

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, June 11, 2013

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM
950 PARK AVE.**

Board of Education Members

Mrs. Wilma G. Campbell, President
Mrs. Keisha Edwards, Vice President
Mrs. Jackie Coley
Mr. Alex O. Edache
Ms. Mahogany Hendricks
Mrs. Renata A. Hernandez
Mr. Dorien Hurtt
Mr. Frederick Moore, Sr.
Ms. Jameelah Surgeon
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Monday, June 2, 2013 for advertisement on Saturday, June 8, 2013 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	* <u>Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	PHS Auditorium	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, June 18, 2013, 8:00 pm, in the Plainfield High School Auditorium.

- VII. REMARKS FROM THE BOARD PRESIDENT
- VIII. REMARKS FROM THE SUPERINTENDENT
 - Curriculum Presentation
- IX. REMARKS FROM COMMITTEE CHAIRPERSONS
- X. RECOGNITION

Pat Turner Kavanaugh

RESOLUTION

WHEREAS, the Plainfield High School Boys' Varsity Basketball Team was the 2012 NJSIAA State Group 3 Champion, and

WHEREAS, Pat Turner Kavanaugh of The Friends of Sleepy Hollow has been an ardent admirer of the team and has also been a proponent of initiating plans to have signs erected recognizing their accomplishments, now therefore be it,

RESOLVED, that the Plainfield Board of Education recognizes Pat Turner Kavanaugh for her support and diligence, and be it

FURTHER RESOLVED, that the Plainfield Board of Education provides funding to finance the installation of two signs recognizing the PHS Boys' Varsity Basketball Team in the City of Plainfield.

XI. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Fieldtrips

(1) Bronx Zoo – Bronx, NY

Strategic Plan Link

Goal 1: Learning Objectives:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

One hundred (100) Maxson Middle School 6th grade students and ten (10) chaperones will attend an outing to the Bronx Zoo, Bronx, NY on Wednesday, June 19, 2013. The students will observe the animals in their habitat and will draw conclusions about the impact of animal and human interactions.

Departure is scheduled from Maxson School at 8:30 am; returning at 4:30 pm.

The cost of admission, \$14.95; will be paid by parents/students. Transportation will be provided by Villani Bus Company of Linden, NJ at a cost of \$1,800.00.

RESOLVED, that the Board of Education approve one hundred (100) Maxson Middle School 6th grade students along with ten (10) chaperones to attend the Bronx Zoo, Bronx, NY on Wednesday, June 19, 2013. Admission will be paid by parents/students. Transportation will be provided by Villani Bus Company, at a cost not to exceed \$1,800.00. The availability of funds for this item has been verified and will be charged to account 15-000-270000-512A-24-0000 (Princ. Field Trips).

(2) Evergreen Elementary and William Woodruff Exchange Program – Berkeley Heights

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the Common Core State Standards and the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Evergreen Elementary students will participate in a tour of William Woodruff Elementary School in Berkeley Heights. By traveling, students can explore and understand what academic experiences other students have in other districts. They will explore diverse backgrounds and be immersed in literacy and social interactions. They will bring their experiences and insights back into their classrooms and their hometowns, each in his or her own way gain a better understanding of the diverse academic experiences that exist outside of Plainfield.

Seventy-five (75) students in grade 4, and five (5) chaperones will depart from Evergreen Elementary School on Friday, June 7, 2013, at 8:30 am; returning at 11:00 am. Students will use District transportation to and from their destination.

RESOLVED, that the Plainfield Board of Education approves seventy-five (75) students in grade 4, and five (5) chaperones from Evergreen Elementary School to visit William Woodruff Elementary School in Berkeley Heights, NJ on Friday, June 7, 2013, departing at 8:30 am; returning at 11:00 am. There is no cost to the District, excluding transportation.

(3) 21st CCLC/SBYS Summer Learning Camp Field Trips – 2013

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 5: Family and Community Engagement:

To actively engage families and communities in meaningful, structured and productive manner that promotes learning and cooperation

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and lifelong success.

The 21st CCLC/SBYS Summer Learning Camp helps students develop core content skills by way of facilitation of activity-based instruction, offering them a broad array of enrichment, recreational, and cultural activities that complement their regular school year academic programs. The Camp implements educational services to the families of participating children by way of community collaborators in the area of character education, personal responsibility, parental role in core content areas, and technology skills.

The SIFSS Department has been awarded funding in the amount of \$535,000.00 from the NJDOE to develop and implement 21st Century Community Learning Centers for up to one hundred twenty (120) students in the 2013 Summer Learning Camp to take place at Clinton K-8 Center (4th & 5th grades) and Plainfield High School (6th –12th grades). The program will operate Monday – Friday from 8:00 a.m. to 4:00 p.m. beginning Monday, July 8, 2013 through Friday, August 16, 2013. A grant-mandated component of the program is to build upon student learning outside the summer classroom by providing field trips which expose students to various recreational, cultural, and enrichment opportunities. Up to one hundred twenty (120) students from the 2013 21st CCLC/SBYS Summer Learning Camp will visit the following field trip venues:

Day/Date	School/Grade	Field Trip Destination	Time
Friday, July 12, 2013	PHS	Howard University, Washington	6AM-5PM
Friday, July 12, 2013	Clinton	Watchung Reservation, Watchung	10AM-3PM
Wednesday, July 17, 2013	Clinton/PHS	Skate 22, Union	10AM-2PM
Friday, July 19, 2013	PHS/Clinton	Spruce Run State Park, Hampton	10AM-3PM
Friday, July 26, 2013	Clinton/PHS	Funplex, East Hanover	9AM-4PM
Wednesday, July 31, 2013	Clinton	Loew's, Linden	10AM-2PM
Wednesday, July 31, 2013	PHS	Bronx Zoo, Bronx, NY	9AM-3PM
Friday, August 2, 2013	Clinton	Newark Museum, Newark	9AM-3PM
Friday, August 2, 2013	PHS	State House, Trenton	9AM-3PM

21st CCLC/SBYS Summer Learning Camp Field Trips – 2013 (cont'd)

Day/Date	School/Grade	Field Trip Destination	Time
Wednesday, August 7, 2013	Clinton	Strike & Spare Bowling, Greenbrook	10AM-2PM
Wednesday, August 7, 2013	PHS	Point Pleasant Beach, Point Pleasant	9AM-3PM
Thursday, August 8, 2013	PHS	Princeton University, Princeton	11AM-4PM
Friday, August 9, 2013	Clinton	Franklin Institute, Philadelphia, PA	9AM-4PM
Friday, August 16, 2013	PHS/Clinton	Hershey Park, Hershey, PA	9AM-5PM

These field trips will meet common core state standards in reading, CCSS.ELA-Literacy.CCRA.R.1-10, where students will build a foundation for college and career readiness from being exposed to reading a broad range of high quality, increasingly challenging literary and informational texts. Through reading various text types students will gain literary and cultural knowledge as well as textual structures and elements. These field trips will meet common core standards in writing, CCSS.ELA-Literacy.W.4-8.1-10, where students will be given opportunities to build their writing skills with increased sophistication in all aspects of language use including syntax, organization of ideas, and vocabulary. Common core math standards will be integrated into these field trips from grades 4-8 where students will apply generalization of place value to the use of linear equations to help them solve problems.

These field trips will also meet NJCCCS including 6.1/6.2 where all students will acquire the knowledge and skills to think analytically about how past and present interactions of people, culture, and environment affect issues across time and culture as well as shape American heritage. This will enable students to make informed decisions as productive citizens in local, national, and global communities; 9.1 where all students will demonstrate the creative, critical thinking, collaboration, and problem-solving skills needed to function successfully as both global citizens and workers in diverse ethnic and organizational cultures. This will enable students to attain the skills that prepare them to fully engage in civic and work life; 2.5 where all students will be exposed to movement skill performance applying the concepts of force and motion (weight transfer, power, speed, agility, range of motion) that impacts performance. This will enable students to create, explain, and demonstrate as a small group a planned movement sequence that includes changes in rhythm, tempo, and musical style, as well as detect, analyze, and correct errors and apply to refine movement skills; 5.2 where all students will understand that physical science principles, including fundamental ideas about matter, energy, and motion, are powerful conceptual tools for making sense of phenomena in physical, living, and earth systems science, as well as understanding that it takes energy to change the motion of objects. The energy change is understood in terms of forces. This will enable students to investigate why and how things move as related to activities in everyday life.

RESOLVED, that the Plainfield Board of Education approves for up to one hundred twenty (120) students participate in the 2013 21st CCLC/SBYS Summer Enrichment Camp field trips each week beginning Monday, July 8, 2013 through Friday, August 16, 2013, at a cost not to exceed \$20,000, including admission and air-conditioned transportation costs (as provided by PPS, Villani, and/or Eastern). Availability of the funds for this item has been verified and will be charged to 20-450-100000-800A-38-0000 (Field Trip Admission) and 20-450-20000-500A-38-0000 (Field Trip Transportation).

(4) Washington, DC Tour – AMENDED – Less amount for transportation

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Forty-four (44) students in grades 6 and 7; and twenty-five (25) chaperones from Cook K-7 Center will travel overnight to Washington, D.C. to visit the White House, museums and galleries of the Smithsonian Institute from Wednesday, June 12, 2013 through Thursday, June 13, 2013.

Departure is scheduled for Wednesday, June 12, 2013 at 8:00 a.m. and returning on Thursday, June 13, 2013 at 7:30 p.m. Students and chaperones will be lodged at the Marriot Courtyard in Fairfax, Virginia. Transportation will be provided by Raritan Valley Bus Company in Edison, New Jersey.

Admission to the Smithsonian Institute for forty-four (44) students and twenty-five (25) chaperones is \$16.00 per person; total cost \$1,104.00.

Hotel cost is \$149.00/per room for 33 rooms; total cost \$4,917.00 (*hotel cost will be paid through parental contributions of \$75.00 per person*).

The cost of transportation is \$6,500 (*\$5,000.00 will be paid for through district funds, and \$1,500.00 will be paid through fundraiser money from the student activity account*).

Total cost for the entire trip will not exceed \$12,521.00.

RESOLVED, that the Plainfield Board of Education approves forty-four (44) students in grades 6 and 7 and twenty-five (25) chaperones from Cook K-7 Center to travel overnight to Washington D.C.; Wednesday, June 12, 2013 through Thursday, June 13, 2013. The total cost of admission to the Smithsonian Institute is \$1,104.00; the total cost for lodging at the Spring Hills Suite, Marriot Courtyard in Gaithersburg, Maryland is \$4,917.00 (will be paid by parental contributions of \$75.00 per person; the total cost for transportation provided by Raritan Valley Bus Company is \$6,500.00. Total cost for the entire trip will not exceed \$12,521.00. The availability of funds for this item has been verified and will be charged as follows: Admission to Smithsonian will be charged to account 15-190-100018-500A-15-0000 (Other Purchased Services); \$5,000.00 of the cost of transportation will be charged to account 15-000-270000-512A-15-0000 (Field Trip Transportation).

B. Professional Development

(1) Curriculum Design Team – School Library Media Instruction

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative staff members to perform additional assignments within our District.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content and the Common Core State Standards, and achieve academic and life-long success.

In accordance with 6A:13-2.1(h) – “All school districts shall provide library-media services that are connected to classroom studies in each school building, including access to computers, district-approved instructional software, appropriate books including novels, anthologies and other reference materials, and supplemental materials that motivate students to read in and out of school and to conduct research. Each school district shall provide these library-media services under the direction of a certified school library media specialist.”

The District has determined that there is a major need for curriculum revision in the area of Library Media Instruction to comply with established state and district guidelines, as well as to improve student learning in the Plainfield Public Schools.

