

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Monday, March 4, 2013

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM**
950 PARK AVE.

Board of Education Members

Mrs. Wilma G. Campbell, President
Mrs. Keisha Edwards, Vice President
Mrs. Jackie Coley
Mr. Alex O. Edache
Ms. Mahogany Hendricks
Mrs. Renata A. Hernandez
Mr. Dorien Hurtt
Mr. Frederick Moore, Sr.
Ms. Jameelah Surgeon
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Wednesday, February 27, 2013 for advertisement on Friday, March 1, 2013 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	* <u>Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	PHS Auditorium	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, March 19, 2013, 8:00 pm, in the Plainfield High School Auditorium.

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE SUPERINTENDENT

IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Fieldtrips

(1) Planned Parenthood 2013 Teen Conference – Brookdale Community College – Lincroft

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Twelve (12) students from the Plainfield High School – School Based Youth Services Program and two (2) staff members will participate in a conference at Brookdale Community College on April 17, 2013 in Lincroft, New Jersey.

The *2013 Teen Conference*, sponsored by Planned Parenthood of Central and Greater Northern New Jersey, will give the students an opportunity to participate in a variety of workshops. The topics include: Healthy Relationships, Decision Making, Body Image, Teens and Media, Diversity and Acceptance, and Effective Communication.

The students will leave from the PHS parking lot at 8:00 a.m. and return approximately 2:30 p.m. The cost for registration is \$125.00; the cost for transportation is \$570.00 and will be provided by Amaker & Porterfield Transportation Bus Service. The total cost of this fieldtrip/conference will not exceed \$695.00.

RESOLVED, that the Plainfield Board of Education approves twelve (12) students and two (2) staff members from the School Based Youth Services Program to participate in the *2013 Teen Conference* on April 17, 2013. The conference will be held at Brookdale Community College in Lincroft, New Jersey and is sponsored by Planned Parenthood of Central and Greater Northern New Jersey. The cost for registration is \$125.00; cost of transportation is \$570.00 - total cost not to exceed \$695.00. The availability of funds for this item has been verified and will be charged to account 20-442-218000-500T-38-0000 (Field Trip).

(2) Historic Virginia Beach - PHS Class of 2013 Class Trip – Virginia Beach, VA

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield High School Senior Class has been going on senior trips since 1990. This field trip will expand the students' learning beyond the walls of the classroom into the vast community outside. This field trip is an integral part of school instruction. The senior trip will provide students with experiences that cannot be duplicated in school.

Forty-five (45) seniors and four (4) chaperones will visit historic Virginia Beach, Virginia from Tuesday, May 28, 2013 – Saturday, June 1, 2013. Some of the sites they will visit will include the Virginia Museum of Contemporary Art, the Old Coast Guard Station, Ocean Breeze Water Park, and the First Landing State Park. Forty-five (45) seniors and four (4) chaperones will also visit Kings Dominion Amusement Park in Doswell, Virginia on Wednesday, May 29, 2013. The group will reside at the Hilton Virginia Beach Oceanfront Resort.

Departure is scheduled from Plainfield High School parking lot on Tuesday, May 28, 2013 at 9:00 a.m. The return is scheduled for Saturday, June 1, 2013 at 6:00 p.m.

The cost for lodging per student and per chaperone is \$330.00, total cost for lodging - \$16,170.00. The cost for admission to Ocean Breeze Water Park and Kings Dominion per student and per chaperone is \$80.00, total cost for park admission - \$3,920.00. Transportation will be provided by Villani Bus Company at a cost of \$5,390.00. The total cost for lodging, amusement park and transportation will not exceed \$25,480.00.

RESOLVED, that the Plainfield Board of Education approve for forty-five (45) seniors and four (4) chaperones to visit historic Virginia Beach, Virginia from Tuesday, May 28, 2013 to Saturday, June 1, 2013. The total cost of this class trip will not exceed \$25,480.00. All expenses for the PHS 2013 Class Trip will be funded through fundraising efforts of students. There is no cost to the District.

(3) “Field Station Dinosaur” – One Dinosaur Way, Secaucus

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success.

Emerson Community School 3rd graders, consisting of fifty-seven (57) students along with three (3) staff members will attend, “Field Station Dinosaur”, One Dinosaur Way, Secaucus, NJ 07094, on Friday, June 7, 2013, departing 8:30 am and returning 1:30 pm.

The cost for admission is \$875.00. Transportation will be provided by the District Transportation Department.

The trip will meet the Science content standards 5.1 and 5.2 where all students will participate actively in Science. They will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the NJCCCS standards.

This field trip will also provide Emerson students with experiences that cannot be duplicated in school. The field trip is an integral part of instruction and is an incentive for students to continue their educational experience beyond high school. Upon returning, the students will participate in educational activities that will enhance them academically as well as socially and emotionally.

RESOLVED, that the Plainfield Board of Education approve Emerson Community School, 3rd graders, consisting of fifty-seven (57) students along with three (3) staff members to attend “Field Station Dinosaur”, One Dinosaur Way, Secaucus, NJ 07094, Friday, June 7, 2013, departing at 8:30 am and returning at 1:30 pm. The total cost of admission is \$875.00. Transportation will be provided by the District Transportation Department. The availability of funds for this item has been verified and will be charged to account 15-190-100000-800A-16-0000 (Emerson Field Trip Admission Fee).

(4) 2013 University of Pennsylvania Relay Carnival – Philadelphia, PA

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all student in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all student and athletes to meet the New Jersey Core Curriculum Content Standards and achieve academic and athletic life-long success.

The main objective of the 2013 Penn Relays is to give students an opportunity to compete with other athletes from other school districts and other countries. The students will also meet and interact with college coaches of interest. This experience will broaden their general knowledge of the world.

Sixteen (16) varsity track team members, consisting of eight (8) girls and eight (8) boys, along with eight (8) chaperones will attend the 2013 Penn Relays in Philadelphia, PA, April 25-27, 2013. The girls' team will leave on April 24, 2013 at 5:00 p.m. and return on April 26, 2013 at 8:00 p.m. The boys' team will leave on April 24, 2013 at 5:00 p.m. and return on April 27, 2013 at 8:00 p.m. All departures are scheduled to leave from Hub Stine Field. Transportation will be provided by the district. The cost of registration for Varsity Girls is \$70.00; for Varsity Boys \$105.00.

