

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, July 19, 2011

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM
950 PARK AVE.**

Board of Education Members

Mrs. Renata A. Hernandez, President
Mrs. Wilma G. Campbell, Vice President
Mr. Rasheed Abdul-Haqq
Mr. Alex O. Edache
Mrs. Keisha Edwards
Mrs. Brenda L. Gilbert
Mr. Dorien Hurtt
Mrs. Lisa C. Logan-Leach
Ms. Jameelah Surgeon
Mrs. Anna Belin-Pyles, Interim Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Thursday, July 7, 2011 for advertisement on Saturday, July 9, 2011 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

- 1. matters rendered confidential by federal or state law
- 2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 3. specific prospective or current employees unless all who could be adversely affected requested an open session

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	* <u>Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	2 nd Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	2 nd Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	2 nd Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	2 nd Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	2 nd Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	PHS Auditorium	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Interim Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Interim Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, July 26, 2011, 8:00 pm, in the Plainfield High School Auditorium.

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE INTERIM SUPERINTENDENT

IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. 2011 21st CCLC/SBYS Summer Enrichment Camp Field Trip

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

Goal 5: Family and Community Engagement

To actively engage families and communities in meaningful, structured and productive manner that promotes learning and cooperation.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and lifelong success.

The 21st CCLC/SBYS Summer Enrichment Camp helps students develop core content skills by way of facilitation of activity-based instruction, offering them a broad array of enrichment, recreational, and cultural activities that complement their regular school year academic programs. The Camp implements educational services to the families of participating children by way of community collaborators in the area of character education, personal responsibility, parental role in core content areas, and technology skills.

A grant mandated component of the 2011 21st CCLC/SBYS Summer Enrichment Camp is to build upon student learning outside the summer classroom by providing field trips which expose students to various recreational, cultural, and enrichment opportunities. Up to seventy (70) students in grades 6-12 from the 2011 21st CCLC/SBYS Summer Enrichment Camp PHS Site, ten (10) staff chaperones and parents will attend the United States Capitol Hill 1st Annual Million Youth Peace March on Saturday, July 30, 2011 from 2 A.M. – 5 P.M.

This field trip will meet NJCCCS including 6.1/6.2 where all students will acquire the knowledge and skills to think analytically about how past and present interactions of people, culture, and environment affect issues across time and culture. This will enable students to make informed decisions as productive citizens in local, national, and global communities; 9.1 where all students will demonstrate the creative, critical thinking, collaboration, and problem-solving skills needed to function successfully as both global citizens and workers in diverse ethnic and organizational cultures. This will enable students to attain the skills that prepare them to fully engage in civic life and raise their level of understanding of connections to the real world in the area of violence prevention.

RESOLVED, that the Plainfield Board of Education approves for up to seventy (70) students, ten (10) staff chaperones and parents to participate in the 2011 21st CCLC/SBYS Summer Enrichment Camp PHS Site field trip to the United States Capitol Hill, Washington D.C. for participation in the 1st Annual Youth Peace March Saturday, July 30, 2011 2 A.M. – 5 P.M. at no cost per pupil. Transportation costs, as provided by the Eastern Bus Company, will not exceed \$3,000.00. Availability of the funds for this item has been verified and will be charged to 20-453-20000-500A-38-0000 (21st CCLC field trip transportation).

B. Professional Development

(1) iPad Workshop for School Leaders

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all Plainfield Public Schools.

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ staff members to participate in professional development opportunities within our District.

Rosa Salinas, Vice Principal of Washington Community School will attend the all day "iPad Workshop for School Leaders" at the Foundation for Educational Administration Conference Center in Monroe Township New Jersey on August 11, 2011. The participant will gain insight on how to streamline daily operations via the usage of the iPad. This will include evaluations, accessing the latest educational news, EZ IEP checklist, and other important administrative functions. The cost of the workshop is \$799.00, which includes a brand new 16GB 3G iPad2.

RESOLVED, that the Plainfield Board of Education approves Rosa Salinas, Vice Principal of Washington Community School to attend the all day "iPad Workshop for School Leaders" at the Foundation for Educational Administration Conference Center in Monroe Township New Jersey on August 11, 2011 at a cost not to exceed \$799.00. The availability of funds for this item has been verified and will be charged to account 15-000-221000-320A-21-0000 (WCS Purchased Professional Educational Services).

