

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, January 19, 2010

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
7:00 p.m. BUSINESS MEETING

Place: **ADMINISTRATION BUILDING**
AUDITORIUM
1200 MYRTLE AVE.

Board of Education Members

Mr. Agurs Linward Cathcart, Jr., President
Mr. Martin P. Cox, Vice President
Ms. Patricia I. Barksdale
Mrs. Wilma G. Campbell
Ms. Sandra L. Chambers
Mr. Christian Estevez
Mrs. Brenda Gilbert
Mrs. Lisa C. Logan-Leach
Ms. Katherine Peterson
Dr. Steve Gallon III, Superintendent
Ms. Katherine Morel, Student Liaison
Ms. Iris R. Stevens, Student Liaison
Mr. Irvin G. Torres, Student Liaison

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME
- V. STUDENT PERFORMANCE/PRESENTATION

WELCOME to a BUSINESS MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Monday, December 21, 2009 for advertisement on Saturday, December 26, 2009 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

VI. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now therefore be it

RESOLVED, that the Plainfield Board of Education adjourns to closed session to discuss:

- Personnel
- Legal, and be it

FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VII. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	* <u>Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	Admin. Building .	6:30 p.m.
Personnel/Exec.Ses.	2 nd Tues. ea. mo.	Admin. Building	6:30 p.m.
Curric. & Instr.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Finance Committee	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Bldgs. & Grds. Cmte.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
School Community Rel.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	Admin. Building	7:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

VIII. REMARKS FROM THE BOARD PRESIDENT

IX. REMARKS FROM THE SUPERINTENDENT

- New Kindergarten Work Sampling System
- Plainfield Public Schools Partnerships: Rutgers (Humanities I) and UCC (REACH and Upward Bound Multicultural Program)

X. REMARKS FROM THE STUDENT LIAISONS

XI. PRIVILEGE OF THE FLOOR

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. Members of the public in attendance will have the opportunity to raise concerns during this period of the meeting. Members of the public may speak once for a maximum period of three (3) minutes by the clock; this time is not transferable by one individual to another. An extension of two (2) additional minutes will be granted only upon a majority vote of the board members present.

XII. REMARKS FROM COMMITTEE CHAIRPERSONS

XIII. REPORT OF DELEGATES/LEGISLATIVE REPORT

XIV. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

The Board Secretary presents the following minutes:

November 17, 2009	Business Meeting
December 08, 2009	Work & Study
December 15, 2009	Business Meeting

as printed for Board adoption.

XV. REPORT OF HUMAN RESOURCES COMMITTEE

“The Board of Education of the City of Plainfield reaffirms its commitment to ensure that the district provides equal employment opportunities regardless of race, color, creed, religion, sex, age, ancestry, national origin, handicap and social or economic status...”

It is the policy of this district to provide, through a positive and effective affirmative action program equal opportunities for employment, retention, and advancement of all people.

The equal employment objective for the Board of Education calls for achieving full utilization of minorities and women, and handicapped persons at all levels of management and non-management and by job classification; to prohibit discrimination in employment because of race, color, religion, national origin, sex or age; and to have a work environment free of discrimination.

A. Contractual Appointments

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention, and development of district staff.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members between the Business meeting of the Board of Education and next succeeding meeting of the Human Resource Committee.

The individuals listed have been verified by the Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which “sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified. “The Superintendent, in this item has used his authority.

RESOLVED, that the Plainfield Board of Education approves the employment of the following individuals subject to the requirements contained in Ch. 116,P.L. 1986 and upon verification of experience.

Name/ Certification	Effective	Salary Pro-rated	Assignment	Replacing	Position Codes
Kerlin Casado Site Coordinator	01/04/10 – 06/30/10	\$61,729.00	Maxson	R. Stamm	PEAI-043
Kristen Gundrum (Elementary Teacher)	11/01/09 – 06/30/10	\$46,712.00	Barlow	K. Rydzy	PEAT-021
Tiffany Khan (Elementary Teacher)	11/17/09 – 06/30/10	\$45,812.00	Woodland	D. Dorcely	PEAT-170
Takia Logan (Special Education Teacher)	01/20/10 – 06/30/10	\$62,560.00	Maxson	M. Serra	PEAT-700

Dale Munn (Coordinator)	01/19/10 – 06/30/10	\$85,130.00	SIFSS	D. Shipman	PASA-059
Abimbola Omisore (Senior Case Manager)	02/01/10 – 06/30/10	\$50,969.00	SBYSPL. Perry		PEAI-041
Kamuella Tillman (Elementary Teacher)	01/04/10 – 06/30/10	\$45,812.00	Washington	N. Diaz	PEAT-278
Tina Tenious-Flood (Elementary Teacher)	01/04/10 - 06/30/10	\$47,312.00	Washington	S. Arevalo	PEAT-263

B. Substitute, Hourly and Per Diem Appointments

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following substitute, hourly and per diem employees as needed with terms as stated, provisionally, subject to requirements contained in Ch.116, P.L. 1986:

<u>Name</u>	<u>Date</u>	<u>Stipend</u>	<u>Position</u>	<u>Funding Code</u>
Beth Klee	01/01/10-06/30/10	\$28.00 per hr	Home Instruction	32HOMEINST
Sean Huggins	01/01/10-06/30/10	\$28.00 per hr	Home Instruction	32HOMEINST
Daniele Dorcely	01/11/10-06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Elaine Smolen	11/15/09-06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Mable Richarson	10/15/09-06/30/10	\$10.50 per hr	Sub Teacher Asst.	ELEMSUBTEA
Marion Miller	09/01/09-06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Tranace Quarles	12/15/09-06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Tranace Quarles	12/04/09-06/30/10	\$10.50 per hr	Sub Teacher Asst.	ELEMSUBTEA
Tranace Quarles	12/04/09-06/30/10	\$14.00 per hr	Sub Secretary	DISTSUBSEC
Jasmine Wilson	09/01/09-06/30/10	\$10.50 per hr	Sub Bus Assistant	ELEMSUBTEA
Candace Waller	09/01/09-06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Jennifer Taylor-Fuller	12/01/09-06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Junius Douglas	09/01/09-06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Lynette Blue	09/01/09-06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
J. Dilone-Heredia	12/14/09-06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Joseph Clark	11/15/09-06/30/10	\$10.50 per hr	Sub Teacher Asst.	ELEMSUBTEA
Antoinette Hill-Wright	09/01/09-06/30/10	\$10.50 per hr	Sub Teacher Asst.	ELEMSUBTEA
Wanda Roberts	09/01/09-06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Brenda King	09/01/09-06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Michelle Barrett	09/01/09-06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Darian Horton	07/01/09-06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Cuttino Fowler	12/01/09-06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Cuttino Fowler	12/01/09-06/30/10	\$15.00 per hr	Sub Security Officer	25BGSALARY
Byron Cevallos	11/30/09-06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Eveline Gillead	11/30/09-06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Rose Mary Grillo	11/30/09-06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
John Wiggins	11/30/09-06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Thomas Brokan	11/30/09-06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Simon Quattlebaum	11/30/09-06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA

Jameel Dabney	11/30/09–06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
William Howell	11/30/09–06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Tylie Shider	11/30/09 – 6/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Bishara Tyler	12/01/09-06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Harol Vallejo	11/30/09–06/30/10	\$20.00 per hr	Sub Bus Driver	30DRVGENED
Dwayne Haskins	12/22/09–06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Dwayne Haskins	12/22/09–06/30/10	\$15.00 per hr	Sub Security Officer	25BGSALARY
Dwayne Haskins	12/22/09–06/30/10	\$10.50 per hr	Sub Teacher Asst.	ELEMSUBTEA
Tamara Kramer	12/01/09–06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Tamara Fleming	12/01/09–06/30/10	\$15.00 per hr	Sub Security Officer	25BGSALARY
Sharif Edwards	11/30/09–06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Chassidy Moore	12/01/09–06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA

(A roll-call and an affirmative vote of 5 board members are required for passage.)

