

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, January 7, 2014

Time: 7:30 p.m. PUBLIC SESSION
7:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM**
950 PARK AVE.

Board of Education Members

Mrs. Wilma G. Campbell
Mrs. Deborah Clarke
Mrs. Jackie Coley
Mr. Alex O. Edache
Mrs. Keisha Edwards
Mrs. Mahogany Hall
Mr. Dorien Hurtt
Mr. Frederick D. Moore, Sr.
Ms. Jameelah Surgeon
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Thursday, December 19, 2013 for advertisement on Saturday, January 4, 2014 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

- 1 matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	PHS Auditorium	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, January 21, 2014 8:00 p.m., in the Plainfield High School Auditorium.

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE SUPERINTENDENT

IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Field Trips

(1) Blue Mountain Resort – Palmerton, PA

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Fifty-one (51) students in grades 7 and 11 enrolled in Science at Plainfield Academy for the Advanced Arts and Studies (PAAAS), along with four (4) chaperones will attend Blue Mountain, 1660 Blue Mountain Drive, Palmerton, Pennsylvania; Thursday, January 30, 2014. Transportation will be provided by Vogel Bus Company.

Students will participate in Blue Mountain's program called the "Science of Sliding". In this program the students will experience what it is like to work as a scientist in the field by using force scales, timers, and measuring tapes to measure variables of motion, force, and energy. This data will be used to reinforce calculations and concepts of motion, force, and energy learned in the first half of the year. Departure is scheduled for 8:00 a.m., returning at 3:30 p.m.

In addition, eighty (80) PAAAS 7th-12th grade students and eight (8) chaperones will visit Blue Mountain Ski Resort on March 7, 2014, departing 8:00 a.m. and returning 6:00 p.m.

The coordinator of the trip has arranged for students to have the opportunity to ski or snowboard including a lesson, equipment rental and lift ticket. Students have worked diligently in their fundraising activities to fund the cost of this trip. The trip will expand the students' experiences beyond the walls of the school and community.

RESOLVED, that the Plainfield Board of Education approves fifty-one (51) PAAAS students in grades 7 and 11, along with four (4) chaperones to travel to Blue Mountain in Palmerton, PA 18071 on Thursday, January 30, 2014, as well as approve eighty (80) 7th-12th grade students to visit Blue Mountain on March 7, 2014. The cost for the January 30th trip per student is \$22.00 (admission - \$12.00, transportation - \$10.00). The total cost of admission/participation will not exceed \$1,122.00 and will be paid by the parents. Transportation will be provided by the Vogel Bus Company – for a cost of \$1,000.00 (Blue Mountain will reimburse 50%); final cost - \$500.00. The cost for the March 7, 2014 trip is \$75.00 per person – total cost not to exceed \$6,600.00 (admissions cost will be funded through fundraising efforts of students. Total cost of transportation - \$1,700.00. The availability of funds for these items has been verified and will be charged to account number 15-000-270000-512A-52-0000 (PAAAS Prin Field Trips).

(2) The Museum of Mathematics - New York, NY

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success.

Evergreen School 4th and 5th graders, consisting of one hundred forty (140) students, seven (7) chaperones and nine (9) staff members will attend The Museum of Mathematics, 11 East 26th Street, New York, NY, on Friday, February 14, 2014, departing at 8:30 a.m. and returning at 2:30 p.m.

The cost for admission is \$1,680.00. Transportation will be provided by Amaker and Porterfield at a cost of \$1,800.00, for three (3) buses.

The trip will meet the Math content standards for 3.NB - Number and Operations Base 10, 3.OA - Operations and Algebraic Thinking, 3.MD - Measurement and Data and 3.G – Geometry. They will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the Common Core Standards.

This field trip will also provide Evergreen students with experiences that cannot be duplicated in school. The field trip is an integral part of instruction, and is an incentive for students to continue to enrich their educational experience beyond high school. Upon returning, the students will participate in educational activities that will enhance them academically as well as socially and emotionally.

RESOLVED, that the Plainfield Board of Education approves Evergreen School's one hundred forth (140) 4th and 5th graders, seven (7) chaperones and nine (9) staff members to attend The Museum of Mathematics, 11 East 26th Street, New York, NY, Friday, February 14, 2014 - departing at 8:30 a.m. and returning at 2:30 p.m. Total cost not to exceed \$3,480.00. The availability of funds for this item has been verified and will be charged to account 15-190-100000-800A-17-0000 (Evergreen Princ. Field Trip), and 15-000-2700000-512A-17-0000 (Evergreen Admissions).

(3) PAAAS Debate Team

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Coordinator of the Junior Statesmen of America Winter Model Congress has invited the Debate Team to attend their winter Congress in Arlington, Virginia, February 20-23, 2014. The PAAAS team is comprised of twenty-one (21) students, grades 9-12 and two (2) chaperones.

Departure is scheduled from Plainfield High School parking lot on Thursday, February 20, 2014 at 6:00 a.m., returning Sunday, February 23, 2014 at 6:00 p.m. The cost of registration, lodging and transportation per student is \$240.00 per student and \$300.00 per chaperone. The all-inclusive cost for transportation, registration and lodging will be provided by the District.

The Plainfield High School Debate Team has attended Junior Statesmen of America Winter Model Congress since 1966. This year PAAAS students will be joining the high school students. At the Junior Statesmen of America Winter Model Congress, students engage in a variety of activities, including debates, student-led thought talks, and mock trials which critically examine the political landscape. Students learn about today's important issues and have the unique opportunity to express their opinions and challenge the opinions of others in a tolerant, supportive atmosphere. Politically engaged and interested students from diverse backgrounds share their perspectives, learn from each other and have fun as they debate and socialize together.

RESOLVED, that the Plainfield Board of Education approves The PAAAS Debate team, comprised of twenty one (21) students and two (2) chaperones to attend the Junior Statesmen of America Winter Model Congress from Thursday, February 20, 2014 to Sunday, February 23, 2014 not to exceed \$3,257.50. The availability of funds for this item has been verified and will be charged to 52POFLDTRP.

(4) University of Bridgeport

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and each their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Forty-three (43) seniors along with three (3) chaperons have been invited to the University of Bridgeport, Bridgeport Connecticut; by their Senior Recruiter to visit their prestigious university and attend a college presentation, on Thursday, January 23, 2014. Departure is scheduled from Plainfield High School parking lot on Thursday, January 23, 2014 at 7:45 a.m. The return is scheduled for Thursday, January 23, 2014 at 6:00 p.m.

