

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Tuesday, November 10, 2009

Time: 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
8:00 p.m. WORK & STUDY MTG.

Place: ADMINISTRATION BUILDING  
AUDITORIUM  
1200 MYRTLE AVE.

Board of Education Members

Ms. Bridget B. Rivers, President  
Mr. Agurs Linward Cathcart, Jr., Vice President  
Ms. Patricia I. Barksdale  
Mrs. Wilma G. Campbell  
Mr. Martin P. Cox  
Mr. Christian Estevez  
Mrs. Brenda L. Gilbert  
Mrs. Lisa C. Logan-Leach  
Ms. Katherine Peterson  
Dr. Steve Gallon III, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 23I Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Wednesday, October 28, 2009 for advertisement on Friday, October 30, 2009 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

## VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 <sup>st</sup> Tues. ea. mo.	Admin. Building	6:30 p.m.
Personnel/Exec.Ses.	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	6:30 p.m.
Curric. & Instr.	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	8:00 p.m.
Finance Committee	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	8:00 p.m.
Bldgs. & Grds. Cmte.	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	8:00 p.m.
School Community Rel.	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	8:00 p.m.
Business Meeting	3 <sup>rd</sup> Tues. ea. mo.	Admin. Building	7:00 p.m.

**(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)**

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

**The next business meeting of the Board of Education is scheduled for Tuesday, November 17, 2009, 7:00 pm, in the Administration Building auditorium.**

- VII. REMARKS FROM THE BOARD PRESIDENT
  
- VIII. REMARKS FROM THE SUPERINTENDENT
  
- IX. REMARKS FROM COMMITTEE CHAIRPERSONS

## X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

### A. Field Trips

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### RESOLUTION

##### 1. Dewitt D. Barlow- *The Princess and the Frog*

##### Strategic Plan Link:

##### Goal 1: Learning Outcomes:

**To improve the learning and academic performance of all students in all PPS.**

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The film, *The Princess and the Frog* is an American fairy tale, Broadway-style musical set in the French Quarter of New Orleans. Students at multiple grade levels will be able to gain educational value. Some of the objectives include:

- Learning about the sounds of New Orleans jazz, its origins, and its influences
- Learning about the history and essential role of jazz vocalists and how they have both influenced and been influenced by jazz instrumentalists
- Understanding plots, themes and settings
- Making comparisons to other fairy tales.

Thirty (30) students in grades K-6 and twenty (20) chaperones from Dewitt D. Barlow School will see *The Princess and the Frog* at the Ziegfeld Theater, New York City, NY on December 4, 2009. By attending this field trip, students will learn the creation of art into film. The cost of admission is \$25.00 per student and adult chaperone at a total of \$1,250.00 to be paid from the Barlow PTO and Student Activities accounts. Departure is scheduled for 4:45 p.m. and return at 10:00 p.m. Transportation will be provided by the District.

**RESOLVED**, that the Plainfield Board of Education approves thirty (30) students in grades K-6 and twenty (20) chaperones from Dewitt D. Barlow School to see *The Princess and the Frog* at the Ziegfeld Theater, New York City, NY on December 4, 2009. The cost of admission is \$1,250.00 (25.00 per student and adult chaperone) and

will be charged to Barlow PTO and Student Activities accounts. District transportation will be provided. Availability of funds has been verified and will be charged to checking account, PTO Activities and Barlow Student Activities at P&C Bank.

2. Plainfield Academy for the Arts and Advanced Studies (PAAAS)

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Thirty-six (36) students in grades 7 and 8 enrolled in TV Production at Plainfield Academy for the Advanced Arts and Studies (PAAAS) and three (3) chaperones will attend the NBC Studios at 30 Rockefeller Plaza in New York City on December 11, 2009. Students will experience behind the scenes television productions at the heart of NBC's operational center. Students will observe a working control room and examine the inner-workings of television production shows by touring various on-set studios. Students will also observe and comprehend the functions of all broadcasting facilities by being a part of this guided tour. Students will even be able to take part in their own interactive TV show and be members of a studio audience. Departure is scheduled for 8:00 a.m. and return at 3:30 p.m.

**RESOLVED**, that the Plainfield Board of Education approves thirty-six (36) PAAAS students in grades 7 and 8 and three (3) chaperones to travel to NBC Studios at 30 Rockefeller Plaza in New York City on December 11, 2009 at a cost of \$37.00 per student and adult chaperone (admission and transportation). The total cost for the field trip is \$1,443.00 and will be paid by the parents and chaperones. Transportation will be provided by Oaktree Bus Company at a cost of \$750.00. There is no cost to the District.

3. College Preparatory Incentive Program, Inc. (CPIP)

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language

Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The mission of the College Preparatory Incentive Program, Inc. (CPIP) is to establish programs that will build strong character, improve self-esteem, and identify role models who will provide assistance for students to stay in school and seek higher education. The primary goal of CPIP is to prepare students for college entrance, academic scholarships, and college graduation. Programs focus on developing an academic foundation that will lead to better study habits, higher academic achievement, and promotion of lifelong learning. To date, over 600 students and adults are enrolled in CPIP programs with over 400 students in Hudson County and over 200 students in Union County.

