

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Tuesday, January 22, 2008

Time: 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
7:00 p.m. BUSINESS MEETING

Place: **CEDARBROOK SCHOOL**  
1049 Central Avenue

Board of Education Members

Ms. Patricia I. Barksdale, President  
Ms. Bridget B. Rivers, Vice President  
Mr. Rasheed Abdul-Haqq  
Mrs. Wilma G. Campbell  
Mr. Agurs Linward Cathcart, Jr.  
Mr. Martin P. Cox  
Mr. Christian Estevez  
Mrs. Lisa C. Logan-Leach  
Ms. Vickey Sheppard  
Dr. Garnell V. Bailey, Interim Superintendent  
Ms. Candace Goode, Student Liaison  
Mr. Malcolm Moye, Student Liaison  
Ms. Janel Spicer, Student Liaison  
Ms. Lateefah Stenbridge, Student Liaison

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a BUSINESS MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and the Star Ledger on Tuesday, January 8, 2008 for advertisement on Friday, January 11, 2008; and also provided to the Plainfield Public Schools, the district's website, the Plainfield City Clerk, Police Department, Public Library and Comcast Cable for posting.

V. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. prospective or current employees unless all who could be adversely affected requested an open session

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its executive session.

## VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows :

| <u>Type of Meeting</u>  | <u>* Date</u>                       | <u>Place</u>             | <u>Time</u>      |
|-------------------------|-------------------------------------|--------------------------|------------------|
| Policy Committee        | 1 <sup>st</sup> Tues. ea. mo.       | PHS Confr. Rm.           | 6:30 p.m.        |
| Personnel/Exec. Ses.    | 2 <sup>nd</sup> Tues .ea. mo.       | PHS Confr. Rm.           | 6:30 p.m.        |
| Curric. & Instr.        | 2 <sup>nd</sup> Tues. ea. mo.       | PHS Confr. Rm.           | 8:00 p.m.        |
| Finance Committee       | 2 <sup>nd</sup> Tues. ea. mo.       | PHS Confr. Rm.           | 8:00 p.m.        |
| Bldgs. & Grds. Cmte.    | 2 <sup>nd</sup> Tues. ea. mo.       | PHS Confr. Rm.           | 8:00 p.m.        |
| School Community Rel.   | 2 <sup>nd</sup> Tues. ea. mo.       | PHS Confr. Rm.           | 8:00 p.m.        |
| <b>BUSINESS MEETING</b> | <b>3<sup>rd</sup> Tues. ea. mo.</b> | <b>Altn. Plfd. Schs.</b> | <b>7:00 p.m.</b> |

**(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)**

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 504 Madison Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, chief of staff etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

- VII. REMARKS FROM THE BOARD PRESIDENT
- VIII. REMARKS FROM THE INTERIM SUPERINTENDENT
- IX. REMARKS FROM COMMITTEE CHAIRPERSONS
- X. REPORT OF DELEGATES/LEGISLATIVE REPORT
- XI. REMARKS FROM THE STUDENT LIAISONS
- XII. PRIVILEGE OF THE FLOOR

Members of the public in attendance will have an opportunity to address the Board during this period of the meeting. Members of the public may speak once for a maximum period of three minutes by the clock; this time is nontransferable by one individual to another. No extension of the three-minute time limit will be granted.

XIII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

The Board Secretary presents the following minutes:

|                   |                  |
|-------------------|------------------|
| December 18, 2007 | Business Meeting |
| December 20, 2007 | Special Meeting  |

as printed for Board adoption.

#### **XIV. REPORT OF THE HUMAN RESOURCES COMMITTEE**

“The Board of Education of the City of Plainfield reaffirms its commitment to ensure that the district provides equal employment opportunities regardless of race, color, creed, religion, sex, age, ancestry, national origin, handicap and social or economic status...”

It is the policy of this district to provide, through a positive and effective affirmative action program equal opportunities for employment, retention, and advancement of all people.

The equal employment objective for the Board of Education calls for achieving full utilization of minorities and women, and handicapped persons at all levels of management and non-management and by job classification; to prohibit discrimination in employment because of race, color, religion, national origin, sex or age; and to have a work environment free of discrimination.”

##### A. Contractual Appointments

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

**WHEREAS**, the Board of Education has provided the Interim Superintendent of Schools the authority to employ non-administrative staff members between the Business Meeting of the Board of Education and the next succeeding meeting of Human Resources Committee, and

**WHEREAS**, the Interim Superintendent of Schools has used this authority, now therefore be it

**RESOLVED**, the Board of Education approves the employment of the following provisionally subject to requirements contained in Ch. 116, P.L. 1986 and upon verification of experience.

| <b><u>Name/Certification</u></b>                            | <b><u>Effective</u></b> | <b><u>Salary Pro-rated</u></b>    | <b><u>Assignment</u></b> | <b><u>Replacing</u></b> | <b><u>Title/Program</u></b> |
|---|-------------------------|-----------------------------------|--------------------------|-------------------------|-----------------------------|
| Daniel Macionis<br>(Special Education Teacher)              | 01/02/08-06/30/08       | \$44,199.00<br>Level MA Step 2    | Washington/<br>Stillman  | New                     | 21LDTEASAL                  |
| Lindsey Shevkun<br>(Art Teacher)                            | 10/01/07-06/30/08       | \$42,849.00<br>Level BA Step 1    | PHS                      | B. Taylor               | 25GLTCHSAL                  |
| Veronica Taylor<br>(Physical Ed/Health Teacher)             | 01/02/08-06/30/08       | \$46,236.00<br>Level BA+32 Step 5 | PHS                      | New                     | 25GLTCHSAL                  |
| Samont Washington<br>(Family Liaison)                       | 12/17/07-06/30/08       | \$37,220.00<br>Guide G Step 3     | Washington               | New                     | 21FAMLIASN                  |
| Bridgette Toomer Lovett<br>(Elementary Teacher - Temporary) | 01/03/08-06/30/08       | \$42,949.00<br>Level BA Step 2    | Cook                     | E. Pyle                 | 11GLTCHSAL                  |
| Delper Baylis<br>(Secretary IV)                             | 01/23/08-06/30/08       | \$36,701.00<br>Level IV Step 6    | Hubbard                  | C. Thomas               | 23POSECSAL                  |
| Kimberly VanJones<br>(Elementary Teacher)                   | 01/06/08-06/30/08       | \$42,849.00<br>Level BA Step 1    | Barlow                   | A. Stitt                | 11GLTCHSAL                  |

|  |                   |                                |            |             |            |
|--|-------------------|--------------------------------|------------|-------------|------------|
| Cheretta Thomas<br>(Accounting Clerk)    | 01/09/08-06/30/08 | \$49,255.00<br>Level VI Step 7 | Accounting | L. Clarke   | 04FSSECSAL |
| Erica Gill<br>(Secretary VI - Temporary) | 02/01/08-02/15/08 | \$40,255.00<br>Level VI Step 1 | Payroll    | D. Gilleece | 04ADSECSAL |

**B. Substitutes and Per Diem Appointments**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, the Board of Education approve the following substitute and per diem employees as needed with terms as stated, provisionally, subject to requirements contained in C.116, P.L. 1986:

| <b>Name</b>            | <b>Effective</b>  | <b>Rate of Pay</b> | <b>Position</b>    | <b>Funding Source</b> |
|------------------------|-------------------|--------------------|--------------------|-----------------------|
| Tanya Brookens         | 01/03/08-06/30/08 | \$85.00 per day    | Substitute Teacher | ELEMSUBTEA            |
| Faith DiBenedetto      | 01/07/08-06/30/08 | \$85.00 per day    | Substitute Teacher | ELEMSUBTEA            |
| Chantell Hawkins-Craig | 01/03/08-06/30/08 | \$85.00 per day    | Substitute Teacher | ELEMSUBTEA            |
| Antoinette Hill-Wright | 01/02/08-06/30/08 | \$100.00 per day   | Substitute Teacher | ELEMSUBTEA            |
| Tanesha Hunter         | 01/02/08-06/30/08 | \$85.00 per day    | Substitute Teacher | ELEMSUBTEA            |
| Lance Johnson          | 01/02/08-06/30/08 | \$85.00 per day    | Substitute Teacher | ELEMSUBTEA            |
| Joseph Jordan          | 01/02/08-06/30/08 | \$85.00 per day    | Substitute Teacher | ELEMSUBTEA            |
| Avecita Justo          | 12/18/07-06/30/08 | \$85.00 per day    | Substitute Teacher | ELEMSUBTEA            |
| Linda Mitchell         | 01/02/08-06/30/08 | \$85.00 per day    | Substitute Teacher | ELEMSUBTEA            |
| Erin Danyelle Murphy   | 01/02/08-06/30/08 | \$100.00 per day   | Substitute Teacher | ELEMSUBTEA            |
| Allison Serries        | 12/07/07-06/30/08 | \$85.00 per day    | Substitute Teacher | ELEMSUBTEA            |

**(1) Other Appointments –**

| <b>Name</b>      | <b>Effective</b>  | <b>Rate of Pay</b> | <b>Position</b>  | <b>Funding Source</b> |
|------------------|-------------------|--------------------|------------------|-----------------------|
| Breard Carr      | 01/07/08-06/30/08 | \$15.00 per hr     | Sub-Security Ofc | 25BGSALARY            |
| Terrance Davis   | 01/07/08-06/30/08 | \$15.00 per hr     | Sub-Security Ofc | 25BGSALARY            |
| Lance Johnson    | 01/02/08-06/30/08 | \$15.00 per hr     | Sub-Security Ofc | 25BGSALARY            |
| Tyrone Leak      | 01/14/08-06/30/08 | \$15.00 per hr     | Sub-Security Ofc | 25BGSALARY            |
| William Wright   | 01/07/08-06/30/08 | \$15.00 per hr     | Sub-Security Ofc | 25BGSALARY            |
| Lamont Myers     | 01/14/08-06/30/08 | \$15.00 per hr     | Sub-Security Ofc | 25BGSALARY            |
| Lance P. Johnson | 01/07/08-06/30/08 | \$15.00 per hr     | Sub-Security Ofc | 25BGSALARY            |
| Natalia Brewster | 01/02/07-06/30/08 | \$14.00 per hr     | Sub-Secretary    | DISTSUBSEC            |

**C. Transfers/Reassignments**

It is recommended that the following transfers of certificated staff be approved for the 2007 – 2008 school year.

