

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, March 9, 2010

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.

Place: ADMINISTRATION BUILDING
AUDITORIUM
1200 MYRTLE AVE.

Board of Education Members

Mr. Agurs Linward Cathcart, Jr., President
Mr. Martin P. Cox, Vice President
Ms. Patricia I. Barksdale
Mrs. Wilma G. Campbell
Ms. Sandra L. Chambers
Mr. Christian Estevez
Mrs. Brenda L. Gilbert
Mrs. Lisa C. Logan-Leach
Ms. Katherine Peterson
Dr. Steve Gallon III, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Thursday, February 25, 2010 for advertisement on Saturday, February 27, 2010 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	Admin. Building	6:30 p.m.
Personnel/Exec.Ses.	2 nd Tues. ea. mo.	Admin. Building	6:30 p.m.
Curric. & Instr.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Finance Committee	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Bldgs. & Grds. Cmte.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
School Community Rel.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	Admin. Building	7:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next business meeting of the Board of Education is scheduled for Tuesday, March 16, 2010, 7:00 pm, in the Administration Building auditorium.

- VII. REMARKS FROM THE BOARD PRESIDENT
- VIII. REMARKS FROM THE SUPERINTENDENT
- IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Field Trips

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

1. 2010 National Engineers Week

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

To celebrate the 2010 National Engineers Week, Infineum USA is holding its *Twelfth Annual Career Day*. The manager of Public Affairs has invited fifteen (15) students in grades 11-12 from Plainfield High School and three (3) chaperones will attend the *Infineum Twelfth Annual Career Day* at the Linden Business and Technology Center Auditorium in Linden, New Jersey on March 31, 2010. Departure is scheduled at 8:00 a.m. and returning at 2:45 p.m. District transportation will be provided.

Students and educators will have opportunities to participate in career panel discussion with engineers. In addition, team-building and problem-solving/decision making activities will be held. Further, they will learn more about the various fields of engineering including; chemical, environmental, mechanical, electrical, and civil. This experience will help students to broaden their perspectives on science-related careers and to make better, more informed decisions for the future.

RESOLVED, that the Board of Education approves fifteen (15) students in grades 11-12 and three (3) chaperones to attend the Linden Business and Technology Center Auditorium in Linden, New Jersey on March 31, 2010. District transportation will be provided. There is no cost to the District.

2. Washington Community School 6th Grade Camp Bernie

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Forty-three (43) students in grade 6 and four (4) chaperones from Washington Community School will visit Camp Bernie in Port Murray, New Jersey on June 2, 2010. The cost of this field trip is \$39.00 per person with one (1) chaperone attending free for every fifteen (15) students. Transportation will be provided by Oak Tree Bus Company at a cost of \$1,176.00.

The focus of the trip is to assist students in understanding the ecosystem and how organisms interact with each other and with other components of the ecosystem. The program will also center around character development, focusing on the primary core values of caring, honesty, respect, and responsibility. Students will take part in interdisciplinary activities relating to varied content areas.

RESOLVED, that the Plainfield Board of Education approves forty-three (43) students in grade 6 and four (4) chaperones to visit Camp Bernie in Port Murray, New Jersey on June 2, 2010. Total cost of admission to Camp Bernie is \$1,755.00. The cost of transportation is \$1,176.00. The total cost of this field trip is \$ 2,931.00 and will be charged to account 15-000-291000-2201S-21-0000. Availability of funds for this item has been verified.

3. Washington Community School / Wegman's Supermarket

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In so doing, it is also committed to providing opportunities for ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Sixty four (64) students in grade 4 and ten (10) chaperones from Washington Community School will visit Wegman's Supermarket in Woodbridge, New Jersey on April 20, 2010 (thirty-two (32) students and five (5) chaperones) and April 21, 2010 (thirty-two (32) students and five (5) chaperones). The focus of this trip is to tour the grocery store and learn about the management of the facility and nutritional facts. Students will also learn and differentiate between healthy and unhealthy eating patterns, classify foods by food groups, identify the source of food, nutritional content and nutritional value, interpret food product labels, discuss how healthy eating provides energy, how to maintain a healthy weight, lower risk of heart disease and keep body systems working. District transportation will be provided.

RESOLVED, that the Plainfield Board of Education approves sixty four (64) students in grade 4 and ten (10) chaperones from Washington Community School to visit the Wegman's Supermarket in Woodbridge, New Jersey on April 20, 2010 (thirty-two (32) students and five (5) chaperones) and April 21, 2010 (thirty-two (32) students and five (5) chaperones). There is no cost to the District.

4. Evergreen Elementary School 1st Grade to Paper Mill Play House

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic outcomes of all students in the PPS.

The Plainfield Board Of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so , it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and special education Students meet the New Jersey Core Curriculum Content Standards and achieve academic, life-long success.

Ninety eight (98) students in grade 1 and eight (8) chaperones from Evergreen School will visit The Paper Mill Play House in Millburn, New Jersey on April 28, 2010. The departure is scheduled for 8:30 a.m. and returning at 12:30 p.m. The cost of admission is \$9.50 per person for a total of \$1,007.00. District transportation will be provided.

Evergreen Elementary grade 1 students have been learning about communities and cultures along with what is living and non-living, what is real and not real. Viewing the play *The Velveteen Rabbit* by Margery Williams will provide an additional means to celebrate literacy and help make stories take on a "new life". This will be an exciting field trip that will expand the learning environment beyond the walls of the classroom. This endeavor will provide a life-time memorable experience that will enrich literacy instruction.

