

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, October 12, 2010
Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM**
950 PARK AVE.

Board of Education Members

Mrs. Lisa C. Logan-Leach, President
Mr. Rasheed Abdul-Haqq, Vice President
Ms. Patricia I. Barksdale
Mrs. Wilma G. Campbell
Mr. Agurs Linward Cathcart, Jr.
Mrs. Keisha Edwards
Mrs. Brenda L. Gilbert
Mrs. Renata A. Hernandez
Ms. Katherine Peterson
Mrs. Anna Belin-Pyles, Interim Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Thursday, September 30, 2010 for advertisement on Saturday, October 2, 2010 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	* <u>Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	2 nd Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	2 nd Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	2 nd Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	2 nd Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	2 nd Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	Alternate Schools	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Interim Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Interim Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Wednesday, October 20, 2010, 8:00 pm, in the Washington Community School.

- VII. REMARKS FROM THE BOARD PRESIDENT

- VIII. REMARKS FROM THE INTERIM SUPERINTENDENT

- IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Trips

1. School Based Youth Services Teen Parenting Program – Norz-Hill Farm, NJ

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Teen Parenting Program at Plainfield High School will participate in a Mommy and Me Pumpkin Picking activity at Norz-Hill Farm and Market in Hillsborough, New Jersey on Tuesday October 26, 2010. Twelve (12) teen mothers and thirteen (13) infants/toddlers accompanied by five (5) staff members will attend at an individual cost of \$9.00 per person (\$270.00 total). The field trip is sponsored by the School Based Youth Services Program. This activity will help provide an educational and familial experience for teen parents and their child(ren). The teen mothers will be able to engage with other families and learn how to engage with their own families, especially their child. Students and staff will depart from the PHS parking lot at approximately 9:00 a.m. and will return by 12:00 p.m.

RESOLVED, that the Plainfield Board of Education approves twelve (12) teen mothers, thirteen(13) infants/toddlers and five (5) staff members from the School Based Youth Services Teen Parenting Program to attend the Mommy and Me Pumpkin Picking fieldtrip on Tuesday, October 26, 2010, at Norz-Hill Farm and Market in Hillsborough, New Jersey at a cost not to exceed \$270.00. Transportation will be provided by the district. The availability of funds for this item has been verified and will be charged to School Based Youth Services grant account number 20-441-270000-516A-38-0000.

2. 2010 – 2011 PHS AFJROTC Color Guards Drill Competitions

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in Plainfield Public Schools

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Air Force Junior Reserve Officer Training Corps (AFJROTC) Color Guards have participated in ceremonies commemorating special events in history. The Coordinator of the AFROTC has invited the Plainfield High School AFJROTC Color Guards to participate in the following drill competitions: Passaic High School in Passaic, NJ, Bridgeton High School in Bridgeton, New Jersey, and Jackson Memorial High School in Jackson, NJ. The objective of attending the drill competition is to demonstrate habits of orderliness, precision, discipline, and training. The AFJROTC Color Guards will be able to apply their knowledge of drill precisions and military procedures.

The Plainfield High School AFJROTC Color Guards, comprised of approximately fifteen (15) cadets, grades 9-12, and two (2) chaperones will attend the AFJROTC Drill Competitions. Departure is scheduled from Plainfield High School parking lot on Saturdays, at 6:00 a.m. on February 2, 2011, February 26, 2011 and March 7, 2011. Return is scheduled for Saturdays; at 8:00 p.m. Transportation will be provided by the district. There is no cost to district.

RESOLVED, the Plainfield Board of Education approve for fifteen (15) cadets, grades 9-12, and two (2) chaperones to attend the AFJROTC Drill Competitions, at no cost to the district at; Bridgeton High School, Bridgeton, NJ, Jackson Memorial High School, Jackson, NJ, and Passaic High School, Passaic, NJ.

Date	Departure from PHS	Arrival to PHS	Location	Cost to the District	No. of Chaperones	No. of students involved	Grade Levels Involved
February 2, 2011	6:00 a.m.	8:00 p.m.	Bridgeton High School, Bridgeton, NJ	None	2	15	9-12
February 26, 2011	6:00 a.m.	8:00 p.m.	Jackson Memorial High School, Jackson, NJ	None	2	15	9-12
March 7, 2011	6:00 a.m.	8:00 p.m.	Passaic High School, Passaic, NJ	None	2	15	9-12

3. Platinum Minds

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In so doing, it is also committed to developing higher education partnerships with local businesses and agencies to provide opportunities for high school students.

Twenty students (20) high school students in grades 9-12 and two (2) chaperones will travel to Delbarton Prep School in Morristown, New Jersey for the Platinum Minds Entrepreneurial/Leadership Symposium for Young Men. The Leadership Symposium is designed to encourage young men to understand their role as future leaders and to take this role back into their communities seeking to make positive changes and improvements. Departure is scheduled for October 23, 2010 at 8:00 a.m. and returning at 4:00 p.m.

RESOLVED, that the Plainfield Board of Education approves 20 high school students in grades 9-12 and 2 chaperones to travel to Platinum Minds Entrepreneurial Leadership Symposium on October 23, 2010. There is no direct cost for student participation and bus transportation will be provided by the district.