(2) Art Educators of New Jersey (AENJ) 2011 Conference - The Power of Art, New Brunswick, NJ

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all Plainfield Public Schools.

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools, the authority to employ non-administrative and administrative staff members to participate in professional development.

Irene Mitta, Art Teacher, Woodland School, will attend the AENJ 2011 Conference entitled "The Power of Art". The conference will run from Sunday, October 2, 2011 through Tuesday, October 4, 2011 at the Hyatt Regency, New Brunswick, NJ. Participation in the AENJ Professional Development Conference provides opportunities for participants to broaden subject matter knowledge. The conference will also enable teachers to implement best practices in the development of experiences explore the social, emotional and physical developmental levels of students and integrate instructional strategies that support learning opportunities for diverse population in art instruction.

RESOLVED, Plainfield Board of Education approves Irene Mitta to attend the AENJ 2011 Conference entitled "The Power of Art" Professional Development Workshop on Sunday, October 2, 2011 through Tuesday, October 4, 2011 not to exceed a cost of \$250.00. The availability of funds for this item has been verified and will be charged 15-190-100000-500A-22-0000 (Woodland Instructional Other Purchase Services).

(3) FY 2012 Title I Unified Plans and Peer Reviews

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all Plainfield Public Schools.

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District, schools and students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and insuring that all students (inclusive of English Language Learners and Special education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

No Child Left Behind legislation currently requires that certificated School Leadership Team members participate in the development and compilation of Title I Unified Plans for the 2011-2012 school year. Professional development will include a review of the DOE presentation, FY 2011 Unified Plan, FY 2012 Unified Plan template, data analysis and instructional strategies to promote student achievement. Additionally, schools in need of improvement are required to have a Peer Review of their Unified Plan in July /early August. Leadership team members and administrators in higher performing schools must conduct the Peer Review and provide specific feedback for incorporation in the Unified Plans, prior to district submission of the NCLB grant application.

RESOLVED, that the Plainfield Board of Education authorizes the Interim Superintendent of Schools to approve 47 staff members to participate in professional development and complete Unified Plans and Peer Reviews for 25 hours, at a rate of \$35.00 per hour, not to exceed \$875.00 per teacher, at a total cost of \$41,125. The availability of funds for this item has been verified and will be charged to FY 2011 NCLB Title II A account 20-272-200000-101C-26-0000 (T2A Teacher PD Stipend).

(See attached list of staff)

(3) FY 2012 Title I Unified Plans and Peer Reviews cont.

Barlow	Emerson	Washington
Fatima Embden	Mary Hart	Cristina Crowell
Margie Barrett	Yurika Ebata	Roychelle Jones
Eva Burrows	Linda Reid	Shirley Clore
Jesus Peraza	Brenda Hackett	Leola Bellazzin
Cedarbrook	Evergreen	Woodland
Sarah Maslo	Juan Pablo Jiminez	Joann Barrett
Donna McGregor	Candus Herberg	Jacqueline Cox
Joyce Todd	Yvonne Maynor	Antonia Atkins
Eleanor Hemphill	Monique Smith	JoAllyn Henry
Clinton	Jefferson	Hubbard
Patricia Giple	Maudeline Gayle-Roberts	Bettie Quinn
Nancy Salter	Constance Brown-Anderson	Michele Ginn
Kathy Kraft	Yaneth Sierra	Regina Lynn
Denise Barnes		Kim McPhail
Cook	Stillman	Maxson
Jean Colrick	Karen Gee	Lisa Armstead
Luanne Lohman	Eleanor Wilson	Brenda Noble
Shanesia Davis	Joseph Harris	Brenda Logan-Leach
Valerie Atkins	Natalie Pereira	Kent Thompson

(4) New Jersey State Interscholastic Athletic Association

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all Plainfield Public Schools.

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life and to improve the learning and academic performance of all student in PPS. In doing so, it is also committed to providing opportunities for and ensuring that all student and athletes to meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

NJSIAA will provide training for sixty (60) coaches in varied sports. The workshops are designed to train coaches in current rules and regulations, and will take place July 1, 2011 through June 30, 2012. These workshops also provide training to the coaches in current techniques and trends. NJSIAA will conduct workshops for the Plainfield Board of Education Athletic Coaches throughout the 2011-2012 school year.

