrator
- Clerical
- Classroom teachers per state standard
- Classroom assistants (where required by law)
- Special area subject teachers
- Nurse and professional services staff

RESOLVED, that the Plainfield Board of Education adopts the School Allocation Plan.

J. Approval of Memorandum of Understanding with Union County

**Strategic Plan Link:
Goal 3: Business Practices**

To provide the overall efficiency and effectiveness of district and school operations

The Superintendent of Schools recommends, and I so, move adoption of the following:

RESOLUTION

The Plainfield Board of Education and the Union County Department of Human Services desire to develop and promote a comprehensive and integrated Family and Youth Success Center which will be housed at the Board's former administrative building at 504 Madison Avenue.

The purpose of the Center is to ensure that all families and young people in their communities are adequately prepared for and will have access to support services, education, training and career path employment they need to become self-sustaining contributors to their communities.

RESOLVED, that the Plainfield Board of Education approves the Memorandum of Understanding with Union County.

K. **E-Rate Professional Services Agreement**

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

This agreement is for consulting services to be provided by BTU Consultants, LLC (BTU) to assist **Plainfield Public Schools** (the Client) with the tasks required for defining and submitting an application to the Federal Communications Commission (FCC), Universal Service Administrative Company (USAC), Schools and Libraries Division (SLD) for the Priority One (Telecommunications and Internet Access) services as part of the E-rate program for the **2009 – 2010 School Year**.

BTU is committed to safeguarding the privacy of information collected from Client and shall maintain the confidentiality of such information. BTU will not sell or rent to anyone the private information entrusted to us. BTU will retain all paperwork for Client for five years per FCC regulations.

BTU and the Client shall discuss and agree upon the information needed for rendering of services. The Client agrees to provide to BTU all such information as agreed to be necessary. With respect to such information, the Client understands and agrees that BTU will rely solely upon the Client to ensure the accuracy and completeness thereof, as the Client recognizes that it is impossible for BTU to ensure the accuracy and completeness of such information. Further, BTU will not be responsible for knowledge of or compliance with local or state procurement laws. As a consultant hereunder, BTU will not be reviewing vendor RFPs or recommending vendors and any vendor selections will be the sole responsibility of the Client.

Phase I – Form 470: Based on the Client's input, BTU shall prepare a FCC Form 470 for the Client's signature and shall review the form with the Client to answer any questions. This form notifies the SLD of the Client's intention to file specific requests within the upcoming funding year. The current estimated date for filing of the Form 470 is October - December 2008.

Phase II – Form 471: BTU shall work with the Client to gather all required information on current local, long distance, cellular and other eligible Telecommunications and Internet costs. BTU shall prepare an FCC Form 471 for the Client's signature and shall review the form with the client to answer any questions. This form represents the Client's specific funding requests for the upcoming funding year. The current estimated date for filing of the Form 471 is December 2008 - February 2009.

Phase III – Form 486: Once the SLD notifies Client of funding approvals, BTU shall prepare an FCC Form 486 for the Client's signature and shall review the form with the Client to answer any questions. This form notifies the SLD that the Client's services have started and of the Client's intention to accept the funds. The current estimated date for filing of the Form 486 is June - September 2009.

Phase IV – Receipt of discounts and Form 472 Billed Entity Applicant Reimbursement (BEAR): BTU shall monitor the Client's awarded funds and assist in recouping all eligible discount amounts. BTU shall prepare all necessary BEAR forms or apply for discounts with all service providers for the current funding year.

RESOLVED, that the Plainfield Board of Education approves a professional services agreement with BTU Consultants, LLC in the amount of \$19,920.00 for the 2008-09 school year, for assistance with the preparation and filing of the district's annual E-Rate application to the Federal government. The account to be charged is 11-000-252000-590A-08-0000.

XIII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – First Reading

The following is recommended for adoption:

RESOLUTION

WHEREAS, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

<u>Policy Number</u>	<u>Title</u>
3260/3270	Sale and Disposal of Books, Equipment and Supplies; Sale Licensing and Rental of Property
3515	Smoking Prohibition
3541.31	Privately Owned Vehicles
3542.1	Local Wellness/Nutrition
3542.31	Free or Reduced-Price Lunches/Milk
3570	District Records and Reports
3571.4	Audit

B. Adoption of Policies – Second Reading

The Plainfield Board of Education finds it necessary that these policies be implemented for the management and operation of the Plainfield Public Schools; therefore the following is recommended for adoption:

The Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

The Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **second reading**, the following policies:

<u>Policy Number</u>	<u>Title</u>
3250	Income from Fees, Fines, Charges
3450	Money In School Buildings
3541.33	Transportation Safety
5131	Conduct/Discipline

XIV. ADJOURNMENT