

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, November 12, 2013

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM
950 PARK AVE.**

Board of Education Members

Mrs. Wilma G. Campbell, President
Mrs. Keisha Edwards, Vice President
Mrs. Jackie Coley
Mr. Alex O. Edache
Ms. Mahogany Hendricks
Mrs. Renata A. Hernandez
Mr. Dorien Hurtt
Mr. Frederick D. Moore, Sr.
Ms. Jameelah Surgeon
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Tuesday, November 5, 2013 for advertisement on Saturday, November 9, 2013 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	* <u>Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	PHS Auditorium	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, November 19, 2013, 8:00 p.m., in the Plainfield High School Auditorium.

- VII. REMARKS FROM THE BOARD PRESIDENT

- VIII. REMARKS FROM THE SUPERINTENDENT

- IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Fieldtrips

(1) Microsoft Store – Bridgewater, NJ

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Plainfield Academy for the Arts and Advanced Studies students will visit the Microsoft Store in Bridgewater, New Jersey, to experience new and innovative technology products and activities that enhance the learning experience in the classroom. This field trip will expand the students' learning beyond the walls of the classroom into the vast community outside. This field trip will provide students with technological literacy and cultural awareness as well as diversity in the marketplace. Cultural events will help enrich the cultural awareness and an appreciation for the arts as well as diversity.

The Microsoft Store will allow thirty (30) PAAAS students, grades 8 and 9 and two (2) chaperones to visit the Bridgewater retail location. Departure is scheduled from PAAAS parking lot on two dates: Friday, November 22, 2013 and Friday, December 13, 2013 at 8:30 a.m. and return at 11:30 a. m. Transportation will be provided through the district.

RESOLVED, that the Plainfield Board of Education approve for the thirty (30) students, grades 8 and 9 and two (2) chaperones to visit the Microsoft Store in Bridgewater, New Jersey. There is no cost to the district, excluding transportation. Transportation will be provided through the district.

(2) First Tech Challenge Meets and Qualifiers – North Brunswick, NJ

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Eighteen (18) students in grades 9 and 10 enrolled in Robotics at Plainfield Academy for the Advanced Arts and Studies (PAAAS) and two (2) chaperones will attend the First Tech Challenge at the following New Jersey locations and dates:

- Stuart County Day School, 1200 Stuart Road, Princeton, - Friday, November 1, 2013
- North Brunswick High School, 98 Raider Road, North Brunswick - Saturday, November 9, 2013
- Columbia High School, 17 Parker Avenue, Maplewood - Sunday, November 24, 2013
- Livingston High School, 30 Robert H. Harp Drive, Livingston - Saturday, December 14, 2013
- Liberty Science Center, 222 Jersey City Boulevard, Jersey City - Saturday, January 4 2014
- Timothy Christian School, 2008 Ethel Road, Piscataway - Saturday, January 12, 2014

Students will compete in meets and qualifiers on the above days. Students will get to experience what the competition is like during the meets to be better prepared for the qualifier.

Departure is scheduled for 10:30 a.m. and return at 6:00 p.m. There is no cost for participation.

RESOLVED, that the Plainfield Board of Education approves eighteen (18) PAAAS students in grades 9 and 10 and two (2) chaperones to participate in the First Tech Challenge and travel to the New Jersey locations listed above, on the dates noted. There is no cost for participation. Transportation will be provided by the Plainfield Public School District.

(3) PAAAS - First Lego League Qualifier – Bridgewater, NJ

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Ten (10) students in grades 7 and 8 participating in the middle school robotics team at Plainfield Academy for the Advanced Arts and Studies (PAAAS), along with two (2) chaperones will attend and compete in the First Lego League Qualifier, at Bridgewater Middle School, 128 Merriwood Drive, in Bridgewater, NJ on Saturday, November 23, 2013. Students will also showcase their presentations and robots at the qualifier. Departure is scheduled for 7:00 a.m. and return at 5:00 p.m.

The cost to register for the event is \$75.00.

RESOLVED, that the Plainfield Board of Education approves ten (10) PAAAS students in grades 7 and 8, and two (2) chaperones to attend and compete in the First Lego League Qualifier at Bridgewater Middle School, Bridgewater, NJ. Total cost not to exceed \$75.00. Transportation will be provided by the Plainfield Public School District. The availability of funds for this item has been verified and will be charged to account 15-000-240000-600A-52-0000 (General Supplies).

(4) The Metropolitan Museum of Art – New York, NY

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adopting of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Two (2) 5th grade classes consisting of thirty-five (35) students and four (4) chaperones from Woodland School, will visit the Metropolitan Museum of Art; New York, NY on Tuesday, December 3, 2013. The purpose of this trip is to expose our 5th grade students to the museum's Exploring Art Tour.

Students will study African textile design and cultural history of various regions on the continent. There is a rich historical component to the gallery that would benefit the students. Departure is scheduled for 8:30 a.m. and return at 2:30 p.m.

RESOLVED, that the Plainfield Board of Education approves two (2) 5th grade classes and four (4) chaperones from Woodland School to participate in a field trip to the Museum of Metropolitan Art, New York, NY. There is no cost for admission. The total cost for transportation not to exceed \$800.00. The availability of funds for these items has been verified. The transportation cost will be charged to account 15-000-270000-512A-22-0000 (Principal Fieldtrip).

(5) The Museum of Mathematics - New York, NY

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success.

Emerson Community School 3rd graders, consisting of eighty-eight (88) students along with five (5) staff members will attend, The Museum of Mathematics, 11 East 26th Street, New York, NY, on Friday, April 11, 2014, departing at 8:30 am and return at 1:30 p.m. The cost for admission is \$1,056.00.

The trip will meet the Math content standards for 3.NB - Number and Operations Base 10, 3.OA - Operations and Algebraic Thinking, 3.MD - Measurement and Data and 3.G - Geometry They will have the pleasure of enjoying the freedom to socialize with their classmates and applying it to the Common Core Standards.