4. PHS Chorus & PAAAS Vocal Studio

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The students will engage in a variety of educational activities including, discussion sessions before and after the performance at Crescent Avenue Church, Plainfield, New Jersey. Students will have an opportunity to develop an understanding of the elements and principles of the symphony, music concert etiquette, and socialization. Students are encouraged to collaborate and engage in creative talents and programs offered through the Plainfield Symphony. The Plainfield Symphony's educational advisor has invited thirty (30) students from Plainfield High School and Plainfield Academy for the Arts and Advance Studies, grades 7-12 and three (3) chaperones to attend the Plainfield Symphony. The students will dine at Café Vivace in Plainfield, New Jersey at no cost to the district.

Thirty (30) students, grades 9-12 and three (3) chaperones will attend the Plainfield Symphony and dine at Café Vivace in Plainfield, New Jersey on Saturday, November 6, 2010. Departure is scheduled from Plainfield High School on Saturday, November 6, 2010 at 5:30 p.m. The return is scheduled for Saturday, November 6, 2010 at 10:00 p.m. Transportation will be provided by the district.

RESOLVED, that the Plainfield Board of Education approve for thirty (30) students, from Plainfield High School and Plainfield Academy for the Arts and Advance Studies in grades 7-12 and three (3) chaperones to dine at Café Vivace and attend the Plainfield Symphony on Saturday, November 6, 2010 at no cost to the district.

5. PHS AFJROTC

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Air Force Junior Reserve Officer Training Corps (AFJROTC) Color Guards have participated in ceremonies commemorating special events in history. The AFJROTC Color Guards will be able to apply their knowledge of drill precisions and military procedures. The objective of attending the drill competition is to demonstrate habits of orderliness, precision, discipline and training. The Coordinator of the AFROTC has invited the Plainfield High School AFJROTC Color Guards to participate in the drill competition at McGuire Air Force Base, Fort Dix, New Jersey. Forty eight (48) cadets, grades 9-12 and five (5) chaperones will attend this special event.

The Plainfield High School AFJROTC Color Guards, comprised of approximately forty eight (48) cadets, grades 9-12, and five (5) chaperones will attend the AFJROTC Drill Competition on Thursday, October 28, 2010. Departure is scheduled from Plainfield High School parking lot on Thursday, October 28 at 7:30 a.m. The return is scheduled for Thursday, October 28, 2010 at 3:00 p.m. Transportation will be provided by the district. There is no cost to district.

RESOLVED, that the Plainfield Board of Education approves for forty eight (48) cadets, grades 9-12, and five (5) chaperones to attend AFJROTC McGuire Air Force Drill Competition on October 28, 2010 at no cost to the district.

6. Latino National Hispanic College Fair

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Plainfield High School seniors have been attending Latino National Hispanic College Fair since 2001-2002 school year. America's colleges and universities are a natural resource. The learning environments they offer are characterized by a richness, relevance and diversity that can make a difference in the America of tomorrow. These institutions provide a perspective on history, introduce Latino history and culture, and provide a particular attunement to the academic needs of Latino students. At the National Latino College Fair, students will talk to recruiters, financial aid officers, and other support personnel who will provide assistance in selecting a college or university. The students will interact with other students as well as outstanding graduates of New Jersey colleges or universities. The Director of the National Latino College Fair of New Jersey has invited sixty (60) seniors and four (4) chaperones to attend the National Latino College Fair, in Woodbridge, New Jersey.

Sixty seniors (60) and four (4) chaperones will attend the National Latino College Fair, Wednesday, October 27, 2010. Departure is scheduled from Plainfield High School parking lot on Wednesday, October 27, 2010 at 8:30 a.m. The return is scheduled for Wednesday, October 27, 2010 at 1:00 p.m. Transportation is provided by the sponsor.

RESOLVED, the Plainfield Board of Education approve for sixty (60) Plainfield High School seniors and four (4) chaperones to attend the National Latino College Fair in Woodbridge, New Jersey on Thursday, Wednesday, October 27, 2010 at no cost to the district.

B. Professional Development

1. Dual Language Program

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education is committed to providing opportunities for all students (inclusive of English Language Learners and Special Education Students) to meet the New Jersey Core Curriculum Content Standards and achieve academic success.

The Dual Language Program is a challenging academic program designed to provide instruction to students in two languages—English and Spanish.

The goals of the Dual Language Programs are to:

- increase achievement for all students
- achieve bilingualism and “biliteracy” of participating students
- increase student cooperation, cultural sensitivity, and self-esteem
- increase culturally responsive teaching throughout the school
- foster cultural diversity and respect among all students, and promote a sense of community throughout the school

Elizabeth Willaum from the Dual Educational Resources Center in Lackawaxen, Pennsylvania has provided consultative services to the district since the 2008 – 2009 school year at the following schools: Stillman Elementary School (grades K – 2), Evergreen Elementary School (grade K), and Washington Community School (grades K - 1). Ms. Willaum has the ability and expertise to provide professional development workshops on the implementation of Dual Language Immersion Program. Elizabeth Willaum will be servicing all bilingual education teachers in the Plainfield Public School District.

Elizabeth Willaum has agreed to conduct three full day visits per month (October 2010 to June 2011); a three full day summer professional development institute (August 2011) and three district staff development days (October 2010, January 2011, and June 2011).

RESOLVED, that the Plainfield Board of Education approves Elizabeth Willaum to provide professional development on the implementation of Dual Language – Two Way Immersion Program and the Dual Language One Way Developmental Program during the 2010-2011 school year, in the amount not to exceed \$25,500.00 and charged to FY 2011 NCLB Title III 200-320 account.

