

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, November 11, 2014

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM**
950 PARK AVE.

Board of Education Members

Mrs. Wilma G. Campbell, President
Mrs. Keisha Edwards, Vice President
Mrs. Deborah Clarke
Mrs. Jackie Coley
Mr. Alex O. Edache
Mrs. Mahogany Hall
Mr. Dorien Hurtt
Mr. Frederick D. Moore, Sr.
Ms. Jameelah Surgeon
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Monday, November 3, 2014 for advertisement on Saturday, November 8, 2014 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	* <u>Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	PHS Auditorium	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, November 18, 2014, 8:00 pm, in the Plainfield High School Auditorium.

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE SUPERINTENDENT

- School Safety Manual

IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Field Trips

(1) The Metropolitan Museum of Art – New York, NY

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adopting of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Woodland Elementary School's two (2) fifth grade classes consisting of forty-two (42) students and four (5) chaperones, will visit the Metropolitan Museum of Art on December 10, 2014. Departure is scheduled for 8:30 a.m., returning at 2:30 p.m.

There is no cost for admission. Transportation will be provided by Villani Bus Company at a cost of \$875.00.

The purpose of this trip is to expose our fifth grade students to the museum's *Exploring Art Across Cultures* tour. Students will study the art history of various cultures. There is a rich historical component to the gallery that will benefit the students.

RESOLVED, that the Plainfield Board of Education approves Woodland Elementary Schools' two (2) fifth grade classes, along with five (5) chaperones to visit the Museum of Metropolitan Art. The total cost will not exceed \$875.00. The availability of funds for this item has been verified and will be charged to account 15-000-270000-512A-22-0000 (Woodland Princ Transportation).

(2) NJPAC – Newark

Strategic Plan Link

Goal 1: Learning Objectives:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Fifty (50) 7th - 12th grade PAAAS students, along with four (4) chaperones will attend a performance of the Dance Theater of Harlem at the New Jersey Performing Arts Center, Newark, New Jersey, on Friday, January 16, 2015 at 12:00 p.m. Departure is scheduled for 10:30 am, returning at 1:30 pm.

Again, on May 8, 2015, fifty (50) students from PAAAS, along with four (4) chaperones, will attend a performance of the Alvin Ailey American Dance Theater at New Jersey Performing Arts Center, Newark, New Jersey. Departure is scheduled for 10:30 am, returning at approximately 1:30 pm.

The admission cost for both performances is \$12.00 per person (*to be paid by students*), per performance. Transportation will be provided (*both dates*) through the PPS Transportation Department.

These productions will broaden the students understanding of the contributions made to dance by these extraordinary dance companies.

RESOLVED, that the Board of Education approves for PAAAS students to attend the performances of the Dance Theater of Harlem, January 16, 2015, and the Alvin Ailey American Dance Theater, May 8, 2015, at the New Jersey Performing Arts Center, Newark, NJ. There is no cost to the District, excluding transportation, which will be provided PPS Transportation Department.

(3) Field Trips for Inclusion in 2014-2015 Curriculum Guides (AMENDED – August 2014)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that field trips, used as a device for teaching and learning are integral to the curriculum, and an educationally sound and important ingredient in the instructional program of the school.

As a result, field trips serve as an essential means to extend learning, improve achievements, and enhance the overall development and educational experiences of students in the District. Field trips, however must support the District's curriculum and be aligned with the New Jersey Core Content Standards. The District has identified those State of New Jersey field trips which are in compliance with both and will be reflected in the curriculum guides for the 2014-2015 school year.

LOCATION	CITY
New Jersey Churches – (Plainfield High School Chorus)	NJ (location to be determined)

B. Assemblies

(1) Winceyco – “African Discovery Through Music”

Strategic Plan Link

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff and members of the community.

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

At Emerson Community School, an assembly will be conducted on Thursday, February 12, 2015 entitled, “African Discovery Through Music Troupe.” A major component of the program will explore the movement of African Americans from slavery to the Presidency.

