

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Tuesday, January 13, 2015

Time: 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
8:00 p.m. WORK & STUDY MTG.  
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL  
CONFERENCE ROOM**  
950 PARK AVE.

Board of Education Members

Mrs. Wilma G. Campbell, President  
Mrs. Keisha Edwards, Vice President  
Mr. Terrence S. Bellamy, Sr.  
Mrs. Deborah Clarke  
Mrs. Jackie Coley  
Mrs. Mahogany Hall  
Mrs. Carletta D. Jeffers  
Mr. Frederick D. Moore, Sr.  
Mr. David M. Rutherford  
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Friday, December 19, 2014 for advertisement on Saturday, January 3, 2015 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**RESOLVED**, the Board of Education adjourns to closed session to discuss:

- 1 matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

and be it

**FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

## VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 <sup>rd</sup> Tues. ea. mo.	PHS Auditorium	8:00 p.m.

**(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)**

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

**The next Business Meeting of the Board of Education is scheduled for Tuesday, January 20, 2015 8:00 p.m., in the Plainfield High School Auditorium.**

- VII. REMARKS FROM THE BOARD PRESIDENT
  
- VIII. REMARKS FROM THE SUPERINTENDENT
  
- IX. REMARKS FROM COMMITTEE CHAIRPERSONS

## X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

### A. Field Trips

#### (1) Blue Mountain – Science of Sliding – Palmerton, PA

##### Strategic Plan Link

##### Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

### RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Forty-five (45) students in grades 7 and 11 enrolled in Science 7 and Physics at Plainfield Academy for the Advanced Arts and Studies (PAAAS), along with four (4) chaperones will attend Blue Mountain's program *Science of Sliding*, in Palmerton, Pennsylvania, Thursday, January 29, 2015. Departure is scheduled for 8:00 a.m., returning at 3:30 pm.

The total cost of this field trip (\$1,175.00), including transportation will be funded by PAAAS parents.

Students will participate in Blue Mountain's program called the "Science of Sliding". In this program the students will experience what it is like to work as a scientist in the field by using force scales, timers, and measuring tapes to measure variables of motion, force, and energy. This data will be used to reinforce calculations and concepts of motion, force, and energy learned in the first half of the year.

**RESOLVED**, that the Plainfield Board of Education approves forty-five (45) PAAAS students in grades 7 and 11, along with four (4) chaperones to attend the program *Science of Sliding* at Blue Mountain, in Palmerton, PA – at no cost to the District.

**(2) National LEAD Conference – Chicago, IL**

**Strategic Plan Link**

**Goal 1: Learning Outcomes**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Five (5) Plainfield High School Student Council student leaders, grades 9-12 and two (2) chaperones will attend the National LEAD Conference in Chicago, Illinois, February 12-16, 2015.

Departure is scheduled from Newark International Airport on Thursday, February 12, 2015 at 7:35 a.m., returning Monday, February 16, 2015 at 9:55 p.m.

The cost per person is \$1,210.88 – the total cost for the seven (7) participants will not exceed \$8,476.16. The per person expense breakdown is as follows:

<b>Travel</b>	<b>Lodging (inc. 11% taxes)</b>	<b>Registration</b>	<b>Meals/Incidentals</b>	<b>Total</b>
\$500.00	\$367.88	\$200.00	\$143.00	\$1,210.88

The LEAD Conference provides student leaders with a unique opportunity to use democratic dialogue to discuss issues and learn the process to resolve issues in your school. The workshops are designed to boost leadership skills, learn about innovative fundraising and project ideas; how to create and maintain a positive school environment/climate and culture. Students will engage in a variety of activities, including debates, student-led thought talks, and issues which critically examine the political landscape. Students learn about today's important issues and have the unique opportunity to express their opinions and challenge the opinions of others in a tolerant, supportive atmosphere.

**RESOLVED**, that the Plainfield Board of Education approves five (5) Plainfield High School Student Council student leaders, grades 9-12 and two (2) chaperones to attend the National LEAD Conference in Chicago, Illinois, February 12-16, 2015 – total cost not to exceed \$8,476.16. The availability of funds for this item has been verified and will be charged to account 15-000-270000-512A-25-0000 (PHS Prin Field Trips), and 15-190-100000-800A-25-0000 (PHS Field Trip Adm Fee).

