

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Tuesday, January 18, 2011

Time: 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
8:00 p.m. BUSINESS MEETING

Place: **WASHINGTON COMMUNITY SCHOOL  
CAFETORIUM  
427 DARROW AVE.**

Board of Education Members

Mrs. Lisa C. Logan-Leach, President  
Mr. Rasheed Abdul-Haqq, Vice President  
Ms. Patricia I. Barksdale  
Mrs. Wilma G. Campbell  
Mr. Agurs Linward Cathcart, Jr.  
Mrs. Keisha Edwards  
Mrs. Brenda L. Gilbert  
Mrs. Renata A. Hernandez  
Ms. Katherine Peterson  
Mrs. Anna Belin-Pyles, Interim Superintendent  
Ms. Monisha Moffett, Student Liaison  
Ms. Sequoia Richardson, Student Liaison  
Ms. Chanelle Sears, Student Liaison

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a BUSINESS MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Wednesday, January 5, 2011 for advertisement on Friday, January 7, 2011 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

**WHEREAS**, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now therefore be it

**RESOLVED**, that the Plainfield Board of Education adjourns to closed session to discuss:

- Personnel
- Legal, and be it

**FURTHER RESOLVED**, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

## VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 <sup>rd</sup> Tues. ea. mo.	Alternate Schools	8:00 p.m.

**(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)**

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Interim Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Interim Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

- VII. REMARKS FROM THE BOARD PRESIDENT
- VIII. REMARKS FROM THE INTERIM SUPERINTENDENT
- IX. PRESENTATIONS
- X. PRIVILEGE OF THE FLOOR

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. Members of the public in attendance will have the opportunity to raise concerns during this period of the meeting. Members of the public may speak once for a maximum period of three (3) minutes by the clock; this time is not transferable by one individual to another. An extension of two (2) additional minutes will be granted only upon a majority vote of the board members present.

- XI. REMARKS FROM COMMITTEE CHAIRPERSONS
- XII. REPORT OF DELEGATES/LEGISLATIVE REPORT
- XIII. REPORT OF BOARD/SCHOOL LIAISONS
- XIV. REPORT OF STUDENT LIAISONS
- XV. REPORT OF BOARD MEMBERS CONFERENCE
- XVI. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

The Board Secretary presents the following minutes:

October 20, 2010	Business Meeting
December 14, 2010	Work & Study Meeting
December 21, 2010	Business Meeting

as printed for Board adoption.

**XVII. REPORT OF HUMAN RESOURCES COMMITTEE**

“The Board of Education of the City of Plainfield reaffirms its commitment to ensure that the district provides equal employment opportunities regardless of race, color, creed, religion, sex, age, ancestry, national origin, handicap and social or economic status...”

It is the policy of this district to provide, through a positive and effective affirmative action program equal opportunities for employment, retention, and advancement of all people.

The equal employment objective for the Board of Education calls for achieving full utilization of minorities and women, and handicapped persons at all levels of management and non-management and by job classification; to prohibit discrimination in employment because of race, color, religion, national origin, sex or age; and to have a work environment free of discrimination.

**A. Contractual Appointment**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention, and development of district staff.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members between the Business meeting of the Board of Education and next succeeding meeting of the Human Resource Committee.

The individuals listed have been verified by the Interim Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which “sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified.” The Interim Superintendent, in this item has used her authority.

**RESOLVED**, that the Plainfield Board of Education approves the employment of the following individual subject to the requirements contained in Ch. 116,P.L. 1986 and upon verification of experience.

<b><u>Name/Certification</u></b>	<b><u>Effective</u></b>	<b><u>Salary</u></b> <b><u>Pro-rated</u></b>	<b><u>Assignment</u></b>	<b><u>Replacing</u></b>
1. Carrie Ann Navoy-Floyd Master Teacher	01/24/11-06/30/11	\$50,450.00	Early Childhood	C. Solomon

**B. Substitute, Hourly and Per Diem Appointments**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following substitute, hourly and per diem employees as needed with terms as stated, provisionally, subject to requirements contained in Ch.116, P.L. 1986:

<u>Name</u>	<u>Date</u>	<u>Stipend</u>	<u>Position</u>	<u>Funding Code</u>
1. Fausto Valencia	01/01/11 – 06/01/11	\$28.00 per hr.	Teacher	32HOMEINST
2. Francisco Rovito	01/01/11 – 06/01/11	\$28.00 per hr.	Teacher	32HOMEINST
3. Matthew Johnson	09/01/10 – 06/30/11	\$100.00 per day	Substitute Teacher	ELEMSUBTEA
4. Eddie Farrell	01/03/11 – 06/30/11	\$100.00 per day	Substitute Teacher	
5. Brenda King	09/01/10 – 06/30/11	\$100.00 per day	Substitute Teacher	
6. Patricia Bryden	12/07/10 – 06/30/11	\$100.00 per day	Substitute Teacher	
7. Tasherra Rose	09/01/10 – 06/30/11	\$ 85.00 per day	Substitute Teacher	
8. Germaine Curry	11/01/10 – 06/30/11	\$10.00 per hr.	Sub Custodian	
9. Devon Penn	12/01/10 – 06/30/11	\$10.00 per hr.	Sub Custodian	
10. Arthur Pierson	12/01/10 – 06/30/11	\$10.00 per hr.	Sub Custodian	31HOURLYBG

**C. Appointment of Part- Time Assistant**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention, and development of district staff.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative staff members between the Business meeting of the Board of Education and next succeeding meeting of the Human Resource Committee.

**RESOLVED**, that the Plainfield Board of Education approves the appointments of the following part-time assistant for the 2010 – 2011 school year. Hours worked will be based on job assignment and location. Part-time assistants' hours of compensation can be up to but not to exceed a maximum of 30 hours per week.

