

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Tuesday, March 8, 2011  
Time: 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
8:00 p.m. WORK & STUDY MTG.  
Place: **PLAINFIELD HIGH SCHOOL  
CONFERENCE ROOM  
950 PARK AVE.**

Board of Education Members

Mrs. Lisa C. Logan-Leach, President  
Mr. Rasheed Abdul-Haqq, Vice President  
Ms. Patricia I. Barksdale  
Mrs. Wilma G. Campbell  
Mr. Agurs Linward Cathcart, Jr.  
Mrs. Keisha Edwards  
Mrs. Brenda L. Gilbert  
Mrs. Renata A. Hernandez  
Ms. Katherine Peterson  
Mrs. Anna Belin-Pyles, Interim Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Thursday, February 24, 2011 for advertisement on Saturday, February 26, 2011 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**RESOLVED**, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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**FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

## VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	* <u>Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	2 <sup>nd</sup> Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 <sup>rd</sup> Tues. ea. mo.	Alternate Schools	8:00 p.m.

**(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)**

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Interim Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Interim Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

**The next Business Meeting of the Board of Education is scheduled for Tuesday, March 15, 2011, 8:00 pm, in the Emerson School cafetorium.**

- VII. REMARKS FROM THE BOARD PRESIDENT
- VIII. REMARKS FROM THE INTERIM SUPERINTENDENT
- IX. REMARKS FROM COMMITTEE CHAIRPERSONS

## X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

### A. Trips

#### 1. Latino National Hispanic College Fair

##### Strategic Plan Link:

##### Goal 1: Learning Outcomes

##### **To improve the learning and academic performance of all students in Plainfield Public Schools**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

### RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Plainfield High School seniors have been attending Latino National Hispanic College Fair since the 2001-2002 school year. America's colleges and universities are a natural resource and the learning environments they offer are characterized by a richness, relevance and diversity that can make a difference in the America of tomorrow. These institutions provide perspective on history, introduce Latino history and culture, and provide a particular attunement to the academic needs of Latino students.

At the National Latino College Fair, students will talk to recruiters, financial aid officers, and other support personnel who will provide assistance in selecting a college or university. The students will interact with other students as well as outstanding graduates of New Jersey colleges or universities. The Director of the Latino National Hispanic College Fair of New Jersey has invited eighty (80) students, grade 11 and six (6) chaperones to attend the National Latino College Fair in South Plainfield, New Jersey.

Eighty (80) students, grade 11 and six (6) chaperones will attend the Latino College Fair, Friday, March 25, 2011. Departure is scheduled from Plainfield High School parking lot on Friday, March 25, 2011 at 9:00 a.m. and return at 11:30 a.m. Transportation is provided by the sponsor.

**RESOLVED**, the Plainfield Board of Education approve for eighty (80) students, grade 11 and six (6) chaperones to attend the Latino National College Fair in South Plainfield, New Jersey on Friday, March 25, 2011 at no cost to the district.

## **2. University of Pennsylvania – 2011 Penn Relays**

### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

#### **To improve the learning and academic performance of all students in Plainfield Public Schools**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic, social and life-long success.

Sixty students (60) in grades 9-12 and six (6) chaperones from Plainfield High School will visit the University of Pennsylvania in Philadelphia, PA for the 2011 Penn Relays. The trip will expand the students' experiences beyond the walls of the school and community, and will serve as an integral part of their educational experience and their student career at PHS. Buses will depart Plainfield High Schools' parking lot at 7:00 a.m. and return by 9:00 a.m.

**RESOLVED**, that the Plainfield Board of Education approves sixty students (60) students in grades 9-12 and six (6) chaperones to visit the University of Pennsylvania in Philadelphia, PA for the 2011 Penn Relays on Saturday April 30, 2011. The cost of admission for students and chaperones is \$10.00 per person for a total of \$360.00 and will be charged to the Interscholastic Athletic Account. Transportation will be provided by district.

### **3. Baltimore School for the Arts - Plainfield Academy for the Arts & Advanced Studies**

#### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

**To improve the academic performance of all students in PPS.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students are academically successful and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey core curriculum Content Standard for optimal academic achievement and life-long success.

Ten (10) PAAAS team members consisting of one (1) principal, four (4) teachers, three (3) parents, and two (2) students to visit The Baltimore School for the Arts located at 712 Cathedral Street, Baltimore, Maryland on March 28, 2011. Departure is scheduled for 8:30 a.m. on March 28, 2011 with a return time of 6:00 p.m.