All team members and coaches will stay at the Holiday Inn Philadelphia-Cherry Hill, 2175 West Marlton Pike (Route 70), Cherry Hill, NJ 08002; at a daily rate of \$139.00 (\$139.00 per room + 15.4% tax) for a total not to exceed \$1,362.50 per team.

All expenses including miscellaneous expenses such as food and tolls (for girls and boys track teams) will not exceed the total amount of \$4,600.00.

EXPENSE BREAKDOWN		
	Varsity Girls	Varsity Boys
Registration	\$70.00	\$105.00
Lodging	\$1,362.50	\$1,362.50
Food	\$800.00	\$ 800.00
Tolls	\$50.00	\$50.00
Total	<u>2,282.50</u>	<u>\$2,317.50</u>

RESOLVED, that the Plainfield Board of Education approves sixteen (16) varsity track team members, consisting of eight (8) girls and eight (8) boys), along with eight (8) chaperones from Plainfield High School to attend the 2013 Penn Relays in Philadelphia, PA on April 24-27, 2013. The total cost of trip will not exceed \$4,600.00 (including registration, food, tolls and lodging). Availability of funds for this item has been verified and will be charged to account 11-000-240000-500T-27-0000 (Athletic Travel) and 11-000-100000-600A-27-0000 (Athletic Supply).

B. Professional Development

(1) New Jersey Speech-Language-Hearing Association 2013 Annual Convention – Long Branch

Strategic Plan Link

Goal 2: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Vinette Klisch, Laural Thurston and Patty Lewis, Speech/Language Therapists will attend the 2013 New Jersey Speech-Language-Hearing Association Annual Convention on April 25 & 26, 2013, in Long Branch, NJ. The cost of the two-day conference is \$275.00 for registration.

Attendance at the conference is required in order to maintain national certification which is required by Special Education Medicaid Initiative (SEMI) and for Plainfield Public Schools to receive reimbursement for speech/language services that are provided to Medicaid eligible students. The conference will offer a full range of workshops needed for the therapists to acquire the ten (10) hours of course work as needed to maintain National American Speech-Language-Hearing Association (ASHA) certification.

RESOLVED, that the Plainfield Board of Education approves Vinette Klisch, Laural Thurston and Patty Lewis Speech/Language Therapists to attend the 2013 New Jersey Speech-Language-Hearing Association Annual Convention in Long Branch, New Jersey on April 25, 2012 and April 26, 2012, at a cost of \$275.00 per person. The total cost of this workshop shall not exceed \$825.00. The availability of funds for this item has been verified and will be charged to account 20-251-100000-500C-32-0000 (IDEA/CO).

(2) Student Mindsets and Motivation: Attitudes, Stress and Performance – Columbia University

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified competent, skilled and dedicated workforce is essential to the success of the district and the students. Therefore, the Plainfield Public Schools does both require and encourage employees to take continuing education courses to improve their professional knowledge, maintain professional credentials and to operate most effectively and efficiently in the delivery of services to the children of the district.

Preschool Intervention Team members Marlene Rosenblum, Donna McAuliffe, Tracy Mullen, Master Teacher, Louise Frankel and Social Worker, Breonna Johnson will attend a symposium co-sponsored by Public Information Resources, Inc., and Motivation Science Center, Columbia University; National Association of Elementary School Principals (NAESP) and Yale University School of Medicine entitled “Student Mindsets and Motivation: Attitudes, Stress and Performance”, at the Alfred J. Learner, Hall, 116th Street/Columbia University, New York City, April 10, 2013.

General registration cost is \$295.00 per person.

The symposium will cover topics such as, “Learning and Performance in School: Mindsets, Attitudes and Anxiety”, “How Mindset, Attitudes and Grit Help Students Succeed and Achieve”, Learning Objectives will include “Strategies to Motivate All Students”, “Why Rewards and Expectations Motivate the Brain” and “Why Mindsets Matter More Than IQ in Classrooms” Professional development hours can be awarded.

RESOLVED, that the Board of Education approves attendance by Preschool Intervention Team members Marlene Rosenblum, Donna McAuliffe, Tracy Mullen, Master Teacher, Louise Frankel and Social Worker, Breonna Johnson, to attend symposium ““Student Mindsets and Motivation: Attitudes, Stress and Performance”, at the Alfred J Learner Hall, Columbia University, New York City, April 10, 2013. Total registration cost for the conference training will not exceed \$1,475.00 plus travel reimbursement. The funds are available in the 2012-2013 approved Early Childhood budget and will be charged to account 20-218-200000-329A-34-0000 (ECPA Other Purchased Professional-Education Services).

(3) The NJTESOL-BE Annual Spring Conference – New Brunswick

Strategic Plan Link

Goal 1: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

The New Jersey Teachers to Speakers of Other Languages and Bilingual Educators (NJTESOL-BE) is a professional organization devoted to representing and servicing the English Language Learners and Bilingual Education professionals of the state of New Jersey.

Charles H. Stillman, ESL Teacher, Natalie Pereira will attend the NJTESOL/NJBE Annual Spring Conference, May 29-30, 2013, at the Hyatt Regency in New Brunswick, NJ. The registration cost is \$254.00 per person.

This conference will provide an opportunity to engage its attendees in participating in numerous workshops, and exhibits, and networking with other ESL/Bilingual educators from across the nation. NJTESOL-BE's mission is to:

- Advocate for our state's ESL/Bilingual Learners and their families
- Cultivate a multilingual / multicultural society by supporting and promoting policy, programs, pedagogy, research, and professional development that yield academic success, value native language and lead to English proficiency
- Promote respect for cultural and linguistic diversity

RESOLVED, that the Board of Education approves Stillman Elementary School ESL Teacher, Natalie Pereira to attend The NJTESOL/NJBE Annual Spring Conference on May 29-30, 2013 at the Hyatt Regency, New Brunswick, NJ. The registration fee for the conference is \$254.00 per person and transportation reimbursement will be \$20.00; total cost not to exceed \$274.00. The availability of funds for this item has been verified and will be charged to account 15-000-221000-320A-20-0000 (Stillman Instructional Improvement Educational Services).