One hundred and sixty-three (163) Plainfield Public Schools students in grades 9-12 and ninety-five (95) students in grades 6-8 will participate in the College Preparatory Incentive Program. The program offers students the opportunity to visit various colleges in New Jersey and surrounding areas in an effort to encourage our students to pursue post secondary education opportunities.

Transportation will be provided by the College Preparatory Incentive Program, Inc. There is no cost to the District.

**RESOLVED**, that the Plainfield Board Education approves the following field trip locations for the 2009-10 school year:

The College of New Jersey	Rutgers University	Montclair State University
Farleigh Dickinson University	Delaware State University	New York University
Morgan State University	Hampton University	Howard University
Princeton University	Kean University	Richard Stockton College
Drew University	Felician College	Georgian Court
Seton University	Columbia University	The Mint in Philadelphia
The Prudential Center	N.J. PAC in Newark	Symphony Hall in Newark
Sony Technology Lab in NY	American Museum of Natural History	

#### 4. Latino National Hispanic College Fair

#### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

#### **To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language

Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Plainfield High School seniors have been attending Latino National Hispanic College Fair since the 2001-2002 school year. America's colleges and universities offer a learning environment that is characterized by a richness, relevance and diversity that can make a difference in students' lives. These institutions introduce and provide perspectives on Latino History and culture and a particular attunement to the academic needs of Latino students. At the Latino National Hispanic College Fair, students will speak with recruiters, financial aid officers, and other support personnel who will provide assistance in selecting a college or university. The students will interact with other students as well as outstanding graduates of New Jersey colleges or universities.

The Director of the Latino National Hispanic College Fair of New Jersey has invited eighty (80) seniors and six (6) chaperones to attend the Latino National Hispanic College Fair in Stockton, NJ on Thursday, November 19, 2009 and Ewing, NJ on Thursday, December 3, 2009. Departure is scheduled from Plainfield High School on Thursday, November 19, 2009 at 8:30 a.m. and return at 3:00 p.m. Departure is scheduled from Plainfield High School on Thursday, December 3, 2009 at 9:30 a.m. and return at 1:00 p.m.

**RESOLVED**, that the Plainfield Board of Education approves eighty (80) Plainfield High School seniors and six (6) chaperones to attend the Latino National Hispanic College Fair in Stockton, NJ on Thursday, November 19, 2009 and Ewing, NJ at a cost for transportation not to exceed \$1,750.00 and will be charged to account 15-000-27-000-512A-25-000 and on Thursday, December 3, 2009 with transportation provided by the sponsor, the National College Fair, Inc. Availability of funds for this item has been verified.

#### 5. P.H.S. AFJROTC

#### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

#### **To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Air Force Junior Reserve Officer Training Corps (AFJROTC) Color Guards have participated in ceremonies commemorating special events in history. The AFJROTC Color Guards will be able to apply their knowledge of drill precisions and military procedures. The objective of attending the Air and Space Museum Competition is to demonstrate habits of orderliness, precision, discipline and training.

The Coordinator of the Air and Space Museum has invited sixty (60) Plainfield High School AFJROTC Color Guards in grades 9-12 and five (5) chaperones to participate in the drill competition in Washington, D.C. on Thursday, February 18, 2010. Departure is scheduled from Plainfield High School at 7:00 a.m. and return at 7:00 p.m. Transportation will be provided by the Air Force Junior ROTC. There is no cost to District.

**RESOLVED**, that the Plainfield Board of Education approves Plainfield High School AFJROTC Color Guards in grades 9-12 and five (5) chaperones to participate in the drill competition in Washington, D.C. on Thursday, February 18, 2010, at no cost to the District.

#### 6. PHS Social Studies Field Trip

##### **Strategic Plan Link:**

##### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield High School Social Studies classes have attended the national historic sites in New York since 1976. At historic sites including Ground Zero, Rockefeller Center and Wall Street, students engage in a variety of activities, including becoming familiar with worldwide television broadcast and the architecture of Rockefeller Center. Students will develop an appreciation, respect and awareness of the role that immigrants played in building the architecture in the United States. Students will develop an understanding and respect for the significance of the World Trade Center and Ground Zero.

Forty five (45) students in grades 11-12 from social studies classes and five (5) chaperones will visit National Historic sites in New York, New York on December 9, 2009. Departure is scheduled from Plainfield High School at 8:00 a.m. and return at 4:00 p.m. The cost of transportation is \$775.00. There is no admission fees for the sites to be visited.

**RESOLVED**, that the Plainfield Board of Education approves forty five (45) students in grades 11-12 from social studies classes and five (5) chaperones to visit the national historic sites in New York, New York on Wednesday, December 9, 2009. The cost of transportation is \$775.00 and will be charged to account 15-000-27-000-512A-25-000. Availability of funds has been verified.

## 7. Upward Bound and the Multicultural High School Outreach Program

### **Strategic Plan Link:**

### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Thirty-two (32) Plainfield High School students in grades 10-11 and two (2) chaperones will attend the Rutgers' Upward Bound Multicultural High School Outreach Program on November 13 through November 15, 2009. Students will participate in a college life weekend orientation at the New Brunswick/Piscataway Campus. Students will be provided the opportunity to meet current Rutgers' students, attend undergraduate classes, and discuss strategies that will assist them in preparing for college. Students must register online through the Rutgers' Multicultural High School Outreach Program. Participants will be selected on a first come, first served basis. Departure is scheduled on November 13, 2009 from P.H.S. at 8:00 a.m. and a return on November 15, 2009 at 2:00 p.m.