Winceyco will provide students with a fifty- (50) minute live musical stage play that mixes facts, fiction and true life stories to educate students about the history of Black Americans. Winceyco Educational Program combines the New Jersey Core Curriculum Content Standards with performing arts to teach students about important issues such as bullying and harassment.

In addition, Winceyco will also provide students with pre/post performance activities and a list of resources on African American history that will be incorporated throughout the day’s presentation and activities.

RESOLVED, that the Plainfield Board of Education approves payment to Winceyco Educational Assembly Program for their performance for Emerson Elementary School on Thursday, February 12, 2015 – total cost not to exceed \$2,200.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-16-0000 (Emerson Educational Consultant).

(2) **Planetarium Dome Theater**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In so doing, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

On December 9, 2014, Kramer Entertainment Agency, Inc. will bring “The Planetarium Dome Theater” to Hubbard Middle School. Students will have the opportunity to observe the following presentations - *Passport to the Universe*, *The Search for Life: Are We Alone?* and *Microcosm*.

The cost of the presentations will not exceed \$1,675.00.

After the presentations, the students will share and discuss their different experiences during their science classes.

RESOLVED, that the Plainfield Board of Education approves payment to Kramer Entertainment Agency, Inc., for the presentation of the “Planetarium Dome Theater” to be presented to Hubbard Middle School, December 9, 2014, at a cost not to exceed \$1,675.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-610A-23-0000 (Hubbard Gen Supp).

(3) Good Character Magic Show – Jefferson School

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students are academically successful and reach their full potentials. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Standards for optimal academic achievement and life-long success.

The entire student body of Jefferson Elementary School comprised of four hundred fifty-nine (459) students will view an assembly presented by Dovetails Presentations on Wednesday, January 28, 2015, (12:30 PM and 1:30 PM) titled “Good Character Magic Show” in Jefferson School’s gym. Total cost will not exceed \$750.00.

Students will be given an opportunity to participate in parts of the assembly. After the assembly teachers will continue to have ongoing conversations on how to show good character while in school. This experience will reinforce learning in the NJCCS.

RESOLVED, that the Plainfield Board of Education approves Jefferson School’s “Good Character Magic Show” assembly, presented by Dovetails Presentations, on Wednesday, January 28, 2015. The total cost will not exceed \$750.00. The availability of funds for this item has been verified and will be charged to account 15-000-211000-300A-18-0000 (Jefferson Guidance).

C. Professional Development

(1) American Council on the Teaching of Foreign Languages Annual Convention and World Languages Expo – San Antonio, TX

Strategic Plan Link

Goal 1: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

PAAAS World Language Teacher, Johanna Amaro, will attend the American Council on the Teaching of Foreign Languages (ACTFL) Annual Convention and World Languages Expo in San Antonio, Texas, on November 21-23, 2014. Total cost not to exceed \$1,598.10.

The convention/expo features an amazing array of professional learning and collaborative networking opportunities. Participants will have the option to choose from more than 600 educational sessions in a variety of formats covering a wide spectrum of the language profession and visit with more than 250 exhibiting companies showcasing the latest products and services.

Registration	Lodging (inc. 18% tax)	Travel	Food/Incidentals	Total Cost
\$310.00	\$407.10	\$650.00	\$231.00	\$1,598.10

RESOLVED, that the Board of Education approves Johanna Amaro, World Language Teacher, PAAAS to attend (ACTFL) Annual Convention and World Languages Expo – total cost will not exceed \$1,598.10. The availability of funds for this item has been verified and will be charged to account 20-271-200000-580A-26-0000 (Title IIA – Travel), and 20-271-200000-500R-26-0000 (Title IIA Conference Registration).

(2) “And They Don’t Even Know Me” – Addressing Bullying of GLBTQ

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it also committed to providing opportunities and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Department of Student and Family Support Services will partner with Dr. Jacquelyn Warr-Williams, *DSW, LCSW* - Director of Amaryllis Healing Works in Cherry Hill, New Jersey to provide professional development during the District sponsored Professional Development Day, November 4, 2014, to all school counselors and school social workers in the areas of bullying and harassment in Gay, Lesbian, Bisexual, Transgender, Questioning (GLBTQ) students in a school setting, at a cost not to exceed \$250.00.