RESOLVED, that the Plainfield Board of Education approves ninety-eight (98) students in grade 1 and eight (8) chaperones from Evergreen School to visit The Paper Mill Play House on April 28, 2010. The cost of admission is \$9.50 per person for a total of \$1,007.00. District transportation will be provided. Availability of funds for this item has been verified and will be charged to account 17POFLDTRP.

5. P.H.S. Boys and Girls Varsity Track Teams

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all student in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all student and athletes to meet the New Jersey Core Curriculum Content Standards and achieve academic and athletic life-long success.

Sixteen (16) varsity track team members (eight (8) girls and eight (8) boys) and five (5) chaperones will attend the 116th Penn Relays in Philadelphia, PA on April 22-24, 2010. The girls' team will leave on April 22, and return the same day. Departure is scheduled for Thursday, April 22, 2010 at 5:00 a.m. and returning on April 22, 2010 at 7:30 p.m. The boys' team will leave on April 23, 2010 and return on April 24, 2010. Departure is scheduled for Friday, April 23, 2010 at 5:00 a.m. and returning on April 24, 2010 at 7:30 p.m. District transportation will be provided.

The main objective of the 116th Penn Relays is to give students an opportunity to compete with other athletes from other school districts and other countries. The students will also meet and interact with college coaches of interest. This experience will broaden their general knowledge of the world.

RESOLVED, that the Plainfield Board of Education approves sixteen (16) varsity track team members (eight (8) girls and eight (8) boys) and five (5) chaperones from Plainfield High School to attend the 116th Penn Relays in Philadelphia, PA on April 22-24, 2010. The cost of trip is not to exceed \$1,800.00 for registration, food, tolls and lodging. Availability of funds for this item has been verified and will be charged to account 11-000-24000-500T-27-0000.

6. Field Day at the Trailside Science Center & Museum

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all student in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all student and athletes to meet the New Jersey Core Curriculum Content Standards and achieve academic and athletic life-long success.

Two hundred fifty-four (254) students in grades K-6, twenty (20) staff, and twenty (20) chaperones from Stillman Elementary School will hold their field day at the Trailside Science Center and Museum in Mountainside, NJ on June 15, 2010. Students will depart from Stillman School at 8:30 a.m. and return at 2:35 p.m. District transportation will be provided for departure to Trailside and Oaktree Bus Company for the return to Stillman Elementary. The total cost for transportation is \$735.00. Admission is free for students and adults. Five (5) nature guides will lead small groups on guided nature trails. The required fee for guides is \$50.00 per guide for a total of \$250.00 and will be made payable to the Trailside Science Center and Museum.

Trailside Science Center and Museum in Mountainside, NJ is a facility that features a visitor center and New Jersey's first natural history museum, built in 1941. Its purpose is to interpret the natural and human history of the Watchung Reservation and to foster an awareness of and appreciation for the environment. Stillman Elementary School students will participate in physical education and science activities at the Trailside Science Center and Museum in Mountainside, NJ on June 15, 2010. Students will engage in nature trails, physical competition and group activities that support the culminating festivities for the school year.

RESOLVED, that the Plainfield Board of Education approves two hundred-fifty-four (254) students in grades K-6 from Stillman Elementary School, twenty (20) staff, and twenty (20) chaperones to hold their field day at the Trailside Science Center and Museum in Mountainside, NJ on June 15, 2010. The cost for transportation is \$735.00 and \$250.00 for Trailside Science Center and Museum guides. The total cost of trip is \$985.00 and will be charged to account 20GENSUPST. Availability of funds for this item has been verified.

7. Stillman School 21st CCLC Program to Madame Tussaud Wax Museum

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all student and athletes to meet the New Jersey Core Curriculum Content Standards and achieve academic and athletic life-long success.

Fifty-seven (57) students in grades 3-6 participating in the 21st Century After-School Program and six (6) chaperones from Stillman Elementary School will visit the world-renowned Madame Tussauds Wax Museum in New York City, NY on March 27, 2010. The museum is one of the most contemporary, interactive attractions in New York City. The focus of the trip is to visit themed environments filled with an exceptional showcase of incredibly life-like wax figures – a veritable who's who of entertainment, music, sports, politics and world history. Madame Tussauds is dedicated to the meticulous art of sculpting and working with wax to create life-size, three dimensional figures of the most popular celebrities from the worlds of film, television, music, politics, history, sports and the arts from yesterday and today. Students will travel in time as they are able to see and touch prominent figures in history.

Students will tour the museum, participate in the Madame Tussauds Story, and attend a Behind Scenes & Cinema 4D viewing. The cost of admission is \$17.92 per student and adult chaperone at a maximum cost of \$1093.12 to be paid from the 21st Century Community Learning Center grant account 20-450-100000-800A-38-0000. Departure is scheduled for 9:00 a.m. and return at 2:00 p.m. District transportation will be provided.

RESOLVED, that the Plainfield Board of Education approves fifty-seven (57) students in grades 3-6 participating in 21st Century After-School Program and six (6) chaperones from Stillman Elementary School to visit the Madame Tussauds Wax Museum in New York City, NY on March 27, 2010. The cost of admission for the trip is \$17.92 per student and chaperone with free adult admission for every 20 students. The total cost of this field trip is \$1,093.12, including tolls and parking. Funding has been verified and will be charged to account 20-450-100000-800A-38-0000 (2107OTHEXP).