C. Leaves of Absence

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following Leaves of Absence:

Name	Position/Location	Dates
Victorina Guzman	Family Support Worker Student Intervention Family Svcs.	01/04/10 – 02/01/10 Medical Leave
June Kerr	Elementary Teacher Washington Community School	12/08/09 – 01/04/10 Medical Leave
Jeannette Lacks	Elementary Teacher Emerson Elementary School	12/07/09 – 01/04/10 Medical Leave
Joyce Todd	Elementary Teacher Cedarbrook Elementary School	12/07/09 – 01/22/10 Medical Leave
Ira Blackwell	Elementary Teacher Washington Community School	12/09/09 – 03/01/10 FMLA
Rocky Evans	Teacher Assistant Woodland Elementary School	12/7/09 – 02/01/10 Medical/FMLA
Eleanor Hemphill	Elementary Teacher Cedarbrook Elementary School	12/14/09 – 02/01/10 FMLA
Melissa Davey	Elementary Teacher Jefferson Elementary School	12/16/09 – 02/01/10 FMLA/Personal

D. Resignations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following resignations be accepted:

<u>Name</u>	<u>Position/School</u>	<u>Yrs. In District</u>	<u>Reason</u>	<u>Effective</u>
Ira Feller	Math Teacher BOAACD	3 mos.	Personal	01/04/10
Gabrielle Pfitzner	Elementary Teacher Emerson School	2	Personal	02/22/10
Kimara Ramsey	Elementary Teacher Jefferson School	9	Personal	01/04/10
Norman C. Payne	Coordinator Information Technology and Support Services	9	Personal	02/05/10

E. Retirement

The Superintendent of Schools recommends and I so move adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education accepts the retirement of the following staff member and acknowledges her years of total dedicated service and extends sincere thanks to her on behalf of the Board, administrators, staff, students and citizens of Plainfield:

<u>Name</u>	<u>Position/School</u>	<u>Yrs. In District</u>	<u>Effective</u>
Rita Berger	ESL Teacher Clinton School	9	02/01/10

F. Promotions

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following promotions:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Cassius Ali	Custodian Fireman \$50,685.00 C-4/3 Step 8	Head Custodian \$55,138.00 + \$375.00 C-7/6/5 Step 8 + Longevity	01/04/10
Denise Sliker	Administrative Secretary \$56,495.00 Step 9	Facilities Specialist \$63,135.00 + \$150.00 N-1 Step 10 + Longevity	12/21/09
Evadne Waithe	Accounts Payable Clerk \$54,670.00 Level 6 Step 9	Accounts Payable Specialist \$61,729.00 + \$150.00 N-1 Step 9 + Longevity	12/21/09
Tricia Dashiell	Assistant Custodian \$33,336.00 C – 2 Step 1	Custodian Fireman \$39,235.00 C-4/3 Step 1	01/04/10

G. Salary Adjustments

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following Salary Adjustment:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Angela Bento	Interim Principal \$124,060.00 Salary	Interim Principal \$124,060.00 + \$1,500.00 Salary (Longevity)	12/16/09

Compensation for Additional Assignments

H. Athletics

Strategic Plan Link:

Goal 2 Human Resources

To improve the recruitment, retention and development of district staff.

The Superintendent of Schools recommends and I so move adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ staff members to participate extra curricular opportunities within our District.

The individuals listed have been verified by the Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which “sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified.” The Superintendent, in this item has used his authority.

RESOLVED, that the Plainfield Board of Education approves the employment of the following individuals listed for the 2008 – 2009 school year.

<u>Name</u>	<u>Activity</u>	<u>Stipend</u>
Karina Argow	Ticket Taker/Seller	\$25 - \$75 per game
Veronica Taylor	Ticket Taker/Seller	\$25 - \$75 per game
Gregory Powell	Clock Operator	\$25 - \$75 per game
Erskine Rowe	Clock Operator	\$25 - \$75 per game

I. Family Friendly Centers (FFC)

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

Goal 5: Community & Family Engagement

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

To increase students' academic achievement by offering high-quality supplemental services in core academic areas and enrichment activities for approximately 90 students enrolled in the Family Friendly Centers at Emerson and Jefferson schools.

Family Friendly Centers are defined as after school programs that offer academic remediation and enrichment activities in the areas of arts and culture, youth development, physical activity and parental involvement.

The Department of Student Intervention and Family Support Services has applied for and been awarded funding in the amount of \$90,926.00 from the New Jersey State Department of Children and Families, Division of Prevention and Community to implement Family Friendly Centers for 90 students enrolled at Jefferson and Emerson Elementary Schools. The program will operate Monday-Friday 2:45 p.m. to 6:00 p.m. and occasional Saturdays from October 1, 2009 through June 30, 2010.

RESOLVED, that the Plainfield Board of Education approves the hiring and compensation of the following staff to work in the Student Intervention and Family Support Services Family Friendly Centers. Teachers will be compensated at a rate of \$28.00 per hour and Teacher Assistants will be compensated at a rate of \$10.50 per hour, not to exceed the indicated amount below. Funding has been verified via accounts #20-433-100000-101A-35-0000, 20-433-221000-105A-16-0000, 20-433-221000-105B-16-0000, 20-439-100000-101A-18-0000, 20-439-221000-105A-18-0000, 20-439-221000-105B-18-0000.

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Kristina Jerome	Jefferson/Elementary Teacher	\$5,184.00
Amanda Henderson	Jefferson/Teacher Assistant	\$5,240.00
Deborah Draugh	Jefferson/Teacher Assistant	\$5,240.00

J. After School Detention Program - PHS

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

Goal 4: Safe Learning Environment

To provide a safe, secure, professional and clean environment for students, staff and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to providing safe, secure, professional, and clean environments for students, staff, and members of the community. As part of efforts to provide a safe learning environment, it is recommended that three (3) additional staff members monitor and supervise the Saturday Detention Program to ensure compliance of tasks.

Plainfield High School has been involved in the Saturday Detention Program since 1992. The Saturday Detention Program will reinforce academic excellence, attendance requirements and behavior modification. The Saturday Detention Program is offered from September 15, 2009 through June 17, 2010 at Plainfield High School, every Saturday from 9:00 a.m. – 12:00 p.m. The listed staff members will conduct a successful self-study using a strategic planning model that is easily aligned to the requirements of the No Child Left Behind Act and state/local initiatives. Teachers will work a maximum of three hours per week at a rate of \$28.00 per hour.

RESOLVED, that Plainfield Board of Education approves the listed staff below to monitor and supervise the Saturday Detention Program from November 16, 2009 to June 17, 2010, compensation for the listed staff not to exceed \$6,804.00 for each person. The availability of funds for this item has been verified and will be charged to 25STIPENDS.

<u>Name</u>	<u>Position</u>
Karina Argow	English Teacher
Reginald Clark	Social Studies Teacher
Carol D'Amato	Physical Education Teacher

K. Evergreen – Safety Net Program

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

To improve the learning and academic performance of all students in PPS and encourage students already achieving proficiency to continue their academic success.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In support of obtaining these goals, the Evergreen Elementary School Safety Net Program, will provide academic support and enrichment activities for students in grades 3 - 6 in Literacy, Mathematics and Science.