Transportation is will be provided by the University of Bridgeport.

The students will visit several academic departments and will also tour the college campus. This field trip will also provide students with experiences that cannot be duplicated in school. The field trip is an integral part of instruction and is an incentive for students to continue to excel beyond high school.

RESOLVED, that the Plainfield Board of Education approves for forty-three (43) PHS Seniors and three (3) chaperones to tour the University of Bridgeport in Bridgeport, Connecticut on Thursday, January 23, 2014. The University of Bridgeport will provide transportation. There is no cost to the District.

(5) Field Trips for Inclusion in 2013-2014 Curriculum Guides – AMENDED

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that field trips, used as a device for teaching and learning are integral to the curriculum, and an educationally sound and important ingredient in the instructional program of the school.

As a result, field trips serve as an essential means to extend learning, improve achievements, and enhance the overall development and educational experiences of students in the District. Field trips, however must support the District's curriculum and be aligned with the New Jersey Core Content Standards. The District has identified those State of New Jersey field trips which are in compliance with both and will be reflected in the curriculum guides for the 2013-2014 school year.

LOCATION	CITY
A&P Supermarket	South Plainfield
Adventure Aquarium	Camden
AFJROTC	Jackson and Long Branch
AFJROTC Bridgeton High School	Bridgeton
AFJROTC McGuire Air Force Base	Fort Dix
AFJROTC Passaic High School	Passaic
AFJROTC Drill Competition	NJ (location to be determined)
Alstede Farms	Chester
AMC Theatre	Bridgewater and Mountainside
Annual African American Heritage Parade	Newark
Annual Fall Leadership Connection Conference	Edison
Antonio Casola Farms	Holmdel
Apple Store	Bridgewater
Arena at Woodbridge, The	Woodbridge
Ballantine House	Newark
Barlow Elementary School	Plainfield
Barnes and Noble	Springfield
Berkeley College	Woodbridge
Bloomfield College	Bloomfield
Brookdale Community College	Lincroft
Buehler Challenger and Science Center	Paramus
Build-A-Bear	Bridgewater
Café Vivaci	Plainfield
Caldwell College	Caldwell

Field Trips for Inclusion in 2013-2014 Curriculum Guides – AMENDED - cont’d.

LOCATION	CITY
Camden Aquarium	Camden
Camp Bernie	Port Murray
Career Council, Inc.	NJ (location to be determined)
Cathedral International Church	Plainfield
Cedar Brook Park	Plainfield
Cedarbrook K-8 Center	Plainfield
Centenary College	Hackettstown
Cheesecake Factory	Edison (Menlo Park)
China Buffet	South Plainfield
City of Plainfield Senior Citizen Center	Plainfield
Clinton K-8 Center	Plainfield
Clinton School Annual Celebration of Autumn	Clinton School (Plainfield)
Coco Water Park	Mt. Laurel
College of New Jersey	Ewing
College of St. Elizabeth	Morristown
Community Theatre, The	Morristown
Cook K-7 Center	Plainfield
Cooper Mill	Chester Township
Cracker Barrel Restaurant and Store	Clinton
Cranford Canoe Club	Cranford
Crossroads Theatre	New Brunswick
Crowne Plaza	Monroe Township and Cherry Hill
Dairy Queen	Plainfield
DeVry Institute of Technology	North Brunswick
DeVry University	North Brunswick
Drake House	Plainfield
Drumthwacket, (Governor’s Mansion)	Princeton
Dunellen Theatre and Cinema Café	Dunellen
Echo Lake Park	Mountainside
Edison Bowling Center	Edison
Edison Exposition – Raritan Center	Edison
Edison National Historic Site	Edison
Emerson Elementary School	Plainfield
Essex County College	Edison
Evergreen Elementary School	Plainfield
Fairleigh Dickinson University	Madison and Teaneck
Felician College	Lodi
Franklin Mineral Museum and Mine	Franklin
Funplex	East Hanover
George Street Playhouse	New Brunswick
Giovanna’s	Plainfield
Great Swamp, The	Chatham
Green Brook Park	Plainfield

Field Trips for Inclusion in 2013-2014 Curriculum Guides – AMENDED - cont’d.

LOCATION	CITY
Green Meadows Farm	Hazlet
Grounds for Sculpture	Hamilton
Grover Cleveland Birthplace State Historic Site	Caldwell
Hartwyck Nursing Home	Plainfield
HBCU College Fair	Raritan
Hillview Farms	Gillette
Hub Stine Field	Plainfield
High Point State Park	Sussex
Hubbard Middle School	Plainfield
Imagine That!	Florham Park
In-District School Exchange Program	Plainfield
IZOD Center – MetLife Stadium	East Rutherford
J&J Enrichment Program	No. Brunswick
Jefferson Elementary School	Plainfield
Jenkinson’s Aquarium	Point Pleasant
Jersey Explorer’s Children’s Museum, The	East Orange
Jr. Achievement of New Jersey	Newark
Jr. Statesmen of America / Debate Team	NJ (location to be determined)
Kean University	Union
Keansburg	Keansburg
Kidz Village	Kenilworth
Kingston Quarry	Kingston
Land of Make Believe	Hope
LensCrafters	Springfield
Liberty Hall – Governor Livingston House	Union
Liberty Science Center	Jersey City
Liberty State Park	Jersey City
Livay Sweet Shop	Plainfield
Maggiano’s	Bridgewater
Maxson Middle School	Plainfield
McCarter Theatre	Princeton
McDonald’s	South Plainfield
Medieval Times	Lyndhurst
Middlesex County College	Edison
Millville Air Museum	Millville
Montclair Art Museum	Montclair
Montclair State University	Montclair
Morristown Museum	Morristown
National Honor Society Community Service	NJ (location to be determined)
National Latino/Hispanic College Fair, Inc.	NJ (location to be determined)
New Jersey Children’s Museum	Paramus
New Jersey City University	Jersey City
New Jersey Convention and Expo Center	Edison

Field Trips for Inclusion in 2013-2014 Curriculum Guides – AMENDED - cont’d.