<u>Name/Position</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>	<u>Position Code</u>
1. Michael Gordon	PHS	\$17,034.00	01/06/11 – 06/30/11	PEAA048

**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

**D. Leaves of Absence**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following Leaves of Absence:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Dates</u></b>
1. Deborah Celestand	Vice Principal/PHS	11/29/10 – 03/10/11 Medical Leave
2. Bonnie Cummings	Confidential Secretary/Business Office	01/19/11 – 02/04/11 Medical Leave
3. Feroza Ludwig-Meyers	Guidance Counselor/Woodland	12/13/10 – 01/13/11 Medical Leave
4. Denise Mayo-Moore	Behaviorist/Special Services	12/20/10 – 02/11/11 Medical/FMLA
5. Diana Ortiz	Secretary/PHS	01/31/11 – 04/01/11 Personal
6. Wendy Webster	Science Teacher/Cedarbrook	12/23/10 – 01/15/11 FMLA
7. Shelley Weinstock	Spec. Ed. Teacher/PHS	12/16/10 – 12/23/10 Medical/FMLA
8. Dale Munn	Coordinator SIFS	12/13/10 – 02/04/11 Medical/FMLA

**E. Return to Payroll**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the return of the following employees to payroll:

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective</u>
1. Shelley Weinstock	Spec. Ed. Teacher/PHS	77,915.00	12/23/10

**F. Retirement**

The Interim Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education accepts the retirement of the following staff members and acknowledges their years of total dedicated service and extends sincere thanks to them on behalf of the Board, administrators, staff, students and citizens of Plainfield:

<u>Name</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Effective</u>
1. Feroza Ludwig-Meyers	Guidance Counselor/Woodland	38	02/28/11
2. Joanne Hart	Library Media Specialist/Evergreen	31	07/01/11
3. Mary P. Evans	Teacher Assistant/PHS	25	07/01/11
4. Corrine Hardy	Bus Assistant/Transportation	25	07/01/11
5. Jessie McNeal	Teacher Assistant/PHS	25	07/01/11
6. Muriel Shuttleworth	Clerical Assistant/Hubbard	25	04/01/11
7. June Childs Kerr	Elementary Teacher/Washington	9	07/01/11

**Compensation for Additional Assignments**

**G. Athletics**

**Strategic Plan Link:**

**Goal 2 Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Interim Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ staff members to participate in extra curricular opportunities within our District.

The individuals listed have been verified by the Interim Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which "sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified." The Interim Superintendent, in this item has used his authority.

**RESOLVED**, that the Plainfield Board of Education approves the employment of the following individual listed for the 2010 – 2011 school year.

<b><u>Name</u></b>	<b><u>Activity</u></b>	<b><u>Stipend</u></b>
1. Jennalin Garcia	Ticket Taker/Seller/Clock Operator	\$25.00 - \$75.00



H. **Compensation for Non-Certificated Staff Appointed by the Board of Education Who Serve as Breakfast/Lunchroom/After-School Bus Monitors for the 2010 – 2011 School Year.**

**Strategic Plan Link:**

**Goal 3 - Business Practices**

**To improve the overall efficiency and effectiveness of district and school operations**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following resolution:

**RESOLUTION**

Schools must monitor students during the breakfast, lunch program, and after-school program to provide a safe and secure environment and assistants are assigned as breakfast/lunchroom/after-school bus monitors to participate in this process.

**RESOLVED**, that the Plainfield Board of Education approves the compensation to the listed Non-Certificated Staff for lunchroom, breakfast, bus monitor services based on the negotiated rate, submission of time reports and in compliance with the following formulas: (1) Breakfast/Lunch - 1 employee/50 students (2) Bus Monitor - 1 to 2 employees per school, depending on number of students.

**Hubbard**

1. Jaswinder Rishi
2. Antenor Petitfrere

**Stillman**

3. Coretta Pellew

**Clinton**

4. Jessica Antokal
5. Genevieve Grate

I. **English/Spanish District-Wide Translation Team for 2010-2011**

**Strategic Plan Link:**

**Goal 5: Community and Family Engagement**

The Interim Superintendent of Schools recommends, and so move, adoption of the following:

**RESOLUTION**

With a fast growing Spanish speaking community in Plainfield, there is an increased need for district and school personnel to send written notices, letters, and other important information to parents in their native language (Spanish). The NCLB legislation provides districts with funding (Title III- Immigrant Fund) to provide parents with information pertaining to their children's' education in their native language (Spanish).

**RESOLVED**, that the Plainfield Board of Education approves the following staff member to serve as oral/text translators for the 2010-2011 school year at a rate of \$28.00 per hour. (Hours will be determined based on case load and needs of each individual school – before and after school hours): The funding source has been verified and will be charged to FY 2010-2011 NCLB Title III 200-100 account.

**Name**

**Position/Location**

**Maximum Amount**

1. Analyn Acosta

Secretary/Adm. Bldg.

\$ 980.00

**J. Emerson School Family Friendly Center After School Program**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in all Plainfield Public Schools.**

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

To increase students' academic achievement by offering high-quality supplemental services in core academic areas and enrichment activities for approximately 60 students enrolled in the Family Friendly Centers at Emerson School's Family Friendly Center. Family Friendly Centers are defined as afterschool programs that offer academic remediation and enrichment activities in the areas of arts and culture, youth development, physical activity and parental involvement.

To this end, the Department of Student Intervention and Family Support Services would like to add Susan McCarthy to the list of approved staff for the hiring and compensation of the Emerson Family Friendly Center. Her position of Substitute teacher will be compensated at a rate of \$28.00 per hour, not to exceed the funding amount of \$2,092.00.

