

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, January 15, 2013
Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM**
950 PARK AVE.

Board of Education Members

Mrs. Wilma G. Campbell, President
Mrs. Keisha Edwards, Vice President
Mrs. Jackie Coley
Mrs. Delois Dameron
Mr. Alex O. Edache
Ms. Mahogany Hendricks
Mrs. Renata A. Hernandez
Mr. Dorien Hurtt
Ms. Jameelah Surgeon
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Wednesday, January 2, 2013 for advertisement on Saturday, January 5, 2013 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	* <u>Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	PHS Auditorium	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Interim Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Interim Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, January 22, 2013, 8:00 pm, in the Plainfield High School Auditorium.

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE SUPERINTENDENT

IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Fieldtrips

(1) Samaritan Homeless Interim Program – SHIP’s Eye Clinic – Somerville

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success.

Twenty (20) Clinton K-8 Center students along with School Nurse, Ms. Myrna Dyson will attend a field trip to SHIP’S Eye Clinic sponsored by the NJ Commission for the Blind at 87 E. High Street in Somerville, NJ, Thursday, February 7, 2013.

This experience will support the Plainfield Board of Education’s Goals by allowing students to enhance their academic performance through improved health. Students will receive free eye examinations and eyeglasses, if needed. There is no cost for this service. Transportation will be provided by PPS Transportation Department.

RESOLVED, that the Plainfield Board of Education approves twenty (20) Clinton K-8 Center students, along with School Nurse, Ms. Myrna Dyson to attend a trip to SHIP’s Eye Clinic in Somerset, NJ, Thursday, February 7, 2012 from 9am until 1pm. There is no cost for this service. Transportation will be provided by PPS Transportation Department.

(2) Blue Mountain – Palmerton, PA

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Fifty-one (51) students enrolled in Science 7 at Plainfield Academy for the Advanced Arts and Studies (PAAAS) and four (4) chaperones will visit Blue Mountain, 1660 Blue Mountain Drive, in Palmerton, Pennsylvania, Thursday, January 31, 2013.

Departure is scheduled for 8:00 a.m.; returning at 3:30 p.m. Transportation will be provided by Vogel Bus Company at a total cost of \$750.00; Blue Mountain will reimburse fifty percent (50%) of the total cost of transportation (\$375.00).

Students will participate in Blue Mountain's program called the "Science of Sliding". In this program the students will experience what it is like to work as a scientist in the field by using force scales, timers, and measuring tapes to measure variables of motion, force, and energy. This data will be used to reinforce calculations and concepts of motion, force, and energy learned in the first half of the year.

RESOLVED, that the Plainfield Board of Education approves fifty-one (51) 7th grade PAAAS students and four (4) chaperones to travel to Blue Mountain, 1660 Blue Mountain Drive, Palmerton, Pennsylvania on Thursday, January 31, 2013. The \$12.00 admission cost for students will be paid by parents; total admission cost is \$612.00. Transportation will be provided by the Vogel Bus Company at a total cost of \$750.00 (50% of cost, \$375.00, will be reimbursed by Blue Mountain). The availability of funds for this item has been verified and will be charged to account 15-000-270000-512A-52-0000 (PAAAS Prin Field Trips).

(3) PHS AFJROTC – Dover, DE and Williamsburg, VA

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Air Force Junior Reserve Officer Training Corps (AFJROTC) has participated in drill competitions since 1992. At the drill competitions, cadets will be able to apply their knowledge of drill precisions and military procedures. The objective of the trip is to enhance the Esprit De Corps of the unit and to demonstrate habits of orderliness, precision, discipline and training. The AFJROTC regional unit has invited the Plainfield High School AFJROTC to participate in the AFJROTC Regional Drill Competition in Montclair, New Jersey.

Thirty (30) Plainfield High School AFJROTC cadets and three (3) chaperones will attend AFJROTC Drill Competitions on:

- Thursday, January 24, 2013, in Dover, DE. Transportation will be provided by the District; and
- Wednesday, April 13, 2013 through Friday, April 17, 2013, in Williamsburg, VA, at no cost to the District. Transportation is provided by the Air Force.

RESOLVED, the Plainfield Board of Education approves thirty (30) Plainfield High School AFJROTC cadets and three (3) chaperones to attend AFJROTC Drill Competitions on:

- Thursday, January 24, 2013 in Dover, Delaware. There is no cost to the District, excluding transportation. Transportation will be provided through the District Transportation Department; and
- Wednesday, April 17, 2013 through Friday, April 19, 2013 in Williamsburg, Virginia. There is no cost to the District. There is no cost to the District. Transportation for Williamsburg, VA is provided by the Air Force at no cost to the district.

B. Assemblies

(1) Arts Horizons – Robbie K and Friends

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Arts Horizons – Robbi K and Friends has agreed to present an outstanding assembly program to the entire student population, approximately 242 students at Woodland Elementary School, and a mini-workshop to two (2) third grade classes.

Assembly Program

The Turtle's Shell assembly is a multi-lingual interactive sing-along with percussionist. There is interactive movement, singing, chanting and humor, as Robbi K sets the scene for a traditional African "Pour Quoi?" folktale about a tiny turtle that uses kindness and thinking to succeed on February 28, 2013. The cost for this performance is \$1,300.00 which includes \$100.00 for travel.

Mini-Workshop

How the Turtle Got Its Shell: Story Map and Story Writing Mini-Workshop – students will be able to relate their readings and the performance to their personal experiences and re-tell the story from their own perspective. Students will be able to develop their story-telling abilities by sequencing events in a story, creating a story map, and writing a story. The cost of this workshop is \$525.00.

The total cost of the assembly, workshop and travel will not exceed \$1,825.00.

RESOLVED, that the Plainfield Board of Education approve payment to Arts Horizons – Robbi K and Friends for an assembly program for the entire student population; and a mini-workshop for third graders on February 28, 2013. The total cost of the assembly, workshop and travel will not exceed \$1,825.00. The availability of funds for this item has been verified and will be charged to 15-190-100000-500A-22-0000 (Woodland Instruc Oth Pur Serv).

