

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, January 6, 2009
Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
Place: ADMINISTRATION BUILDING
AUDITORIUM
1200 MYRTLE AVE.

Board of Education Members

Ms. Bridget B. Rivers, President
Mr. Martin P. Cox, Vice President
Mr. Rasheed Abdul-Haqq
Ms. Patricia I. Barksdale
Mrs. Wilma G. Campbell
Mr. Agurs Linward Cathcart, Jr.
Mr. Christian Estevez
Mrs. Lisa C. Logan-Leach
Dr. Steve Gallon III, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 23I Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Tuesday, December 23, 2008 for advertisement on Friday, January 2, 2009 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, Plainfield Public Library and Comcast Cable for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its executive session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	Admin. Building	6:30 p.m.
Personnel/Exec.Ses.	2 nd Tues. ea. mo.	Admin. Building	6:30 p.m.
Curric. & Instr.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Finance Committee	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Bldgs. & Grds. Cmte.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
School Community Rel.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	Admin. Building	7:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next business meeting of the Board of Education is scheduled for Tuesday, January 13, 2009, 7 pm, in the Administration Building auditorium.

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE SUPERINTENDENT

IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. PRESENTATIONS

- September 2008 CUBE Conference
- Master Scheduling Update

XI. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Saturday Academy Program

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Woodland School will implement an Academic Intervention and Assistance Saturday Academy Program for approximately 48 students in grades K – 5. Students will receive academic support and enrichment activities in Language Arts/Literacy and mathematics. The Woodland Academic Intervention and Assistance Saturday Academy Program will begin March 7, 2009 through May 2, 2009, from 9:00 a.m. to 12:00 noon every Saturday. Teachers will be compensated (at \$28.00 per hour, not to exceed the allotted amount of \$10,000.00 for the total cost to implement the program).

RESOLVED, that the Plainfield Board of Education approves the employment of the following listed staff members to be hired from March 7, 2009 through May 2, 2009 for the Woodland Academic Intervention and Assistance Saturday Academy Program for the 2008-2009 school year charged to account number 20-233-100000-101L-22-0000 (Title I).

Woodland Saturday Academy Teachers

Terri Abano
Antonia Atkins
Jacqueline Cox
Edith Farrell
Marilyn Pisano

Substitute teacher will work as a replacement teacher at a rate of \$28.00 per hour.

Daniele Dorcely – (Substitute)

B. Field Trip Requests

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

1. Liberty Science Center

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Four hundred and fifty-nine (459) K-6 students at Cedarbrook School, twenty-five (25) grade 6 students from Hubbard Middle School, and forty-nine (49) chaperones will participate in an *Introduction to Ocean Habitats* at the Liberty Science Center. Students will define the concept of habitat through interactive activities and exhibits. The lesson will utilize a series of panoramas of an ocean, coastal, and upland habitat zones, to be populated with select species.

Admission to Liberty Science Center is free for all Plainfield Public Schools students. Departure is scheduled for 8:15 a.m. and a return of 1:00 p.m.

Scheduled Dates:

February 03, 2009 Grades: 6th – 1 class from Cedarbrook; 1 class from Hubbard
February 10, 2009 Grades: K and 1st
February 11, 2009 Grades: 2nd and 3rd
February 25, 2009 Grades: 4th and 5th
March 10, 2009 Grades: 6th

RESOLVED, that the Plainfield Board of Education approves four hundred and fifty-nine (459) K-6 students from Cedarbrook Elementary, and twenty-five (25) grade 6 students from Hubbard Middle School and forty-nine (49) chaperones to the Liberty Science Center. The district will provide transportation. There is no direct cost to the district associated with this item.

2. Plainfield Municipal Court

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Thirty-six (36) students and four (4) chaperones from F.W. Cook School will attend a field trip to the Plainfield Municipal Court. The purpose of the field trip to the Plainfield Municipal Court located in Plainfield, New Jersey, is to provide student knowledge in history, geography, civics, and economics activities. Plainfield students will interact with students from other county school districts. Students will complete a follow-up lesson by including notes and documented stories and artifacts in student portfolios.