This field trip will also provide Emerson students with experiences that cannot be duplicated in school. The field trip is an integral part of instruction and is an incentive for students to continue to enrich their educational experience beyond high school. Upon returning, the students will participate in educational activities that will enhance them academically as well as socially and emotionally.

RESOLVED, that the Plainfield Board of Education approve Emerson Community School, 3rd graders, consisting of eighty-eight (88) students along with five (5) staff members to attend The Museum of Mathematics, 11 East 26th Street, New York, NY, on Friday, April 11, 2014, departing at 8:30 a.m. and return at 1:30 p.m. The cost of admission is \$1,056.00; and the cost of transportation is \$1,200.00 for a total cost not to exceed \$2,256.00. The availability of funds for this item has been verified, the admission cost will be charged to account 15-190-100000-800A-16-0000 (Emerson Field Trip Admission Fee); the transportation cost will be charged to account 15-000-270000-512A-16-0000 (Emerson Principal Field Trip).

(6) DECA Entrepreneur Day – Philadelphia, PA

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and each their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The DECA students have been invited to attend Entrepreneur Day at the Wells Fargo Center in Philadelphia, PA. The students will attend workshops on entrepreneurship, marketing, sales, global competition in a global economy and other global issues. This field trip will also provide students with experiences that cannot be duplicated in school. The field trip is an integral part of instruction and is an incentive for students to continue to excel beyond high school.

Twenty (20) DECA students, grades 9-12 and two (2) chaperones will attend DECA Entrepreneur Day at the Wells Fargo Center in Philadelphia, PA on Wednesday, November 6, 2013. Departure is scheduled from Plainfield High School parking lot at 12:35 p.m. and return at 11:00 p.m. The cost of admission is \$55.00 per person. Transportation will be provided by Raritan Valley Charter Bus Company at a cost of \$995.00.

RESOLVED, that the Plainfield Board of Education approve twenty (20) DECA students, grades 9-12 and two (2) chaperones to attend DECA Entrepreneur Day at the Wells Fargo Center in Philadelphia, PA on Wednesday, November 6, 2013 not to exceed a total cost of \$1,512.00 for admission and transportation. The availability for this item has been verified and will be charged to account - Perkins Grant.

B. Professional Development

(1) High School Master Schedule Seminar – Hamilton, NJ

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Otis Brown, Plainfield High School Principal and Kevin Stansbury, Plainfield High School Vice-Principal will attend the “Merenbloom Scheduling Solution for Academic Success” Seminar in Hamilton, New Jersey on Thursday, November 21, 2013.

The conference will offer workshops on the Impact of Common Core Standards on School Schedule, Choose Structural Framework, Fulfilling the Mission/Value of School Schedules and Implementing Change. The cost for registration is \$185.00 per person, total cost not to exceed \$370.00.

RESOLVED, that the Plainfield Board of Education approves Otis Brown, Principal of Plainfield High School and Kevin Stansbury, Plainfield High School Vice-Principal to attend the “Merenbloom Scheduling Solution for Academic Success” seminar in Hamilton, NJ on Thursday, November 21, 2013; at a cost not to exceed \$370.00. Transportation will be paid by staff and reimbursed in accordance with district procedures. The availability of funds for this item has been verified and will be charged to account 15-190-100001-320A-25-0000 (PHS Professional Services).

(2) Strategies for Teaching Basic Multiplication and Division Facts

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and lifelong success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. The adoption of the Common Core State Standards has created the need to provide intensive learning opportunities related to the specialized and the common content knowledge required for mathematics that supports, and prepares our staff to implement the standards effectively in the elementary classroom. As such, we must begin to look even more closely at the professional development provided in an effort to support building effective teacher practice. The Elementary Math Office has identified the need to provide teachers with professional development to assist teachers in developing strategies to teach the Basic Multiplication and Division Facts in grades 3 and 4. The Elementary Math Office has identified McSiip at Rowan University as a workshop provider for this purpose. As such, the Math Supervisor, Stephenie Tidwell along with (six) 6 teachers - Andrea Johnson (Barlow), Belkys Galvez (Washington), Teri Abano Woodland), Angelica Salazar (Barlow), Yaneth Sierra (Jefferson) and Doris Hawley (Cedarbrook) will attend a workshop entitled, Strategies for Teaching the Basic Multiplication and Division Facts in grades 3 and 4 on Thursday, December 12, 2013, Rowan University 201 Mullica Hill Rd. Glassboro, NJ.

Participants will explore number sense strategies listed in the Common Core to help students learn their basic multiplication and division facts. Also, we will look at a variety of classroom activities and games that are useful for teaching basic facts. The cost of the workshop is \$125.00 per person.

RESOLVED, that the Plainfield Board of Education approves the Math Supervisor - Stephenie Tidwell, along with (six) 6 teachers - Andrea Johnson (Barlow), Belkys Galvez (Washington), Teri Abano (Woodland), Angelica Salazar (Barlow), Yaneth Sierra (Jefferson) and Doris Hawley (Cedarbrook) to attend a workshop entitled, "Strategies for Teaching the Basic Multiplication and Division Facts" in Grades 3 and 4 on Thursday, December 12, 2013 at the Rowan University 201 Mullica Hill Rd. Glassboro, NJ. The cost of the workshop is \$125.00 per person at a cost not to exceed \$875.00. The availability for this item has been verified and will be charged to account 20-278-520000-930A-39-0000 (T2A Carryover).

(3) District-Wide Professional Development and Articulation Meetings

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in professional development opportunities. Additionally, the Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Common Core State Standards and achieve academic and lifelong success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. As such, the Stephenie Tidwell, Elementary Math Supervisor, will facilitate professional development sessions and grade band articulation meetings. The sessions will assist teachers in developing collegial conversations and math lessons aligned to the Common Core State Standards utilizing the My Math Text Series and other supplemental resources from December 1, 2013 through April 15, 2014. These hands-on learning sessions will provide teachers with resources to develop:

1. Learning objectives for the district adopted math curriculum
2. An in-depth understanding of the priority standards for the grade level
3. Lessons/activities correlated to the standards

Participating teachers will be compensated at the PEA contractual rate of \$28.00 per hour (not to exceed 12 hours).