(2) Winceyco – “From Slave to President”

Strategic Plan Link

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff and members of the community.

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Winceyco educational programs combine the New Jersey Core Curriculum Content Standards with performing arts to teach students about important issues such as bullying and harassment.

At Emerson Community School, two (2) assemblies (grades K-5 - 9:00 AM and 10:00 AM) will be conducted on Thursday, February 14, 2013 entitled, “From Slave to President.” A major component of the program will explore the movement of African Americans from slavery to President. Winceyco will provide students with a forty-five (45) minute live musical stage play that mixes facts, fiction and true life stories to educate students about the history of Black Americans. In addition, Winceyco will also provide students with pre/post performance activities and a listing of resources on African American history that will be incorporated throughout the day’s presentation and activities.

RESOLVED, that the Plainfield Board of Education approves payment to Winceyco for two (2) performances (grades K-5 – 9:00 AM and 10:00 AM) to be held on Thursday, February 14, 2013 at Emerson Community School. The total cost of the performances will not exceed \$2,150.00. The availability of funds has been verified will be charged to account 15-000-240000-500A-16-0000 (Principal Purchase Services).

C. Professional Development

(1) Professional Training in Autism and Applied Behavior Analysis – Monroe Township

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative and non-administrative staff members to participate in out of district Professional Development opportunities.

Tracey Lehnhoff, Special Education Teacher of Woodland Elementary School will attend the Eden Outreach two (2) day ABA training on January 17, 2013 and January 18, 2013, at the Conference Center at the Foundation for Educational Administration in Monroe Township, New Jersey. This conference titled *Professional Training in Autism and Applied Behavior Analysis* will focus on Teaching Techniques, Principles of Reinforcement; Functional Analysis of Behavior; Functional Communication Strategies; Curriculum and I.E.P. Development; Classroom Design and Structure.

The cost of the training is \$150.00 per person.

RESOLVED, that the Plainfield Board of Education approves Tracey Lehnhoff to attend the Eden Outreach Autism two (2) day training on January 17, 2013 and January 18, 2013, at the Conference Center at the Foundation for Educational Administration in Monroe Township, New Jersey. Total cost will not exceed \$150.00. The availability of funds for this item has been verified and will be charged to account 20-251-200000-320A-32-0000 (IDEA Prof and Tech Serv).

(2) Sheltered Instruction Observation Protocol (SIOP)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in Plainfield

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Office of Bilingual Education/ESL and World Languages will sponsor ten (10) teachers (TBD) and one (1) administrator (TBD) to participate in an on-line institute presented by Pearson.

Pearson is offering a Sheltered Instruction Observation Protocol (SIOP) virtual institute to learn the empirically-validated framework for teaching academic language and content knowledge in ways that are proven to be more effective for English Language Learners (ELLs) and struggling students. The learning objectives focus on:

- Understanding the SIOP[®] Model's empirically-validated framework
- Identifying instructional strategies that are appropriate for ELLs
- Becoming familiar with the eight components of effective sheltered instruction lessons
- Observing and evaluating sheltered instruction lessons

The four-week, expert-led online institutes allow educators to learn the SIOP[®] Model while balancing daily teaching demands and shrinking budgets. Those who complete the SIOP institute will lead professional development training for other teachers in the District.

RESOLVED, that the Plainfield Board of Education approve the on-line institute, presented by Pearson. It is a four (4) week institute comprised of four (4) live sessions and seven (7) self-paced lessons. Cost is \$250.00 per person, not to exceed \$2,750.00. The availability of funds for this item has been verified and will be charged to a Title III Stipend line.

(3) Standards Solution – Aligning Practices with the Common Core State Standards

Strategic Plan Link

Goal 1: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members in professional development opportunities.

The Standards Solution-Aligning Practices with the Common Core State Standards are five intensive Common Core Demonstration Lessons to provide educators with a deeper understanding of the requirements and complexity required by the new Common Core Standards.

The Common Core Demonstration Lessons include:

- Reading and Writing Informational Text for Grades K-5
- Meeting the Challenge of Content Instruction for English Language Learners for Grades K-5
- Teaching Algebraic Concepts through Student-Centered Activities for Grades K-8
- Science Instruction Using the 5E Method for Grades K-12
- Preparing Special Needs Students for the Rigor of the English Language Arts Common Core for Grades K-12.

The Jefferson staff will attend the Standards Solution-Aligning Practices with the Common Core State Standards Demonstration Lessons to develop instructional plans that will help students at Jefferson meet their full academic potential. The training will be between the months of January and April 2013, at Jefferson in Plainfield, NJ.

RESOLVED, that the Board of Education approves teachers from Jefferson Elementary School to attend Standards Solution-Aligning Practices with the Common Core State Standards Demonstration Lessons. The cost is \$2,000.00, per session, total cost not to exceed \$10,000.00. The availability of funds for this item has been verified and will be charged to (Title I – Budget Line 200-300) RAC – Focus School Initiative

(4) Reading Plus

Strategic Plan Links

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in Plainfield Public Schools

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to purchase software and employ consultants to address the needs of teachers and students in order to promote school improvement.

Reading Plus System of Huntington Station, New York, will continue to provide third and fourth grade teachers training on how to differentiate instruction while using many components of the Reading Plus program. The presenter will model with a group of students using the Reading Plus graphic organizers and also teach a lesson while rotating students through laptops running Reading Plus in a centered base environment.

Reading Plus will provide Clinton K-8 Center with two (2) half days (*February 25, 2013 and a date TBD*) of professional development at a total cost of \$500.00.

RESOLVED, that the Plainfield Board of Education approves Reading Plus System of Huntington Station, New York, to provide two (2) half day sessions (*February 25, 2013 and a date TBD*) of professional development at a total cost of \$500.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-14-0000 (Professional Development Services).

(5) New Jersey Amistad Workshops – Kean University

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Plainfield High School Social Studies teachers (Carlos Rivera and Joel Plummer) will attend the New Jersey Amistad Commission workshops at Kean University on October 11, 2012, November 5, 2012 and February 21, 2013.