(4) Raising Readers: Ready to Read and Write with Digital Media (PreK) – Online Course

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified competent, skilled and dedicated workforce is essential to the success of the district and the students. Therefore, the Plainfield Public Schools does both require and encourage employees to take continuing education courses to improve their professional knowledge, maintain professional credentials and to operate most effectively and efficiently in the delivery of services to the children of the district.

Preschool Master Teacher, Louise Frankel, will participate in the PBS TeacherLine online course “Raising Readers: Ready to Read and Write with Digital Media (PreK)”. This course demonstrates how preschool teachers and care givers can use digital media—specifically PBS programming and online resources—as a teaching tool to help young children develop essential early literacy and reading skills.

The course is scheduled for March 27, 2013 – May 7, 2013 for fifteen (15) hours. General Registration cost is \$145.00 per person.

RESOLVED, that the Board of Education approves participation by Preschool Master Teacher Louise Frankel in the PBS Teacherline online course “Raising Readers: Ready to Read and Write with Digital Media (PreK)”. Total registration cost for the course will not exceed \$145.00. The funds are available in the 2012-2013 approved Early Childhood budget and will be charged to account 20-218-200000-329A-34-0000 (ECPA Other Purchased Professional-Education Services).

(5) Practical Strategies for Speech Language Pathologist to Strengthen Students' Vocabulary Skills – New Brunswick

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified competent, skilled and dedicated workforce is essential to the success of the district and the students. Therefore, the Plainfield Public Schools does both require and encourage employees to take continuing education courses to improve their professional knowledge, maintain professional credentials and to operate most effectively and efficiently in the delivery of services to the children of the district.

Preschool Intervention Team member, Marie Blot, will attend a seminar sponsored by the Institute for Professional Development, entitled "Practical Strategies for Speech Language Pathologist to Strengthen Students' Vocabulary Skills", at the Crowne Plaza - Edison, New Brunswick New Jersey, April 5, 2013.

General Registration cost is \$219.00 per person.

The seminar will cover topics such as, "easy to use strategies for teaching word learning skills", "research based critical components of effective vocabulary instruction". Learning Objectives will include "How to more effectively differentiate your instruction and emphasize critical thinking" and "How to select the words most worthy of direct instruction." Professional development hours can be awarded.

RESOLVED, that the Board of Education approves attendance by Preschool Intervention Team member Marie Blot to attend seminar "Practical Strategies for Speech Language Pathologist to Strengthen Students' Vocabulary Skills", at the Crowne Plaza - Edison, New Brunswick, NJ, April 5, 2013. Total registration cost for the conference training will not exceed \$219.00. The funds are available in the 2012-2013 approved Early Childhood budget and will be charged to account 20-218-200000-329A-34-0000 (ECPA Other Purchased Professional-Education Services).

(6) New Jersey Council for Exceptional Children Conference-Ramapo College – Mahway

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Assistant Superintendent, Margaret Morales, Special Education Administrators, Antoinette Adams and Elizabeth Filippatos, PHS Guidance Counselor, Patricia Paylor and Social Workers, Shana Solomon-Christian and Alece Dickerson, will attend the New Jersey Council for Exceptional Children Conference on March 18, 2013 at Ramapo College of New Jersey in Mahway, NJ, March 18, 2013, 8:00 am to 3:00 pm. The cost of the conference is \$100.00 per person for non-members and \$90.00 per person for members.

This event aligns with the common core state standards which will prepare educators to hold high expectations for the achievement of all students and to support their academic, social, emotional, and physical development in a safe, orderly, and supportive learning environment.

RESOLVED, that the Plainfield Board of Education approve Assistant Superintendent, Margaret Morales, Special Education Administrators, Antoinette Adams and Elizabeth Filippatos, PHS Guidance Counselor, Patricia Paylor and Social Workers, Shana Solomon-Christian and Alece Dickerson, to attend the New Jersey Council for Exceptional Children Conference, at Ramapo College of New Jersey in Mahway, NJ, March 18, 2013, 8:00 am to 3:00 pm. The cost of the conference is \$100.00 per person for non-members and \$90.00 per person for members. The total cost of this workshop will not exceed \$590.00 for the six participants. The availability of funds for this item has been verified and will be charged to account 20-271-200000-500R-26-0000 (T2A Conference Registration) for the Assistant Superintendent; and 20-250-200000-500A-32-0000 (IDEA/CO) for all other participants.

(7) 2013 NJ Association for School Social Workers Spring Institute – Monroe Township

Strategic Plan Link

Goal 2: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Seven Social Workers, Sara Munoz, Claudine Lewis, Shana Solomon-Christian, Melissa Remo, Alece Dickerson, Mortel Grant and Danice Stone will attend the New Jersey Association for School Social Workers (NJASSW) Spring Institute, “School Social Workers: Empowering Students and their Families” in Monroe Township, New Jersey on April 22, 2013. The cost of the workshop is \$130.00 per person.

The institute will offer a full range of workshops for school social workers inclusive of effective classroom behavior interventions, bullying, testing, and nonviolent crisis interventions.

RESOLVED, that the Plainfield Board of Education approve the following district Social Workers: Sara Munoz, Claudine Lewis, Shana Solomon-Christian, Melissa Remo, Alece Dickerson, Mortel Grant and Danice Stone, to attend the NJASSW Spring Institute, “School Social Workers: Empowering Students and their Families” in Monroe Township, New Jersey, April 22, 2013 at a cost of \$130.00 per person. The total cost will not exceed \$910.00. The availability of funds for this item has been verified and will be charged to account 20-251-100000-500C-32-0000 (IDEA/CO).

(8) National Council of Teachers of Mathematics - Annual Meeting & Exposition – Denver, CO

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members in professional development opportunities.

Kimberley Morris, Eva Burrows, Ruth Wright, Gorquia Chica and Lou Pedrick will attend the National Council of Teachers of Mathematics (NCTM) 2013 Annual Meeting and Exposition in Denver, Colorado, April 16-20, 2013.

The cost per person (*see breakdown below*) for registration, all transportation, lodging and food allowance is: *member - \$1760.00; non-member \$1,844.00*. Total cost for one (1) member and four (4) non-members is \$9,136.00.