**RESOLVED**, that the Plainfield Board of Education approves thirty-two (32) Plainfield High School students in grades 10-11 and two (2) chaperones to participate in the Rutgers' Multicultural High School Outreach Program. District transportation will be provided on November 13, 2009. Parents will be responsible for transportation on November 15, 2009. There is no cost to the District.

## 8. 21<sup>st</sup> Century Community Learning Centers Program

### **Strategic Plan Link:**

### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

### **Goal 5: Family & Community Engagement**

**To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation.**

Plainfield Public Schools is committed to improve the learning and academic performance of all students (including English Language Learners and Special Education Students) so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success.

The Plainfield Board of Education's 21<sup>st</sup> Century Community Learning Center Program (CCLCP) is in its sixth year of operation serving students attending Maxson and Hubbard Middle Schools, Stillman Elementary School, Barack Obama Academy for Academic and Civic Development and Plainfield High School. The purpose of the program is to provide additional academically enriched opportunities.

The program helps students meet state and local curriculum standards in core academic subjects, offers students a broad array of enrichment, recreational, and cultural activities that complement their regular academic programs. Additionally, it offers literacy and other educational services to the families of participating children by way of community partners in the area of hygiene, character education, personal responsibility, and technology skills.

One component of the 21<sup>st</sup> CCLCP is to provide field trips to expose the students to various recreational, cultural, and enrichment opportunities. A 21<sup>st</sup> CCLCP family field trip is planned for Saturday, December 19, 2009 to attend a New Jersey Nets vs. Los Angeles Lakers basketball game at the IZOD Center in East Rutherford, NJ from 6 p.m. -10 p.m. Approximately one hundred twenty-five (125) 21<sup>st</sup> CCLCP program participants, parents, and chaperones will attend the field trip. In addition, ten (10) students, accompanied by two (2) chaperones, will participate in the halftime high-five line and receive a Nets' duffel bag.

**RESOLVED**, that the Plainfield Board of Education approves approximately one hundred twenty-five (125) 21<sup>st</sup> CCLCP program participants, parents, and chaperones to attend the New Jersey Nets vs. Los Angeles Lakers basketball game in East Rutherford, N.J. on Saturday, December 19, 2009. The cost is \$25.00 per person at a total of \$3,125.00 and will be charged to account 20-450-218000-500H-38-0000. Availability of funds has been verified.

9. P.H.S. Project Mentor: Regional Center

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Twenty-five (25) Plainfield High School students in grades 9-12 and two (2) chaperones will attend Project Mentor: Regional Center for Students with Learning Disabilities at New Jersey City University on December 4, 2009. Students will participate in a

transition conference and have the opportunity to attend workshops, interact with students and discuss the college experience for students with learning disabilities. The cost for admission and participation is \$15.00 per student and \$10.00 per chaperone at a total cost of \$395.00. Students will depart at 8:00 a.m. and return at 2:00 p.m. District transportation will be provided.

**RESOLVED**, that the Plainfield Board of Education approves twenty-five (25) Plainfield High School students in grades 9-12 and two (2) chaperones to attend Project Mentor: Regional Center for Students with Learning Disabilities at New Jersey City University on December 4, 2009 at a cost of \$15.00 per student and \$10.00 per chaperone at a total cost of \$395.00. The availability of funds for these items has been verified and will be charged to account 20-465-100000-800A-32-000. District transportation will be provided.

#### 10. Maxson Middle School-Traveling the Silk Road

##### **Strategic Plan Link:**

##### **Goal 1: Learning Objectives**

##### **To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success. The Core Curriculum standards will be addressed through music, social studies, world languages and dance.

One hundred and fifty (150) students in grade 7 and eighteen (18) chaperones from Maxson Middle School will visit the American Museum of Natural History in New York City to view the exhibit "Traveling the Silk Road" on June 4, 2010. The field trip is a culmination of the thematic unit "It's a Small World" and will enhance the student's perception of the world and increase tolerance and understanding of other cultures.

Transportation will be provided by the Villani Bus Company of Linden, N.J. and departure is scheduled from Maxson Middle School at 8:15 a.m. and a return at 5:00 p.m. The cost of admission is \$16.00 per student and adult chaperone. The cost of transportation is \$3,000.00 (3 buses). A total of \$5,800.00 will be charged to ACCOUNT 24POFLDTRP.

**RESOLVED**, that the Plainfield Board of Education approves one hundred and fifty (150) students in grade 7 and eighteen (18) chaperones from Maxson Middle School to visit the American Museum of Natural History in New York, New York to view the exhibit "Traveling the Silk Road" on June 4, 2010. A total of \$5,800.00 will be charged to account 24POFLDTRP. Availability of funds has been verified.