For the 2009-10 school year, the Evergreen Safety Net program hours of operation will be from 3:05 p.m. to 4:05 p.m. Tuesday through Thursday commencing on Tuesday, January 19, 2010 through Thursday, April 29, 2010.

RESOLVED, that the Plainfield Board of Education approves the listed teachers to each be compensated at \$28.00 per hour at a maximum of \$1,064.00 charged to ASN Number 17INSPURCH 500.

Name

Ana Ramos-Sáenz
Margaret Dawe
Claire Emmanuel
Gina Iacoca
Zena Young
Melinda Sooby
Victoria Malinowski
Steven Stibich
Yvonne Maynor
Gladys Patterson
Jacqueline Wilson
Juanpablo Jiménez

L. Amended Professional Development Special Education Expansion Workshop

The Superintendent of schools recommends and I so move adoption of the following:

RESOLUTION

Strategic Plan Link

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

The following item was approved at the Business Meeting on June 16, 2009 and must be amended to include Joseph Masi, Social Worker to receive compensation for participation and attendance in a two-day professional development workshop held on June 29, 2009 & June 30, 2009 between 9:00 a.m. – 3:00 p.m. The two-day workshop will be paid at a contracted rate of \$100.00 per day.

RESOLVED, that the Plainfield Board of Education approves a stipend for Joseph Masi, Social Worker for attending a two-day workshop for the Special Education Expansion at a \$100.00 per day for a maximum of \$200.00. The availability of funds for this item has been verified and will be charged to account 20-252-200000-320A-32-0000.

M. Amendment to the Access Test Coordinators Resolution

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

Goal 2 Human Resources

To improve the recruitment, retention and development of district staff.

The Superintendent of schools recommends and I so move adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ staff members to perform additional assignments within our District.

Pursuant to the federal *No Child Left Behind (NCLB) Act of 2001*, public schools in the state of New Jersey are required to annually assess the English language proficiency of their English Language Learners (ELLs) in kindergarten through grade 12 using a standards-based instrument that is common throughout the state. In response to this mandate, the New Jersey State Department of Education adopted the ACCESS for ELLs developed by the WIDA Consortium. For this school year, the ACCESS for ELLs will be administered to over 1,200 students during the months of March and April 2010. The availability of funds for this item has been verified and will be charged to FY 2010 NCLB Title III 20-241-200000-110A-26-0000.

The Board of Education approved at its Business Meeting of July 20, 2009 the Access Test Coordinators to administer the ACCESS for the ELLs students. An amendment is necessary to include Jay Rossin to serve as Access Test Coordinator.

RESOLVED, that the Plainfield Board of Education approves Jay Rossin to serve as Access Test Coordinator at a rate of \$28.00 per hour not to exceed 50 hours for the 2009-2010 school year. Hours will be from 3:05 p.m.-7:05 p.m. The availability of funds has been verified and charged to 20-241-200000-110A-26-0000.

N. Perkins Grant Writing and VEDS Data Collection

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS and encourage students already achieving proficiency to continue their academic success.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for students and ensuring that the Perkins Grant complies with the New Jersey Department of Education mandates for Career and Technical Education (CTE). The FY 2010 Perkins Grant application writing will be an ongoing responsibility from July 1, 2009 through June 30, 2010. The Perkins Grant Writer will be compensated at \$28.00 per hour at a maximum of \$7,500.00.

Duties include:

- Perkins Grant Writing
- VEDS Data Collection and Reporting
- Establishing Articulation Agreement with Post-Secondary Education Institution
- Submitting CTE Application for Approval to Workforce Investment Board
- Monitoring Perkins Purchased Inventory
- Archiving Perkins Requisitions and Purchase Orders

RESOLVED, that the Plainfield Board of Education approves compensation for the listed staff from July 1, 2009 – June 30, 2010. The funding will be charged to account number 20PERKSALARIESPerkinsGrant (Maximum cost of this responsibility not to exceed \$7,500.00).

Name Position

Jerry Lester, Technology Teacher

O. Plainfield High School (PHS) After School Tutorial Program

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS and encourage students already achieving proficiency to continue their academic success.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success. The PHS After School Tutorial Program will focus on technology, business management, accounting, marketing and Microsoft Office User Specialist (MOUS) for students in grades 9-12. Students will receive academic support and enrichment activities. The After School Tutorial Program will increase academic achievement of students participating in career and technical education programs. The program will be held from January 20, 2010 – June 11, 2010 from 3:00 p.m. - 4:00 p.m. on Tuesday, Wednesday, Thursday, and Friday. Teachers will be compensated at \$28.00 per hour not to exceed \$3,300.00 or 117 hours per teacher.

RESOLVED, that the Plainfield Board of Education approves compensation for the listed staff from November 25, 2009 – May 30, 2010. The funding will be charged to account number 25PERKTRAVELPerkinsGrant. (Maximum cost of this program not to exceed \$9,900.00.)

<u>Name</u>	<u>Position</u>
Shaneshia Evans	Accounting Teacher
Matthew Zullo	CISCO Teacher
David Cheung	Wood Technology Teacher

P. Intramurals

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing enrichment in such extra curricular activities such as the performing arts, student government, athletic teams and social skills.

RESOLVED, that the Plainfield Board of Education approves each school Intramural Units (extra curricular activities, i.e. clubs and teams) and compensates staff as per the PEA Guide. An intramural unit is valued at \$274.00 and funded by each school's individual stipend account.

<u>Name</u>	<u>Position/School</u>	<u>Activity</u>	<u>Units</u>
Leslie Young	Music Teacher/Cedarbrook	Band Club	2

Q. Extra Curricular

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing enrichment in extra curricular activities such as the performing arts, student government, athletic teams and social skills.

RESOLVED, that the Plainfield Board of Education approves compensation to the listed staff in accordance with the PEA Guide.

<u>Name</u>	<u>Position/School</u>	<u>Activity</u>	<u>Stipend</u>
Jeffrey Truitt	Social Studies	Student Council	\$3,511.00
Jeffrey Truitt	Social Studies	Debate Team	\$1,644.00
Jill Selby	Special Education	Audio Visual	\$3511.00

R. Compensation for Class Coverage

The Superintendent of Schools recommends, and I so move adoption of the following:

RESOLUTION

The Plainfield Board of Education agrees that if a teacher is required to utilize his/her unassigned time for the purpose of substitution; such teacher shall be compensated at the rate of \$22.00 per period in the 2009 – 2010 school year.