The conference will assist teachers in aligning instructional practices and student learning to the Common Core State Standards. Participants will also be informed on the following mathematic topics:

- Formative assessment in the Common Core State Standards
- Reasoning and proof
- Research in algebraic thinking
- Research in proof
- Response to intervention

EXPENSE BREAKDOWN	
Air	\$412.00
Ground Transportation	\$75.00
Food – (\$66.00 @ four (4) days)	\$264.00
Hotel – \$171.00 (\$149.00 per day + 14.75% tax)	\$684.00
Registration – (\$325.00/1 member; \$409/4 non-members)	\$1,961.00

RESOLVED, that the Plainfield Board of Education approves Kimberley Morris, Eva Burrows, Ruth Wright, Gorquia Chica and Lou Pedrick to attend NCTM 2013 Annual Meeting & Exposition in Denver, Colorado, April 16-20, 2013. Total cost for member and non-members will not exceed \$9,136.00. The availability of funds for this item has been verified and will be charged to accounts 20-271-200000-500R-26-0000 (T2A Conference Registration), and 20-271-200000-580A-26-0000 (T2A Travel).

(9) New Jersey Association for Gifted Children – 22nd Annual Conference 2013 – Somerset

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that all students should have the best academic opportunities; therefore, the Superintendent is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities to ensure that all students meet the Common Core State Standards and New Jersey Core Curriculum Content Standards in order to achieve academic and life-long success.

The New Jersey Department of Education mandates that all school districts implement a gifted and talented program for students in grades K-12. The K-12 gifted and talented program will increase student learning by providing modifications to the educational program of students in accordance with their individual strengths and capabilities.

RESOLVED, the Plainfield Board of Education approves for Margaret Morales, Assistant Superintendent, to attend the New Jersey Association of Gifted Education (NJAGC) annual conference, March 8-9, 2013, in Somerset, NJ. Cost of workshop is \$399, plus transportation. Total cost not to exceed \$500. The availability of funds for this item has been verified and will be charged to account number 20-271-251000-500A-26-0000 (T2A Prog. Adm. Other Pur. Serv.).

(10) Educational Services – Guidance and School Counseling Curriculum Design Team

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff and members of the community.

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that all students should have the best academic opportunities; therefore, the Superintendent is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities to ensure that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In April 2000, the New Jersey Administrative Code (NJAC) 6A:8-3.2 was adopted. The code mandates the implementation of K-12 Comprehensive guidance and counseling system that encompasses the National Standards for School Counseling Programs as developed by the American School Counselor's Association (ASCA). The K-12 Comprehensive Guidance and School Counseling Curriculum will increase student learning through academic, personal/social and career based activities to prepare students to become life-long learners and productive workers able to adapt in a changing world. The Framework will include:

- Integrate 21st century workplace skills into the counseling curriculum and activities, emphasizing decision-making skills, collaboration, initiative and adapting change
- Raise career and educational aspirations and achievement by linking school, higher education and community activities to protective factors that promote resilience, personal responsibility and self-efficacy
- Expand academic support activities for students by working with staff and faculty
- Adhere and support the School Counselor National Standards and Ethical Standards as set forth by the American School Counselor Association (ASCA)
- Alignment of curriculum with Common Core Curriculum Standards (CCCS)

Name	Position / Location	Rate of Pay / Maximum
Danice Stone	District Social Worker	\$28.00 / \$336.00
Eddie Farrell	Professional School Counselor / Hubbard	\$28.00 / \$336.00
Sonya Johnson	Professional School Counselor / PHS	\$28.00 / \$336.00
Constance Brown-Anderson	Elementary Teacher / Jefferson	\$28.00 / \$336.00
Gina Ogburn-Thompson	Health/Human Service Coordinator / PHS	\$28.00 / \$336.00
Patricia King-Gibbs	School Social Worker / Hubbard	\$28.00 / \$336.00
Michelle Brooks	Teacher / PHS	\$28.00 / \$336.00

RESOLVED, the Plainfield Board of Education approves for compensation of the listed staff to work as part of the Guidance and School Counseling Committee from March 18, 2013 through June 2013. The staff will be compensated at a rate of \$28.00 per person/hour for a total of twelve (12) hours per person; for a total of eighty-four (84) hours of afterschool work; total cost not to exceed \$2,352.00. The availability of funds for this item has been verified and will be charged to account number 11-000-221000-104B-26-

(11) Council For Exceptional Children Annual Conference 2013 – San Antonio, TX

Strategic Plan Link

Goal: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff members to participate in out-of-district professional development.

The District has identified a need to strengthen leadership skills. Attendance at this conference will help provide practical lessons for leaders, and improve teaching and learning. By exposure to the workshops led by nationally recognized researchers/presenters, the administrator will be able to turnkey the information obtained in an effort to support the learning and academic performance of all Plainfield Schools.

Antoinette Adams, Vice Principal, Special Education will attend The Council for Exceptional Children 2013 Conference in San Antonio, Texas, April 2, 2013 through April 6, 2013. This administrator will learn about special education research, instructional strategies, and innovative programs that work. They will also explore new products and services and have an opportunity to network with other professionals who work with children with disabilities.

The total cost to attend the conference is \$1,650.00, inclusive of registration (\$349), airfare (\$366), baggage (\$50), airport shuttle (\$60), lodging (\$495/4 nights - *including 16.75% tax*), food allowance (\$330/5 days) – lodging and food based on U.S. GSA 2013 allowances.

RESOLVED, that the Plainfield Board of Education approves Antoinette Adams, Vice Principal Special Education to attend the CEC Annual Conference from April 2, 2013 through April 6, 2013 in San Antonio, Texas, at a total cost not to exceed \$1,650.00. The availability of funds for this item has been verified and will be charged to account (20-253-200000-500A-32-0000 (FY' 13 IDEA Grant).

(12) District-wide Professional Development and Articulation Meetings

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in professional development opportunities.

Additionally, the Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Common Core State Standards and achieve academic and lifelong success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. As such, the Elementary Math Supervisor will facilitate professional development sessions and grade band articulation meetings to assist teachers in developing collegial conversations and math lessons aligned to the Common Core State Standards from April 1, 2013 through June 1, 2013. These hands-on learning sessions will provide teachers with resources to develop:

1. Learning objectives for units 4 and 5 of the NJ Model Curriculum
2. An in-depth understanding of the priority standards for the grade level.
3. Lessons/activities correlated to the standards.

Participating teachers will be compensated at the PEA contractual rate of \$28.00 per hour (not to exceed 12 hours).