11. Hubbard Middle School

**Strategic Plan Link:**

**Goal 1: Learning Objectives**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Nine (9) special needs students and three (3) chaperones from Hubbard School will attend Grover Cleveland Birthplace, 207 Bloomfield Avenue, Caldwell, NJ on May 21, 2010 (Rain date, May 26, 2010). Students will be exposed to the Grover Cleveland Birthplace State Historic Site which is the only house museum in the country dedicated to President Cleveland's life. It is the nation's leading repository of Cleveland artifacts and political memorabilia. Departure is scheduled for 8:45 a.m. from Hubbard Middle School and a return at 12:30 p.m.

**RESOLVED**, that the Plainfield Board of Education approves nine (9) special needs students and three (3) chaperones from Hubbard School to visit to Grover Cleveland Birthplace State Historic Site, Caldwell, NJ. Departure is scheduled on May 21, 2010 (Rain date May 26, 2010) at 8:45 a.m. and a return at 12:30 p.m. District transportation will be provided. There is no direct cost to the District.

12. PHS Student Council

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield High School Student Council has attended the Leadership and Diversity Council Conference since 1986. At the Kean University Leadership and Diversity Council Conference, students will engage in a variety of activities, including attending lectures by renowned Holocaust survivors, participating in workshops on learning how to become sensitive to other cultures.

The Plainfield High School Student Council, comprised of ninety (90) students in grades 11-12, will attend the Kean University Leadership and Diversity Council Conference, on January 12, 2010, January 29, 2010 and March 16, 2010. Departure is scheduled from Plainfield High School at 8:30 a.m. and return at 2:30 p.m. District transportation will be provided.

**RESOLVED**, that the Plainfield Board of Education approves ninety (90) Plainfield High School Student Council members in grades 11-12 and five (5) chaperones to attend the Kean University Leadership and Diversity Council Conference on January 12, 2010, January 29, 2010 and March 16, 2010 at no cost to District.

**B. Staff Development**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**1. Eastern Athletic Trainers Association (EATA) Conference**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Veronica Pagel, Plainfield High School Athletic Trainer will attend the Eastern Athletic Trainers Association (EATA) Conference in Boston, MA on January 8-10, 2010. The main objective of the professional development workshop/clinic is to provide didactic and hands-on sessions that pertain to all aspects of athletic training. This conference is endorsed by the National Athletic Trainers' Association and the Eastern Athletic Trainers Society. Both associations work for and toward the prevention, treatment and betterment of athletes.

**RESOLVED**, that the Plainfield Board of Education approves Veronica Pagel, Plainfield High School Athletic Trainer to attend the EATA Conference in Boston, MA on January 8-10, 2010. The method of transportation will be via automobile to and from the workshop. The registration fee is \$145.00 and will be charged to Athletic Dues and Fees account 11-000-240000-800A-27-0000. The daily hotel accommodation per night is \$75.00 at a total of \$150.00 and will be charged to Athletic Travel Account 11-000-24-0000-500T-27-0000. Availability of funds has been verified.

2. Association for Supervision and Curriculum Development (ASCD) Conference

**Strategic Plan Link:**

**Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in all PPS.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff member to participate in out of district professional development.

This district has identified a need to strengthen leadership skills. Attendance at this conference will help provide practical lessons for leaders, and improve teaching and learning. Therefore, Ms. Caryn D. Cooper, Principal of Dewitt D. Barlow Elementary School, Mrs. Yvonne Breauxsaus, Vice Principal Educational Services and Ms. Angela G. Kemp, Assistant Superintendent Educational Services will attend the Association for Supervision and Curriculum Development (ASCD) Annual Conference from March 5-8, 2010 in San Antonio, Texas to improve understanding of and build internal capacity in the areas of:

- Instructional practices
- Instructional leadership
- Student learning goals, supporting student learning needs
- Educating the whole child
- Closing achievement gaps
- School leadership that works
- Brain-Based Education

The Association for Supervision and Curriculum Development (ASCD) was founded in 1943 as a membership organization and is a nonprofit and nonpartisan organization. The conference will engage participants in educational topics such as “Qualities of Effective Principals”, Building Background Knowledge for Academic Achievement, and Engaging and Nurturing High Intellectual Performance among Urban Students”. The workshops will focus on building resources and relationships between Plainfield and international and national educators.

**RESOLVED**, that the Plainfield Board of Education approves Ms. Caryn D. Cooper, Principal of Dewitt D. Barlow Elementary School, Mrs. Yvonne Breauxsaus, Vice Principal Educational Services and Ms. Angela G. Kemp, Assistant Superintendent Educational Services to attend the ASCD Annual Conference in San Antonio, TX on March 5-8, 2010 at a cost not to exceed \$1,554.00 per person. The availability of funds for this item has been verified and will be charged to account number 15-000-223000-500A-11-0000 and 11-000-21000-500T-26-0000.

3. National Association of Elementary School Principals Annual Convention

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Mr. Mark A. Williams, Principal of Stillman Elementary School will attend the 2010 National Association of Elementary School Principals Annual Convention & Exposition in Houston, TX to improve the understanding of and build internal capacity with the working knowledge and competencies in instructional leadership.

The mission of the National Association of Elementary School Principals is to lead in the advocacy and support for elementary and middle level principals and other education leaders in their commitment for all children. NAESP is principal led, member driven, and research- and evidence-based focused.