RESOLVED, that the Plainfield Board of Education approves payment for sixty (60) coaches in their specific sport to NJSIAA in an amount not to exceed \$3,500. The workshops will be held July 1, 2011 through June 30, 2012. The availability of funds for this item has been verified and will be charged to account 11-000-240000-800A-27-0000 27 (Principal's Other Object).

(5) Common Core Standards at Work

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all Plainfield Public Schools.

Goal 2: Human Resources

To improve the recruitment, retention, and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

The Common Core Standards at Work: An NJASCD Curriculum Showcase to be held on Thursday, August 11, 2011. Attendees at this one-day show case will receive:

- An overview of the Common Core Standards
- Components of Curriculum Design
- A Format/Template that focuses on the Common Core Standards and 21st Century Skills
- Uncommonly good curriculum samples presented by participating districts with the opportunity for discussion.

RESOLVED, that the Plainfield Board of Education approves Clinton K-8 Center teachers, Kathleen Kraft, and Nancy Salter, to attend a one-day Showcase on August 11, 2011. The cost for registration is \$99.00 per person, not to exceed \$198.00. Availability of funds for this item has been verified and will be charged to account 15-000-221000-320A-14-0000 (Clinton Instructional Improvement Educational Services).

(6) Teaching of Reading & Writing Summer Institute & Professional Development - Amended

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all Plainfield Public Schools.

Goal 2: Human Resources

To improve the recruitment, retention, and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified competent, skilled and dedicated workforce is essential to the success of the district and the students. Therefore, the Plainfield Public Schools does both require and encourage employees to take continuing education courses to improve their professional knowledge, maintain professional credentials and to operate most effectively and efficiently in the delivery of services to the children of the district.

Columbia University's Teachers College is offering their yearly Teaching Reading and Writing Summer Institutes and Professional Development. The Teaching Reading and Writing Summer Institute will provide professional development in study methods and plan curricula, revitalize thinking, and most importantly, encouraging student to lead rich, literature lives. Renowned experts in literacy education and acclaimed children's book authors will facilitate this legendary endeavor. This item was previously board approved on April 19, 2011 and June 21, 2011 and has been revised to include two additional teachers.

Teachers College Teaching Reading and Writing Summer Institute is offering four institutes during the months of June through August. The cost for registration which includes materials is \$675.00 per institute. Acceptance into the TR&W Summer Institute is processed through an on-line application that must be completed by all who wish to attend and must be approved by the Teachers College. In keeping with the district's writing initiative two (2) teachers have applied to attend Columbia University's August Writing Institute 2011 beginning August 15 through August 19, 2011.

RESOLVED, that the Plainfield Board of Education approves two (2) teachers from Clinton, Kathleen Kraft and Nancy Salter to attend the Columbia University's August Writing Institute 2011 beginning August 15 through August 19, 2011 upon receiving letters of acceptance into the program; at a cost not to exceed \$1,350.00 (\$675.00 per institute/attendee). Availability of funds for this item has been verified and will be charged to account 20-272-200000-320A-26-0000 (T2A Purchase Professional Education).

C. Consultants

(1) Dr. Arlene Snyder

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

A COMPLIANCE MONITOR has been budgeted in the IDEA Grant and the IDEA Grant to assist the administrators for the purpose of **reducing costs/increasing reimbursement** for the district. Dr. Arlene Snyder is a retired Plainfield Public Schools Administrator having over 25 years of expertise and familiarity with data collection for Special Education in the Plainfield Public School District. She has an established track record as the major data collector for the Department of Special Education, Gifted & Psychological Services. She will be responsible for data needed for the State reports and will support the procedure that will allow the Department of Special Education, Gifted, and Psychological Services personnel to coordinate and collect needed data for all future state reports.

RESOLVED, that the Plainfield Board of Education approves Dr. Arlene Snyder as an hourly employee at a rate of \$50.00 per hour. Compensation for Dr. Arlene Snyder will not exceed \$20,000 for the year and will be effective August 15, 2011 through June 30, 2012. The availability of funds for this item has been verified and will be charged to account 20-250-200000-500A-32-0000 (IDEA Grant).

(2) Dr. Richard Schaller of Complete Care

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Dr. Richard Schaller; Complete Care; Scotch Plains, New Jersey shall be approved as the Varsity Football Team Doctor. Dr. Schaller has agreed to cover all home Varsity Football games at the cost of \$375 per game.