The Amistad Commission was established August 27, 2002 by the New Jersey State Legislature. Amistad provides an enhanced experience by offering a more detailed understanding of the American people and their shared history. Amistad guides teachers on an inclusive journey through American history while infusing the vast contributions and experiences of African Americans.

The Amistad Commission advocates high standards for teachers and provides a broader awareness of African American history. The teachers will understand how the Amistad Commission has changed the landscape for the study of United States History and World History by placing Africans and African Americans at the center of our history. Registration for the workshops is \$900.00 per person.

RESOLVED, that the Plainfield Board of Education approves PHS Social Studies teachers, Carlos Rivera and Joel Plummer to attend the New Jersey Amistad Commission Workshops at Kean University, Union, New Jersey on October 11, 2012, November 5, 2012 and February 21, 2013. Registration is \$900.00 per person; total cost not to exceed \$1,800.00. The availability of funds for this item has been verified and will be charged to 15-190-100001-320A-25-0000 (PHS Professional Services).

(6) Orton Gillingham Training – Secaucus

Strategic Plan Link

Goal 1: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members in professional development opportunities.

To support this goal, two Jefferson teachers will attend the intensive thirty (30) hour Orton-Gillingham multi-sensory learning professional development. The comprehensive program enables the learner to have in-depth understanding of the revised Orton-Gillingham based methodology, assessment, higher level skills, and the tools to implement this program into an existing curriculum.

Teachers will learn the following concepts during the workshop: The 3-part drill (visual, auditory, kinesthetic), developing syllabication patterns for decoding and encoding, establishing comprehensive guidelines for weekly lesson plans, developing deeper assessment methods, using the reciprocal Teaching method, and how to teach students use of multisensory techniques for sight words and to develop deeper fluency.

Jefferson teaching staff members Constance Brown-Anderson and Andrea Green will attend the five (5) day, thirty (30) hour program to develop instructional plans that will help students at Jefferson meet their full academic potential and to turn key teaching strategies to the instructional staff.

The training will be held from February 4-8, 2013 in Secaucus, NJ at a cost of \$975.00 per participant and will include all materials required to implement the program at Jefferson with fidelity.

RESOLVED, that the Board of Education approves Jefferson teachers, Constance Brown-Anderson and Andrea Green to attend the five (5) day, thirty (30) hour Orton-Gillingham program from February 4-8, 2013 in Secaucus, NJ, at a cost of \$975.00; total cost not to exceed \$1,950.00. The availability of funds for this item has been verified and will be charged to account 15-000-223000-390A-18-0000 (Jefferson Professional Development).

(7) Dr. Eric Milou

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and lifelong success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. The adoption of the Common Core State Standards created the need for professional development opportunities specifically in Mathematics to prepare teachers in the implementation of the NJDOE Model Curriculum.

The Mathematics Office has identified Dr. Eric Milou, a professor of Mathematics at Rowan University in Glassboro, NJ. Dr. Milou has taught at Rowan for the past fifteen (15) years and is the current President of the Rowan University Senate. He previously served as President of the Association of Mathematics Teachers of New Jersey (AMTNJ), the program chairperson of the 2007 National Council of Teachers of Mathematics (NCTM) annual meeting and has extensive speaking experience on standards based reform in mathematics. He is the author of *Digits*, Pearson's all digital middle school textbook and was the recipient of the Max Sobel Outstanding Mathematics Educator Award in 2009. He has worked with math teachers in the Plainfield School District this year to assist them in building teacher practice and understanding of teaching the New Common Core State Standards.

Dr. Milou has agreed to provide a two (2) day in-service teacher-lab for participating Turn-Key Mathematics Teachers at all District elementary, K-7 and K-8 Centers through offering in-class coaching, demonstration lessons aligned to the Common Core and debriefing with the teachers for the purpose of helping teachers to: evaluate math lessons developed with an understanding of the Common Core State Standards; assess math content knowledge gained as a participant teacher; assess the implementation of differentiated instruction and pedagogical strategies in math classrooms; and evaluate the formative assessment methodologies used in the classroom to drive the instruction.

RESOLVED, that the Plainfield Board of Education approves payment to Dr. Eric Milou for providing a two (2) day in-service teacher lab at all District elementary, K-7 and K-8 Centers. The total cost of the two (2) day in-service will not exceed \$3,400.00 (*each visit billed at \$1,700.00 per day*) for the dates of May 6, 2013 and May 31, 2013. The availability for this item has been verified and will be charged to account 11-000-223000-320T-26-0000 (Curr Instruct Staff Training Consultants).

(8) NJAHPERD – Let’s Move NJ! – Long Branch

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Physical Education Teachers from Plainfield High School (Diane Lee, Veronica Taylor, and Esta Perle) will attend the New Jersey Association for Health, Physical Education, Recreation and Dance Convention (NJAHPERD) *Let’s Move NJ!*, February 25, 2013 in Long Branch, New Jersey for a cost of \$50.00 per person.

PAAAS Physical Education teacher (Shauna VieBrock) will attend February 25-26, 2013 for a cost of \$110.00 (if paid before February 15, 2013).

The Association fosters excellence in the area of Physical and Health Education by providing educational opportunities and information on current programs in the State of New Jersey. The workshops will focus on lifetime sports and activities, health, inclusion and many other topics to provide educators with 21st Century resources. National and Eastern District and NJAHPERD Teachers of the Year from Elementary, Middle and High School levels will share their expertise and will motivate you to return to your students with new ideas to promote lifetime wellness.

RESOLVED, that the Plainfield Board of Education approves PHS Physical Education teachers Diane Lee, Veronica Taylor, Esta Perle, to attend the NJAHPERD Convention in Long Branch, New Jersey on February 25, 2013; and PAAAS Physical Education Teacher Shauna VieBrock to attend February 25-26, 2013. The total cost of registration for PHS staff is \$150.00 (\$50.00 per person). The total cost for PAAAS staff is \$110.00 (if paid before February 15, 2013). Transportation will be paid by staff and reimbursed by the District in accordance with District procedures. The availability of funds for this item has been verified and will be charged to PHS account 15-190-100018-500A-25-0000 (High School Other Purchase Ser), and PAAAS account 15-000-220000-320A-52-0000 (PAAAS Prof. Svcs.).