During the NAESP Annual Convention, participants will attend more than eighty education sessions focusing on best practices, success stories, tools and practical solutions. Participants will also have the opportunity to turn the biggest challenges into the greatest accomplishments by learning from the expert, leaders and fellow practitioners in the field.

By attending this conference, participants will:

- Engage in meaningful discussions on a wide variety of topics to enrich leadership, knowledge and skills
- Receive Resources, programs, and materials from vendors to help achieve success in the schools
- Network with other educators and meet new colleagues
- Learn from powerful keynote speakers

**RESOLVED**, that the Plainfield Board of Education approves Mr. Mark A. Williams, Principal of Stillman Elementary School to attend the 2010 National Association of Elementary School Principals Annual Convention & Exposition in Houston, TX from April 7, 2010 to April 11, 2010 at a cost of \$2,769.38. The availability of funds for this item has been verified and will be charged to account 15-000-221000-320A-20-000.

4. Fall 2009 Financial Aid Workshop

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Mrs. Denise Shipman, Coordinator of Pupil Progression and Student Services and Ms. Annette States, Plainfield High School Guidance Counselor, will attend the Fall 2009 Financial Aid Workshop at the College of St. Elizabeth, in Convent Station, New Jersey on Tuesday, November 17, 2009. The objectives of the workshop include updates to state and federal financial aid programs, detail on newly created programs, numerous changes to the Free Application for Federal Student Aid for the upcoming year and how to handle situations counselors may have encountered such as divorce, guardianship, citizenship status, etc.

**RESOLVED**, that the Plainfield Board of Education approves Mrs. Denise Shipman, Coordinator of Pupil Progression and Support Services and Ms. Annette States, Plainfield High School Guidance Counselor, to attend the Fall 2009 Financial Aid Workshop in Convent Station, New Jersey on Tuesday, November 17, 2009 at no cost to the District.

5. Classroom Management for Students with Oppositional Behaviors and Practical Guidance on Section 504 Workshops

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Mrs. Antoinette Adams, Vice Principal of Special Education, Gifted & Psychological Services will attend two (2) professional development workshops; 1) Classroom Management for Students with Oppositional Behaviors in Piscataway, New Jersey on December 18, 2009 and 2) Practical Guidance on Section 504 in New Jersey in Edison, New Jersey on January 29, 2010. These workshops will address successful strategies for working with children with Attention Deficit/Hyperactivity Disorders and Opposition

Defiant Disorder and provide information and guidance on 504. The registration fee for both workshops is \$369.00.

**RESOLVED**, that the Plainfield Board of Education approves Mrs. Antoinette Adams, Vice Principal of Special Education, Gifted & Psychological Services to attend two (2) professional development workshops on December 18, 2009 and January 29, 2010 at a total cost of \$369.00. The availability of funds for these items has been verified and will be charged to account 20-250-200000-500I-32-0000.

6. The Early Developmental Disorders and Understanding Response to Intervention Workshops

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Melissa Remo, Social Worker for the Child Study Team will attend two (2) professional development workshops; 1) The Early Developmental Disorders Workshop in Edison, New Jersey on December 10, 2009 which will examine educational strategies geared toward direct instruction, small group training, cooperative groups and identifying psychological interventions for developmental disorders; and 2) Understanding Response to Intervention in Piscataway, New Jersey on December 11, 2009 which will explore the common elements and procedures, as well as, working models for Response to Intervention (RTI) and Intervention & Referral Services (I&RS). The training will emphasize the critical element of collaboration which is necessary for planning, organizing, and implementing.

**RESOLVED**, that the Plainfield Board of Education approves Melissa Remo, Social Worker for the Child Study Team to attend two (2) professional development workshops on December 10, 2009 and December 11, 2009 at a total cost not to exceed \$299.00. The availability of funds for these items has been verified and will be charged to account 20-250-200000-500I-32-0000.

## 7. Special Education Teacher Assistants Training

### **Strategic Plan Link:**

### **Goal 1: Learning Outcomes**

#### **To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach full potential in life. In so doing it is also committed to providing opportunities for and ensuring that all students (inclusive of English language learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success. The Individuals with Disabilities Education Act ensures the provision of Special Education and/or Related Services to all students ages 3 through 21.

Teacher assistants that assist Special Education students will receive two (2) full-day training programs consisting of two (2) three-hour workshops on October 30, 2009 and February 5, 2010 to identify and overcome barriers that they face in order for them to contribute more and work in tandem with their teachers. The cost of the workshops will be \$1,450.00 per training sessions at a total amount of \$2,900.00.

**RESOLVED**, that the Plainfield Board of Education approves payment to Motivation Plus in the amount of \$2,900.00 the agreed upon compensated rate per two (2) full-days of training at \$1,450.00 per day. The trainings will occur on October 30, 2009 and February 5, 2010. The availability of funds for these items has been verified and will be charged to account 20-250-200000-500A-32-0000.