The team will visit to explore the school's eligibility requirements for auditions, entrance requirements, application process, scheduling and curriculum, as well as obtain a general overview of how the school became rated number one in the country for performing arts.

**RESOLVED**, that the Board of Education approves ten (10) PAAAS team members to visit The Baltimore School of the Arts on March 28, 2011. There is no cost to the district for admission. Transportation cost is \$1,100.00 and will be charged to account #52POFLDTRP. Availability of funds has been verified.

## **5. NJ Kids Technology Day - Jefferson Elementary School**

### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in Plainfield Public Schools.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

Plainfield Public Schools is committed to improve the learning and academic performance of all students (including English Language Learners and Special Education Students) so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success.

Six (6) students and Mrs. Pepper Stackhouse, fourth grade teacher from Jefferson Elementary School will attend the Sixth Annual Kid Tech Day on April 13, 2011 from 10 a.m. to 12:30 p.m. at the NJ Department of Education's Office of Educational Technology, 100 Riverview Plaza in Trenton. Mrs. Stackhouse's students were selected to present their interactive educational cross-curricular assignments they completed in their fourth grade class. Students made projects with a Math and Science focus using digital media tools which was connected to the NJCCCS.

**RESOLVED**, that the Plainfield Board of Education approves for six (6) students in grade 4 and Mrs. Stackhouse from Jefferson Elementary School to attend The Sixth Annual Kid Tech Day on April 13, 2011 from 10 a.m. to 12:30 p.m. at the NJ Department of Education, 100 Riverview Plaza in Trenton. The bus will leave at 8:30 a.m. and return at 2:00 p.m. Transportation will be provided by the district.

## **B. Professional Development**

### **1. 21<sup>st</sup> Century Community Learning Centers (CCLC) – American Red Cross**

#### **Strategic Plan Link:**

#### **Goal 2: Human Resources**

#### **To improve the recruitment, retention and development of district staff**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

The goal of 21<sup>st</sup> Century Community Learning Centers is to provide a safe, well-supervised environment in which youth can participate in a variety of educational, cultural, and recreational activities. The American Red Cross is a local organization that provides, from among its many services, health and safety training. The 21<sup>st</sup> CCLC grant, in its efforts to promote properly trained staff, has mandated funding for such health and wellness CPR/First Aid training.

A certified trainer from the American Red Cross will provide in-service training in First Aid and CPR for selected 21<sup>st</sup> Century Community Learning Centers after school program staff, representative of all 21<sup>st</sup> CCLC sites (Stillman, WCS, Hubbard, Maxson). The training has been scheduled for Saturday, March 26, 2011 from 9:30a.m. to 4:00 p.m. at C.H. Stillman Elementary School.

**RESOLVED**, that the Plainfield Board of Education approves selected 21<sup>st</sup> Century Community Learning Centers after school program staff to attend the First Aid and CPR training provided by the American Red Cross at a cost not to exceed \$750.00. The account to be charged is 20-453-200000-500A-38-0000.

## **2. 2011 New Jersey Association of Pupil Services Administrators' Academy**

### **Strategic Plan Link:**

### **Goal 2: Learning Outcomes**

### **To improve the learning and academic performance of all students in PPS**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Antoinette Adams, Vice Principal Special Education and Elizabeth Filippatos, Coordinator Special Education will attend the 2011 New Jersey Association of Pupil Services Administrator's Academy on April 11, 2011 at a cost of \$149.00 per person. Participants in this conference will learn about the latest legal updates in Special Education and find out how to convert legal requirements into best practices to ensure that students receive the services to which they are entitled. The participants will also be apprised of special education legal cases in the past year and predictions for litigation trends that are on the horizon. The cost of this conference is \$149.00 per person for registration.

**RESOLVED**, that the Plainfield Board of Education approves Antoinette Adams, Vice Principal of Special Education and Elizabeth Filippatos, Coordinator of Special Education to attend the 2011 New Jersey Association of Pupil Services Administrators' Academy on April 11, 2011 at a cost of \$149.00 per person not to exceed a total amount of \$298.00. The availability of funds for this item has been verified and will be charged to account line 20-251-100000-320A-32-0000.