(9) Teachers College – February Mini-Institute – New York, NY

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to permit instructional staff members to participate in out-of-district professional development opportunities.

Five (5) teachers from Jefferson Elementary School and three (3) teachers from Emerson will attend the Teachers College–Reading & Writing Projects’ February Mini-Institute held in New York, NY, Monday, February 18, 2013 - Thursday, February 21, 2013, at the cost of \$600.00, per person, for registration.

The conference will offer workshops that help educators at all levels develop curriculum and methods necessary to ensure that students reach the rigorous new standards for content area literacy embedded in Common Core. Educators will learn a repertoire of skills for teaching readers to think and read analytically about non-fiction text.

The following staff members will attend:

TEACHER	POSITION	SCHOOL
Barbara Noda-Aponte	Bilingual K	Jefferson
Timothy Spaur	ESL	Jefferson
Isabella DeSantis	Fourth Grade Literacy	Jefferson
Kristina Jerome	First Grade	Jefferson
Christina Rodriguez	Second Grade Bilingual	Jefferson
Nazia Ali	Third Grade ELA	Emerson
Laura Davis	Fifth Grade ELA	Emerson
Penelope Hewit	Fourth Grade ELA	Emerson

RESOLVED, that the Plainfield Board of Education approves eight (8) teachers; five (5) from Jefferson Elementary and three (3) from Emerson Community School to attend the Teachers College–Reading & Writing Projects’ February Mini-Institute held in New York, NY, Monday, February 18, 2013 - Thursday, February 21, 2013, registration is \$600.00, per person, total cost not to exceed \$4,800.00. The availability of funds for this item has been verified and (\$3,000.00) will be charged to Jefferson account 15-000-223000-390A-18-0000 (Jefferson Professional and Technical PD); and (\$1,800.00) will be charged to Emerson account 15-190-100018-320A-16-0000 (Emerson Educational Consultant).

(10) Eden Outreach Autism Training Services – Princeton

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Dr. Anthony Jenkins, Principal, Ms. Rosa Salinas, Vice-Principal, Ms. Donna Smith, Ms. Jeanette Gaffney, Ms. Ivid Arguello, Mariella Pace, and Ms. Liliana Bohorquez all of Washington Community School; Ms. Antoinette Adams, Vice Principal, Ms. Elizabeth Filippatos, Coordinator and Nicole Smith, Resource Teacher all of Special Education, Gifted & Psychological Services; Ms. Mary Holt of Barlow School, Ms. Tracey Lehnhoff of Woodland School and Karen Pacifico of Clinton School will attend the Eden Outreach Autism Training Conference on March 22, 2012 at Princeton University's Friend Center in Princeton, New Jersey.

This conference will offer participants an overview of autism, teaching techniques, principles of reinforcement, functional analysis behavior, functional communication strategies, and classroom design and structure. The cost of the workshop is \$75.00 per person.

RESOLVED, that the Plainfield Board of Education approves Dr. Anthony Jenkins, Ms. Rosa Salinas, Ms. Donna Smith, Ms. Jeanette Gaffney, Ms. Ivid Arguello, Ms. Liliana Bohorquez, Ms. Antoinette Adams, Ms. Elizabeth Filippatos, Ms. Tracey Lehnhoff, Mariella Pace, Nicole Smith, Karen Pacifico and Mary Holt to attend the Eden Outreach Autism Training Conference on March 22, 2012 at Princeton University's Friend Center in Princeton, New Jersey. Cost of the workshop is \$75.00 per person, for a total cost not to exceed \$975.00. The availability of funds for these items has been verified and will be charged to account 20-251-200000-320A-32-0000 (IDEA Prof and Tech Serv).

(11) **Teachers College 9th Annual Coaching Institute: A Focus on Implementing the Common Core State Standards in Reading – New York, NY**

Strategic Plan Link

Goal1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to permit instructional staff members to participate in out-of-district professional development opportunities.

Claire S. Emmanuel, Evergreen 5th Grade Language Arts/Social Studies teacher, and Alicia N. Migliore, Cedarbrook 4th Grade Language Arts teacher will attend the Teachers College January Mini-Institute held in New York, NY, January 27, 2013 through January 31, 2013. The cost of registration is \$750.00 per person.

The conference will offer an emphasis on using performance assessments to ratchet up levels of comprehension and rigor in reading workshop as well as to ensure school-wide consistency and growth.

RESOLVED, that the Plainfield Board of Education approves Claire S. Emmanuel, Evergreen 5th Grade Language Arts/Social Studies teacher, and Alicia Migliore, Cedarbrook 4th Grade Language Arts teacher to attend the Teachers College January Mini-Institute held in New York, NY, January 27, 2013 through January 31, 2013. Total cost not to exceed \$750.00 per person. The availability of funds for this item has been verified and will be charged to Evergreen account 15-190-100018-320-17-0000 (Prof. Educational Services), and Cedarbrook account 15-000-221000-320A-13-0000 (Instructional Improvement Education).

(12) CPR/AED Infant/Toddler Training – American Red Cross

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

The Plainfield Teen Parenting Program Infant Toddler Center provides comprehensive educational and support services for adolescent parents enrolled at PHS and their infant children. The goal of the program is to decrease dropout rate and increase graduation rates for parenting adolescents. In addition, the program provides developmentally appropriate early childhood education for infants and toddlers.

State child care regulations require that the staff be trained yearly in CPR and AED for infants and toddlers. Therefore, the School Based Youth Services Program would like to hire a Tri-County Chapter of the American Red Cross Trainer to in-service the Plainfield Teen Parenting Program staff in CPR and AED training for Infants and toddlers.