RESOLVED, that the Plainfield Board of Education approves the formation of a Library Media Instruction curriculum team consisting of four district Library Media Specialists: two (2) elementary, (1) middle school, and (1) high school. The team will work for thirty-five (35) hours from July 1, 2013 through August 30, 2013 to produce a K-12 Library Media Instruction curriculum. Each team member will be compensated at the PEA contractual rate of \$35.00 per hour, not to exceed \$1,225.00, for summer curriculum writing, the total cost not to exceed \$4900.00. The availability of funds for this item has been verified and will be charged to account 11-000-221000-104B-26-0000 (Curriculum Stipends) Fiscal Year – 2014.

(2) English Language Arts Teacher Leadership Cohort

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and lifelong success.

The District is committed to raising the standards and student performance through providing sustained professional development and collaboration on best practices for staff. The Office of English Language Arts has identified a need to create a Teacher Leadership Cohort. The desired outcome is to attract teachers who have a passion for teaching and who respond to the challenge of working with and improving job-embedded instructional practices that align to the Common Core State Standards. These Teacher Leaders will be expected to become positive role models who will provide team-building leadership within their school and who will serve as a resource for instructional best practices.

A number of research studies have identified the characteristics of teacher leaders, including the following:

- Collaboration with peers, parents, and communities that engages them in dialogues of open inquiry.
- Risk taking and participation in school decision making.
- Demonstrated expertise in instruction and the willingness to share that knowledge with other professionals, engage in continuous action research, and consistently participate in a professional learning curve.
- Frequent reflection on their work and staying on the cutting edge of what's best for children.

Teachers who are selected to participate in the Teacher Leadership Cohort will attend designated professional development sessions, will act as turnkey teachers in their schools, and will meet regularly as a team throughout the 2013-14 school year.

ELA Teacher Leader Cohort Summer Trainings			
	# of Positions	Teachers/ Stipend	Cost
August 27 th	15	\$100 per day	\$1500.00
August 28 th	15	\$100 per day	\$1500.00
Training Materials			\$1500.00
		Total Cost	\$4500.00

English Language Arts Teacher Leadership Cohort (cont'd)

ELA Teacher Leader Cohort Afterschool Meetings 2013-2014			
# meetings	# of hours per meeting	Hourly Rate	Positions
10	2	\$28.00	15
Total Cost			\$8,400.00

RESOLVED, that the Plainfield Board of Education approves the formation of a Teacher Leadership Cohort for English Language Arts. Members of this team will consist of fifteen (15) certificated teachers from each school, across the district, representing a cross-section of grade levels. Team members will meet for two days training on August 27th and 28th and an additional ten (10) meetings throughout the 2013-2014 school year. The total cost for two (2) days training and twenty (10) meetings throughout the year is \$12,900.00. The availability of funds for this item has been verified and will be charged to account 11-000-221000-104B-26-0000 (Curriculum Stipends) Fiscal Year – 2014.

(3) Leading with Vision: ASCD Common Core Leadership Team Academy – Chicago, IL

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards, the Common Core State Standards and achieve academic and life-long success.

This Leading with Vision: ASCD Common Core Leadership Team Academy in Chicago will explore leaders' roles in implementing the Common Core State Standards (CCSS) for English language arts, literacy, and mathematics at ASCD's 2013 Common Core Leadership Team Academy. This professional leadership academy offers teams of principals, and teacher leaders, an accelerated plan for putting the standards into routine practice in classrooms throughout schools.

The conference attendees will specifically explore resources and examples and collaboratively plan how to:

- Implement key shifts across English language arts, literacy, and mathematics.
- Engage teachers in design and critique of the CCSS.
- Construct co-teaching models to support all students in high performance of the CCSS.
- Develop and provide collaborative PD for implementation of the standards.
- Use walk-throughs to collect evidence about student learning.
- Use data at every level to improve instruction and student performance.

Below is a breakdown of the cost:

Registration	\$675 per person	X 5 people	\$3,475.00
Lodging	\$223 per night inclusive of fees	X 3 rooms	\$2,676.00
Air	\$376	X 5	\$1,880.00
Food	\$64 * 4 days= \$256	X 5	\$1,280.00
Total			\$9,311.00

NAME	POSITION	SUMMER LOCATION
Margie Barrett	Grade 3	FW Cook
Lohman-Diccico	Grade 3	FW Cook
Sarah Pretty	Grade 5	FW Cook
Valerie Atkins	Grade 7	FW Cook
Caryn Cooper	Principal	FW Cook

RESOLVED, that the Plainfield Board of Education approves the above teachers to attend the Leading with Vision: ASCD Common Core Leadership Team Academy in Chicago, Illinois on August 4, 2013 and returning on August 8, 2013. The total cost is \$9,311.00. The availability of funds of this item has been verified and will be charged to Fiscal Year 2014 Title 1 Professional Development.

(4) Literacy Network Meetings – Rutgers University – New Brunswick

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to have staff members participate in out of district Professional Development opportunities.

Attendance at the Rutgers Network Meetings (*series of 4 network meetings, plus the annual conference*), throughout the 2013-2014 school year, at Rutgers University, New Brunswick Campus, will help provide practical lessons to improve teaching and learning. The Office of English Language Arts has established a partnership with Rutgers University to align research-based strategies aligned to the CCSS. Through the literacy network meetings, teachers will gain a deeper understanding of instructional practices that help students make meaning of complex text and improve writing skills. The series will include the following national presenters:

- Ralph Fletcher, Educational Consultant - Author of *What a Writer Needs, Craft Lessons, Writing Workshop: The Essential Guide* & more. October 18th, 2012.
- Richard Allington, University of Tennessee - Author of *Teaching Struggling Readers, What Really Matters in Fluency: Research-Based Practices Across the Curriculum, Schools that Work: Where all Children Read and Write* & more. December 11, 2013
- Nell Duke & Elizabeth Moje, University of Michigan - Author of *Reading and Writing Genre with Purpose K-8, Reality Checks: Teaching Reading Comprehension with Non-Fiction Text, All the Stories that We Have: Adolescents Insights about Literacy Learning, Constructions of Literacy* & more. January 16, 2014
- Stephanie Harvey, Educational Consultant - Author of *Strategies that Work, Comprehension Connections, The Inside Guide to the Reading-Writing Classroom* & more. May 29, 2014

RESOLVED, that the Plainfield Board of Education approves twenty (20) teachers, to be determined, and two (2) supervisors to attend the Rutgers University Network Meetings, along with the annual Reading and Writing Conference, at a total cost not to exceed \$16,500.00 (\$150.00 per person x 22 participants x 5 sessions). The availability of funds for this item has been verified and will be charged to account number 11-000-221000-500A-26-0000 (Other Purchased Serv. 400-500).

(5) **6th Annual Family Success Conference – New Brunswick**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success.

Victorina Guzman, Kia Alexander, Dashe Counts, and Sequoia Young, Family Support Workers for the Plainfield Family Success Center (PFSC) along with four (4) guests (parents that participate in the PFSC) will attend the “6th Annual Family Success Conference” at the Department of Children and Families Professional Center in New Brunswick, New Jersey on Tuesday, June 18, 2013.

Attendance for this conference is required, as per Family Success Center funding source. Amaker and Porterfield will provide round-trip transportation for staff and participating families for this conference. The bus will depart from PFSC, located at 504 Madison Avenue at 8:00 am and return approximately by 4:30 pm.

There is no cost for registration. The cost for transportation will be \$425.00.

RESOLVED, that the Plainfield Board of Education approves Victorina Guzman, Kia Alexander, Dashe Counts and Sequoia Young, Family Support Workers for the Plainfield Family Success Center (PFSC) along with four (4) guests (parents of PFSC), to attend the “6th Annual Family Success Conference” at the Department of Children & Families Professional Center in New Brunswick, New Jersey on Tuesday, June 18, 2013. Amaker and Porterfield will be providing round-trip transportation for staff and participating families for this conference; departing from PFSC, located at 504 Madison Avenue at 8:00 am and returning at 4:30 pm. There is no cost for registration; the total cost for transportation is \$425.00. The availability of funds for this item has been verified and will be charged to account 20-443-200000-580A-38-0000 (Fam Suc Fieldtrip).

(6) Pool Operation Management – Hamilton

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

David L. Samuels, Custodian Fireman, will attend a class to become a certified pool spa operator being offered by Pool Operation Management. The class is being offered July 9-10, 2013, in Hamilton, NJ, at a cost of \$305.00. The District has identified a need to increase the number of employees who are certified pool spa operators to maintain the pool at Plainfield High School.

RESOLVED, that the Plainfield Board of Education approves David L. Samuels, Custodian Fireman, to attend a class to become a certified pool spa operator being offered by Pool Operation Management. The class is being offered July 9-10, 2013, in Hamilton, NJ, for a registration fee of \$305.00 and travel expenses not to exceed \$30.00. The availability of funds for this item has been verified and will be charged to account 11-000-262000-800A-31-0000 (Due Fees).

(7) Summer Inclusion Conference 2013 – Ewing

Strategic Plan Link

Goal 2: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Ten (10) Special Education teachers and ten (10) general education teachers will attend a two (2) - day Summer Inclusion Conference June 26-27, 2013 at The College of New Jersey in Ewing, New Jersey.

General and special education teachers will learn new strategies and tools for increasing student engagement and develop research based inclusive practices in the general education classroom. The conference will offer a full range of workshops that includes preschool inclusion, best practices for the inclusive classroom and collaborative.

The cost of the two-day conference is \$220.00 per person for registration.

RESOLVED, that the Plainfield Board of Education approves ten (10) Special Education teachers and ten (10) general education teachers to attend a two (2) -day Summer Inclusion Conference June 26-27, 2013 at The College of New Jersey in Ewing, New Jersey at a cost of \$220.00 per person; total cost not to exceed \$4,400.00. The availability of funds for this item has been verified and will be charged to account line 20-251-100000-500C-32-0000 (IDEA).

(8) Teachers College – Summer Reading & Writing Institute – New York, NY

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to permit instructional staff members to participate in out-of-district professional development opportunities.

Six (6) Jefferson Elementary School teachers along with principal, Scot Burkholder will attend the Teachers College – Reading & Writing Projects' Summer Reading and Writing Institutes held in New York, NY, August 5-9, 2013 or August 12-16, 2013, at a cost of \$700.00 per person.

The conference will offer workshops that help educators at all levels develop curriculum and methods necessary to ensure that students reach the rigorous new standards for content area literacy embedded in Common Core.

Educators will learn a repertoire of skills for teaching readers to think and read analytically about non-fiction text.

The following Jefferson staff members will attend:

Teacher	Institute	Location
Indra Barreto	August Reading, August 12-16, 2013	Jefferson
Scot Burkholder	August Reading, August 12-16, 2013	Jefferson
Nataly Diaz	August Writing, August 5-9, 2013	Jefferson
Isabella DeSantis	August Reading, August 12-16, 2013	Jefferson
Kristina Jerome	August Reading, August 12-16, 2013	Jefferson
Melinda Gonzalez	August Writing, August 5-9, 2013	Jefferson
Cheryl Nagel-Smiley	August Reading, August 12-16, 2013	Jefferson

RESOLVED, that the Plainfield Board of Education approves six (6) teachers from Jefferson Elementary School along with principal, Scot Burkholder to attend the Teachers College – Reading & Writing Projects' Summer Reading and Writing Institutes held in New York, NY, August 5-9, 2013 or August 12-16, 2013; registration cost is \$700.00 per person - total cost not to exceed \$4,900.00. The availability of funds for this has been verified and will be charged to 20-230-200000-500A-18-0000 (T1 JEFF CONF/REG COSTS).

(9) Todd Ouida Children’s Foundation Conference – Montclair State University

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified competent, skilled and dedicated workforce is essential to the success of the district and the students. Therefore, the Plainfield Public Schools does both require and encourage employees to take continuing education courses to improve their professional knowledge, maintain professional credentials and to operate most effectively and efficiently in the delivery of services to the children of the district.