## 8. The New Jersey Green Expo Turf and Landscape Conference

### **Strategic Plan Link:**

### **Goal 3: Business Operations**

#### **To improve the overall efficiency and effectiveness of business operations.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Mr. Harold Gee, Buildings and Grounds, will attend the New Jersey Turf Grass Association 34<sup>th</sup> Annual NJ Green Expo Turf and Landscape Conference in Atlantic City, NJ on December 8, 9 and 10, 2009. Educational sessions are designed to acquaint and update school managers with fundamental principles that underlie successful establishment and management of turf and landscaping for schools grounds and athletic fields.

**RESOLVED**, that the Plainfield Board of Education approves Mr. Harold Gee, Buildings and Grounds, to attend the NJ Green Expo Turf and Landscape Conference at a fee not to exceed \$350.00 (\$200.00 for registration, \$150 for meals and incidental expenses) and will be charged to account 11-000-262000-800A-31-00000. The availability of funds for this item has been verified.

**C. Special Education: Software Training for D.A., a Medically Fragile Student**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach full potential in life. In so doing it is also committed to providing opportunities for and ensuring that all students (inclusive of English language learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success. The Individuals with Disabilities Act ensures the provision of special education or related services to all students ages 3 through 21.

In order to provide appropriate services for D.A. (as per the Individualized Educational Program (IEP)), software training (CoWriter/Write OutLoud/Read OutLoud) is necessary so that the student can properly use assistive technology (laptop and software) in order to maximum his abilities and participate in the educational program. Participants in the training will be teachers, teaching assistants and Child Study Team members.

**RESOLVED**, that the Plainfield Board of Education approves payment to Tom Caine and Associates in the amount of \$125.00 per hour for a two (2) hour training session at a total cost of \$250.00. The training will occur during the 2009–2010 school year. Training is specifically for those staff members that provide support to the student. The availability of funds for this item has been verified and will be charged to account 20-250-200000-500A-32-0000.

**D. Provision of Special Education Services**

The Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

**RESOLVED**, that the Plainfield Board of Education approves five (5) Plainfield pupils whose names have been certified by the Superintendent of Schools and are on file with the Secretary of the Board of Education be provided with special education programs in out-of-district schools for the disabled during the 2009-2010 school year:

<b>NAME OF PUPIL</b>	<b>SCHOOL OR INSTITUTION</b>	<b>APPROX. COST</b>
<b><u>TUITION AND TRANSPORTATION:</u></b>		
S.M.	Lamberts Mill Academy	\$44,500.00
T. C.	Union County Voc. (Full)	\$6,000.00
D.H-M.	Union County Voc. (Full)	\$6,000.00
K.H.	Union County Voc. (Full)	\$6,000.00
L.M.	Union County Voc. (Full)	\$6,000.00

**E. Partnership Agreement – 21<sup>st</sup> Century Community Learning Centers Program**

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes – Decreased dropout rate; increased graduation rate; Increased Percent of Students Increasing Academic Performance; Improved Attendance Rate; Decreased Suspension Rate.**

**Goal 2: Human Resources - Strengthened Professional Learning Communities; Increased Number of College Interns; Number of Staff Trained Participating Site Based Professional Development.**

**Goal 5: Community & Family Engagement - Increased Number of Parents Attending Parent Night/School Events; Increased Number of Community Partnerships; Implementation of the Quarterly Parent Nights; Implementation of Family Involvement Day.**

The Plainfield Board of Education desires to enter into an agreement for the purpose of rendering enrichment services for youth participating in the Plainfield 21<sup>st</sup> Century Community Learning Centers Program (21<sup>st</sup> CCLCP) at Plainfield High School the Barack Obama Academy for Academic and Civic Development (grades 9<sup>th</sup>-12<sup>th</sup>), Maxson and Hubbard Middle Schools (grades 6<sup>th</sup>-8<sup>th</sup>), and Stillman Elementary School (grades 4<sup>th</sup>-6<sup>th</sup>) with the following provider. The identified partner was

involved and included in the grant application, and is being recommended to participate due to the

Work & Study  
Curriculum & Instruction  
(Partnership Agreement)

-21-

November 10, 2009

area of expertise and ability to meet all guidelines and regulations set forth by the funding source; the New Jersey Department of Education. The program partner will provide an essential service as identified in the grant application's project activity plan.

Dr. Elaine Walker agrees to work as a collaborative partner with the Plainfield Board of Education 21<sup>st</sup> CCLCP and will provide project evaluation and assessment services at a cost of \$17,000.00.

**RESOLVED**, that the Plainfield Board of Education approves entering into an agreement with the aforementioned community partner for the cost of \$17,000.00 and will be charged to account 20-450-218000-320B-38-0000 (2108PURSRV).

**F. Partnership Agreement – Plainfield Community Outreach and 21<sup>st</sup> Century Community Learning Centers Program**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:  
Goal 5: Community & Family Engagement**

**To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.**

Plainfield Community Outreach (PCO) Inc. is a 501(c) nonprofit corporation located at 600 Cleveland Avenue, Plainfield, NJ whose mission is to empower and educate the Plainfield community. With over five years in after school education, PCO applied for and was awarded a 21<sup>st</sup> CCLCP grant via the New Jersey Department of Education (NJDOE) in 2007, which is renewable annually until 2012. The goal of the PCO Inc. and the 21<sup>st</sup> CCLC program is to holistically address the academic, cultural, character and health/wellness needs of approximately one hundred twenty-five (125) students in Plainfield Public Schools and provide parent education and family learning opportunities of enrolled students. During the 2008-2009 academic year, PCO Inc. provided a comprehensive out-of-school time program for 4<sup>th</sup> and 5<sup>th</sup> grade students at Barlow Elementary School. Rigorous academic tutoring, fine arts, performing arts, character education, field trips, and martial arts were all provided to all students who attended the program. It is proposed that the program will continue for the 2009-2010 academic year at Barlow Elementary School. Due to a funding reduction from the NJDOE, parents/guardians will be asked to pay an annual fee of \$180 per year over the course of nine months or a reduced advance payment fee of \$150 for their child's attendance, with a sliding scale for those unable to do so.