LOCATION	CITY
New Jersey FCCLA Annual Leadership Conference (State)	Edison and Cherry Hill
New Jersey Institute of Technology	Newark
New Jersey Marine Sciences Consortium	Sandy Hook
New Jersey Museum of Agriculture	North Brunswick
New Jersey Performing Arts Center	Newark
Newark Museum	Newark
Newark Historical Society	Newark
NJAA Community Service Project Program	Rutherford
NJIT	Newark
Nomahegan Park	Cranford
Old Barracks Museum	Trenton
Overlook Medical Center	Summit
Paper Mill Playhouse	Millburn
Park Performance Arts Center	Union City
PETCO	Watchung
Plainfield Academy for the Arts & Advanced Studies (PAAAS)	Plainfield
Plainfield City Hall	Plainfield
Plainfield Country Club: West 9 Golf Course	Plainfield
Plainfield Fire Department	Plainfield
Plainfield High School	Plainfield
Plainfield Municipal Court	Plainfield
Plainfield Police Department	Plainfield
Plainfield Post Office	Plainfield
Plainfield Public Library	Plainfield
Plainfield Symphony – Crescent Ave. Church	Plainfield
Plainfield West Tower Senior Citizen Center/Community Service	Plainfield
Point Pleasant Beach	Point Pleasant
Proprietary House	Perth Amboy
Prudential Center /Prudential Corporate Office	Newark / Iselin
Public Speaking Club	NJ (location to be determined)
Rahway High School	Rahway
Rainforest Café	Edison (Menlo Park)
Ramapo College	Mahwah
Raritan Valley Community College	Branchburg
Red Lobster	Bridgewater, South Plainfield
Red Mill Museum Village	Clinton
Regal Hadley Theater	South Plainfield
Richard Stockton College	Pomona
Rider College	Lawrenceville
Robert Wood Foundation	North Brunswick
Robotics Regional Competition Event	Trenton
Roosevelt Intermediate School	Westfield
ROTC Drill Competition	New Jersey
Rowan University	Glassboro

Field Trips for Inclusion in 2013-2014 Curriculum Guides – AMENDED - cont’d.

LOCATION	CITY
Rutgers Theatre Company	New Brunswick
Rutgers University	New Brunswick, Piscataway and Newark
Saint Peter’s College	Jersey City
Sam Sahara’s Water Park	Mt. Laurel
Schaefer Farms	Flemington
Seton Hall University	South Orange
Six Flags Great Adventure	Jackson
Skate 22 Roller Skating Rink	Union
Somerset Patriots Stadium	Bridgewater
South Orange Performing Arts Center – SOPAC	South Orange
St. Joseph High School	Metuchen
State Theatre	New Brunswick
Stevens Institute of Technology	Hoboken
Stillman Elementary School	Plainfield
Stony Hill Farm	Morristown
Stop & Shop Supermarket	Watchung
Strike & Spare Bowling Lanes	Green Brook
Student Council Leadership Conference	NJ (location to be determined)
Sunnymeade Elementary School	Hillsborough
Thomas Edison Historical Museum	West Orange
Trailside Nature Center	Mountainside
Trenton Museum	Trenton
Trenton State House	Trenton
Turtle Back Zoo	West Orange
Two River Theatre	Red Bank
Union County College	Cranford
Union County Performing Arts Center	Rahway
Valentine House	Montclair
Walmart	Watchung
Warinanco Park	Roselle
Washington Community School	Plainfield
Washington Crossing	Titusville
Wightman Farms	Morristown
William Paterson University	Wayne
Woodlands Nursing Home	Plainfield

B. Assembly

(1) Blending Enterprises - Mr. Russell – Motivational Speaker “Edutainer”/Therapist

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield School District recognizes that highly qualified, competent, skilled and dedicated workforce is essential in the success of the District schools, and students.

Blending Enterprises’ Mr. Russell will perform and discuss the reality of making choices with the Barack Obama Academy for Academic and Civic Development (BOAACD) students and faculty on Friday, November 1, 2013 and Friday, December 6, 2013 at a cost of \$400.00 and 600.00 respectively, per visit – total cost not to exceed \$1,000.00.

Mr. Russell, Motivational Speaker “Edutainer”/Therapist, has more than ten (10) years of experience, venturing out to some of the nation’s most challenging communities, educating people on the reality of making bad choices. His performance is based on social work principles and uniquely scripted to evoke change. His audiences range in age from 12 and up.

Mr. Russell’s aim is to enable students to understand the relationship between behavior and consequences. To identify thoughts and feelings underlying the choices they make, and facilitate appropriate alternative responses to substitute for negative choices. To bridge relationships, clarify expectations, and create environments where people are not afraid and have the resources to seek help.

RESOLVED, that the Plainfield Board of Education approves payment to Blending Enterprises for performance/discussion to take place on Friday, November 1, 2013 and Friday, December 6, 2013 at a cost of \$400.00 and 600.00, respectively, per visit, for a total cost of \$1,000.00. The availability of funds for this item has been verified and will be charged to account 15-190-100000-320A-51-0000 (Professional Svcc).

C. Professional Development

(1) Rutgers: Teaching Students to Write Like Reporters and Preparing for PARCC: An Overview of the ELA/Literacy Assessments – Monroe Township

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Clinton's Principal BJ BrownJohnson, along with teachers, Kathleen Kraft, Brenda Martinez, Aaron Richard and Nakomis Smith will attend "Teaching Students to Write Like Reporters and Preparing for PARCC: An Overview of the ELA/Literacy Assessments", sponsored by the Rutgers Center for Literacy Development at the FEA Conference Center in Monroe Township, on January 23, 2014.

Total cost of registration is \$700.00 for all participants.

The workshop will help participants to provide five (5) classroom practices to increase and sustain engagement with information books, and to focus on content specific classes consistently and continuously focus on developing and advancing reading, writing, listening, speaking and language knowledge and skills.

RESOLVED, that the Plainfield Board of Education approves Principal BJ BrownJohnson and teachers Kathleen Kraft, Brenda Martinez, Aaron Richard, and Nakomis Smith to attend "Teaching Students to Write Like Reporters and Preparing for PARCC: An Overview of the ELA/Literacy Assessments" sponsored by the Rutgers Center for Literacy Development at the FEA Conference Center in Monroe Township, on January 23, 2014, at a total cost of \$700.00. The availability of funds for this item has been verified and will be charged to account 15-000-223000-320A-14-0000 (Professional and Tech Service).

(2) Cenergistic Conference – San Antonio, TX

Strategic Plan Link

Goal 3: Business Operations:

To improve the overall efficiency and effectiveness of business operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

WHEREAS, the specific focus of the workshop is to have effective communication, critical focus areas of EMS and maximize the savings potential in the District, now therefore be it

RESOLVED, that the Plainfield Board of Education approves Energy Education Specialist, Michael Pate to attend the Cenergistic Conference in San Antonio, TX, January 20-22, 2014; at no cost to the District.