The focus of the training is to provide support staff with resources and increase the awareness of risk factors, supportive factors and best practices used in the GLBTQ population.

Dr. Warr-Williams is a professor at the University of Pennsylvania School of Social Policy and Practice in Pennsylvania, PA. She is a licensed clinical social worker who provides in home clinical services to children and families dealing with trauma, abuse, school issues and mental illness. In addition, Dr. Warr-Williams works for *LifeTies* - an agency with group homes providing services to GLBTQ youth, and youth with major medical issues. She specializes in play therapy, parent psycho-education and youth trauma.

RESOLVED, that the Plainfield Board of Education approves the professional development presented by Dr. Jacquelyn Warr-Williams, Director of Amaryllis Healing Works, Cherry Hill, NJ, on November 4, 2014 – total cost will not exceed \$250.00. The availability of funds for this item has been verified and will be charged to account 11-000-223000-320T-26-0000 (Curr Instruct Staff Training Consult).

(3) 2014 Northeast Conference for School-Based Speech-Language Pathologists

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Speech Specialists, Patty Lewis and Courtney Regula, will attend the 2014 Northeast Conference for School-Based Speech-Language Pathologists, a two- (2) day workshop, December 8-9, in West Orange, New Jersey.

The cost of the workshop is \$389.00 per person.

Participants in this workshop will learn about current strategies for Speech language pathologists supported by the latest research and best practice settings, and the latest technology and apps designed for SLPs and language development.

RESOLVED, that the Plainfield Board of Education approves Patty Lewis and Courtney Regula, to attend the 2014 Northeast Conference for School-Based Speech-Language Pathologists, December 8-9, 2014 in West Orange, NJ – total cost not to exceed \$778.00. The availability of funds for this item has been verified and will be charged to account 20-252-200000-500A-32-0000 (IDEA Workshops).

(4) Orton-Gillingham Reading Program – In-District Training

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified competent, skilled and dedicated workforce is essential to the success of the district and the students. Therefore, the Plainfield Public Schools does both require and encourage employees to take continuing education courses to improve their professional knowledge, maintain professional credentials and to operate most effectively and efficiently in the delivery of services to the children of the district.

In order for the Plainfield School District to be in compliance with the new Dyslexia Laws (A3606, A3608, A3605/2442), the Institute for Multi-Sensory Education will provide Orton-Gillingham training in-district to sixty (60) staff members (TBD) - teachers will be provided with ongoing assessment and progress monitoring tools necessary to quickly and continuously evaluate each student's individual needs.

Completion of this training will satisfy the requirement by NJDOE (18A: 6-130) for districts to offer professional development to staff for the purpose of identifying and providing interventions for students with related reading disabilities such as dyslexia. The professional development shall be provided to general and special education teachers, instructional support staff, supervisors, Child Study Team members, speech specialist, and ESL teachers.

The training will take place during two (2) separate sessions, January 5-9, 2014, and January 26-30, 2014. Each session is five (5) days, Monday–Friday, 8:00 am to 3:00 pm, and will consist of thirty (30) participants.

The cost of attending the in-district training is \$850.00 per person, plus \$1,750.00 for trainer travel expenses – total cost \$52,750.00

Orton-Gillingham is a multisensory method of reading instruction that provides five essential components of an effective reading program as stipulated by the 2001 No Child Left Behind Act and the National Reading Panel. The components are phonemic awareness, phonics, vocabulary development, and fluency and comprehension strategies. The expertise acquired through the Orton-Gillingham training will allow teachers to deliver explicit instruction in the identified key areas while utilizing and strengthening all learning pathways.

RESOLVED, that the Plainfield Board of Education approves sixty (60) staff members (TBD) to participate in one (1), of two (2) – five (5) day in-district Orton-Gillingham training sessions – total cost not to exceed \$52,750.00. The availability of funds for this item has been verified and will be charged to account 20-278-200000-320A-26-0002, and 20-278-200000-320A-26-0000 (Professional Development - CARRYOVER).