The following programs will be offered during the 2009-2010 academic year; stellar after school tutoring in Language Arts, ELL, Math, and Science by NJ certified teachers, games and activities, fitness and sports, fine arts, jewelry-making, performing arts, field trips, and martial arts. The reduction in funding also requires PCO Inc. to request that a daily snack be provided to program participants through the District's U.S. Department of Agriculture Free and Reduced Lunch Program. The hours of operation for the program are 2:35 p.m. – 5:35 p.m., Monday through Friday. No program is provided on ½ days or when school is not in session. All staff are employees of PCO Inc., with the understanding that Plainfield teachers cannot be affiliated with the program in any capacity until 3:06 p.m., per union contract. All H/R policies and procedures, including wages, are under the sole discretion of PCO, Inc. and the staff members whom they privately employ.

**RESOLVED**, that the Plainfield Board of Education approves the 21<sup>st</sup> Century Community Learning Centers Program operated by Plainfield Community Outreach, Inc. for the 2009-2010 year at Barlow Elementary School.

**G. Maxson Middle School Assembly Program - Shakespeare Theater Troupe**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Objectives**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Maxson Middle School students will attend an in-house performance by the Shakespeare Theater Troupe from the Shakespeare Theater of Madison, New Jersey on February 12, 2010. This in-house performance will increase students' exposure to Classical Arts of literature and drama. Students will attend the performance and interactive workshop with actors at a cost of \$875.00.

**RESOLVED**, that the Plainfield Board of Education approves payment to the Shakespeare Theater of Madison, NJ in the amount of \$875.00 for a performance scheduled on February 12, 2010 at Maxson Middle School and will be charged to account 24GLNSUP. Availability of funds for this item has been verified.

## **H. Conversational Spanish Classes**

The Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

#### **Strategic Plan Link:**

#### **Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

#### **Goal 5: Community & Family Engagement**

**To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.**

Active engagement of families and community members in the educational process of our students is a key. With a fast growing Spanish speaking community in Plainfield, there is an increase need for district and school personnel to communicate information to parents in their native language (Spanish). Participants will master the basic skills needed to communicate with students and parents in Spanish.

To promote Conversational Spanish skills to building administrators, teachers and support staff, Conversational Spanish classes will be offered during the 2009-2010 school year for six (6) weeks. Classes will be offered at two sites (TBD), for approximately fifty (50) staff members (25 per site). Thus, it is recommended that the Office of Bilingual/ESL/WL compensate two (2) teacher instructors at a rate of \$28.00 per hour not to exceed \$1,440.00.

**RESOLVED**, that the Plainfield Board of Education approves the Conversational Spanish classes to be offered during the 2009-2010 school year for six (6) weeks. Classes will be offered at two sites (location and dates TBD), for approximately fifty (50) staff members. Payment for the teacher instructors will be charged to account 20-241-200000-110A-26-0000. Availability of funds has been verified.

## **I. Establishment of a Language & Learning Disabilities (LLD) class at Cedarbrook K-8 Center for the 2009-2010 school year**

The Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

#### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

In accordance to the Individuals with Disabilities Educational Act (IDEA) and the New Jersey Administrative Code 6A: 14-4.1 and 14-4.2, a free and appropriate public education must be provided to students with disabilities. Plainfield Public Schools will create a Language & Learning Disabilities (LLD) class for 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> grade students. This class will be established and located at Cedarbrook K-8 Center to accommodate students who were classified during the 2009-2010 school year.

**RESOLVED**, that the Plainfield Board of Education approves and adopts the establishment of a Language & Learning Disabilities (LLD) class at Cedarbrook K-8 Center for the 2009-2010 school year.

## **XI. REPORT OF THE FINANCE COMMITTEE**

### **A Reports of the Board Secretary and Treasurer – September 2009**

**STRATEGIC PLAN LINK:  
GOAL 3: BUSINESS OPERATIONS**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

**To be in compliance with N.J.A.C. 6:23-2.2h and N.J.A.C. 6:23-211(c)3**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)41 and N.J.A.C. 6:23-2.11(b).

**TO BE PRESENTED AT THE NOVEMBER 17, 2009 BUSINESS MEETING**

**B. Payment of Bills – October 19 – November 12, 2009**

**STRATEGIC PLAN LINK:  
GOAL 3: BUSINESS OPERATIONS**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC6:20-2.13(a).