**(3) MEDS-PDN Presentation -
“Unlocking the Mystery of Selective Mutism and Social Anxiety – South Plainfield**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to have staff members participate in out of district Professional Development opportunities.

PIRT Members – Marlene Rosenblum, Tracy Mullen, Rosa Mannarino, Breonna Johnson, Marie Blot and Donna McAuliffe will attend the presentation, “Unlocking the Mystery of Selective Mutism and Social Anxiety”, January 30, 2014, hosted by MEDS-PDN, at the Holiday Inn, South Plainfield, NJ.

Aimee Kotrba, Ph.D, will deliver the most current research-based and practical strategies for Preschool/Special Education educators. This will assist staff with implementing interventions for selective Mutism, as well as developing successful accommodations within the school setting.

Registration fee is \$189.99 per person – total cost not to exceed \$1,139.94.

RESOLVED, that the Board of Education approves PIRT Members – Marlene Rosenblum, Tracy Mullen, Rosa Mannarino, Breonna Johnson, Marie Blot and Donna McAuliffe, to attend the presentation, “Unlocking the Mystery of Selective Mutism and Social Anxiety”, January 30, 2014 in South Plainfield, NJ. The cost of registration is \$189.99 per person - total cost not to exceed \$1,139.94. The availability of funds for this item has been verified and will be charged to account 20-218-200000-329A-34-0000 (ECPA Other Pur Professional).

(4) The ASCD 69th Annual Conference & Exhibit Show – Los Angeles, CA

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

To improve the understanding of and build internal capacity with the working knowledge and competencies in instructional leadership, Mark A. Williams, Principal of Charles H. Stillman School and Kwame Asante, Principal of Hubbard Middle School will attend the ASCD 69th Annual Conference & Exhibit Show, March 15-18, 2014 in Los Angeles, CA.

The vision of ASCD is to be the worldwide leader in learning, teaching, and educational leadership. They provide expert and innovative solutions for addressing the opportunities and challenges learners face in the 21st century. They engage and connect diverse communities dedicated to the success of each learner. We will have the opportunity to explore topics that interest us the most in more than 400 sessions, such as:

- What it takes to create better schools
- How to improve programs for teaching and learning
- Which education approaches are most likely to work
- How to build stronger learning communities
- Which practices ensure that all students are learning
- How to get results
- What to question about traditional practices

The expense breakdown is as follows:

Registration - \$359.00; travel - \$525.00; lodging cost - \$470.82 per person (\$133.00 per day/4 days + 18% tax); Meals - \$248.50 – total cost per person \$1,603.32.

RESOLVED, that the Plainfield Board of Education approves Mark A. Williams and Kwame Asante to attend The ASCD 69th Annual Conference & Exhibit Show, held on March 15-18, 2014, in Los Angeles, CA. at a cost not to exceed \$3,206.64 (\$1,603.32 per participant). The availability of funds for this item has been verified and will be charged to accounts 20-232-200000-500A-20-0000 (T1 Stillman Conf/Reg Costs) – Stillman, and Hubbard - FY14 NCLB Title 1 200-500 and 200-580.

(5) Rutgers 46th Annual Reading and Writing Conference – New Brunswick, NJ

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to permit instructional staff members to participate in out-of-district professional development opportunities.

Attendance at the Rutgers Annual Reading Conference will help provide practical lessons to improve teaching and learning. The Office of English Language Arts has established a partnership with Rutgers University to align research-based strategies aligned to the CCSS.

The conference will offer workshops that help educators at all levels develop curriculum and methods necessary to ensure that students reach the rigorous new standards for content area literacy embedded in Common Core. Educators will learn a repertoire of skills for teaching readers to think and read analytically about non-fiction text.

Hubbard School staff members, Melissa Washington-Harris, Tehyma Williams, Rebecca Vargas and Jacynth Johnson will attend the Rutgers Reading and Writing Conference at the Hyatt Regency Hotel in New Brunswick, NJ on Friday, March 28, 2014.

Also, in attendance will be eight (8) Supplemental Reading Teachers, Fatima Embden, Cheryl Jackson, Elizabeth Lechocinski, Pat Mendola, Shalonda Archibald, Elaine Reinman, Vincent Salvato, and Chadia Shakir-Saleem.

The cost of registration is \$150.00 per person. Hubbard's total cost not to exceed \$600.00; Supplemental Reading Teachers total cost not to exceed \$1,200.00.

RESOLVED, that the Plainfield Board of Education approves Hubbard School staff members, along with eight (8) Supplemental Teachers, to attend the Rutgers Reading and Writing Conference at the Hyatt Regency Hotel in on Friday, March 28, 2014 at a total cost not to exceed \$1,800.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-23-0000 (Hubbard Professional Ed), and account 20-278-520000-930A-39-0000 (T2A Carryover).

(6) FEMA – “Multi-Hazard Emergency Planning for Schools” – Emmitsburg, MD

Strategic Plan Link

Goal 3 - Business Practices:

To improve the overall efficiency and effectiveness of District and school operations

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff and members of the community

The Superintendent of Schools recommends and I so move the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to providing a safe, secure, professional, and clean environment for students, staff, and members of the community.

School Safety and Security Director, Eugene Campbell, Jr. along with Coordinator, Richard Perkins will attend a training workshop, “Multi-Hazard Emergency Planning for Schools”, provided by FEMA, April 7-10, 2014, at the Emergency Management Institute, 16825 South Seton Avenue, Emmitsburg, MD.

This 4-day FEMA training course provides school district teams with the knowledge, skills, and tools needed to review, enhance, and sustain an all-hazards district/school emergency plan. Through this course, participants will be able to build partnerships and develop positive working relationships among community-based protection, response, and recovery organizations.

In addition, Director Campbell and Coordinator Perkins will acquire knowledge with emphasis placed on working with the whole community on planning for and mitigating active shooter incidents, which can be transferred to Plainfield Public Schools to improve the overall safety and security of our staff and the citizens of Plainfield.

The expense breakdown is as follows:

- Cost of registration – Free
- Cost of lodging – Free
- Cost for Meals and incidentals for four (4) day/night - \$196.00 pp. – total cost - \$392.00
- Travel/Parking - \$122.76 + \$83.08 = \$205.84

Total cost for both participants not to exceed - \$597.84.