The Second Annual Todd Ouida Children’s Foundation Conference: “The Magic in Moments: Patterns of Early Relationships that Create Resilient Individuals and Peaceful Societies”; is being Co-sponsored by The Center for Autism and Early Childhood Mental Health (CAECMH), Children’s Aid and Family Services, Inc., New Jersey Association for Infant Mental Health, and West Bergen Mental Healthcare. The conference is to take place on May 16, 2013 at Montclair State University. The registration fee is \$40.00, plus mileage reimbursement.

RESOLVED, that the Board of Education approves Early Childhood Master Teacher, Louise Frankel, to attend the Todd Ouida Children’s Foundation Conference on May 16, 2013, at Montclair State University. The cost of registration is \$40.00 plus mileage reimbursement. The availability of funds for this item has been verified and will be charged to account 20-218-200000-329A-34-0000 (Pur Ed Ser), and 20-218-200000-580A-34-0000 (PS Travel).

(10) 21st CCLC (CCLC/SBYS) Summer Learning Program–YMCA Camp Bernie – Port Murray

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

The YMCA Camp Bernie has a long history of working with staff and students in offering high quality professional development. The quality team-based course is designed to meet specific group goals which include progressive problem-solving, communication, trust building, diversity awareness, conflict resolution and cooperative-based activities. The seminar and inquiry-based model targets extensive group processing and is facilitated by licensed staff members.

21st CCLC Project Coordinator, two (2) Site Coordinators, up to five (5) Summer Teachers, three (3) Summer Teacher Assistants, two (2) School Based Youth Services personnel, and twelve (12) College/High School Interns will attend the YMCA Camp Bernie Team Building Seminar in Port Murray, New Jersey on Monday, July 1, 2013 from 10:00 a.m. to 4:00 p.m. Transportation will be provided by Plainfield district buses.

RESOLVED, that the Plainfield Board of Education approves the above-referenced 21st CCLC/SBYS Summer Learning Camp staff to participate in the YMCA Camp Bernie Team Building Seminar. The cost is not to exceed \$1,000.00. Transportation will be provided by Plainfield district buses. The availability of funds for this item has been verified and will be charged to account 20-453-200000-500A-38-0000 (21st Cen Adm Oth Pur Serv Mass).

(11) In-District Summer Professional Development Institutes: (A) Summer Elementary ELA Institute *and* (B) Summer Secondary ELA Institute (AMENDED Cost/Dates)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content and the Common Core State Standards, and achieve academic and life-long success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. The adoption of the Common Core State Standards has created the need to provide intensive learning opportunities related to the specialized and common content knowledge required for English Language Arts. This new educational era demands highly-effective, high-quality instruction that makes a difference for students and teachers. As such, we must begin to look even more closely at the professional development provided in an effort to support building effective teacher practice.

The English Language Office has identified the need to establish an In-District Summer Professional Development Institute to include a session specifically for teachers in grades 7 through 12. This institute will address:

- A. The literacy practices required to effectively engage students in critical thinking and meeting the standards in a progressive, student-centered way
- B. Training in best practices to develop essential understandings about effectively using an 80-minute block and translating these understanding into effective classroom practice.

The workshop offerings are designed to assist teachers in understanding student-centered learning, as it is related to the demands of the Common Core State Standards, and also provide them with the strategies to foster effective instructional practice.

Writing – Elementary and Secondary- August 12th - 9am-3pm				
	# of Positions	Rate of Pay	# of sessions	Cost
Workshop Presenters	2	\$2000 per day	1 session each	\$4000.00
Teachers/ Stipend	25	\$100 per day	1	\$2500.00
Total				\$6500.00
Reading – Elementary and Secondary- August 13th - 9am-3pm				
	# of Positions	Rate of Pay	# of sessions	Cost
Workshop Presenters	2	\$2000 per day	1 session each	\$4000.00
Teachers/ Stipend	25	\$100 per day	1	\$2500.00
Total				\$6500.00

In-District Summer Professional Development Institutes (cont'd)

Literacy Practices and the Common Core – Elementary & Secondary - August 14th - 9am-3pm				
	# of Positions	Rate of Pay	# of sessions	Cost
Workshop Presenters	2	\$2000 per day	1 session each	\$ 4000.00
Teachers/ Stipend	25	\$100 per day	1	\$ 2500.00
PD Materials				\$ 8000.00
Total				\$14,500.00
Summer English Language Arts Professional Development Institutes				
Literacy Practices and the Common Core – High School – August 15th 9 am – 3 pm				
	# of Positions	Rate of Pay	# of sessions	Cost
Workshop Presenters	1	\$1500 per day	1	\$1,500.00
Teachers/ Stipend	25	\$100 per day	1	\$2,500.00
Total				\$4,000.00
Summer ELA Institutes GRAND Total				\$31,500.00

RESOLVED, that the Plainfield Board of Education approves the establishment of the In-District Summer Professional Development Institute total cost not to exceed \$31,500.00. The availability for this item has been verified and will be charged to Fiscal Year 2015-Title 2A (Presenters); Fiscal Year 2014-Title 1 (Teacher/Materials).

(12) District-wide Professional Development & Articulation Meetings (AMENDED Date/Cost)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in professional development opportunities.

Additionally, the Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Common Core State Standards and achieve academic and lifelong success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. As such, the Elementary Math Supervisor will facilitate professional development sessions and grade band articulation meetings to assist teachers in developing collegial conversations and math lessons aligned to the Common Core State Standards from April 1, 2013 through June 21, 2013. These hands-on learning sessions will provide teachers with resources to develop:

1. Learning objectives for units 4 and 5 of the NJ Model Curriculum
2. An in-depth understanding of the priority standards for the grade level.
3. Lessons/activities correlated to the standards.

Participating teachers will be compensated at the PEA contractual rate of \$28.00 per hour (not to exceed 12 hours).

RESOLVED, that the Plainfield Board of Education approves the District-wide Professional Development and Articulation Meetings; total cost not to exceed \$10,752.00. The availability of funds for this item has been verified and will be charged to account 20-271-200000-110A-26-0000 (T2A Teacher Stipends).

C. Partnership

(1) 2013 - 21st CCLC (CCLC/SBYS) Summer Learning Camp – Collaborator Agreements

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

Goal 5: Community & Family Engagement

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education will enter into agreements for the purpose of rendering enrichment services for students participating in the 2013 21st CCLC/SBYS Summer Learning Camp at Clinton K-8 Center (grades 4th & 5th) and PHS (grades 6th-12th). The identified collaborators are included in the 2012 IDEA 2004, Part B supplemental grant application. The collaborators have a documented history of demonstrating expertise in their service area meeting all the guidelines and regulations put forth by the New Jersey Department of Education Office of Educational Support Services (by way of NCLB Act 2001, Title IV, Part B and IDEA 2004, Part B). The program collaborators will provide essential services as identified in the 2013 IDEA 2004, Part B supplemental grant application's project activity plan.

Kean University will provide multiple disabled and general education participants from the 2013 21st CCLC/SBYS Summer Learning Camp extensive support and instruction in the area of social skill and personal development. The goal of the Social Skills Program at Kean is to increase social skills through exposure to new social environments, instruction in social skills and opportunities for extensive interaction with college students and faculty throughout the University. Students and accompanying staff will visit the Kean campus two days each week for three weeks (July 16, 18, 23, 25, 30, 2013 and August 1, 2013 9AM-3PM). The overall concept of the program is the development of Social Skills and the transition of those skills to a variety of settings. Students will tour the Kean University campus, participate in facilitated group work with faculty and student teacher candidates, experience enriching instructional and recreational programs, and have lunch in the college cafeteria. As a unique feature, identified participants will have a "hands-on" vocational experience in an office on the college campus one day per week. Students will assist in clerical functions and will be supervised by teacher candidates (college students) in their work site at a cost of \$16,821.00.

PNC Bank is an innovative financial institution and a hallmark banking entity within the Plainfield community. PNC Bank will provide professional development for summer program staff and a financial literacy curriculum and with modifications for the participants in the 2013 21st CCLC Summer Learning Camp with disabilities as a way to help foster a commitment to encompass basic knowledge of economics and business, promote innovative thinking to learn money management skills, and to support positive attitudes that contribute to life-long economic, banking, and personal financial choices at no cost to the district.

2013 - 21st CCLC (CCLC/SBYS) Summer Learning Camp (cont'd)

RESOLVED, that the Plainfield Board of Education approves Plainfield Public Schools to enter into a contractual agreement with program collaborator, Kean University, at a total cost of \$18,621.00. Availability of funds for this item has been verified and will be charged to account 20-259-100000-300A-38-0000 (21st CCLC - Instructional - IDEA, Part B funding).

D. Child Study Team Summer Staff

Strategic Plan Link

Goal: Human Resources:

To improve the recruitment, retention, and development of district staff

The Superintendent of Schools recommends, and I so move, the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to provide services for students who have been referred for special education.

The Child Study Team will work July 1, 2013 through August 15, 2013, Monday – Thursday, between the hours of 8:00am – 4:00pm for a maximum number of six (6) hours per day, not to exceed a total of sixty (60) hours; not to exceed a predetermined amount at a cost to be determined by the availability of personnel and/or individual summer caseload(s).

Referrals of students are made to the Office of Special Education by parents, State and Federal judges, State and Federal agencies, parents, and school personnel. The referrals are for a determination of the need for special education and related services for a student. Referrals can be made for students between the ages of 3 years to 21 years. According to Federal law and State statutes, referrals cannot be denied and must be responded to in set times and completed within ninety (90) days (exclusive of school holidays but inclusive of summer months).

More than fifty (50) new referrals have been made within the past month. The services of a Child Study Team, Speech/Language Specialists, general education and special education teachers are needed to accommodate the referrals that have been made and those that come during June, July and August in order to remain in compliance with Federal Law and New Jersey Statutes.

School Psychologists	Social Workers	Learning Disability Teacher-Consultant	Speech Specialists	Teachers
Ray Aboff	Claudine Lewis	Judith Lescarret	Cynthia Davis	Shauna VieBrock
Kanan Shah	Sara Munoz	Donna Reed-Hubert	Patty Lewis	Maria Perez
Maggie Smiley	Shana Solomon-Christian	Joanne Sanders	Laurel Thurston	Lucero Marques
Leorah Weiss	Karen Richards	Tabitha Wamakima		
Claudia Branco	Alece Dickerson			
	Melissa Remo			

RESOLVED, that the Plainfield Board of Education approves the employment of the Child Study Team , Speech Specialists, general education and special education teachers between July 1, 2013 and August 15, 2013. The cost will be at a rate of \$35.00 per hour, not to exceed sixty (60) hours; determined by the availability of personnel and/or individual summer caseload(s); not to exceed a total dollar amount of \$50,000.00. The availability of funds for this item has been verified and will be charged to account 20-251-100000-101S-32-0000 (IDEA Teacher Sal CO10).

E. Cedarbrook K-8 Center - 2013-14 School Leadership Team

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 3 - Business Practices:

To improve the overall efficiency and effectiveness of district and school operations

The Superintendent of Schools recommends, and I so move, the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. With an enrollment of over six-hundred (600) students, Cedarbrook K-8 Center, will reorganize into Smaller Learning Communities. Based on grade levels, our Primary School will serve grades K - 2. The Elementary School will service grade 3-5. The Preparatory School will serve grades 6-8.

This unique grade level configuration requires extensive collaboration among its staff members and the creation of a school-wide leadership team for 2013-2014. The leadership team will be responsible for developing and implementing educational programs to effectively deliver high quality instruction aligned to the Common Core Standards to all the students attending Cedarbrook K-8 Center.

The Cedarbrook administration has identified the following areas for planning the 2013-14 school year: 1) Student Learning Outcome, 2) School Climate/Community Relations, 3) Professional Development, 4) Crisis and School Safety, 5) Grant Writing, and 6) Testing/Evaluation & Scheduling.