**RESOLVED**, that the Plainfield Board of Education approves the hiring and compensation of Susan McCarthy to work in the Student Intervention and Family Support Services Emerson Family Friendly Center. Substitute teachers will be compensated at a rate of \$28.00 per hour, not to exceed the indicated amount below. Funding has been verified via account #20-449-200000-101A-16-0000.

	<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>School/Location</u></b>	<b><u>Maximum Amount</u></b>
1.	Susan McCarthy	Substitute Teacher	Emerson School	\$2,092.00

**K. Early Childhood - Pre K Mass Registration 2010 - 2011**

**Strategic Plan Link:**

**Goal 5: Community and Family Engagement**

**To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.**

The Interim Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes the importance of family involvement in children's education and believes that the opportunities to welcome and engage parents in positive ways that allow for their varying work schedules and can contribute to the success of the Plainfield preschool program.

The Office of Early Childhood will conduct its preschool mass registration efforts on the evenings of January 25, 27, February 1 and 3, 2011. The registrations will be preceded by mailings, street banners and coordinated efforts with contracted daycare providers. The individuals listed have been chosen to help facilitate the registration effort that includes medical, clerical and language translation work.

**RESOLVED**, that the Plainfield Board of Education approves the employment of the employees listed below to provide Pre-K Mass Registration for the 2011–2012 school year. Pre-K District-Wide Mass Registration will take place Tuesdays and Thursdays from 5:00 p.m. - 9:00 p.m. January 25, 27, February 1 and 3, 2011. The funding codes are 34PROFSALR, 34SECSALRY, 34OTHSALRY. Nurses and Family Support Workers will be compensated at \$28.00 per hour at a maximum amount of \$448.00. Secretaries will be compensated at \$14.00 per hour at the maximum amount of \$224.00. The total salary for staff is estimated to total \$12,700.00 plus \$1,480 for payroll taxes. The funds are available in the approved 2010-11 Early Childhood Budget.

	<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate/Maximum Amount</u></b>
1.	Bernetha Jackson	Secretary	\$14.00 per hr./\$224.00
2.	Maria Hunter	Secretary	\$14.00 per hr./\$224.00
3.	Theresa King	Secretary	\$14.00 per hr./\$224.00
4.	Maisha Uzuri James	Secretary	\$14.00 per hr./\$224.00
5.	Cassandra Battle-Opara	Secretary	\$14.00 per hr./\$224.00
6.	Analyn Acosta	Secretary	\$14.00 per hr./\$224.00
7.	Patricia Simmons	Secretary	\$14.00 per hr./\$224.00
8.	Sherrol Walcott	Nurse	\$28.00 per hr./\$448.00
9.	Ellen Frey	Nurse	\$28.00 per hr./\$448.00
10.	Adele Pudner	Nurse	\$28.00 per hr./\$448.00
11.	Carol Riddlestorffer	Nurse	\$28.00 per hr./\$448.00
12.	Angela Ladenheim	Nurse	\$28.00 per hr./\$448.00

13.	Karen Trammell	Nurse	\$28.00 per hr./\$448.00
14.	Marge Leonard	Nurse	\$28.00 per hr./\$448.00
15.	Tammy Smith	Nurse	\$28.00 per hr./\$448.00
16.	Joan Listander	Nurse	\$28.00 per hr./\$448.00
17.	Sharlenia Robinson	Nurse	\$28.00 per hr./\$448.00
18.	Lory Estefa	Nurse	\$28.00 per hr./\$448.00
19.	Victorina Guzman	Family Support Worker	\$28.00 per hr./\$448.00
20.	Milagros Henriquez-Rivas	Family Support Worker	\$28.00 per hr./\$448.00

**L. Access Test Coordinators**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

**Goal 2 Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ staff members to perform additional assignments within our District.

Pursuant to the federal *No Child Left Behind (NCLB) Act of 2001*, public schools in the state of New Jersey are required to annually assess the English language proficiency of their English Language Learners (ELLs) in kindergarten through grade 12 using a standards-based instrument that is common throughout the state. In response to this mandate, the New Jersey State Department of Education adopted the ACCESS for ELLs developed by the WIDA Consortium.

In order to comply with ACCESS for ELLs testing guidelines, the WIDA Consortium recommends that each school assign a certified staff member(s) to serve as the Access Testing Coordinator(s) to perform the following duties: Tiering appropriate language placement for each student - Tier A, B, C; Ordering test booklets, ordering pre-ID labels (i.e., submitting student demographic data, scheduling test sessions, training novice teachers with the administration of the test).

**RESOLVED**, the Plainfield Board of Education approve the following staff members to serve as Access Test Coordinators at a rate of \$28.00 per hour for the 2010-2011 school year not to exceed the money amount listed below. Hours were determined based on case load and needs of each individual school. The availability of funds for this item has been verified and will be charged to FY 2011 NCLB Title III 200-100 account.

	<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Maximum Amount</u></b>
1.	Idelisse Gonzalez	Maxson/Hubbard	\$1,470.00
2.	Ilene Weinstein	PHS	\$1,470.00
3.	Jesus Peraza	Barlow	\$ 980.00
4.	Susan Martin	Cedarbrook	\$ 980.00
5.	Jean Colrick	Cook	\$ 980.00
6.	Brenda Martinez	Clinton	\$ 980.00
7.	Ellen Hewson	Emerson	\$ 980.00
8.	Candus Hedburg	Evergreen	\$ 980.00
9.	Andrea Green	Jefferson	\$ 980.00

10.	Patti McEnerney	Stillman	\$ 980.00
11.	Shirley Clore	Washington	\$ 980.00
12.	Edith Farrell	Woodland	\$ 980.00
13.	Mustapha Dargal	Maxson	\$ 980.00
14.	Diana Saenz-Torres	Maxson/Hubbard	\$ 980.00
15.	Jay Rossin	PHS	\$ 980.00

**M. PHS - Extra Curricular**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in all PPS.**

**Goal 2: Human Resources**

**To improve the recruitment, retention, and development of district staff.**

The Interim Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so it is also committed to providing enrichment in extra curricular activities such as performing arts, student government, athletic teams and social skills.