RESOLVED, that the Plainfield Board of Education approves the District-Wide Professional Development and Articulation Meetings for a maximum of 30 teachers at a rate of \$28.00, cost not to exceed \$10,080.00. The availability for this item has been verified and will be charged to account 20-278-520000-930A-39-0000 (T2A Carryover).

(4) Great Books Foundation

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content and the Common Core State Standards, and achieve academic and life-long success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff.

The Great Books Foundation is a non-profit educational organization whose mission is to advance the critical, reflective thinking and social and civic engagement of readers of all ages through Shared Inquiry™ discussion of works and ideas of enduring value. Since 1947, the Foundation has helped people throughout the United States and other countries conduct discussion groups in schools, libraries, community centers, and other venues.

- They improve reading comprehension and critical thinking skills.
- They train thousands of discussion leaders each year.
- They publish a wide range of literature anthologies that are catalysts for Shared Inquiry discussion.

In an effort to provide our advanced students with additional enrichment, teachers will receive training in Shared Inquiry discussion. Shared Inquiry™ is a research-proven combination of rich texts and active, collaborative problem-solving that increases achievement in reading comprehension, critical thinking, and communication skills. Great Books professional learning will help to transform "talk" into powerful, focused, discussions that get increased academic results.

Date	Description	Total Cost
December 4, 2013	Jr. Great Books Training – three (3) teachers @\$275.00 per person - Valerie Avantagiato, Valerie Atkins and Calla Pereira	\$825.00

RESOLVED, that the Plainfield Board of Education approves training from The Great Books Foundation, for total cost not to exceed \$825.00. The availability for this item has been verified and will be charged to account 15-190-100001-500A-15-0000 (Other Purchased Services).

(5) Northeast Conference for School-Based Speech Pathologists – Newark, NJ

Strategic Plan Link

Goal 1: Human: Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional opportunities.

Patty Lewis, Speech Specialist will attend the Northeast Conference for School-Based Speech Language Pathologists on Monday, December 9, 2013 in Newark, NJ from 7:45 a.m. to 3:34 p.m. The conference has been designed to meet the specific needs of school-based Speech Language Pathologists as they work with students in grades K-12. Instructors will share their highly practical, cutting-edge strategies that can be implemented immediately with students. Participants in this conference will have the opportunity to choose from 21 practical sessions to attend. The cost of this conference is \$229.00 per day and includes a comprehensive teacher-friendly resource handbook.

RESOLVED, that the Board of Education approves Patty Lewis, Speech Specialist to attend the Northeast Conference for School-Based Speech Language Pathologists on Monday, December 9, 2013 in Newark, NJ. The cost of the workshop is \$229.00 per person not exceed the total cost of \$229.00. The availability of funds for this item has been verified and will be charged to account 20-251-200000-500A-32-0000(IDEA Conference/Workshop).

(6) Early Childhood Programs and Services

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified competent, skilled and dedicated workforce is essential to the success of the district and the students. Therefore, the Plainfield Public Schools does both require and encourage employees to take continuing education courses to improve their professional knowledge, maintain professional credentials and to operate most effectively and efficiently in the delivery of services to the children of the district.

The HighScope Foundation is presenting online training for the new COR Advantage Preschool Assessment tool. The course is scheduled for January 13 through February 17, 2014. The online course includes (four) 4 weeks of training plus an optional online Reliability Test. Participants will receive 12 clock hours of training for the course. Content areas include: Approaches to Learning, Social and Emotional Development, Science and Technology, Creative Arts and more. General registration cost is \$220.00 per person. Eight (8) persons will participate for total cost not to exceed \$1,760.00.

RESOLVED, that the Board of Education approves Evelyn Motley, Elena Rutherford and Preschool Master Teachers Louise Frankel, Monica Charris, Tanashia White Carrie Ann Floyd, Shalini Kathuria and New Hire to participate in the HighScope online training course "COR Advantage". Total registration cost for the course will not exceed \$1,760.00. The funds are available in the 2013-2014 approved Early Childhood budget and will be charged to account 20-218-200000-329A-34-0000 (ECPA OTHER PURCHASED PROFESSIONAL-EDUCATION SERVICES).

(7) 43rd Annual NABE Conference – San Diego, CA

Strategic Plan Link

Goal 1: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

The National Association for Bilingual Education (NABE) is a professional organization devoted to representing and servicing the English Language Learners and Bilingual Education professionals throughout the world.

Title III District Resource teachers, Jay Rossin and Idelisse Gonzalez, will attend the NABE Annual Conference, February 12 through 15, 2014, at the San Diego Marriott Marquis & Marina in San Diego, CA. The registration cost is \$495.00 per person. This conference will provide an opportunity to engage its attendees in participating in numerous workshops, exhibits, and network with other ESL/Bilingual educators from across the nation. The mission of NABE is to:

- Advocate for ESL/Bilingual Learners and their families
- Cultivate a multilingual / multicultural society by supporting and promoting policy, programs, pedagogy, research, and professional development that yield academic success, value native language and lead to English proficiency
- Promote respect for cultural and linguistic diversity

RESOLVED, that the Board of Education approves Title III District Resource Teachers, Jay Rossin and Idelisse Gonzalez to attend The NABE Annual Conference, February 12 through 15, 2014 at the San Diego Marriott Marquis & Marina, San Diego, CA. The registration fee for the conference is \$495.00 per person and transportation reimbursement will be \$100.00; total cost not to exceed \$5,500.00. The availability of funds for this item has been verified and will be charged to account 20-240-200000-500A-39-0001 (T3 Travel) and 20-240-200000-500A-39-0000 (T3 ESL/Bil Teachers) for the conference.