The school leadership team will participate in a three (3) -day summer training during the months of July and August (fifteen (15) hours total per participant) - Staff members will be compensated at the PEA contractual rate of \$35.00 per hour - not to exceed \$6,300.00.

RESOLVED, that the Plainfield Board of Education approves the following staff members to be part of the Cedarbrook Leadership Team for the 2013-14 school year - Tenisha Fort, Doris Hawley, Felicia Petway, Rosalind Neal, Laura Ferguson, Eleanor Hemphill, Marycile Manatlo, Sarah Maslo, Donna McGregor, Melissa Grau, Deitria Battle and Beatrice Adewole. The school leadership team will participate in a three (3) -day summer training during the months of July and August [fifteen (15) hours total per participant]. Staff members will be compensated at the PEA contractual rate of \$35.00 per hour - not to exceed \$6,300.00. The availability of funds for this item has been verified and will be charged to Fiscal Year 2014 (Cedarbrook Teacher Stipend).

F. Clinton K-8 Center - 8th Grade End of Year Activity

Strategic Plan Link

Goal 1: Learning Outcome:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Common Core State Standards (NJCCSS) and achieve academic, behavioral, emotional, and life-long success.

Clinton K-8 Center's 8th Grade class will attend the 8th Grade Family Awards Banquet and Student Social in recognition of Student Academic Achievement, Outstanding Parent Involvement and Parental Participation for the 2012-2013 school year.

The event will be held in the Clinton K-8 Center cafetorium, following the 8th Grade *Stepping into High School Ceremony* on Wednesday, June 19, 2013, in the evening from 5:30 p.m. – 9:30 p.m. At the event, the 8th Grade Instructional Team will provide a PowerPoint presentation entitled: *What Every Parent Needs to Know (Continuous Academic Improvement Beyond 8th Grade & Meeting New Jersey Common Core State Standards)*. Following the presentation they will provide small group data chat sessions for parents.

Eight (8) Clinton School staff members will be compensated based on \$28.00 per hour not to exceed a total of \$924.00.

RESOLVED, that the Plainfield Board of Education approves the funding for eight (8) Clinton School staff members to work at the 8th Grade Family Awards Banquet and Student Social in recognition of Student Academic Achievement, Outstanding Parent Involvement, and Parental Participation for the 2012-2013 school year. Total cost not to exceed \$924.00. Availability of funds for this item has been verified and will be charged to account 20-230-200000-110P-14-0000 (T1 Stipends).

**G. Commissioner's Program and Guidance for Determining Grades
under the Anti-Bullying Bill of Rights Act**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff and members of the community

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and lifelong success.

The Anti-Bullying Bill of Rights Act (ABR) (N.J.S.A. 18A:17-46) requires for all public schools/districts to conduct and complete a school self-assessment of the implementation of the Anti-Bullying policies, programs and practices. The purpose of the assessment is to reinforce and strengthen the district's Harassment, Intimidation and Bullying (HIB) prevention and intervention programs, procedures and strategies. In addition, the New Jersey Department of Education will rate and issue a grade for each school as a result/scoring of the self-assessment. There are eight (8) core elements:

- HIB Programs, Approaches or Other Initiatives
- Training on the BOE-approved HIB Policy
- Other Staff Instruction and Training Programs
- Curriculum and Instruction on HIB and Related Information and Skills
- HIB Personnel
- School Level HIB Incident Reporting Procedure
- HIB Investigation Procedure
- HIB Reporting

RESOLVED, that the Plainfield Board of Education approves for the Anti-Bullying Specialists and School Safety Teams to complete the Anti-Bullying School Self-Assessment mandated by the Commissioner of the Department of Education of New Jersey,

RESOLVED, that the Superintendent of Schools/District Anti-Bullying Coordinator is required to obtain public comment and approval from the board of education to submit each school's rating to the New Jersey Department of Education and enter data in the NJDOE web-based system,

FURTHER RESOLVED, the data will be entered into the NJDOE web-based system.

H. Early Childhood – Parent Involvement Awards Dinner

Strategic Plan Link

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes the importance of family involvement in children's education and believes that the opportunities to welcome and engage parents in positive ways that allow for their varying work schedules can contribute to the success of the Plainfield preschool program.

The Office of Early Childhood will conduct its Parent Involvement Awards Dinner on the evening of June 13, 2013 from 6:00pm – 8:00pm. In order to facilitate and encourage participation by Spanish speaking parents, a translator, Master Teacher, Monica Charris, who is familiar with the work being done by the Office of Early Childhood, will be present.

RESOLVED, that the Plainfield Board of Education approves Master Teacher, Monica Charris to work as translator for the Parent Involvement Awards Dinner on June 13, 2013. Ms. Charris will work a maximum of three (3) hours. The cost will be charged to account 20-218-200000-176A-34-0000 (Salaries of Master Teach).

I. Guidance and School Counseling Curriculum Design Team – PHASE II

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff and members of the community

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that all students should have the best academic opportunities; therefore, the Superintendent is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities to ensure that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In April 2000, the New Jersey Administrative Code (NJAC) 6A:8-3.2 was adopted. The code mandates the implementation of K-12 Comprehensive guidance and counseling system that encompasses the National Standards for School Counseling Programs as developed by the American School Counselor's Association (ASCA). The K-12 Comprehensive Guidance and School Counseling Curriculum will increase student learning through academic, personal/social and career based activities to prepare students to become life-long learners and productive workers able to adapt in a changing world. The Framework will include:

- Integrate 21st century workplace skills into the counseling curriculum and activities, emphasizing decision-making skills, collaboration, initiative and adapting change
- Raise career and educational aspirations and achievement by linking school, higher education and community activities to protective factors that promote resilience, personal responsibility and self-efficacy
- Expand academic support activities for students by working with staff and faculty
- Adhere and support the School Counselor National Standards and Ethical Standards as set forth by the American School Counselor Association (ASCA).
- Alignment of curriculum with Common Core Curriculum Standards(CCCS)

RESOLVED, the Guidance and School Counseling Design Team will continue Phase II of the comprehensive guidance curriculum writing,

RESOLVED, the Plainfield Board of Education approves for compensation of the listed staff to work as part of the Guidance and School Counseling Committee from July 2013 through September 2013. The staff will be compensated at a rate of \$35.00/per hour for a total of sixteen (16) hours. The cost per person is \$560.00 for a total of \$3,920.00 for seven (7) committee staff. The availability of funds for this item has been verified and will be charged to account number 11-000-221000-104B-26-0000 – Fiscal Year 2014 (Curriculum Stipends).

J. Scantron Global Scholar – CCIB Common Core

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that all students should have the best academic opportunities; therefore the Superintendent is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities to ensure that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

We also recognize that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District, schools, and students.

The Planning/Research and Evaluation department recognizes Scantron Global Scholar as an expert in the area assessment software. Scantron will support our goals with this assessment management tool. This tool will allow us to develop and design our own assessments that provide the new common core standards. We will efficiently manage our schools data and add the necessary components to the assessments to ensure a higher level of success in student achievement.

Scantron Global Scholar will provide this upgrade to our existing system at a cost of \$4,485.00 for year 2013.

RESOLVED, that the Plainfield Board of Education approves payment to Scantron Global Scholar in the amount not to exceed \$4,485.00. Availability of funds for this item has been verified and will be charged to account number 20-271-200000-320A-26-0000 – Fiscal Year 2014 (T2A Educ. Consultants)

K. Textbook Adoption: Secondary Math - Middle School and High School

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success

Given the implementation of Common Core State Standard and rigorous demands of teaching and learning, the textbook provide opportunities to meet student needs. The textbook recommendations provide hands-on, leveled resources to middle and high school classrooms. The resources contain considerable digital resources that can be used in classrooms, or on student mobile devices. The selection in grades 6-8 and for algebra 1, Algebra 2 and Geometry promote high level engagements and activities that encourages students to makes connections within math and real life ; while promoting critical thinking, problems solving and reasoning . Each text series provides ongoing free professional development to staff. The following recommendations are as follows:

MIDDLE SCHOOL	
Title: Algebra 1 Foundations By: Charles, Hall, Kennedy, Bellman, Bragg, Handlin, Haenish, Murphy, Wiggins Publisher: Pearson Copyright: 2011	
HIGH SCHOOL – Piloting 2013-2014 (at no cost to the District)	
Title: Algebra 1 By: Carter, Cuevas, Day, Cummins Publisher: McGraw-Hill Copyright: 2012	Title: Geometry By: Carter, Cuevas, Day, Cummins Publisher: McGraw-Hill Copyright: 2012
Title: Algebra 2 By: Carter, Cuevas, Day, Cummins Publisher: McGraw-Hill Copyright: 2012	

RESOLVED, that the Plainfield Board of Education approves and adopts the listed textbook series for the 2013-2014 school year. The total cost not to exceed \$43,444.50.

L. Provision of Special Education Services

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

RESOLVED, those fifteen (15) Plainfield pupils whose names have been certified by the Superintendent of Schools and are on file with the Secretary of the Board of Education will be provided with special education programs in OUT-OF-DISTRICT schools for the disabled during the 2012 - 2013 school year.

TUITION AND TRANSPORTATION		
PUPIL	SCHOOL / INSTITUTION	APPROXIMATE COST
8727	Collier Services	\$37,675.74
9510	Craig School	\$5,025.00
2696	East Mountain- Carrier Mountain Clinic	\$20,969.16
5331	Essex Valley School	\$26,213.66
3325	First Children, LLC.	\$15,789.60
6236	Lamberts Mill Academy	\$48,150.00
1348	Mercer County Vocational Schools	\$27,000.00
6545	Midland School	\$10,436.16
8634	New Roads School- Somerset	\$11,927.77
2265	NuView Academy- MRESC	\$33,000.00
3754	NuView Academy- MRESC	\$10,175.00
4991	Somerset Academy	\$10,000.00
2010	Summit Speech School	\$6,090.00
6829	Waterford Township Public Schools/Archway Program	\$7,197.50
9160	YCS- Ernest May Academy	\$12,879.00
Total:		\$282,528.59

M. Summer Institute Writing and Planning for Middle States Accreditation and AP courses

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. In doing so, it is also committed to providing opportunities for all students to meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Currently, PAAAS has determined that there is a major need for curriculum planning and development to comply with established state and district guidelines, improve student learning and successfully acquire accreditation from Middle States. The teachers will be responsible for developing and implementing educational programs to effectively deliver high quality instruction aligned to the Common Core Standards to all the students attending PAAAS.

PAAAS has a unique grade level configuration which requires an extensive amount of work to complete the school master schedule for the 2013-2014 school year. Middle States Accreditation must be earned along with implementation of AP courses to meet High School standards.

The PAAAS Summer Institute participants will meet Monday through Thursday, 9:00 am – 2:00 pm; July 1, 2013 to August 1, 2013. Employment is based upon student enrollment.

RESOLVED, that the Plainfield Board of Education approves the Summer Institute for the 2013-2014 school. Certified staff members will be compensated at the PEA contractual rate of \$35.00; clerical assistant will be paid at a rate of \$18.00 per hour.

FURTHER RESOLVED, that the Plainfield Board of Education approve the completion of the 2013-2014 master schedule. The availability of funds for this item has been verified and will be charged to account number 15-130-100000-101C-52-0000 PAAAS – Fiscal Year 2014 (Teacher Stipend).

N. Cook K-7 Center Summer Curriculum Planning

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 3 - Business Practices:

To improve the overall efficiency and effectiveness of district and school operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards, the Common Core State Standards and achieve academic and life-long success.