RESOLVED, that the Plainfield Board of education approves the following individuals to be compensated for class coverage in accordance with the Collective Bargaining Agreement Article XII.A:

School	Name	Position	Amount
BOAACD	David Cullen	Social Studies Teacher	\$154.00
Evergreen	Vianey Castillo	Elementary Teacher	\$ 88.00
	Margaret Dawe	Elementary Teacher	\$ 88.00
	Monique Davis	Elementary Teacher	\$ 22.00
	Claire Emmanuel	Elementary Teacher	\$132.00
	Sandra Gil	Elementary Teacher – Bil	\$ 66.00
	Gina Iacocca	Elementary Teacher	\$ 44.00
	Gabriela Lazeration	Elementary Teacher –Bil	\$ 66.00
	Maria Lucarelli	Elementary Teacher	\$ 88.00
	Victoria Malinowski	Elementary Teacher	\$ 88.00
	Yvonne Maynor	Elementary Teacher	\$ 88.00
	Dilver Ortiz	Elementary Teacher – Bil	\$ 88.00
	Gladys Patterson	Elementary Teacher	\$176.00
	Tatiana Pinto	Elementary Teacher	\$176.00
	Ann Pittius	Elementary Teacher	\$ 88.00
	Ana Ramos-Saenz	Elementary Teacher	\$ 44.00
	Christine Regal	Elementary Teacher	\$ 66.00
	Alina Rubio	Elementary Teacher – Bil	\$ 88.00
	Caroline Ruiz	Elementary Teacher	\$110.00
	Christina Shissias	Elementary Teacher	\$ 66.00
	Alicia Smith	Elementary Teacher	\$ 88.00
	Melinda Sooby	Elementary Teacher	\$110.00
	Steven Stibich	Elementary Teacher	\$110.00
	Miguel Urosa	Elementary Teacher – Bil	\$ 22.00
	Jacqueline Wilson	Elementary Teacher	\$132.00
	Zena Young	Elementary Teacher	\$154.00

S. Instructional Assignment

Goal 2 Human Resources

To improve the recruitment, retention and development of district staff.

Goal 3 - Business Practices

To improve the overall efficiency and effectiveness of district and school operations

The Superintendent of Schools recommends and I so move adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students.

Therefore, The Plainfield Board of Education has agreed that effective July 1, 2007, that Middle School teachers shall be assigned to teach a maximum of six (6) instructional periods per school day.

RESOLVED, that the Plainfield Board of Education in accordance with the Collective Bargaining Agreement Article VI:G2, approves compensation to Michael Burke, Physical Education Teacher in the prorated amount of \$1,261.17 for his seventh (7th) instructional period assignment from September 3, 2009 – October 14, 2009.

T. Appointment of Affirmative Action Officer

The Superintendent of Schools recommends and I so move adoption of the following:

RESOLUTION

Pursuant with N.J.A.C. 6A:7 and Title IX of the Education Amendments of 1972, the Plainfield Public Schools must appoint an Affirmative Action Officer. The Affirmative Action Officer will serve as the District's staff person responsible for coordinating and implementing the District's efforts to comply with the regulations of N.J.A.C. 6A:7 and promote a working and learning environment free of discrimination on the basis of race, color, national origin, religion, gender, sexual orientation, age or disability.

As a result of the recent resignation of the prior staff member designated as the Affirmative Action Officer for the Plainfield Public Schools, Ms. Dawn Ciccone, Coordinator, Grants Administration has been identified and has agreed to serve as the Affirmative Action Officer for the remainder of the 2009-10 school year. In addition, in order to ensure and promote equity and diversity, additional staff have been identified to serve as members of a newly established Districtwide Affirmative Action Team. The staff members are as follows:

- Ms. Deborah Boyd, Coordinator, Administrative Services
- Ms. Joi Bethea, Vice Principal, Educational Services
- Ms. Martha Guardado, Personnel Assistant, Human Resources
- Ms. Rosa Salinas, Vice Principal, Cedarbrook K-8 Center
- Mr. Steven Stibich, Teacher, Evergreen Elementary
- Mr. Fred Harris, Teacher, Hubbard Middle School

RESOLVED, that the Plainfield Board of Education approves Ms. Dawn Ciccone as the Affirmative Action Officer through the remainder of the 2009-2010 school year, effective January 20, 2010.

U. Administrative Leaves

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the Administrative Leaves with pay pending the outcome of investigations of staff members whose names are on file with the Board Secretary.

(A roll-call and an affirmative vote of 5 board members are required for passage.)

XVI. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Field Trips

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

1. P.H.S. International Club

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Four (4) seniors and two (2) chaperones from the Plainfield High School International Club have been invited to attend an international field trip. Plainfield High School International Club has been attending international field trips since 1970. This field trip will expand students' learning beyond the walls of the classroom into the vast global community. The trip will also provide students with experiences that can not be duplicated in school. Students will tour historical places such as Buckingham Palace, Westminster Abbey, Windsor Castle, Eiffel Tower, Notre-Dame, Petit Trianon and Arc de Triomphe in London, England and Paris, France. The field trip is an integral part of the club's focus and will provide additional educational opportunities for students.

The Coordinator of Educational Tours has invited the International Club to tour London, England and Paris, France from Thursday, April 1, 2010 through Thursday, April 8, 2010. Departure is scheduled from Plainfield High School on Thursday, April 1, 2010 at 3:00 a.m. The return is scheduled for Thursday, April 8, 2010 at 7:25 p.m. Parents will transport children to and from the Newark Airport. The cost of accommodations and air transportation for the students will be paid by parents and chaperones will pay their accommodations and air transportation. The total cost is \$2,600 per person. Once payments are made, all monies will be deposited into Plainfield High School General Fund account.

RESOLVED, that the Plainfield Board of Education approves four (4) seniors and two (2) chaperones to attend the International Club field trip to Buckingham Palace, Westminster Abbey, Windsor Castle, Eiffel Tower, Notre-Dame, Petit Trianon and Arc de Triomphe in London, England and Paris, France from Thursday, April 1, 2010 to Thursday, April 8, 2010 at \$2,600.00 per person will not exceed \$10,400.00. Once payments are made, all monies will be deposited into Plainfield High School General Fund account. There is no cost to the District.

2. Emerson School Statue of Liberty/Ellis Island

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In so doing, it is also committed to providing opportunities for ensuring that all students (inclusive of English Language Learners and Special Education Students), meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Three (3) classes consisting of fifty-seven (57) students and fifteen (15) chaperones from Emerson School will visit the Statue of Liberty and Ellis Island on June 9, 2010. The focus of the trip is to assist students in understanding America's immigrant heritage. The field trip will be a rich and rewarding experience for the students of Emerson School. Students will have the pleasure of enjoying up close one of the most recognized symbols of freedom – The Statue of Liberty. Students will also take part in interdisciplinary activities relating to varied content areas.

RESOLVED, that the Plainfield Board of Education approves three (3) classes consisting of fifty-seven (57) students and fifteen (15) chaperones at Emerson School to visit the Statue of Liberty and Ellis Island on June 9, 2010. The cost of admission for the trip is \$5.00 per student and \$12.00 per chaperone, totaling in the amount of \$465.00. The cost for transportation is \$770.00. The total cost of this field trip is \$1,235.00 and will be charged to account 15-000-270000-512A-16-0000. The availability of funds has been verified.

3. P.H.S. Latin American Student Organization (LASO)

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Forty-five (45) students in grades 10-12 and four (4) chaperones from the Plainfield High School Latin American Student Organization (LASO) have been invited to visit the American Museum of Natural History. The organization has been visiting the museum since 1990. Students will be exposed to a diverse learning environment. The American Museum of Natural History will provide an opportunity for students to observe natural discoveries and tour exhibitions. The trip will also provide students with experiences that can not be duplicated in school. The Coordinator of Educational Tours has invited LASO to explore their exhibitions.

Forty-five (45) students in grades 10-12 and four (4) chaperones will attend the American Museum of Natural History in New York City, NY on January 29, 2010. Departure is scheduled from Plainfield High School on Friday, January 29, 2010 at 8:00 a.m. and scheduled to return at 2:45 p.m. There is no cost for admission.

RESOLVED, that the Plainfield Board of Education approves forty-five (45) students in grades 10-12 and four (4) chaperones to attend the American Museum of Natural History on Friday, January 29, 2010 at a cost of \$775.00 for transportation. Availability of funds has been verified and will be charged to account 401-10000-500A-25-0000.