RESOLVED, that the Board of Education approves thirty-six (36) students and four (4) chaperones from F.W. Cook School to visit the Municipal Court house on Tuesday, January 27, 2009 from 8:15 a. m. to 12:15 p.m. The district will provide transportation. There is no direct cost to the district associated with this item.

3. Montclair State University

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Forty-nine (49) students and five (5) chaperones from F.W. Cook School will attend a field trip to the Memorial Auditorium at Montclair State University located in Montclair, New Jersey. The purpose of this trip is for students to view the play, "The Color of Justice." This will provide students an opportunity to learn about the "separate but equal" doctrine and its effects on the educational system in the United States of America. The

play emphasizes the events that led to this doctrine as it follows Thurgood Marshall's struggle against school segregation.

Students will observe how geography and social status influence our society, explore how communities are established, and how governmental organizations help keep communities safe. The students will complete a follow-up lesson and activity by creating a Venn diagram, comparing past and present educational systems, and debating opinions about the effectiveness of the current school system.

RESOLVED, that the Board of Education approves Forty-nine (49) students, (inclusive of Special Needs Students and English Language Learners) and five (5) chaperones from F.W. Cook School to attend the production of the "Color of Justice" at The Memorial Auditorium at Montclair State University, Montclair, New Jersey on Tuesday, March 31, 2009 from 8:15 a. m. to 12:00 noon. The district will provide transportation. Admission cost is \$8.00 per person. The total admission is not to exceed \$400.00 and will be charged to 15POFLDTRP.

C. Practicum Site for Students at The Graduate School of Applied and Professional Psychology, Rutgers, The State University

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield Board of Education desires to enter into an agreement with the Graduate School of Applied and Professional Psychology (GSAPP) at Rutgers University, to place two (2) doctoral level students at the district Office of Special Education, Gifted & Psychological Services to meet practicum requirements. The program will be implemented during one school year and be facilitated and monitored by the Director of Special Education, Gifted & Psychological Services. Students will shadow district certified Psychologists who service elementary and out of district schools.

RESOLVED, that the Plainfield Board of Education approves to enter into an agreement with the Graduate School of Applied and Professional Psychology (GSAPP) at Rutgers University, to place two (2) doctoral level students at the district Office of Special Education, Gifted & Psychological Services to meet Practicum requirements. There is no cost to the district associated with this item.

D. Bilingual Child Study Team Home for all Bilingual Resources

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Individuals with Disabilities Education Act (IDEA) ensures the provision of Special Education and/or Related Services to all students ages 3 through 21. Therefore, the Department of Special Education, Gifted & Psychological Services has identified a total of ten (10) students who require psychological, educational and speech/language evaluations in Spanish. There is a need to contract certified services of individuals who can conduct evaluations in Spanish in accordance with the following fee schedule:

- \$800.00 for each Speech Evaluation
- \$800.00 for each Psychological Evaluation
- \$800.00 for each Educational Evaluation
- \$800.00 for each Social Evaluation

RESOLVED, that the Plainfield Board of Education approves the district to subcontract certified services of the Bilingual Child Study Team of *Home for All Bilingual Resources* to provide evaluations in Spanish. The total cost is not to exceed \$28,000.00. The availability of funds for this item has been verified and will be charged to account 20-253-100000-110A-32-0000.

E. Somerset County Vocational Technical High School (Received Student)

The Superintendent of schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Individuals with Disabilities Education Act (IDEA) ensures the provision of Special Education and/or Related Services. A child has been placed in a group home outside of Plainfield by the Office of Education Department of Children and Families (*DCF*). The home of residence of the parents is located in Plainfield, New Jersey. The tuition of \$13,000.00 for the 2008 - 2009 school year is to be paid by Plainfield School District. Plainfield School District will be reimbursed the cost of tuition by the New Jersey Department of Education (NJDOE).