2. 21st Century Community Learning Centers (CCLC) Annual Regional After School Conference

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention, and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Zelda Spence, 21st CCLC Project Coordinator, and 21st CCLC Site Coordinators, Fred Harris (Hubbard MS), Brenda Noble (Maxson MS), Kent Thompson (Maxson MS), Joseph Harris (Stillman Elementary School), Felisa Trent (Washington Community School), and Shani Brinkley (Washington Community School) will attend the 21st CCLC Regional New Jersey School-Age Care Coalition (NJSACC) conference at the Marriott Princeton Hotel and Conference Center at Forrestal, 100 College Road East, Princeton, NJ.

This year's theme, "Building Connections," will capture the direction of the workshops, as led by nationally recognized researchers and experts in the field of extended day programming. Speakers will provide insight and invaluable experiences as germane to developing, implementing, and sustaining after school programs. Materials will be provided that address the United States Department of Education's goals and initiatives.

The sessions are designed to include new and innovative ideas for activities, technical assistance for managing programs, and strategies and data for managing after school programming that can be brought back to the district and implemented in the 21st CCLC After-School Program sites (Hubbard & Maxson Middle Schools, Stillman Elementary School, and Washington Community School).

Ms. Zelda Spence, 21st CCLC Project Coordinator will attend on Friday, November 12, 2010 and Saturday, November 13, 2010 at a cost not to exceed \$296.00 (\$271.00 conference fee for two days and \$25.00 mileage reimbursement). 21st CCLC Site Coordinators, Fred Harris (Hubbard MS), Brenda Noble (Maxson MS), Kent Thompson (Maxson MS), Joseph Harris (Stillman Elementary School), Felisa Trent (Washington Community School), and Shani Brinkley (Washington Community School) will attend the 21st CCLC Regional New Jersey School-Age Care Coalition (NJSACC) conference on Saturday, November 13, 2010 at a cost not to exceed \$1,176.00 (\$171.00 conference fee for one day and \$25.00 mileage reimbursement per attendee).

RESOLVED, that the Plainfield Board of Education approves Zelda Spence, Fred Harris, Brenda Noble, Kent Thompson, Joseph Harris, Felisa Trent, and Shani Brinkley to attend the 2010 NJSACC Regional conference in Princeton, NJ on Friday, November 12, 2010 and Saturday, November 13, 2010. The availability of funds for this item has been verified and will be charged to account number 20-453-200000-580A-38-0000 in an amount not to exceed \$1,472.00.

3. NJALC Fall Symposium 2010

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention, and development of District Staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Judith Lescarret, Learning Disabilities Teacher Consultant, will attend *The NJALC Fall Symposium* on October 29, 2010 presented by Association of Learning Consultants in Madison, New Jersey. This one-day seminar is designed especially for Learning Disability Teach Consultants and will focus on those daily challenges facing special education programs in schools and districts. Upon her return, Judith Lescarret will turnkey the information shared during this workshop with other in-district Learning Disabilities Teacher Consultants.

RESOLVED, that the Plainfield Board of Education approves Judith Lescarret, Learning Disabilities Teacher Consultant to attend *The NJALC Fall Symposium* seminar presented by The Association of Learning Consultants in Madison, New Jersey on October 29, 2010. The cost of registration is \$185.00 and will be charged to account 20-251-20000-320A-32-0000. Availability of funds for this item has been verified.

4. New Jersey Association of School Business Officials

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Yolanda Henry, Assistant Business Administrator will attend the New Jersey Association of School Business Officials workshop held in Mt. Laurel, New Jersey on December 7, 2010, at a cost of 100.00 (\$75.00 for registration and \$25.00 for mileage). The workshop will focus on the Board Secretary Report and duties of the Board Secretary.

RESOLVED, that the Plainfield Board of Education approves Yolanda Henry to attend the New Jersey Association of School Business Officials workshop to be held in Mt. Laurel, New Jersey on December 7, 2010, at a cost of 100.00 (\$75.00 for registration and \$25.00 for mileage) and will be charged to account 11-000-251000-592T-04-00000. Availability of funds for this item has been verified.

5. 2010 Horizon Users Group Conference

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Ryan Sears, System Analyst will attend the 2010 Horizon Users Group Conference to be held in Stone Mountain, Georgia on November 2-4, 2010. The workshop will focus on the concerns from users and how to get the most out of the food service management system.

RESOLVED, that the Plainfield Board of Education approves Ryan Sears to attend the 2010 Horizon Users Group Conference to be held in Stone Mountain, Georgia on November 2-4, 2010, at a cost not to exceed \$2,000.00 and will be charged to account 11-000-251000-592T-04-00000.

6. National Staff Development Council (NSDC)

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative and District staff members to participate in out of district professional development. The District has identified a need for strengthening its professional development framework.

NSDC is the largest non-profit professional organization committed to ensuring success for all students through staff development and school improvement. The theme of the conference, "Dream.Dare.Do" challenges all participants to stand up and be counted among those who are committed to achieving the NSDC's purpose: *Every educator engages in effective professional learning everyday so every student achieves*. The workshops will also provide resources and relationship building between Plainfield and international and national educators.