B. Staff Development

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

1. 2010 College Board Workshop

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS and encourage students already achieving proficiency to continue their academic success

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Annette States, Plainfield High School guidance counselor and Denise Shipman, Coordinator of Pupil Progression and Support Services will attend the Middle States Regional Forum at the Loews Hotel in Philadelphia, Pennsylvania on Wednesday, February 10, 2010. The objectives of the forum include: updates to the Scholastic Achievement Test (SAT) program, details on newly created programs, and changes to the administration of the SAT for the upcoming year and strategies for the future. The cost of transportation will be paid by the attendee and reimbursed by the District in accordance with established procedures.

RESOLVED, that the Plainfield Board of Education approves Annette States and Denise Shipman, Coordinator of Pupil Progression and Support Services to attend the Middle States Regional Forum in Philadelphia, Pennsylvania on Wednesday, February 10, 2010, not to exceed \$62.40. The availability of the funds has been verified and will be charged to accounts 15-190-100001-320A-25-0000 and 26ITRAVEL.

2. Association for Supervision and Curriculum Development (ASCD) Annual Conference

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff members to participate in out-of-district professional development.

This district has identified a need to strengthen leadership skills. Attendance at this conference will help provide practical lessons and professional development for leaders. Also, it will improve teaching and learning. By exposure to the workshops led by nationally recognized researchers/presenters, attendees will be able to turnkey the information obtained to support the teaching staff.

As approved and stated in the FY10 Perkins Grant, staff that represent the Career Technical Education (CTE) team consist of four (4) teachers: Shaneisha Evans, Joan Cansdale, Jerry Lester, and Molly Banta and two (2) administrators: Angela Bento and Deborah Celestand. The team has a direct involvement with the approved programs offered in the Plainfield School District as reflected in the NJDOE approved 5 year CTE Plan and previously budgeted Perkins Grant.

The CTE team will attend the Association for Supervision and Curriculum Development (ASCD) Annual Conference from March 5–8, 2010, in San Antonio, Texas to improve understanding of and build internal capacity in the areas of:

- Instructional practices
- Instructional leadership
- Student learning goals, supporting student learning needs
- Educating the whole child
- Closing achievement gaps
- School leadership that works, and
- Brain-Based Education.

ASCD was founded in 1943 as a non-profit and non-partisan organization. The conference will engage participants in educational topics such as *Making Co-teaching Work*, *Building Background Knowledge for Academic Achievement*, and *Engaging and Nurturing High Intellectual Performance Among Urban Students*. The workshops will also provide resources and relationship building between local, international and national educators.

RESOLVED, that the Plainfield Board of Education approves four (4) teachers: Shaneisha Evans, Joan Cansdale, Jerry Lester, and Molly Banta and two (2) administrators: Angela Bento and Deborah Celestand to attend the ASCD Annual Conference from March 5-8, 2010. Transportation will be paid by staff and reimbursed by the District in accordance with District procedures. The cost is not to exceed \$1,554.00 per person and charged to the Perkins Grant account 20-361-200000-580P-51-0000. The availability of funds has been verified.

3. New Jersey Association for Health, Physical Education, Recreation and Dance Convention

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

The Washington School physical education teacher, James Malkmus, will attend the New Jersey Association for Health, Physical Education, Recreation and Dance Convention (NJAPERD) from January 25 – 26, 2010, in Long Branch, New Jersey. The Association fosters excellence in the area of Physical and Health Education by providing physical educators with educational opportunities and information on current programs in the state of New Jersey. The NJAPERD advocates high standards for physical and health educators in the public schools of New Jersey.

Every Child Stronger, Every Life Longer is this year's theme. Professional development sessions will focus on lifetime sports and activities, fitness education, technology, exergaming, dance, inclusion and many other topics that will provide attendees with resources to students in effectively educate students of the 21st Century.

RESOLVED, that the Plainfield Board of Education approves Mr. James Malkmus to attend NJAPERD Conference in Long Branch, New Jersey on January 25 - 26, 2010. The cost of registration is \$160.00. Transportation will be paid by staff and reimbursed by the District in accordance with District procedures. The availability of funds has been verified and will be charged to account 15-000-221000-320A-21-0000.

4. Morris-Union Jointure Commission Workshop

Strategic Plan Link

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Angela G. Kemp, Assistant Superintendent of Educational Services, and Antoinette Adams, Vice Principal, Special Education, Gifted & Psychological Services and Elizabeth Filippatos, Coordinator, Special Education, Gifted & Psychological Services will attend Legal One – Four

Day Series workshop held at the Morris-Union Jointure Commission in New Providence, New Jersey between 9:00 a.m. – 12:00 p.m. on the following dates: January 26, 2010, February 9, 2010, March 4, 2010 and March 18, 2010 at a cost of \$300.00 per person. The workshop will provide a comprehensive training program which meets New Jersey's mandate requiring school administrators to complete twelve (12) hours of training on issues of school law, ethics and school governance. Participants will also gain knowledge about student rights and responsibilities, staff rights and responsibilities, and special education.

RESOLVED, that the Plainfield Board of Education approves district staff Angela G. Kemp, Assistant Superintendent of Educational Services, and Antoinette Adams, Vice Principal and Elizabeth Filippatos, Coordinator of Special Education, Gifted & Psychological to attend Morris-Union Jointure Commission Workshop on January 26, 2010, February 9, 2010, March 4, 2010 and March 18, 2010 from 9:00 a.m. until 12:00 p.m. in New Providence, NJ at a cost of \$300.00 per person. The total cost of this workshop is \$1,200.00 and will be charged to account 20-250-200000-500 I-32-0000. The availability of funds for these items has been verified.

5. Improving the Social Behavior of Children with Autism Workshop

Strategic Plan Link

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Claudine Lewis, Social Worker for the child study team, will attend *Improving the Social Behavior of Children with Autism Workshop* in Edison, NJ on February 5, 2010. The workshop will review a range of research-based strategies for addressing the social responses of children with autism with specific attention to early social behaviors such as joint attention, eye contact, commenting and early reciprocal language skills. Strategies learned from this workshop will be 'turn-keyed' to the staff.

RESOLVED, that the Plainfield Board of Education approves Claudine Lewis, Social Worker, to attend the "Improving the Social Behavior of Children with Autism Workshop" on February 5, 2010. The cost of registration is \$80.00. The availability of funds for these items has been verified and will be charged to account 20-250-200000-500 I-32-0000.

6. 50th Annual Directors of Athletics Association Workshop

Strategic Plan Link

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Daniel Cone, PHS Vice Principal of Student Athletics and Support Services will attend the 50th Annual Directors of Athletics Association of New Jersey Workshop in Atlantic City, NJ on March 15-18, 2010, to improve understanding of and build internal capacity in the areas of:

- Increasing the working knowledge and competencies in athletic administration
- Instructional leadership
- Interscholastic Contest Management – Planning, Preparation, and Methods
- Current Trends in Athletics
- Current Legal Issues in Regards to Athletics

RESOLVED, that the Plainfield Board of Education approves Daniel Cone to attend the 50th Annual Directors of Athletics Association Workshop in Atlantic City, NJ from March 15-18, 2010, and cost of trip not to exceed \$650.00. Registration and extra class \$450.00 and Mileage and toll not to exceed \$200.00. The availability of funds for this item has been verified and will be charged to account 11-000-240000-500T-27-0000.

7. Developing an Outstanding Kindergarten Classroom

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ staff members to participate in out-of-district professional development opportunities.