Expense Breakdown		
Air Transportation	\$ 617.80 pp	\$1,235.60
Ground Transportation		\$ 200.00
Food	\$ 390.50 pp - \$71.00 for (4) days, \$53.25 @ 2 travel days	\$ 781.00
Hotel	\$1,120.38 pp - \$199.00 per day + \$250.00 tax	\$2,240.76
Registration	\$ 495.00 pp	\$ 990.00
Total		\$5,447.36

(8) Council For Exceptional Children Annual Conference 2014 - Philadelphia, PA

Strategic Plan Link:

Goal: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff members to participate in out-of-district professional development.

The district has identified a need to strengthen leadership skills. Attendance at this conference will help provide practical lessons for leaders, and improve teaching and learning. By exposure to the workshops led by nationally recognized researchers/presenters, the administrator will be able to turnkey the information obtained in an effort to support the learning and academic performance of all Plainfield Schools.

Antoinette Adams, Vice Principal Special Education, Elizabeth Filippatos, Coordinator of Special Education and Dr. Anthony Jenkins, Principal Washington Community School will attend The Council for Exceptional Children (CEC) Annual Conference 2014 in Philadelphia, PA, April 9 through April 12, 2014. The administrators will learn about special education research, instructional strategies, and innovative programs that work. The special education administrator will also explore new products and services and have an opportunity to network with other professionals who work with children with disabilities.

The cost to attend is \$1,595.54 per person, inclusive of registration (\$384/member), mileage (\$48.17), parking (\$144.00) host hotel plus tax (\$755.37/ 3 nights), food allowance (\$264 / 4 days).

RESOLVED, that the Plainfield Board of Education approves Antoinette Adams, Vice Principal Special Education, Elizabeth Filippatos, Coordinator of Special Education and Dr. Anthony Jenkins, Principal Washington Community School to attend the CEC Annual Conference 2014 from April 9 through April 12, 2014 in Philadelphia, PA at a cost of \$1,595.54 per person not to exceed \$4,786.62. The availability of funds for this conference has been verified and will be charged to account 20-253-200000-500A-32-000 (FY' 14 IDEA grant).

NAME	POSITION	AMOUNT	DAYS ATTENDING
Antoinette Adams	Vice Principal	\$1595.54	April 9, 2013 – April 12, 2013
Elizabeth Filippatos	Coordinator	\$1595.54	April 9, 2013 – April 12, 2013
Dr. Anthony Jenkins	Principal, WCS	\$1595.54	April 9, 2013 – April 12, 2013

(9) Teachers College – Rutgers Reading and Writing Conference – New Brunswick

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to permit instructional staff members to participate in out-of-district professional development opportunities.

The conference will offer workshops that help educators at all levels develop curriculum and methods necessary to ensure that students reach the rigorous new standards for content area literacy embedded in Common Core. Educators will learn a repertoire of skills for teaching readers to think and read analytically about non-fiction text.

Scot Burkholder, Jefferson School Principal along with four (4) teachers will attend the Rutgers Reading and Writing Conference in New Brunswick, NJ on Friday, March 28, 2014 at a cost for registration of \$180.00 per person not to exceed \$720.00.

RESOLVED, that the Plainfield Board of Education approves Scot Burkholder, Jefferson School Principal along with four (4) teachers to attend the Rutgers Reading and Writing Conference on Friday, March 28, 2014 at a total cost not to exceed \$720.00. The availability of funds for this item has been verified and will be charged to 15-000-223000-390A-18-0000 (JEFFSN TRAINING PROF&TEC).

Name	Position	School
Scot R. Burkholder	Principal	Jefferson
Marissa Halat	Media Specialist	Jefferson and Clinton
Lori Jenkins	Literacy Teacher	Jefferson
Kristi Colton	Supplemental Instruction Teacher	Jefferson

(10) 2013 Jefferson Elementary School Parent Academy

Strategic Plan Link

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

Goal 5: Increasing Parental and Family Involvement

To strongly engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation. Through the Parents Academy, parents are empowered with the skills to provide their children with the support needed to achieve academic success.

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards (CCSS) and achieve academic and life-long success.

In support of obtaining these goals, the Jefferson Elementary School Parent Academy, will provide academic support and enrichment for parents in Literacy, Mathematics, and English as a Second Language and Spanish. The Parent Academy's purpose is to offer learning opportunities for our parents who need academic assistance to become more active in their children's education. All teaching and instruction will be aligned with CCSS and delivered by certificated staff members. For the 2013-14 school year, Jefferson Elementary School Parent Academy Program will hold classes once a week on Saturdays for a total of eleven (11) sessions, from January 11 through March 29, 2014, utilizing five (5) teachers each week (six teachers will be enrolled) for three (3) hours of instruction per week, not to exceed thirty-three (33) hours of instruction each. The total cost for the Parent Academy will not exceed \$6,000,00

RESOLVED, that the Plainfield Board of Education approves the operation of the Jefferson Elementary School Parent Academy Program for the 2013-14 school year. The availability of funds for this item has been verified and will be charged to account: 20-232-200000-101A-18-0000 (T1 JEFF PARENT ACAD. TCHER STIPENDS).

Name	Position	School
Constance Brown-Anderson	Teacher	Jefferson
Guillermo Pena	Teacher	Jefferson
Madeline Gayle-Roberts	Teacher	Jefferson
Yaneth Sierra	Teacher	Jefferson
Sang Lee	Teacher	Jefferson
Shawn Colletta	Teacher	Jefferson

(11) Jefferson Elementary School Intramurals

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing enrichment in such extra-curricular activities such as the performing arts, student government, athletic teams and social skills.

RESOLVED, that the Plainfield Board of Education approves each school's Intramural Units (extra-curricular activities, i.e. clubs and teams) and compensates staff as per the PEA Guide. An intramural unit is valued at \$274.00 and funded by each school's individual stipend account (School Year 2013-14).