B. Staff Development

1. WINNERS! A Closer Look at the Year's 100 Best Books for Children K-6

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Library Media Specialists; Joanne Hart (Evergreen School), Brenda B. Miles (F.W.Cook School), Beverly Lerner (Jefferson School) and Janet Boyd (Cedarbrook School) will attend the *Winners! A Closer Look at the Year's 100 Best Books for Children K-6* workshop on April 30, 2010 at the Pines Manor in Edison, NJ.

This workshop presented by renowned children's literature consultant Judy Freeman. She will provide honest evaluations of the 100 best books written for children in the past year. Participants will learn innovative and practical ways to link books to the curriculum through read-alouds, book talks, creative dramatics, and responses to literature incorporating comprehension and higher level thinking skills. Additionally, this workshop will help identify books worthy of adding to our respective library collections. Participants will receive an extensive resource handbook.

RESOLVED, that the Plainfield Board of Education approves the following staff members to attend the *WINNERS! A Closer Look at the Year's 100 Best Books for Children K-6* a one-day workshop in Edison, New Jersey, at the Pines Manor on April 30, 2010. Each staff member will attend a one day session. The registration fee is \$179.00 per person and will be charged to the following accounts:

Cedarbrook	– Janet Boyd	– 15-000-221000-320A-13-0000
F.W. Cook	– Brenda Miles	– 15-000-221000-320A-15-0000
Evergreen	– Joanne Hart	– 15-000-221000-320A-17-0000
Jefferson	– Beverly Lerner	– 15-190-100001-590A-18-0000

2. Legal One-2 Day Series Workshop

Strategic Plan Link

Goal 2: Human Resources

To improve the recruitment, retention and development of District Staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

BJ BrownJohnson, Principal of Clinton K-8 Center will attend the Legal One-2 Day Series workshop held at the Morris-Union Jointure Commission in New Providence, New Jersey on April 20, 2010 and May 3, 2010 at a cost of \$300.00. The workshop will provide a comprehensive training program which meets New Jersey's mandate requiring school administrators to complete twelve (12) hours of training on issues of school law, ethics and school governance. Participants will also gain knowledge about student rights and responsibilities, staff rights and responsibilities, and special education.

RESOLVED, that the Plainfield Board of Education approves BJ BrownJohnson, Principal of Clinton K-8 Center to attend the Legal One–2 Day Series workshop at the Morris-Union Jointure Commission in New Providence, New Jersey on April 20, 2010 and May 3, 2010 at a cost of \$300.00 per person. The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-14-0000.

3. Special Education Professional Development Workshop

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of District staff

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Elizabeth Filippatos, Coordinator of Special Education, Gifted and Psychological Services will attend the *Practical Guidance on Section 504 in New Jersey* in Princeton, New Jersey on April 20, 2010. The title of the workshop is *Classroom Management for Students with Oppositional Behaviors* which will address successful strategies for working with children

with Attention Deficit/Hyperactivity Disorders and Opposition Defiant Disorder. *Practical Guidance on Section 504 in New Jersey* explores important and timely considerations for Section 504 usage and implementation. The cost of the workshop is \$219.00.

RESOLVED, that the Plainfield Board of Education approves Elizabeth Filippatos, Coordinator of Office of Special Education, Gifted, and Psychological Services to attend a professional development workshop on April 20, 2010 at a total cost of \$219.00. The availability of funds for these items has been verified and will be charged to account 20-250-200000-500I-32-0000.

4. 2010 New Jersey Speech-Hearing-Language Association Annual Convention

Strategic Plan Link:

Goal 2: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Vinette Klisch, Speech/Language Therapist will attend the 2010 New Jersey Speech-Language-Hearing Annual Convention on May 6, 2010 and May 7, 2010 in Atlantic City, New Jersey. Attendance at the conference is required in order to maintain national certification which is required by Special Education Medicaid Initiative (SEMI) and for Plainfield Public Schools to receive reimbursement for speech/language services that are provided to Medicaid eligible students. The conference will offer a full range of workshops needed for the therapists to acquire the ten (10) hours of course work as needed to maintain national American Speech-Language Hearing Association (ASHA) certification. The cost of the two-day conference is \$357.00 for registration.

RESOLVED, that the Plainfield Board of Education approves Vinette Klisch, Speech/Language Therapist to attend to 2010 New Jersey Speech-Hearing– Language Association Annual Convention in Atlantic City, New Jersey on May 6, 2010 and May 7, 2010 at a cost of \$357.00. The availability of funds for this item has been verified and will be charged to account 20-465-200000-300N-32-0000.

5. Teachers of English to Speakers of Other Languages (TESOL) – National Association of Bilingual Education (NABE) Spring Conference

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

In an effort to meet the mandates of the New Jersey Department of Education and provide quality professional development opportunities for all teachers, Mrs. Patricia McEnerney, ESL teacher and ESL Site Coordinator and Ms. Natalie Pereira, ESL teacher from Stillman Elementary School will attend the 2010 Annual New Jersey TESOL-NABE Spring Conference (21st Century Learning for ELLs) on May 18-19, 2010 at the DoubleTree and Garden State Exhibit Center in Somerset, NJ.

At the conference participants will:

- Investigate a variety of topics covering theory and application for ESL classrooms.
- Obtain the latest information on state and national initiatives regarding ESL.
- Review varied resources and teaching materials exhibited by publishers for use with ESL students.
- Participate in professional meetings and network with colleagues.