The District has identified a need to improve the learning and academic performance of all students in all PPS. Attendance at this conference will help provide support in providing a developmentally sound academic program to improve teaching and learning for our students. By exposure to the workshops led by nationally recognized researchers/presenters, attendees will then turnkey the information obtained and learned in an effort to support the learning and academic performance of all students in all PPS.

Kindergarten teacher, Antoinette Barracato, will attend the workshop entitled, *Developing an Outstanding Kindergarten Classroom: Practical, Innovative Strategies for Strengthening the Quality of Your Kindergarten Program* in Newark, NJ on February 1, 2010. The registration fee for the workshop is \$199.00 per person. Transportation will be paid by staff and reimbursed by the District in accordance with District procedures. Availability of funds for this item has been verified and will be charged to account 15-190-100001-590A-18-0000.

RESOLVED, that the Board of Education approves Kindergarten teacher, Antoinette Barracato to attend the workshop entitled, *Developing an Outstanding Kindergarten Classroom: Practical, Innovative Strategies for Strengthening the Quality of Your Kindergarten Program* in Newark, NJ on February 1, 2010. The registration fee for the workshop is \$199.00 and will be charged to account 15-190-100001-590A-18-0000. Availability of funds for this item has been verified.

8. What's NEW in Children's Literature and How to Use it in Your Program: 2010

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In an effort to meet the obligations of their Professional Improvement Plan (PIP), librarians /educational media specialists Joanne Hart of Evergreen School and Beverly Lerner of Jefferson School, will attend the *What's NEW in Children's Literature and How to Use it in Your Program: 2010 Workshop* in Newark, New Jersey, at the Holiday Inn – Airport on February 3, 2010. The workshop sponsored by the Bureau of Education & Research and presented by the renowned and internationally recognized children's book expert, Dr. Peggy Sharp, will preview the best of the new children's books published in the last year. Dr. Sharp will demonstrate and teach strategies that create a powerful literature-filled environment that encourages children to read for themselves – for learning and pleasure. Ms. Hart and Mrs. Lerner will be able to use the demonstrations of read-alouds, storytelling, creative dramatics, Reader's Theatre, poetry, songs, and a host of literature-based activities to excite students about books. They will be able to make knowledgeable selections for collection development and get the most for our money when purchasing children's books for our school libraries. They will receive an extensive resource handbook featuring an annotated bibliography of the best new children's books published in the last year and practical strategies for using them in the literacy program. This information will be shared with all librarians/educational media specialists within the District.

RESOLVED, that the Plainfield Board of Education approves librarians/educational media specialists Joanne Hart of Evergreen School and Beverly Lerner of Jefferson School to attend the *What's NEW in Children's Literature and How to Use it in Your Program: 2010 Workshop* in Newark, New Jersey, at the Holiday Inn - Airport on February 3, 2010. The registration fee is \$215.00 per person and will be charged to individual school accounts: Evergreen – 15-000-221000-320A-17-0000 and Jefferson – 15-190-100001-590A-18-0000. Availability of funds for this item has been verified.

9. Association of School Business Officials Seminar

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities

Yolanda Henry, Coordinator, Accounting/Purchasing will attend the *Association of School Business Officials Seminar* in Mt. Olive, NJ on January 26, 2010. The specific focus is to review the Cooperative Purchasing website for the State, search for contracts, how to read a contract and the important items on the contract, as well as where the State stands with the national cooperative purchasing groups.

RESOLVED, that the Plainfield Board of Education approves Yolanda Henry, Coordinator, Accounting/Purchasing to attend the *Association of School Business Officials Seminar* on January 26, 2010 in Mt. Olive, New Jersey at a cost not to exceed \$125.00 (\$100.00 for registration and \$25.00 for mileage) and will be charged to account 11-000-251000-592T-04-0000.

10. Driver Education Professional Development Seminar

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development.

Plainfield High School staff members, Esta Perle and Carol D'Amato will attend the *Driver Education Professional Development Seminar* in Bridgewater, New Jersey on January 20, 2010, from 3:30 p.m. to 5:30 p.m. The participants will attend a seminar that will explore the correlation between the New Jersey Driver Manual and Title 39 of the Motor Vehicle Laws of New Jersey.

RESOLVED, that the Plainfield Board of Education approves Plainfield High School staff members, Esta Perle and Carol D'Amato to attend the *Driver Education Professional Development Seminar* in Bridgewater, New Jersey on January 20, 2010. Registration fee for the workshop is \$55.00 per person at a total cost of \$110.00. Availability of funds has been verified and charged to account 15-190-100001-320A-25-0000.

C. Early Childhood Community Outreach Donation

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Goal 5: Community and Family Engagement

To creatively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Plainfield Board of Education is committed to actively engaging families and children in ways that promote growth and learning at all levels. The Office of Early Childhood Programs and Services will be in partnership with Union County and Plainfield service agencies in *The Tour of Services* event. The event will be held on May 13, 2010 at BUF Health & Human Services. The Office of Early Childhood Programs and Services will distribute books to parents and children at the event. The Office of Early Childhood Programs and Services will receive a donation of \$329.00 from the First Unitarian Society of Plainfield for the purchase of books for distribution.

RESOLVED, that the Plainfield Board of Education accepts the donation of \$329.00 from the First Unitarian Society of Plainfield and utilize funds for use in for the purchase of books for distribution.

D. Rutgers Early College Humanities Program

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Rutgers Early College Humanities Program (REACH) in collaboration with the Plainfield Public Schools, will provide an opportunity for twenty (20) high school students from Plainfield High School to receive three (3) college credits and thirty-eight (38) hours of college-level instruction. Students were selected to participate through an interviewing and selection process. This partnership will provide students with an opportunity to earn college-level credits while in high school. The college credits are transferable to any college the students are accepted to attend after graduation.

The classes are scheduled to begin on January 21, 2010 through June 10, 2010 and will meet every Thursday for nineteen (19) weeks at Plainfield High School. Classes are scheduled from 3:00 p.m. until 5:00 p.m.

RESOLVED, that the Plainfield Board of Education approves the Plainfield Public Schools to enter into a contractual agreement and partnership with the Rutgers Early College Humanities Program (REACH) to provide twenty (20) high school students from Plainfield High School to receive three (3) college credits at \$750.00 per student at a total cost of \$15,000.00 and charged to account 15-000-240000-500A-25-0000. The funds for this item has been verified.

E. Summer Professional Development for Curriculum Writing (Amended)

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In accordance with 6A:13-2.1 Standards-based instruction, "All school districts shall implement a coherent curriculum for all students, including English language learners (ELLs), gifted and talented students and students with disabilities, that is content-rich and aligned to the most recent revision of the Core Curriculum Content Standards (CCCS). The curriculum shall guide instruction to ensure that every student masters the CCCS. Instruction shall be designed to engage all students and modified based on student performance. Such curriculum shall include:

- Interdisciplinary connections throughout;
- Integration of 21st century skills;
- A pacing guide;
- A list of instructional materials, including various levels of text at each grade;
- Benchmark assessments; and
- Modifications for special education students, for English language learners in accordance with N.J.A.C. 6A:15 and for gifted students.

Currently, the Curriculum Task Force and the School Redesign Committee have determined that there is a major need for curriculum redesign and development to both comply with established State and District guidelines and improve student learning in PPS. An aligned P-16 curriculum must be developed in order for teaching and learning in all Plainfield Public Schools to be consistent and systemic. Using the newly State developed and adopted Core Curriculum Content Standards, teachers will align a P-16 curriculum for implementation during the 2009-2010 school year.