\*\*Requested by Administrator

\*Requested by staff member

| Name                       | From   | To                               | Effective |
|----------------------------|--|----------------------------------|-----------|
| **Bettina Heller           | Stillman<br>ESL Teacher                          | Emerson<br>ESL Teacher           | 01/02/08  |
| **Victor Monroy            | PHS<br>Math Teacher-Bil                          | Hubbard<br>Math Teacher          | 12/11/08  |
| **Debbie Marcellin Jenkins | Curriculum and Instruction<br>Elementary Teacher | Cedarbrook<br>Elementary Teacher | 01/07/08  |
| **Lenee' Clarke            | Accounts Payable<br>Accts. Payable Clerk         | Human Resources<br>Secretary VI  | 01/02/08  |

**D. Rescind Transfers/Reassignments**

It is recommended that the following transfers be rescinded:

| Name          | From                                | To                                  | Effective  |
|---------------|-------------------------------------|-------------------------------------|------------|
| Mark Williams | PHS<br>Vice Principal               | PHS/Alpha Academy<br>Vice Principal | 12/17/2007 |
| Dana Gaines   | PHS/Alpha Academy<br>Vice Principal | PHS<br>Vice Principal               | 12/17/2007 |

**E. Salary Adjustments**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, the following salary adjustments are approved:

| Name          | Position/Location        | Rationale               | From                        | To  | Effective |
|---------------|--------------------------|-------------------------|-----------------------------|---|-----------|
| James Pulliam | Teacher Asst./Washington | Increase of hrs worked  | \$22,796.00<br>6 hrs Step 4 | \$26,597.00<br>7 hrs Step 4               | 01/02/08  |
| Robin Ogburn  | Family Liaison           | Salary Guide Correction | \$37,220.00                 | \$41,220.00<br>Guide G Step 8             | 07/2006   |
| Paula Brown   | Family Liaison           | Salary Guide Correction | \$37,220.00                 | \$41,370.00<br>Guide G Step 8 + longevity | 07/2006   |

|                        |                     |                         |             |                |                |                |
|------------------------|---------------------|-------------------------|-------------|----------------|----------------|----------------|
| Sandra Martin          | Family Liaison      | Salary Guide Correction | \$37,220.00 | \$41,220.00    | 07/2006        | Guide G Step 8 |
| Christine O'Connell    | Family Liaison      | Salary Guide Correction | \$37,220.00 | \$41,220.00    | 07/2006        | Guide G Step 8 |
| Strossie Smith         | Family Liaison      | Salary Guide Correction | \$37,220.00 | \$41,220.00    | 07/2006        | Guide G Step 8 |
| Lisa Usher             | Family Liaison      | Salary Guide Correction | \$37,220.00 | \$41,220.00    | 07/2006        | Guide G Step 8 |
| Breonna Reshawn Jones* | Family Liaison      | Salary Guide Correction | \$37,220.00 | \$37,620.00    | 07/2006        | Guide G Step 7 |
| Diana Posada           | Secretary V/Hubbard | Promotion               |             | \$43,275.00    | \$46,830.00    | 01/23/08       |
|                        |                     |                         |             | Level 4 Step 6 | Level 5 Step 7 |                |

\*Resigned (06-07)

**F. Leave of Absences**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, the following leave of absences be granted:

| <b>Name</b>                           | <b>Position</b>             | <b>Location/School</b> | <b>Dates</b>                 |
|---------------------------------------|-----------------------------|------------------------|------------------------------|
| Melissa Davey<br>Maternity/FMLA       | English Teacher             | Maxson                 | 12/13/07-06/30/08<br>w/o pay |
| Brenda Miles<br>Medical Leave         | Library Media<br>Specialist | Cook                   | 01/08/08-03/31/08<br>w/pay   |
| Andrew Williams<br>Medical Leave      | Electrician                 | Bldgs & Grds           | 12/05/07-01/14/08<br>w/pay   |
| Jennifer Jehle<br>FMLA/Personal Leave | Elementary Teacher          | Jefferson              | 01/02/08-06/30/08<br>w/o pay |
| Kadian Bennett<br>Medical Leave       | Science Teacher             | Hubbard                | 01/02/08-01/29/08<br>w/pay   |
| Sandra Lindsay<br>Medical Leave       | Supervisor of Nursing       | Special Svcs.          | 01/07/08-04/07/08<br>w/pay   |

**G. Return to Payroll**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, the following employees be returned to payroll:

| <b><u>Name</u></b> | <b><u>Position/Location</u></b> | <b><u>Salary</u></b> | <b><u>Effective</u></b> |
|--------------------|---------------------------------|----------------------|-------------------------|
| Tasheen Crosby     | Accts. Payable Clerk/Accounting | \$49,255.00          | 01/02/08                |
| Ellen Hewson       | ESL Teacher/Emerson             | \$77,654.00          | 01/02/08                |

**H. Resignations**

The Interim Superintendent of schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, the following resignations be accepted:

| <b><u>Name</u></b> | <b><u>Position/Location</u></b>     | <b><u>Yrs.</u></b>        | <b><u>Reason</u></b> | <b><u>Effective</u></b> |
|--------------------|-------------------------------------|---------------------------|----------------------|-------------------------|
|                    |                                     | <b><u>In District</u></b> |                      |                         |
| Nikesha Scott      | Teacher Assistant/Washington        | 6                         | another position     | 01/25/08                |
| Denise Krell       | Librarian/Media Specialist/Woodland | 5                         | personal             | 02/29/08                |
| Felix Hernandez    | Elementary Teacher-Bil/Evergreen    | 4 months                  | personal             | 02/07/08                |

**I. Compensation for Additional Assignments**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTIONS**

All recommendations for special compensation are based on the current PEA contract.

It is recommended that special compensation be paid to the individuals listed for the reasons indicated:

All amounts to be pro-rated, if necessary.

**a. Athletic Department**

It is recommended that the coaches listed be approved for the 2007 – 2008 school year:

| <b><u>Name</u></b> | <b><u>Activity</u></b> | <b><u>Stipend</u></b> |
|--------------------|------------------------|-----------------------|
| Machlin Thomas     | Clock Operator         | \$35-70 per game      |

|   |                                      |            |
|---|--------------------------------------|------------|
| Michelle Shelton<br>(Change from Freshmen to Varsity Assistant – Pro-rate stipend)        | Varsity Assistant Girls Basketball   | \$4,285.00 |
| Renuka Johal<br>(Change from Middle School Coach to Freshmen – Pro-rate stipend)          | Freshmen Girls Basketball            | \$3,478.00 |
| Barry Smith<br>(Change from Middle School Asst. to Head Middle School – Pro-rate stipend) | Head Coach Girls Basketball – Maxson | \$3,212.00 |
| Emanuel Kakas   | Middle School Wrestling Asst.        | \$2,965.00 |

**b. Cook School**

1. It is recommended that permission be granted to Cook School to compensate Megan Callanan, Literacy Coordinator and Kathleen O'Connor, Math Coordinator to provide a NJASK Parent Workshop to parents/guardians to help with strategies to prepare their children, students in grades 3 – 5 for the NJASK. Compensation will be \$27.00 per hr for a maximum of \$297.00. The workshop will be Wednesday, February 6, 2008 from 3:05 p.m. to 8:30 p.m. – Funded by 15STIPEND
2. It is recommended that permission be granted to Cook School to compensate Megan Callanan, Literacy Coordinator and Kathleen O'Connor, Math Coordinator as testing coordinators to score/analyze test data and to prepare for staff development on how to be utilize data. Responsibilities will be needed for a total of 28 hours maximum at \$27.00 per hr for a maximum of \$1,512.00. – Funded by 15STIPEND

**c. Curriculum and Instruction – Teacher Induction & Mentoring Program**

1. It is recommended that permission be granted to the Department of Curriculum and Instruction, Teacher Induction & Mentoring Program to compensate Shirley Clore, Elementary Teacher \$1,000.00 for 30 weeks of mentoring services that she provided for provisional teacher Carlene Young of Evergreen School. – Funded by 03IISTAFTR

**d. Evergreen Elementary School**

1. It is recommended that permission be granted to Evergreen Elementary School Saturday Academy to compensate teachers to provide academic support to third and fourth grade students, who are not functioning at grade level. The program will run January 19, 2008 – March 8, 2008, Saturday, 9:00 a.m. – 12:00 p.m. Funded by 17STIPENDS - Student enrollment and participation shall determine actual staff retained.