School Based will hire a certified trainer from the American Red Cross at a fee not to exceed \$875.00 to train Brooke Vuono, Head Teacher; Betty Howell, Child Care Worker; Jodi Byers, Child Care Worker; Dilicia Luster-Harris, Child Care Worker and Guadalupe Hunter-Mercado, Child Care Worker in CPR and AED for infants and toddlers. The training will take place on Friday, February 15, 2013 during the Staff Professional Development Day.

RESOLVED, that the Plainfield Board of Education approve School Based Youth Services Program to contract with the American Red Cross to provide infant and toddler CPR/AED training for Brooke Vuono, Head Teacher; Betty Howell, Child Care Worker; Jodi Byers, Child Care Worker; Dilicia Luster-Harris, Child Care Worker and Guadalupe Hunter-Mercado, Child Care Worker. The training will take place on Friday, February 15, 2013 during the Staff Professional Development Day. Total cost of the training will not exceed \$875.00. The availability of funds for this item has been verified and will be charged to account 20-441-200000-320A-38-0000 (Consultants and Prof Fees).

(13) 2013 Horizon Users Group Conference – Stone Mountain, GA

Strategic Plan Link

Goal 3: Business Operations:

To improve the overall efficiency and effectiveness of business operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

WHEREAS, the specific focus of the workshop is to focus on the concerns from users and how to get the most out of the food service management system, now therefore be it

RESOLVED, that the Plainfield Board of Education approves Ryan Sears to attend the 2013 Horizon Users Group Conference to be held in Stone Mountain, Georgia on March 27-28, 2013, at a cost not to exceed \$2,500.00 (includes hotel, meals and registration). The availability of funds for this item has been verified and will be charged to account 11-000-251000-592T-04-0000 (Travel).

(14) New Jersey's Premier Educational Technology Training and Exhibition – Atlantic City

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Mr. Gary Bloom, Coordinator of Information Technology & Support Services will attend the New Jersey's Premier Educational Technology Training and Exhibition Conference for School Leaders Conference on January 31, 2013 – February 1, 2013, at Bally's Atlantic City, New Jersey. This conference will cover the following:

- Supporting RTI with Technology
- Supporting 21st Century Learning and the Windows 8 Education Experience
- The Trifecta of Technology Integration Planning in a Large School District
- Implementing a Virtual Campus for Today's Educational Community
- Bring Your Own Device – The Complete Solution for iPads, Androids, Microsoft Mobile Devices and More
- Using New Technology to be Smarter about NJ SMART Data
- Collaborative Assessment Technology Standards
- Embedding Standard-Based Digital Resources into the Classroom
- HIB: A Comprehensive Systems Approach through the Use of Technology – HIBster
- What Could Your District Do with an Enhanced Website... So Many Possibilities

The cost of the two (2) day workshop is \$375.00.

RESOLVED, that the Plainfield Board of Education approves Mr. Gary Bloom, Coordinator of Information Technology & Support Services to attend the New Jersey's Premier Educational Technology Training and Exhibition Conference for School Leaders Conference, January 31, 2013 – February 1, 2013, at Bally's Atlantic City, New Jersey, at a cost not exceed \$500.00. The availability of funds for this item has been verified and will be charged to account 11-000-252000-500T-08-0000 (Other Purchased Travel).

(15) Preparing for Google Apps EDU Certification – Kean University

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative staff and administrative members to participate in out-of-district professional development opportunities.

Dr. Anthony Jenkins, Principal of Washington Community School will attend the workshop “Preparing for Google Apps EDU Certification” on February 20-21, 2013, at Kean University, Union Campus. This conference will train educators on how to effectively use the Google Apps Suite. Not only will this event help your staff discover the power of the Google Apps Suite, it will help prepare them to pass the tests necessary to be recognized as [Google Apps EDU Qualified Individuals](#). Topics will include, Google Docs/Drive, Sites, Gmail, Calendar, Apps, GAFE Dashboard, and educational apps.

The cost of the workshop is \$279.00.

RESOLVED, that the Plainfield Board of Education approves Dr. Anthony Jenkins, Principal of Washington Community School to attend the “Preparing for Google Apps EDU Certification” on February 20-21, 2013, at Kean University, Union Campus for a total cost of \$279.00. The availability of funds for this item has been verified and will be charged to account 15-000-221000-320A-21-0000 (Purchased Prof-Education Services)

D. Grant(s)

(1) 2012-2013 21st Century Community Learning Centers (CCLC) – Approval for Submission of Supplemental Grant Application (IDEA 2004, Part B)

Strategic Plan Link

Goal 1: Learning Outcomes:

To provide high-quality educational and enrichment programs that will enable students to improve academic achievement, and promote positive behavior and appropriate social interaction with peers and adults

Goal 2: Human Resources:

To improve the recruitment, retention, development of district staff

Goal 3: Business Practice:

To improve the overall efficiency and effectiveness of district school operations

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff, and community members

Goal 5: Community & Family Engagement:

To implement activities that promotes parental involvement and provides opportunities for literacy and related educational development to the families of participating students.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield of Board of Education authorizes the Superintendent of Schools to submit the following application for state and federal funds to expand the 21st Century Community Learning Centers special education program services at CH Stillman Elementary School, Washington Community School, Hubbard Middle School, Maxson Middle School, and the 2013 21st CCLC/SBYS Summer Learning Camp.

FUNDING SOURCE	PROGRAM DESCRIPTION	ADMINISTRATOR	AMOUNT
NJ Department of Education Office of Special Services & Individuals with Disabilities Education Act 2004, Part B	<p>The NJ Department of Education is offering Plainfield Public Schools 21st Century Community Learning Centers the opportunity to secure additional funding from the Individuals with Disabilities Education Act 2004, Part B, to expand or establish activities to existing or to increase the inclusion of special education students within the current grant project through August 31, 2013.</p> <p>Funding is solely for the purpose of supporting students with disabilities either through the implementation of new activities, expanding existing activities, providing professional development, or increasing outreach efforts to families who care for students with disabilities. The project activities may include but is not limited to school-based training and technical assistance, strategies and support for social skill development, instructional strategies and materials, and family involvement.</p>	Anna Belin-Pyles	\$34,482.00

E. The Latino Family Literacy Project

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in Plainfield

Goal 5: Increasing Parental and Family Involvement:

Public Schools and to increase Parental and Family involvement

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Office of Bilingual/ESL and World Languages will sponsor The Latino Family Literacy Project at Washington Community School and Plainfield High School. The program provides proven, cost-effective parent involvement programs and training for teachers. The literacy programs and training workshops are designed to establish family reading routines for Spanish- and English-speaking parents and their children at your school site. The Project introduces the teachers to a language acquisition method and a step-by-step literacy instruction process. It involves family reading, vocabulary development, and English-language development for Latino parents and their children.