RESOLVED, that the Plainfield Board of Education approves Mrs. Patricia McEnerney, ESL teacher and Site Coordinator and Ms. Natalie Pereira, ESL teacher from Stillman School to attend the 2010 Annual New Jersey TESOL-NABE Spring Conference (21st Century Learning for ELLs) at the DoubleTree and Garden State Exhibit Center in Somerset, NJ on May 18-19, 2010. The registration fee for the conference is \$254.00 per person and will be charged to account 15-000-221000-320A-20-000. The availability of funds for this item has been verified.

6. New Jersey School Buildings and Grounds Association

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Harold Gee, Coordinator, Facilities and Grounds, and James Hutchins, Assistant Coordinator, Facilities and Grounds will attend the 14th Annual Conference/Expo in Atlantic City, NJ on March 30-31, 2010. The main focus of the conference is to learn how to handle and be aware of today's ever changing times and help maintain the "Environment of Today's Schools."

RESOLVED, that the Plainfield Board of Education approves Harold Gee, Coordinator, Facilities and Grounds, and James Hutchins, Assistant Coordinator, Facilities and Grounds, to attend the 14th Annual Conference/Expo in Atlantic City, NJ, at a cost of \$100.00 per person and travel expenses not to exceed \$130 per person. The availability of funds for this item has been verified and will be charged to account 11-000-262000-800A-31-0000.

7. Generators & Emergency Power Training

Strategic Plan Link

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

James Hutchins, Assistant Coordinator, Facilities and Grounds and Andrew Williams, Electrician, will attend a class on Generators and Emergency Power offered by American Trainco on April 8-9, 2010 in New Brunswick, NJ for a registration fee of \$985.00 per person. The specific focus is designed to understand the types, applications, operation, maintenance and testing of onsite power generation systems.

RESOLVED, that the Plainfield Board of Education approves James Hutchins, Assistant Supervisor, and Andrew Williams, Electrician, to attend the class on Generators and Emergency Power offered by American Trainco on April 8-9, 2010 in New Brunswick, NJ. Registration fee \$985.00 per person at a total of \$1970.00. The availability of funds for this item has been verified and will be charged to account 11-000-262000-800A-31-0000.

8. Annual READ 180 National Summer Institute

Strategic Plan Link:

Goal 1: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in-out-of district professional development opportunities.

Hubbard Middle School Teachers, Monique Simmons (ELA) and Kimberly Wyatt-Jackson (Special Education) will attend the *5th Annual Read 180 National Summer Institute* in Nashville, Tennessee on July 25–28, 2010. The total cost is \$2,511.28 (registration, accommodations, transportation and meals).

The *5th Annual Read 180 National Summer Institute* is a conference where educators from across the nation engage in four days of intensive professional development and have the opportunity to share implementation successes, best practices, and relevant classroom ideas. The Summer Institute provides an excellent opportunity to:

- Participate in quality professional development with the nation's leading experts.
- Focus on raising reading achievement for striving readers with *READ 180*.
- Build relationships with *READ 180* colleagues from across the nation and become active members of the *READ 180* Community.

RESOLVED, the Board of Education approves Hubbard Middle School Teachers; Monique Simmons, (ELA) Kimberly Wyatt-Jackson (Special Education) to attend the National *READ 180 Summer Institute* in Nashville, TN on July 25–28, 2010. The total cost is \$2,511.28 (registration, accommodations, transportation and meals). The availability of funds for this item has been verified and will be charged to Title 2A accounts 20-271-200000-580A-25-0000 and 20-271-200000-500A-26-0000.

9. The Evolving Role of the Assistant Principal

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention, and development of District Staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Joi Bethea, Educational Services Vice Principal, will attend *The Evolving Role of the Assistant Principal* seminar on March 18, 2010 presented by the Foundation for Education Administration (FEA) in Monroe Township, New Jersey. This one-day seminar is designed especially for assistant and vice principals, and will focus on those daily challenges facing schools and districts. Additional presentations will include CyberSafety, Gang Awareness Update, and the Bullying Commission Report.

RESOLVED, that the Plainfield Board of Education approves Joi Bethea, Educational Services Vice Principal, to attend *The Evolving Role of the Assistant Principal* seminar presented by the Foundation for Educational Administration in Monroe Township, New Jersey on March 18, 2010. The cost of registration is \$147.00 and will be charged to account 11-000-223000-320T-26-0000. Availability of funds for this item has been verified.

10. Improve Your NJ ASK Scores Workshop

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention, and development of District Staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Joi Bethea, Yvonne Breauxsaus, Joshua Funk, Pam Garcia, Miriam Malabanan, Thelma Matthews, Kim Morris, and Donna Mullaney, will attend *Improve Your NJ ASK Scores* training on March 31, 2010 at the Foundation for Education Administration (FEA) Conference Center in Monroe Township, New Jersey. This one-day training will help with the following:

- Understand how points are earned on the NJ ASK
- Know how to help students maximize the most points for each section of the Language Arts Literacy Assessment.
- Help students create a time management system for each section of the Language Arts Literacy Assessment.
- Prepare students for the new writing prompts on the NJ ASK and to use “Compositional Risks” to raise writing score; and
- Be able to teach students how to use compositional risks to improve writing scores.

RESOLVED, that the Plainfield Board of Education approves Joi Bethea, Yvonne Breauxsaus, Joshua Funk, Pam Garcia, Miriam Malabanan, Thelma Matthews, Kim Morris, and Donna Mullaney to attend the *Improve Your NJ ASK Scores* training in Monroe Township, New Jersey, on Wednesday, March 31, 2010. The registration cost is \$147.00 per person for a total of \$1,176.00 and will be charged to account 11-000-223000-320T-26-0000. Availability of funds for this item has been verified.