D. Jefferson School Partnership with Watchung Hills High School

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of the Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that highly qualified, competent, skilled, and dedicated volunteers are essential in providing support to instructional and supplemental programs.

This proposal includes the recommendation of the principals at Jefferson Elementary School in Plainfield, NJ and Watchung Hills High School (WHHS) in Watchung, NJ to promote a school support partnership across their two districts and schools that will include high school age volunteers from WHHS to provide support to Jefferson Schools students during academic, behavioral, and supplemental programming. This partnership is in addition to, already established partnerships with the Barack Obama Academy, PAAAS, and PHS in the PPS system.

Objectives

As a result of this partnership, an agreed upon and approved group of students from community service clubs at WHHS will provide on-going support to Jefferson Schools afterschool program, Saturday Academy, and other school-wide functions during the 2014-2015 school year.

This partnership may also include some PLC work between the teachers at the two schools including:

- Sharing teaching strategies for students below or near the standards for their grade level
- Sharing teaching strategies for students who exceed the standards for their grade level
- Developing ways in which teachers and principals from two districts from one county can share resources to benefit both districts
- Presenting collaborative efforts to staff members and students at both school sites.

RESOLVED, that the Plainfield Board of Education approves the establishment and partnership of Jefferson Elementary School and Watchung Hills High School in Watchung, NJ; across their two districts and schools that will include high school age volunteers from Watchung Hills High School to provide support to Jefferson Schools students during academic, behavioral, and supplemental programming. There is no cost to the District.

E. Hubbard Middle School - Saturday Academy

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In support of obtaining these goals, the Hubbard Middle School Saturday Academy Program, will provide academic support and enrichment for students in grades 6th through 8th in Literacy and Mathematics to provide support for the PARCC assessments.

The Saturday Academy's purpose is to offer extended learning opportunities for our students who need academic assistance in the core subjects. All teaching and instruction will be aligned with CCCS and delivered by certificated staff members.

For the 2014-15 school year, Hubbard Middle School Saturday Academy Program will operate for twelve (12) Saturdays; from November 22, 2014 to February, 28, 2015, 8:00 a.m. to 12:30 p.m.

Staff will be compensated at a rate of \$28.00 per hour, not to exceed \$11,000.00.

RESOLVED, that the Plainfield Board of Education approves the operation of the Hubbard Middle School Saturday Academy Program for the 2014-2015 school year. The total cost will not exceed \$11,000.00. The availability of funds for this item has been verified and will be charged to account 20-230-100000-100S-23-0000 (Title I Hub Est Day / Sat Day - CARRYOVER).

F. Japanese Lesson Study

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District, schools and students. Therefore, it has provided the Superintendent of Schools the authority to employ consultants to address the needs of teachers and students in order to promote school improvement. The District is committed to raising the standards and student performance through providing sustained professional development for staff.

Japanese Lesson Study, a professional teacher development process incorporating collaborative lesson planning with thoughtful and purposeful observation and reflection on the lessons. Through the lesson study process, teachers examine both student learning and their own teaching practices.

Benefits for teachers include increased knowledge of subject matter as it applies to CCSSM and PARRC Assessment, increased knowledge of Common Core Mathematical Practices, increased ability to observe students, increased focus on student learning, stronger support for secondary math teachers, stronger connection of daily practice to long-term goals, and effectively planning for instruction. Benefits for students include improved achievement, learning more carefully considered content more deeply, enhanced ability to make connections, and strengthen critical thinking skills. The lesson study group will consist of secondary math teachers, grades 6-11. Teachers will investigate examine Common Core State Standards for Mathematics and PARCC mathematical concepts from middle school to Algebra II.

The District has identified Dr. Alice Alston to support secondary math teachers with implementing Japanese Lesson Study at the secondary schools.

Dr. Alston is a visiting associate professor in Mathematics Education at Graduate School of Education, Rutgers University, New Brunswick, and NJ. She is the author of Lesson study as a tool for developing teachers' close attention to students' mathematical thinking. In L. Hart, A. Alston and A. Murato (Eds.) Lesson Study Research and Practice in Mathematics Education: Learning Together. New York: Springer Publications and other publications on lesson study.