Each of our [age specific programs](#) engages the parents in reading with their children, reflects the experiences of Latino families, and is centered around universal themes. All materials, books and curricula used are bilingual and in a simple format.

This program can be used to teach English language and Spanish language skills and has multilevel English language lessons to include new vocabulary, verb conjugation, grammar and structure, conversation and practice opportunities.

Each program has a built-in evaluation process to measure the success of what the parents learned in class and includes at home skill-based activities for parents and children that support the State standards for each specific age group.

RESOLVED, that the Plainfield Board of Education approve The Latino Family Literacy Project program for implementation and operation. The Latino Family Literacy Project will run during the 2012-2013 school year. The availability of funds for this item has been verified and will be charged as follows: \$2,240.00 to account 20-240-200000-110A-39-0000 (Title III Stipend) ; and \$3,850.00 to account 20-241-100000-600A-39-0001 (Title III Instructional Supplemental).

F. School Parent Involvement Policies

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 5: Family Engagement:

To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Educational is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and insuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

No Child Left Behind (Section 1118 - Parent Involvement) requires that schools develop a School Parent Policy. The school parent policies are designed to promote schools and parents working collaboratively and to increase communication with parents and families.

RESOLVED, that the Plainfield Board of Education approves the School Parent Policies submitted by Woodland and BOAACD.

G. Jefferson Elementary School - Saturday Academy

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In support of obtaining these goals, the Jefferson Elementary School Saturday Academy Program, will provide academic support and enrichment for students in grades 3rd through 6th in Literacy, Mathematics and Science to provide support for the NJASK assessments.

The Saturday Academy's purpose is to offer extended learning opportunities for our students who need academic assistance in the core subjects. The Saturday Academy will also offer students 30 minutes of Physical Education as well. All teaching and instruction will be aligned with CCCS and delivered by certificated staff members.

For the 2012-13 school year, Jefferson Elementary School Saturday Academy Program will operate on eight Saturdays from March 2, 2013 to May 4, 2013 from 8:30 a.m. to 12:00 p.m., utilizing seven teachers for hours of instruction, not to exceed 196 hours of instruction.

The Jefferson School Saturday Academy will not meet on Saturday March 30, 2012 or Saturday April 6, 2012 due to Spring Break. The following staff members will participate:

STAFF MEMBERS	POSITION
Constance Brown-Anderson	Teacher
Revonda Christmas	Teacher
Edna Lawrence	Secretary
Shawn R. Colletta	Teacher
Madeline Gale-Roberts	Teacher
Bridget Molnar	Teacher
Isabella DeSantis	Teacher
Yaneth Sierra	Teacher
Leila Brinkley	Teacher

RESOLVED, that the Plainfield Board of Education approves the operation of the Jefferson Elementary School Saturday Academy Program for the 2012-13 school year. The availability of funds for this item has been verified and will be charged to account 15-421-100000-101S-18-0000 (Salary).

H. Itinerant Teacher of the Deaf and Hard of Hearing Services

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and meet the New Jersey Core Curriculum Content Standards. The Individuals with Disabilities Act ensures the provision of Special Education and or Related Services.

In order to maintain two (2) deaf students, id numbers 2998 and 0357 in the Least Restrictive Environment, the assistance of an itinerant teacher of the deaf is needed. The itinerant teacher will provide an evaluation; one hour of in-class services as needed; and additionally one hour of consultation to the classroom teacher monthly as needed.

RESOLVED, that the Plainfield Board of Education authorize the District to subcontract with Summit Speech School, Inc. from September 6, 2012 to June 27, 2013 for an amount not to exceed \$40,000.00. The availability of funds for this item has been verified and will be charged to account 20-251-100000-560A-32-0000 (IDEA Tuition Other LEA).

I. 2013 Jefferson Elementary School Parent Academy

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools

Goal 5: Increasing Parental and Family Involvement:

To strongly engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In support of obtaining these goals, the Jefferson Elementary School Parent Academy, will provide academic support and enrichment for parents in Literacy, Mathematics, and English as a Second Language and Spanish. The Parent Academy's purpose is to offer learning opportunities for our parents who need academic assistance to become more active of their children education. All teaching and instruction will be aligned with CCCSS and delivered by certificated staff members.

For the 2012-13 school year, Jefferson Elementary School Parent Academy Program will hold classes once a week for a total of eight (8) sessions, from February 5, 2013 to March 26, 2013, utilizing five (5) teachers for one (1) hour of instruction per week, not to exceed fifty (50) hours of instruction. The total cost for the Academy will not exceed \$1,400.00.

The following Jefferson staff members will participate:

STAFF MEMBER	POSITION
Constance Brown-Anderson	Teacher
Guiellermo Pena	Teacher
Madeline Gayle-Roberts	Teacher
Yaneth Sierra	Teacher
Leila Brinkley	Teacher
Cheryl Nagel-Smiley	Teacher
Pepper Stackhouse	Teacher
Nataly Diaz	Teacher
Marge Leonard	Nurse

RESOLVED, that the Plainfield Board of Education approves the operation of the Jefferson Elementary School Parent Academy Program for the 2012-13 school year. The total cost will not exceed \$1,400.00. The availability of funds for this item has been verified and will be charged to the FY13 Title I 200-100 account.