**(3) Junior Statesmen of America Winter Model Congress – Arlington, VA**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield Public School Debate Team consisting of approximately fifty (50) students, representing Plainfield High School and PAAAS, along with five (5) chaperones, will attend the Junior Statesmen of America Winter Model Congress in Arlington, Virginia, February 19-22, 2015.

Departure is scheduled from Plainfield High School parking lot on Thursday, February 19, 2015 at 6:00 a.m., returning Sunday, February 22, 2015 at 6:00 p.m.

The Junior Statesmen of America provides an all-inclusive package consisting of registration, lodging and transportation. The cost per student is \$240.00, and \$300.00 per chaperone.

The total cost will not exceed \$13,250.00.

The Plainfield Public School Debate Team has attended Junior Statesmen of America Winter Model Congress since 1966. At the Junior Statesmen of America Winter Model Congress, students engage in a variety of activities, including debates, student-led thought talks, and mock trials which critically examine the political landscape. Students learn about today's important issues and have the unique opportunity to express their opinions and challenge the opinions of others in a tolerant, supportive atmosphere. Politically engaged and interested students from diverse backgrounds share their perspectives, learn from each other and have fun as they debate and socialize together.

**RESOLVED**, that the Plainfield Board of Education approves the Plainfield Public School Debate Team, consisting of fifty (50) students, grades 9-12; representing PHS and PAAAS, and five (5) chaperones to attend the Junior Statesmen of America Winter Model Congress, February 19-22, 2015 – total cost not to exceed \$13,250.00. The availability of funds for this item has been verified and will be charged to account 15-190-100000-800A-25-0000 (PHS Field Trip Adm Fee); and 15-000-270000-512A-52-0000 (PAAAS Principal Field Trip).

**(4) Blue Mountain Ski Trip – Palmerton, PA**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for all ensuring that all students meet the New Jersey Core curriculum content standards and achieve academic, social and life-long success.

Eighty students (80) in grades 7-12, and eight (8) chaperones from Plainfield Academy for the Arts & Advanced Studies (PAAAS), will visit Blue Mountain Ski Resort in Palmerton, PA, March 13, 2014. Departure is scheduled for 8:00 am, returning 6:00 pm.

The cost of admission for students and chaperones is \$100.00 per person for a total of \$6,600.00. Students have worked diligently in their fundraising activities to fund the cost of their fourth ski trip.

The cost of transportation is \$1,700.00, and will be provided by Raritan Valley Bus Company.

The trip will expand the students' experiences beyond the walls of the school and community, and will serve as an integral part of their educational experiences and their student career at PAAAS. The coordinator of the trip has arranged for students to have the opportunity to ski or snowboard including a lesson, equipment rental and lift ticket.

**RESOLVED**, that the Plainfield Board of Education approves eighty (80) students in grades 7-12 and eight (8) chaperones to visit Blue Mountain Ski Resort in Palmerton, PA. The total cost of this field trip will not exceed \$8,300.00 (admission will be paid by fundraising efforts of students; transportation will be funded through District funds). The availability of funds for this item has been verified and will be charged to account 15-000-270000-512A-52-0000 (PAAAS Principal Field Trip).

**(5) Museum of Mathematics – New York, NY**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

Plainfield Public Schools is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success.

Emerson Community School 3<sup>rd</sup> graders, consisting of eighty (80) students along with five (5) staff members will visit the Museum of Mathematics, 11 East 26<sup>th</sup> Street, New York, NY, Thursday, April 2, 2015, departing at 8:30 am and returning at 1:30 pm.

The cost for admission is \$1,056.00. Transportation will be provided by Villani Bus Company at a cost of \$1,200.00 – total cost of field trip will not exceed \$2,256.00.

The trip will meet the Math content standards for 3.NB - Number and Operations Base 10, 3.OA - Operations and Algebraic Thinking, 3.MD - Measurement and Data and 3.G - Geometry They will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the Common Core standards.

This field trip will also provide Emerson students with experiences that cannot be duplicated in school. The field trip is an integral part of instruction and is an incentive for students to continue to their educational experience beyond high school. Upon returning the students will participate in educational activities that will enhance them academically as well as socially and emotionally.