Attendance at this conference will help provide solutions for practical implementation and best practices in staff development for improving teaching and learning. By exposure to the workshops led by nationally recognized Researchers/presenters, this district will then turnkey the information obtained and learned in an effort to enhance professional development across the District. Members from the Plainfield School Educational Services Department staff members Caryn D. Cooper and Yvonne Breauxsaus will attend the National Staff Development Council (NSDC) 42nd Annual Conference from December 4 – 8, 2010 in Atlanta, Georgia to improve understanding of and build internal capacity in the areas of:

- Developing Policy and Advocacy for Professional Learning
- Developing School and District Leaders to Sustain School Improvement Growth
- Documenting the Impact of Professional Learning on Student Achievement
- Applying Knowledge of Race, Class, and Culture to Narrow the Learning Gap
- Teaching the Fundamentals of Powerful Professional Learning
- Enhancing Teaching Quality
- Leveraging Technology as a Resource for Professional Learning

RESOLVED, that the Plainfield Board of Education approve Caryn D. Cooper and Yvonne Breauxsaus to attend the NSDC 42nd Annual Conference in Atlanta, Georgia from December 4-8, 2010 for all aspects of effective professional development for teaching and learning not to exceed \$3,950.00. The availability of funds for this item has been verified and will be charged to 11-000-21000-580A-26-0000 account.

7. Writing Fundamentals Units of Study

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools.

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District, schools, and students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ consultants to address the needs of teachers and students in order to promote school improvement.

Schoolwide Fundamentals of Bohemia, New York, will provide professional development to all 6-8 grade Language Arts teachers for 11 full days, not to exceed \$17,300.00 (Introductory Training Workshop \$1,800.00 and In-School Demonstration Modeling \$1,500.00 per day)The workshops will focus on the introduction of Writers Fundamentals Units of Study and In – School Demonstration Model.

The introductory training workshop will focus on (one full day):

- How Writers Work, launching the Writing Workshop
- Creating a Writing Environment
- Getting to know out touchstone/mentor texts;
- The architecture of their writing workshop mini – lessons;
- The writing process as the framework for out Units of Study

In-School Demonstration Modeling will provide district 6-8 grade teachers with an additional layer of direct, hands-on support, effectively presenting a “wider set” of coherent, practical opportunities for learning and development. The In-School Demonstration Modeling includes (10 days - \$15,500.00):

- Mini-lesson modeling at different stages of the Writing Process
- Modeling student conferences for the purpose of differentiating instruction and assessment
- Curriculum planning, standard correlations, and Unit time line mapping
- Analyzing and assessing sample student work
- Short debriefing meetings with questions and answer sessions
- Extending the Units to meet the needs of every student

RESOLVED, that the Plainfield Board of Education approves payment to Schoolwide, Inc. not to exceed \$17,300.00 for 11 full day workshops including professional development and coaching in writing. This item will be charged to account FY 2011 NCLB Title I.

C. English/-Spanish District-Wide Translation Team for 2010-2011

Strategic Plan Link:

Goal 5: Community and Family Engagement

To actively engage families and communities in meaningful structured and productive manner that promotes learning and cooperation.

The Interim Superintendent of Schools recommends and I so move adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. Actively engagement of families and community members in the educational process of our students is a key. In doing so, the Plainfield Board is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

With a fast growing Spanish speaking community in Plainfield, there is an increased need for district and school personnel to send written notices, letters, and other important information to parents in their native language (Spanish). As well there is a need for staff to conduct home visitations to inform parents of student services, academic, and behavior status of students. A number of events such as: Town-Hall meetings, BOE meetings, Back to School Night conferences and parent-teacher conferences have been scheduled for the 2010-2011 school year. These events will require the presence of an oral translator to assist the Spanish speaking community members who will be in attendance.

The NCLB legislation provide districts with funding (Title III) to provide parents with information pertaining to their children's education in their native language (Spanish). It is recommended that the Office of Bilingual/ESL/WL compensate staff members for providing translation services at a rate of \$28.00 per hour.

RESOLVED, that the Plainfield Board of Education approves hiring of staff members to serve as oral/text translators for the 2010-2011 school year on an as needed basis. (Hours will be determined based on case load and needs of each individual school): The funding source is FY 2011 NCLB Title III 200-100 account.

D. Conversational Spanish Classes for District Staff

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

Goal 5: Community & Family Engagement

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Interim Superintendent of Schools recommends and I so move adoption of the following:

RESOLUTION

Active engagement of families and community members in the educational process of our students is a key. With a fast growing Spanish speaking community in Plainfield, there is an increase need for district and school personnel to communicate information to parents in their native language (Spanish). Participants will master the basic communication with students and parents in Spanish. To promote Conversational Spanish skills to building administrators, teachers, and support staff, Conversational Spanish classes will be offered during the 2010-2011 school year for six weeks. Classes will be offered at two sites (To Be Announced), for approximately 50 staff members (25 per site).

The NCLB legislation provide districts with funding (Title III) to provide parents with information pertaining to their children's education in their native language (Spanish). It is recommended that the Office of Bilingual/ESL/WL compensate two (2) teachers at a rate of \$28.00 per hour not to exceed \$1,440.00 for instruction.

RESOLVED, that the Plainfield Board of Education approves Conversational Spanish classes to be offered during the 2010-2011 school year for six weeks. Classes will be offered at two sites (To Be Announced), for approximately 50 staff members. Payment for the teachers will be charged to FY 2011 NCLB Title III budget.

E. Provision of Special Education Services

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in Plainfield Public Schools.