RESOLVED, that the Plainfield Board of Education approves Director of School Safety and Security, Eugene Campbell, Jr. and Coordinator Richard Perkins to attend the Multi-Hazard Emergency Planning for Schools” workshop April 7-10, 2014 at the Emergency Management Institute, Emmitsburg, MD. The cost for registration and lodging is free. The cost for participants will not exceed \$298.92 per person – total cost not to exceed \$597.84. The availability of funds for this item has been verified and will be charged to account 11-000-266000-500T-40-0000 (Security Travel).

(7) DLM Associates - Parent and Staff Training – Evergreen

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

Evergreen Elementary School has identified Mr. Dimas Lopez, M.Ed., from DLM Associates, Elizabeth, New Jersey as an experienced facilitator in the areas of parents and staff training. Mr. Lopez will conduct four (4) workshops for parents (January 16, February 20, March 27 and April 24, 2014) and one (1) workshop (January 13, 2014) for teachers.

This training will:

- Apply knowledge of personalities in school and at home
- Practical applications of learning style at home
- Improve communication between parents and their children
- Gain new insights into learning based on brain functions and individual personality and learning styles

RESOLVED, that the Plainfield Board of Education approves Dimas Lopez to provide five (5) sessions of training at a cost not to exceed \$1,500.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-17-0000 (Evergreen Professional Educational Services).

(8) Orton Gillingham – Secaucus, NJ (AMENDED to include Evergreen School)

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members in professional development opportunities.

The Orton-Gillingham comprehensive program enables the learner to have an in-depth understanding of the revised Orton-Gillingham based methodology, assessment, higher level skills, and the tools to implement this program into an existing curriculum.

The five (5) day, thirty (30) hour program to develop instructional plans will be held February 3-7, 2014 in Secaucus, NJ at a cost of \$975.00 per person (includes the professional development sessions and all materials required to implement the program). This program is part of the mandatory school improvement plan to address the priority literacy concerns as part of our focus school designation.

The following Evergreen staff will attend at a total cost of \$4,875.00 for registration:

- Monique Smith-Brenya
- Claire Emmanuel
- Samantha Lopez
- Gina Iacocca
- Zena Young

Teachers will learn the following concepts during the workshop: The three- (3) part drill (visual, auditory, kinesthetic), developing syllabication patterns for decoding and encoding, establishing comprehensive guidelines for weekly lesson plans, developing deeper assessment methods, using the reciprocal teaching method, and how to teach students use of multisensory techniques for sight words and to develop deeper fluency.

RESOLVED, that the Plainfield Board of Education approves Evergreen staff members – Monique Smith-Brenya, Claire Emmanuel, Samantha Lopez, Gina Iacocca and Zena Young, to participate in the Orton-Gillingham comprehensive program, February 3-7, 2014 in Secaucus, NJ, at a cost of \$975.00 per person for total cost not to exceed \$4,875.00. The availability of funds for this item has been verified and will be charged to account 15-000-221000-320A-17-0000 (Evergreen Instructional Improvement).

(9) District-Wide Professional Development and Articulation Meetings – AMENDED DATES

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in professional development opportunities.

Additionally, the Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Common Core State Standards and achieve academic and lifelong success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. As such, the Stephenie Tidwell, Elementary Math Supervisor, will facilitate professional development sessions and grade band articulation meetings. The sessions will assist teachers in developing collegial conversations and math lessons aligned to the Common Core State Standards utilizing the My Math Text Series and other supplemental resources from January 29, 2014 through June 13, 2014.

RESOLVED, that the Plainfield Board of Education approves the District-Wide Professional Development and Articulation Meetings amended dates – January 29, 2014 through June 13, 2014; for a maximum of thirty (30) teachers at a rate of \$28.00, cost not to exceed \$10,080.00. The availability for this item has been verified and will be charged to account 20-278-520000-930A-39-0000 (T2A Carryover).

(10) Dr. Eric Milou – AMENDED – add'l days

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and lifelong success.

The Elementary Math Office seeks to provide pedagogical content coaching as a method to assist teachers in improving their practice for the purpose of increasing academic achievement in mathematics. The Mathematics Office has identified Dr. Eric Milou, a professor of Mathematics at Rowan University in Glassboro, NJ to provide in-class coaching for teacher/administrator cohorts at the elementary school level. Dr. Milou has taught at Rowan for the past fifteen (15) years and is the current President of the Rowan University Senate. He previously served as President of the Association of Mathematics Teachers of New Jersey (AMTNJ), the program chairperson of the 2007 National Council of Teachers of Mathematics (NCTM) annual meeting and has extensive speaking experience on standards based reform in mathematics. He is the author of *Digits*, Pearson's all digital middle school textbook and was the recipient of the Max Sobel Outstanding Mathematics Educator Award in 2009. He teaches pre-service teachers and works with in-service teachers, and is primarily interested in balancing concept development with skill proficiency.

Dr. Milou has agreed to provide an additional ten (10 days) in-class coaching. This professional development is an extension of the professional development Dr. Milou provided during the 2012-2013 School.

RESOLVED, that the Plainfield Board of Education approves payment to Dr. Eric Milou in the amount not to exceed \$17,000.00 (each visit billed at \$1,700 per day) for the 2013-2014 school year. The availability for this item has been verified and will be charged to account 20-278-5200000-93-0A-39-0000 (T2A Carryover)

(11) Teachers College - Mini-Institute – New York, NY

Strategic Plan Link

Goal1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to permit instructional staff members to participate in out-of-district professional development opportunities.

Frederick W. Cook Principal, Caryn Cooper, along with three (3) Cook School teachers will attend the Teachers College – Reading & Writing Projects' February Mini-Institute held in New York, NY, February 17-20, 2014. The cost of registration is \$700.00 per person.

The conference will offer workshops that help educators at all levels develop curriculum and methods necessary to ensure that students reach the rigorous new standards for content area literacy embedded in Common Core. Educators will learn a repertoire of skills for teaching readers to think and read analytically about non-fiction text.

RESOLVED, that the Plainfield Board of Education approves Frederick W. Cook Principal, Caryn D. Cooper, along with three (3) teachers to attend the Teachers College – Reading & Writing Projects' February Mini-Institute held in New York, NY, February 17-20, 2014. The total cost of registration will not exceed \$2,800.00 (\$700.00 per person for registration). The availability of funds for this item has been verified and will be charged to account 20-278-520000-930A-39-0000 (T2A Carryover).