RESOLVED, that the Plainfield Board of Education approves tuition payment of \$13,000.00 for one (1) student to attend Somerset County Vocational Technical High School for the 2008 – 2009 school year. Plainfield School District will bill NJDOE for reimbursement.

F. Itinerant Teacher of the Deaf and Hard of Hearing Services

The Superintendent of schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Individuals with Disabilities Education Act (IDEA) ensures the provision of Special Education and/or Related Services. In order to provide appropriate services for a student in the Least Restrictive Environment, the assistance of an itinerant teacher of the deaf is required. The itinerant teacher will provide an evaluation, one hour of in-class services as required to the student, and additionally one hour of consultation to the classroom teacher monthly as needed.

RESOLVED, that the Plainfield Board of Education approves the district to subcontract with Summit Speech School, Inc. for an itinerant teacher of the deaf from January 2009 to June 15, 2009 for an amount not to exceed \$4,680.00. The availability of funds for this item has been verified and will be charged to account 20-253-100000-110A-32-0000.

G. Staff Development

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

1. Morris-Union Jointure Commission of Special Education

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Individuals with Disabilities Education Act (IDEA) ensures the provision of Special Education and/or Related Services to all students ages 3 through 21. Approximately fifty (50) Teacher Assistants assisting instruction of students in grade PK-12 will be trained. Teacher Assistants who assist Special Education students will receive a two hour training in the understanding of disabilities and in appropriate personal care needed.

Training for Teacher Assistants will be offered during the month of January 2009.

RESOLVED, that the Plainfield Board of Education approves the negotiation to enter into a contract with Morris-Union Jointure Commission of Special Education to provide two (2) two (2) hour trainings to assist Teacher Assistants with Special Education students. The Morris-Union Jointure Commission of Special Education will provide the needed training for a cost not to exceed \$1,500.00. The availability of funds for this item has been verified and will be charged to account 20-251-100000-320A-32-0000.

2. National Association of School Psychologist Annual Convention

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in the PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and each their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content standards and achieve academic and life-long success.

Interim Director, Dr. Inez Durham and School Psychologist, Cassandra Balant will attend the National Association of School Psychologists 2009 Annual Convention, 'TAKE STRIDES TO MAKE A DIFFERENCE' on February 24–28, 2009 in Boston, MA. This Convention offers more than 900 trainings and workshops on student and school issues in addition to the keynote address and special and featured sessions. There will be a series of workshops and Town Hall meetings on Response To Intervention models that will assist in decreasing the amount of referrals.

RESOLVED, that the Plainfield Board of Education approves Interim Director, Dr. Inez P. Durham and School Psychologist, Cassandra Balant to attend the National Association of School Psychologist Annual Convention at a cost of \$1,758.00 each for a total not to exceed \$3,516.00. The availability of funds for this item has been verified and will be charged to 11-000-219000-390-32-0000.

3. Leadership Institute for Superintendents: Systemic Reform in School District and Schools, Harvard Graduate School of Education, Cambridge, MA

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Leadership Institute for Superintendents is a four-day leadership development program designed specifically to help experienced superintendents and assistant superintendents develop essential skills and strategies to implement standards-based, systemic reform.

The institute focuses on the practice of leadership and the development and implementation of policies that drive and sustain reform at the school system level. Sessions and workshops will focus on analyzing topics from developing and leading high-performance learning organizations, to implementing sustainable change and bringing it to scale in the fourteen (14) Plainfield Public Schools that have been identified as

Schools in Need of Improvement (SINI) and/or Collaborative Assessment and Planning for Achievement (CAPA).