### **3. SkillPath Seminars, Inc.**

#### **Strategic Plan Link**

#### **Goal 2: Human Resources**

#### **To improve the recruitment, retention and development of district staff.**

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

#### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

In an effort to meet the mandates of the New Jersey Department of Education and provide quality professional development opportunities for Plainfield Public Schools administrative support staff and to maintain high-quality school organizations, Maisha Uzuri James, Stillman Elementary School Principal Secretary, will attend Indispensable Assistant Seminar: an empowering one-day seminar for Secretaries, Administrative Assistants and Support Staff. This seminar will focus on several topics and resources for organizational strategies, effective office solutions, and project management. The cost of this seminar is \$149.00 and covers all fees and materials. This seminar will take place at the Holiday Inn Hotel & Conference Center, Edison, New Jersey on April 1, 2011 from 9 a.m. to 4 p.m.

**RESOLVED**, that the Plainfield Board of Education approves Maisha Uzuri James, Stillman Elementary School Principal Secretary to attend the Indispensable Assistant Seminar at the Holiday Inn Hotel & Conference Center, Edison, New Jersey on April 1, 2011. The costs of this seminar total \$149.00. The availability of funds for this item has been verified and will be charged to 15-000-221000-320A-20-0000 account.

#### **4. 2011 New Jersey Speech-Hearing-Language Association Annual Convention**

##### **Strategic Plan Link:**

##### **Goal 2: Learning Outcomes**

##### **To improve the learning and academic performance of all students in Plainfield Public Schools**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Vinette Klisch, Speech/language Therapist will attend the 2011 New Jersey Speech-Language – Hearing Annual Convention on April 28, 2011 and April 29, 2011 in Long Branch, NJ. Attendance at the conference is required in order to maintain National Certification which is required by Special Education Medicaid Initiative (SEMI) and for Plainfield Public Schools to receive reimbursement for speech/language services that are provided to Medicaid eligible students. The conference will offer a full range of workshops needed for the therapists to acquire the ten(10) hours of course work as needed to maintain National American Speech-Language Hearing Association (ASHA) Certification. The cost of the two-day conference is \$275.00 for registration.

**RESOLVED**, that the Plainfield Board of Education approves Vinette Klisch, Speech/Language Therapist to attend to 2011 New Jersey Speech-Hearing– Language Association Annual Convention in Atlantic City, New Jersey on April 28, 2011 and April 29, 2011 at a cost of \$275.00. The availability of funds for this item has been verified and will be charged to account line 20-251-100000-320A-32-0000.

## **5. Model School Conference, Nashville, TN**

### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

#### **To improve the recruitment, retention and development of district staff.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development. As approved and stated in the FY11 Perkins Grant, staff that represent the Career Technical Education (CTE) team consists of one (1) teacher, Jerry Lester and one (1) administrator, Angela Bento. The team has a direct involvement with the approved programs offered in the Plainfield School District as reflected in the New Jersey Department of Education (NJDOE) approved programs offered in the Plainfield School District as reflected in the NJDOE approved five (5) year CTE Plan and previously budgeted Perkins Grant.

Angela Bento, Interim Principal and Jerry Lester, teacher from PAAAS will attend the *Model School Conference* in Nashville, TN on June 26-30, 2011. Attendance at this conference will help provide practical lessons and professional development for leaders. Also, it will improve teaching and learning. By exposure to the workshops led by nationally recognized researchers/presenters, attendees will be able to turnkey the information obtained to support the teaching staff.

The *Model School Conference* features model high schools, middle schools, elementary schools, and CTE programs that are highly successful at providing every student with a rigorous and relevant education. Twenty-five of the nation's highest performing and most rapidly improving schools that are using their resources most efficiently and effectively will be involved. Some examples are: Brockton High School, Brockton, Massachusetts, White Pine Middle School, Ely Nevada, Midtown West School, NY, NY just to name a few. Focused strands dedicated to leadership, student engagement, creativity and innovation, whole school reform, effective interventions, and improving the performance of students with disabilities will be involved. Instructional practices and leadership approaches presented by schools that have achieved dramatic improvement in student performance will be involved. Also cutting edge research on best practices and the skills and knowledge needed for success in the 21st century.

Our goal is to present at National Conferences, the successes we have experienced in the Plainfield Public School District as we attend professional development and implement what we learn in our schools.

**RESOLVED**, that the Plainfield Board of Education approves Angela Bento, Interim Principal and Jerry Lester, teacher from PAAAS to attend the *Model School Conference* in Nashville, TN on June 26 - 30, 2011. The cost is not to exceed \$2,237.00 per person and will be charged to the Perkins Grant.

**Expense Breakdown:**

Air Fare \$450.00

Hotel \$900.00

Registration \$655.