(12) National Science Teachers Association Conference – Boston, MA

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that all students should have the best academic opportunities; therefore, the Superintendent is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities to ensure that all students meet the New Jersey Core Curriculum Content Standards and Next Generation Science Standards in order to achieve academic and life-long success.

Margaret Morales, Assistant Superintendent, and Janelle Williams, Vice Principal of Hubbard Middle School, will attend the National Science Teachers Association (NSTA) National Conference on Science Education in Boston, MA, April 3-6, 2014.

The cost to attend is \$1,544.16, per person, inclusive of registration (\$245.00), hotel (\$270.22 per day - inc. 18% tax - \$810.66), travel/parking (\$240.00 round trip), food/incidentals (\$248.50) – total cost not to exceed \$3,088.32.

The National Conference on Science Education provides information on the latest research and best practices in Science, technology, Engineering, and Mathematics (STEM), integration of the Next Generation Science Standards (NGSS) and the Common Core Standards.

RESOLVED, that the Plainfield Board of Education approves Assistant Superintendent Margaret Morales and Hubbard Middle School Vice Principal, Janelle Williams, to attend the NSTA National Conference, April 3-6, 2014 in Boston, MA. The total cost for attending the conference will not exceed \$3,088.32 inclusive of registration, lodging, food and travel. The availability of funds for this item has been verified and will be charged to account 20-278-520000-930A-39-0000 (T2A Carryover).

(13) National STEM Conference – New Orleans, LA

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that all students should have the best academic opportunities; therefore, the Superintendent is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities to ensure that all students meet the Common Core State Standards and New Jersey Core Curriculum Content Standards in order to achieve academic and life-long success.

The New Jersey Department of Education supports STEM programming in all school districts for students in grades K-12. STEM programming is an integral part of the college and career readiness standards in addition to common core and state standards. NJDOE has adopted STEM as its focus for its new Family and Community Circle newsletter.

RESOLVED, that the Plainfield Board of Education approves Jean Marie Gordon, Supervisor of Science and Technology, to attend the National Science Association STEM Conference, May 14-17, 2014 in New Orleans, LA. The cost of the workshop includes registration - \$265.00; hotel accommodations - \$534.54 (\$151.00 per day - including 18% tax); air travel - \$219.60; meals - \$248.50 (4 days). Total cost not to exceed \$1,267.64. The availability of funds for this item has been verified and will be charged to account 20-278-5200000-930A-39-0000 (T2A Carryover).

(14) NJASK/PARCC Training - Staff Development Workshop, Inc.

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the Common Core State Standards, and achieve academic and life-long success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. The adoption of the Common Core State Standards has created the need to provide intensive learning opportunities related to the specialized and common content knowledge required for English Language Arts. This new educational era demands highly-effective, high-quality instruction that makes a difference for students and teachers. As such, we must begin to look even more closely at the professional development provided in an effort to support building effective teacher practice. The ELA Office has identified the need to establish training in the transition of NJASK to PARCC assessments.

The workshop offerings are designed to support teachers in grades 3-8 in understanding state assessments as they pertain to the NJASK and PARCC and will also provide them with the strategies to foster effective instructional practices.

<u>Staff Development Workshops, Inc.</u>				
<u>NJASK/PARCC Training</u>				
	# of Positions	Rate of Pay	# of sessions	Cost
Workshop Presenter	1	\$1500 per day	1	\$1500.00
Total				<u>\$1,500.00</u>

RESOLVED, that the Plainfield Board of Education approves Staff Development, Inc. for NJASK/PARCC Training, on Thursday, February 27, 2014, at a total cost not to exceed \$1,500.00. The availability for this item has been verified and will be charged to account 20-278-520000-930A-39-0000 (T2A Carryover).

(15) Rutgers University and NJASCD – Monroe Township – AMENDED (add'l. participant)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to have staff members participate in out of district Professional Development opportunities.

Attendance at the two Rutgers NJASCD Literacy Institutes, at the Foundation for Educational Administration Conference Center, Monroe Township, NJ, will provide practical lessons to improve teaching and learning. The workshops will be held on Thursday, January 23, 2014 and Friday, June 13, 2014.

The Office of English Language Arts has established a partnership with Rutgers University to align research-based strategies aligned to the CCSS. Through the institutes, teachers will gain a deeper understanding of instructional practices that help students make meaning of complex text and improve writing skills. Additionally, a look at PARCC assessments for English Language Arts will be discussed, highlighting fidelity to the CCSS instructional shifts, the fundamental principles of item development and the range of item types. Samples of released items and protocols will be provided.

Topics included in the institutes include the following:

- What Does Close Reading Mean with Informational Text?
- Reading Information Text with Persistence, Proficiency & Passion
- Deep Comprehension of Informational Texts: Classroom Contexts and
- Teaching Practices to Build Motivation and Engagement
- Preparing for PARCC: An Overview of the ELA/Literacy Assessments

RESOLVED, that the Plainfield Board of Education approves Donna Mullaney, Supervisor of ELA Elementary and 5 teachers (TBD) to attend the Rutgers University/NJASCD institutes – two (2) sessions (January 23, 2014 and June 13, 2014); \$700.00 for a team of 6 per session - total cost not to exceed \$1,400.00. The availability of funds for this item has been verified and will be charged to account 20-278-520000-930A-39-0000 (T2A Carryover).

(16) Understanding Grief & Loss: Ways to Support Grieving Children in School – Morristown

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the social, emotional and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that all students should have the best academic opportunities; therefore, the Superintendent is committed to ensuring that all students succeed academically and reach their full potential through social and emotional development and support. This will allow them to achieve life-long learning and success.

Hubbard Middle School Social Worker, Patricia King Gibbs, and Guidance Counselor, Eddie Farrell, will attend the *Understanding Grief and Loss: Ways to Support Grieving Children in School* workshop in Morristown, NJ on Thursday, February 13, 2014. The cost of registration is \$89.00 per person/session – total cost not to exceed \$178.00.

Good Grief's interactive workshops provide social workers and counselors with the tools to be helpful in the life of a grieving student or their family member(s), as well as District employees. The purpose of this workshop is to provide participants the opportunity to:

- Gain self-awareness of issues related to loss
- Examine and challenge basic assumptions about how children experience loss and grief when someone important in their life has died
- Build a toolbox of strategies and activities to assist children coping with death

RESOLVED, that the Plainfield Board of Education approves Hubbard Middle School Social Worker, Patricia King Gibbs, and Guidance Counselor Eddie Farrell to attend the *Understanding Grief and Loss: Ways to Support Grieving Children in School* workshop, Thursday, February 13, 2014. The total cost for both participants will not exceed \$178.00. The availability of funds for this item has been verified and will be charged to account 15-000-221000-320A-23-0000 (Hubba Instruct Impro Purch Ed. S).