**Elementary Teachers @ \$27.00 per hr – total \$405.00 each**

Lareina Adelantar  
Daniele Dorcely  
Claire Emmanuel  
Gina Iacocca  
Sharon Khader

Yvonne Maynor

Melinda Sooby  
Tracey Wells  
Carlene Young  
Zena Young

**e. Maxson School**

1. It is recommended that permission be granted to Maxson School to compensate Cole Kleitsch to provide AM Detention for the students of Maxson School effective September 6, 2007 – June 20, 2008, Monday – Friday 7:30 am – 8:00 a.m. at a hrly rate of \$27.00 per hr for a maximum of \$2,106.00.

**f. Plainfield High School**

1. It is recommended that permission be granted to Plainfield High School to add staff to its after school tutorial program. The additional staff will be effective December 20, 2007 – June 20, 2008, Monday – Friday, 3:00 p.m. – 5:00 p.m. – Funded by 25STIPEND ( program Approval October Agenda)  
Student enrollment and participation shall determine actual staff retained.

**Teacher @ \$27.00 per hr – total cost not to exceed \$3,545.00**

Vanetta Solomon – Social Studies

**g. Charles H. Stillman Elementary School:**

1. It is recommend that permission be granted to Stillman School to add staff to its After School Program for assistance to students in Grades 3-5 (Resource Students) who are not at the proficiency level on the NJASK and students Grades 1-2 not at grade level. Effective January 22, 2008 – June 12, 2008 – Tuesday & Thursday – 3:05 p.m. - 5:05 p.m. funded by 20STIPENDS (Program approved on September Agenda)  
Student enrollment and participation shall determine actual staff retained.

**Teachers @ 27.00 per hour – total cost not to exceed \$2,268.00**

Juanpablo Jiménez  
Sandra L. Gil  
Raúl Sandoval  
Joseph Harris

**h. Washington Community School**

1. It is recommended that permission be granted to Washington Community School to add James Pulliam Jr. as a teacher assistant to its Extended Day Program effective December 19, 2007 – June 6, 2008, Monday – Friday, 3:10 p.m. – 6:10 p.m. Mr. Pulliam should be compensated at \$10.50 per hr for a maximum of \$5,355.00 - Funded by 21STIPENDS (hrly rate correction- previously approved December Agenda)

Student enrollment and participation shall determine actual staff retained.

**i. District Assignment**

1. It is recommended that permission be granted to compensate Karen Trammell, School Nurse at Cook Elementary School for additional assignments and assistance provided to the district during the medical leave of absence of Mrs. Sandra Lindsay, Supervisor of Nursing, effective October 2, 2007 to April 7, 2008 at a monthly prorated stipend rate of \$500.00 per month.

**j. Mentoring Fee – PASA**

1. It is recommended that permission be granted to reimburse Frank Asante, Cedarbrook School Principal for mentoring fees in the amount of \$3,100.00 pursuant to the agreement of the PASA Collective Bargaining Agreement, Article XII E.

**J. Intramurals**

It is recommended that permission be granted to each school Intramural Units (extra curricular activities, i.e. clubs and teams) to provide enrichment in student's academic, physical and social skills. Staff should be compensated according to how many units have been worked as per PEA Guide.

An intramural unit is valued @ \$274.00 - Funded by Each Schools Individual Stipend Account

**Cook School**

Gary Domanski                      Physical Education/Health Teacher    Elementary Track Festival    3 units

**Jefferson School**

James Malkmus                      Physical Education/Health Teacher    Elementary Track Festival    3 units

**K. Compensation for Class Coverage**

The Interim Superintendent of Schools recommends, and I so move adoption of the following:

**RESOLUTION**

**RESOLVED**, the following individuals be compensated for class coverage from September – December 2007 in accordance with the collective bargaining agreement:

| <b><u>School</u></b> | <b><u>Name</u></b>   | <b><u>Position</u></b>    | <b><u>Amount</u></b> |
|----------------------|----------------------|---------------------------|----------------------|
| Stillman             | Judith Gray          | Elementary Teacher        | \$63.00              |
|                      | Paula Prebut         | Elementary Teacher        | \$42.00              |
|                      | Shelli Greenberg     | Elementary Teacher        | \$63.00              |
|                      | Barbara Woldin       | Special Education Teacher | \$84.00              |
|                      | Deitria Lyons-Battle | Elementary Teacher        | \$42.00              |
|                      | Rosalyn Gallmon      | Elementary Teacher        | \$84.00              |

Kathleen DeQuollo

Elementary Teacher

\$84.00

|                     |                        |          |
|---------------------|------------------------|----------|
| Cheryl Dotts-Garcia | Elementary Teacher     | \$126.00 |
| Raul Sandoval       | Elementary Teacher-Bil | \$63.00  |
| Garrie Daniels      | Elementary Teacher     | \$84.00  |
| Patricia McEnerney  | Elementary Teacher     | \$105.00 |
| Sandra Gil          | Elementary Teacher-Bil | \$63.00  |
| Drew Smith          | Elementary Teacher     | \$63.00  |
| Kimberly Golden     | Elementary Teacher     | \$42.00  |
| Yvonne Santiago     | Elementary Teacher-Bil | \$42.00  |
| Delores Jackson     | Elementary Teacher     | \$21.00  |

Evergreen

|                     |                        |         |
|---------------------|------------------------|---------|
| Alicia Smith        | Elementary Teacher     | \$42.00 |
| Alina Rubio         | Elementary Teacher-Bil | \$42.00 |
| Andrea Scurry       | Elementary Teacher     | \$42.00 |
| Ann Pittius         | Elementary Teacher     | \$21.00 |
| Carlene Young       | Elementary Teacher     | \$84.00 |
| Christina Shissias  | Elementary Teacher     | \$63.00 |
| Claire Emmanuel     | Elementary Teacher     | \$21.00 |
| Dilver Ortiz        | Elementary Teacher     | \$63.00 |
| Gina Iacocca        | Elementary Teacher     | \$42.00 |
| Lareina Adelantar   | Elementary Teacher     | \$63.00 |
| Margaret Dawe       | Elementary Teacher     | \$42.00 |
| Melinda Sooby       | Elementary Teacher-Bil | \$63.00 |
| Michael Washington  | Elementary Teacher     | \$42.00 |
| Miguel Urosa        | Elementary Teacher-Bil | \$63.00 |
| Monique Davis       | Elementary Teacher     | \$21.00 |
| Nicola Sobers       | Elementary Teacher     | \$42.00 |
| Sharon Khader       | Elementary Teacher     | \$84.00 |
| Tenisha Fort        | Elementary Teacher     | \$42.00 |
| Vianey Castillo     | Elementary Teacher-Bil | \$84.00 |
| Victoria Malinowski | Elementary Teacher     | \$84.00 |
| Zena Young          | Elementary Teacher     | \$42.00 |

Jefferson

|                           |                        |          |
|---------------------------|------------------------|----------|
| Antioniette Barracato     | Elementary Teacher     | \$42.00  |
| Barbara Kuhne             | Elementary Teacher     | \$21.00  |
| Barbara Plummer           | Elementary Teacher     | \$42.00  |
| Barbara St. Louis         | Elementary Teacher     | \$63.00  |
| Bettie Quinn              | Elementary Teacher     | \$42.00  |
| Bridget Molnar            | Elementary Teacher     | \$21.00  |
| Constance Brown- Anderson | Elementary Teacher     | \$42.00  |
| Maria C. Rodriguez        | Elementary Teacher-Bil | \$21.00  |
| Gloria Middleton          | Elementary Teacher     | \$21.00  |
| Homer Fernandez           | Elementary Teacher-Bil | \$63.00  |
| Isabella DeSantis         | Elementary Teacher     | \$42.00  |
| Jennifer Jehle            | Elementary Teacher     | \$21.00  |
| Joi Bethea                | Elementary Teacher     | \$21.00  |
| Kryisia Sanchez           | Elementary Teacher     | \$105.00 |

Luanne Lohman – DiCicco Elementary Teacher

\$21.00

|            |                  |                        |          |
|------------|------------------|------------------------|----------|
|            | Melissa Logan    | Elementary Teacher-Bil | \$42.00  |
|            | Nancy Cohen      | Elementary Teacher     | \$21.00  |
|            | Paul Sweat       | Elementary Teacher     | \$21.00  |
|            | Twanie Hawkins   | Elementary Teacher     | \$21.00  |
| Washington | Donna Smith      | Elementary Teacher     | \$42.00  |
|            | Nicholas Diaz    | Elementary Teacher     | \$84.00  |
|            | Cheryl Hills     | Elementary Teacher     | \$105.00 |
|            | Regina Postogna  | Elementary Teacher-Bil | \$42.00  |
|            | Roychele Woodton | Elementary Teacher     | \$21.00  |
|            | Natasha Davis    | Elementary Teacher     | \$63.00  |

### **L. Grievances**

The Interim Superintendent of Schools recommends, and I so move, the adoption of the following:

#### **RESOLUTION**

**RESOLVED** that the Board of Education approve the agreed upon compensation of \$11,830.00 to William Worobetz, Science Teacher at PHS for teaching an extra class (Pre-AP Environmental Science) during the school year 05 – 06.