Food Allowance \$282.00

Ground transportation \$50.00

**6. New Jersey Association of School Business Officials**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

The specific focus of the workshop is to focus on the Board Secretary Report and duties of the Board Secretary,

**RESOLVED**, that the Plainfield Board of Education approves Yolanda Henry, Assistant Business Administrator to attend the New Jersey Association of School Business Officials workshop to be held in Atlantic City, New Jersey on June 1 – 3, 2011 at a cost not to exceed \$550.00 and will be charged to account 11-000-251000-592T-04-00000. Availability of funds for this item has been verified.

## **7. New Jersey School Buildings & Grounds Association**

### **Strategic Plan Link:**

### **Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

The specific focus of the workshop is to focus on Lead Paint Certification.

**RESOLVED**, that the Plainfield Board of Education approves Sean Sutton and James Hutchins to attend the New Jersey School Buildings and Grounds Association workshop to be held in Somerset, New Jersey on Friday, May 6, 2011 at a cost not to exceed \$100.00 each and will be charged to account 11-000-251000-592T-04-00000. Availability of funds for this item has been verified.

## **C. Consultants**

### **1. Slam Dunk the Junk Assembly**

#### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes:**

To improve the learning and academic performance of all students in all Plainfield Public Schools

The Interim Superintendent of Schools recommends, and I so move, the adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of ELL and SPED students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

“Slam Dunk the Junk” will be presented to students at F.W. Cook K-8 Center in Grades K-4. Students will be provided an opportunity to participate in an interactive, hands-on assembly program on Thursday, March 31, 2011, provided by Mr. Dave Street, published author and renowned environmentalist. Two performances will be provided, one to Grades K-2 and one to Grades 3-4. Each performance will be tailored to the specific grade levels participating.

The theme is “Slam Dunk the Junk” and will teach children to reduce, reuse and recycle. It will also cover concepts about energy use, bays and other waterway systems, environmental protection and pollution. The first performance is scheduled from 9:00 a.m. to 9:45 a.m. and the second performance from 10:00 a.m. to 10:45 a.m. The performances will take place at F.W. Cook K-8 Center’s Auditorium/Gymnasium. Students will be allowed to purchase a book published by Dave Street at a reduced price of \$1.50 each.

After the presentation, students will be able to:

- Explain the terms “reduce”, “reuse” and “recycle”
- Identify pollutants in our environment
- Determine methods of removing pollutants
- Recognize the need for environmental protection
- Identify ways children can assist with protecting the environment

**RESOLVED**, that the Plainfield Board of Education approves payment to Dave Street assembly to be held Thursday, March 31, 2011, at F.W. Cook K-8 Center in the amount of \$650.00 and charged to account 15-190-100001-500A-15-0000.

## **2. Power of One Anti Bullying Program**

### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in all Plainfield Public Schools.**

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In so doing, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

To increase students’ academic achievement, Emerson Community School will offer high-quality supplemental services through a series of plays presented by The Power of One Anti-Bullying Program. The facilitator has expertise in providing quality entertainment on topics dealing with bullying, and teaches bystanders to report bullying all of forms, therefore, extirpating bullying in schools utilizing skits that illustrate physical abuse, exclusion and cyber bullying to approximately 475 students in grades K-6.

The Power of One Anti-Bullying Program of New Jersey has agreed to present an exciting assembly that will help students understand that bullying is not just a school issue, but one that impacts all areas of their lives and their communities as well. After the presentations, the students will take an anti-bullying oath. A large poster board of the oath will be given to the school for the students to sign and display in the school for all the students to read. The assembly will occur on March 11, 2011 at 8:30 AM and 9:30 AM

**RESOLVED**, that the Plainfield Board of Education approves the compensation of The Power of One Anti-Bullying program in an amount not to exceed \$785.00. The availability of funds for this program is verified and will be charged to account the Educational Consultant account number 15-190-100018-320A-16-0000.

#### **D. Teachers College Reading & Writing Project – Saturday Reunion**

##### **Strategic Plan Link:**

##### **Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in all Plainfield Public Schools.**

##### **Goal 2: Human Resources:**

**To improve the recruitment, retention, and development of district staff.**

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

#### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

Attendance to the Teachers College Reading and Writing Project 80<sup>th</sup> Saturday Reunion on March 19, 2011, in New York, NY will help provide practical lessons for teachers, and improve teaching and learning. Teachers College is offering more than 140 free workshops, keynotes and closing throughout the day on state-of-the art methods in the teaching of reading and writing for grades K-8.