11. Designing Curriculum to Meet Revised Standards

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention, and development of District Staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Joi Bethea, Pam Garcia, Miriam Malabanan, Thelma Matthews, and Kim Morris will attend a two-day institute *Curriculum for the Real World—Designing Curriculum to Meet Revised Standards: Teaching and Learning in the 21st Century* on March 22 and April 21, 2010 at the Foundation for Education Administration (FEA) Conference Center in Monroe Township, New Jersey. This two-day institute will help enable them to:

- Understand the components of a 21st Century Curriculum
- Apply the revised content standards to create new curriculum
- Create and design unit and lesson plans
- Develop a process with samples for use in the district
- Align curriculum, instruction, and assessment to state requirements
- Plan necessary professional development for staff
- Network with other professionals throughout the state

RESOLVED, that the Plainfield Board of Education approves Joi Bethea, Pam Garcia, Miriam Malabanan, Thelma Matthews, and Kim Morris to attend the two-day institute *Curriculum for the Real World—Designing Curriculum to Meet Revised Standards: Teaching and Learning in the 21st Century* on March 22 and April 21, 2010 at the Foundation for Education Administration (FEA) Conference Center in Monroe Township, New Jersey. The registration cost is \$275.00 for both sessions, for a total of \$1,375.00 and will be charged to Title 2A account 20-271-200000-500A-26-0000. Availability of funds for this item has been verified.

C. NJASK Literature Based Assessment Workshops

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Michael Wojcik and Ernest Ciardi will provide four full day hands-on workshops to Cook K-8 Center, Evergreen, Woodland, and Stillman Elementary Schools' teachers in Grades 3, 4, and 5 on tentative dates to be confirmed on Monday, March 29 and Tuesday, March 30, 2010. Through this series of workshops, teachers will be trained in areas such as creating practice NJASK writing prompts, poetry prompts, expository prompts, and in getting our students to use compositional risks to score higher on open-ended reading and writing sections. Hands-on activities include:

- Using concrete activities to master abstract/advanced skills
- Using picture books to teach figurative language
- Using everyday objects to teach figurative language

Michael Wojcik's leadership experience includes 39 years in public education and administrative experience including special education, guidance, scheduling child study team support services, state mandated testing training and curriculum and instruction. During his tenure as Assistant Superintendent of Curriculum and instruction for Hackensack Public Schools, he was responsible for implementing major educational reforms with the Hackensack School District resulting in national and state recognition. He successfully eliminated the "achievement gap" resulting in six of seven District schools making AYP with NCLB and three schools being removed from New Jersey Department of Education *Needs Improvement List*.

During Ernest Ciardi tenure as District Supervisor of Language Arts Literacy for West New York School District, he has presented workshops for grades K-12 demonstrating strategies to teach NJASK, HSPA skills and the New Jersey Core Curriculum Content Standards using classroom materials. In addition, he has served as a presenter at the *N.J. Federal Programs Administrators Conferences* for the past 11 years.

RESOLVED, that the Plainfield Board of Education approves payment of a fee in the amount of \$1,500.00 to Ernest Ciardi for providing 2 full days of professional development and \$1,500.00 to Michael Wojcik for providing 2 full days of professional development on Monday, March 29 and Tuesday, March 30, 2010 (tentatively) for a *total of* \$3,000.00. The availability of funds for this item has been verified.

The total will be divided amongst the four schools and charged accordingly:

Cook K-8 Center

Cost: \$750.00

Account: 15-204-100101-500A-15-0000

Evergreen Elementary School

Cost: \$750.00

Account: 17 - 17GLPRFSVC - 350

Stillman Elementary School

Cost: \$750.00

Account: 15-000-240000-600A-20-0000

Woodland Elementary School

Cost: \$750.00

Account: 15-402-100000-500A-22-0000

D. Early Childhood Five (5) Year Plan Submission

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Public Schools is required to submit a five (5) year programmatic plan, along with a budget for the 2010-11 school year, to the New Jersey Department of Early Childhood Education. This plan outlines the operation of the Plainfield preschool program to meet the needs of its preschool population over the next few years.

The plan continues to incorporate the use of contracted community child care providers as well as in-district classrooms to provide universal preschool to Plainfield residents. The plan describes the continued use of approved curriculum and evaluation methods proved effective in current practice. The District continue to train both in-district and provider staff to maintain the highest possible level of appropriate classroom instruction. The plan also outlines strategies for outreach to the community and support for families of preschoolers.

The 2010-11 budget submission is crafted to provide service to a total of 1,453 preschoolers. This will utilize the services of thirteen (13) contracted providers, including Head Start, and classrooms in three (3) in-district schools.

RESOLVED, that the Plainfield Board of Education approves the submission of the five (5) year programmatic plan, and the 2010-11 Budget for Early Childhood Education. This is annual funding from the New Jersey Department of Education for preschool services provided to three (3) and four (4) year olds. The FY 2010-11 funding request is \$18,499,776.00.

E. Provision of Special Education Services

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in PPS.

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

RESOLVED, that the Plainfield Board of Education approves the following to be appointed as a Special Services Consultant/Provider for the Department of Special Education, Gifted and Psychological Services for the 2009–2010 school year at the respective compensation rates:

<u>CONSULTANT/PROVIDER</u>	<u>SERVICES PROVIDED</u>	<u>RATE OF SERVICE</u>
The School at Lighthouse	Tutoring Services (Education)	\$40.00/Hour

F. Submission of Grant Application – Union County Workforce Investment Board

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. To this end, the Department of Student Intervention and Family Support Services (SIFSS) will apply for the Union County Workforce Investment Board (WIB) grant for summer funds.