#### **RESOLUTION**

**RESOLVED** that the Board of Education approve the promotion of Ms. Connie Jenkins Buwa from Secretary V \$49,830.00 + \$500.00 longevity to Administrative Systems Support Technician in the Special Services Department (Posting #78- July 2005) effective January 2, 2008 at a base salary of \$55,715.00, N1 – Step 6 + \$500.00 longevity.

### **M. Administrative Assignments/Appointments**

**WHEREAS**, the Interim Chief School Administrator with the consent of the Board of Education has both the obligation and the right to make changes in title/job assignments as warranted by educational and organizational needs, and

**WHEREAS**, the Interim Chief School Administrator and the Board are poised to make certain improvements in the educational climate of the district for the benefit of the pupils' educations for which each is held responsible,

**THEREFORE BE IT RESOLVED**, upon the recommendation of the Interim Superintendent of Schools the district's Interim Chief School Administrator, that the following changes occur:

#### **a. Appointment - Dr. Beth Ebler**

From: Supervisor of Science  
To: Interim Director of Curriculum and Instruction

Dr. Beth Ebler will receive a stipend of \$750.00 per month for the 2007 – 2008 school year prorated effective January 16, 2008.

**b. Appointment - Ms. Tara Dowdell**

From: Science Teacher  
To: Interim Supervisor of Science

Ms. Tara Dowdell will receive a stipend of \$500.00 per month for the 2007 -2008 school year prorated , effective January 16, 2008.

**c. Appointment – Robert Burkhardt**

Interim Supervisor of Special Program for the 2007 – 2008 school year at an annual prorated salary of \$112,550.00 + \$2,000.00 longevity, effective January 16, 2008. (Guide E Step 6)

**N. Organizational Restructuring**

The Interim Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education, is required to establish and maintain an accurate system of Position Control under the rules and regulations for Abbott school districts as established by the NJ Department of Education; and

**WHEREAS**, the Interim Chief School Administrator, in concert with the area Administrator have reviewed and established appropriate need for certain areas;

**Now therefore be it**

**RESOLVED**, that the district’s Position Control system reflect the addition of part-time positions listed at the end of this resolution; and

**Be it further,**

**RESOLVED** that the funding for these positions come from the account of the respective schools:

**Security Guard**

**4 Part-time (0.4 FTE)**

**O. Administrative Transfer**

**RESOLVED**, that upon the recommendation of the Interim Superintendent, that Mrs. Delores BrownJohnson be transferred from the position of Supervisor of Teacher Induction and Mentoring to the Supervisor of Staff Development effective as of January 23, 2008 for the remaining of the 2007-2008 school year.

**P. Dedication –“The Joann Riley Gymnasium”**

*Whereas* Ms. Joann Riley was a pillar of Washington Community School, as a teacher and person dedicated to our students, families and community. Ms. Riley set bench marks for higher staff and student achievement by her consistent attendance and infusing academics into every phase of her physical education curriculum- math, literacy, science, writing, problem solver and emphasizing parental involvement and

*Whereas* Joann Riley as a mentor was dedicated to student success by demanding higher standards of behavior through sportsmanship team work and activity participation. Ms. Riley instituted the first Washington School intramural basketball team and

*Whereas* Ms. Riley served on the special events, school safety and crisis intervention committees, and demonstrated her leadership skills by chairing the committee to design the new Washington Committee logo and school spirit apparel and ensured the implementation of these programs, she served as a mentor to staff by modeling team work and conflict resolution techniques. Ms Riley consistently demonstrated her belief in addressing the whole child and

*Whereas* Ms. Riley passed away suddenly on December 22, 2004 and has left a void that cannot be filled in the Washington School culture and

*Whereas* Washington Community School would like to honor and recognize Joann Riley’s irreplaceable passion, dedication, commitment and unflagging school spirit.

**Be it resolved**, Washington Community School will rename the gym the “**The Joann Riley Gymnasium**” at a dedication ceremony to take place in 2008.

**XV. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE****A. Monthly Enrollment Report**

The Curriculum and Instruction Committee reports that on December 2007 there were 6456 students enrolled in the Plainfield Public Schools. This compares with 6453 on November 2007 and 6673 on November 2006. The Enrollment is as follows:

|                            | <b>Dec-06</b> | <b>Nov-07</b> | <b>Dec-07</b> |
|----------------------------|---------------|---------------|---------------|
| <b>BARLOW</b>              | 297           | 260           | 260           |
| <b>CEDARBROOK</b>          | 376           | 366           | 371           |
| <b>CLINTON</b>             | 333           | 331           | 334           |
| <b>COOK</b>                | 212           | 215           | 217           |
| <b>EMERSON</b>             | 375           | 399           | 398           |
| <b>EVERGREEN</b>           | 434           | 416           | 420           |
| <b>JEFFERSON</b>           | 376           | 331           | 330           |
| <b>STILLMAN</b>            | 253           | 253           | 250           |
| <b>WASHINGTON</b>          | 428           | 477           | 473           |
| <b>WOODLAND</b>            | 232           | 220           | 217           |
| <b>ELEMENTARY TOTAL</b>    | 3316          | 3268          | 3270          |
| <b>HUBBARD</b>             | 634           | 586           | 584           |
| <b>MAXSON</b>              | 900           | 739           | 740           |
| <b>MIDDLE TOTAL</b>        | 1534          | 1325          | 1324          |
| <b>HIGH SCHOOL</b>         |               |               |               |
| <b>GRADE 9</b>             | 492           | 514           | 514           |
| <b>GRADE 10</b>            | 433           | 472           | 472           |
| <b>GRADE 11</b>            | 387           | 414           | 414           |
| <b>GRADE 12</b>            | 431           | 371           | 371           |
| <b>SP ED</b>               | 80            | 89            | 91            |
| <b>PHS TOTAL</b>           | 1823          | 1860          | 1862          |
| <b>TOTAL Elem/Mid/High</b> | 6673          | 6453          | 6456          |
| <b>EARLY CHILDHOOD</b>     |               | 1208          | 1206          |

B. Report of Special Services

The Department of Special Services presents the following report of December 2007:

**Number of Evaluations Completed:**

|  |     |
|--|-----|
| Number of Reevaluation Planning Meetings Completed                 | 17  |
| Number of Initial Identification Meetings (K – 12)                 | 15  |
| Number of Initial Identification Meetings (Preschool)              | 5   |
| Number of Annual Reviews (Mandated yearly)                         | 102 |
| *Number of Initial and Reevaluation Eligibility Meetings Completed | 29  |
| Number of Initial and Reevaluation IEP Meetings Completed          | 28  |
| Number of SFSS Meetings Attended                                   | 26  |
| Number of Parent Contacts (Non-IEP Contacts)                       | 472 |

**Number of Referrals for Child Study Team Evaluation:**

| <b>School:</b>                              | <b>Number of Teacher Referrals</b> | <b>Number of Parent or Early Intervention Program Referrals</b> |
|---|------------------------------------|---|
| Barlow                                      |                                    | 2   |
| Cedarbrook                                  | 2                                  | 1   |
| Clinton                                     |                                    | 1   |
| Cook  |                                    |   |
| Emerson                                     |                                    | 2   |
| Evergreen                                   | 3                                  |   |
| Jefferson                                   |                                    |   |
| Stillman                                    | 2                                  | 1   |
| Washington                                  | 1                                  |   |
| Woodland                                    |                                    |   |
| Maxson                                      |                                    | 5   |
| Hubbard                                     |                                    | 3   |
| Plainfield High School                      | 3                                  | 2   |
| Preschool (Ages 3 – 5)                      | 5                                  | 6   |
| Total Number of Referrals from All Sources: |                                    | 39  |

**Number of New Entrants:**

|  |          |
|--|----------|
| <b>Number of New Entrants</b>                  | <b>8</b> |
| <b>Number of IEP Meetings for New Entrants</b> | <b>7</b> |

**\*Meetings to determine eligibility for Special Education and Related Services**

C. Services Provision of Special Education Services

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, N.J.S.A. 18A:46 requires Boards of Education to identify and provide for children with various disabilities, and

WHEREAS, certain children in this district have been so identified and require special education and related services, now therefore be it

RESOLVED, those Plainfield pupils whose names have been certified by the Interim Superintendent of Schools and are on file with the Secretary of the Board of Education be provided with:

Tuition, Transportation and Services – One (1) student

D. Out-of-District Travel

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

1. Bureau of Education and Research “What’s New in Children’s Literature and How to Use it in Your Program: 2008”, Newark, New Jersey

RESOLVED, the Board of Education approve Mrs. Joanne Hart, Evergreen Elementary School Librarian to attend the “What’s New in Children’s Literature and How to Use it in Your Program” (2008) Conference, in Newark, New Jersey on February 8, 2008. Mrs. Hart will preview the best of the new children’s books published in the last year, learn about recent informational book changes and improvements and specific techniques for using the latest nonfiction books as a research resource as well as for motivating readers; discover some of the best recent picture books for all ages and how to use them creatively with students in motivating reading; and strategies for incorporating the latest in children’s books into existing curriculum areas. The registration fee is \$185.00 and charged to account 15-000-240000-580A-17-0000.