**RESOLVED**, that the Plainfield Board of Education approves compensation to the listed staff in accordance with the 2010-2011 PEA Guide.

	<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Activity</u></b>	<b><u>Stipends</u></b>
1.	James Schmidt	P.E. and Health Teacher	Open Gym	\$1,473.00

**N. Intramurals**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Interim Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing enrichment in such extra curricular activities such as the performing arts, student government, athletic teams and social skills.

**RESOLVED**, that the Plainfield Board of Education approves each school's Intramural Units (extra curricular activities, i.e. clubs and teams) and compensates staff as per the PEA Guide. An intramural unit is valued at \$274.00 and funded by each school's individual stipend account. (School Year 2010 – 2011)

	<b><u>Name</u></b>	<b><u>Position/School</u></b>	<b><u>Activity</u></b>	<b><u>Units</u></b>
1.	Ervin Boone	Substitute Teacher/Clinton	Basketball	3
2.	Tynicia Gee	Teacher/Clinton	Safety Patrol	1
3.	Cheryl McGaw	Teacher/Clinton	Cheerleading	1
4.	Nancy Salter	Teacher/Clinton	Student Advisory Council	2
5.	Melissa Logan	Teacher/Jefferson	Student Council	1
6.	Gloria Middleton	Teacher/Jefferson	Basketball	1
7.	John Scipio	Substitute Teacher/Jefferson	Instrumental Music	1
8.	Oliva M. Torres	Teacher/Jefferson	Art Club	1
9.	Myke Washington	Teacher/Jefferson	Martial Arts Club	1
10.	Edith Farrell	Teacher/Woodland	Drama Club	1
11.	Irene Mitta	Teacher/Woodland	Art Club	1
12.	Carlos Vasquez	Teacher/Woodland	Spanish Club	1

**XVIII. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE****A. Trips****1. 21<sup>st</sup> Century Community Learning Centers (CCLC) AMC Loews Cinema****Strategic Plan Link:****Goal 1: Learning Outcomes****To improve the learning and academic performance of all students in Plainfield Public Schools**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

Plainfield Public Schools is committed to improve the learning and academic performance of all students (including English Language Learners and Special Education Students) so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success.

Sixty (60) students in grades 4-6 and six (6) chaperones from Washington Community School will attend a field trip to AMC Loews Cinema in Mountainside, NJ to see Walt Disney's African Cats on Tuesday, May 3, 2011 from 2:45 p.m. to 5 p.m. The story exposes students to the science and geography theme of Africa. The 8-page activity guide will increase students' knowledge of the African savanna and the animals that live there; as well as help them develop and understand how living things are connected, and why these connections are important. Students will enrich their appreciation for the animals and ecosystems of the African savanna.

Plainfield's 21<sup>st</sup> CCLC is in its seventh year of operation serving students attending Maxson, Hubbard, Stillman, and Washington Community School. The purpose of the program is to provide additional academic, behavioral, and character development enriching opportunities for students in grades 4-8 that complement their regular school day and help them meet State Curriculum Standards in core subjects.

**RESOLVED**, that the Plainfield Board of Education approves for sixty (60) students in grades 4-6 and six (6) chaperones to attend a field trip to AMC Loews Cinema in Mountainside, NJ on Tuesday, May 3, 2011 from 2:45 p.m. to 5 p.m. The admission cost is \$6.00 for each student and chaperone totaling \$396.00 and is charged to account 20-453-100000-800A-38-0000 through the 21<sup>st</sup> CCLC grant. Transportation will be provided by the district.

## **2. Plainfield High School - Public Speaking Club**

### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

#### **To improve the learning and academic performance of all students in Plainfield Public Schools**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield High School Public Speaking Club engage in a variety of activities, including student led thought talks, forensic public speaking and examine the political landscape of the nation. Students learn about today's issues and have the unique opportunity to express their opinions in a public speaking forum. The coordinator of the Public Speaking Forensic Forum invited fifteen (15) students and one (1) chaperone to attend this special event.

The Plainfield High School Public Speaking Club, comprised of fifteen (15) students, grades 11-12 and one (1) chaperone to attend the Public Speaking Forensic Forums on Saturday, January 29, 2011, at Ridge High School in Ridge, New Jersey and on Saturday, February 12, 2011 at Montville High School in Montville, New Jersey . Transportation will be provided by the district.

**RESOLVED**, that Plainfield Board of Education approves for the Plainfield High School Public Speaking Club, fifteen (15) students, grades 11-12 and one (1) chaperone to attend Public Speaking Forums in Montville, New Jersey and Ridge, New Jersey, January 29, 2011 and February 12, 2011 at no cost to the district. Transportation will be provided by the district.



**B. Professional Development**

**1. Special Services Professional Development**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

The following staff will attend professional workshops as designated below.

<b>Workshop</b>	<b>Date(s)/Time</b>	<b>Staff</b>	<b>Location</b>	<b>Cost</b>
Best Practices to Help Speech Language Pathologists	Jan. 18, 2011 9am-3pm	Deborah Zakarin, Speech Specialist	Newark, NJ	\$215.00
Professional Training in Autism and ABA	April 28, 2011 April 29, 2011 9am-3pm	Claudine Lewis, School Social Worker	Monroe Township, NJ	\$150.00

**Best Practices to Help Speech Language Pathologists** workshop will provide creative activities for strengthening student's skills related to listening, vocabulary, self-expression, and language-based critical thinking.