**RESOLVED**, that the Plainfield Board of Education approves Emerson Community School, 3<sup>rd</sup> graders, consisting of eighty (80) students along with five (5) staff members to visit the Museum of Mathematics, New York, NY, Thursday, April 2, 2015 – total cost not to exceed \$2,256.00. The availability of funds for this item has been verified and will be charged to account 15-190-100000-800A-16-0000 (Emerson Field Trip Admission Fee); and 15-000-270000-512A-16-0000 (Emerson Principal Field Trip).



**(6) The Statue of Liberty: Liberty Island, New York Harbor – New York, NY**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

Plainfield Public Schools is committed to improve the learning and academic performance of all students so they can achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success.

Emerson Community School 4<sup>th</sup> graders, consisting of one hundred (100) students along with eight (8) staff members, and twenty-two (22) chaperones will visit, “The Statue of Liberty”, on Friday, June 12, 2015, departing 8:15 am, and returning 2:30 pm.

The cost for admission is \$1,350.00. Transportation will be provided by Villani Bus Company at a cost of \$2,325.00 - total cost for this field trip will not exceed \$3,675.00.

The trip will meet the Literacy Common Core Standards for Reading: Informational (RI 4.1,4.2, 4.4), Writing (W.4.2, W4.2a, W4.2e). Math Common Core (4.NBT) Number and Operations in Base Ten, (4.MD) Measurement and Data, and (4.G) Geometry. They will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the Common Core standards.

This field trip will also provide Emerson students with experiences that cannot be duplicated in school. The field trip is an integral part of instruction and is an incentive for students to continue to their educational experience beyond high school. Upon returning the students will participate in educational activities that will enhance them academically as well as socially and emotionally.

**RESOLVED**, that the Plainfield Board of Education approves Emerson Community School, 4<sup>th</sup> graders, consisting of one hundred (100) students along with eight (8) staff members, and twenty-two (22) chaperones to visit “The Statue of Liberty - total cost not to exceed \$3,675.00. The availability of funds for this item has been verified and will be charged to account 15-190-100000-800A-16-0000 (Emerson Field Trip Admission Fee); and 15-000-270000-512A-16-0000 (Emerson Principal Field Trip).

**(7) Hershey Park – Hershey, PA**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The 5th grade class of Emerson Community School recognizes the importance of integrating real-life experiences into student learning while exposing them to various activities in the community.

Seventy-nine (79) students in grade 5, along with fourteen (14) chaperones, including (4) teachers at Emerson Community School will attend the trip to Hershey Park in Hershey, PA, June 5, 2015. Departure from Emerson Community School is scheduled for 6:00 am, returning at 7:00 pm.

The total cost of admission is \$2,366.05; the total cost of transportation is \$3,000.00.

The field trip to Hershey Park will enhance classroom instruction by creatively integrating this field trip into the literacy and social studies curriculum. The main objectives of this field trip are to help students meet the Speaking and Listening strands of the English Language Arts standards of the Common Core Standards. Additionally this lesson covers the following standards: SL.5.1.b, SL.5.3, SL.5.1.d, 5.SL.2, W.5.2d and W.5.8.

**RESOLVED**, that the Plainfield Board of Education approves Emerson Community Schools 5<sup>th</sup> grade student body, consisting of seventy-nine (79) students and fourteen (18) chaperones to attend the Hershey Park, field trip in Hershey, PA, Friday, June 5, 2015 – total cost not to exceed \$5,366.05. The availability of funds for this item has been verified and will be charged to account 15-190-100000-800A-16-0000 (Emerson Field Trip Admission Fee), and 15-000-270000-512A-16-0000 (Emerson Principal Field Trip).

**B. Professional Development**

**(1) Cenergistic Conference – New Orleans, LA**

**Strategic Plan Link**

**Goal 3: Business Operations:**

To improve the overall efficiency and effectiveness of business operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

**WHEREAS**, the specific focus of the workshop is to have effective communication, critical focus areas of EMS and maximize the savings potential in the District, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves Michael Pate to attend the Cenergistic Conference to be held in New Orleans, LA on January 19-21, 2015, at no cost to the District.

**(2) Bullying/Harassment and Students with Disabilities: Legal, Policy and Practice**  
**Morris Union Jointure Commission – New Providence**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to permit instructional staff members to participate in out-of-district professional development opportunities.

Evergreen School Counselor, Karen Natapoff will attend the Morris Union Jointure Commission conference - Bullying/Harassment and Students with Disabilities: Legal, Policy and Practice held in New Providence, NJ, January 30, 2014. The cost of registration to attend is \$150.00.