J. Early Childhood Five (5) Year Plan Update Submission

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources:

To improve the recruitment, retention, development of district staff

Goal 3: Business Practices:

To improve the overall efficiency and effectiveness of district school operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Public Schools is required to submit a five (5) year programmatic plan update, along with a budget for the 2013-2014 school year, to the New Jersey Department of Early Childhood Education. This plan outlines the operation of the Plainfield preschool program to meet the needs of its preschool population over the next few years.

The plan continues to incorporate the use of contracted community child care providers as well as in-district classrooms to provide universal preschool to Plainfield residents. The plan describes the continued use of approved curriculum and evaluation methods proved effective in current practice.

We will continue to train both in-district and provider staff to maintain the highest possible level of appropriate classroom instruction. The plan also outlines strategies for outreach to the community and support for families of preschoolers.

The 2013-2014 budget submission is crafted to provide service to a total of 1,548 preschoolers (1,505 general education and 43 classified). This will utilize the services of thirteen (13) contracted providers, including Head Start, and classrooms in two (2) in-district schools.

RESOLVED, that the Plainfield Board of Education approves the submission of the Five (5) year plan update and the 2013-14 Budget for Early Childhood Education. This is annual funding from the New Jersey Department of Education for preschool services to three (3) and four (4) year olds. The FY 2013-2014 budget submission is \$21,158,951.00.

K. Establishing a Special Education Program

Strategic Plan Link

Goal: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

RESOLUTION

IDEA 2004 and N.J.A.C. 6A: 14 requires that districts develop the capacity to meet the needs of a wider variety of disabilities by providing appropriate programs in district in order to meet the least restrictive mandate for children and disabilities.

Plainfield Public Schools has a responsibility to provide these students with a free and appropriate public education designed to meet the special needs. Each newly proposed resource program, special class program, and service must be located in a space that has been approved by the County Superintendent of Schools. Additionally, Plainfield Pubic Schools is responsible or submitting a rationale for each new program/service established to the County Superintendent of Schools.

RESOLVED, that the Plainfield Board of Education approves the application for the “Establishing a Special Education Program or Service” for the designated school and program during the school year 2012-2013.

SCHOOL	PROGRAM	TEACHER	ROOM NUMBER
Woodland	3-5 Autism	D. Papocchia	121

L. Provision of Special Education Services

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

The Attitudinal Learning-Readiness and Workplace Literacy Program is to expand the current partnership between Plainfield Public School System and Venture & Venture, a working collaboration to service high risk youth. This expanded partnership will provide services for youth who need an alternative training method such as Venture's Attitudinal Experiential Training technique, which combines the core curriculum with the performing arts, technology, Human and Life Skills Training, and career exploration and workplace literacy skills. The training will be customized to assist students in transition from school to work and beyond and will be developed for each youth to provide human engineering skills training.

RESOLVED, that the Plainfield Board of Education approves Venture & Venture as a Special Services Consultant/Provider for the Office of Special Education, Gifted and Psychological Services for the 2012-2013 school year at the respective compensation rate of \$78.00 per hour. The availability of funds for this item has been verified and will be charged to account 11-000-219000-390A-32-0000 (Child Study Team Prof Srv).

M. Provision of Special Education Services

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

RESOLVED, those eighteen (18) Plainfield pupils whose names have been certified by the Superintendent of Schools and are on file with the Secretary of the Board of Education will be provided with special education programs in OUT-OF-DISTRICT schools for the disabled during the 2012 - 2013 school year.

TUITION AND TRANSPORTATION		
PUPIL	SCHOOL/INSTITUTION	APPROXIMATE COST
3539	Bright Beginnings	\$44,160.00
4061	Bright Beginnings	\$48,852.00
1728	Camp Titusville	\$6,750.00 ESY
4065	CPC High Point Schools	\$61,200.00
0568	Cranford Ach. Program	\$41,108.40
0092	Lake Drive Program	\$8,000.00 Sports
1698	Lake Drive Program	\$8,000.00 Sports
4062	Mt. Carmel Guild	\$48,571.20
4642	New Road School-Somerset	\$32,398.56
4057	New Road School-Somerset	\$40,498.20
4063	NuView Academy-MRESC	\$57,750.00
0622	Piscataway Reg. Day	\$38,340.00
4119	Piscataway Reg. Day	\$38,340.00
0278	Somerset Secondary Acad.	\$46,800.00
1178	Willowglen Academy-Sparta	\$8,082.00 ESY
4642	YCS-Fort Lee	\$52,137.00
0254	YCS-Fort Lee	\$52,137.00
2821	You and Me School	\$42,634.62
Total		<u>\$675,758.98</u>

XI. REPORT OF THE FINANCE COMMITTEE

PRESENTATION: Energy Education Savings

A. Reports of the Board Secretary and Treasurer – November 2012

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11, 16, 17,18) Current Expense	13,628,067.65	9,921,195.60	20,108,834.94
(12) Capital Outlay	-	8,054,339.87	-
(13) Special Schools	-	-	-
(15) Reform Schools	2,981,091.13	2,055,896.14	0.01
Capital / Maintenance Reserve	9,000,000.00	-	9,000,000.00
(20) Special Revenue Fund	930,030.49	8,439,522.21	214,194.03
(30) Capital Projects Fund	-	-	-
(40) Debt Service Fund	287,249.29	561,181.85	561,183.29
(60) Enterprise Fund	237,045.24	540,872.85	1,185,000.83
TOTAL	27,063,483.80	29,573,008.52	31,069,213.10

B. Payment of Bills — December 17, 2012 – January 17, 2013

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE JANUARY 22, 2013 BUSINESS MEETING

C. 2012 – 13 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments which reflect the appropriations sufficient to meet expenditures:

BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13			
December 1, 2012 to December 31, 2012			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
11-1XX-100-XXX	Regular Programs - Instruction		482.00
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services	29,650.00	
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct	523.00	
11-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
11-000-100-XXX	Instruction		
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	305,753.00	
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	32,431.00	
11-000-230-XXX	Support Services - General Administration		1,922.00
11-000-240-XXX	Support Services - School Administration		10,822.00
11-000-25X-XXX	Central Svcs & Admin Info Technology		39,254.00
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services	47,353.00	
11-000-270-XXX	Student Transportation Services	136,770.00	
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		
11-000-310-XXX	Food Services		