**Professional Training in Autism and Applied Behavior Analysis (ABA)** will provide an overview of autism, teaching techniques, principles of reinforcement, functional analysis of behavior, functional communication strategies, curriculum and IEP development and classroom design and structure.

**RESOLVED**, that the Plainfield Board of Education approves Deborah Zakarin, speech specialist and Claudine Lewis, social worker to attend professional development workshops on the designated dates for a total cost not to exceed \$365.00. The availability of funds for these items has been verified and will be charged to account: 20-251-100000-320A-32-0000.

**2. Middlesex Regional Educational Services Commission**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Donna Mullaney, interventionist will attend a series of workshops at Middlesex Regional Educational Services Commission –Professional Development Academy located at 1690 Stelton Road, Piscataway, New Jersey on the designated dates.

<b>WORKSHOP</b>	<b>DESCRIPTION</b>	<b>DATE/TIME</b>	<b>STAFF</b>	<b>COST</b>
Increasing On-task Performance for Students with ADHD K-5	Provides practical techniques and strategies for structuring the environment, creating routines, and organizational systems	Jan. 13, 2011 9am- 3pm	Donna Mullaney	\$120.00
Modifying and Adapting Instruction for Students with Mild Disabilities in the General Education Classroom	Participants will acquire insight to modify instruction and assessment for students with mild disabilities. They will also learn a variety of instructional strategies at grade level/content area.	Feb. 3, 2011 9am-3pm	Donna Mullaney	\$120.00
Centers in the Elementary Classroom	Participants will explore how to integrate activities into existing programs, link them to state standards, and modify them for at-risk learners.	Feb. 4, 2011	Donna Mullaney	\$120.00

**RESOLVED**, that the Plainfield Board of Education approves Donna Mullaney to attend professional development workshops on January 13, 2011, February 3, 2011 and February 4, 2011 at a cost not to exceed \$360.00. The availability of funds for these items has been verified and will be charged to the following IDEA ARRA EIS account 20-465-200000-104I-32-0000.

**3. Promoting Language and Literacy in the Inclusive Preschool Classroom**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

The following staff will attend “Promoting language and literacy in the Inclusive Preschool Classroom on January 13, 2011 and January 28, 2011 in Morris Plains, New Jersey and Trenton, New Jersey at a cost \$11.00 per person and \$7.25 per person respectively. Participants will learn strategies for integrating opportunities for language and literacy learning in small group activities, classroom centers, and in routines throughout the preschool day.

<b>NAME OF STAFF</b>	<b>POSITION</b>	<b>SCHOOL</b>	<b>Workshop Site</b>	<b>Date</b>	<b>Cost</b>
Nicole C. Smith	Resource Pre School Teacher	Early Learning Centers	Morris Plains, NJ	1/13/2011	\$11.00
Laila Blumberg	Gen Ed Pre School Teacher	Early Learning Centers	Morris Plains, NJ	1/13/2011	\$11.00
Beth Klee	Spec. Ed PS Teacher	Woodland	Morris Plains, NJ	1/13/2011	\$11.00
Tiffany Khan	Gen Ed Teacher	Woodland	Morris Plains, NJ	1/13/2011	\$11.00
Ellen Reynolds	Gen Ed PS Teacher	Early Learning Centers	Morris Plains, NJ	1/13/2011	\$11.00
Janine Lytle	Gen Ed PS Teacher	PS- St. Mary's Head Start	Morris Plains, NJ	1/13/2011	\$11.00
Karen Pacifico	Spec Ed. PS Teacher	Clinton	Morris Plains, NJ	1/28/2011	\$11.00
Audrey Fenton	Sped Ed. PS Teacher	Clinton	Trenton, NJ	1/28/2011	\$7.25
Oladele Ighodaro	Gen Ed Teacher	Clinton	Trenton, NJ	1/28/2011	\$7.25

**RESOLVED**, that the Plainfield Board of Education approves the designated staff to attend Promoting Language and Literacy in the Inclusive Preschool Classroom workshops on January 13, 2011 and January 28, 2011 at a cost of \$11.00 per person and \$7.25 per person respectively and a total cost not to exceed \$91.50. The availability of funds for these items has been verified and will be charged to the following account: 20-467-200000-500A-32-0000.

#### **4. Califon Seniority Seminar**

##### **Strategic Plan Link:**

##### **Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in all PPS.**

##### **Goal 2: Human Resources:**

**To improve the recruitment, retention, and development of District staff.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

The Plainfield Board of recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students.

Compiling an accurate seniority list is a complex undertaking. The Califon Seniority Seminar will provide guidance on issues of tenure, seniority and reduction-in-force. The Califon Seniority Seminar will be held on March 15, 2011, from 9:00 a.m. – 4:00 p.m. in Howell, New Jersey.

District personnel will be trained on the following:

- (1) seniority list determination procedures
- (2) the latest regulations and court rulings
- (3) how to easily compile and maintain a seniority list in full compliance with New Jersey law

**RESOLVED**, that the Plainfield Board of Education approves Carletta Jones, Human Resources and Support Services Coordinator and Michele Gill, Human Resources Confidential Secretary to attend the Califon Seniority Seminar on March 15, 2011. The cost of registration is \$325.00 for the first attendee and \$225.00 for an additional attendee for a cost not to exceed \$550.00 and will be charged to account number 11-000-221000-320A-03-0000.

**C. Consultants**

**1. Clinton K-8 Center After School Project Y.E.S.**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The interim Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English language learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Project Youth Excelling in School (Y.E.S.) is a grant-based project that targets African American students in grades K-3 who are at risk because of academic and behavioral challenges. Staff will be provided professional development by Project U.S.E. (Urban Suburban Environments). In order to address issues associated with low student achievement, stakeholders will examine the dynamics and culture of the school and fine-tune those elements that make them more productive and effective as educators by providing a more meaningful and supportive learning environment for students.