RESOLVED, that the Board of Education approves the Assistant Superintendent, Ms. Angela G. Kemp to attend the Leadership Institute for Superintendents: Systemic Reform in School District and Schools on April 5-8, 2009 in Cambridge, MA for a total not to exceed \$3,300.00 (all inclusive of registration, hotel, transportation, parking and meals). The availability of funds for this item has been verified and will be charged to 20-273-200000-580A-35-0000 and 20-273-200000-500A-35-000.

4. American Red Cross - School Based Youth Services Program (SBYSP)

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in district professional development opportunities.

The Plainfield Teen Parenting Program Infant Toddler Center provides comprehensive educational and support services for adolescent parents enrolled at PHS and their infant children. The goal of the program is to decrease dropout rate and increase graduation rates for parenting adolescents. In addition, the program provides developmentally appropriate early childhood education for infants and toddlers.

State child care regulations require that the staff be trained yearly in infant and toddler first aid and CPR. Therefore, the School Based Youth Services Program seeks to hire a Tri-County Chapter of the American Red Cross trainer to provide in-service training for the Teen Parenting Program Infant Toddler Center staff in first aid and CPR.

A certified first aid trainer from the American Red Cross will provide training in first aid and CPR for infants and toddlers to Brooke Vuono, Master Teacher; Betty Howell, Childcare Worker; Jodi Byers, Childcare Worker; Guadalupe Hunter-Mercado, Childcare Worker; and Priscilla Aquino, Social Worker. The training will take place on Friday, February 13, 2009, during the staff development day.

RESOLVED, that the Plainfield Board of Education approves School Based Youth Services Program to contract with the American Red Cross to provide infant and child first aid with CPR to the above-referenced Teen Parenting Program Infant Toddler Center staff at a fee not to exceed \$520.00. The account to be charged is 20-438-218000-320C-38-0000 (38PLPCARCO).

H. FY 2009 Title I SIA, Part G Grant

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield Board of Education is committed to ensuring that all students at Maxson Middle School succeed academically and meet the New Jersey Core Curriculum Content Standards. Maxson Middle School is eligible for the Title I SIA Part g grant (Year 1), in the amount of \$75,000. The project period for this grant is December 1, 2008 to August 31, 2009.

The grant will provide funding to support learning outcomes for all students in grades 6, 7, and 8, inclusive of special needs and English Language Learners. Funds will be used to purchase instructional technology and upgrade current technology research-based programs related to the core content areas (literacy, mathematics, science and social studies).

In addition, these funds will be utilized to support school improvement recommendations made by District Site Review Committee and CAPA Team.

Although this is an entitlement grant, an application must be submitted.

RESOLVED, that the Plainfield Board of Education authorizes the Superintendent of Schools, to submit the following application for special state, county, private and foundation funds to support educational programs in the district.

<u>Funding Source</u>	<u>Program Description</u>	<u>Administrator</u>	<u>Amount</u>
FY 2009 Title I SIA Part G	School Improvement Grant for Maxson Middle School	Anthony Jenkins	\$75,000.00

I. Receiving Private Donations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS. Metric to decrease dropout rate and increase graduation rates.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. To this end, the School Based Youth Services: Plainfield Teen Parenting Program Infant Toddler Center provides comprehensive educational and support services for adolescent parents enrolled at PHS and their infant children. The goal of the program is to decrease dropout rate and increase graduation rates for parenting adolescents. In addition, the program provides developmentally appropriate early childhood education for infants and toddlers.

The Plainfield Board of Education has been awarded \$1,898.58 by The Teen Parenting Program Infant Toddler Center's Advisory Board. The Advisory Board is made up of community volunteers dedicated to support the Center and help the students and their children have academic and social success. To this end, the \$1,898.58 will be used to replace the Center's refrigerator and washing machine, two key appliances necessary for the day-to-day operation of the Center.

RESOLVED, that the Plainfield Board of Education approves the Teen Parenting Program to use the \$1,898.58 awarded to replace the refrigerator and washing machine currently being used in the Center. All costs associated with the replacement will be the responsibility of the School Based Youth Services Advisory Board.