These workshops will provide its attendees the opportunity to enhance and explore teaching and learning strategies while building internal capacity in the following areas:

- Teaching literacy in content areas
- Teaching higher level comprehension and interpretation
- Understanding the Common Core Standards and their potential

**RESOLVED**, that the Plainfield Board of Education approves for district transportation of one hundred volunteer instructional staff to attend The Teachers College Reading and Writing Project - 80<sup>th</sup> Saturday Reunion on March 19, 2011 from 9:00 a.m. – 3:00 p.m. Departure is scheduled at 8:00 a.m. from 1200 Myrtle Ave. and returning by 5:00 p.m.

**E. Itinerant Teacher of the Deaf and Hard of Hearing Services**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in Plainfield Public Schools**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and meet the New Jersey Core Curriculum Content Standards. The Individuals with Disabilities Act ensures the provision of Special Education and or Related Services.

In order to maintain a deaf student (J.O.S.) in the Least Restrictive Environment, the assistance of an itinerant teacher of the deaf is needed. The itinerant teacher will provide an evaluation, one hour of in-class services as needed to the student, and additionally one hour of consultation to the classroom teacher monthly as needed.

**RESOLVED**, that the Plainfield Board of Education authorize the district to subcontract with Summit Speech School, Inc. from September 7, 2010 to June 23, 2011 for an amount not to exceed \$14,500.00. The availability of funds for this item has been verified and will be charged to account 11-000-219000-390A-32-0000.

**F. Venture & Venture**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in Plainfield Public Schools**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

The Attitudinal Learning-Readiness and Workplace Literacy Program is to expand the current partnership between Plainfield Public School System and Venture & Venture, a working collaboration to service high risk youth. This expanded partnership will provide services for youth who need an alternative training method such as Venture's Attitudinal Experiential Training technique, which combines the Core curriculum with the performing arts, technology, Human and Life Skills Training, and career exploration and workplace literacy skills. The training will be customized to assist students in transition from school to work and beyond and will be developed for each youth to provide human engineering skills training.

**RESOLVED**, that the Plainfield Board of Education approves Venture & Venture to be appointed as a Special Services Consultant/Provider for the Department of Special Education, Gifted and Psychological Services for the 2010 – 2011 school year at the respective compensation rate of \$78.00/hour. The funding will be charged to account 11-000-219000-390B-32-0000.

**G. Grow Healthy Team Nutrition Wellness Grant**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Grow Healthy Team Nutrition Wellness Grant is a competitive grant to address issues of childhood overweight and obesity interventions in the classroom, cafeteria and overall school environment. A school garden must be incorporated into this grant. Evergreen School will submit the Grow Healthy Grant for \$7,500.00.

**RESOLVED**, that the Board of education authorizes the Interim Superintendent of Schools to submit the grant application to the Cooperative Extension of Union County, to support educational programs and increase grant revenue in the district.

**H. Dell Learning System**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff**

The Interim Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District, Schools and Students.

Dell Learning System provides a total e-Learning solution for professional development courses in technology, with on-going technical support, which aligns with Title II D requirements for technology infusion/integration and professional development mandate, and the District Technology Plan.

The Dell Learning System has self-paced tutorial courses to accommodate staff members and administrators in programs that include Microsoft Office, Excel, Power Point, Publisher and Adobe. This system includes a web-based interactive learning and support environment.

**RESOLVED**, the Plainfield Board of Education authorizes the purchase of professional development software and related accessories from Dell not to exceed \$18, 936.09. The availability of funds for this package has been verified and will be charged to Title II D account 20-276-200000-610A-39-0000 and ARRA Title I account 20-460-200000-600A-39-0001.

**I. Educere**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The district is committed to raising the standards and student performance in the NJ Core Curriculum Content Standards.

Educere provides a vast collection of curriculum for K-12 students, educators, and schools from leading education providers across the globe. Their services allow for students to complete self-paced courses while obtaining credit recovery to contribute towards graduation requirements.

Educere courses are aligned w/ New Jersey Core Curriculum Content Standards. Their technology driven course content will be coupled with web-based and teacher instruction providing a comprehensive and rigorous curriculum. Through this program students will be able to graduate on time and the cohort dropout rate will be reduced by making foreign language requirements.

Educere K-12 Distance Learning Clearinghouse will provide training, support, implementation, evaluation planning, course management, coaching and mentoring for several students during the course of the 2010-2011 school year.