D. Health and Field Day – Dewitt D. Barlow Elementary School

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff and members of the community

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Dewitt D. Barlow Elementary School will hold a Health and Fitness Field Day on Friday, June 13, 2014, from 8:30 a.m. - 2:00 p.m., on the grounds of Dewitt D. Barlow School. The purpose is to provide the Barlow community (students and parents) with instruction, recreational activities, and community resources consistent with the New Jersey Core Curriculum Content Standards for Health and Physical Education (2.1, 2.2, 2.3, 2.4, 2.5, and 2.6).

RESOLVED, that the Plainfield Board of Education approves Dewitt D. Barlow Elementary School Health and Fitness Field Day on Friday, June 13, 2014, from 8:30 a.m. - 2:00 p.m., on the school grounds, for the Barlow community (students and parents) at a cost not to exceed \$3,500.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-610A-11-0000 (Barlow General Supply), as well as the Barlow Student Activity Fund account.

E. Day 6 Tutoring Program – Washington Community School

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success.

WHEREAS, Washington Community School is committed to closing the achievement gap, and flexible tutoring time options increase access to academic support, therefore, Washington Community School is offering the Day 6 Tutoring Program on Saturdays from February 1, 2014 thru May 3, 2014 for 3.5 hours (9:30 am to 12:30 pm) per day with a stipend rate of \$28.00 per hour. In addition, afterschool tutoring will be available Tuesday thru Thursday from 2:45 pm to 4:00 pm and before school Monday thru Friday from 7:30 am to 8:00 am.

RESOLVED, that the Plainfield Board of Education approves Washington Community Schools' Day 6 Tutoring Program from February 1, 2014 to May 3, 2014. Total stipend for all tutoring is not to exceed \$13,860.00. The availability of funds for this item has been verified and will be charged to account 20-230-100000-101S-21-0000 (T1 Ext Day Washington).

F. The Charles H. Stillman OWLETTE and Jr. OWLETTE Academies

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students are academically successful and reach their full potentials. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Standards for optimal academic achievement and life-long success.

Charles H. Stillman has received their approved 2013-2014 School Improvement Plan as governed by the New Jersey Department of Education. The approval included a plan to implement the Charles H. Stillman OWLETTE Academy and Jr. OWLETTE Academy.

This will be the first year for the programs. The cost to fund the OWLETTE Academy is \$9,072.00. The cost to fund the Jr. OWLETTE Academy is \$4,620.00. The total cost of funding both programs will not exceed \$13,692.00. The funding will be utilized to develop and provide high quality instruction for fifteen (15) 1st grade, fifteen (15) 2nd grade (OWLETTE Academy); and fifteen (15) Kindergarten (Jr. OWLETTE Academy) at-risk students at C.H. Stillman Elementary School.

In looking at our end of unit assessment data for the 2012-2013 school year some of our students in 1st & 2nd grade are struggling with the acquisition of foundational skills that are important to long-term academic success.

We have also identified students who are struggling in kindergarten – the Jr. OWLETTE Academy will be available for identified at-risk kindergarten students who have been selected from current and future PIRT and/or I&RS referrals.

The students who are enrolled in the OWLETTE and Jr. OWLETTE Academies will receive additional instructional support in acquiring foundational skills in literacy and mathematics. We believe the successful implementation of this program will have a long-term benefit to our students.

Both Academies will operate from 3:05 pm – 4:35 pm (Tuesday–Thursday); beginning Tuesday, February 4, 2014 and culminating on Thursday, May 1, 2014.

The OWLETTE Academy will be staffed with six (6) certified teachers – teachers will be compensated at \$28.00 per hour for twelve (12) weeks – total compensation not to exceed \$9,072.00.

The Jr. OWLETTE Academy will be staffed with four (4) certified teachers. Teachers will be compensated at \$28.00 per hour for twelve (12) weeks - total compensation not to exceed \$4,620.00.

The Charles H. Stillman OWLETTE and Jr. OWLETTE Academies (cont'd.)

RESOLVED, that the Plainfield Board of Education approves the Charles H. Stillman OWLETTE and Jr. OWLETTE Academies to operate from 3:05 pm – 4:35 pm (Tuesday through Thursday); beginning Tuesday, February 4, 2014 and culminating on Thursday, May 1, 2014. The total compensation for staff of both Academies will not exceed \$13,692.00 (\$9,072.00-OWLETTE; \$4,620.00-Jr. OWLETTE). The availability of funds for these items has been verified - the OWLETTE Academy will be charged to FY14 Title 1 (100-100) Teacher Stipends; and the Jr. OWLETTE Academy will be charged to CEIS/IDEA Funds.

G. Leadership and Learning Data Teams

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content and the Common Core State Standards, and achieve academic and life-long success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. The Data Team structure creates an efficient system to continuously and collaboratively analyze student performance in order to refocus teaching strategies to impact student learning throughout the school year. By using Data Teams to select appropriate instructional strategies, The Center expects tremendous results for Plainfield Public Schools. The Data Teams process is also inextricably linked to Response to Intervention (RtI) and differentiated instruction, which will improve performance in a structured manner. The Leadership and Learning Center will work with K-12 supervisors, administrators, and teachers, across content areas, to learn how to effectively use data to promote students achievement. Some of the benefits of comprehensive data teams are:

- Improved instructional strategy that will increase effective teaching, learning, and student achievement
- Increased teacher morale, teacher leadership, internal capacity, and feelings of efficacy
- Comprehensive structure for collaboration and data analysis
- Clear focus and understanding on how to best utilize professional development
- Significant growth in student achievement
- Improved planning, implementation, and monitoring by all levels of leadership
- Assistance in replicating best practices based on local results
- One-on-one and small group follow-up support to ensure goals are met
- Culture focused on identifying and replicating adult actions that impact students
- Collaboration across schools
- Heightened internal capacity that decreases the need for future outside support

Date	Description	Total Investment
TBD	Data Teams Seminar - 2-day training-consecutive days - Up to 30 participants	\$11,714.53

RESOLVED, that the Plainfield Board of Education approves the establishment of Data Teams, for total cost not to exceed \$11,714.53. The availability for this item has been verified and will be charged to account 20-278-520000-930A-39-0000 (T2A Carryover)

H. Authors Visit - Marcie Aboff – Jefferson Elementary School

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Marcie Aboff is renowned children's author who writes in a variety of genres and at several reading levels. Ms. Aboff is an experienced and dynamic presenter, on February 7, 2014, she will discuss the stages of research, writing, and revision for creating both fiction and nonfiction books, as well as facilitate writing workshops in order to allow students to express their creativity and improve their writing skills.