J. Revised Textbook Adoption

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Through school site visitations, curriculum reviews, inventories, surveys, and interviews, the Department of Educational Services has identified the need to adopt a series of textbooks for students in grades 1-12. A textbook selection committee consisting of teachers and district staff was established to review and recommend textbooks in the core subject areas of mathematics, science, social studies, and language arts.

RESOLVED, that the Plainfield Board of Education approves the adoption of the revised list of textbooks in the core subject areas of language arts, mathematics, and social studies, as reviewed and recommended by a committee of teachers and district staff.

Work & Study Mtg		-16-	January 6, 2009		
Title	Publisher	Year	Subject	Grade	
Math Triumph	Glencoe	2010	Mathematics	6 -8	
Algebra II	Holt McDougal	2007		10 & 11	
Geometry	Holt McDougal			9 & 10	
Larson, Calculus I with Precalculus, 2nd Ed.	Holt McDougal			10 & 11	
Brief Calculus: An Applied Approach, 8th Ed	Holt McDougal			11 & 12	
Math Connects (Course 1-3)	Glencoe	2009		6 -8	
Calculus of a Single Variable, 8th Ed.	Holt McDougal	2008	AP Calculus	11 & 12	
A Closer Look	Macmillan McGraw-Hill	2008	Science	1- 5	
Science Explorer: Life, Physical, Earth/Space	Pearson Prentice Hall	2009		6 -8	
Biology	Prentice Hall			9 -10	
Chemistry: Matter and Change	Glencoe			10 & 11	
Chemistry: Concepts and Application	Glencoe			10 & 11	
Chemistry: The Central Science	Zumdahl & Zumdahl / Mifflin			Chemistry	10 & 11
Conceptual Physics	Prentice Hall			Physics	11 & 12
Campbell Reese	Addison Wesley			AP Biology	11 & 12
Chemistry: The Central Science	Glencoe			AP Chemistry	10-12
Geography, A Child's View	Harcourt			2009	Social Studies
People We Know	Harcourt		2		
Our Communities	Harcourt	3			
States and Regions	Harcourt	4			
US Making A New Nation	Harcourt	5			
Civics Today: Citizenship, Economics, and You	McGraw-Hill/Glencoe	2008	Civics	6	
The American Journey	McGraw-Hill/Glencoe	2009	US History	7	
Exploring Our World: People, Places, and Cultures	McGraw-Hill/Glencoe	2010	World Geography	8	
Title	Publisher	Year	Subject	Grade	
United States: Reconstruction to the Present	Pearson Prentice Hall	2010	US History I	9 & 10	
United States: Modern American History	Pearson Prentice Hall		US History II	9 & 10	
Holt Social Studies: World History, Human Legacy	Holt McDougal	2008	World History	11	
Prentice Hall Economics	Pearson Prentice Hall	2010	Economics	11 & 12	
Magruder's American Government	Pearson Prentice Hall		Government	11 & 12	
Gilbert, Reynolds, Africa in World History: From Prehistory to the Present, 2nd Edition	Pearson Prentice Hall	2008	African American History	11 & 12	
Prentice Hall Literature Language and Literacy	Prentice Hall	2010	Language Arts	9	
Prentice Hall Literature Language and Literacy	Prentice Hall			10	
Prentice Hall Literature The American Experience	Prentice Hall			11	
Prentice Hall Literature The British Tradition	Prentice Hall			12	
Language Arts and Literature (Course 1-3)	Prentice Hall	2008	Language Arts	6-8	
Holt Element of Language	Holt McDougal	2009	Language Arts	6-8	

XII. REPORT OF THE FINANCE COMMITTEE

A Reports of the Board Secretary and Treasurer – November 2008

**STRATEGIC PLAN LINK:
GOAL 3: BUSINESS OPERATIONS**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

To be in compliance with N.J.A.C. 6:23-2.2h and N.J.A.C. 6:23-211(c)3

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, that the Plainfield Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)41 and N.J.A.C. 6:23-2.11(b).