	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
12-XXX-XXX-73X	Equipment		
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services		
	TOTAL CAPITAL OUTLAY		
13-XXX-XXX-XXX	TOTAL SPECIAL SCHOOLS		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		500,000.00
	GENERAL FUND GRAND TOTAL	552,480.00	552,480.00

BUDGET TRANSFERS - FUND 15			
December 1, 2012 to December 31, 2012			
ACCOUNT	DESCRIPTION	FROM	TO
15-1XX-100-XXX	Regular Programs – Instruction		374,650.05
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		191,805.95
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct	5,085.00	
15-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		106,760.00
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		15,685.00
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		66,187.00
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		24,276.00
15-000-270-XXX	Student Transportation Services	1,000.00	
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits	773,279.00	

15-000-310-XXX	Food Services		
	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	WHOLE SCHOOL REFORM GRAND TOTAL	779,364.00	779,364.00

D. Designation of Bank Signatures

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education authorizes the following staff as official signatories on checks and drafts for the Student Activity Funds:

Administrator

Secretary

School

Caryn Cooper

Rosemarie Randolph

Cook School

E. Tentative 2013 – 14 Budget Calendar

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

Date

Activity

December 2012

BOE meeting:

- Receive 2011 – 12 CAFR and MD&A (audit report)

January 2013

FY14 School Allocations distributed to Principals

January, 2013

Cabinet review of school and department budgets

Tuesday, February 5, 2013

BOE meeting:

Friday, February 8, 2013

Superintendent's FY14 Budget released

Tuesday, February 19, 2013

BOE meeting:

2013 – 14 Budget Discussion.

Tuesday, February 26, 2013

Governor's State Budget Message (authorized by P.L. 2009, c.269)

Thursday, February 28, 2013

State Aid Notices

Tuesday, March 5, 2013

BOE meeting:

2013 – 14 Budget Discussion. Adoption of preliminary budget.

Monday, March 7, 2013

Last date to submit Preliminary Budget to Executive County Superintendent.

Tuesday, March 19, 2013

BOE meeting:

Discuss and adopt final 2013 – 14 Budget to be submitted to the Executive County Superintendent.

Tuesday, March 20, 2013

Last date to submit final 2013 – 14 Budget to Executive County Superintendent (March 4th each year changed pursuant to 18A:7F-5, 18A:7F-6)

Wednesday, March 21, 2013

Proposed Budget advertised. (notice published at least 4 days prior to public hearing date)

Tuesday, March 26, 2013

Public Hearing (public hearing must occur between March 21 and March 28)

** All dates following the introduction of the preliminary budget are estimates and depend upon NJDOE guidance and requirements. Historically, issuance of state aid figures and CAP calculations follow the Governor's budget address and thus budget submission and approval deadlines may be extended.

RESOLVED, that the Plainfield Board of Education approves the 2013 – 14 Budget Calendar.

F. 2012 – 2013 Special Education Jointure Transportation Contract Renewal

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following 2012 – 2013 contracts with:

<u>Route</u>	<u>Carrier</u>	<u>School</u>	<u>Eff. Date</u>	<u>Amount P/D</u>	<u>Aide P/D</u>	<u>Total</u>
PHS-AMT	So. Plfd BOE	Piscataway HS	10/09/12-06/30/13	\$30.00	N/A	\$4,950.00

G. Science Laboratory Renovations (PHS) Bid # 2013 – 17

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Board of Education pursuant to N.J.S.A 18A:18A-1 (et seq) advertised for sealed bids for 2013 – 1 Science Laboratory Renovations (PHS) on December 3, 2012, and re-advertised to extend the due date on December 20, 2012 and

WHEREAS, in accordance with that advertisement bids were received, publicly opened and read aloud at the Board of Education Office on January 4, 2013 at 10:00 a.m.

TO BE PRESENTED AT THE JANUARY 22, 2013 BUSINESS MEETING

H. Out-of-State Travel

Strategic Plan Link

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The following is recommended for adoption:

RESOLUTION

The Plainfield Board of Education has determined that the Federal Relations Network Legislative Conference (FRN) in Washington, D.C., on January 27 – 29, 2013, is vital and necessary to the goals of the District and the success of the Board; now therefore be it

RESOLVED, that the Plainfield Board of Education hereby authorizes the following Board Member to attend the conference, Wilma Campbell, which is not to exceed \$1,500.00 and charged to 11-000-230000-580A-01-0000 (Board Travel), and be it

FURTHER RESOLVED, that the Board Member share the information received from the conference with the Board.

I. Verify Student Residence

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, there may be students attending school in the district that is not within the district of their actual domicile, and

WHEREAS, the latest database fraud detection technology can quickly and efficiently identify potential out of district students in a proactive manner, and

WHEREAS, Verify Residence.com offers three effective methods to verify student residence:

- Conduct a residence database audit report
- Conduct an “in-office” and field investigation
- Participation in our rewards/tips hotline service

now therefore, be it

RESOLVED, that the Plainfield Board of Education approves the appointment of Verify Residence.com of Freehold, NJ to perform residence verifications at a per pupil cost of \$2.75.

J. Out-of-District Travel

Strategic Plan Link

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The following is recommended by adoption:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves Jackie Coley to attend the NJSBA Bargaining at the Table on Saturday, January 26, 2013 in Mercerville, NJ at a cost of \$125.00 and Analyzing and Constructing Salary Guides, Saturday, February 9, 2013 in Mercerville, NJ at a cost of \$225.00. The availability of funds for this item has been verified and will be charged to account 11-000-230000-580A-01-0000 (Board Travel).

XII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – First Reading

The following is recommended for adoption:

RESOLUTION

WHEREAS, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

<u>Policy #</u>	<u>Title</u>	<u>Amended</u>
3327	Relations with Vendors	

XIII. ADJOURNMENT

GLO/bsc