The Interim Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

RESOLVED, that the Plainfield Board of Education approves those six (6) Plainfield pupils whose names have been certified by the Interim Superintendent of Schools and are on file with the Secretary of the Board of Education will be provided with special education programs in out-of-district schools for the disabled for the remainder of the 2010-2011 school year:

NAME OF PUPIL	SCHOOL OR PRIMARY INSTITUTION	CLASSIFICATION	APPROXIMATE COST (TUITION AND TRANSPORTATION)
A.F.	Bonnie Brae	ED	\$62,820.00
R.P.	Roxbury Township Board of Education	MD	\$49,235.40
D.D.	Summit Speech School	PSD	\$50,400.00
E.E.	Summit Speech School	PSD	\$50,400.00
A.F.	Washington Academy	ED	\$39,551.40
R.O.	Washington Academy	ED	\$39,551.40
R.B.	Children's Center/Monmouth	MD	\$52,016.40
J.A.	Piscataway Regional Day	MD	\$44,460.00
D.A.	Cranford Achievement Middle Program	BD	\$43,900.00
Total:			\$432,334.60

F. Clinton K-8 Center After School Project Y.E.S.

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in Plainfield Public Schools.

The interim Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English language learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Project Youth Excelling in School (Y.E.S.) is a grant-based project that targets African American students in grades K-3. Currently these students are not performing at their current grade level. This academic support will serve as an intervention for these struggling students. These students require additional interventions geared towards their individual needs in the area of social/emotional health and academics.

In order for the Plainfield Board of Education to be in compliance with Indicator 9 of the State Performance Plan: Disproportionality in Special Education by Race/Ethnicity, Clinton K-8 Center will launch an after school tutorial program, Project Y.E.S. that targets at-risk students in grades K-3 general education and will provide academic support and enrichment activities in math and literacy. The program will begin October 19, 2010 and end April 21, 2011. Project Y.E.S. will operate Tuesdays – Thursdays from 2:30 p.m. – 6:00 p.m.

RESOLVED, that the Plainfield Board of Education approves the operation of Project Y.E.S. at Clinton K-8 Center for the 2010-2011 school year. The hours of operation will be from 2:30 pm to 6:00 pm, Tuesdays through Thursdays commencing October 19, 2011 through Thursday, April 21, 2011. A budget not to exceed \$55,000 will be funded by the Individuals with Disabilities Education Act (IDEA) grant.

G. Amendment of -Individuals with Disabilities Education Act (IDEA) Grant –FY 2009

Strategic Plan Link:

Goal: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The interim Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. The Individuals with Disabilities Education Act grant funds are used to improve student achievement and help close the achievement gap through school improvement and reform. The IDEA Grant is an annual resource that is funded by the Federal government through the New Jersey Department of Education.

RESOLVED, that the Plainfield Board of Education amends the IDEA FY 2009-2010 budget to include carryover of \$191,073 from the FY 2008-2009.

<u>Funding Source</u>	<u>Program Description</u>	<u>Amount Amended</u>	<u>Administrator</u>
FY2009/2010 Individuals with Disabilities Act Basic Grant (Amended)	Basic grant funds are used for services and supplies for special education students.	\$191,073	Antoinette Adams

H. Behavior Modification Services Provider

The interim Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in PPS

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

RESOLVED, that the Plainfield Board of Education approves the following individual be appointed as a Special Services Consultant/Provider for the Department of Special Education, Gifted and Psychological Services for the 2010 – 2011 school year at the respective compensation rates:

CONSULTANT/PROVIDER	SERVICES PROVIDED	RATE OF SERVICE
Jennifer Weberman, Psy.D	Behavior Modification Services	\$100.00/hour

I. Code of Conduct – Translation

Strategic Plan Link:

Goal 4: Safe Learning Environment

Goal 5: Community and Family Engagement

To actively engage families and communities in a meaningful structured and productive manner that promotes learning and cooperation.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically, reach their full potential in life. Actively engagement of families and community members in the educational process of our students is a key. In doing so, the Board is also committed to providing a safe and secure environment increasing the opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

With a fast growing Spanish speaking community in Plainfield, there is an increased need for documents to be translated into Spanish for parents and students to increase their awareness of and guide students to appropriate behavior while in school.

The Plainfield Public Schools Code of Conduct has an estimated 30,425 words, which “Inlingua Language Center” located at 95 Summit Avenue, Summit New Jersey; will translate at a rate of \$0.24 per word. The estimated cost for translation is \$7,300.00. Due to the possibility of increase number of words after translation into another language, an additional 9.6% of the total will be allocated to cover any possible additional costs.

RESOLVED, that the Plainfield Board of Education approve “Inlingua Language Center” located at 95 Summit Avenue, Summit New Jersey to translate the Plainfield Public School Code of Conduct at a rate of \$0.24 per word not to exceed \$8,000.80. Availability of funds for this item have been verified and charged to account 20-241-200000-320A-26-0000.

XI. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer- July – August 2010

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Interim Superintendent to initiate whatever actions may be determined to be appropriate.