Changes in curriculum and shifts in instruction require teachers to revisit effective teaching practice to ensure instruction is delivered at the highest levels. Research has concluded that teacher leadership is important in increasing learning opportunities for students. Studies have specifically found that teacher leaders need the following conditions to be successful:

1. Time set aside to collaborate with colleagues.
2. Professional development including aspects specific to leadership.
3. Improved self-confidence through collaboration, using new teaching approaches and action research. (Harris, 2003)

Cook has determined that summer planning is needed to plan effective instruction related to school and district goals. The planning committee will be responsible for developing and implementing plans and procedures for effectively implementing the Common Core State Standards and the NJ Core Curriculum Content Standards. The Cook staff will focus on the following areas:

- establishing procedures and practices for an effective school climate and culture
- planning effective research based professional development to support all content areas
- planning effective programming that supports all content areas
- reviewing data to support teaching practices and learning outcomes.

RESOLVED, that the Plainfield Board of Education approves Cook K-7 Center's Summer Curriculum Planning. Staff members will be compensated at the PEA contractual rate of \$35.00 per hour - not to exceed twenty (20) hours per person, not to exceed \$5,600.00. The availability of funds for this item has been verified and will be charged to account 15-120-100018-101C-15-0000 – Fiscal Year 2014 (Cook Teacher Stipends).

O. The Connected Program

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Connected Program will focus on the academic and social emotional well-being of students. Students will receive academic support and enrichment activities. The Connected Program will increase academic achievement in our students' reading, mathematics and literacy skills.

The program will begin on March 25, 2013 and conclude on June 10, 2013; from 5:30 p.m. - 7:30 p.m. There is also a parenting component in which parents will participate in parenting workshops and students will receive group counseling.

The Cooperative Counseling of Mountainside, NJ, will provide Psycho-Education and Skill-Building for the students each week.

RESOLVED, that the Plainfield Board of Education approves compensation for Mrs. Yvonne Hernandez-Padilla Cooperative Counseling Services, LLC for \$2,400.00 for eight (8) sessions. The availability of funds for this item has been verified and will be charged to 20-230-200000-320P-20-0000 (Stillman SIP Consultant).

XII. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer – April 2013

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

TO BE PRESENTED AT THE JUNE 18, 2013 BUSINESS MEETING

B. Payment of Bills — May 17, 2013 – June 13, 2013

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE JUNE 18, 2013 BUSINESS MEETING

C. 2012 – 13 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments which reflect the appropriations sufficient to meet expenditures:

TO BE PRESENTED AT THE JUNE 18, 2013 BUSINESS MEETING

D. Union County Education Services Commission

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTIONS

1) Contract for Nonpublic Bloodborne Pathogens Management Services Agreement for the 2013 – 2014 School Year

WHEREAS, the local public school districts are required to comply with educational and procedural guidelines for occupational exposure to bloodborne pathogens according to New Jersey Department of Labor regulations N.J.A.C. 12:100-4.2 et seq., and

WHEREAS, the Union County Educational Services Commission's environmental Safety Program has developed and will implement a Bloodborne Pathogens management Services program to meet local district needs, now therefore be it

RESOLVED, that the Plainfield Board of Education enter into an agreement with the Union County Educational Services Commission to provide such services beginning July 1, 2013 through June 30, 2014, at a fee of sixty cents (\$.63) per resident pupil enrolled as of October 15, 2012.

2) Contract for Nonpublic IDEA-B Administration for the 2013 – 2014 School Year

WHEREAS, the Board of Education has applied for funding to support both preschool and basic activities under the district's Nonpublic School Individuals With Disabilities Education Act-B Initiative (IDEA-B) funds, and

WHEREAS, the Board of Education desires this program to be administered by the Union County Educational Services Commission for all of the eligible Nonpublic schools identified by the District's grant application, now therefore be it

RESOLVED, that the Plainfield Board of Education agrees to pay the Commission an amount not to exceed the Nonpublic School IDEA-B funding. The billing shall commence in August and shall continue for eleven (11) successive months, based on the actual expenditures of the prior month which shall include the 6% administrative cost, effective July 1, 2013 thru June 31, 2014.

3) **Contract for Nonpublic School Nursing Services for the 2013 – 2014 School Year**

WHEREAS, P.L. 1991, Chapter 226, requires that each Board of Education of a district in which a nonpublic school is located shall provide certain nursing services to those students who are enrolled full time in the nonpublic school, and

WHEREAS, the Union County Educational Services Commission has agreed to provide the required nursing services for local public school districts for the purpose of efficient delivery of services and greater cost effectiveness through cooperation and centralized administration, now therefore be it

RESOLVED, that the Plainfield Board of Education enters into an agreement with the Union County Educational Services Commission whereby the Commission will implement the law and administer the nonpublic school nursing services program for those full time students enrolled in the nonpublic school(s) located within the Plainfield Board of Education district for the 2013 – 2014 school year, in accordance with applicable law, and be it

FURTHER RESOLVED, that the Commission will retain 6% of the entitlement as an administrative fee received by the Plainfield Board of Education as State aid, per pupil, pursuant to said enactment.

4) **Contract for Nonpublic Chapters 192-193 Services for the 2013 – 2014 School Year**

WHEREAS, N.J.S.A. 18A:46-6, 8, 19.1, et seq. (Laws of 1977, Chapter 193); N.J.S.A. 18A:46A-1 et seq. (Laws of 1977, Chapter 192) require that the State and local community identify and provide auxiliary and handicapped services for students who attend nonpublic schools, and

WHEREAS, the cost of providing these services is funded entirely by the State of New Jersey, and

WHEREAS, the Union County Educational Services Commission has agreed to provide these services to eligible students who attend non-public schools in the Plainfield Board of Education district, now therefore be it

RESOLVED, that the Plainfield Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission will provide services from July 1, 2013 to June 30, 2014 for those students who attend nonpublic schools in Plainfield pursuant to N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46A-7, and be it

FURTHER RESOLVED, that the cost will be based on the most recent notification of the Department of Education, Division of Finance and Regulatory Services setting forth anticipated aide to the Public School District pursuant to N.J.S.A. 18A:46A-12 and N.J.S.A. 18A46-19.8. Invoices shall correspond to payments from the State of New Jersey. The cost of services provided by the Union County Educational Services Commission shall not exceed the funds provided by the State.

5) **Contract for Nonpublic School Textbooks for the 2013 – 2014 School Year**

WHEREAS, 18A:58-37-1 et seq. as amended by Chapter 121, Laws of 1984, requires that the State and local community purchase and loan textbooks upon individual request to all students enrolled in grades Kindergarten through 12 in nonpublic schools located within the local school district.

WHEREAS, no board of education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in State Aide, and

WHEREAS, the Union County Educational Services Commission has agreed to handle the purchasing and processing of nonpublic textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration, therefore be it

RESOLVED, that the Plainfield Board of Education enters into an agreement with the Union County Educational Services Commission whereby the Commission will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within the Plainfield School District for the 2013 – 2014 school year, in accordance with 18A:58-37-1 et seq; and be it

FURTHER RESOLVED, that the Plainfield Board of Education pay a surcharge equal to 10% of the allocation for nonpublic textbooks to cover the Commission's costs for administering the program. The Commission will bill the District for services rendered throughout the 2013 – 2014 school year. There will be a 10% surcharge on these invoices.

6) **Contract for Nonpublic School Technology Initiative Program for the 2013 – 2014 School Year**

WHEREAS, the New Jersey Nonpublic School Technology Initiative Program has been authorized in the Appropriations Act for Fiscal Year 2013 and 2014, and

WHEREAS, the Nonpublic School Technology Initiative Aid shall be paid to school districts and allocated for nonpublic school pupils at the state aid rate per pupil in a manner that is consistent with the provisions of the federal and state constitutions, and

WHEREAS, the said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district, and

WHEREAS, it is the responsibility of the Chief School Administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic schools, and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the Executive County Superintendent, along with a copy of each agreement, and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment, and

WHEREAS, the Union County Educational Services Commission has agreed to handle the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration, now therefore be it

RESOLVED, that the Plainfield Board of Education enters into an agreement with the Union County Educational Services Commission whereby the Commission will administer the Nonpublic School Initiative Program for nonpublic schools located within its boundaries for the 2013 – 2014 school year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education pays 5% of the allocation for the Nonpublic School Technology Initiative Program to cover the Commission's cost for administering the program. In the event a Public School District fails to remit funds to the UCESC within the schedule set forth, the UCESC shall have the right to give notice of discontinued services.

E. 2013 – 2014 Municipal Tax Payments

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education, in accordance with N.J.S.A 54:4-75 adopt the following schedule for payment of municipal taxes for the 2013 – 2014 school year to the school district.

July 17, 2013	2,000,000
August 14, 2013	2,000,000
September 18, 2013	2,000,000
October 16, 2013	2,000,000
November 20, 2013	2,000,000
December 18, 2013	2,000,000
January 15, 2014	2,000,000
February 19, 2014	2,000,000
March 19, 2014	2,000,000
April 16, 2014	2,000,000
May 21, 2014	2,000,000
June 18, 2014	1,940,418
	<hr/>
	23,940,418

F. Environmental Safety Program/Bidding Services

The Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, local public school districts are required to provide environmental safety programs under workers and community Right To Know Law (P.L. 1983 Ch. 35, NJSA 34:5A-1), and the Public Employee Occupational Safety and Health Act (P.L. 1983, C-516; and, New Jersey Department of Labor regulations N.J.A.C. 12:100-4.2, et. seq), and

WHEREAS, Educational Data Services will provide a standardized bid process in conjunction with educational training programs, computerized inventories and labels for hazardous substances, development of a file of material safety data sheets/fact sheets and bidding for the disposal of unwanted chemical wastes, now therefore be it

RESOLVED, that the Plainfield Board of Education enters into an agreement with Educational Data Services for the 2013 – 2014 school year, at a fee of \$48,000.

G. 2013 – 2014 Food Service Management Contract

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education entered into a Food Service Management Agreement with Sodexo Management, Inc., in the 2012 2-13 school year, and

WHEREAS, NJSA 18A:18A-42 provides the option for an addendum for renewal of the agreement between the Board and the Food Service Management Company for a one-year period, now therefore be it

RESOLVED, that the Plainfield Board of Education authorizes a renewal of its agreement with Sodexo Management, Inc. which guarantees an annual financial return of \$250,000.00 for the 2013 – 2014 school year, and be it

FURTHER RESOLVED, that the agreement shall include a management fee not to exceed \$164,704.05 per year and an administrative fee not to exceed \$197,646.75 for the 2013 – 2014 contract year.

H. Voice Messaging System

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, a voice messaging system provides the capacity to notify parents, students, staff, residents and others in an emergency situation as well as in a general situation, and

WHEREAS, thousands of contacts can be made each minute with such a system, and

WHEREAS, Global Connect of Mays Landing, NJ has the expertise and skills to offer such a system, now therefore be it

RESOLVED, the Plainfield Board of Education approves the appointment of Global Connect at an annual fee of \$1.80 per student not to exceed \$12,000.00. The availability of funds has been verified and will be charged to 11-000-252000-500A-31-0000 (Information Technology Other Purchases).

I. Appointment of Qualified Purchasing Agent

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the appointment of Gary L. Ottmann, School Business Administrator/Board Secretary, Qualified Purchasing agent of the Plainfield Board of Education for the period July 1, 2013 through June 30, 2014 in accordance with N.J.S.A.18A:18a-2(B), as revised, and duly assigned the authority, responsibility and accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.,18A:18A-3a (Bid Threshold) at a bid threshold up to \$36,000.00, 18A:18A-37a-c (quotations) and 18A:18A-7 (Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations. The Plainfield Board of Education further authorizes the School Business Administrator/Board Secretary to take all reasonable actions necessary, including, but not limited, to legal advertisements and execution of contracts deemed necessary to implement the purchasing statute, N.J.S.A.18A:18A et. seq.

J. 2013 – 2014 Student Accident & Athletic Insurance Company

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, a proposal was received from Alston Insurance Services, Plainfield, New Jersey whose program most appropriately meets the district's needs at a competitive price, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the renewal of the Student Accident & Athletic policy for a premium of \$_____ to Alston Insurance Services. The availability of funds for this item has been verified and will be charged to account 11-000-230000-5901-27-0000 (Athletic Liability Ins.).