RESOLVED, that the Plainfield Board of Education approves Dr. Richard Schaller of Complete Care for the 2011-2012 school year for a total not to exceed \$2,000. The availability of funds for this item has been verified and will be charged to account 11-000-213000-300A-27-0000 (Purchased Professional and Technical Services).

D: New Jersey State Interscholastic Athletic Association (N.J.S.I.A.A.) Membership 2011-2012

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Chapter 172 of the Laws of 1979 approved by the Governor of the State of New Jersey on August 26, 1979 (N.J.S.A. 18A:11-3, et seq.) requires Board approval for membership in the N.J.S.I.A.A. and the Board of Education agrees to be governed by the Constitution, Bylaws and Rules and Regulations of the N.J.S.I.A.A., now therefore be it

RESOLVED, that the Plainfield Board of Education approves membership of the Plainfield High School in N.J.S.I.A.A. for the 2011-2012 school year.

E. Somerset Medical Center

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Somerset Medical Center shall be approved to provide Emergency Medical Services at all home Football games for the school year 2011-2012. Somerset Medical Center has agreed to attend all home Football games in the event emergency services are needed at the cost of \$100 per game.

RESOLVED, the Board of Education approves Somerset Medical Center for the 2011-2012 school year for a total not to exceed \$2,200 and charged to account 11-000-213000-300A-27-0000 (Purchased Professional and Technical Services).

F. Partnership Agreements – 21st Century Community Learning Centers (CCLC) Summer Enrichment Program

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in PPS.

Goal 5: Community & Family Engagement

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education desires to enter into an agreement for the purpose of rendering enrichment assembly services for youth attending Plainfield Public Schools and those living in the Plainfield community (grades 4-12) with the following provider:

The identified collaborator has demonstrated expertise in its respective arts-related area and has met all guidelines and regulations put forth by the funding source, the New Jersey Department of Education. The program collaborator will provide essential services as identified in the grant application's project activity plan.

Arts Horizons: is a safe haven summer program that employs teaching artists and arts therapists to work in schools with students who experience social, behavioral and family challenges. Arts Horizons agrees to provide three (3) assembly hours of arts in education instruction for up to one hundred twenty (120) participants enrolled in the 21st Century Community Learning Centers (CCLC) Summer Enrichment Camp at a cost not to exceed \$2,140.

These assemblies will meet 6.1 and 6.2 NJCCCS where all students will acquire the knowledge and skills to think analytically about how past and present interactions of people, culture, and environment affect issues across time and how culture has shaped African-Americans throughout American history. This will help students have a stronger understanding of themselves, their history, and how they can productively contribute to the society in which they live.

RESOLVED, that the Plainfield Board of Education approves Plainfield Public Schools to enter into a contractual agreement with Arts Horizons, a 21st CCLC Community Partner, not to exceed \$2,140. The availability of funds for this item has been verified and will be charged to account 20-453-100000-320A-38-0000 (21st Century Purchase Professional Services).

G. WIDA K Model Testing for English Language Learner's Incoming Kindergarten

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ staff members to perform additional assignments within our District.

In order to properly place Bilingual students in September 2011, staff member(s) will administer the World-Class Instructional Design and Assessment (WIDA) Model K test. Staff will perform the following duties: Categorize appropriate language placement for each student. Teachers will test students beginning June 3, 2011 through June 15, 2011 at the Early Childhood centers during the wraparound hours (3:00 P.M. - 5:00 P.M.). Additional testing will occur in July 2, 2011 through August 5, 2011.

RESOLVED, that the Plainfield Board of Education approves the WIDA K Model testing during June, July and August 2011. The availability of funds for this item has been verified and will be charged to 11-000-223000-104S-00-0000 (Model K Testing Stipend).

H. Summer Programming

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. To this end, the Department of Student Intervention and Family Support Services has applied for and received funding in the amount of \$40,000 from the Union County Workforce Investment Board (WIB) for summer employment of students.

The Union County WIB is charged with helping economically disadvantaged youth ages 17 through 21 to improve academic performance in school, access job training and higher education opportunities, gain the skills needed to progress in career goals, and obtain employment.