TO BE PRESENTED AT THE JANUARY 13, 2009 BUSINESS MEETING

B. Payment of Bills – December 12, 2008 – January 8, 2009

**Strategic Plan Link:
Goal 3: Business Operations**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC6:20-2.13(a).

RESOLVED, that the Plainfield Board of Education approves for payment the following, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Capital Projects Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE JANUARY 13, 2009 BUSINESS MEETING

C. 2008-09 Budget Transfers

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following 2009 budget adjustments which reflect the appropriations sufficient to meet expenditures:

<i>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</i>			
<i>November 1, 2008 to November 30, 2008</i>			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
11-1XX-100-XXX	Regular Programs - Instruction		
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
11-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
11-000-100-XXX	Instruction		
11-000- 211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
11-000-230-XXX	Support Services - General Administration		
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology		
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services		89,000.00
11-000-270-XXX	Student Transportation Services		
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		
11-000-310-XXX	Food Services		

TOTAL GENERAL CURRENT EXPENSE			
	Capital Outlay		
12-XXX-XXX-73X	Equipment		42,000.00
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services	131,000.00	
	TOTAL CAPITAL OUTLAY		
13-XXX-XXX-XXX	TOTAL SPECIAL SCHOOLS		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	GENERAL FUND GRAND TOTAL	131,000.00	131,000.00
BUDGET TRANSFERS - FUND 15			
<i>November 1, 2008 to November 30, 2008</i>			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
15-1XX-100-XXX	Regular Programs - Instruction		92,714.00
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services	5,800.00	
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs - Instruct		1,000.00
15-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	1,000.00	
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services	6,000.00	
15-000-270-XXX	Student Transportation Services		7,000.00
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits	87,914.00	
15-000-310-XXX	Food Services		

	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
	TOTAL CAPITAL OUTLAY		
	WHOLE SCHOOL REFORM GRAND TOTAL	100,714.00	100,714.00

D. Plainfield Board of Education Travel Budget

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The following is recommended:

RESOLUTION

WHEREAS, NJAC 6A:23B-1.2(b) provides that the Plainfield Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2008-09 school year, and now therefore be it

RESOLVED, that the Plainfield Board of Education hereby establishes the sum of \$222,656.00 as the school district's maximum travel budget for the 2008-09 school year and be it

FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

E. Purchase of Ed Data Online Order Entry System

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Educational Data Services, Inc. has been providing bid services to Plainfield and many other school districts throughout New Jersey for many years thru its cooperative bidding service. New technology now provides for an online order entry system as opposed to the current paper driven process and will provide for access to Ed Data's database of bid prices through their proprietary online requisition system.

RESOLVED, that the Plainfield Board of Education approves the purchase of Educational Data's online order entry system for a fee of \$7,200.00.

F. Supplemental Educational Service Provider (Alternatives Unlimited)

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

The Plainfield Board of Education is committed to ensuring that all students succeed academically and meet the New Jersey Core Curriculum Content Standards.

The No Child Left Behind legislation requires that supplemental educational services be offered to eligible students, grades 1 – 8, who attend Title I elementary and middle schools in need of improvement in the Plainfield Public Schools.

Supplemental educational services may include tutoring or after-school services for a total approximately 330 students at eligible schools, providers' instructional centers or through home instruction. Parents may select providers from a list of state - approved providers who have agreed to provide services for Plainfield students.

RESOLUTION

RESOLVED, that the Plainfield Board of Education authorizes the district to subcontract with this provider from September 2008 through June 2009, for an amount not to exceed the New Jersey Department of Education per pupil allocation of \$1,620.00 for supplemental educational services. The availability of funds for this item has been verified and will be charged to FY2009 NCLB Title I 100-300 Account.