The conference will offer training on strategies to decrease student misbehavior, and address bullying behaviors by students with disabilities. It will provide analysis, interpretations and practice implications for schools to further examine. The training will better develop an understanding of what needs to be considered while fulfilling the legal and educational requirements for students with disabilities. Knowledge and skills on the implementation of state and federal requirements as they relate to students with disabilities that are victims of bullying will be explored by participants.

**RESOLVED**, that the Plainfield Board of Education approves Karen Natapoff, Evergreen School Counselor, to attend Bullying/Harassment and Students with Disabilities: Legal, Policy and Practice Workshop at the Morris Union Jointure Commission, New Providence, NJ - total cost not to exceed \$150.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-17-0000 (Evergreen Prof Ed Svs).

**(3) Foreign Language Educators of New Jersey Annual Conference 2015 – Hamilton Square**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

The Plainfield School District's World Language teachers (listed below) will attend the Foreign Language Educators of New Jersey (FLENJ) 2015 Annual Spring Conference, February 27-28, 2015 in Hamilton Square, NJ. The cost for this conference for both Friday and Saturday is \$180.00 for members, \$230.00, for non-members, \$115.00 for a one- (1) day conference for members, and \$165.00 for a one- (1) day conference for non-members.

FLENJ is a professional, non-profit organization that promotes excellence in world language education, by advancing both policy and practice. FLENJ advances sound public policy on world language education in New Jersey and nationally. FLENJ makes sure that policymakers know how important the study of languages is—for ALL children, beginning in kindergarten. FLENJ helps professionals stay informed about national trends in world language education.

<b>Name</b>	<b>Location</b>	<b>Cost</b>	<b>Name</b>	<b>Location</b>	<b>Cost</b>
Aaron Folake	PHS	\$165.00	Peralta Belkis	Cedarbrook	\$180.00
Afryie Carol	PAAAS	\$180.00	Roman Susana	Evergreen	\$180.00
Amaro Johanna	PAAAS	\$180.00	Rosenberg Lilian	Maxson	\$230.00
Argote Sarah	Barlow	\$180.00	Royster Mariolbi	Emerson	\$115.00
Baquerizo Xavier	Washington	\$115.00	Senesie Martin	Admin. Bldg.	\$180.00
Castillo Enelda	PHS	\$165.00	Vasquez Carlos	Clinton	\$230.00
Cera Doris	PHS	\$230.00	Villaquiran Gloria	PAAAS	\$180.00
Farfan Francisco	PHS	\$165.00	Guzman Dagoberto	Evergreen	\$230.00
Nwankwo Philip	PHS	\$180.00	Nereyda Williams	BOACD	\$230.00

**RESOLVED**, that the Board of Education approves the listed District World Language Teachers to attend the FLENJ Annual Conference, in Hamilton Square, NJ, February 27, 2015 and/or February 28, 2015 – total cost not to exceed \$3,315.00. The availability of funds for this item has been verified and will be charged to individual school accounts.

**C. Adoption of the 2014-2015 District Professional Development Plan**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recommends the adoption of the 2014-2015 Professional Development Plan approved by New Jersey Department of Education Model. The plan outlines the district goals and areas of improvement that will provide staff members with comprehensive tools and resources to assist them with new skills, strategies, techniques and practical approaches to teaching. These new teaching skills will lead to student growth and close the gaps in student achievement.

The plan takes into consideration the District level Professional Development as well as building level professional development that incorporates all mandated training, grade level, content specific and departmental staff needs.

**RESOLVED**, that the Plainfield Board of Education approves the Professional Development Plan to support our goal of student achievement, and increase all students' proficiency levels.

**D. Charles H. Stillman Professional Development Academy**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content. The District is committed to raising the standards and student performance through providing sustained professional development for staff.

PARCC readiness created the need to provide intensive learning opportunities related to the specialized and common content knowledge required. This new educational era demands highly-effective, high-quality instruction that makes a difference for students and teachers. As such, we must begin to look even more closely at the professional development provided in an effort to support building effective teacher practice.

The approved 2014-2015 School Improvement Plan included the establishment of the Charles H. Stillman Professional Development Academy in which all certificated staff are afforded the opportunity to participate in school based professional development afterschool and/or Saturdays. The workshop offerings are designed to assist teachers in understanding student-centered learning, as it is related to the demands of the PARCC.