The Board of Education approved at its Business Meeting on June 16, 2009 and August 18, 2009 Summer Professional Development for Curriculum Writing. The resolution is being amended to extend the opportunity for additional staff to apply and participate in curriculum writing for the remaining of the 2009-2010 academic school year.

RESOLVED, that the Plainfield Board of Education approves the opportunity for additional staff to apply and participate in curriculum writing for the remaining of the 2009-2010 academic school year. On Mondays, Tuesdays, and Thursdays, 3:30 p.m.-5:30 p.m. beginning February 1, 2010-June 30, 2010, and as needed throughout the school year, teachers will participate in curriculum writing. Funding will be provided through the American Recovery and Reinvestment Act (ARRA).

F. Union County College (UCC) FOODS I ServSafe Food Safety Training Program

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Union County College in collaboration with the Plainfield Public Schools, will provide an opportunity for seventy-one (71) high school students from Plainfield High School to receive ServSafe Food Safety certification and sixteen (16) hours of college-level instruction; twenty-four (24) scheduled meetings for forty (40) minutes. Students were selected to participate through the 2009-2010 student selection and scheduling process. This partnership will provide students with an opportunity to earn a ServSafe Food Safety certificate. Students will be instructed by a PHS teacher and UCC professor, receive training materials, and administered the ServSafe Food Safety examination.

The classes are scheduled to begin on January 27, 2010 through March 3, 2010 and will meet a total of sixteen (16) hours; twenty-four (24) scheduled meetings for forty (40) minutes at Plainfield High School. Classes are scheduled as reflective of individual students' scheduled classes.

RESOLVED, that the Plainfield Board of Education approves the Plainfield Public Schools to enter into a contractual agreement and partnership with Union County College (UCC) to provide the opportunity for seventy-one (71) high school students from Plainfield High School to participate in instruction and receive a ServSafe Food Safety certification and sixteen (16) hours of college-level instruction; twenty-four (24) scheduled meetings for forty (40) minutes at \$250.00 per student at a total cost of \$17,750.00 and charged to account 15-000-240000-500A-25-0000. The funds for this item has been verified.

XVII. REPORT OF THE FINANCE COMMITTEE**A. Reports of the Board Secretary and Treasurer – November 2009****Strategic Plan Link:****Goal 3: Business Operations****To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION**To be in compliance with N.J.A.C. 6:23-2.2h and N.J.A.C. 6:23-211(c)3**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, that the Plainfield Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)41 and N.J.A.C. 6:23-2.11(b).

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11, 16, 17) Current Expense	5,746,824.11	11,051,953.07	13,669,499.09
(12) Capital Outlay		217,420.05	-
(13) Special Schools		-	-
(15) Reform Schools	0.73	4,466,737.38	-
Capital Reserve			
(20) Special Revenue Fund	3,331,963.77	6,943,943.41	884,817.50
(40) Debt Service Fund	459,696.76	797,739.85	824,828.40
(60) Enterprise Fund	122,942.44	148,760.00	686,038.09
TOTAL	9,661,427.81	23,626,553.76	16,065,183.08

B. Payment of Bills — December 11, 2009 – January 14, 2010

**Strategic Plan Link:
Goal 3: Business Operations**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account 177194-177477 in the amount of	\$5,936,784.86
On the Agency Account 4785-4833 127 112-114 in the amount of	\$2,407,469.17
On the Food Service Account 100051-100052 in the amount of	\$ 3,376.42
IN THE GRAND TOTAL AMOUNT OF	\$8,347,630.45

C. 2009-10 Budget Transfers

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following 2010 Budget adjustments which reflect the appropriations sufficient to meet expenditures:

BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13			
December 1, 2009 to December 31, 2009			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
11-1XX-100-XXX	Regular Programs - Instruction		61,000.00
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs - Instruct		
11-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
11-000-100-XXX	Instruction		
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
11-000-230-XXX	Support Services - General Administration		
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology		
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services		
11-000-270-XXX	Student Transportation Services	61,000.00	
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		

11-000-310-XXX	Food Services		
	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
12-XXX-XXX-73X	Equipment		
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services		
	TOTAL CAPITAL OUTLAY		
13-XXX-XXX-XXX	TOTAL SPECIAL SCHOOLS		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	GENERAL FUND GRAND TOTAL	61,000.00	61,000.00

BUDGET TRANSFERS - FUND 15			
December 1, 2009 to December 31, 2009			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
15-1XX-100-XXX	Regular Programs - Instruction		55,000.00
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services	38,800.00	
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
15-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	18,400.00	
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		1,200.00
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		5,000.00
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		
15-000-270-XXX	Student Transportation Services	3,000.00	
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		

15-XXX-XXX-2XX	Personal Services - Employee Benefits	1,000.00	
15-000-310-XXX	Food Services		
	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	WHOLE SCHOOL REFORM GRAND TOTAL	61,200.00	61,200.00

D. Indoor Air Quality Plan

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

New Jersey Administrative Code 12:100 – 13.1 – (2007) requires public employers to develop a written Indoor Air Quality Plan for all its schools, administrative buildings, repair facilities, storage facilities and support facilities. Enforcement of this standard is the responsibility of the NJ Department of Health PEOSH.

In order to complete a written plan, it is necessary to conduct a full indoor air quality (IAQ) survey, create a model indoor air plan, and train designated personnel to implement the model IAQ plan.

TTI Environmental Incorporated, of Moorestown, NJ has the experience and expertise to develop such a plan and will also develop a training presentation and guidance document for designated personnel.

RESOLVED, that the Plainfield Board of Education approves the appointment of TTI Environmental, Inc. at a fee of \$3,500.00 to conduct a full indoor air quality survey. The availability of funds for this item has been verified and will be charged to 11-000-262000-300A-31-0000.

E. Educational Data Awarded Bids

**Strategic Plan Link:
Goal 3: Business Practices**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education currently participates in the Ed Data Cooperative Purchasing Program. As part of this program, the ESC of Morris County has advertised and awarded bids for a variety of supplies for FY10. Bid opening dates were either September 12, 2008 or February 24, 2009.

RESOLVED, that the Plainfield Board of Education approves the use of the following vendors awarded bids by the ESC of Morris County.

(1) Technology Supplies

<u>Vendor</u>	<u>Amount Awarded</u>
Brodhead – Garrett Company	\$1,415.82
Paxton/Patterson, LLC	\$913.44
Satco Supply	\$981.89
Midwest Technology Products	\$2,368.94

(2) Office/Computer Supplies

<u>Vendor</u>	<u>Amount Awarded</u>
Staples Advantage	\$36,694.48

(3) General Classroom Supplies

<u>Vendor</u>	<u>Amount Awarded</u>
Cascade School Supplies	\$156,874.40

(4) Science Supplies

<u>Vendor</u>	<u>Amount Awarded</u>
RNJ Electronics, Inc.	\$16.80
Nasco	\$4,499.46
Carolina Biological Supply, Co.	\$50.32
Fisher Science Education, Inc.	\$42.40
Frey Scientific, Co.	\$264.29
Sargent-Welch/VWR	\$41.98
Science Labs/EKI, Inc.	\$352.00

(5) Library Supplies

<u>Vendor</u>	<u>Amount Awarded</u>
Highsmith, Inc.	\$4,308.17

(6) Fine Art Supplies

<u>Vendor</u>	<u>Amount Awarded</u>
Cascade School Supplies	\$3,799.96
Dick Blick, Co.	\$655.23
Sax Arts & Crafts	\$16,389.86
Nasco	\$2,732.90
Triarco Arts & Crafts, LLC	\$1,115.50
Sheffield Pottery, Inc.	\$60.00