Name	Position	School
Angelica Matos	Elementary Teacher	Washington
Wanda Koch	Supplemental Teacher	Educational Services
Daniele Washington	Supplemental Teacher	Educational Services
Jennifer Bordieri	Supplemental Teacher	Educational Services
Lisa Biondi	Elementary Teacher	Washington
Cindy Suarez	Elementary Teacher	Washington
Trinette Nugent	Elementary Teacher	Washington
Jeanette Lacks	Elementary Teacher	Emerson
Joyce Corriero	Elementary Teacher	Emerson

District-wide Professional Development and Articulation Meetings (cont'd.)

Name	Position	School
Donna McGrepor	Elementary Teacher	Cedarbrook
Sheryl Gleim	Elementary Teacher	Stillman
Jacqueline Cox	Elementary Teacher	Woodland
Delicia Lewis	Elementary Teacher	Emerson
Eleanor Wilson	Elementary Teacher	Barlow
Doris Hawley	Elementary Teacher	Cedarbrook
Andrea Johnson	Elementary Teacher	Barlow
Eric Jones	Elementary Teacher	Washington
Nelly Lips	Elementary Teacher	Evergreen
Marcie Berger	Elementary Teacher	Washington
Sarah Pretty	Elementary Teacher	Cook
Lelia Brinkley	Elementary Teacher	Jefferson
Maria Maldonado	Elementary Teacher	Clinton
Nicola Sobers	Elementary Teacher	Cedarbrook
Cindy Webster	Elementary Teacher	Cedarbrook
Tenisha Fort	Elementary Teacher	Cedarbrook
Steven Stibich	Elementary Teacher	Evergreen
Syreena Williams	Supplemental Teacher	Educational Services

RESOLVED, that the Plainfield Board of Education approves the District-wide Professional Development and Articulation Meetings; total cost not to exceed \$9,072.00. The availability of funds for this item has been verified and will be charged to account 20-271-200000-110A-26-0000 (T2A Teacher Stipends).

(13) NJ Assoc. of Federal Program Administrators Spring Training Institute – Atlantic City

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Wilson Aponte, Principal of Evergreen Elementary School, along with an administrator, *to be determined*, will attend the New Jersey Association of Federal Program Administrators (NJAFPA) Spring Training Institute in Atlantic City, New Jersey on May 29 and May 30, 2013.

This two- (2) day training session will include leading New Jersey Department of Education administrators' presentations on:

- Case studies on implementing Marzano and Danielson Models
- Federal regulations affect Title I Part A Elementary and Secondary Act
- Updates on Title I Oversight and Fiscal Monitoring

Registration cost is \$298.00 per person. Total cost not to exceed \$700.00.

RESOLVED, that the Plainfield Board of Education approve Wilson Aponte, Principal, Evergreen School along with an administrator, *to be determined*, to attend the New Jersey Association of Federal Program Administrators (NJAFPA) Spring Training Institute in Atlantic City, New Jersey on May 29 and May 30, 2013. Cost of registration is \$298.00 per person; total cost not to exceed \$700.00. The availability of funds for this item has been verified and will be charged to Evergreen account 15-190-100018-500A-17-0000 (Other Purchase Services).

(14) 21st CCLC – U.S. Congressional Financial Literacy Day Conference – Washington, DC

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Zelda Spence, 21st Century Community Learning Centers (CCLC) Project Coordinator, will attend the *Annual 2013 US Congressional Financial Literacy Day Conference* on Capitol Hill at the Cannon House Office Building in Washington, DC, April 26, 2013, 12:00 PM - 3:30 PM. The Annual Financial Literacy Day on Capitol Hill is required to meet the amended IDEA, Part B grant-funding mandate.

Financial Literacy Day on Capitol Hill was introduced in 2003 by the Council for Economic Education, Junior Achievement, and the JumpStart Coalition, with the Office of Senator Daniel K. Akaka (D-HI) serving as the original honorary host. Over the years, 'Hill Day', as it has come to be known, has evolved from a small gathering of professionals presenting educational rewards of financial literacy curriculums, to a public event that attracts hundreds of educators and sponsors from the Northeast region.

The agenda offers a selection of over (sixty) 60 interactive breakout sessions facilitated by financial literacy experts throughout the US. The sessions are designed to include new and innovative ideas for activities, technical assistance for managing programs, and research based financial literacy learning materials. The data accumulated can then be brought back to the workplace for immediate use to educate America's children on an array of relevant economic matters.

EXPENSE BREAKDOWN	
Conference Hotel	\$224.00
Food Allowance	70.00
Travel Expenses (automobile)	250.00
Parking	40.00
Registration Fee	0.00
TOTAL COST	<u>\$584.00</u>

RESOLVED, that the Plainfield Board of Education approves Zelda Spence, 21st CCLC Project Coordinator, to attend the *Annual 2013 US Congressional Financial Literacy Day Conference* at the Cannon House Office Building, Capitol Hill in Washington, DC, April 26, 2013, at a total cost not to exceed \$584.00 (as per www.gsa.gov). Availability of funds for this item has been verified and will be charged to account 20-453-200000-580A-38-0000 (21st Century Travel).

(15) Boston Sports Medicine and Performance Group – 2013 Summer Seminar – Boston, MA

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in Plainfield Public Schools

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life and to improve the learning and academic performance of all student in PPS. In doing so, it is also committed to providing opportunities for and ensuring that all student and athletes to meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Athletic Trainer, Veronica Pagel will attend the Boston Sports Medicine and Performance Group (BSMPG) 2013 Summer Seminar in Boston, Massachusetts, May 17-18, 2013.

The main objective of the professional development seminar/conference at Boston, Massachusetts Campus of Northeastern University will provide the Sports Fusion Track and the Sports Medicine/ Rehabilitation Track. This seminar/conference is recognized by the Board of Certification, Inc. The Boston Sports Medicine and Performance Group offer continuing education for Certified Athletic Trainers.

The registration cost is \$299.00; lodging – (maximum allowable) per U.S. GSA is \$201.00 per night (excluding tax).

RESOLVED, that the Plainfield Board of Education approve Athletic Trainer, Veronica Pagel, to attend BSMPG's 2013 Summer Institute in Boston, MA, May 17-18, 2013. The method of transportation will be via automobile. The cost of registration is \$299.00. The U.S. GSA allowable amount for lodging – per night - is \$201.00 (excluding tax). The total cost for registration and lodging will not exceed \$540.00 (including hotel tax). The availability of funds for this item has been verified and will be charged to the following accounts: (registration) 11-402-100402-890A-27-0000 (Athletic Dues and Fees); and (lodging) 11-000-24-0000-580A-27-0000 (Athletic Travel Account).