Name	Position	Activity	Units
Janet Banks	Teacher	Art Club	1
Nataly Diaz	Teacher	Multicultural Club	1
Melinda Gonzalez	Teacher	Multicultural Club	1
Lori Jenkins	Teacher	Creative Writing	1
Sylvia King	Teacher	Cheerleading	1
Melissa Logan	Teacher	Student Council	1
Cheryl Nagel-Smiley	Teacher	Student Council	1
Anthony Tweedy	Head Custodian	Basketball	1
John Scipio	Substitute Teacher	Instrumental Music	2
Tim Spaur	Teacher	Set Design/Building	1
Michael Washington	Teacher	Martial Arts Club	1
Sang Lee	Teacher	Piano Studio	1
Maria Rodriguez	Teacher	iPad Math/Science Club	1

(12) Jefferson Elementary K-2 After-School Program

Strategic Plan Link

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In support of obtaining these goals, the Jefferson Elementary K-2 After-School Program will provide academic support and enrichment for students in grades K through 2nd in Literacy and Mathematics, to comply with the requirements of the Response to Intervention (RTI) model. The K-2 After-School Program's purpose is to offer extended learning opportunities for our students who need academic assistance in the core subjects. All teaching and instruction will be aligned with CCSS and delivered by certificated staff members. For the 2013-14 school year, Jefferson Elementary K-2 After-School Program will operate one hour each day for three days a week from December - April (20 weeks) from 3:15 p.m. to 4:15 p.m., utilizing twelve (12) total teachers for instruction in six (6) classes, not to exceed 72 hours.

RESOLVED, that the Plainfield Board of Education approves the hiring of twelve (12) teaching staff members to oversee the operation of the Jefferson Elementary K-2 After-School Program for the 2013-14 school year at a cost not to exceed \$20,000. The availability of funds for this item has been verified and will be charged to account 20-232-100000-101S-18-0000 (Title One Teacher Stipends).

Name	Position	Rate of Pay/Maximum Amount
Constance Brown-Anderson	Elementary Teacher	\$28.00 per hr./\$1,680.00
Donna Smith	Elementary Teacher	\$28.00 per hr./\$1,680.00
Melinda Gonzalez	Bilingual Elementary Teacher	\$28.00 per hr./\$1,680.00
Jami Jasper-Armstrong	Elementary Teacher	\$28.00 per hr./\$1,680.00
Antoinette Ramirez	Bilingual Elementary Teacher	\$28.00 per hr./\$1,680.00
Andrea Green	ESL Teacher	\$28.00 per hr./\$1,680.00
Barbara Noda-Aponte	Bilingual Elementary Teacher	\$28.00 per hr./\$1,680.00
Nataly Diaz	Bilingual Elementary Teacher	\$28.00 per hr./\$1,680.00
Christina Rodriguez	Bilingual Elementary Teacher	\$28.00 per hr./\$1,680.00
Ellen Zelnock	Special Education Teacher	\$28.00 per hr./\$1,680.00
Kris Jerome	Elementary Teacher	\$28.00 per hr./\$1,680.00
Kristi Colton	Elementary Teacher	\$28.00 per hr./\$1,680.00

(13) K-12 District Curricula – Science, Social Studies and Technology

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recommends the adoption of the K-12 Curriculum for Science and Technology (Scope and Sequence Pacing Guides). These curriculums were revised by the District Curriculum Writing Teams along with consultants.

The curriculum documents feature standards organized in units with key concepts and skills identified, and a suggested pacing guide for the unit. The standards for Science and Technology Practice are an integral component of the NJ Standards (NJCCSS) and are highlighted accordingly in the units. The Standards were identified as priority or supporting based on the critical areas of focus described in the NJ Standards. In some instances, a standard identified as priority actually functions as a supporting standard in a particular unit.

Additionally, the curriculum includes guidance on the levels of thinking required to provide for a greater depth and breadth of learning which can assist teachers in utilizing the cognitive processes and defining the level of thinking involved in rigorous learning opportunities.

RESOLVED, that the Plainfield Board of Education approves adoption of the K-12 Science and Technology Curriculums (Scope and Sequence, Pacing Guides) to support our goal of student achievement and to increase students' proficiency levels.

(14) University Research Project – Seton Hall University

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the Social, Emotional and Academic performance of Preschool students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that all students should have the best academic opportunities; therefore, the Superintendent is committed to ensuring that all students succeed academically and reach their full potential through social and emotional development. This will allow them to achieve life-long learning and success.

Margaret Brady-Amoon is currently conducting a research study with families of children and middle school students to assess their needs on matters of self-esteem and academic achievement. The study will work with students to provide resources and assess their effectiveness. Dr. Davenport, Principal of Maxson School, will mentor the research.

RESOLVED, the Plainfield Board of Education approves Margaret Brady-Amoon to conduct a research study with children and families at Maxson School. There is no cost to the district for this study.

(15) National Association of School Psychologists (NASP) 2014 Annual Convention

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff members to participate in out-of-district professional development.

The district has identified a need to strengthen leadership skills. Attendance at this conference will help provide practical lessons for leaders and improve teaching and learning. By exposure to the workshops led by nationally recognized researchers/presenters, the administrator will be able to turnkey the information obtained in an effort to support the learning and academic performance of all Plainfield Public Schools.

Claudia S. Branco, Child Study Team Psychologist, will attend the National Association of School Psychologists (NASP) 2014 Annual Convention in Washington, DC on February 18 through February 21, 2014. Participants in this conference will be able to update their skills, learn new strategies and network with other school psychologists. Some of the topics to be explored include interventions assessments, ethics, autism and school crisis.

The total cost for attending the conference is \$468.00, inclusive of registration fees (\$329.00) plus the cost of an Assessment and Intervention Package (\$139.00).

RESOLVED, that the Plainfield Board of Education approves Claudia S. Branco, Child Study Team Psychologist, to attend the National Association of School Psychologists (NASP) 2014 Annual Convention in Washington, DC on February 18 through February 21, 2014 at a total cost not to exceed \$468.00 The availability of funds for this conference has been verified and will be charged to account 20-251-200000-500A-32-0000 (IDEA Conf/Workshop).