The Union County Workforce Investment Board is committed to helping economically disadvantaged youth aged 14 through 21 to improve academic performance in school, access job training and higher education opportunities, gain the skills needed to progress in career goals and obtain employment.

The Student Intervention and Family Support Service Department through the School Based Youth Services Program will develop a proposal to give students the opportunity to develop appropriate skills necessary to be successful in the workplace. Funds requested for this WIB initiative \$84,023.00. There will be no additional expense to the district for this initiative.

RESOLVED, that the Plainfield Board of Education authorizes the Superintendent of Schools to submit the following grant application to support learning outcomes and increase grant revenue in the District.

<u>Funding Source</u>	<u>Program Description</u>	<u>Administrators Responsible</u>	<u>Amount</u>
Union County Workforce Investment Board	Summer enrichment in the areas of HSPA, Life Skills and job readiness	Anna Belin-Pyles, Director Stacy Greene, Coordinator	\$84,023.00

G. Rosetta Stone

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

A significant number of Plainfield Public Schools teachers at Hubbard Middle School require specialized and individualized support in enhancing and developing Spanish language skills in the area of listening, speaking, reading and writing. Rosetta Stone is a server-based software program which increases second language developmental skills. Rosetta Stone can be used as a professional development tool to allow teachers to work independently, building their basic speaking, listening comprehension, reading, and writing skills of the Spanish language. Rosetta Stone advances learners to the next level only when they achieve a pre-defined level of proficiency.

RESOLVED, that Plainfield the Board of Education approves the purchasing of twenty (20) licenses of the Spanish versions of the Rosetta Stone server-based language program for the amount of \$5,120.00. Availability of funds for this item has been verified and will be charged to account 15-240-100000-610A-23-0000.

XI. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer – January 2010

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

To be in compliance with N.J.A.C. 6:23-2.2h and N.J.A.C. 6:23-211(c)3

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, that the Plainfield Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)41 and N.J.A.C. 6:23-2.11(b).

TO BE PRESENTED AT THE MARCH 16, 2010 BUSINESS MEETING

B. Payment of Bills — February 16 – March 11, 2010

Strategic Plan Link:
Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE MARCH 16, 2010 BUSINESS MEETING

C. 2009-10 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following 2010 Budget adjustments which reflect the appropriations sufficient to meet expenditures:

BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13			
February 1, 2010 to February 28, 2010			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
11-1XX-100-XXX	Regular Programs - Instruction		
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		10,000.00
11-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
11-000-100-XXX	Instruction		
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	4,990.00	
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
11-000-230-XXX	Support Services - General Administration		
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology		
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services	10,000.00	
11-000-270-XXX	Student Transportation Services		
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		
11-000-310-XXX	Food Services		

	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
12-XXX-XXX-73X	Equipment		4,990.00
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services		
	TOTAL CAPITAL OUTLAY		
13-XXX-XXX-XXX	TOTAL SPECIAL SCHOOLS		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	GENERAL FUND GRAND TOTAL	14,990.00	14,990.00

BUDGET TRANSFERS - FUND 15			
February 1, 2010 to February 28, 2010			
ACCOUNT	DESCRIPTION	FROM	TO
15-1XX-100-XXX	Regular Programs - Instruction	71,536.49	
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		4,816.00
15-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	4,854.58	
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		58,419.07
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		13,156.00
15-000-270-XXX	Student Transportation Services		
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits		
15-000-310-XXX	Food Services		

	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	WHOLE SCHOOL REFORM GRAND TOTAL	76,391.07	76,391.07

D. 2010-2011 Food Service Management Contract

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education entered into a Food Service Management Agreement with Sodexo Management, Inc. in the 2010-2011 school year, and

WHEREAS, NJSA 18A: 18A-42 provides the option for an addendum for renewal of the agreement between the Board and the Food Service Management Company for a one-year period, now therefore be it

RESOLVED, that the Plainfield Board of Education authorizes a renewal of its agreement with Sodexo Management, Inc. which guarantees an annual financial return to break-even for the 2010-2011 school year, and be it

FURTHER RESOLVED that the agreement shall include a management fee not to exceed \$153,035.82 in accordance with Sodexo's Request for Proposal, and an administrative fee not to exceed \$183,643.18 for the 2010-2011 contract year.

E. Kitchen Equipment Service & Repairs Bid # 2010-17

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Board of Education pursuant to N.J.S.A. 18A: 39-3 (et seq) advertised for sealed bids for Kitchen Equipment Service & Repairs on March 1, 2010 and

WHEREAS, in accordance with the advertisement bids will be received, publicly opened and read aloud at the Board of Education Office on March 12, 2010 at 10:00am.

TO BE PRESENTED AT THE MARCH 16, 2010 BUSINESS MEETING

F. Educational Data Awarded Bids

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education currently participates in the Ed Data Cooperative Purchasing Program. As part of this program, the ESC of Morris County has advertised and awarded bids for a variety of supplies for FY10.

RESOLVED, that the Plainfield Board of Education approves the use of the following vendors awarded bids by the ESC of Morris County.

Bid opening dates were either September 12, 2008 or February 24, 2009.