The Department of Student Intervention and Family Support Services through the School Based Youth Services Program will implement a summer work program that will provide work-related experience to thirty three (33) students ranging from 17 to 21 years of age. The program will give the students the opportunity to develop appropriate skills necessary to be successful in school and in the workplace.

It is recommended that permission be granted to compensate the thirty three (33) students who will participate in this summer work program. They will be compensated at a rate of \$7.25 per hour for a maximum of \$944.45.

Compensation for all students will be provided through funding by the WIB grant. The program will operate Monday-Thursday 9:00 A.M. – 4:00 P.M. with a tentative start date of July 25, 2011 through August 18, 2011.

RESOLVED, that the Plainfield Board of Education approves the acceptance of grant funds from the Union County Workforce Investment Board to operate the School Based Youth Services 2011 Summer Youth Employment Program; in the amount of \$40,000 for the period of July 18, 2011 through August 18, 2011. This includes the hiring of up to thirty three (33) students to participate in this summer employment work initiative.

I. Summer Programming

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. To this end, the Department of Student Intervention and Family Support Services has applied for funding of \$39,778 from the Union County Workforce Investment Board for summer employment of students.

The Union County WIB is charged with helping economically disadvantaged youth ages 17 through 21 to improve academic performance in school, access job training and higher education opportunities, gain the skills needed to progress in career goals, and obtain employment.

The Department of Student Intervention and Family Support Services through the School Based Youth Services Program will implement a summer work program that will provide work-related experience to forty (40) students ranging from 17 to 21 years of age. The program will give students the opportunity to develop appropriate skills necessary to be successful in school and in the workplace.

It is recommended that permission be granted to compensate the forty (40) students who will participate in this summer work program. They will be compensated at a rate of \$7.25 per hour for a maximum of \$944.45.

Compensation for all students will be provided through funding by the WIB grant. The program will operate Monday - Thursday 9:00 A.M. – 4:00 P.M. with a tentative start date of July 18, 2011 through August 18, 2011.

RESOLVED, the Plainfield Board of Education approves the submission of a grant application to the Union County Workforce Investment Board for the 2011 Summer Youth Employment Program, in the amount of \$39, 778 for the period of July 18, 2011 through August 18, 2011.

J. NJSBAIG 2011 Safety Grant Program

Strategic Plan Link:

Goal 3 - Business Practices

To improve the overall efficiency and effectiveness of district and school operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the submission of a grant application for the 2011 Safety Grant Program through the New Jersey School Boards Association Insurance Group for the purposes described in the application, in the amount of \$4,581.00 for the period of July 1, 2011 through June 30, 2012.

XI. REPORT OF THE FINANCE COMMITTEE

Discussion: Treasurer of School Monies Insurance Brokers

A. Reports of the Board Secretary and Treasurer – May 2011

Strategic Plan Link:
Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Interim Superintendent to initiate whatever actions may be determined to be appropriate.

TO BE PRESENTED AT THE JULY 26, 2011 BUSINESS MEETING

B. Payment of Bills — June 17, 2011 – June 30, 2011

Strategic Plan Link:
Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE JULY 26, 2011 BUSINESS MEETING

C. 2010 – 11 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments which reflect the appropriations sufficient to meet expenditures:

TO BE PRESENTED AT THE JULY 26, 2011 BUSINESS MEETING

D. 2011 – 2012 Transportation Summer Routes

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following 2011 – 2012 Summer Routes:

Route	Carrier	School	Effective	Amount	Aid/Per Diem	Total Per Diem
<u>2011/2012 School Year Special Education Transportation</u>						
BBPS	Amaker & Porterfield	Bright Beginnings	07/05/11 – 08/12/11	\$160.00	\$30.00	\$190.00
	Vogel	Piscataway		No Quote		
	Oaktree			No Quote		
H55/S	Amaker & Porterfield	Gateway	07/05/11 – 08/15/11	\$183.00	N/A	\$183.00
	Vogel	Carteret		No Quote		
	Oaktree			No Quote		
<u>2011/2012 Summer Special Education Jointure</u>						
MS-1	So. Plfd BOE	Midland	07/05/11 – 08/12/11	\$110.00	N/A	\$3,190.00
		No. Branch				
NRAM	So. Plfd BOE	New Roads	07/05/11 – 08/12/11	\$65.00	N/A	\$1,885.00
		Somerset				

E. Mandatory Board Member Training

It is recommended, the adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves Brenda Gilbert to attend the Governance III: Student Achievement, on Monday, October 24, 2011 and Renata Hernandez to attend the Governance II: Finance on Wednesday, October 26, 2011 at the Annual New Jersey School Boards Association Fall Workshop in Atlantic City, NJ. These trainings are provided under the School District Accountability Act at no cost to the District.