2. New Jersey Association for Gifted Children “Closing the Achievement Gap”, West Windsor, New Jersey

RESOLVED, the Board of Education approve a request for Anthony Jenkins, Principal and Ms. Boyd, Community Coordinator, Washington Community School to attend “Closing the Achievement Gap” in West Windsor, New Jersey on February 28, 2008. The purpose of the workshop is to focus on diverse students with high potential. Registration fee is \$160.00 per person. Total cost is \$320.00 and charged to account 20-232-221000-580W-21-0000.

3. Union County Education Association Professional Development Workshop, Long Branch, New Jersey

RESOLVED, the Board of Education approve Sharlenia Robinson, Plainfield High School nurse to attend the Union County Education Association Professional Development Workshop in Long Branch, New Jersey on January 25, 2008. The purpose of the workshop is to focus on areas that impact children like Safe Schools, Multicultural Manners in an Educational Setting, Professional Learning Communities, and Better Health Care for Students. The enriched understanding gained from the workshops will enable the nurse to provide better health care for the students. The cost of the workshop will not exceed \$45.00 and charged to account 15-000-223000-580A-25-0000.

4. New Jersey School Nurses Association “Caring Hands in the 21<sup>st</sup> Century”, Eatontown, New Jersey

RESOLVED, the Board of Education approve Mrs. Marilyn Eagles, Evergreen Elementary School nurse to attend the “Caring Hands in the 21<sup>st</sup> Century” workshop on March 14-15, 2008 in Eatontown, New Jersey. Training offered by the New Jersey State School Nurses’ Association. The school nurse will have the opportunity to understand how school nurses can impact their practice and sphere of influence; understand the ever changing state code for school health services and understand the standardized language model in computer documentation. The registration fee is \$256.00 and charged to account 15-000-240000-580A-17-0000.

5. UCEA/NJEA Professional Development Workshop, Long Branch, New Jersey

RESOLVED, the Board of Education approve Mrs. Marilyn Eagles, Evergreen Elementary School nurse to attend the “UCEA/NJEA Professional Development Workshop on January 25-26, 2008 in Long Branch, New Jersey. The school nurse will have the opportunity to gain further knowledge of Attention Disorder/Attention Deficit Hyperactivity Disorder/Multicultural Manners in an Educational Setting. The cost of the workshop is \$45.00 and charged to account 15-000-240000-580A-17-0000.

6. Bureau of Education and Research “Practical Strategies for Reaching the Hard-to-Reach Student”, Edison, New Jersey

RESOLVED, the Board of Education approve Martina Marrone, Science Lead Teacher, Frederic W. Cook Elementary School, to attend Practical Strategies for Reaching the Hard-to-Reach Student Workshop in Edison, New Jersey on January 16, 2008. The workshop will focus on classroom-proven strategies for increasing motivation, respect, responsibility and cooperation. Methods for increasing students’ internal authority that provides a sense of purpose and direction and increases success in school. The registration fee is \$195.00, mileage \$10.00 and charged to account 15-190-10018-580A-15-0000.

7. Using Performance Assessment in Science, Monroe Township, New Jersey

RESOLVED, the Board of Education approve Thelma Mathews, Content Supervisor of Science at P.H.S. to attend Performance Assessment in Science Workshop in NJPASA, Monroe Township, on January 23, 2008. The workshop will focus on participants having the opportunity to examine and discuss the science performance assessments that have been developed by New Jersey teachers. In May 2008, a performance assessment will be field tested in high school Biology as a component of the state standardized testing program. This represents a major step toward the inclusion of performance assessments in the statewide assessment program. There is no cost for registration. Mileage will be \$20.00 and charged to account 15-000223000-580A-25-0000.

8. New Jersey Association of Health, Physical Education, Recreation and Dance (NJAPERD) Annual Conference, East Brunswick, New Jersey

RESOLVED, the Board of Education approve Gary Damanski, Physical Education & Health Teacher at Frederic W. Cook Elementary School, to attend the 2008 NJAPERD Annual Conference at East Brunswick Hilton, East Brunswick, New Jersey, on February 25 and 26, 2008. The conference will focus on Health & Physical Education Curriculum, teaching strategies and activities and NJCCCS updates. The registration fee is \$170.00 and charged to account 15-190-10018-580A-15-0000.

9. Bureau of Education and Research “What’s New in Children’s Literature and How to Use it in Your Program: 2008”, Newark, New Jersey

RESOLVED, the Board of Education approve Beverly Lerner, Jefferson School teacher to attend on February 8, 2008 Bureau of Education and Research “What’s New in Children’s Literature and How to Use it in your Program 2008”, Newark, New Jersey. The workshop presents the best new children’s books and provides information on how to use these books with students. Registration is \$195.00, meals \$20.00 and charged to account 20-232-221000-580J-18-0000.

10. New Jersey Association of School Administrators (NJASA) Techspo, Atlantic City, New Jersey

RESOLVED, the Board of Education approve Gregory Powell and Cristina Crowell, Technology Coordinators to attend New Jersey Association of School Administrators (NJASA) Techspo at Bally’s Atlantic City, New Jersey on January 31 through February 1, 2008. Techspo is a training conference that offers several powerful group training sessions for the technology coordinators with the latest technology. The total cost is not to exceed \$1,350.00 (registration, lodging, food and mileage) and charged to account 11-000-221000-580A-26-0000.

11. Bureau of Education and Research “Discipline Strategies for the Difficult Young Child”, Clarion, New Jersey

RESOLVED, the Board of Education approve Ms. Alicia Smith, 1<sup>st</sup> grade teacher at Evergreen School to attend the “Discipline Strategies for the Difficult Young Child” workshop in Clarion, New Jersey on January 23, 2008. The training will focus on strategies for working with young children who are angry, difficult or challenging. The registration fee is \$185.00 and charged to account 15-000-240000-580A-17-000.

12. Middlesex Community College, Edison, New Jersey

RESOLVED, the Board of Education approve Adele C. Pudner, nurse, Office of Early Childhood, to attend “Spanish for Healthcare Workers & Professionals” beginning January 31, 2008. The course will improve her ability to interact with parents who only speak Spanish at registration, meetings and by telephone. Registration is \$157.00 and charged to account 20-211-221000-320A-34-0000.

E. Out-of-State Travel

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

1. P.H.S. Debate Team, Arlington, Virginia

RESOLVED, the Board of Education approve a field trip from PHS for Friday, February 22, 2008 through Sunday, February 24, 2008 for thirty students and three chaperones to attend the Mid Atlantic Junior State of America American Congress 2008 in Arlington, Virginia. The purpose of the trip is for students to participate in a mock Congress. The students will present legislation that they have written on various issues confronting teens today. Departure is scheduled for 6:00 a.m. from PHS parking lot on February 22, 2008 with a return approximately at 10:00 p.m. on February 24, 2008. The cost of the trip (transportation and lodging) will not exceed \$4,735.00 and charged to account 15-000-270000-512A-25-0000.

2. P.H.S. R.O.T.C., Glasglow High School, Newark, Delaware

RESOLVED, the Board of Education approve a field trip from PHS for Saturday, February 2, 2008 for twenty students and two chaperones to attend the Glasglow High School Drill Meet competition in Newark, Delaware. The purpose of the trip is to enhance the Esprit De Corps of the unit and demonstrate habits of orderliness, precision, discipline and training. Departure is scheduled for 5:30 a.m. from PHS parking lot on February 2, 2008 with a return approximately at 6:30 p.m. There is no cost to the district.

3. Association for Supervision and Curriculum Development Conference: Educating the Whole Child, New Orleans, Louisiana.

WHEREAS, to meet the state mandates for Small Learning Communities at Plainfield High School and to continue the success of the Business, Engineering and Technology (ABET) Academy, Health and Science Academy and Freshman Success Academy in developing curriculum and improving instruction, and

WHEREAS, attendance at this conference on March 14-18, 2008, is important to the instructional and operational needs of ABET Academy, Science and Health Academy and Freshman Success Academy and has been approved by Perkins funding, now therefore be it

RESOLVED, the Board of Education approve Mrs. Deborah Celestand, Vice Principal, Mrs. Thelma Matthews, Science Supervisor, and Mrs. Angela Bento, ABET Supervisor, to attend training in New Orleans, Louisiana, at a cost of \$1,728.40 (registration, lodging and transportation) each and not to exceed a total of \$5,185.20 and charged to accounts PERKTRAVEL and PERKOTHOBJ (Perkins Grant).