July 2010

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11, 16, 17) Current Expense	5,806,554.57	102,528,316.81	103,112,686.96
(12) Capital Outlay		702,974.00	-
(13) Special Schools		-	-
(15) Reform Schools	3,132,716.33	59,185,787.15	-
Capital Reserve			
(20) Special Revenue Fund	4,397,759.86	9,623,489.13	3,518,706.71
(40) Debt Service Fund	(225,866.20)	590,820.67	640,574.80
(60) Enterprise Fund	469,259.96	3,400,000.00	363,949.06
TOTAL	13,580,424.52	176,031,387.76	107,635,917.53

August 2010

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11, 16, 17) Current Expense	(3,236,251.72)	90,159,553.51	90,584,953.55
(12) Capital Outlay		532,514.00	-
(13) Special Schools		-	-
(15) Reform Schools	5,984,416.53	53,177,182.96	-
Capital Reserve			
(20) Special Revenue Fund	3,330,612.28	7,787,985.40	3,518,779.85
(40) Debt Service Fund	521,240.80	590,820.67	640,574.80
(60) Enterprise Fund	331,843.47	3,411,414.52	342,890.72
TOTAL	6,931,861.36	155,659,471.06	95,087,198.92

B. Payment of Bills — September 17 – October 14, 2010

Strategic Plan Link:
Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE OCTOBER 20, 2010 BUSINESS MEETING

C. 2010-11 Budget Transfers

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following 2010 budget adjustments which reflect the appropriations sufficient to meet expenditures:

BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13			
September 1, 2010 to September 30, 2010			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
11-1XX-100-XXX	Regular Programs - Instruction		
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
11-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
11-000-100-XXX	Instruction		
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
11-000-230-XXX	Support Services - General Administration		73,000.00
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology	76,000.00	
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services		
11-000-270-XXX	Student Transportation Services		
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		3,000.00
11-XXX-XXX-2XX	Personal Services - Employee Benefits		
11-000-310-XXX	Food Services		
	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
12-XXX-XXX-73X	Equipment		

12-XXX-4XX-XXX	Facilities Acquisition and Construction Services		
	TOTAL CAPITAL OUTLAY		
13-XXX-XXX-XXX	TOTAL SPECIAL SCHOOLS		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	GENERAL FUND GRAND TOTAL	76,000.00	76,000.00

BUDGET TRANSFERS - FUND 15			
September 1, 2010 to September 30, 2010			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
15-1XX-100-XXX	Regular Programs - Instruction	93,700.00	
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		1,451,569.00
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct	6,000.00	
15-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		453,131.00
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	152,000.00	
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		46,200.00
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		351,700.00
15-000-270-XXX	Student Transportation Services		
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits	2,050,900.00	
15-000-310-XXX	Food Services		
	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		

15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	WHOLE SCHOOL REFORM GRAND TOTAL	2,302,600.00	2,302,600.00

D. Medemerge Agreement

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education policy 5131.6 commits the school district to establish a procedure to aid students to seek help to correct possible substance dependency and/or abuse problems and the District has identified a local industrial health center to provide this service, now therefore be it

RESOLVED, that the Plainfield Board of Education approves Medemerge of Greenbrook, New Jersey to perform the following services, from September 1, 2010 through June 30, 2010. Availability of funds for this item has been verified and will be charged to account to 11-000-21300-330A-33-0000:

Student Evaluation	\$45.00
7 Panel Drug Screen	\$34.00
Urine Alcohol	\$25.00

E. Appointment of Broker of Record – Health Benefits

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Board of Education issued a Request for Proposals for the provision of broker of record services– health benefits in July, 2010, and

WHEREAS, proposals were received and reviewed, and

WHEREAS, the proposal submitted by the firm of Willis of New Jersey, Inc of Morristown, NJ best meets the need of the District, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the appointment of Willis of New Jersey, Inc. as the District’s broker of record – health benefits for FY11 with no direct cost to the District.

F. Appointment of Auditor

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Board of Education issued a Request for Proposals for the provision of auditing services in July, 2010, and

WHEREAS, proposals were received and reviewed, and

WHEREAS, the proposal submitted by the accounting firm of Lerch, Vinci and Higgins of Fair Lawn, NJ best meets the need of the District, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the appointment of Lerch, Vinci and Higgins as the District's auditor for FY11 with an annual audit fee of \$57,000.00. Availability of funds has been verified and will be charged to 01BDAUDFEE.

G. 2010-2011 State Contract Vendors

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Board of Education desires to use the state contract vendors to facilitate schools' purchasing and

WHEREAS, state regulations required board approval to use the state contract vendors, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the following vendors for the 2010-2011 school year.

Vendor	State Contract #	Category
A & K Equipment Company Inc	A75725	Snow plow parts, and grader and loader blades
A Stempler Inc	A67367	Window treatments-blinds, cubicle curtain shades and draperies - supply & install
A Stempler Inc	A65753	Carpet & padding supplies & installation
A&A Glove & Safety Co	A76667	Protective clothing and footwear
A1 Towing Inc	A69268	Towing and roadside services: motor vehicles, njcmp and various agencies
Absolute Auto And Flat Glass	74042	Glass household & institutional various state agencies
Ackerson Drapery &	A67363	Window treatments-blinds, cubicle curtain shades and draperies - supply & install
Action Office Supplies	A65590	Library supplies, school supplies & teaching aids
Affordable Office Furniture	A62173	Furniture, computer & electronic support, freestanding
Airgas East Inc	A68269	Gases, medical, specialty and industrial
Allstate Office Interiors Inc	A62428	Furniture, computer & electronic support, freestanding
Allstate Office Interiors Inc	A65752	Carpet & padding supplies & installation
Allstate Office Interiors Inc	A69938	Furniture, office & lounge non-modular & files
Als Auto Body	A69272	Towing and roadside services: motor vehicles, njcmp and various agencies