**RESOLVED**, that the Plainfield Board of Education approves compensation for Project U.S.E. (Urban Suburban Environment) to provide two professional development workshops for the staff of Project Y.E.S., an after school tutorial program January 17, 2011 and March 21, 2011 at a total cost not to exceed \$300.00. The availability of these funds has been verified and will be charged to IDEA, CEIS funds 20-465-200000-300I-32-0000.

<b>VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATE</b>
Project U.S.E.	Staff Professional Development	\$300.00

**2. Restraint Training: Strategies for Crisis Intervention and Prevention (SCIP)**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ consultants to provide in-district professional development opportunities.

In order to provide security staff working with special populations with training on Safe-Restraint handling, consultant Louis Daly has been contracted to provide training to 15 identified security staff members.

**RESOLVED**, that the Plainfield Board of Education approves The Safe Restraint Training for Crisis Intervention and Protection. The total cost of this workshop is \$600.00 and will be charged to account 20-250-200000-320A-32-0000. The availability of funds for these items has been verified.

<b>Workshop</b>	<b>Date</b>	<b>Location</b>	<b>Cost</b>
<b>Restraint Training: Strategies for Crisis Intervention and Prevention (SCIP)</b>	January 28, 2011	Plainfield High School	\$600.00

### **3. Professional Development for Inclusion and Mainstreaming**

#### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach full potential in life. In so doing it is also committed to providing opportunities for and ensuring that all students (inclusive of English language learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success. In an effort to support the District Strategic Plan and improve learning outcomes for SPED students, the district will provide four sessions at a full day workshop for elementary and secondary general education and special education teachers in inclusion and mainstreaming to support the expansion of Special Education and instructional delivery services to students. The workshops will be held from 8:00 a.m. – 3:00 p.m. on January 28, 2011 for secondary and elementary school teachers, 1:1 pupil assistants and teacher assistants.

These workshops will provide a training and methods for collaboration between general and special education teachers. It will provide clarification of teacher roles, along with modifications and division of responsibilities, and strategies to use for students receiving support.

**RESOLVED**, that the Plainfield Board of Education approves payment to the Staff Development Workshops Speakers Bureau in the amount of \$1,500.00 per presenter, not to exceed an amount of \$3,000.00. The availability of funds for this item has been verified and will be charged to account 20-252-200000-320A-32-0000.

#### **4. Project U.S.E.**

##### **Strategic Plan Link:**

##### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

##### **Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

#### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District, schools, and students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ consultants to address the needs of in order to promote school improvement.

Clinton K-8 Center depends heavily on cooperative endeavors at all levels to achieve its goals. Relational trust among the various school roles (teachers with students, teachers with other staff, staff with parents, and all groups with the administration) is the connective tissue that binds individuals together to advance the education and welfare of students. The half a day session will use this principle as an initial point for all staff to have the following conversation: "What has been the key to Clinton K-8 Center's record of student success and how can we improve it?"

Project U.S.E. has been working with adult learners in corporate, educational, public service, and non-profit settings for over 30 years. Their strategies and activities are designed to challenge participants, to strengthen self-confidence, and to promote teamwork.

**RESOLVED**, that the Plainfield Board of Education approves payment of a fee in the amount of \$1,250.00 to Project U.S.E. for providing a half a day of professional development, two and a half hours (1:15 - 3:45 p.m.) during the district's scheduled afternoon for professional development on February 14, 2011. The availability of funds for this item has been verified and will be charged to account number 15-190-100018-320A-14-0000.



**D. Rutgers Early College Humanities Program**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and lifelong success.

The Rutgers' Early College Humanities Program (REACH) through its already successful collaboration with the Plainfield Public Schools, will provide an opportunity for twenty-five (25) high school students from Plainfield High School to receive three (3) college credits and forty (40) hours of college level instruction. To participate, students will be required to attend a formal interview as well as a review of current grades. This partnership will provide participating students with an opportunity to study with college professors, acquire valuable cultural backgrounds, and enhance reading, writing and conceptual skills that are important for success in college. In addition, students will gain confidence that will help them to adjust to college level work and earn three college credits from Rutgers University and regular high school credit. The college credits are transferable to any college the students are accepted to attend after graduation.

The classes are scheduled to begin January 20, 2011 through June 16, 2011 and will meet on Thursdays for 19 weeks at Plainfield High School. Classes are scheduled from 3:00 p.m. until 5:00 p.m.

**RESOLVED**, that the Plainfield Board of Education approves the Plainfield Public Schools to enter into a contractual agreement and partnership with the Rutgers Early College Humanities Program (REACH) to provide twenty-five students from Plainfield High School to receive at \$640.00 per students at a cost of \$16,000.00 and 15-190-100018-500A-25-0000. The fund for this item has been verified.

**E. Provision of Special Education Services**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in Plainfield Public Schools.**

The Interim Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for eight (8) students with various disabilities, and certain students in this district have been so identified and require special education and related services.

**RESOLVED**, that the Plainfield Board of Education approves those Plainfield pupils whose names have been certified by the Interim Superintendent of Schools and are on file with the Secretary of the Board of Education will be provided with special education programs in out-of-district schools for the disabled for the remainder of the 2010-2011 school year:

<b>Pupil</b>	<b>SCHOOL OR PRIMARY INSTITUTION</b>	<b>Classification</b>	<b>APPROXIMATE COST TUITION AND TRANSPORTATION</b>
S.M.	Washington Academy (12/2/10)	ED	\$31,640.40
S.W.	Pennsville Board of Education	CMI	\$57450.00
E.G.	Ewing Board of Education	SLD	\$35725.00
S.E.	Somerset Academy	MD	\$5,300 (ESY,2010)
J.G.	Somerset Academy	MD	\$5,300 (ESY,2010)
A.R.	Somerset Academy	BD	\$5,300 (ESY,2010)
R.E.	Somerset Academy	OHI	\$5,300 (ESY,2010)
M.B.	JFK (11/29/10)	BD	\$35,140.90

**F. Newark Renaissance House (NRH), Inc.**

The Interim Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In accordance with N.J.S.A. 18A:46 the Boards of Education is required to identify and provide for students with various disabilities, and certain students that have been so identified and require special education and related services.