Name	Position	Amount	Days Attending
Claudia S. Branco	Child Study Team Psychologist	\$468.00	February 18, 2014 through February 21, 2104

(16) State of NJ STEM Conference – Eatontown, NJ

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that all students should have the best academic opportunities; therefore, the Superintendent is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities to ensure that all students meet the Common Core State Standards and New Jersey Core Curriculum Content Standards in order to achieve academic and life-long success.

The New Jersey Department of Education supports STEM programming in all school districts for students in grades K-12. STEM programming is an integral part of the college and career readiness standards in addition to common core and state standards. NODOE has adopted STEM as its focus for its new Family and Community Circle newsletter.

RESOLVED, the Plainfield Board of Education approves for Margaret Morales, Assistant Superintendent, Dr. Jean Gordon, Supervisor of Science and Instructional Technology, Antoinette Adams, Vice Principal of Special Education and Dr. Reginald Davenport, Principal of Maxson Middle School to attend the New Jersey STEM Conference on Friday, December 6, 2013, in Eatontown, NJ. Cost of workshop includes registration fee of \$149.00, plus travel. Total cost not to exceed \$ 596.00. The availability of funds for this item has been verified and will be charged to account number 20-278-520000-930A-39-0000 (T2A Carryover) for Margaret Morales, Dr. Jean Gordon and Dr. Reginald Davenport, account number 20-251-200000-500a-32-0000 (IDEA Conf/Workshop) for Antoinette Adams and account number 15-000-221000-320A-52-0000 (PAAAS Professional Services) Angela Bento.

(17) NSTA Conference – Boston, MA

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that all students should have the best academic opportunities; therefore, the Superintendent is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities to ensure that all students meet the New Jersey Core Curriculum Content Standards and Next Generation Science Standards in order to achieve academic and life-long success.

The National Conference on Science Education provides information on the latest research and best practices in Science, Technology, Engineering, and Mathematics (STEM), integration of the Next Generation Science Standards (NGSS) and the Common Core Standards.

RESOLVED, the Plainfield Board of Education approves for Margaret Morales, Assistant Superintendent to attend the NSTA Conference April 3 through 6, 2014, in Boston, MA. The total cost for attending the conference is \$1,139.92, inclusive of registration, lodging, food and travel. The availability of funds for this item has been verified and will be charged to account number 20-278-520000-930A-39-0000 (T2A Carryover).

(18) **“Rising to the Challenge” - American Association of School Librarians Conference – Hartford, CT - Addendum**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and the Common Core State Standards, and achieve academic and life-long success

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to have staff members participate in professional development opportunities.

This district has identified a need to provide district Library Media Specialists (LMS) with professional training in program administration, teaching and learning, and research reading and writing in the Common Core State Standards. Attendance at this conference will give secondary Library Media Specialists an opportunity to update their knowledge and understanding of their role within the academic community.

Therefore, Celia Bouffidis, Maxson Middle School LMS and Anita Kaur, Plainfield High School LMS (previously approved on September 17, 2013 agenda) along with additional staff member Marissa Halat, will attend the American Association of School Librarians Conference, November 13 through 17, 2013 in Hartford, CT, to improve understanding of and build internal capacity in the areas of:

- Literacy Leadership
- Literacy and Reading
- Program Administration
- Teaching and Learning
- School Librarians and the CCSS

The conference will engage participants in educational topics such as *Empowering Teachers and Learners through School Librarians’ Professional Practice*, *Evaluating and Recreating Text Exemplars for the Common Core*, *Digital Content for School Libraries*, and *Research for the Common Core – Rising Above the Status Quo*. The workshops will focus on building knowledge, skills, resources and relationships between Plainfield and national library educators.

“Rising to the Challenge”... (cont’d.)

Expense Breakdown per person	
Transportation (car – 306 miles round trip @ .565/mile)	\$ 172.89
Food (\$56 x 3 days; \$42 X 2 days)	\$ 252.00
Hotel (4 nights x \$139 per night +15% tax)	\$ 639.40
Conference and Pre-Conference Registration	\$ 523.00
Total Cost Per Person	\$1,587.29

RESOLVED, that the Plainfield Board of Education approves district Library Media Specialists Celia Bouffidis and Anita Kaur (previously approved on September 17, 2013 agenda) along with additional staff member Marissa Halat, to attend the AASL Conference in Hartford, CT, November 13 through 17, 2013 at a cost of \$1,587.29 per person; total cost not to exceed \$4,761.87. The availability of funds for this item has been verified and will be charged to account 11-000-221000-500T-26-0000 (Other Purchase Services) for C. Bouffidis and Anita Kaur and 15-000-223000-390A-18-0000 (JEFFSN TRAINING PROF&TEC) for M. Halat.

C. Consultant

(1) Health Services

Strategic Plan Link

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all Plainfield Public Schools

The Superintendent of Schools recommends and I so move adoption of the following

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing services to assure that students are provided health services as required by New Jersey statute and ensuring that all students achieve academic and life-long success.

In order to comply with New Jersey Department of Education requirements that the district board of education ensure that basic health services are provided to all enrolled preschool children and at a minimum child health services shall include dental screenings; the Plainfield Board of Education will enter into agreement with Catherine O. Young, DDS to provide dental screenings to preschool students at the cost of \$5.00 per student. Dr. Young has an office at 819 Park Avenue, Plainfield, NJ. The screenings are to be performed at the classroom location. The number of students screened will not exceed the enrollment of 1,550 students at an estimated total cost of \$7,750.00

RESOLVED, that the Plainfield Board of Education approves entering into agreement with Catherine O. Young, DDS to provide dental screenings to preschool students. The cost shall be \$5.00 per student, not to exceed a total of \$7,750.00. Total cost will be charged to account number 20-218-200000-329A-34-0000 (34PUREDSER). The funds are available in the approved 2013-14 Early Childhood budget

(2) **IDEA Grant Coaches**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

Two retired Plainfield Public School employees will be appointed as consultants per the 2013-2014 IDEA Grant to assist the special education department in **improving the delivery and ensuring the effectiveness of education delivered to students with individual education plans.** Ms. Jan Stansbury, a retired teacher of 30 years, is an expert on classroom management and special education pedagogy. She will work with district special education teachers in need of support. Dr. Arlene Snyder is a retired Plainfield Public Schools Administrator having over 25 years of expertise in case management and individualized educational plan compliance. She will assist with the creation and execution of compliant, effective and efficient IEPs through professional development of case managers and direct coaching to case managers. The funds for education consultants have been approved by the required submission of the IDEA plan per NJDOE and subsequently funding has been allocated.