(1) Athletic Supplies

<u>Vendor</u>	<u>Amount Awarded</u>
Adolph Kiefer & Assoc.	\$132.93
Anaconda Sports, Inc.	\$3,204.75
Bethlehem Sporting Goods	\$2,033.40
Cannon Sports, Inc.	\$243.93
Efinger Sporting Goods	\$7,045.14
Fromuth Tennis	\$628.00
Henry Schein, Inc.	\$5,524.31
Leisure Sporting Goods	\$12,352.64
Metro Swim Shop	\$5,012.25
Metuchen Center, Inc.	\$2,142.40
M-F Athletic Co., Inc.	\$1,182.90
Passon's Sports/Sports Supply	\$2,197.18
R&R Trophy & Sporting Goods	\$2,462.90
Riddlell/All American	\$2,392.00
Sportsman's	\$3,370.14
Triple Crown Sports, Inc.	\$7,676.55
Uniforms For All Sports, Inc.	\$2,374.00
Varsity Spirit Fashions	\$5,625.90
Winning Teams By Nissel, LLC	\$379.00

Bid opening dates were either August 14, 2008 or February 12, 2009.

(2) Classroom Seating

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$7,056.03

(3) Early Childhood/Kindergarten

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$22,565.42
Mail Direct Office Solutions	\$4,763.00

(4) Classroom Tables

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$1,240.18
General Office Environments	\$1,577.80
Dean Scientific's, Inc.	\$1,522.00
Able Office Products	\$13,810.00
Mail Direct Office Solutions	\$599.00

(5) Bulletin, Tack Boards, White Marker Boards

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$21,771.59
Farley Sales Installations	\$1,205.80
Shiffler Equipment Sales, Inc.	\$9,428.72

(6) Computer Tables

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$17,092.45
Troxell Communications	\$446.30
Dean Scientific's, Inc.	\$7,922.00

(7) Computer Carts

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$1,356.70
Troxell Communications	\$1,583.50
Mail Direct Office Solutions	\$727.56

(8) File Cabinets/Teacher Desks

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$1887.35
General office Environments	\$14,441.53
Mail Direct Office Solutions	\$151.00

(9) Library Furniture

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$4,340.60
General Office Environments	\$539.00
Dean Scientific's Inc.	\$374.00

(10) Maps/Globes

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$2,942.32
Valiant IMC	\$8,145.35

(11) A/V Equipment/Carts

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$5,578.36
Valiant IMC	\$3,812.88
Troxell Communications	\$11,223.43

(12) Science Furniture

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$26,258.38
General Office Environments	\$3,286.43
Mail Direct Office Solutions	\$16.00

(13) Cafeteria Tables

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$22,007.04
General Office Environments	\$987.84
Corporate Express	\$1,907.00
Dean Scientific's, Inc.	\$3,219.00
Able Office Products	\$30,378.00

Bid opening dates were either February 8, 2008 or September 12, 2008.

(14) Locker Repair

<u>Vendor</u>		<u>Amount Awarded</u>
The Locker Man	Foreman	\$45/hour
	Technician	\$41/hour
	Markup on Materials	10%

Bid opening dates were either August 15, 2008 or February 16, 2009.

(15) Copy Duplicator Paper

<u>Vendor</u>	<u>Amount Awarded</u>
Ricoh Corporation	\$675,828.81

(16) Office/Computer Supplies

<u>Vendor</u>	<u>Amount Awarded</u>
Corporate Express	\$3,099,466.72

G. Approval of Environmental Remediation Plans

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of district and school operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTIONS

(1) **WHEREAS**, the Schools Development Authority has constructed a new Emerson School; and

WHEREAS, this site has been thoroughly investigated for the presence of recognized environmental concerns by Langan Engineering and Environmental Services of Elmwood Park, NJ, under contract to the New Jersey Schools Development Authority (NJSDA); and

WHEREAS, a portion of the site is underlain by "Historic Fill", which contains low levels of petroleum hydrocarbons, polychlorinated biphenyls (PCBs) and metals; and

WHEREAS, groundwater investigations have delineated the presence of low levels of volatile organic compounds (VOCs) in the bedrock groundwater underlying the property, and a monitored natural attenuation remedy was proposed and a Classification Exception Area (CEA) will be established; and

WHEREAS, the presence of these constituents in soil require the construction of Engineering Controls to prevent direct contact by occupants of this portion of the site, and recording associated Institutional Controls in the form of Deed Notice to ensure knowledge of the engineering control and associated long-term stewardship obligations associated therewith survive with the property; and

WHEREAS, the construction of the aforementioned Engineering Controls are included in the design of the school as precaution, and that the school will be protective of the health of the faculty, the staff, the students, and residents of our community; and

WHEREAS, the NJDEP has stated that to obtain a No Further Action (NFA) letter from NJDEP for the site, which is needed in order to obtain a Certificate of Occupancy (CO) from the New Jersey Department of Community affairs, the following actions are required:

1. An Engineering Control was installed to eliminate direct contact with soil that is found to contain pollutants in excess of NJDEPs Residential Direct Contact Soil remediation standards;
2. An Institutional Control in the form of a Deed Notice must be prepared and executed for the site; and
3. The Plainfield Board of Education must adopt a Resolution indicating its intention to assume the long term stewardship obligations specified by a Deed Notice until such time as the remediation is considered complete by the NJDEP.

THEREFORE, BE IT RESOLVED, by the Plainfield Board of Education it:

1. Acknowledges and accepts that Engineering Controls are a part of the remedial strategy for the site and will remain, being incorporated into the design and construction of the facility; and
2. Commits to accept the environmental controls in the form of a Deed Notice at that time when it is finalized and produced by the New Jersey Schools Development Authority and will accept the long term stewardship obligations required by the Laws of the State of New Jersey.