Dr. Alston will provide 11 sessions at a rate of \$750 per day, for a total cost of \$8,250.00.

RESOLVED, the Board of Education approves payment to Dr. Alice Alston for implementation and support of the Japanese Lesson Study, November 2014 – June 2015 at a cost of \$750.00 per visit – total cost not to exceed \$8,250.00. The availability of funds for this item has been verified and will be charged to account 11-000-223000-320P-26-0000 (Curriculum Purch Svcs).

G. ELL After School Academy

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 5: Increasing Parental and Family Involvement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Office of Bilingual/ESL and World Languages will implement an after-school academy for the 2014-2015 school year. The Academy will be comprised of two components: ESL/Literacy and Mathematics using ALEKS.

ALEKS (Assessment and Learning in Knowledge Spaces) is a powerful, online math program that provides individualized assessment and learning with standards-based content in grades 3-12.

The ESL component will focus on test taking strategies and skills with a concentration on NJASK and ACCESS.

The Academy will run from 3:00-5:00 pm, Tuesdays and Thursdays, commencing January 2015 until May 2015. The Afterschool Academy will run at each school where ELL students are enrolled with two (2) teachers (thirty students per school). The cost is not to exceed \$66,000.00.

RESOLVED, that the Plainfield Board of Education approves the ELL After School Academy to implement and operate; commencing January 2015 until May 2015 – total cost not to exceed \$66,000.00. Availability of funds for this item has been verified and will be charged to account 20-244-100000-101A-39-0000 (Title III Teacher Stipends - CARRYOVER).

H. Jefferson Elementary 3rd Grade Morning Ramp-Up Program

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the Common Core State Standards and achieve academic and life-long success.

In support of obtaining these goals, the Jefferson Elementary 3rd Grade Ramp-Up Program, will provide academic support and enrichment for students in grade 3 in Literacy and Mathematics, to comply with the requirements of the Response to Intervention (RTI) model.

For the 2014-15 school year, Jefferson Elementary 3rd Grade Morning Ramp-Up Program will operate thirty (30) minutes each day for five (5) days a week, for ten (10) weeks, beginning December 1, 2014, from 7:30 – 8:00 a.m., utilizing six (6) total teachers for instruction in six (6) classes, not to exceed one hundred-fifty (150) hours.

The 3rd Grade Morning Ramp-Up Program's purpose is to offer extended learning opportunities for our students who need academic assistance in the core subjects in the first standardized testing grade occurring at the elementary level. All teaching and instruction will be aligned with CCSS and delivered by certificated staff members.

This program is being designed as a pilot program to both address early testing data (DRA and math diagnostic deficiencies that were observed during screening tests at Jefferson in September) and to judge the effectiveness of a morning ramp up program prior to the districts new "Breakfast in the Classroom" program.

RESOLVED, that the Plainfield Board of Education approves Jefferson Elementary 3rd Grade Morning Ramp-Up Program for the 2014-15 school year – total cost not to exceed \$4,200.00. The availability of funds for this item has been verified and will be charged to account 20-232-100000-101S-18-0000 (Title I - Teacher Stipends - CARRYOVER).

I. Union County College: Bridge Program/Dual Enrollment

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District, schools and students. Therefore, it has provided the Superintendent of Schools the authority to employ consultants to address the needs of teachers and students in order to promote school improvement. The District is committed to raising the standards and student performance through providing sustained professional development for staff.

The Bridge Program/Dual Enrollment sponsored by Union County College allows qualified high school students the opportunity to earn college credits. The program exposes students to a rigorous college level math class that prepares them for college success, builds their confidence and speeds their way to an affordable degree.

January 2015 to May 2015 (Spring Semester) Union County College will provide two (2) college level courses taught by Union County College instructors on the campus of Plainfield High School during regular school hours. The courses are MAT 119 Algebra and MAT 143 Elementary Mathematical Analysis 1.