RESOLVED, that the Plainfield Board of Education approves Ms. Jan Stansbury and Dr. Arlene Snyder as an hourly employee at a rate of \$50.00 per hour. Compensation will not exceed \$5,000 each throughout the year and will be effective December 1, 2013 through June 30, 2014. The funding will be charged to account 20-250-200000-500A-32-0000 (IDEA Grant).

D. Partnerships

Jefferson School Partnership with Watchung High School

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that highly qualified, competent, skilled, and dedicated volunteers are essential in providing support to instructional and supplemental programs.

This partnership, with Watchung Hills High School (WHHS) will provide a group of students from community service clubs at WHHS to participate in on-going activities at Jefferson School (After School program, Saturday Academy, and other school wide functions during the 2013-14 school year).

This partnership may also include some PLC work between the teachers at the two schools including:

- Sharing teaching strategies for students below or near the standards for their grade level
- Sharing teaching strategies for students who exceed the standards for their grade level
- Developing ways in which teachers and principals from two districts from one county can share resources to benefit both districts
- Presenting collaborative efforts to staff members and students at both school sites.

RESOLVED, that the Plainfield Board of Education approves the recommendation of the principals at Jefferson Elementary School in Plainfield, NJ and Watchung Hills High School in Watchung, NJ to establish a school support partnership across their two districts and schools that will include high school volunteers from WHHS to provide support to Jefferson School students during afterschool activities.

XI. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer September 2013

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11, 16, 17,18) Current Expense	2,824,507.29	33,349,832.91	52,443,697.78
(12) Capital Outlay	-	3,404,346.37	-
(13) Special Schools	-	-	-
(15) Reform Schools	5,795,365.90	62,559,490.82	332,835.51
Capital / Maintenance Reserve	9,000,000.00	-	9,000,000.00
(20) Special Revenue Fund	4,664,218.63	10,830,503.38	-
(30) Capital Projects Fund	27,675.00	-	-
(40) Debt Service Fund	277,152.44	541,458.00	542,629.44
(60) Enterprise Fund	414,882.71	595,542.66	1,103,552.76
TOTAL	23,003,801.97	111,281,174.14	63,422,715.49

B. Payment of Bills — October 11, 2013 – November 14, 2013

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE NOVEMBER 19, 2013 BUSINESS MEETING

C. 2013 – 14 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments, which reflect the appropriations sufficient to meet expenditures:

BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13			
October 1, 2013 to October 31, 2013			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
11-1XX-100-XXX	Regular Programs - Instruction		
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
11-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
11-000-100-XXX	Instruction	300,000.00	
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		290,000.00
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		10,000.00
11-000-230-XXX	Support Services - General Administration		30,000.00
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology	6,215.07	
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services	30,000.00	
11-000-270-XXX	Student Transportation Services		
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		
11-000-310-XXX	Food Services		

	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
12-XXX-XXX-73X	Equipment		21,215.07
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services	15,000.00	
	TOTAL CAPITAL OUTLAY		
13-XXX-XXX-XXX	TOTAL SPECIAL SCHOOLS		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	GENERAL FUND GRAND TOTAL	351,215.07	351,215.07

BUDGET TRANSFERS - FUND 15			
October 1, 2013 to October 31, 2013			
ACCOUNT	DESCRIPTION	FROM	TO
15-1XX-100-XXX	Regular Programs – Instruction		33,542.01
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services	2,000.00	
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
15-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	8,072.22	
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		5,000.00
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		1,785.31
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		
15-000-270-XXX	Student Transportation Services		
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits	30,255.10	
15-000-310-XXX	Food Services		
	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		

15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	WHOLE SCHOOL REFORM GRAND TOTAL	40,327.32	40,327.32

D. 2013 – 2014 Transportation Contracts

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following:

<u>Route</u>	<u>Carrier</u>	<u>School</u>	<u>Effective</u>	<u>Amount Per Diem</u>	<u>Aide Per Diem</u>	<u>Total</u>
MS-1	So. Plfd	Midland	09/01/13-06/30/14	\$110.00	N/A	\$19,800.00
SSET	Plfd	Somerset Academy	09/01/13-06/30/14	\$125.00	N/A	\$22,500.00
NUVI	Plfd	Nuview	09/01/13-06/30/14	\$110.00	N/A	\$19,800.00

E. Legal Budget

The following is recommended for adoption:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the legal expenditure budget in the amount of \$550,000.00 for the 2013 – 2014 school year pursuant to NJ Administrative Code 6A:23A-9.3(c) 14.

F. Bid # 2014-20 Barlow Window Replacement

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18:A-1 (et seq) advertised for sealed bids for Barlow Elementary School Window Replacement on September 13, 2013, and extended invitation was advertised on October 11, 2013, and

WHEREAS, in accordance with that advertisement bids were received, publicly opened and read aloud at the Board of Education Office on, October 24, 2013 with the following results:

<u>VENDOR</u>	<u>DURING SCHOOL YR. AMOUNT</u>	<u>SUMMER '14 AMOUNT</u>
1 ST Westco Corp Oaklyn, NJ	\$ 361,600.00	\$ 358,600.00
Panoramic Window & Door Piscataway, NJ	\$ 364,400.00	
D & E Window & Door Berkeley Heights, NJ	\$ 322,900.00	\$ 320,000.00
EMSA Energy LLC Old Bridge, NJ	\$ 482,899.00	\$ 475,899.00
Northeastern Interior Svc Paterson, NJ	\$ 580,000.00	\$ 580,000.00
R & D Architectural Products Fairlawn, NJ	\$ 336,000.00	\$ 336,000.00

RESOLVED, that the Plainfield Board of Education accepts the responsible bid of D & E Window & Door, LLC with the amount of School Year 2014 \$322,900.00 or Summer '14 \$320,000.00.