(16) AP Workshop - Studio Art – Bronx, NY

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Ms. Paola Rached, Visual Art teacher at Plainfield Academy for the Arts and Advanced Studies will attend the AP Studio Art Workshop on March 2, 2013, 8:00 AM – 4:00 PM, at the Cinema School in Bronx, NY. This workshop will cover the following:

- Professional Skills and Learning Techniques will be strengthened
- Understanding Assessment and Accountability
- Integrating Technology
- Fostering Positive Culture and Climate
- Improving the Quality of Instruction
- Redesigning School Time

The cost of the workshop is \$205.00.

RESOLVED, that the Plainfield Board of Education approves Ms. Paola Rached, Visual Art teacher at PAAAS to attend the AP Studio Art Workshop on March 2, 2013 at the Cinema School, 1551 East 172nd Street, Bronx, NY. Total cost of the workshop will not exceed \$205.00. The availability of funds for this item has been verified and will be charged to account 15-000-220000-320A-52-0000 (Professional Services).

(17) Advanced Guided Reading Strategies: New, Practical Ideas to Strengthen and Enhance Your Guided Reading Instruction (Grades 1-3) – Newark

Strategic Plan Links

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in Clinton K-8 Center

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff

RESOLUTION

The Superintendent of Schools recommends, and I so move, adoption of the following:

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to purchase software and employ consultants to address the needs of teachers and students in order to promote school improvement.

Three (3) Clinton Elementary School staff members (*to be determined*) will attend *Advanced Guided Reading Strategies: New, Practical Ideas to Strengthen and Enhance Your Guided Reading Instruction (Grades 1-3)*, presented by the Bureau of Education and Research (BER), May 23, 2013, in Newark, New Jersey; at a cost of \$225.00 per person.

The participants will be presented with an idea-packed seminar that will take the basis of guided reading to a more advanced and enhanced level. Teachers will be inspired with classroom-proven strategies, ideas, and techniques designed to move their existing guided reading program to the next level without making things more complicated. Presenters will share the most current and effective research-based guided reading strategies to help increase students' reading achievement.

RESOLVED, that the Plainfield Board of Education approves three (3) Clinton Elementary School staff members (*to be determined*), to attend *Advanced Guided Reading Strategies: New, Practical Ideas to Strengthen and Enhance Your Guided Reading Instruction (Grades 1-3)*, presented by the Bureau of Education and Research (BER); May 23, 2013, in Newark, NJ. The cost of registration is \$225.00 per person; total not to exceed \$675.00. The availability of funds has been verified and will be charged to account 15-190-100018-320A-14-0000 (Professional Ed Services).

(18) Dr. Eric Milou – AMENDED (from 1/22/13 Agenda - days and cost)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and lifelong success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. The adoption of the Common Core State Standards created the need for professional development opportunities specifically in Mathematics to prepare teachers in the implementation of the NJDOE Model Curriculum.

The Mathematics Office has identified Dr. Eric Milou, a professor of Mathematics at Rowan University in Glassboro, NJ. Dr. Milou has taught at Rowan for the past 15 years and is the current President of the Rowan University Senate. He previously served as President of the Association of Mathematics Teachers of New Jersey (AMTNJ), the program chairperson of the 2007 National Council of Teachers of Mathematics (NCTM) annual meeting and has extensive speaking experience on standards based reform in mathematics. He is the author of *Digits*, Pearson's all digital middle school textbook and was the recipient of the Max Sobel Outstanding Mathematics Educator Award in 2009. He has worked with math teachers in the Plainfield School District this year to assist them in building teacher practice and understanding of teaching the New Common Core State Standards.

Dr. Milou has agreed to provide a four (4) day in-service teacher-lab (2 days K-2 and 2 days 3-5) for participating Turn-Key Mathematics Teachers at all elementary and K-8 Centers through offering a complete immersion in lesson development for the common core on day 1 of each lab. Day 2 to provide in-class coaching, demonstration lessons aligned to the Common Core and debriefing with the teachers for the purpose of helping teachers to: evaluate math lessons developed with an understanding of the Common Core State Standards; assess math content knowledge gained as a participant teacher; assess the implementation of differentiated instruction and pedagogical strategies in math classrooms; and evaluate the formative assessment methodologies used in the classroom to drive the instruction.

RESOLVED, that the Plainfield Board of Education approves payment to Dr. Eric Milou in an amount not to exceed \$6,800.00 (each visit billed at \$1,700.00 per day) for the dates of May 6-7 2013 and May 30-31, 2013. The availability for this item has been verified and will be charged to account 11-000-223000-320T-26-0000 (Curr Instruct Staff Training Consultants).

**(19) Rutgers University – 45th Annual Conference on Reading and Writing – Somerset
 AMENDED (from 2/19/13 Agenda - *added Washington Community School*)**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to have staff members participate in out of district Professional Development opportunities.

Attendance to Rutgers 45th Annual Reading and Writing Conference on April 12, 2013, at the Double Tree Hotel in Somerset, NJ will help provide practical lessons for teachers, and improve teaching and learning. These workshops are led by nationally recognized researchers/presenters in their perspective fields. This conference will cover the following:

- Strategies for Working with Struggling Readers
- Teaching Struggling Learners Using New Blended Literacy Instruction
- Strategies for Differentiating Instruction within the Classroom
- Instructional Strategies Using the Language Arts Common Core Standards Throughout the School Day
- Why Fluency Should be Hot!
- Teaching in a Web 2.0 World: Using Multimedia to Support Literacy Teaching and Learning

This annual convention provides its attendees the opportunity to enhance and explore teaching and learning strategies while building internal capacity in the following areas: Instructional Practices; Strengthening Student’s Comprehension, Assessment in the Early Grades, Differentiating instruction, and Struggling readers. The following twenty-seven (27) staff members will attend at a cost of \$150.00 per person:

Supervisors - ELA	Supplemental Teachers	Cook K-7 Center Staff
Joan Cansdale	Shalonda Archibald	Megan Callanan
Donna Mullaney	Fatima Embden	Caryn Cooper
Teacher Coord./Interventionist	Cheryl Jackson	Lori Jenkins
Karen Gee	Elizabeth Lechocinski	Luanne Lohman
Clinton K-8 Center Staff	Patricia Mendola	Elaine Tait
Carolyn Koliass, Teacher	Elaine Reinman	Washington Community School
Oladele Osunsami, Teacher	Chadia Saleem	Administrator (TBD)
	Vincent Salvato	Roychele Jones
	Debbie Marcelline-Jenkins	Patricia Mendola
	Kristi Colton	Dawn Fisher
	Kaleena Lear	Cindy Suarez
		Cheryl Hill

Rutgers University – 45th Annual Conference on Reading and Writing – Somerset (cont'd.)