F. 2011 – 2012 Food Service Management Contract

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Sodexo

The Plainfield Board of Education entered into a Food Service Management Agreement with Sodexo Management, Inc. in the 2010 – 2011 school year, and

WHEREAS, NJSA 18A: 18A-42 provides the option for an addendum for renewal of the agreement between the Board and the Food Service Management Company for a one-year period, now therefore be it

RESOLVED, that the Plainfield Board of Education authorizes a renewal of its agreement with Sodexo Management, Inc. which guarantees an annual financial return of \$279,266.00 for the 2011 – 2012 school year, and be it

FURTHER RESOLVED, that the agreement shall include a management fee of \$345,096.00 in accordance with their Proposal.

G. Section 125 Plan

Strategic Plan Link:

Goal 3 - Business Practices

To improve the overall efficiency and effectiveness of district and school operations

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

WHEREAS, under the provision of S-2937/A-4133 all local government employers are required to participate in an IRC Section 125 plan, and

WHEREAS, the Plainfield Board of Education is desirous of implementing a Section 125 plan which will benefit both the employer and employees, now therefore be it

RESOLVED, that the Plainfield Board of Education authorizes Administration to implement the Section 125 plan.

H. Perkins Grant

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve learning and academic performance of all students in PPS

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. At Plainfield High School programs of study are offered in professional technical education which is defined as a program of study that integrates technical and career proficiencies with academic content; and prepares students for the workplace, further education, training and family and community roles. The Carl D. Perkins Grant provides financial support for these programs.

The Plainfield Board of Education has been awarded \$91,840 by the Perkins Grant for the time period of July 1, 2011 through June 30, 2012. The Carl D. Perkins Vocational and Technical Education Act of 1998, was signed into law on October 31, 1998. It sets out a new vision of vocational and technical education for the 21st Century.

Purpose of the Perkins Act

The purpose of this Act is to more fully develop the academic, vocational, and technical skills of secondary students and postsecondary students who elect to enroll in vocational and technical education programs by:

- 1) building on the efforts of States and localities to develop challenging academic standards;
- 2) promoting the development of services and activities that integrate academic, vocational, and technical instruction, and that link secondary and postsecondary education for participating vocational and technical education students;
- 3) increasing state and local flexibility in providing services and activities designed to develop, implement, and improve vocational and technical education, including tech prep education; and disseminating national research, and providing professional development and technical
- 4) assistance that will improve vocational and technical education programs, services, and activities.

RESOLVED, that the Plainfield Board of Education approves the acceptance of The Carl D. Perkins Grant in the amount of \$91,840.00 to support programs in professional technical education.

Funding Source	Program Description	Administrator	Amount
Carl D. Perkins Grant (state and federal funds)	Professional technical education programs of study	Angela M. Bento	\$91,840.00

I. Amendment of -Individuals with Disabilities Education Act (IDEA) Grant – FY 2010/2011

Strategic Plan Link:

Goal: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. The Individuals with Disabilities Education Act grant funds are used to improve student achievement and help close the achievement gap through school improvement and reform. The IDEA Grant is an annual resource that is funded by the Federal government through the New Jersey Department of Education.

Amended to include pre-school and non-public funds.

RESOLVED, that the Plainfield Board of Education amends the IDEA FY 2010-2011 budget to include carryover of \$885,125 from the FY 2009-2010.

Funding Source	Program Description	Amount Carryover	Administrator
FY2010/2011 Individuals with Disabilities Act Basic Grant (Amended)	Basic grant funds are used for services and supplies for special education students and mandated EIS services.	\$885,125	Antoinette Adams
FY2010/2011 Individuals with Disabilities Act Preschool (Amended)	Preschool grant funds are used for services and supplies for special education students	\$38,636	Antoinette Adams
FY2010/2011 Individuals with Disabilities Act Non-Public (Amended)	Non-Public funds are used for services and supplies for special education students enrolled in non-public schools	\$1,107	Antoinette Adams

J. Horizon Software International Renewal

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The District desires to renew the maintenance contract for the point of sale system at the district level with Horizon Software International LLC, Atlanta, GA, now therefore be it

RESOLVED, that the Plainfield Board of Education authorizes the renewal of the maintenance contract for cafeteria software and hardware from Horizon Software International, for the school year 2011 – 2012, which is not to exceed \$9,000.00. The availability of funds for this item has been verified and will be charged to account 11-000-25200-340A-08-0000 (Tech Services).