Newark Renaissance House (NRH), Inc. is a specialized therapeutic community designed to meet the unique needs of adolescents who are suffering from the effects of substance abuse. NRH utilizes a disciplined self-help, drug free environment consisting of school; work adjustment; group, individual and family counseling; alcohol and drug education.

**RESOLVED**, that the Plainfield Board of Education approves Newark Renaissance House, Inc. to provide educational services for students who are hospitalized for various medical and/or psychological reasons during the 2010-2011 school year. Services will be provided at the rate of \$30.00 per hour for a maximum of 10 hours per week. Funding for these services is through the Department of Special Education, Gifted and Psychological Services account 11-150-100202-101a-32-0000.

**G. Payment to Neptune Public School District for Displaced Students**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes - To Improve the learning and academic performance of all students in PPS.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

Pursuant to N.J.S.A 18A:7B-12 and N.J.A.C. 6A:17-2.3., requires Boards of Education to identify and provide education for students who reside outside of the district due to reasons beyond their control and a lack of appropriate housing.

**RESOLVED**, that the Plainfield Board of Education approves a maximum tuition payment of \$28,140.80 to the Neptune Public Schools for three (4) students, whose name has been certified by the Interim Superintendent of Schools and is on file with the Secretary of the Board of Education, to provide educational services through June 30, 2010 or permanent housing has been identified. This tuition payment will be charged to accounts 11-000-100270-562A-32-0000 and 11-000-100270-563S-00-0000. The availability of funds for this item has been verified.

Student	School Year	Amount
C.C.	2009-2010	\$1,740.60
J.C.	2009-2010	\$1,696.14
J.C.	2009-2010	\$1,740.60
D.A.	2009-2010	\$5,322.20
C.C.	2010-2011	\$5,912.73 not to exceed
J.C.	2010-2011	\$5,912.73 not to exceed
J.C.	2010-2011	\$5,912.73 not to exceed
<b>TOTAL:</b>		<b>\$28,140.80</b>

## **H. MyLearning Plan**

### **Strategic Plan Link:**

#### **Goal 2: Human Resources**

#### **To improve the recruitment, retention and development of district staff.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District, schools, and students. The district has tracked Professional Development since 2002. The use of MyLearning Plan has been critical a tool in tracking of district staff professional development.

MyLearning Plan provides a web-based professional development solution designed specifically for K-12 school districts that facilitates and streamlines planning, managing, tracking, and evaluating the effectiveness of all of professional learning opportunities.

The district utilizes MyLearning Plan to track all district and preschool provider instructional and non-instructional staff. MyLearning Plan provides their services at a yearly cost of \$10.00 per license per individual.

**RESOLVED**, that the Plainfield Board of Education approves payment to MyLearning Plan not to exceed 15,000.00 (\$10.00 per license per individual). The availability of funds for this item has been verified and will be charged to the following accounts: 20-218-200000-329A-34-0000 and 11-000-218000-390A-26-0000.

Account	# of Licenses	Amount	Expense Covered
20-218-200000-329A-34-0000	270	\$2,700.00	Early Childhood Center Providers employees
20-272-200000-610A-26-0000	1230	\$12,300.00	Plainfield Public Schools District employees
<b>TOTAL:</b>	1,500	\$15,000.00	

## **I. Plainfield Academic Institute**

### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS**

#### **Goal 2 Human Resources**

**To improve the recruitment, retention and development of district staff**

The Interim Superintendent of Schools recommends, and I so move, the adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ staff members to perform additional assignments within our District.

To support student understanding in literacy and mathematics and to build teacher pedagogy and understanding of reading comprehension, writing, and mathematics the Office of Educational Services requests to provide three (3) instructional programs for teachers with a stipend of \$28.00 per hour for a total not to exceed nine (9) hours. Facilitators of the instructional programs will receive a stipend of \$28.00 per hour not to exceed eighteen (18) hours (nine hours of instruction and nine hours for preparation).

#### **Best Practices – Reading Comprehension Strategies**

Thirty (30) Teachers in grades 4-8 will attend six (6) sessions on Best Practices to support teaching Reading Comprehension Strategies to students. The workshop will take place after school from 3:05 - 4:35 once per week for six weeks.

#### **Book Study**

In order to strengthen our writing initiative and teacher pedagogical knowledge in the area of writing, 15 teachers at the K-5 level will participate in a book study (Writing) after school from 3:05-4:35 once a week for six weeks.

#### **Mathematics – Number sense and Operations**

In order to strengthen teacher understanding of teaching mathematics related to number sense and number operations, 30 Teachers in grades 4-8 will attend 6 sessions on Best Practices to teaching number sense and number operations to students. The workshop will take place after school from 3:05 -4:35 once per week for six weeks.

**RESOLVED**, that the Plainfield Board of Education approves the three instructional programs: Best Practices to support teaching Reading Comprehension, Book Study, and Mathematics - number sense and operations for a total of 75 teachers in grades K-8 at a cost not to exceed \$18,144.00 and to be charged to NCLB account 20-272-200000-101A-26-0000.