RESOLVED, that the Plainfield Board of Education approves the listed staff to attend the Rutgers 45th Annual Conference on Reading and Writing on April 12, 2013, at the Double Tree Hotel in Somerset, NJ at a total cost not to exceed \$4,050.00 (\$150.00 per person). The availability of funds for this item has been verified and (\$2,100.00) will be charged to Educational Services account 20-271-200000-500R-26-0000 (T2A Conference Registration); (\$300.00) charged to Clinton K-8 Center account 15-190-100018-320A-14-0000; (\$750.00) charged to Cook K-7 Center account 20-270-200000-500A-26-0000 (T2A CO Conf/Workshop); and (\$900.00) charged to Washington Community School account 15-000-221000-320A-21-0000 (Purch Prof Ed Svs.).

C. Grants

(1) 2013-2014 21st Century Community Learning Centers (CCLC) Continuation Grant – Approval for Submission of Application

Strategic Plan Link

Goal 1: Learning Outcomes:

To provide high-quality educational and enrichment programs that will enable students to improve academic achievement, and promote positive behavior and appropriate social interaction with peers and adults.

Goal 2: Human Resources

To improve the recruitment, retention, development of district staff

Goal 3: Business Practice

To improve the overall efficiency and effectiveness of district school operations

Goal 4: Safe Learning Environment

To provide a safe, secure, professional and clean environment for students, staff, and community members.

Goal 5: Community & Family Engagement

To implement activities that promotes parental involvement and provides opportunities for literacy and related educational development to the families of participating students.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield of Board of Education authorizes the Superintendent of Schools to submit the following application for federal/state funds to develop and implement a high-quality, out-of-school time services (after school and summer) at four school sites including CH Stillman Elementary School, Washington Community School, Hubbard Middle School, and Maxson Middle School. The program services are for a targeted population of no less than 205 students and families for the final Year 5 of the Five Year Grant Period (9/1/09-8/31/14).

FUNDING SOURCE	PROGRAM DESCRIPTION	ADMINISTRATOR	AMOUNT
NJ Department of Education Office of Student Support Services	The mission of the 21 st CCLC Afterschool and Summer Programs is to provide a safe, well-supervised environment beyond the traditional school day/year in which youth participate in a variety of educational, cultural and recreational activities designed to foster a commitment to life-long learning and promote positive behavior. Each center will offer age-appropriate activities using various curricula areas to address the physical, intellectual and emotional needs of all students. Both programs will provide academic support and enrichment activities aligned to CCSS/NJCCCS in the areas of arts and culture, youth development and parental involvement.	Anna Belin-Pyles	\$535,000

D. French-American Exchange of Educational Leadership Knowledge – Lyon , France

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 3: Business Practice:

To improve the overall efficiency and effectiveness of district and school operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative and non-administrative staff members to participate in out of district Professional Development opportunities.

Caryn D. Cooper, Principal of F.W. Cook K-7 Center, will travel to Lyon, France from April 1-5, 2013 to participate in a research project with the French National Government and the University of Pennsylvania. The research team, consisting of Ms. Cooper's professor and several district and school based leaders throughout the country, will work with new principals to strengthen their knowledge of instructional and transformational leadership. In addition, the research team will visit several schools in the Lyon region to learn from French school leaders.

This experience will further add to her experiences as a school leader in the area of instructional and transformational leadership. Through this experience, she will have several resources to share and turnkey with Plainfield administrators. The following workshops will be presented in France and also useful to principals in our district:

- (1) What is Instructional Leadership?
- (2) How do school leaders enact Instructional Leadership in the United States?
- (3) What challenges do leaders face in leading instructional improvement in their schools?

Ms. Cooper will be journaling this experience during her visit to be shared with the University of Pennsylvania community and the public. In addition, she will be developing a blog to chronicle this experience for the research team. She will make this site available to school and district administrators upon its completion.

Ms. Cooper, along with the University of Pennsylvania and the French government will cover the cost of travel, room and board. There will be no cost to the district. Ms. Cooper is requesting the use of five (5) school business days.

RESOLVED, that the Plainfield Board of Education approves Caryn D. Cooper the use of five (5) school business days as she travels to Lyon, France to participate in the French-American Exchange of Educational Leadership Knowledge, during the 10-month calendar scheduled Spring break (April 1-5, 2013). There is no cost to the District.

E. Cedarbrook K-8 Center – Safety Net Program

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. It is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In support of obtaining these goals, the Cedarbrook K-8 Center Safety Net Program, will provide academic support and enrichment activities for all students in grades 3-5 in Language Arts Literacy, Mathematics and Science in preparation for the NJASK Assessment Program for the 2012-2013 school year.

The Cedarbrook K- 8 Center Safety Net Program hours of operation will be Tuesday-Thursday from 3:05 p.m. to 4:05 p.m. from March 20 through May 24, 2013.

RESOLVED, that the Plainfield Board of Education approves the Cedarbrook K-8 Center Safety Net Program to be held from March 20 through May 24, 2013 with the hours of operation to be Tuesday-Thursday from 3:05 p.m. to 4:05 p.m. Total amount for program not to exceed \$2,912.00 – maximum of twenty-six (26) hours per teacher. The availability of funds for this item has been verified and will be charged to account 15-421-100000-101S-13-0000 (Afterschool Program Stipend).

F. Clinton K-8 Center - NJASK Intensive Afterschool Academy

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and insuring that all students meet the Common Core Standards and achieve academic and life-long success.