**RESOLVED**, that the Plainfield Board of Education approves the establishment of the Charles H. Stillman Professional Development Academy - total cost not to exceed \$16,520.00. The availability of funds for this item has been verified and will be charged to FY2015 – Title IIA (Presenters); FY2015-Title I (Teacher/Materials).

**E. Stillman Trailblazers Academy**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and insuring that all students meet the Common Core and achieve academic and life-long success.

The 2014-2015 Stillman Trailblazers Academy was approved as part of the 2014-2015 School Improvement Plan submitted to the Regional Achievement Center as governed by the New Jersey Department of Education.

The cost to fund the Stillman Trailblazers Academy is \$10,080.00. The funding will be utilized to develop and provide high quality instruction to provide additional academic support to approximately sixty (60) Kindergarten - 2<sup>nd</sup> grade students.

The Stillman Trailblazers Academy will operate Tuesday through Friday, 3:00-4:30 PM, March 3, 2015 to May 29, 2015. It will be staffed with five (5) certified teachers who will be compensated at \$28.00 per hour.

**RESOLVED**, that the Plainfield Board of Education approves the Stillman Trailblazers Academy at Charles H. Stillman School; beginning Tuesday, March 3, 2015 and culminating Friday, May 29, 2015. The total staff compensation will not exceed \$10,080.00. The availability of funds for this item has been verified and will be charged to FY14 Title 1 (100-100) Teacher Stipends.



**F. Health and Field Day – Dewitt D. Barlow School**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 4: Safe Learning Environment:**

To provide a safe, secure, professional and clean environment for students, staff and members of the community.

**Goal 5: Community and Family Engagement:**

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Dewitt D. Barlow School will hold a Health and Fitness Field Day, Friday June 5, 2015, 8:30 am – 2:00 pm; (rain date - June 11, 2015) on the grounds of Dewitt D. Barlow School.

The purpose is to provide the Barlow Community (students and parents) with instruction, recreational activities, and community resources consistent with the New Jersey Core Curriculum Content Standards for Health and Physical Education (2.1, 2.2, 2.3, 2.4, 2.5, and 2.6).

**RESOLVED**, that the Plainfield Board of Education approves Dewitt D. Barlow School Health and Fitness Field Day, Friday June 5, 2015, 8:30 am - 2:00 pm, on the grounds of Dewitt D. Barlow School – total cost not to exceed \$3,500.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-610A-11-0000 (Barlow General Supply), as well as the student activity account.

**G. Early Childhood Five- (5) Year Plan Update Submission**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Public Schools is required to submit a five- (5) year programmatic plan update, along with a budget for the 2015-2016 school year, to the New Jersey Department of Early Childhood Education. This plan outlines the operation of the Plainfield preschool program to meet the needs of its preschool population over the next few years.

The plan continues to incorporate the use of contracted community child care providers as well as in-district classrooms to provide universal preschool to Plainfield residents. The plan describes the continued use of approved curriculum and evaluation methods proved effective in current practice. We will continue to train both in-district and provider staff to maintain the highest possible level of appropriate classroom instruction. The plan also outlines strategies for outreach to the community and support for families of preschoolers.

The 2015-2016 budget submission is crafted to provide service to a total of 1,492 preschoolers (1,445 general education and 47 classified). This will utilize the services of thirteen (13) contracted providers, including Head Start, and classrooms in two (2) in-district schools.

**RESOLVED**, that the Plainfield Board of Education approves the submission of the Five- (5) Year Plan update and the 2015-2016 Budget for Early Childhood Education. This is annual funding from the New Jersey Department of Education for preschool services to three- (3) and four- (4) year olds. The FY 2015-2016 budget submission is \$20,749,379.00.

## **H. Adoption of the 2014-2015 Evaluation Process Overview**

### **Strategic Plan Link**

#### **Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

#### **Goal 2: Human Resources:**

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education recommends the adoption of the 2014-2015 Evaluation Process Overview as outlined by New Jersey Department of Education (NJDOE). The overview as developed by the District Evaluation Advisory Committee (DEAC) provides the district a quick resource that will provide staff members with:

- Condensed information outlined by AchieveNJ and the DOE website
- Highlight of essential elements of the evaluation process
- A source of reference for all stakeholders

The Evaluation Process Overview takes into consideration the NJDOE goal for revising the educator observation and evaluation process. Therefore, this overview addresses the goals of both; recognizing the professionalism of the teaching profession, and results in student success via its evaluation process.