Alto U S Inc	A74167	Vacuums and floor machines various state agencies
Altura Communications Solution	A42294	Telecommunications equipment - wired
Anchortex Corporation	A76670	Protective clothing and footwear
Apple Computer Inc	A70259	Wsca computer contract / it hardware & software
Aquatec Water Treatment Inc	A64021	Chemicals: water treating & maintenance services (boiler & cooling), statewide
Atlantic City Shade Shop Inc	A67368	Window treatments-blinds, cubicle curtain shades and draperies - supply & install
Autumn Associates Inc	A71601	Air conditioning, heating & ventilating repair parts
Avaya Inc	A42285	Telecommunications equipment - wired
B & C Communications Inc	A61404	Wireless devices and services
Bai Lar Interior Services	A67362	Window treatments-blinds, cubicle curtain shades and draperies - supply & install
Bayway Lumber Ctr	A74787	Locking hardware only statewide
Bayway Lumber Ctr	A74787	Lumber
Bells Security Sales Inc	A74784	Locking hardware only statewide
Ben Shaffer & Associates Inc	A59054	Park and playground equipment & parts
Best Litter Receptacles Inc	A59073	Park and playground equipment & parts
Bi Incorporated	A49152	Electronic monitoring equipment & services
Bio Shine Inc	A74163	Vacuums and floor machines various state agencies
Blejwas Associates	A76516	Air filters and filter media, hvac applications
Bridgeton Plumbing & Heating	A71597	Air conditioning, heating & ventilating repair parts
Bridgeton Plumbing & Heating	A74879	Plumbing & heating supplies/ equipment - statewide
Burlington Audio Tapes Inc Dba	A73248	Videotape, audiotape and recordable cd's
Camden Bag & Paper Co	A75282	Chemicals, janitorial dss
Camden Bag & Paper Co	A76182	Dss-paper goods, recycled; disposable: napkins, toilet tissue/paper towel
Canon Business Solutions Inc	A64046	Copiers

Canon USA Inc	A64045	Copiers - cost per copy
Caola Company	A74785	Locking hardware only statewide
Caola Company	A76000	Locksmith services - statewide (re-bid)
Carpet Showcase Inc	A65750	Carpet & padding supplies & installation
Cascade School Supplies Inc	A65589	Library supplies, school supplies & teaching aids
Central Jersey Supply Co	A74874	Plumbing & heating supplies/ equipment - statewide
Central Lewmar	A58411	Paper, fine, various agencies re-bid
Central Lewmar	A75513	Rock salt, sodium chloride various bagged quantities - only
Central Poly Corp	A76181	Dss-paper goods, recycled; disposable: napkins, toilet tissue/paper towel
Charles F Connolly Dist Co	A71600	Air conditioning, heating & ventilating repair parts
Charles J Becker & Brother Inc	A65592	Library supplies, school supplies & teaching aids
Cliffside Body Corp	A75724	Snow plow parts, and grader and loader blades
Cmf Business Supplies	A76180	Dss-paper goods, recycled; disposable: napkins, toilet tissue/paper towel
Commercial Interiors Direct	A67366	Window treatments-blinds, cubicle curtain shades and draperies - supply & install
Commercial Interiors Direct	A59063	Park and playground equipment & parts
Commercial Interiors Direct	A65751	Carpet & padding supplies & installation
Commercial Painters Supply	A73150	Paint and related supplies
Computer Aid Inc	A71834	It consulting services (cai)
Consolidated Stl & Alum	A74881	Fence, chain link(install & replace)
Cooney Brothers Inc	A71599	Air conditioning, heating & ventilating repair parts
Coopers Office Furniture	A69937	Furniture, office & lounge non-modular & files
Csl Water Treatment Inc	A64019	Chemicals: water treating & maintenance services (boiler & cooling), statewide
Dean Equip & Furn Co Inc	A62171	Furniture, computer & electronic support, freestanding

Dell Marketing Lp	A77003	Software license, support, maintenance and related services
Dell Marketing Lp	A70256	Dell wsca computer contract / it hardware & software
Eastern Institutional Supply	A74166	Vacuums and floor machines various state agencies
Eb Fence Llc	A74880	Fence, chain link(install & replace)
En Pointe Technologies	A77562	Software license, support, maintenance and related services
Fairlite Electric Supply Co	A75181	Electrical equipment and supplies north, central and south regions
Fisher Scientific Co Llc	A75827	Scientific equipment accessories maintenance & supplies
Fitness Lifestyles Inc	A66830	Sporting goods
Flaghouse Inc	A67389	Library supplies, school supplies & teaching aids
Flemington Buick Chevrolet	A73806	Vehicles, cargo vans, minivan/class 1/2/3, regular/extended
Flinn Scientific Inc	A65621	Library supplies, school supplies & teaching aids
Flinn Scientific Inc	A75832	Scientific equipment accessories maintenance & supplies
Fyr Fyter Sales & Service Inc	A65807	Fire extinguisher maintenance
Gloucester Plumbing Supply	A74875	Plumbing & heating supplies/ equipment - statewide
H A Dehart & Son Inc	A75721	Snow plow parts, and grader and loader blades
Hannon Floor Cov Corp	A65749	Carpet & padding supplies & installation
Hertz Furniture Systems Corp	A62168	Furniture, computer & electronic support, freestanding
Hess Corporation	A71281	Natural gas supply for the Woodbridge developmental center
Hewlett Packard Company	A70262	Wsca computer contract / it hardware & software
Hilti Inc	A66102	Power tools and accessories
Hogan Security Group Inc	A74788	Locking hardware only statewide
Howard Industries Inc	A70264	Wsca computer contract / it hardware & software
Ibm Corporation	A70265	Wsca computer contract / it hardware & software