G. Bid #2014-21 Windsor Academy Bus Route

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18:A-1 (et seq) advertised for sealed bids for Windsor Academy Bus Route on October 3, 2013, and

WHEREAS, in accordance with that advertisement bids were received, publicly opened and read aloud at the Board of Education Office on, October 17, 2013 with the following results:

<u>VENDOR</u>	<u>AMOUNT</u>
Amaker & Porterfield Plainfield, NJ	\$296.00/per diem

RESOLVED, that the Plainfield Board of Education accepts the responsible bid of Amaker & Porterfield in the amount of \$296.00/per diem for Windsor Academy Bus Route.

H. Bid #2014-22 Maxson Middle School Bus Route

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18:A-1 (et seq) advertised for sealed bids for Maxson Middle School Bus Route on October 3, 2013, and

WHEREAS, in accordance with that advertisement bids were received, publicly opened and read aloud at the Board of Education Office on, October 17, 2013 with the following results:

<u>VENDOR</u>	<u>AMOUNT</u>
Amaker & Porterfield Plainfield, NJ	\$196.00/per diem

RESOLVED, that the Plainfield Board of Education accepts the responsible bid of Amaker & Porterfield in the amount of \$196.00/per diem for Maxson Middle School Bus Route.

I. Out-of-State Travel

Strategic Plan Link

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The following is recommended for adoption:

RESOLUTION

The Plainfield Board of Education has determined that the National School Boards Association (NSBA) Annual Conference in New Orleans, LA on April 5 – 7, 2014, is vital and necessary to the goals of the District and the success of the Board; now therefore be it

RESOLVED, that the Plainfield Board of Education hereby authorizes the following Board Member to attend the conference, Dorien Hurtt, which is not to exceed \$2,500.00 and charged to 11-000-230000-580A-01-0000 (Board Travel), and be it

FURTHER RESOLVED, that the Board Member share the information received from the conference with the Board.

J. Submission of the Comprehensive Maintenance Plan

The Superintendent of schools recommends, and I so move, adoption of the following:

RESOLUTION

The Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and,

The required maintenance activities for the various school facilities of the Plainfield Public Schools are consistent with these requirements, and

All past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, now therefore be it

RESOLVED, that the Plainfield Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan that is on file in the Board Secretary’s Office for the Plainfield Public Schools, in compliance with Department of Education requirements.

K. Designation of Bank Signatures

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education authorizes the following staff as official signatories on checks and drafts for the Student Activity Funds:

Administrator

Otis Brown

Treasurer

Kurt Faunce

School

Plainfield High School

L. DPR and Statement of Assurance – New Jersey Quality Single Accountability Continuum

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Board of Education in the County of Union is undergoing evaluation under NJ QSAC for the 2013-2014 school year, and

WHEREAS, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's DPR responses and the Statement of Assurance with respect to this process, and

WHEREAS, the Plainfield Board of Education in the County of Union has reviewed the district's DPR responses and Statement of Assurance and hereby approves these documents, now therefore be it

RESOLVED, that the Plainfield Board of Education does hereby authorize the Superintendent of Schools to submit the attached DPR and Statement of Assurance to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

M. Approval of Harassment/Intimidation/Bullying (HIB) Investigation Decisions

Strategic Plan Link:

Goal 4: Safe Learning Environment

To provide a safe, secure, professional, and clean environment for students, staff, and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Superintendent is required to report all alleged Harassment/ Intimidation/Bullying (HIB) incidents to the Board of Education pursuant to N.J.S.A. 18A:37-15c, and

The Superintendent has provided the Board of Education with the results of the investigations of all alleged HIB incidents reported to the Superintendent as of November 6, 2013; and

The Board of Education has had an opportunity to review and ask questions relative to the HIB incident reports submitted; therefore,

RESOLVED, that the Plainfield Board of Education hereby accepts and affirms the determinations made by the Superintendent, Building Principals, District's Bullying Coordinator, and School Anti-Bullying Specialists on the incident reports submitted regarding the HIB investigations #2013-13 through #2013-20.

N. Student Residency Verification 2013-2014

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, there may be students attending school in the district who are not within the district of their actual domicile, and the Plainfield Public Board of Education recognizes and supports the need for revision and enhancement of the district's proof-of-residency procedures, and

WHEREAS, the Plainfield Board of Education believes that the consultant firm of VerifyResidence.com will utilize the latest database technology to assist the district in conducting an accurate audit of enrolled students and the identification of out-of-district students, as well as possible residence deception, and

WHEREAS, VerifyResidence.com offers three effective methods to verify student residence:

- Conduct a residence database audit report
- Conduct an "in-office" and field investigation
- Participation in our rewards/tips hotline service, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the appointment of VerifyResidence.com for a fee of \$30,000. The availability of funds has been verified and will be charged to 11-000-230000-530A-02-0000 (other Purchased Services).

XII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policy – Second Reading

The following is recommended for adoption:

RESOLUTION

The Board of Education finds it necessary that these policies be implemented for the management and operation of the Plainfield Public Schools; therefore, the following is recommended for adoption:

The Board of Education has reviewed the policy listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **second reading**, the following policies:

<u>Policy Number</u>	<u>Title</u>
4112.2	Certification
4131	Staff Development
6142.10	Internet Safety
9111	Qualifications and Requirements of Board Members

XIII. ADJOURNMENT

GLO/bsc