**RESOLVED**, that the Plainfield Board of Education approves Educere K-12 Learning Clearinghouse at a total cost not to exceed \$2,500.00. The availability of funds for these items has been verified and will be charged to account 15-190-100018-500A-51-0000.

**J. The Foundation for Educational Administration – Legal One**

**Strategic Plan Link**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Training in school law through Legal One is provided by the Foundation for Educational Administration. The Foundation for Educational Administration will provide 30 of the district's administrators with advanced training in "Supervision and Evaluation" on May 19, 2011; this session will review the critical areas of supervision and evaluation for teachers and principals. As well as provide the most current information about state and federal efforts to revise this process to include student performance and other relevant indicators in evaluating teachers and principals. Topics to be discussed will include:

- Current strategies to enhance the evaluation process in school districts and discuss relevant legal issues
- Requirements for evaluation of tenured and non-tenured staff
- Increment withholdings
- Tenure chargers
- Employee discipline
- Progressive supervision

On January 6, 2011, Governor Chris Christie signed into law the Anti-Bullying Bill of Rights. This new law changes the way school districts deal with alleged bullying in schools. The Foundation for Educational Administration – Legal One will provide a session on "Bullying - When it happens, people get hurt" on May 20, 2011 to 48 administrators. This workshop will provide participants with a comprehensive review of recent legal decisions in the area of bullying and harassment and the new Anti-Bullying Bills of Rights. Topics to be discussed will include:

- The stringent new timelines and detailed procedures for investigating and reporting on alleged bullying incidents
- The role of the district Anti –Bullying Coordinator
- Legal parameters for addressing conduct away from school grounds
- The changes that are required in district policies and procedures
- The makeup and role of the new School Safety Team that must be in place in every school
- The due process rights of parents and students

As well, as other important and vital information in reference to the Anti-Bullying Bill of Rights will be discussed.

**RESOLVED**, that the Plainfield Board of Education approves the Foundation for Educational Administration to provide Legal One "Bullying. When it happens, people get hurt" and "Supervision and Evaluation" workshops on May 19 – 20, 2011 at a cost not to exceed \$6,900.00 and to be charged to account 20-272-200000-320A-26-0000.

**K. PD 360**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students.

PD 360 is the world's largest online, on-demand video library of professional development resources for an educator that leverages an award-winning technology platform to make professional learning more practical, scalable and measureable.

PD 360 is filled with over 1,400 indexed and searchable videos segments containing best practice and real classroom examples. Educators will find resources on:

- Equity
- Differentiation
- Classroom management
- Assessment
- Using data

PD 360 will provide each school in the district with access to their on-line materials at a cost of \$4,500.00 per school from March 2011 to March 2012.

**RESOLVED**, that the Plainfield Board of Education approves payment to PD 360 in the amount not to exceed \$67,500.00 (\$4,500.00 per school) to be charged to NCLB Title I and Title IIA. Availability of funds for this item have been verified.

## XI. REPORT OF THE FINANCE COMMITTEE

### A. Reports of the Board Secretary and Treasurer – January 2011

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

**FURTHER RESOLVED** that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs the Interim Superintendent to initiate whatever actions may be determined to be appropriate.

**TO BE PRESENTED AT THE MARCH 15, 2011 BUSINESS MEETING**

**B. Payment of Bills — February 11 – March 10, 2011**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

**TO BE PRESENTED AT THE MARCH 15, 2011 BUSINESS MEETING**

**C. 2010 – 11 Budget Transfers**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following 2010 budget adjustments which reflect the appropriations sufficient to meet expenditures:

**TO BE PRESENTED AT THE MARCH 15, 2011 BUSINESS MEETING**

**D. American Appraisal**

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education desires to have its fixed asset inventory updated as of June 30, 2011 so as to be in compliance with GASB34 pronouncements, and

**WHEREAS**, American Appraisal previously conducted a district inventory June 2005, now therefore be it

**RESOLVED**, the Plainfield Board of Education approves American Appraisal to the update District's fixed asset inventory at a total cost of \$19,800.00. The availability of funds has verified and will be charged to 11-000-262000-300A-31-0000.

## XII. REPORT OF THE POLICY COMMITTEE

### A. Adoption of Policies – First Reading

The following is recommended for adoption:

#### RESOLUTION

**WHEREAS**, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

**WHEREAS**, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

Policy Number

9401

Title

Cancellation of Board Meetings - Emergencies

## XIII. ADJOURNMENT

GLO/bsc