**RESOLVED**, that the Plainfield Board of Education approves and adopts the Evaluation Process Overview to support our goal of improving the recruitment, retention and development of district staff to improve student achievement.

I. **iStation**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Washington Community School piloted an instructional resource, iStation, for several months this school year at no cost to the school.

iStation provided independent reading practice at each student's instructional reading level as part of their core instruction. A survey of teachers and informal polling of students show overwhelming support and increased interest in reading, and demonstrable gains in reading proficiency.

**RESOLVED**, that the Plainfield Board of Education approves the purchase of iStation, at a cost of \$6,500.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-610A-21-0000 (Washington General Supplies).

**J. Woodland – Safety Net Program**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and insuring that all students meet the Common Core Standards and achieve academic and life-long success.

In support of obtaining these goals, the Woodland School Safety Net Program, will provide academic support and enrichment activities for all students in third through fifth grades in Language Arts Literacy and Mathematics, based on student needs analysis.

For the 2014-2015 school year, the Woodland Safety Net Program hours of operation will be from 3:05 p.m. to 4:05 p.m., Tuesday through Friday.

The program will run from January 7, 2015 thru May 21, 2015. Staff will be compensated at \$28.00 per hour – total per person not to exceed \$1,484.00.

**RESOLVED**, Plainfield Board of Education approves Woodland Elementary Schools Safety Net Program – total cost not to exceed \$10,388.00. The availability of funds for this item has been verified and will be charged to 15-120-100018-101C-22-0000 (Stipends).

**K. Parent 1:1 Information Sessions**

**Strategic Plan Link**

**Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all PPS

**Goal 2: Human Resources:**

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative staff members to perform additional assignments within our District.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for parental involvement and ensuring that all parents understand the New Jersey Core Curriculum Content and the Common Core State Standards, PARCC technology compliancy and achieve technology literacy.

Beginning December 8, 2014 and culminating December 18, 2014, district staff will work with parents to receive core information and assist with filling out the appropriate paperwork. Compensation will be at the PEA contractual rate of \$28.00 per hour/per person – not to exceed \$168.00 per evening worked. The breakdown is as follows:

<b>Location</b>	<b>Date – Time</b>	<b>Personnel (each day)</b>
District Meeting	December 11, 2014 – 3:00 - 9:00 PM December 12, 2014 – 3:00 - 9:00 PM	1 individual
Hubbard	December 8, 2014 – 4:00 - 10:00 PM	6 individuals
Cedarbrook	December 8, 2014 – 4:00 - 10:00 PM	6 individuals
Maxson	December 12, 2014 – 4:00 - 10:00 PM	6 individuals
PAAAS	December 15, 2014 – 4:00 - 10:00 PM	6 individuals
BOAACD	December 15, 2014 – 4:00 - 10:00 PM	4 individuals
PHS	December 16, 2014 – 4:00 -10:00 PM December 17, 2014 – 4:00 -10:00 PM December 18, 2014 – 4:00 -10:00 PM	6 individuals

**RESOLVED**, that the Plainfield Board of Education approves the Parent 1:1 Information Sessions to take place the month of December – total cost not to exceed \$8,192.00. The availability of funds for this item has been verified and will be charged to FY15 – Stipends account.

## XI. REPORT OF THE FINANCE COMMITTEE

### A. Reports of the Board Secretary and Treasurer – November 2014

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

**FURTHER RESOLVED** that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

**TO BE PRESENTED AT THE JANUARY 20, 2015 BUSINESS MEETING**

**B. Payment of Bills — December 6, 2014 – January 15, 2015**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

**TO BE PRESENTED AT THE JANUARY 20, 2015 BUSINESS MEETING**



**C. 2014 – 15 Budget Transfers**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

<b>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</b>			
<b>November 1, 2014 to November 30, 2014</b>			
<b><u>ACCOUNT</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
11-1XX-100-XXX	Regular Programs – Instruction		
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
11-3XX-100-XXX	Vocational Programs - Local – Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs –Instruct		
11-800-330-XXX	Community Services Programs/Operations		
<b>Undistributed Expenditures</b>			
11-000-100-XXX	Instruction		
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
11-000-230-XXX	Support Services - General Administration		
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology		
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services		
11-000-270-XXX	Student Transportation Services		
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		