G. Refinancing of Outstanding Bonds

**Strategic Plan Link:
Goal 3: Business Practices**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION OF THE BOARD OF EDUCATION OF THE CITY OF PLAINFIELD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY (i) AUTHORIZING THE MAKING OF AN APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. SECTIONS 18A:24-61 THROUGH 62 FOR APPROVAL TO ISSUE REFUNDING SCHOOL BONDS TO REFUND ALL OR A PORTION OF ITS OUTSTANDING 1999 SCHOOL REFUNDING BONDS (ii) APPROVING A REFUNDING SCHOOL BOND ORDINANCE IN CONNECTION THEREWITH

The Board of Education of the City of Plainfield in the County of Union, State of New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) issued \$31,120,000 School Refunding Bonds on April 9, 1999 (the "1999 Refunding Bonds") in order to advance refund its outstanding \$33,900,000 school bond dated April 15, 1997 issued to the Union County Improvement Authority for the purpose of financing district-wide school improvements.

The Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for the taxpayers of the City of Plainfield through the issuance by the Board of refunding school bonds (the "Refunding Bonds") to currently refund all or a portion of the \$29,415,000 outstanding 1999 Refunding Bonds.

In efforts to realize such taxpayer savings, the Board now desires to adopt a refunding school bond ordinance (the "Refunding Bond Ordinance") authorizing the issuance of the Refunding Bonds in an aggregate principal amount of not exceeding \$29,750,000, the net proceeds of which shall be used to refund all or a portion of the 1999 Refunding Bonds.

Also, in accordance with the requirements of Sections 18A:24-61 through 62 of the Education Law, the Board has determined to make application (the "Application") to the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs (the "LFB") for approval to adopt the Refunding Bond Ordinance and to issue the Refunding Bonds (collectively, the "Refinancing"); and the Board believes that:

- (a) it is in the public interest to accomplish the Refinancing;
- (b) The Refinancing is for the health, wealth, convenience or betterment of the inhabitants of the City of Plainfield;
- (c) the amounts to be expended for the Refinancing are not unreasonable or exorbitant;
- (d) the Refinancing is an efficient and feasible means of reducing the costs of providing services for the needs of the inhabitants of the City of Plainfield and will not create an undue financial burden to be placed upon the City of Plainfield.

RESOLVED BY THE BOARD OF EDUCATION OF CITY OF PLAINFIELD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY as follows:

Section 1. The preparation of the Refinancing Application and the filing of same with the LFB for its approval is hereby approved, and the School Administration, together with Wilentz, Goldman & Spitzer, P.A. bond counsel, Lerch Vinci & Higgins, auditor and Phoenix Advisors, LLC financial advisor are each hereby authorized and directed to represent the Board in such matters pertaining thereto.

Section 2. The LFB is hereby respectfully requested to consider the Refinancing Application and to record its findings, recommendations and/or approvals as provided by the applicable provisions of Sections 18A:24-61 through 62 of the Education Law.

Section 3 The Refunding Bond Ordinance attached hereto as Exhibit A is hereby approved. Bond Counsel on behalf of the Board is hereby authorized to publish the required notice of adoption of the Refunding Bond Ordinance in The Courier News, in the form and at the time required by Section 18A:24-61.4 of the Education Law.

Section 4. This resolution shall take effect immediately.

Recorded Vote

AYE:

NAY:

ABSTAIN:

ABSENT:

EXHIBIT A

REFUNDING SCHOOL BOND ORDINANCE PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING PRINCIPAL AMOUNT OF 1999 REFUNDING SCHOOL BONDS OF THE BOARD OF EDUCATION OF THE CITY OF PLAINFIELD IN THE COUNTY OF UNION, STATE OF NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$29,750,000 PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS OF THE BOARD OF EDUCATION TO EFFECT SUCH REFUNDING

WHEREAS, The Board of Education of the City of Plainfield in the County of Union, State of New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) issued \$31,120,000 School Refunding Bonds on April 9, 1999 (the "1999 Refunding Bonds") in order to advance refund its outstanding \$33,900,000 school bond dated April 15, 1997 issued to the Union County Improvement Authority for the purpose of financing district-wide school improvements;

