

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, March 29, 2011

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. SPECIAL BUSINESS MEETING

Place: **PLAINFIELD HIGH SCHOOL
AUDITORIUM
950 PARK AVE.**

Board of Education Members

Mrs. Lisa C. Logan-Leach., President
Mr. Rasheed Abdul-Haqq, Vice President
Ms. Patricia I. Barksdale
Mrs. Wilma G. Campbell
Mr. Agurs Linward Cathcart, Jr.
Mrs. Keisha Edwards
Mrs. Brenda Gilbert
Mrs. Renata A. Hernandez
Ms. Katherine Peterson
Mrs. Anna Belin-Pyles, Interim Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a SPECIAL BUSINESS MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 23I Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Thursday, February 24, 2011 for advertisement on Saturday, February 26, 2011 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now therefore be it

RESOLVED, that the Plainfield Board of Education adjourns to closed session to discuss:

- Personnel
- Legal, and be it

FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

V. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec. Ses.	2 nd Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	2 nd Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	2 nd Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	2 nd Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	2 nd Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	Alternate Schools	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Interim Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Interim Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

- VI. REMARKS FROM THE BOARD PRESIDENT

- VII. REMARKS FROM THE INTERIM SUPERINTENDENT
 - FY12 Budget

- VIII. PRIVILEGE OF THE FLOOR

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. Members of the public in attendance will have the opportunity to raise concerns during this period of the meeting. Members of the public may speak once for a maximum period of three (3) minutes by the clock; this time is not transferable by one individual to another. An extension of two (2) additional minutes will be granted only upon a majority vote of the board members present.

- IX. REMARKS FROM COMMITTEE CHAIRPERSONS

- X. REPORT OF DELEGATES/LEGISLATIVE REPORT

XI. REPORT OF THE FINANCE COMMITTEE

A. Adoption of the Budget for the 2011-2012 School Year

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Board of Education is required to certify a local tax levy for the support of the public schools, and

WHEREAS, a local tax levy will be the subject of the April 27, 2011 Annual School Board Election where citizens will be asked to vote on the tax levy for general funds, and

WHEREAS, the Plainfield Board of Education took action at its March 1, 2011 Business Meeting to adopt a budget for the purpose of advertising, now therefore be it

RESOLVED, that the Plainfield Board of Education adopts the budget to be presented at the March 29, 2011 Business Meeting and certify the amount of \$22,285,795.00 as the general fund Local Tax Levy.

B. Approval of Lease

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

TO BE PRESENTED AT THE MARCH 29, 2011 BUSINESS MEETING

C. Approval of Architect Engineer

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, Plainfield High School currently has its original domestic hot water system which is over 40 years old and is in need of replacement. In order to complete this \$350,000.00 project during the summer of 2011, the following architectural engineering services are necessary:

- NJDOE Schematic Approval Phase
- Construction Document Phase
- Bidding and Negotiation Phase
- Construction Administration Phase

WHEREAS, Johnson Jones Architects of Princeton, NJ has the experience and expertise to provide such services, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the appointment of Johnson Jones Architects to manage the Plainfield High School domestic hot water replacement project for a fee of 10% of the actual construction cost. The availability of funds for this item has been verified and will be charged to 11-000-262000-300A-31-0000.

XII. ADJOURNMENT

GLO/bsc