11-XXX-XXX-2XX	Personal Services - Employee Benefits		
11-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
12-XXX-XXX-73X	Equipment		
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services		
	<b>TOTAL CAPITAL OUTLAY</b>		
13-XXX-XXX-XXX	<b>TOTAL SPECIAL SCHOOLS</b>		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	<b>GENERAL FUND GRAND TOTAL</b>	<b>-0-</b>	<b>-0-</b>

<b>BUDGET TRANSFERS - FUND 15</b>			
<b>November 1, 2014 to November 30, 2014</b>			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
15-1XX-100-XXX	Regular Programs – Instruction	5,000.00	
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
15-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		7,500.00
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		
15-000-270-XXX	Student Transportation Services		
15-605	Increase in Sale/Lease-Back Reserve		

15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits	2,500.00	
15-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	<b>WHOLE SCHOOL REFORM GRAND TOTAL</b>	<b>7,500.00</b>	<b>7,500.00</b>

**D. 2014 – 2015 Transportation Routes (Amended)**

The Superintendent of Schools recommends, and I so move, adoption of the following;

**RESOLUTION**

RT	CARRIER	SCHOOL	EFFECTIVE	AMT PER DIEM	AIDE PER DIEM	ADDENDUM FOR THE REMAINING 2015 YEAR OF 113 DAYS 45.20 X 113=5,107.60 EFF. 1/21/2015
<b>CED2</b>	<b>A&amp;P</b>	<b>Cedarbrook</b>	<b>9/1/14 TO 6/30/15</b>	<b>\$138.39</b>	<b>\$45.20</b>	<b>\$30,017.80</b>
<b>EMR1</b>	<b>A&amp;P</b>	<b>Emerson</b>	<b>9/1/14 TO 6/30/15</b>	<b>\$147.16</b>	<b>\$45.20</b>	<b>\$31,596.40</b>
<b>EMR2</b>	<b>A&amp;P</b>	<b>Emerson</b>	<b>9/1/14 TO 6/30/15</b>	<b>\$147.16</b>	<b>\$45.20</b>	<b>\$31,596.40</b>
<b>WAS1</b>	<b>A&amp;P</b>	<b>Washington</b>	<b>9/1/14 TO 6/30/15</b>	<b>\$158.30</b>	<b>\$45.20</b>	<b>\$33,601.60</b>
<b>MAX1</b>	<b>A&amp;P</b>	<b>Maxson</b>	<b>9/1/14 TO 6/30/15</b>	<b>\$148.56</b>	<b>\$45.20</b>	<b>\$31,848.40</b>
<b>HUB1</b>	<b>A&amp;P</b>	<b>Hubbard</b>	<b>9/1/14 TO 6/30/15</b>	<b>\$148.56</b>	<b>\$45.20</b>	<b>\$31,848.40</b>
<b>H19</b>	<b>A&amp;P</b>	<b>Piscataway Rd</b>	<b>9/1/14 TO 6/30/15</b>	<b>\$155.82</b>	<b>\$45.20</b>	<b>\$33,155.20</b>

**Student transportation contracts has been amended to include aides for the current school year (2014-2015).**

**These routes will go out for bid for the 2015/2016 school year. The amount is reflected in the highlighted columns.**

**E. Approval of Harassment/Intimidation/Bullying (HIB) Investigation Decisions**

**Strategic Plan Link:**

**Goal 4: Safe Learning Environment**

To provide a safe, secure, professional, and clean environment for students, staff, and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Superintendent is required to report all alleged Harassment/ Intimidation/Bullying (HIB) incidents to the Board of Education pursuant to N.J.S.A. 18A:37-15c, and

The Superintendent has provided the Board of Education with the results of the investigations of all alleged HIB incidents reported to the Superintendent as of January 8, 2015; and

The Board of Education has had an opportunity to review and ask questions relative to the HIB incident reports submitted; therefore,

**RESOLVED**, that the Plainfield Board of Education hereby accepts and affirms the determinations made by the Superintendent, Building Principals, District's Bullying Coordinator, and School Anti-Bullying Specialists on the incident reports submitted regarding the HIB investigations #2014-31 through #2014-39.

**XII. ADJOURNMENT**

YK/bsc