TO BE REPRESENTED AT THE JUNE 18, 2013 BUSINESS MEETING

K. 2013 – 2014 Cafeteria Meal Prices

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, section 205 of the Health, Hunger-Free Kids Act of 2010 (Public Law 111-296) has a provision that requires school food authorities participating in the National School Lunch Program to ensure that schools are providing the same level of support for lunches served to students who are not eligible for free or reduced price lunches as they are for lunches served to students eligible for free lunches, now therefore be it,

RESOLVED, that the Plainfield Board of Education approves the following meal prices for FY2013-14:

Elementary	\$1.55
Middle	\$1.80
High	\$2.25

L. Annual Notice of Meetings for the 2013 – 2014 Fiscal Year

The following is in order for board adoption:

RESOLUTION

Pursuant to the Open Public Meetings Act (Ch.231 Laws of 1975), the Board of Education of the City of Plainfield is required to provide adequate notice of meetings to be made available to the public, now therefore be it

RESOLVED, that the Plainfield Board of Education establishes the following schedule of meetings for the 2013 – 2014 fiscal year, and the notice be posted and maintained throughout the year in places reserved for this type of announcement, subject to revisions and modifications which will be provided in accordance with the Open Public Meetings Act:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues.ea.mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues.ea.mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues.ea.mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues.ea.mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 st Tues.ea.mo.	PHS Conf.	8:00 p.m.
BUSINESS MEETING	3rd Tues.ea.mo.	PHS Auditorium	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

and be it

FURTHER RESOLVED, meetings which fall on national or state holidays will be rescheduled with appropriate notice given, and be it

FURTHER RESOLVED, that the Board Secretary is directed to develop a comprehensive schedule of meetings in accordance with the aforementioned schedule, to be mailed to the designated official newspaper, and to submit it to the appropriate state, county and municipal offices.

M. Courses of Study, Textbook List and Curricula Guides

The following is in order for board adoption:

RESOLUTION

RESOLVED, all Plainfield Board of Education courses of study, textbook list and curriculum guides previously approved and in effect be, and are hereby readopted for the 2013 – 2014 fiscal year.

N. Appointment of Investment Officer for School Funds

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education appoints Gary L. Ottmann as Investment Officer for School Funds for the 2013 – 2014 fiscal year.

O. State Contracts

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education continues participating with the State of New Jersey in state contracts for the 2013 – 2014 fiscal year.

P. Integrated Pest Coordinator

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves Harold Gee as the Integrated Pest Coordinator for the 2013 – 2014 fiscal year.

Q. District Purchasing Agent

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the appointment of Gary L. Ottmann, School Business Administrator, as the District Purchasing Agent for the 2013 – 2014 fiscal year.

R. Open Public Records Act Officer

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education appoints Gary L. Ottmann, School Business Administrator, as the Open Public Records Act Officer for the 2013 – 2014 fiscal year.

S. Petty Cash Fund

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education authorizes the continued operation of a petty cash fund in the amount of \$500 for the 2013 – 2014 fiscal year, in accordance with Board Policy #3451.

T. Appointment of Architectural Firm/Design Consultant

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the continuation of the firm of Johnson Jones as the Architectural/Design Consultant until such time as the RFP process is completed.

U. Appointment of Auditors

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the continuation of the firm of Lerch, Vinci & Higgins as auditors for the 2013 – 2014 fiscal year at the following rates:

Partners	\$140 - \$170 per hour
Managers	\$100 - \$125 per hour
Senior Accountants/Supervisors	\$ 80 - \$100 per hour
Staff Accountants	\$ 70 - \$ 80 per hour
Other Personnel	\$ 45 per hour

and be it

FURTHER RESOLVED, the Plainfield Board of Education approves the appointment of Lerch, Vinci & Higgins for the 2013 – 2014 fiscal year in the amount of \$57,000.00. Additional professional services rendered in preparation of whole school reform exhibits, electronic filing of the 2013 annual audit and the review and update of the June, 2013 CAFR will be an additional charge.

V. Appointment of Insurance Broker

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the continuation of Reliance Insurance Group as the District's Broker of Record for the 2013 – 2014 fiscal year.

W. Appointment of Board Attorneys

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the continuation of its Professional Services agreement with Pickett & Craig as Counsel for Labor/Personnel and Workers' Compensation until such time as the RFP process is completed.

X. NJ School Boards Association Insurance Group – Reliance Insurance Group

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, N.J.S.A. 18A:18B-1, *et seq.*, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Plainfield School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Plainfield School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Board of Education of the Plainfield School District under its obligations as a member of the New Jersey School Boards Association Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group, now therefore be it

RESOLVED, that the Plainfield Board of Education joins with other school districts in organizing and becoming members of the New Jersey School Boards Association Insurance Group; and in accordance with the terms of the Indemnity and Trust Agreement, for Property Package, General Liability, Auto Liability and Physical Damage and Workers Compensation in the amount of \$_____. Availability of funds for this item has been verified and will be charged to account 11-000-262000-520A-04-0000 (Business Manager Liability Insurance).

TO BE PRESENTED AT THE JUNE 18, 2013 BUSINESS MEETING

Y. E-Rate Professional Services Agreement

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

This agreement is for consulting services to be provided by BTU Consultants, LLC (BTU) to assist **Plainfield Public Schools** (the Client) with the tasks required for defining and submitting an application to the Federal Communications Commission (FCC), Universal Service Administrative Company (USAC), Schools and Libraries Division (SLD) for the Priority One Service (Telecommunications and Internet Access) and Priority Two as part of the E-rate program. This will include all work completed from July 1, 2013 through June 30, 2014, with two voluntary one year extensions..

Phase I – Form 470: Based on the Client's input, BTU shall prepare a FCC Form 470 for the Client's signature and shall review the form with the Client to answer any questions. This form notifies the SLD of the Client's intention to file specific requests within the upcoming funding year. The current estimated date for filing of the Form 470 is October – December 2013.

Phase II – Form 471: BTU shall work with the Client to gather all required information on current local, long distance, cellular and other eligible Telecommunications and Internet costs. BTU shall prepare an FCC Form 471 for the Client's signature and shall review the form with the client to answer any questions. This form represents the Client's specific funding requests for the upcoming funding year. The current estimated date for filing of the Form 471 is December 2013 – February 2014.

Phase III – Form 486: Once the SLD notifies Client of funding approvals, BTU shall prepare an FCC Form 486 for the Client's signature and shall review the form with the Client to answer any questions. This form notifies the SLD that the Client's services have started and of the Client's intention to accept the funds. The current estimated date for filing of the Form 486 is June – September 2014.

Phase IV – Receipt of discounts and Form 472 Billed Entity Applicant Reimbursement (BEAR): BTU shall monitor the Client's awarded funds and assist in recouping all eligible discount amounts. BTU shall prepare all necessary BEAR forms or apply for discounts with all service providers for the current funding year.

RESOLVED, that the Plainfield Board of Education approves a professional services agreement with BTU Consultants, LLC in the amount of \$19,920.00 for the 2013 – 2014 school year, for assistance with the preparation and filing of the district's annual E-Rate application to the Federal government. Availability of funds for this item has been verified and will be charged to account 11-000-252000-340A-08-0000 (Information Mgmt. Tech. Services).

Z. Appoint Special Negotiations Counsel

RESOLUTION

WHEREAS, the Plainfield Board of Education is desirous of retaining legal counsel to assist the school district in its Labor Negotiations; and

WHEREAS, the Plainfield Board of Education is desirous of retaining, the law firm of Samuel M. Manigault, Esq, to serve as Special Negotiations Counsel; and

WHEREAS, the Plainfield Board of Education has decided to appoint the firm of Samuel M. Manigault, Esq, in the capacity of Special Negotiations Counsel at an hourly rate of \$160.00, in accordance with the terms and conditions of a contract to be executed by the firm and the Plainfield Board of Education; and

NOW THEREFORE BE IT RESOLVED, that the Plainfield Board of Education approves the recommendation to appoint the firm of Samuel M. Manigault, Esq, as Special Negotiations Counsel to assist the school district in its Labor Negotiations at a rate of \$160.00 per hour, commencing July 1, 2013 through June 30, 2014, pursuant to N.J.S.A. 18A:18A-5 and N.J.A.C. 6A:23A-1, et seq.

Aa. Agreements for Participation in 2013 – 2014 Coordinated Transportation Service

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTIONS

1) Union County Educational Services Commission (CTSA)

WHEREAS, the Plainfield Board of Education desires to transport special education, non-public and vocational schools students to specific destinations, and

WHEREAS, the Union County Educational Services Commission (CTSA) offers coordinated transportation services, and

WHEREAS, the CTSA will organize and schedule routes to achieve the maximum cost effectiveness, now therefore be it

RESOLVED, the Plainfield Board of Education approve the 2013 – 2014 agreement with the Union County Educational Services Commission to participate in coordinated transportation services for an administrative fee of 4% as calculate by the billing formula adopted by the CTSA.

2) Somerset County Educational Services Commission (SCESC)

WHEREAS, the Plainfield Board of Education desires to transport special education, non-public, public and vocational schools students to specific destinations, and

WHEREAS, the Somerset County Educational Services Commission (SCESC) offers coordinated transportation services, and

WHEREAS, the SCESC will organize and schedule routes to achieve the maximum cost effectiveness, now therefore be it

RESOLVED, the Plainfield Board of Education approve the 2013 – 2014 agreement with the Somerset Educational Services Commission to participate in coordinated transportation services for an administrative fee of 6% as calculated by the billing formula adopted by the SCESC.

Ab. 2012 – 2013 Transportation Summer Routes

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following 2012 - 2013 routes:

Summer Routes 2012 – 2013 School Year Special Student Transportation

<u>Route</u>	<u>Carrier</u>	<u>School</u>	<u>Effective</u>	<u>Amount Per Diem</u>	<u>Aide Per Diem</u>
H19/S	Vogel	Piscataway Regional Day	7/1/13 to 8/9/13	No Quote	No Quote
	Oak Tree	Piscataway Regional Day	7/1/13 to 8/9/13	No Quote	No Quote
BBP/S	A&P	Piscataway Regional Day	7/1/13 to 8/9/13	\$230.00	\$64.00
	Vogel	Bright Beginnings, Piscataway	7/1/13 to 8/9/13	No Quote	No Quote
	Oak Tree	Bright Beginnings, Piscataway	7/1/13 to 8/9/13	No Quote	No Quote
	A&P	Bright Beginnings, Piscataway	7/1/13 to 8/9/13	\$230.00	\$50.00
BSS/S	Vogel	Bruce Street	7/5/13 to 8/16/13	No Quote	No Quote
	Oak Tree	Bruce Street	7/5/13 to 8/16/13	No Quote	No Quote
	A & P	Bruce Street	7/5/13 to 8/16/13	\$240.00	A/N

Ac. Software Advantage – TRIPS/microTRIPS

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Public Schools use microTRIPS software from Software Advantage Medford, NJ to manage its student transportation system, and

WHEREAS, professional, computer and support services are needed to maintain the TRIPS program, now therefore be it

RESOLVED, that the Board of Education approves a microTRIPS service agreement with Software Advantage for an annual fee of \$3,440.00 for the 2013 – 2014 school year.

Ad. Medemerge Agreement

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education policy 5131.6 commits the school district to establish a procedure to aid students to seek help to correct possible substance dependency and/or abuse problems and the District has identified a local industrial health center to provide this service, now therefore be it

RESOLVED, that the Plainfield Board of Education approves Medemerge of Greenbrook, New Jersey to perform the following services, from September 1, 2012 through June 30, 2013. The availability of funds for this item has been verified and will be charged to account 11-000-2300-330A-33-0000 (Transportation Due Fee).