WHEREAS, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for the taxpayers of the City of Plainfield through the issuance by the Board of refunding school bonds (the "Refunding Bonds") to currently refund all or a portion of the \$29,415,000 outstanding 1999 Refunding Bonds; and

WHEREAS, in efforts to realize such taxpayer savings, the Board now desires to adopt a refunding school bond ordinance (the "Refunding Bond Ordinance") authorizing the issuance of the Refunding Bonds in an aggregate principal amount of not exceeding \$29,750,000, the net proceeds of which shall be used to refund all or a portion of the 1999 Refunding Bonds; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE CITY OF PLAINFIELD IN THE COUNTY OF UNION, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board is hereby authorized to refund all or a portion of the \$29,415,000 outstanding 1999 Refunding Bonds maturing on or after August 1, 2010. The 1999 Refunding Bonds maturing on or after August 1, 2010 may be redeemed on or after August 1, 2009, upon no more than 60 days and no less than the 30 days notice from the date the 1999 Refunding Bonds will be called (the "Redemption Date") at the redemption price of one hundred percent (100) of par plus accrued interest to the Redemption Date.

Section 2. In order to provide funds necessary to effect the refunding of all or a portion of the 1999 Refunding Bonds, the Board is hereby authorized to issue not exceeding \$29,750,000 aggregate principal amount of Refunding Bonds, all in accordance with the requirements of Sections 18A:24-61 through 62 of the Education Law.

Section 3. An aggregate amount not exceeding \$552,000 (including a bond issuance premium in the approximate amount of \$212,000) may be allocated from the aggregate principal amount of the Refunding Bonds to pay for the aggregate costs of issuance thereof, including underwriting, printing, advertising, accounting, financial, legal and other expenses in connection therewith.

Section 4. The purpose of the issuance of the Refunding Bonds is to realize a going-forward net interest cost savings for the Board.

Section 5. A certified copy of this Refunding Bond Ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs prior to final adoption hereof, together with a complete statement in the form prescribed by such Director and signed by the Board Secretary, as chief financial officer of the Board, as to the School Bonds to be refinanced by the issuance of the Refunding Bonds authorized herein.

Section 6. The supplemental debt statement required by N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-61.4 has been duly prepared and filed in the Office of the Clerk of the City of Plainfield and in the Office of the Business Administrator/Board Secretary of the Board as of the date of approval of this Refunding Bond Ordinance and a complete executed duplicate of same has been filed in the Office of the Director and such statement shows that the gross debt of the Board is increased by the authorization of the Refunding School Bonds by \$1,395,000.

Section 7. The Board covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all bonds and notes issued under this Refunding Bond Ordinance.

Section 8. This Refunding Bond Ordinance shall take effect upon final adoption hereof, after the consent of the Local Finance Board has been endorsed upon a certified copy hereof.

XIII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – First Reading

The following is recommended for adoption:

RESOLUTION

WHEREAS, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

<u>Policy Number</u>	<u>Title</u>
3220/3230	State Funds: Federal Funds
3250	Income from Fees, Fines, Charges
3327	Relations With Vendors
3450	Money In School Buildings
3451	Petty Cash Funds
3541.31	Privately Owned Vehicles
3541.33	Transportation Safety
5131	Conduct/Discipline

B. Adoption of Policies – Second Reading

The Board of Education finds it necessary that these policies be implemented for the management and operation of the Plainfield Public Schools; therefore the following is recommended for adoption:

The Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **second reading**, the following policies:

<u>Policy Number</u>	<u>Title</u>
3000/3010	Concepts and Roles in Business and Noninstructional Operations; Goals and Objectives
3100	Budget Planning Preparation and Adoption
3160	Transfer of Funds Between Line Items/Amendments/Purchases not Budgeted
3570	District Records and Reports

XIV. ADJOURNMENT