F. Field Trips – New Jersey

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

RESOLVED, the Board of Education approve the following field trips within the state of New Jersey:

| <u>School</u> | <u>Grade</u> | <u>Date</u> | <u>Destination</u>                      |
|---------------|--------------|-------------|---|
| Clinton       | 3-5          | 2/23/08     | Prudential Center, Newark               |
| Cook          | K            | 2/05/08     | Plainfield Public Library               |
| Cook          | K            | 2/12/08     | Plainfield Public Library               |
| Jefferson     | 3-5          | 1/22/08     | Princeton University Art Museum         |
| Stillman      | K            | 1/11/08     | Plainfield Public Library               |
| Washington    | 1-2          | 5/16/08     | Camden Aquarium                         |
| Washington    | 5            | 5/28/08     | Camp Bernie, Port Murray                |
| Washington    | PreK         | 4/09/08     | Community Theater, Morristown           |
| Washington    | PreK         | 4/02/08     | Memorial Auditorium, Montclair          |
| Washington    | PreK         | 5/16/08     | Trailside Nature Center, Watchung       |
| Washington    | PreK         | 3/13/08     | Newark Museum, Newark                   |
| Washington    | PreK         | 2/07/08     | NJ Museum of Agriculture, No. Brunswick |
| Washington    | 4-5          | 3/19/08     | Loews Cineplex, Edison                  |
| Woodland      | 1-2          | 2/19/08     | State Theater, New Brunswick            |
| Woodland      | K            | 1/24/08     | Izod Center, E. Rutherford, New Jersey  |
| Hubbard       | 6-8          | 1/15/08     | NJ Institute of Technology, Newark      |
| Maxson        | 7-8          | 1/25/08     | Hadley Theater, So. Plainfield          |

| <u>School</u> | <u>Grade</u> | <u>Date</u> | <u>Destination</u>                           |
|---------------|--------------|-------------|--|
| Maxson        | 6-8          | 1/15/08     | NJ Institute of Technology, Newark           |
| PHS/JROTC     | 9-12         | 1/19/08     | Bayonne High School                          |
| PHS/JROTC     | 9-12         | 2/09/08     | Jackson Memorial High School, Sewell         |
| PHS/JROTC     | 9-12         | 4/12/08     | Washington Township High School, Sewell      |
| PHS           | 11-12        | 1/16/08     | Ironworkers' Training, Facility, Springfield |
| PHS           | 10-12        | 2/04/08     | Linden High School Academy, Linden           |
| PHS           | 10           | 2/08/08     | Sovereign Arena, Trenton                     |
| PHS           | 11-12        | 1/17/08     | Seton Hall University, So. Orange            |

G. School Based Youth Services Program – CPR Training

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the School Based Youth Services Program: Plainfield High School Teen Parenting Program is committed to the highest standards of infant/toddler care, and

WHEREAS, the Program Director of the School Based Youth Services Program, Kathy Brown-Bragg; Head Teacher, Brooke Vuono; and four (4) Caregivers, Jodi Byers, Betty Howell, Guadalupe Hunter Mercado and Rosangela Erber of the Infant/Toddler Center located at Plainfield High School are mandated by the Department of Youth and Family Services (DYFS), Department of Human Services to know the latest CPR training techniques and information, and

WHEREAS, an authorized instructor of the Tri-County Chapter of the American Red Cross has agreed to conduct a CPR-Infant & Child course on Thursday, January 31, 2008, from 9 am to 2 pm at the PHS Infant/Toddler Center, and

WHEREAS, certificates will be issued to the above-mentioned staff upon completion of the contracted course within ten (10) business days, now therefore be it

RESOLVED, the Board of Education approve payment to Tri-County Chapter of the American Red Cross in the amount of \$360.00 and charged to account 20-010-200000-500A-38-0000.

H. Montclair State University, PRISM Partner Districts, Elementary Creative University-School Partnerships (e-CUSP)

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Plainfield School District's Science Department has partnered with PRISM Partner Districts, Elementary Creative University - School Partnership (e-CUSP) under the collaborative agreements for Second Year e-CUSP provides professional development and stipends as part of the 2007-2008 academic year. This selected group of teachers in grades 3 and 4 in science and mathematics. Inclusive are Special Education teachers who teach with mainstream classes. This partnership will help enrich the content knowledge in the area of science and mathematics, and

WHEREAS, PRISM e-CUSP, will provide a year long professional development within classroom assistance in math and science, and workshop during the 2007-2008 academic year, PRISM e-CUSP has been identified as an expertise in this area, and

WHEREAS, the Plainfield School District teachers that participate will have to agree to enroll in a 12 day summer institute in July 8-31 (on Tuesdays, Wednesdays and Thursdays) of 2008, now therefore be it

RESOLVED, the Board of Education approve PRISM e-CUSP to provide the professional development at no cost to the district.

I. *The Math Forum @ Drexel*

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, *The Math Forum @ Drexel* provides two online programs (Problems of the Week Library and Write with the Math Forum) which focuses on problem solving, and supports the Board approved standards-based mathematics program for grades K-12, and

WHEREAS, *The Math Forum @ Drexel* is a resource for differentiating instruction to meet the needs of all students, and

WHEREAS, *The Math Forum @ Drexel* is an interactive way for students to engage in rigorous problem solving in school, and at home, and includes an email resource called *Ask Dr. Math*, where students can receive assistance, along with a management system to help teachers monitor student progress and provide feedback, now therefore be it

RESOLVED, the Board of Education approve purchase of a district membership to *The Math Forum @ Drexel* for all schools for the 2007-2008 school year, at a cost of \$9,987.00 and charged to account 20-270-100000-610A-35-0000.

J. Staff Development

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

Mark D. Lerner, Ph.D.

WHEREAS, the district is committed to raising the standards and student performance and providing sustained professional development for the staff, and

WHEREAS, Dr. Mark D. Lerner, a clinical psychologist, having the expertise in the areas of effective crisis management and traumatic stress management, has agreed to be the keynote speaker on Friday, February 1, 2008 from 8:30 a.m. until 12:00 p.m. His topic is *Kids in Crisis: Identifying and Responding to Troubled Students*, now therefore be it

RESOLVED, the Board of Education approve a payment to Dr. Mark D. Lerner in the amount not to exceed \$4,000.00 (transportation, lodging and professional services) and charged to account 25-15-213-00000-328-25-0000.

K. Rutgers Graduate School of Education

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, Rutgers Graduate School held a graduate course, "Topics in Mathematics Education" during the Fall 2007 for Plainfield Schools teachers at Maxson Middle School, and

WHEREAS, four (4) teachers enrolled in the course, now therefore be it

RESOLVED, the Board of Education approve payment to Rutgers Graduate School in the amount of \$7,161.72 and charged to account 110999-223000-320T-26-0000.

L. District-wide Math Fair

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, Plainfield Public Schools are committed to raising the standards and student performance in Mathematics, and

WHEREAS, the Math Fair is designed to promote a platform to exhibit exemplary student work where the learning extends beyond the classroom, and

WHEREAS, it will be an exciting event to view students' creativity and mathematical prowess as they construct interdisciplinary projects, which are rooted and grounded in mathematics, but may extend into literacy, science, social studies, art, music, technology, health, and physical education, now therefore be it

RESOLVED, the Board of Education approve the district-wide Math Fair to take place between May 27, 2008 and June 13, 2008.

M. Science to Go: Museum of Contemporary Science

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Plainfield School District's Science Department has identified a need to support the rebuilding and delivery of science modules which is the foundation of the K-5 Science curriculum where as the students learn hands on science, data analysis and reflects the current research on teaching and learning science in grades K-8. Science to Go will provide the refurbishment and delivery of 500 boxes for the second and third rotation, and

WHEREAS, Science to Go, (M .O.C. S.) of Trenton, New Jersey has the expertise in this area, and

WHEREAS, Science to Go has agreed to pick up, rebuild and deliver the science modules throughout the district according to the adopted K-5 curriculum, now therefore be it

RESOLVED, the Board of Education approve payment to Science to Go in the amount of \$55,000.00 and charged to account 20-231-200000-39-32A-0000.

N. Approval for Submission of Applications for Special State, Federal, Private and Foundation Funds

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

RESOLVED, the Board of Education authorizes the Interim Superintendent of Schools to submit the following application for special state, federal, private and foundation funds to support education programs in the district:

| <u>Funding Source</u>  | <u>Program Description</u>   | <u>Administrator</u>              | <u>Amount of Grant</u> |
|--|--|-----------------------------------|------------------------|
| FY 2008 No Child Left Behind (NCLB) Consolidated Formula Subgrant (Project Period: September 1, 2007 to August 31, 2008) Title I, Part A: School Improvement | Provides funding for school improvement through programs and strategies. | Robert Burkhardt/<br>Dawn Ciccone | \$241,927.00           |

**XVI. REPORT OF THE FINANCE COMMITTEE**

A Reports of the Board Secretary and Treasurer

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

(1) October 2007

**RESOLUTION**

WHEREAS, in compliance with N.J.A.C 6:23-2.2h, the Board of Education has received the report of the Board Secretary for the month of October 2007, and

| FUND                              | CASH BALANCE        | APPROPRIATION<br>BALANCE | FUND BALANCE         |
|-----------------------------------|---------------------|--------------------------|----------------------|
| (10) General Current Expense Fund |                     |                          |                      |
| (11) Current Expense              | 13,936,985.80       | 14,855,208.35            | 14,134,646.62        |
| (12) Capital Outlay               |                     | 44,728.68                | -                    |
| (13) Special Schools              |                     | 122,805.32               | -                    |
| (15) Reform Schools               | (2,138,674.96)      | 2,596,436.32             | -                    |
| Capital Reserve                   |                     |                          |                      |
| (20) Special Revenue Fund         | (2,492,868.79)      | 9,101,746.34             | (2,051,136.64)       |
| (30) Capital Project Fund         | 120,016.24          | -                        | 2,017.03             |
| (40) Debt Service Fund            | (279,276.23)        | 748,468.39               | 208,125.12           |
| (50) Enterprise Fund              | 358,404.19          | 3,211,063.18             | 996,694.89           |
| <b>TOTAL</b>                      | <b>9,504,586.25</b> | <b>30,680,456.58</b>     | <b>13,290,347.02</b> |

and,

WHEREAS, in compliance with N.J.A.C 6:23-2.11(c)3, the Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, and

WHEREAS, the Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts, and

WHEREAS, the Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement, now therefore be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED the Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, the Board of Education directs the Interim Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)4I and N.J.A.C. 6:23-2.11(b).