K. Genesis Educational Services

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The District desires to renew the maintenance contract for school administrative software at the district level with Genesis Software, Jamesburg, NJ, now therefore be it

RESOLVED, that the Plainfield Board of Education authorizes the renewal of the maintenance contract for software from Genesis Educational Services for the school year 2011 – 2012, which is not to exceed \$30,000.00. The availability of funds for this item has been verified and will be charged to account 11-000-25200-340A-08-0000 (Tech Services).

L. Agreements for Participation in 2011 – 2012 Coordinated Transportation Service

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTIONS

(1) Union County Educational Services Commission (CTSA)

WHEREAS, the Plainfield Board of Education desires to transport special education, non-public and vocational schools students to specific destinations, and

WHEREAS, the Union County Educational Services Commission (CTSA) offers coordinated transportation services, and

WHEREAS, the CTSA will organize and schedule routes to achieve the maximum cost effectiveness, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the 2011 – 2012 agreement with the Union County Educational Services Commission to participate in coordinated transportation services for an administrative fee of 4% as calculated by the billing formula adopted by the CTSA.

(2) Somerset County Educational Services Commission (SCESC)

WHEREAS, the Plainfield Board of Education desires to transport special education, non public, public and vocational schools students to specific destinations, and

WHEREAS, the Somerset County Educational Services Commission (SCESC) offers coordinated transportation services, and

WHEREAS, the SCESC will organize and schedule routes to achieve the maximum cost effectiveness, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the 2011 – 2012 agreement with the Somerset Educational Services Commission to participate in coordinated transportation services for an administrative fee of 6% as calculated by the billing formula adopted by the SCESC.

M. Environmental Safety Program/Bidding Services

The Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, local public school districts are required to provide environmental safety programs under workers and community Right To Know Law (P.L. 1983 Ch. 35, NJSA 34:5A-1), and the Public Employee Occupational Safety and Health Act (P.L. 1983, C-516; and, New Jersey Department of Labor regulations N.J.A.C. 12:100-4.2, et. seq), and

WHEREAS, Educational Data Services will provide a standardized bid process in conjunction with educational training programs, computerized inventories and labels for hazardous substances, development of a file of material safety data sheets/fact sheets and bidding for the disposal of unwanted chemical wastes, now therefore be it

RESOLVED, that the Plainfield Board of Education enters into an agreement with Educational Data Services for the 2011 – 2012 school year, at a fee of \$51,000.00.

N. Approval for Submission of Application – Family Worker Outreach (FOP)

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

Goal 5: Community and Family Engagement

To creatively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education authorizes the Interim Superintendent of Schools to submit the following application for special county, state and federal funds to support the educational programs in the district.

Funding Source	Program Description	Administrator	Amount
N.J. Department of Human Services/ Division of Family Development	To provide technical assistance and training for approximately 35 Family Workers employed by the district's sub-contracted early childhood centers from July 2011 through June 2012. The goal is to provide Family Workers with quality training and technical assistance geared toward enhancing and improving services to families and children. Reimbursement of the center-based Abbott Family Workers whose salaries are presently funded for 10 months by the Early Childhood funds from the school district. Funds will be provided to cover the costs of employed workers during the months of July and August with minimal fiscal review, other than the processing of checks upon receipt of a one-page report form.	Denise Shipman	\$309,217.00 Breakdown: \$111,745.00 (FOP) \$179,520.00 (Salary & fringes – Center FW) \$17,952.00 (processing costs)

XII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policy – Second Reading

The Board of Education finds it necessary that this policy be implemented for the management and operation of the Plainfield Public Schools; therefore the following is recommended for adoption:

The Board of Education has reviewed the policy listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that this policy be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **second reading**, the following policy:

Policy Number
4112.4/4212.4
9322

Title
Employee Health
Public and Executive Sessions

XIII. ADJOURNMENT

GLO/bsc