Student Evaluation	\$50.00
7 Panel Drug Screen	\$40.00
Urine Alcohol	\$30.00

Ae. NJSIAA Membership 2013 – 2014 School Year

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, Chapter 172 of the Laws of 1979 approved by the Governor of the State of New Jersey on August 26, 1979 (N.J.S.A. 18A:11-3, et seq.) requires Board approval for membership in the N.J.S.I.A.A. and the Board of Education agrees to be governed by the Constitution, Bylaws and Rules and Regulations of the N.J.S.I.A.A., now therefore be it

RESOLVED, that the Plainfield Board of Education approves the membership for Plainfield High School in N.J.S.I.A.A. for the 2013 – 2014 school year.

Af. Board Goals

The following is in order for board adoption:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the Board Goals as follows:

Board Goal #1: Student Achievement

Board Goal Statement #1: *The Plainfield Board of Education will support opportunities to ensure all students will read and compute at their individual optimal level.*

Board Goal #2: Professional Development

Board Goal Statement #2: *The Plainfield Board of Education will support opportunities for staff training that will enhance professional growth for increased student achievement and the advancement of the educational program.*

Board Goal #3: Curriculum

Board Goal Statement #3: *The Plainfield Board of Education will support opportunities for maintaining and implementing a rigorous district-wide curriculum.*

Board Goal #4: Communication

Board Goal Statement #4: *The Plainfield Board of Education will communicate with stakeholders regularly.*

Ag. Plainfield Board of Education Travel Budget

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends and I so move, adoption of the following

RESOLUTION

WHEREAS, the Plainfield Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$110,959.00 for all staff and board members.

Ah. 2013 – 2014 Bid Renewals

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTIONS

1) Asbestos Consultant Services Bid # 2012-04

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18A-1 (et seq) advertised for sealed bids for Asbestos Consultant Services on May 17, 2011, and

WHEREAS, N.J.S.A. 18A:18A-42.n provides for extension of bid contracts for a period of not to exceed two one-year extensions beyond the original contract, with increases not to exceed the current index rate of 2% for 4th quarter 2012, providing the services are satisfactory and substantially unchanged.

WHEREAS, the district has found these services satisfactory for 2012-2013, and the services for 2013-2014 will not be substantially changed, now therefore be it

RESOLVED, that the Plainfield Board of Education, in accordance with N.J.S.A. 18A:18A-42.n approve and authorize the extension of Bid # 2012-04 for the 2013-2014 school year as follows:

TTI Environmental, Inc. Moorestown, NJ	2011-2012	2012-2013	2013-2014
Semi-Annual Inspection	\$3,500.00	No Increase	No Increase
3 Year Re-Inspection		\$3,500.00	
On site Supervision/AST Regular Time	\$58.00		
On Site Supervision Overtime/Weekends	\$75.00		
Documentation & Writing Hourly Rate	\$55.00		
Asbestos Trainer Hourly Rate	\$70.00		

Analyticals:

Bulk Samples	\$12.00
Air Samples(PCM)	\$ 7.00
Air Samples (TEM)	\$65.00

2) **Intercom / Public Address Service & Repair Bid # 2012-10**

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18A-1 (et seq) advertised for sealed bids for Intercom/Public Address Service & Repair on May 17, 2011, and

WHEREAS, N.J.S.A. 18A:18A-42.n provides for extension of bid contracts for a period of not to exceed two one-year extensions beyond the original contract, with increases in accordance with The Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq., providing the services are satisfactory and substantially unchanged.

WHEREAS, the district has found these services satisfactory for 2011-2012, and the services for 2012-2013 will not be substantially changed, now therefore be it

RESOLVED, that the Plainfield Board of Education, in accordance with N.J.S.A. 18A:18A-42.n approve and authorize the extension of Bid # 2012-10 for the 2012-2013 school year as follows:

Bingham Communications Cedar Grove, NJ	2011-2012	2012-2013	2013-2014
Hourly Rate	\$75.00	\$80.00	\$85.00
Helper Rate	\$70.00	\$80.00	
Material Mark up	15%	15%	15%

3) Plumbing Service & Repair Bid # 2012-11

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18A-1 (et seq) advertised for sealed bids for Plumbing Service & Repair on May 17, 2011 and,

WHEREAS, N.J.S.A. 18A:18A-42.n provides for extension of bid contracts for a period of not to exceed two one-year extensions beyond the original contract, with increases in accordance with The Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq., providing the services are satisfactory and substantially unchanged.

WHEREAS, the district has found these services satisfactory for 2012-2013, and the services for 2013-2014 will not be substantially changed, now therefore be it

RESOLVED, that the Plainfield Board of Education, in accordance with N.J.S.A. 18A:18A-42.n approve and authorize the extension of Bid # 2012-11 for the 2013-2014 school year as follows:

	2011-2012	2012-2013	2013-2014
Magic Touch Construction			
Keyport, NJ			
HOURLY RATE	\$79.45	No Increase	No Increase
HELPER RATE	\$53.75		
MATERIAL MARK UP	10%		

4) Vehicle Service & Repair Bid # 2012-13

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18A-1 (et seq) advertised for sealed bids for Vehicle Service & Repair on May 17, 2011, and

WHEREAS, N.J.S.A. 18A:18A-42.n provides for extension of bid contracts for a period of not to exceed two one-year extensions beyond the original contract, with increases in accordance with The Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq., providing the services are satisfactory and substantially unchanged.

WHEREAS, the district has found these services satisfactory for 2012-2013, and the services for 2013-2014 will not be substantially changed, now therefore be it

RESOLVED, that the Plainfield Board of Education, in accordance with N.J.S.A. 18A:18A-42.n approve and authorize the extension of Bid # 2012-13 for the 2013-2014 school year as follows:

Tom's Automotive, Inc. Metuchen, NJ	2011-2012	2012-2013	2013-2014
Flat Hourly Labor Rate	\$ 24.00	No Increase	No Increase
Road Service Hourly Labor Rate	\$ 24.00		
Wrecker Towing Service Rate	\$ 75.00 Small Bus \$ 175.00 Big Bus		
Parts Discount from List Price	10%		

5) CCTV Installation & Maintenance Bid # 2013-03

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18A-1 (et seq) advertised for sealed bids for CCTV Installation & Maintenance on May 9, 2012, and

WHEREAS, N.J.S.A. 18A:18A-42.n provides for extension of bid contracts for a period of not to exceed two one-year extensions beyond the original contract, with increases in accordance with The Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq., providing the services are satisfactory and substantially unchanged.

WHEREAS, the district has found these services satisfactory for 2012-2013, and the services for 2013-2014 will not be substantially changed, now therefore be it

RESOLVED, that the Plainfield Board of Education, in accordance with N.J.S.A. 18A:18A-42.n approve and authorize the extension of Bid # 2013-03 for the 2013-2014 school year as follows:

New Jersey Solutions Dunellen, NJ	2012-2013	2013-2014
Hourly Labor Rate	\$65.00	No Increase
Percentage of Mark up	25%	

6) **Fire Code Compliant Means of Egress Replacement/Installation Bid # 2013-05**

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18A-1 (et seq) advertised for sealed bids for Fire Code Compliant Means of Egress Replacement/Installation on May 9, 2012, and

WHEREAS, N.J.S.A. 18A:18A-42.n provides for extension of bid contracts for a period of not to exceed two one-year extensions beyond the original contract, with increases in accordance with The Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq., providing the services are satisfactory and substantially unchanged.

WHEREAS, the district has found these services satisfactory for 2012-2013, and the services for 2013-2014 will not be substantially changed, now therefore be it

RESOLVED, that the Plainfield Board of Education, in accordance with N.J.S.A. 18A:18A-42.n approve and authorize the extension of Bid # 2013-05 for the 2013-2014 school year as follows:

C & M Door Controls, Inc. Port Reading, NJ	2012-2013	2013-2014
Regular Hourly Rate	\$ 98.00	No Increase
Evening Hourly Rate	\$105.00	
Weekend/Holiday Hourly Rate	\$128.00	
Emergency Hourly Rate	\$128.00	
Material Mark-up	25%	
Percentage off list	35% - 40%	

7) **Heating Controls, Heating and Ventilating Equipment Service/Repair Bid # 2013-06**

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18A-1 (et seq) advertised for sealed bids for Heating Controls, Heating and Ventilating Equipment Service/Repair on May 9, 2012, and

WHEREAS, N.J.S.A. 18A:18A-42.n provides for extension of bid contracts for a period of not to exceed two one-year extensions beyond the original contract, with increases in accordance with The Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq., providing the services are satisfactory and substantially unchanged.

WHEREAS, the district has found these services satisfactory for 2012-2013, and the services for 2013-2014 will not be substantially changed, now therefore be it

RESOLVED, that the Plainfield Board of Education, in accordance with N.J.S.A. 18A:18A-42.n approve and authorize the extension of Bid # 2013-06 for the 2013-2014 school year as follows:

Core Mechanical, Inc. Pennsauken, NJ	2012-2013	2013-2014
Hourly Rate 8 a.m. to 5 p.m.	\$70.00	No Increase
Hourly Labor Rate 5 p.m. to 12 a.m.	\$105.00	
Hourly Labor Rate Weekend/Holiday	\$140.00	
Material Mark up	12%	

8) Kitchen Equipment Service & Repair Bid # 2013-07

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18A-1 (et seq) advertised for sealed bids for Kitchen Equipment Service & Repair on May 09, 2012, and

WHEREAS, N.J.S.A. 18A:18A-42.n provides for extension of bid contracts for a period of not to exceed two one-year extensions beyond the original contract, with increases in accordance with The Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq., providing the services are satisfactory and substantially unchanged.

WHEREAS, the district has found these services satisfactory for 2012-2013, and the services for 2013-2014 will not be substantially changed, now therefore be it

RESOLVED, that the Plainfield Board of Education, in accordance with N.J.S.A. 18A:18A-42.n approve and authorize the extension of Bid # 2013-07 for the 2013-2014 school year as follows:

Pro-Tek Hicksville, NY	2012-2013	2013-2014
Rate per Hour M-F 7:00am – 6:00pm	\$ 76.00	\$ 81.00
Rate per Hour M-F After Hour Repairs	\$114.00	\$119.00

Percent discount off 10% (except Hobart parts)
Manufacturer's list price

9) **Roof Repair Service Bid # 2013-09**

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18A-1 (et seq) advertised for sealed bids for Roof Repair Service on May 9, 2012, and

WHEREAS, N.J.S.A. 18A:18A-42.n provides for extension of bid contracts for a period of not to exceed two one-year extensions beyond the original contract, with increases in accordance with The Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq., providing the services are satisfactory and substantially unchanged.

WHEREAS, the district has found these services satisfactory for 2012-2013, and the services for 2013-2014 will not be substantially changed, now therefore be it

RESOLVED, that the Plainfield Board of Education, in accordance with N.J.S.A. 18A:18A-42.n approve and authorize the extension of Bid # 2013-09 for the 2013-2014 school year as follows:

Service Building Incorporated Oceanport, NJ	2012-2013	2013-2014
Journeyman Hourly Rate	\$62.77	No Increase
Foreman Hourly Rate	\$63.77	
Material Mark-up	0%	

10) Security Alarm Monitoring, Service and Repairs Bid # 2013-10

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18A-1 (et seq) advertised for sealed bids for Security Alarm Monitoring, Service and Repairs on May 09, 2012, and

WHEREAS, N.J.S.A. 18A:18A-42.n provides for extension of bid contracts for a period of not to exceed two one-year extensions beyond the original contract, with increases in accordance with The Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq., providing the services are satisfactory and substantially unchanged.