Clinton K-8 Center will implement our Clinton NJASK (New Jersey Assessment Skills & Knowledge) Intensive Afterschool Academy for the 2012-2013 school year; serving approximately 75-90 students in grades 3-8, beginning Wednesday, March 20, 2103 and culminating Thursday, April 25, 2013. The Academy will be held every Tuesday, Wednesday and Thursday from 2:35 - 4:35 PM; lead teacher will remain until 5:00 PM to ensure the safe dismissal of all students.

The Academy will be comprised of Reading, Writing, and Mathematics and will include the use of technology applications Kids College, Learning Through Sports, and Reading Plus, both powerful web-based programs. The Academy will focus on test taking strategies and skills essential for the NJASK.

The Academy will be staffed by 1 Lead Teacher, 6 Classroom Teachers. It will also be staff by 3 Teacher Assistants to support the end of school day transition.

The total dollar amount will not exceed \$3,878.00.

No. of Staff Needed (Daily)	Position	Total Hours	Total \$ Amount	Comments
1	Lead Teacher	21.5	\$602.00	Shared Position
6	Classroom Teachers	108	\$3,024.00	Shared Position
3	Teacher Assistants	12	\$252.00	Shared Position

RESOLVED, that the Plainfield Board of Education approve Clinton K-8 Centers' NJASK Intensive After School Academy to serve approximately 75-90 students in grades 3-8, beginning Wednesday, March 20, 2013; culminating Thursday, April 25, 2013. Students and staff will meet every Tuesday, Wednesday and Thursday from 2:35 – 4:35 PM; lead teacher will remain until 5:00 PM to ensure the safe dismissal of all students. The total dollar amount will not exceed \$3,878.00. The availability of funds for this item has been verified and will be charged to account 15-421-100000-1015-14-0000 (Clinton Afterschool Stipends Account).

G. Early Childhood Education, Provider Review/Corrective Action Plan

Strategic Plan Link

Goal 3: Business Practices:

To improve the overall efficiency and effectiveness of business operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The New Jersey Department of Education, Office of Fiscal Accountability and Compliance completed a limited review of the Abbott preschool educational program contract, budget and financial records of HOPES-Head Start of Plainfield (the contracted provider) for a period of 2010-2011 school years. The report issued as OFAC Case # ECE-033-11.

The review contained several findings and recommendations that should be addressed to insure proper use of Abbott funds in the preschool program. The report was reviewed by the fiscal coordinator and the director of HOPES-Head Start of Plainfield and a corrective action plan has been developed and presented for board approval, now therefore be it

RESOLVED, that the Plainfield Board of Education accepts the OFAC review and approves the attached corrective action plan.

XI. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer – January 2013

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

TO BE PRESENTED AT THE MARCH 19, 2013 BUSINESS MEETING

B. Payment of Bills — February 15, 2013 – March 14, 2013

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE MARCH 19, 2013 BUSINESS MEETING

C. 2012 – 13 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments which reflect the appropriations sufficient to meet expenditures:

TO BE PRESENTED AT THE MARCH 19, 2013 BUSINESS MEETING

D. Adoption of Preliminary Budget for the 2013 – 2014 School Year

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the tentative budget be approved for the 2013 – 2014 school year using the 2013 – 2014 state aid figures and that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2013 – 14 Total Appropriations	\$147,839,677.00	\$25,916,724.00	\$2,362,784.00	\$176,119,185.00
Less: Anticipated Revenues	\$125,108,677.00	\$25,916,724.00	\$1,153,365.00	\$152,178,766.00
Taxes to be raised	\$22,731,000.00	- 0 -	\$1,209,418.00	\$23,940,418.00

And to advertise said tentative budget in the Courier News in accordance with the form suggested by the State Department of Education and according to law; and be it

FURTHER RESOLVED, that a public hearing be held at the Plainfield High School on March 26, 2013 at 8:00 p.m. for the purpose of conducting a public hearing on the budget for the 2013 – 2014 school year.

E. Plainfield Board of Education Travel Budget

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends and I so move, adoption of the following

RESOLUTION

WHEREAS, the Plainfield Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$110,959.00 for all staff and board members.

F. Approval of Harassment/Intimidation/Bullying (HIB) Investigation Decisions

Strategic Plan Link:

Goal 4: Safe Learning Environment

To provide a safe, secure, professional, and clean environment for students, staff, and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Superintendent is required to report all alleged Harassment/ Intimidation/Bullying (HIB) incidents to the Board of Education pursuant to N.J.S.A. 18A:37-15c,

The Superintendent has provided the Board of Education with the results of the investigations of all alleged HIB incidents reported to the Superintendent as of February 27, 2013.

The Board of Education has had an opportunity to review and ask questions relative to the HIB incident reports submitted; therefore,

RESOLVED, that the Plainfield Board of Education hereby accepts and affirms the determinations made by the Superintendent, Building Principals, District's Bullying Coordinator, and School Anti-Bullying Specialists on the incident report submitted regarding the HIB investigations #45 through #49.

G. “AppliTrack” – Human Resources

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention, and development of district staff.

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. To that end, a commitment to raise standards of the hiring process will support the belief that all students are to succeed academically and reach their full potential in life.

WHEREAS, the Human Resources Department has identified Aspex Solutions as a leading company to advance the hiring process in providing (“AppliTrack”) a web-based applicant tracking system via the website. “AppliTrack” is the leading all-in-one hiring solution whose clients include 2000 school districts nation-wide, (150 districts in New Jersey), park districts, municipalities, colleges and corporations. “AppliTrack” service includes the following:

- Management of job vacancies
- Posting of vacancies to Client’s website and K12JobSpot.com (a job posting board for schools)
- A customizable employment application
- Management of candidate applications
- Unlimited storage space for documents attached to candidate files
- Reference survey management

WHEREAS, Aspex Solutions will provide professional training, support services and additional features that are developed during the term which will automatically be made part of the service for no additional fee

RESOLVED, that the Plainfield Board of Education approves Aspex Solutions service agreement for the “AppliTrack” system for an annual fee of \$2,800.00, effective March 2013. The availability of funds for this item has been verified and will be charged to 11-000-221000-320A-03-0000. (Personnel Improvement Prof. Svcs.)

XII. REPORT OF THE POLICY COMMITTEE

DISCUSSION:

Policy #

4119.22/4219.22

Title

Conduct and Dress with three (3) sample policies

XIII. ADJOURNMENT

GLO/bsc