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

**TO BE PRESENTED AT THE NOVEMBER 17, 2009 BUSINESS MEETING**

**C. 2009-10 Budget Transfers**

**Strategic Plan Link:  
Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following 2010 budget adjustments which reflect the appropriations sufficient to meet expenditures:

<i><b>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</b></i>			
<i><b>October 1, 2009 to October 31, 2009</b></i>			
<b><u>ACCOUNT</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
11-1XX-100-XXX	Regular Programs - Instruction		
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
11-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
11-000-100-XXX	Instruction		62,540.00
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		5,000.00
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	10,000.00	
11-000-230-XXX	Support Services - General Administration	500.00	
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology		10,000.00
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services		160,000.00
11-000-270-XXX	Student Transportation Services		
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits	227,040.00	

11-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
12-XXX-XXX-73X	Equipment		
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services		
	<b>TOTAL CAPITAL OUTLAY</b>		
13-XXX-XXX-XXX	<b>TOTAL SPECIAL SCHOOLS</b>		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	<b>GENERAL FUND GRAND TOTAL</b>	<b>237,540.00</b>	<b>237,540.00</b>
<b>BUDGET TRANSFERS - FUND 15</b>			
<i>October 1, 2009 to October 31, 2009</i>			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
15-1XX-100-XXX	Regular Programs - Instruction		54,000.00
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		22,000.00
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
15-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		198,000.00
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		
15-000-270-XXX	Student Transportation Services		
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits	274,000.00	
15-000-310-XXX	Food Services		

	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
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	<b>Capital Outlay</b>		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	<b>WHOLE SCHOOL REFORM GRAND TOTAL</b>	<b>274,000.00</b>	<b>274,000.00</b>

**D. Acceptance – Workforce Investment Board Contract Modification to WIB Summer Contract**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. To this end, the Department of Student Intervention and Family Support Services has applied for and received funding from the Union County Workforce Investment Board (WIB).

The Union County WIB is charged with helping economically disadvantaged youth aged 14 through 21 to improve academic performance in school, access job training and higher education opportunities, gain the skills needed to progress in career goals and obtain employment.

The Department of Student Intervention and Family Support Services, through the School Based Youth Services Program, implemented a summer work program that provides academic and work related experience for 39 students ranging from 14 to 19 years of age. The program gave the students the opportunity to develop appropriate skills necessary to be successful in the workplace. The district has received a budget modification from the County for an additional \$11,700.00. They are now providing \$300.00 for any participant of the program who started a bank account. The funding is to help teach students the value of saving by rewarding them for starting a bank account. Funds originally secured for this initiative was \$50,000.00. The new budget ceiling has been increased to \$61,700.00. There will be no additional expense to the district for this budget increase.

**RESOLVED**, that the Plainfield Board of Education approves the acceptance of the additional funds from the Workforce Investment Board.

**E. Payment to Middlesex County Vocational & Technical Schools for Student Tuition**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

Pursuant to N.J.S.A 18A:7B-12 and N.J.A.C. 6A:17-2.3., which requires Boards of Education to identify and provide education for students who reside outside of the district due to reasons beyond their control and a lack of appropriate housing.

**RESOLVED**, that the Plainfield Board of Education approves tuition payment for a maximum of \$11,000.00 to the Middlesex County Vocational and Technical Schools for one (1) student, whose name has been certified by the Superintendent of Schools and is on file with the Secretary of the Board of Education, to provide educational services until such time as a permanent home has been identified and will be charged to account 11-000-100270-563S-00-0000. Availability of funds for this item has been verified.

**F. Transportation Request**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

Pursuant to N.J.S.A 18A:7B-12 and N.J.A.C. 6A:17-2.3., requires Boards of Education to identify and provide education for students who resides outside of the district due to reasons beyond their control and a lack of appropriate housing.

**RESOLVED**, that the Plainfield Board of Education approves that four (4) Plainfield pupils whose names have been certified by the Superintendent of Schools and are on file with the Secretary of the Board of Education have been identified as falling into the category of homelessness as defined by the State Department of Education, will be provided with transportation to and from their school until such time as a permanent home has been identified. The amount to be identified will be charged to account 11-000-270000-511A-30-0000. Availability of funds for this item has been identified.

## XII. REPORT OF THE POLICY COMMITTEE

### A. Adoption of Policies – First Reading

The following is recommended for adoption:

#### RESOLUTION

**WHEREAS**, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

**WHEREAS**, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

<u>Policy Number</u>	<u>Title</u>
2240	Research, Evaluation and Planning
3000/3010	Concepts and Roles in Business and Non-Instructional Operations: Goals and Objectives
3451	Petty Cash Funds
3510	Operation and Maintenance of Plant
3541.31	Privately Owned Vehicles
3600	Evaluation of Business and Non-Instructional Operations
5113	Attendance, Absences and Excuses
5118	Non-Residents
5131	Conduct/Discipline
5131.6	Drugs, Alcohol, Tobacco (Substance Abuse)
5145.12	Search and Seizure
6142.13	HIV Prevention Education

**B. Adoption of Policy – Second Reading**

The Board of Education finds it necessary that this policy be implemented for the management and operation of the Plainfield Public Schools; therefore the following is recommended for adoption:

The Board of Education has reviewed the policy listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that this policy be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **second reading**, the following policy:

**Policy Number**  
9326

**Title**  
Minutes