Program	# of Teachers	Total # of Hrs. per individual	Per person	Not to exceed a total of
Best Practices – Reading Comprehension Strategies Grades 4-8	30 teachers	9	\$252.00	\$7,560.00
	1 Facilitator	18	\$504.00	\$504.00
Book Study Grades K-5	15 Teachers	9	\$252.00	\$7,560.00
	1 Facilitator	18	\$504.00	\$504.00
Mathematics – number sense and operations	30 teachers	9	252.00	\$7,560.00
	1 Facilitator	18	\$504.00	\$504.00
<b>Total:</b>				\$24,192.00

**J. The Jubilee performance Ensemble**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in all Plainfield Public Schools.**

The Interim Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Middle School students will be provided an opportunity to participate in one of two performances of ***From The Middle Passage: An African American Journey From Slave Ship to Obama*** on February 23, 2011 provided by The Jubilee performance Ensemble. The performances will take place at Hubbard Middle School. The first performance will be from 9:00 a.m. to 11:00 am followed by an afternoon performance from 12:00 pm to 2:00 pm. Transportation of district wide Middle School students will be provided by the district.

Students will be able to:

- Describe the “middle passage”.
- Understand the emotional impact of AASM, associated with the journey.
- Identify connections between particular songs, figures, stories, and events.
- Describe the role of AASM in the Civil Rights Movement.
- Recognize, articulate, and define AASM elements.
- Articulate and define “From the Middle Passage” vocabulary words.

**RESOLVED**, that the Plainfield Board of Education approves payment to the Jubilee Performance Ensemble in the amount not to exceed \$2,000.00 and charged to account 15-190-100018-500A-23-0000. The availability of funds for this item has been verified.

**XIV. REPORT OF THE FINANCE COMMITTEE****A. Reports of the Board Secretary and Treasurer – November 2010**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

**FURTHER RESOLVED** that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs the Interim Superintendent to initiate whatever actions may be determined to be appropriate.



FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11, 16, 17) Current Expense	6,477,290.81	7,263,545.20	7,796,776.33
(12) Capital Outlay		382,941.70	-
(13) Special Schools		-	-
(15) Reform Schools	2,437,182.67	2,353,936.37	-
Capital Reserve			
(20) Special Revenue Fund	3,166,681.66	6,403,605.01	3,519,015.21
(40) Debt Service Fund	521,240.80	590,820.67	640,574.80
(60) Enterprise Fund	266,830.38	287,781.36	437,213.74
<b>TOTAL</b>	<b>12,869,226.32</b>	<b>17,282,630.31</b>	<b>12,393,580.08</b>

**B. Payment of Bills —December 17, 2010 – January 13, 2011**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account 181740 - 181980 in the amount of	\$4,799,715.92
On the Agency Account 159 – 160 165 – 169 5398 – 5464 in the amount of	\$4,072,377.45
On the Food Service Account 100093 – 100095 in the amount of	\$ 307,817.58
<b>IN THE GRAND TOTAL AMOUNT OF</b>	<b>\$9,179,910.95</b>

**C. 2010 – 11 Budget Transfers**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following 2010 budget adjustments which reflect the appropriations sufficient to meet expenditures:

<b>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</b>			
<b>December 1, 2010 to December 31, 2010</b>			
<b><u>ACCOUNT</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
11-1XX-100-XXX	Regular Programs - Instruction	25,000.00	
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services	220,000.00	
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
11-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
11-000-100-XXX	Instruction		294,000.00
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	182,000.00	
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	175,000.00	
11-000-230-XXX	Support Services - General Administration	100,000.00	
11-000-240-XXX	Support Services - School Administration	25,000.00	
11-000-25X-XXX	Central Svcs & Admin Info Technology		
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services	225,000.00	
11-000-270-XXX	Student Transportation Services		150,000.00
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		
11-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		

	<b>Capital Outlay</b>		
12-XXX-XXX-73X	Equipment		
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services		108,000.00
	<b>TOTAL CAPITAL OUTLAY</b>		
13-XXX-XXX-XXX	<b>TOTAL SPECIAL SCHOOLS</b>		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		400,000.00
	<b>GENERAL FUND GRAND TOTAL</b>	952,000.00	952,000.00

<b>BUDGET TRANSFERS - FUND 15</b>			
<b>December 1, 2010 to December 31, 2010</b>			
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FROM</b>	<b>TO</b>
15-1XX-100-XXX	Regular Programs - Instruction		58,261.56
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services	13,037.00	
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		1,000.00
15-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	29,275.67	
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		4,631.11
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration	12,080.00	
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		
15-000-270-XXX	Student Transportation Services	9,500.00	
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits		
15-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		

15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	<b>WHOLE SCHOOL REFORM GRAND TOTAL</b>	63,892.67	63,892.67

**D. Seventy First Annual NSBA Conference**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The following is in order for board adoption:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education has determined that the 71st Annual NSBA Conference in San Francisco, California on April 8 – 12, 2011 is vital and necessary to the goals of the District and the success of the Board; and

**WHEREAS**, the specific focus of the seminar is to engage attendees from the across the country participating in workshops on how to achieve maximum results with limited resources, understanding how federal legislation and court decisions will affect school districts, learn about best practices that are helping schools boost student achievement and explore the latest products that can help school districts meet its goals, now therefore be it

**RESOLVED**, that the Plainfield Board of Education hereby authorizes Patricia Barksdale, to attend the seminar, which is not to exceed \$2,300.00 and charged to 11-000-230000-580A-01-0000, and be it

**FURTHER RESOLVED**, that the Board Member share the information received from the seminar with the Board.

**E. Voice Messaging System Renewal**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, a voice messaging system provides the capacity to notify parents, students, staff, residents and others in an emergency situation as well as in a general situation, and

**WHEREAS**, thousands of contacts can be made each minute with such a system, and

**WHEREAS**, Global Connect of Mays Landing, NJ has provided the expertise and skills to offer such a system, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves the appointment of Global Connect at an annual fee of \$2.00 per student.

**XX. ADJOURNMENT**