(2) November 2007

**RESOLUTION**

WHEREAS, in compliance with N.J.A.C 6:23-2.2h, the Board of Education has received the report of the Board Secretary for the month of November 2007, and

| FUND                              | CASH BALANCE        | APPROPRIATION<br>BALANCE | FUND BALANCE        |
|-----------------------------------|---------------------|--------------------------|---------------------|
| (10) General Current Expense Fund |                     |                          |                     |
| (11) Current Expense              | 13,555,298.09       | 11,437,982.53            | 10,783,371.27       |
| (12) Capital Outlay               |                     | 44,728.68                | -                   |
| (13) Special Schools              |                     | 125,730.40               | -                   |
| (15) Reform Schools               | (4,414,189.47)      | 2,573,931.48             | -                   |
| Capital Reserve                   |                     |                          |                     |
| (20) Special Revenue Fund         | (147,834.25)        | 8,451,929.63             | (9,640,685.24)      |
| (30) Capital Project Fund         | 120,477.52          | -                        | 2,478.31            |
| (40) Debt Service Fund            | (276,582.48)        | 748,468.39               | 208,125.12          |
| (50) Enterprise Fund              | 158,538.59          | 3,045,277.86             | 984,945.36          |
| <b>TOTAL</b>                      | <b>8,995,708.00</b> | <b>26,428,048.97</b>     | <b>2,338,234.82</b> |

and,

WHEREAS, in compliance with N.J.A.C 6:23-2.11(c)3, the Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, and

WHEREAS, the Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts, and

WHEREAS, the Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement, now therefore be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED the Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, the Board of Education directs the Interim Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)4I and N.J.A.C. 6:23-2.11(b).

B. Payment of Bills – December 17, 2007 – January 17, 2008

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and

WHEREAS, pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC6:20-2.13(a), and

WHEREAS, the Board of Education has determined that the warrants presented for payment are in order, now therefore be it

RESOLVED, the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

165856 - 166243

in the amount of

\$5,782,422.65

On the Capital Projects Account

-0-

in the amount of

\$-0-

On the Food Service Account

903

in the amount of

\$ 310,086.24

IN THE GRAND TOTAL AMOUNT OF

\$6,092,508.89

C. Bank Account Signatures

The following is recommended for Board adoption:

**RESOLUTION**

RESOLVED, the PNC Bank and City National Bank be requested, authorized and directed to honor all checks, drafts and other orders for the payment of money drawn in the name of the Plainfield Board of Education when bearing the true and approved facsimile signatures, as follows:

| <u>Account</u>                    | <u>Signature/Facsimile</u>  |                            |
|-----------------------------------|---|----------------------------|
| General Account                   | Patricia I. Barksdale   | Board President            |
| Improvement Fund                  | Gary L. Ottmann   | Board Secretary            |
| Food Service Account              | Sandra Cummings   | Treasurer of School Monies |
| Payroll Account                   | (Board President, Board Secretary and Treasurer of School Monies) |                            |
| <br>                              |   |                            |
| <u>Account</u>                    | <u>Signature/Facsimile</u>  |                            |
| Workers Compensation              | Ronald Eddy   | Payroll Supervisor         |
|                                   | Sandra Cummings   | Treasurer of School Monies |
| <br>                              |   |                            |
| <u>Account</u>                    | <u>Signature/Facsimile</u>  |                            |
| Payroll Agency                    | Gary L. Ottmann   | Board Secretary            |
|                                   | Sandra Cummings   | Treasurer of School Monies |
| <br>                              |   |                            |
| Unemployment Trust Fund           | Gary L. Ottmann   | Board Secretary            |
|                                   | Ronald Eddy   | Payroll Supervisor         |
|                                   | Sandra Cummings   | Treasurer of School Monies |
| <br>                              |   |                            |
| <u>Account</u>                    | <u>Signature/Facsimile</u>  |                            |
| PHS Interscholastic Athletic Fund | Gary L. Ottmann   | Board Secretary            |
|                                   | Joyce Gerstorfer  | Secretary                  |
| <br>                              |   |                            |
| Plainfield High Adult School      | Gary L. Ottmann   | Board Secretary            |
|                                   | Ella Hunter   | Secretary                  |

D. Approval of Board and District Goals for FY'08

RESOLVED, the Board of Education approve the following Board and District Goals for FY'08:

**Board Goals**

- To hire a Superintendent to start working in Plainfield by July 1, 2008.
- To hire a Business Administrator/Board Secretary and HS Principal ASAP.
- To begin the QSAC remediation and be in compliance within the six month period.
- To adhere to all Board policies and bylaws (including confidentiality and e-mail communication).

**District Goals**

- To increase Student Achievement for all students by giving them the necessary resources to perform at their best.
- To ensure the safety and security of all students, staff and the entire school community.
- To enhance communication on all levels (internal and external) between the BOE, Administration, staff, parents, students and community.

E. 2007-08 Budget Transfers

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

RESOLVED, the Board of Education approve the following 2008 budget adjustments which reflect the appropriations sufficient to meet expenditures:

| <b><i>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</i></b> |  |                    |                  |
|---|--|--------------------|------------------|
| <b><i>December 1, 2007 to December 31, 2007</i></b>           |  |                    |                  |
| <b><u>ACCOUNT</u></b>   | <b><u>DESCRIPTION</u></b>  | <b><u>FROM</u></b> | <b><u>TO</u></b> |
| 11-1XX-100-XXX  | Regular Programs - Instruction   |                    |                  |
| 11-2XX-100-XXX<br>11-000-216,217                              | Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services                              |                    |                  |
| 11-3XX-100-XXX  | Vocational Programs - Local - Instruction  |                    |                  |
| 11-4XX-100-XXX  | School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct   |                    |                  |
| 11-800-330-XXX  | Community Services Programs/Operations   |                    |                  |
|   | <b>Undistributed Expenditures</b>  |                    |                  |
| 11-000-100-XXX  | Instruction  |                    |                  |
| 11-000-211,213,218,219,222                                    | Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library |                    |                  |
| 11-000-221,223  | Improvement of Instruction Services and Instructional Staff Training Services  |                    |                  |
| 11-000-230-XXX  | Support Services - General Administration  |                    |                  |
| 11-000-240-XXX  | Support Services - School Administration   |                    |                  |
| 11-000-25X-XXX  | Central Svcs & Admin Info Technology   |                    | 220,300.00       |
| 10-606  | Increase in Maintenance Reserve  |                    |                  |
| 11-000-26X-XXX  | Operation and Maintenance of Plant Services  | 220,300.00         |                  |
| 11-000-270-XXX  | Student Transportation Services  |                    |                  |
| 10-605  | Increase in Sale/Lease-Back Reserve  |                    |                  |
| 11-000-290-XXX  | Other Support Services   |                    |                  |
| 11-XXX-XXX-2XX  | Personal Services - Employee Benefits  |                    |                  |
| 11-000-310-XXX  | Food Services  |                    |                  |
|   | <b>TOTAL GENERAL CURRENT EXPENSE</b>   |                    |                  |
|   | <b>Capital Outlay</b>  |                    |                  |
| 12-XXX-XXX-73X  | Equipment  |                    |                  |
|   | <b>TOTAL CAPITAL OUTLAY</b>  |                    |                  |
| 13-XXX-XXX-XXX  | <b>TOTAL SPECIAL SCHOOLS</b>   |                    |                  |
| 10-000-100-56X  | Transfer of Funds to Charter Schools   |                    |                  |
| 10-000-520-930  | General Fund Contribution to Whole School Reform   |                    |                  |
|   | <b>GENERAL FUND GRAND TOTAL</b>  | 220,300.00         | 220,300.00       |