(7) Physical Education Supplies

<u>Vendor</u>	<u>Amount Awarded</u>
Efinger Sporting Goods, Co.	\$1,355.31
Levy's, Inc.	\$159.80
Passon's Sports/Sports Supply	\$2,844.48
Sportime	\$3,442.46
Nasco	\$1,976.25

(8) Health and Trainer Supplies

<u>Vendor</u>	<u>Amount Awarded</u>
Henry Schein, Inc.	\$10,768.44
School Health, Corp.	\$5,321.07

(9) Family/Consumer Science Supplies

<u>Vendor</u>	<u>Amount Awarded</u>
Nasco	\$1,667.21
S.A.N.E.	\$493.07

(10) Copy Duplicator Supplies

<u>Vendor</u>	<u>Amount Awarded</u>
Central Lewmar, LLC	\$25,708.02

F. Approval of Architect Engineer

**Strategic Plan Link:
Goal 3: Business Practices**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Woodland Elementary School currently has two (2) steam boilers that are over 35 years old and are in need of replacement. In order to complete this \$425,000.00 project during the summer of 2010, the following architectural engineering services are necessary:

- NJDOE Schematic Approval Phase
- Construction Document Phase
- Bidding and Negotiation Phase
- Construction Administration Phase

Johnson Jones Architects of Princeton, NJ has the experience and expertise to provide such services and therefore be it

RESOLVED, that the Plainfield Board of Education approves the appointment of Johnson Jones Architects to manage the Woodland Elementary School boiler replacement project for a fee of 8% of the actual construction cost but not less than \$30,000.00. The availability of funds for this item has been verified and will be charged to 11-000-262000-300A-31-0000.

G. Renewal Horizon Blue Cross/Blue Shield

**Strategic Plan Link:
Goal 3: Business Practices**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education currently provides its employees with a medical benefits program in accordance with the collective bargaining agreements and the current agreement with Horizon Blue Cross/Blue Shield expired December 31, 2009.

RESOLVED, that the Plainfield Board of Education approves a renewal agreement with Horizon Blue Cross/Blue Shield for medical benefits, for the period January 1, 2010 through December 31, 2010 at the monthly composite rates listed below for each covered individual.

HORIZON HMO

Single	\$540.14
Family	\$1,355.80
Parent/Child	\$848.03

HORIZON PPO

Single	\$540.35
Family	\$1,466.77
Parent/Child	\$1,043.20

TRADITIONAL

Single	\$543.15
Family	\$1,734.48
2 Adults	\$1,232.78

H. Prescription Renewal – Benecard Services

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education currently provides its employees with a prescription benefits program in accordance with the collective bargaining agreements and the current agreement with Benecard Services expired December 31, 2009.

RESOLVED, that the Plainfield Board of Education approves a renewal agreement with Benecard Services for prescription, for the period January 1, 2010 through December 31, 2010 at the monthly composite rates listed below for each covered individual (not inclusive of “COBRA” or Over Age Dependent rates”).

Active Employee (Non-Admin.)	\$217.89
Active Employee (Admin.)	\$257.32
Retirees	\$503.64

I. Transportation Request

Strategic Plan Link:
Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Pursuant to N.J.S.A 18A:7B-12 and N.J.A.C. 6A:17-2.3., requires Boards of Education to identify and provide education for students who reside outside of the district due to reasons beyond their control and a lack of appropriate housing.

RESOLVED, that the Plainfield Board of Education approves a request for transportation for two (2) Plainfield pupils whose names have been certified by the Superintendent of Schools and are on file with the Secretary of the Board of Education and have been identified as falling into the category of homelessness, as defined by the State Department of Education; and therefore will be in need of transportation to and from their school until such time as a permanent home has been identified.

J. Out-of-State Travel

**Strategic Plan Link:
Goal 3: Business Operations**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education has determined that the National School Boards Association (NSBA) Annual Conference in Chicago, Illinois on April 10 - 12, 2010, is vital and necessary to the goals of the District and the success of the Board; and be it

RESOLVED, that the Plainfield Board of Education hereby authorizes the following Board Members to attend the conference, Agurs L. Cathcart, Jr. and Patricia Barksdale, which is not to exceed \$3,000.00 and charged to 11-000-230000-580A-01-0000, and be it

FURTHER RESOLVED, that the above Board Members will share the information received from the conference with the Board.

K. 54 Passenger School Bus Bid #2010-15

**Strategic Plan Link:
Goal 3: Business Operations**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education pursuant to N.J.S.A. 18A: 39-3 (et seq) advertised for sealed bids for a 54 Passenger School Bus on December 28, 2009 and

In accordance with the advertisement bids were received, publicly opened and read aloud at the Board of Education Office on January 7, 2010 at 10:00am. With the following results:

<u>Vendor</u>	<u>Amount</u>
Trucking King International Sales & Svc Keansburg, NY	\$86,615.00
Wolfington Body Company, Inc. Mount Holly, NJ	\$84,900.00
H.A. DeHart & Son Thorofare, NJ	\$85,687.00

Now therefore be it,

RESOLVED, that the Plainfield Board of Education accepts the responsible bid of Wolfington Body Company, Inc. in the amount of \$84,900.00.

L. Keystone Information Systems Upgrade

Strategic Plan Link:
Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education has been using financial software from Keystone Information Systems for over twenty-five years and needs to upgrade a module in order to interface with Ed Data purchases.

This program will automate the creation of purchase orders in the Keystone Financials system for items purchased through Ed-Data. Currently, this data is being entered manually. Purchasing the upgrade will eliminate many hours of data entry as well as eliminate data entry errors.

RESOLVED, that the Plainfield Board of Education approves the appointment of Keystone Information Systems to provide the needed interface upgrade for a fee of \$9,750.00. The availability of funds for this item has been verified and will be charged to account 11-000-251000-592R-04-0000.

M. 2007-08 NCLB Title 1 Audit/Corrective Action Plan

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is required, pursuant to N.J.A.C. 6A:23A-5.6, to publicly review and discuss the findings of NJDOE's fiscal audit of the No Child Left Behind (NCLB) Title 1 Grant for the period of September 1, 2007 through August 31, 2008, and now therefore, be it

RESOLVED, that the Plainfield Board of Education approves the Corrective Action Plan which follows as submitted by the Business Administrator/Board Secretary.

<u>Finding</u>	<u>Corrective Action</u>	<u>Person Responsible</u>	<u>Completion</u>
Ensure that Title 1 funds are used to pay for costs or activities which are allocable to the federal program.	The Coordinator, Grants Administration will review/approve all purchase orders charged to Title 1.	D. Ciccone	01/31/10
Ensure that expenses charged to Title 1 are allowable and support authorized program activities.	The Coordinator, Grants Administration will review/approve all purchase orders charged to Title 1.	D. Ciccone	01/31/10

N. Adoption of 2010-2011 District Calendar

The 2010-2011 School District Calendar was developed in a collaborative and cooperative manner. After reviewing district calendars from prior years, as well as those from select school districts throughout New Jersey, a Task Force was established by the Superintendent of Schools to review the proposed 2010-2011 School Calendar and provide appropriate feedback. Members of the Task Force included building administrators, teachers, non-instructional staff, parents, and representation from PEA & PASA. Additionally, the development of the 2010-2011 School Calendar strongly considered the following:

- District wide Professional Development Needs
- Parent Teacher Conference Schedule
- Statewide Assessment/Spring Recess

RESOLVED, that the Plainfield Board of Education approves the 2010-2011 School District Calendar.

XVIII. ADJOURNMENT