RESOLVED, that the Plainfield Board of Education approves compensation for Children's Author, Marcie Aboff, to provide four (4) presentations on February 7, 2014 at a total cost not to exceed \$1,000.00. The availability of these funds has been verified and will be charged to 15-000-222000-300A-18-0000 (Library Consultant).

I. Hubbard Middle School's "Hawk Academy"

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for ensuring that all students meet the Common Core State Standards and achieve academic success, specifically referencing the New Jersey Assessment of Skills and Knowledge (NJASK).

To increase the student success rate on the NJASK, targeted instruction will take place for those students who are considered to be on "the cusp" of passing and/or maintaining a passing score on the NJASK. Approximately ninety (90) students from grades 6, 7, and 8 will be targeted based on their previous year's score. Students will attend "The Hawk Academy" on Saturday's from 9:00am to 12:00pm with three (3) hours devoted to mathematics, language arts, and science (8th grade). The program will take place for twelve (12) weeks; from February 8 - April 26, 2014.

This program supports the goals of the School Improvement Plan and District Initiatives to increase scores incrementally at all grade levels. Teachers will be compensated at the rate of \$28.00 per hour from the hours of 8:30am to 12:30pm. This includes substitutes when they are used or in need.

RESOLVED, that the Plainfield Board of Education approves the operation of Hubbard Middle School's "Hawk Academy" for twelve (12) Saturdays, February 8 - April 26, 2014; for the 2013-2014 school year. The availability of funds for this item has been verified and will be charged to FY 2014 NCLB Title1 100-100 ACCOUNT (Teacher Stipends).

XI. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer November 2013

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

TO BE PRESENTED AT THE JANUARY 21, 2014 BUSINESS MEETING

B. Payment of Bills — December 6, 2013 – January 16, 2014

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE JANUARY 21, 2014 BUSINESS MEETING

C. 2013 – 14 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

TO BE PRESENTED AT THE JANUARY 21, 2014 BUSINESS MEETING

D. School Funding Formula

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the School funding Reform Act of 2008 provides that the funding formula for school aid shall be based on the “enrollment” of resident district children, and

WHEREAS, the State Legislature, through budget adoption language over the past two years, has modified the funding formula to provide that funding be adjusted based upon the “attendance” of resident children, and

WHEREAS, the Department of Education has determined that an appropriate average daily attendance rate of 96% shall be the level of attendance for all New Jersey school districts, and districts that demonstrate an attendance rate of less than 96% shall suffer a loss of school aid, and

WHEREAS, a 96% attendance rate is equal to a child being absent from school no more than seven days in one school year, and

WHEREAS, it is the opinion of the Plainfield Board of Education that a 96% attendance rate is an arbitrary standard to apply to all New Jersey School Districts and is contrary to the history of funding in this State and the School Funding Reform Act of 2008, and

WHEREAS, New Jersey school districts must staff, equip, feed, and transport our children based upon the enrollment of students , and we do not send teachers home, or stop the buses, or turn off the lights, or sell their textbooks when a child is absent for health or other family reasons, and

WHEREAS, a loss of state aid due to average daily attendance simply shifts the burden to support a thorough and efficient education to the local taxpayer, and therefore be it

RESOLVED that the Plainfield Board of Education hereby urges the Department of Education and the New Jersey State Legislature to fully fund the School Funding Reform Act of 2008 and to avoid modifying the formula in such a way as to penalize districts based on the attendance of children and to recognize that districts provide staff and resources for an adequate public education for all “enrolled” resident children, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the School Business Administrator to distribute a copy of this resolution to local legislators, the Commissioner of Education, the New Jersey School Boards Association, and the New Jersey Association of School Business Administrators.

E. Elementary Schools Grade Span Reconfiguration

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield Board of Education recognizes the need to address overcrowding at several elementary schools in our District. The District desires to take the necessary measures to ensure that every effort is made to provide a safe and appropriate learning environment for all students. Based on a review of the District's projected enrollment numbers, the Superintendent of Schools recommends a change in the grade configurations at several schools, therefore be it

RESOLVED, that the Plainfield Board of Education approves the grade span reconfiguration at the following schools:

School	From	To
Clinton K-8 Center	K-8	K-5
Cook K-7 Center	K-7	K-5

F. 2013 – 2014 Nonpublic School Technology Initiative Program (UCESC) AMENDED

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the New Jersey Nonpublic School Technology Initiative Program has been authorized in the Appropriations Act for Fiscal Year 2013 and 2014, and

WHEREAS, the Nonpublic School Technology Initiative Aid shall be paid to school districts and allocated for nonpublic school pupils at the state aid rate per pupil in a manner that is consistent with the provisions of the federal and state constitutions, and

WHEREAS, the said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district, and

WHEREAS, it is the responsibility of the Chief School Administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic schools, and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the Executive County Superintendent, along with a copy of each agreement, and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment, and

WHEREAS, the Union County Educational Services Commission has agreed to handle the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration, now therefore be it

RESOLVED, that the Plainfield Board of Education enters into an agreement with the Union County Educational Services Commission whereby the Commission will administer the Nonpublic School Initiative Program for nonpublic schools located within its boundaries for the 2013 – 2014 school year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education pays 5% of the allocation for the Nonpublic School Technology Initiative Program to cover the Commission's cost for administering the program. In the event a Public School District fails to remit funds to the UCESC within the schedule set forth, the UCESC shall have the right to give notice of discontinued services.

FURTHER RESOLVED, that the Plainfield of Education approves the Nonpublic School Technology Initiative Program Agreements for the participating schools located within this district.

XII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – First Reading

The following is recommended for adoption:

RESOLUTION

WHEREAS, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

<u>Policy Number</u>	<u>Title</u>	
2130	Principal Evaluation	New
4116	Evaluation	Amended

B. DISCUSSION

<u>Policy Number</u>	<u>Title</u>	
2131	Chief School Administrator	Amended

XIII. ADJOURNMENT

YH/bsc