| <b>BUDGET TRANSFERS - FUND 15</b>            |  |                  |                  |
|--|--|------------------|------------------|
| <b>December 1, 2007 to December 31, 2007</b> |  |                  |                  |
| <b>ACCOUNT</b>                               | <b>DESCRIPTION</b>   | <b>FROM</b>      | <b>TO</b>        |
| 15-1XX-100-XXX                               | Regular Programs - Instruction   | 14,002.00        |                  |
| 15-2XX-100-XXX<br>15-000-216,217             | Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services                              |                  | 62,400.00        |
| 15-3XX-100-XXX                               | Vocational Programs - Local - Instruction  |                  |                  |
| 15-4XX-100-XXX                               | School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct   |                  |                  |
| 15-800-330-XXX                               | Community Services Programs/Operations   |                  |                  |
|  | <b>Undistributed Expenditures</b>  |                  |                  |
| 15-000-100-XXX                               | Instruction  |                  |                  |
| 15-000-211,213,218,219,222                   | Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library |                  | 14,100.00        |
| 15-000-221,223                               | Improvement of Instruction Services and Instructional Staff Training Services  | 45,698.00        |                  |
| 15-000-230-XXX                               | Support Services - General Administration  |                  |                  |
| 15-000-240-XXX                               | Support Services - School Administration   | 9,800.00         |                  |
| 15-000-25X-XXX                               | Central Svcs & Admin Info Technology   |                  |                  |
| 15-606                                       | Increase in Maintenance Reserve  |                  |                  |
| 15-000-26X-XXX                               | Operation and Maintenance of Plant Services  |                  | 1,000.00         |
| 15-000-270-XXX                               | Student Transportation Services  | 1,500.00         |                  |
| 15-605                                       | Increase in Sale/Lease-Back Reserve  |                  |                  |
| 15-000-290-XXX                               | Other Support Services   |                  |                  |
| 15-XXX-XXX-2XX                               | Personal Services - Employee Benefits  | 6,500.00         |                  |
| 15-000-310-XXX                               | Food Services  |                  |                  |
|  | <b>TOTAL GENERAL CURRENT EXPENSE</b>   |                  |                  |
|  | <b>Capital Outlay</b>  |                  |                  |
| 15-604                                       | Increase in Capital Reserve  |                  |                  |
| 15-604                                       | Interest Deposit to Capital Reserve  |                  |                  |
| 15-XXX-XXX-73X                               | Equipment  |                  |                  |
| 15-000-4XX-XXX                               | Facilities Acquisition and Construction Services   |                  |                  |
| 15-000-4XX-931                               | Capital Reserve-Transfer to Capital Projects   |                  |                  |
| 15-000-4XX-933                               | Capital Reserve-Transfer to Debt Service   |                  |                  |
|  | <b>TOTAL CAPITAL OUTLAY</b>  |                  |                  |
|  | <b>WHOLE SCHOOL REFORM GRAND TOTAL</b>   | <b>77,500.00</b> | <b>77,500.00</b> |

RESOI-VE01, the Plainfield Board of Education approve the following NIOSAC Corrective Action Plan for adoption:

Plainfield NJ QSAC Governance

| QSAC Indicator  | Documentation  | Board Responsibility                              | CSA Responsibility | Policy | Agenda Planning | Action  |
|---|--|---|--------------------|--------|-----------------|---|
| A2: The school board or advisory board complies with all of the requirements of N.J.A.C. 6A:8-1. et seq., concerning curriculum and instruction and professional development.   | Adopted curriculum and documents relating to curriculum adoption, state assessments, district report card; purchase orders linked to assessment data | Yes   | Yes                | Yes    | Yes             | Maintain a schedule (calendar) to present updates on curriculum and instruction and professional development. Workshop facilitated by NJSBA on 1-15-08. |
| B3: Each school board or advisory Board member and administrator, as defined in N.J.S.A. 18A:12-23, files a timely and properly completed financial and personal/relative disclosure statement each year. (N.J.S.A. 18A:12-26.) | Completed forms will be filed with the Board Secretary.  | Yes   |                    | Yes    | Yes             | All financial and personal/relative disclosure forms will be filed on a timely basis with the Board Secretary.  |
| C3: The school board or advisory board annually discusses the Code of Ethics for School Board Members (N.J.S.A.18A:12-24.1) and school board meeting minutes memorialize that discussion.                                       | Minutes will reflect that discussion of Code of Ethics took place.   | Yes<br>Appropriate review and approval of minutes |                    | Yes    | Yes             | NJSBA facilitated Code of Ethics Workshop on 9/21/06 and 5/15/07. Ethics review is reflected in minutes of board meeting 5/15/07 found on website.      |

Plainfield NJ QSAC Governance

| QSAC Indicator  | Documentation  | Board Responsibility | CSA Responsibility | Policy     | Agenda Planning | Action   |
|---|--|----------------------|--------------------|------------|-----------------|--|
| <p>D1: At least annually, and more frequently if required by changes in law or regulation, the school board or advisory board reviews, updates and, by resolution, adopts policies reflective of current regulatory and statutory authority. (N.J.S.A.18A:11-1.)</p>                    | <p>All policies are current. Adopt for resolution each policy.</p> | <p>Yes</p>           |                    | <p>Yes</p> | <p>Yes</p>      | <p>Entered into Policy Service contract with NJSBA</p> |
| <p>D2: At least annually, and more frequently if required by changes in law or regulation, the school board or advisory board reviews, updates and, by resolution, adopts procedures reflective of current regulatory and statutory authority. (N.J.S.A. 18A:11-1.)</p>                 | <p>School district procedures manual is current.</p>               | <p>Yes</p>           |                    | <p>Yes</p> | <p>Yes</p>      | <p>Entered into Policy Service contract with NJSBA</p> |
| <p>D3: At least annually, and more frequently if required by changes in law or regulation, the school board or advisory board reviews, updates and, by resolution, adopts by-laws reflective of current regulatory and statutory authority and best practices. (N.J.S.A. 18A:11-1.)</p> | <p>Board by-laws are current.</p>                                  | <p>Yes</p>           |                    | <p>Yes</p> | <p>Yes</p>      | <p>Entered into Policy Service contract with NJSBA</p> |

Plainfield NJ QSAC Governance

| QSAC Indicator  | Documentation  | Board Responsibility                              | CSA Responsibility | Policy     | Agenda Planning | Action  |
|---|--|---|--------------------|------------|-----------------|---|
| <p>ES: Meeting minutes, including minutes of executive sessions, reflect all board actions and are publicly available within ten days of the meeting or of final board action. (N.J.S.A.10:4-6, et seq.)</p>  | <p>Copies of dated meeting minutes</p>   | <p>Yes<br/>Timely approval of meeting minutes</p> |                    | <p>Yes</p> | <p>Yes</p>      | <p>The Board hired a BA/BS on 12/18/07.</p>   |
| <p>F4: The school board's annual evaluation of the Chief School Administrator is based on the adoption of goals and performance measurement that reflect that highest priority is given to student achievement and attention to subgroup achievement. For Advisory Boards: The advisory board's annual review of the Chief School Administrator is based on the adoption of goals and performance measurement that reflect that highest priority is given to student achievement and attention to subgroup achievement.</p> | <p>Evaluative instrument; adopted goals; board minutes; school district news letters</p> | <p>Yes</p>  |                    | <p>Yes</p> | <p>Yes</p>      | <p>NJSBA facilitated a workshop on the CSA Evaluation process on 2/14/07. Completed CSA evaluation instrument was discussed with the BOE on 4/5/07 based upon 2006/2007 goals.</p> <p>To establish 2007/2008 district goals that include performance measurements that reflect student achievement with attention to subgroup achievement. Goal Setting facilitated by NJSBA 12/1/07.</p> <p>There was reference to the evaluation vehicle and reference to subgroup achievement. Department of Education said at the initial meeting</p> |

Plainfield NJ QSAC Governance

| QSAC Indicator   | Documentation   | Board Responsibility | CSA Responsibility | Policy | Agenda Planning | Action  |
|--|---|----------------------|--------------------|--------|-----------------|---|
|  |   |                      |                    |        |                 | on 10/11/07 that they would bring the question back to the team to see if they could "focus the response to make it more understandable and to provide further insight". Await clarification from the dept. |
| F6: The school board or advisory board annually undertakes a self evaluation process which reflects that highest priority is given to student achievement. | District newsletter; Web site; minutes of BOE meeting | Yes                  |                    | Yes    | Yes             | Completed and reviewed board self-evaluation at BOE meeting on 7/17/07. Reflected in the board meeting minutes of 7/17/07 found on district website.  |

Plainfield NJ QSAC Governance

| QSAC Indicator   | Documentation  | Board Responsibility | CSA Responsibility  | Policy | Agenda Planning | Action   |
|--|--|----------------------|---|--------|-----------------|--|
| F7: The school board or advisory board self evaluation process includes a professional development improvement plan directed towards increasing knowledge and skills in policy making and governance for members of the board. | District newsletter; Web site, flyers sent home with students; newspaper articles; | Yes                  |   | Yes    | Yes             | The board should establish a professional development improvement plan utilizing the board self-evaluation instrument to identify areas for professional development.<br>On 12/1/07 board established goals which includes a goal of adhering to board policies and bylaws |
| G4: The school board or advisory board supports and protects school personnel in the proper performance of their duties. (N.J.S.A. 18A:12-24.1(i).)  | School district procedures manual  |                      |   |        |                 | Department of Education said at the initial meeting on 10/11/07 that they would bring question back to the team to see if they could "focus the response to make it more understandable and to provide further insight". Await clarification from the dept.                |
| 15: The school board or advisory board has developed and implements a policy for obtaining citizen input in policy development and implementation.   | District newsletter; Web site; minutes   | Yes                  | Yes<br>Recommend to the board an appropriate policy for gaining community input | Yes    | Yes             | Superintendent will utilize effective means of obtaining citizen input in policy development when appropriate. CSA to recommend and Board to approve appropriate policy.   |

**XVII. ADJOURNMENT**

GLO/rpm