WHEREAS, the district has found these services satisfactory for 2012-2013, and the services for 2013-2014 will not be substantially changed, now therefore be it

RESOLVED, that the Plainfield Board of Education, in accordance with N.J.S.A. 18A:18A-42.n approve and authorize the extension of Bid # 2013-10 for the 2013-2014 school year as follows:

Haig's System Service Greenbrook, NJ	2012-2013	2013-2014
Base bid for monthly central station monitoring & annual inspection	\$3,168.00	No Increase
Price per Month for additional sites	\$19.80	
Hourly Labor Rate 8am to 5pm	\$72.50	
Hourly Labor Rate 5pm to 12 am	\$108.75	
Hourly Labor Rate Weekend/Holiday	\$145.00	
Material Mark-up %	20%	

Ai. Award of Bids

The Superintendent of Schools recommends, and I so move, adoption of the following

RESOLUTIONS

- 1) **Acoustical Ceiling Installation Bid # 2014-01**
- 2) **Air Conditioning & Refrigeration Service & Repair Bid # 2014-02**
- 3) **Asphalt Replacement & Installation Bid # 2014-03**
- 4) **Boiler Cleaning, Service, Maintenance & Repair Bid # 2014-04**
- 5) **Cyclic Painting & Repainting Service Bid # 2014-05**
- 6) **Electrical Service & Repair Bid # 2014-06**
- 7) **Elevator Service & Repair Bid # 2014-07**
- 8) **Fire Alarm Service & Repair Bid # 2014-08**
- 9) **IPM Pest Control / Extermination Service Bid # 2014-09**
- 10) **Toilet Partition Supply Installation Bid # 2014-10**
- 11) **Tree Maintenance Bid # 2014-11**
- 12) **Acoustical Ceiling Products Bid # 2014-12**
- 13) **Furnish, Deliver & Install Kimberly Clark or Approved Equal Paper Towel & Toilet Tissue Dispensers & Purchase Paper Towels & Toilet Tissue Bid # 2014-13**
- 14) **Custodial Supply & Equipment Bid # 2014-14**
- 15) **Door Hardware Supplies Bid # 2014-15**
- 16) **Door & Lock Hardware Supplies Bid # 2014-16**
- 17) **Plumbing Supplies Bid # 2014-17**
- 18) **Ceiling & Lighting Replacement Barlow Bid # 2013-20**
- 19) **Ceiling & Lighting Replacement Cedarbrook Bid # 2013-21**
- 20) **Ceiling & Lighting Replacement Cook Bid # 2013-22**
- 21) **Ceiling & Lighting Replacement Woodland Bid # 2013-23**
- 22) **Roofing Replacement Woodland Bid # 2013-24**

TO BE PRESENTED AT THE JUNE 18, 2013 BUSINESS MEETING

23) Barlow Elementary School Window Replacement 2013-19

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18A-1 (et seq) advertised for sealed bids for 2013-19 Barlow Elementary School Window Replacement on May 6, 2013, and

WHEREAS, in accordance with that advertisement bids was received, publicly opened and read aloud at the Board of Education Office on May 24, 2013 at 10:00 a.m. with the final results.

<u>VENDOR</u>	<u>PRICE</u>
Westco Corp. Oaklyn, NJ	\$373,600.00
Pottsgrove Glass Schwenksville, PA	\$438,000.00
Panoramic Window Piscataway, NJ	\$373,000.00
R.D. Architectural Fairlawn, NJ (Substituted product)	\$326,000.00

RESOLVED, that the Plainfield Board of Education accepts the lowest responsible and responsive bid of Panoramic Window of \$373,000.00.

24) 2013-18 Renovation of Hub Stine Fields/ Turf Fields

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18A-1 (et seq) advertised for sealed bids for 2013-18 Renovation of Hub Stine Fields/ Turf Fields on March 28, 2013, and

WHEREAS, in accordance with that advertisement bids was received, publicly opened and read aloud at the Board of Education Office on April 9, 2013 at 9:00 a.m. with the following final results.

	Applied Montville, NJ	Gallen Hackensack, NJ	Landteck Amityville, NY	Tomco Mt. Arlington, NJ	Dakota Hackensack, NJ	Tec-Con East Orange, NJ	Turco Golf Suffern, NY
BASED BID	3,194,500.00	3,277,404.00	3,246,000.00	3,289,000.00	3,374,000.00	4,400,000.00	3,975,000.00
ALT 1	42,000.00	61,600.00	49,000.00	53,844.00	-	43,000.00	36,000.00
2	12,000.00	16,000.00	9,000.00	15,267.00	-	12,000.00	21,000.00
3	26,000.00	7,000.00	21,000.00	19,677.00	24,000.00	15,000.00	17,500.00
4	15,000.00	9,000.00	10,500.00	16,058.00	15,000.00	12,000.00	13,000.00
5	73,000.00	45,000.00	89,000.00	101,929.00	103,000.00	100,000.00	75,000.00
6	2,100.00	25,000.00	23,000.00	38,480.00	32,000.00	31,000.00	18,500.00
7	26,000.00	4,000.00	14,700.00	16,241.00	21,000.00	20,000.00	50,000.00
8	22,000.00	7,000.00	22,600.00	32,784.00	39,000.00	24,000.00	36,000.00
9	48,000.00	17,000.00	44,000.00	34,989.00	41,000.00	41,000.00	41,000.00
10	43,000.00	28,000.00	44,000.00	38,389.00	48,000.00	48,000.00	41,000.00
11	34,000.00	25,000.00	47,000.00	41,384.00	44,000.00	53,000.00	44,000.00
12	41,000.00	28,000.00	39,000.00	33,571.00	41,000.00	46,000.00	37,000.00
14	775,000.00	686,028.00	836,000.00	704,270.00	750,000.00	710,000.00	709,830.00
19	6,900.00	6,270.00	8,000.00	6,540.00	15,000.00	6,700.00	6,584.00
G. TOTAL	4,360,500.00	4,242,302.00	4,502,800.00	4,442,423.00	4,547,000.00	5,561,700.00	5,121,414.00

RESOLVED, that the Plainfield Board of Education accepts the lowest responsible and responsive bid of **Gallen Construction, Inc.**, for a grand total of \$4,242,302.00.

Aj. Appointment of Workers Compensation Self-Evaluation Plan Claim Liability Evaluator

Strategic Plan Link:

Goal 3 - Business Practices

To improve the overall efficiency and effectiveness of district and school operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, The Plainfield Public Schools has operated a self-insured workers compensation plan since 1982, and

WHEREAS, the Government Accounting Standards Board has issued regulations (GASB 10 and GASB 30) which stipulate certain accounting requirements related to self-insured plans and,

WHEREAS, one of the requirements is an annual claim liability evaluation, and Actuarial & Technical Solutions of Ronkonkoma, NY has the skills and expertise to perform such an evaluation, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the appointment of Actuarial & Technical Solutions at a fee of \$7,000.00. The availability of funds for this item has been verified and will be charged to account 11-000-262000-300A-31-0000 (Purchased Prof. & Tech).

Ak. Genesis Educational Services

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The District desires to renew the maintenance contract for school administrative software at the district level with Genesis Software, Jamesburg, NJ, now therefore be it

RESOLVED, that the Plainfield Board of Education authorizes the renewal of the maintenance contract for software from Genesis Educational Services for the school year 2013 – 2014, which is not to exceed \$31,000.00. The availability of funds for this item has been verified and will be charged to account 11-000-25200-340A-08-0000 (Tech Services).

AI. Appointment of Third Party Workman's Compensation Administrator

Strategic Plan Link:

Goal 3 - Business Practices

To improve the overall efficiency and effectiveness of district and school operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Public Schools is committed to providing a safe work environment of all of its employees. A component of this commitment includes managing the District's Workman's Compensation Plan, and

WHEREAS, D & H Alternative Risk Solutions offers the following services to help in the administration of such a plan:

- Claims Management and Reporting System
- Medical Cost Containment System
- Loss Control and Safety Program
- Litigation Management

RESOLVED, that the Plainfield Board of Education approves the appointment of D & H Alternative Risk Solutions, Inc. as the District's third party administrator for the 2013 – 2014 school year at an annual claims fee of \$35,000.00, with additional case management review fees as outlined in the contract renewal. The availability of fund for this item has been verified and will be charged to 11-000-291000-260W-00-0000 (District Workmen's Comp.).

Am. Employee Health Benefits Plan – Horizon Dental Option/Choice

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Board of Education annually is required to provide a dental plan for Plainfield School District employees, and

WHEREAS, the existing contract, which covers the period July 1, 2013 through June 30, 2014 expires on this date, now therefore be it

RESOLVED, that the Plainfield Board of Education accepts the recommendation of the Superintendent and enters into an agreement with Horizon Dental Option/Choice to renew the existing plan for the period July 1, 2013 to June 30, 2014 at the following rates:

	<u>Horizon Dental Option</u>	<u>Horizon Dental Choice</u>
Single	\$73.89	\$20.19
Parent/Children	\$73.89	\$38.52
Husband/Wife	\$73.89	\$38.52
Family	\$73.89	\$65.29

An. Employee Health Benefits Plan – Vision

The Superintendent of Schools recommends, and I so move, adoption of the following;

RESOLUTION

WHEREAS, the Plainfield Board of Education annually is required to provide a vision plan for Plainfield School District employees, and

WHEREAS, the existing contract, which covers the period July 1, 2013 through June 30, 2014 expires on this date, now therefore be it

RESOLVED, that the Plainfield Board of Education accepts the recommendation of the Superintendent and enters into an agreement with National Vision Administrators to review the existing vision plan for the period July 1, 2013 to June 30, 2014.

Single	\$4.58
Parent/Children	\$11.46
Husband/Wife	\$11.46
Family	\$11.46

Ao. Employee Health Benefits Plan – United Healthcare

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Board of Education annually is required to provide a medical plan for Plainfield School District employees, and

WHEREAS, the existing contract, which covers the period July 1, 2013 through June 30, 2014 expires on this date, now therefore be it

RESOLVED, that the Plainfield Board of Education accepts the recommendation of the Superintendent and enters into an agreement with United Healthcare to renew the existing plan for the period July 1, 2013 to June 30, 2014 at the following rates:

	<u>UHC \$15 Access</u> <u>Plan – PEA</u> <u>CSPO1.C</u>	<u>UHC \$5 Access</u> <u>Plan – Admin.</u> <u>CSPO2.C</u>	<u>UHC \$15 Access</u> <u>Plan – PEA</u> <u>CSPO3.C</u>	<u>UHC \$5 Access</u> <u>Plan – Admin.</u> <u>CSPO4.C</u>
Single	601.44	619.48	616.47	634.96
Parent/Children	1083.90	1116.41	1110.99	1144.32
Husband/Wife	1091.66	1124.41	1118.95	1152.52
Family	1732.59	1784.57	1775.91	1829.19

Ap. Approval of Harassment/Intimidation/Bullying (HIB) Investigation Decisions

Strategic Plan Link:

Goal 4: Safe Learning Environment

To provide a safe, secure, professional, and clean environment for students, staff, and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Superintendent is required to report all alleged Harassment/ Intimidation/Bullying (HIB) incidents to the Board of Education pursuant to N.J.S.A. 18A:37-15c,

The Superintendent has provided the Board of Education with the results of the investigations of all alleged HIB incidents reported to the Superintendent as of May 24, 2013

The Board of Education has had an opportunity to review and ask questions relative to the HIB incident reports submitted; therefore,

RESOLVED, that the Plainfield Board of Education hereby accepts and affirms the determinations made by the Superintendent, Building Principals, District's Bullying Coordinator, and School Anti-Bullying Specialists on the incident report submitted regarding the HIB investigations #78 through #82.

Aq. Transfer of Current Year Surplus to Capital Reserve

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

TO BE PRESENTED AT THE JUNE 18, 2013 BUSINESS MEETING

XIII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – First Reading

The following is recommended for adoption:

RESOLUTION

WHEREAS, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

<u>Policy Number</u>	<u>Title</u>
4119.26/4219.26	Staff use of Internet, Social Networks and Other forms Electronic Communication
6171.4	Special Education

XIV. ADJOURNMENT

GLO/bsc