(2) **WHEREAS**, the Schools Development Authority has constructed an addition at Clinton School; and

WHEREAS, this site has been thoroughly investigated for the presence of recognized environmental concerns by Langan Engineering and Environmental Services of Elmwood Park, NJ, under contract to the New Jersey Schools Development Authority (NJSDA); and

WHEREAS, a portion of the site is underlain by “Historic Fill”, which contains low levels of petroleum hydrocarbons, polychlorinated biphenyls (PCBs) and metals; and

WHEREAS, groundwater investigations have delineated the presence of low levels of volatile organic compounds (VOCs) in the bedrock groundwater underlying the property, and a monitored natural attenuation remedy was proposed and a Classification Exception Area (CEA) will be established; and

WHEREAS, the presence of these constituents in soil require the construction of Engineering Controls to prevent direct contact by occupants of this portion of the site, and recording associated Institutional Controls in the form of Deed Notice to ensure knowledge of the engineering control and associated long-term stewardship obligations associated therewith survive with the property; and

WHEREAS, the construction of the aforementioned Engineering Controls are included in the design of the school as precaution, and that the school will be protective of the health of the faculty, the staff, the students, and residents of our community; and

WHEREAS, the NJDEP has stated that to obtain a No Further Action (NFA) letter from NJDEP for the site, which is needed in order to obtain a Certificate of Occupancy (CO) from the New Jersey Department of Community affairs, the following actions are required:

1. An Engineering Control was installed to eliminate direct contact with soil that is found to contain pollutants in excess of NJDEP's Residential Direct Contact Soil remediation standards;
2. An Institutional Control in the form of a Deed Notice must be prepared and executed for the site; and
3. The Plainfield Board of Education must adopt a Resolution indicating its intention to assume the long term stewardship obligations specified by a Deed Notice until such time as the remediation is considered complete by the NJDEP.

THEREFORE, BE IT RESOLVED, by the Plainfield Board of Education it:

1. Acknowledges and accepts that Engineering Controls are a part of the remedial strategy for the site and will remain, being incorporated into the design and construction of the facility; and
2. Commits to accept the environmental controls in the form of a Deed Notice at that time when it is finalized and produced by the New Jersey Schools Development Authority and will accept the long term stewardship obligations required by the Laws of the State of New Jersey.

H. Appointment of Auditors

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

N.J.S.A. 18A-23-1 requires “the board of education of every school district to cause and audit of the district’s accounts and financial transactions to be made by a public school accountant,” and

The Plainfield Board of Education has used the accounting firm of Lerch, Vinci & Higgins of Fair Lawn, NJ in previous years, and wishes to continue their services for the FY10 audit,

FURTHER RESOLVED, that the Plainfield Board of Education authorizes additional financial services during the fiscal year at the following rates:

Partners	\$140 – \$170 per hour
Managers	\$100 – \$125 per hour
Senior Accountants/Supervisors	\$ 80 – \$100 per hour
Staff Accountants	\$ 70 – \$ 80 per hour
Other Personnel	\$ 45 per hour

I. ARRA FUNDING SOURCE FOR CERTIFIED PERSONNEL

**Strategic Plan Link:
Goal 3: Business Operations**

To improve the overall efficiency and effectiveness of district and school operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following FY 2010 NCLB ARRA funding source for certificated personnel listed below, for the 2009-2010 school year:

Norris Dow (Teacher)	\$70,470	20-465-100000-101A-32-0000
Beth Klee (Teacher)	\$53,170	20-460-100000-101A-52-0000
Takia Logan (Teacher)	\$62,560	20-465-100000-101A-32-0000
Caleb Moutui (Teacher)	\$70,790	20-460-100000-101A-52-0000
Theodora Murphy (Teacher)	\$50,662	20-460-100000-101A-52-0000
Jerald Williams (Teacher)	\$81,500	20-460-100000-101A-52-0000
Douglas Way (Teacher Assistant)	\$23,922	20-460-100000-101A-52-0000
Ashley Taylor (Teacher Assistant)	\$23,922	20-460-100000-101A-52-0000
Mauri Horton (Teacher Assistant.)	\$23,922	20-460-100000-101A-52-0000
Amelia Betancourt (Teacher Assistant)	\$23,922	20-460-100000-101A-52-0000

J. Educational Data Awarded Bids

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTIONS

The Plainfield Board of Education currently participates in the Ed Data Cooperative Purchasing Program. As part of this program, the ESC of Morris County has advertised and awarded bids for a variety of supplies for FY10.

RESOLVED, that the Plainfield Board of Education approves the use of the following vendors awarded bids by the ESC of Morris County.

XII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – First Reading

The following is recommended for adoption:

RESOLUTION

WHEREAS, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month’s scheduled business meeting:

<u>Policy Number</u>	<u>Title</u>
3327	Vendors
3516	Safety
4111/4211 Regulation	Recruitment, Selection & Hiring
4112.8, 4212.8	Nepotism
4211	Recruitment, Selection & Hiring
5131	Conduct/Discipline
5141	Health
5141.20	Food Allergies
6114	Emergencies & Disaster Preparedness

B. Adoption of Policy – Second Reading

The Board of Education finds it necessary that this policy be implemented for the management and operation of the Plainfield Public Schools; therefore the following is recommended for adoption:

The Board of Education has reviewed the policy listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that this policy be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **second reading**, the following policy:

<u>Policy Number</u>	<u>Title</u>
4111	Recruitment, Selection and Hiring

XIII. ADJOURNMENT