Students will earn four (4) credit hours from Union County College and five (5) credits from Plainfield High School.

RESOLVED, that the Plainfield Board of Education approves Union County College services from January 2015 to May 2015. Total cost will not exceed \$26,500.00. The availability of funds for this item has been verified and will be charged to account 15-190-100001-320A-25-0000 (PHS PROF SERVICES).

J. Woodland – Annual Art Night - Printmaking Center of New Jersey

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Printmaking Center of NJ will conduct a Monotype Printmaking Workshop on Thursday, March 26, 2015 from 6:00 - 8:00 p.m. at Woodland Elementary School during its Annual Art Night. The workshop will include demonstrations and hands-on experiences. Students will learn monotype printmaking using inks, watercolors, pencils and other materials. The final product will be one that the students will be able to take home. The Printmaking Center will provide the instructor and materials.

RESOLVED, Plainfield Board of Education approves payment to The Printmaking Center of New Jersey for the Printmaking Workshop to be held on March 26, 2015, at Woodland Elementary School – total cost not to exceed \$360.00. The availability of funds for this item has been verified and will be charged to account 15-190-100000-500A-22-0000 (Woodland Instruc Oth Pur Serv).

XI. REPORT OF THE FINANCE COMMITTEE

DISCUSSION: Lerch Vinci Higgins – 2013 – 2014 Audit Report

A. Reports of the Board Secretary and Treasurer – September 2014

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

TO BE PRESENTED AT THE NOVEMBER 18, 2014 BUSINESS MEETING

B. Payment of Bills — October 16, 2014 – November 13, 2014

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE NOVEMBER 18, 2014 BUSINESS MEETING

C. 2014 – 15 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments which reflect the appropriations sufficient to meet expenditures:

TO BE PRESENTED AT THE NOVEMBER 18, 2014 BUSINESS MEETING

D. Medemerge Agreement for Staff

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education policy's 4119.23 commits the school district to establish a procedure to aid staff to seek help to correct possible substance dependency and/or abuse problems and the District has identified a local industrial health center to provide this service, now therefore be it

RESOLVED, that the Plainfield Board of Education approves Medemerge of Greenbrook, New Jersey to perform the following services, from November 1, 2014 through June 30, 2015. The availability of funds for this item has been verified and will be charged to account 11-000-213000-500P-33-0000 (Health).

7 Panel Drug Screen	\$42.00
10 Panel Drug Screen	\$50.00
Urine Alcohol	\$32.00
MD Evaluation	\$50.00

E. Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials

Strategic Plan Link:

Goal 3 – Business Practices

To improve the overall efficiency and effectiveness of district and school operations.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education acknowledges that the “Annual Meeting Between Education and Law Enforcement officials”, which will take place on or about, November 11, 2014, between the Superintendent of Schools and the City of Plainfield, Director of Public Affairs and Safety to discuss the Memorandum of agreement (MOA), and be it

FURTHER RESOLVED, that the Plainfield Board of Education approves the “Uniform State Memorandum of Agreement between Education and law Enforcement officials.

F. Designation of Bank Signature

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education authorizes the following staff as official signatories on checks and drafts for the Student Activity Funds and PHS Interscholastic Athletic Funds:

<u>Account</u>	<u>Signature/Facsimile</u>	
Student Activity Funds	Dion Roach Edith Lobello	Principal Secretary
PHS Interscholastic Athletic Funds	Otis Brown Yvonne Sheard	Principal Supervisor Athletics

XII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policy – Second Reading

The following is recommended for adoption:

RESOLUTION

The Board of Education finds it necessary that these policies be implemented for the management and operation of the Plainfield Public Schools; therefore, the following is recommended for adoption:

The Board of Education has reviewed the policy listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **second reading**, the following policies:

<u>Policy Number</u>	<u>Title</u>	
3542.1	Wellness and Nutrition	Amended
4119.26/4218.26	Electronic Communication	Amended
5120	Assessment of Individual Needs	Amended
6142.4	Physical Education and Health	Amended
6146	Graduation Requirements	Amended

XIII. ADJOURNMENT