Image Systems For Business	A65260	Copiers - cost per copy
Industrial Controls Dist Llc	A71595	Air conditioning, heating & ventilating repair parts
Interline Brands Inc	A74165	Vacuums and floor machines various state agencies
Jewel Electric Supply Co	A75179	Electrical equipment and supplies north, central and south regions
Kad Supply Llc	A75183	Electrical equipment and supplies north, central and south regions
Keer Electrical Supply Co Inc	A75180	Electrical equipment and supplies north, central and south regions
Keyport Army & Navy	A76666	Protective clothing and footwear
Kucker Haney Paint Co	A73151	Paint and related supplies
Kurtz Bro, Inc.	A65593	Library supplies, school supplies & teaching aids
Kyocera Mita America Inc	A74850	Wsca computer contract / it hardware & software
Lawson Products Inc	A76910	Parts and repairs for lawn and grounds equipment
Leisure Unlimited Corp	A66833	Sporting goods
Liberty Parks & Playgrounds	A59059	Park and playground equipment & parts
Lincoln Service & Equipment	A74168	Vacuums and floor machines various state agencies
Lincoln Supply Llc	A71598	Air conditioning, heating & ventilating repair parts
Madison Plumbing Supply	A74876	Plumbing & heating supplies/ equipment - statewide
Mall Chevrolet Inc	A74059	Vehicles, trucks, pickup, compact
Merchantville Overhead Door Co	A75142	Overhead doors: repair or replace, dot and various agencies
Metuchen Center Inc Team Sports	A66829	Sporting goods
Morton Paint Center	A73155	Paint and related supplies
Motorola Communications & Electronic	A53804	Radio communication equipment and accessories
N Siperstein Inc	A73152	Paint and related supplies
Nec Corporation Of America	A64067	Telecommunications equipment - wired

New Jersey Business Systems Inc/Cranel	A61405	Wireless devices and services
New Jersey Door Works Inc	A75144	Overhead doors: repair or replace, dot and various agencies
Northeast Stage Llc	A67369	Window treatments-blinds, cubicle curtain shades and draperies - supply & install
Olympic Glove & Safety Co Inc	A76672	Protective clothing and footwear
Olympus America Inc	A75528	Scientific equipment accessories maintenance & supplies
Pinnacle Wireless Inc	A53805	Radio communication equipment and accessories
Promega Corporation	A75833	Scientific equipment accessories maintenance & supplies
R D Sales LLC	A74786	Locking hardware only statewide
Rd Sales Door & Hardware LLC	A76001	Locksmith services - statewide (re-bid)
RFP Solutions Inc	A42293	Telecommunications equipment - wired
Ricciardi Brothers Inc	A73149	Paint and related supplies
Roberts Brothers LLC	A62189	Furniture, computer & electronic support, freestanding
Royal Communications Inc	A54382	Radio communication equipment and accessories
RPS Corporation	A74169	Vacuums and floor machines various state agencies
S & S Worldwide Inc	A65610	Library supplies, school supplies & teaching aids
School Specialty	A65606	Library supplies, school supplies & teaching aids
Seely Equipment Co / Suppy Co.	A75722	Snow plow parts, and grader and loader blades
Sherwin Williams Co Inc	A73153	Paint and related supplies
Snap On Industrial	A66103	Power tools and accessories
South Jersey Glass Co Inc	74043	Glass household & institutional various state agencies
Soyka Smith Design Studios	A62177	Furniture, computer & electronic support, freestanding
Stans Sport Center Inc	A66832	Sporting goods
Staples Contract & Commercial	A77249	Staples office supplies & equipment

Steps To Literacy	A65591	Library supplies, school supplies & teaching aids
Storr Tractor Company	A76921	Parts and repairs for lawn and grounds equipment
Tanner North Jersey Inc	A69948	Furniture, office & lounge non-modular & files
Tele Measurements Inc	A50954	Video teleconferencing
Thermoseal Industries Llc	74044	Glass household & institutional various state agencies
Thomas Scientific Inc	A75841	Scientific equipment accessories maintenance & supplies
Todd Harris Company Inc	A59077	Park and playground equipment & parts
Trane Parts Center Of Nj	A71629	Air conditioning, heating & ventilating repair parts
Transource Computers	A77668	Wsca computer contract
Turf Equipment And Supply Co	A76923	Parts and repairs for lawn and grounds equipment
Val Products Llp	A75281	Chemicals, janitorial dss
Varian Inc	A63568	Drug & alcohol test kit
Verizon Network Intg Corp	A50956	Video teleconferencing
W B Mason Co Inc	A65604	Library supplies, school supplies & teaching aids
W W Grainger Inc	72605	Grainger industrial/mro supplies and equipment
Wallace Supply Co	A74878	Plumbing & heating supplies/ equipment - statewide
Warnock Automotive Inc	A73976	Vehicles, cargo vans, minivan/class 1/2/3, regular/extended
Warnock Automotive Inc	A74060	Vehicles, trucks, pickup, compact
Wjc Electronics & Appliance	A71596	Air conditioning, heating & ventilating repair parts
Wpcs International	A53766	Radio communication equipment and accessories
Xerox Corporation	A64042	Copiers - cost per copy
Z & Z Supply	A71594	Air conditioning, heating & ventilating repair parts

H. Information Technology Asset Management/Help Desk Management System

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

In its efforts to reduce computer down time and erroneous work orders, the Information Technology and Support Services Department needs to update their help desk management application.

SchoolDude has been identified as a vendor which offers a comprehensive online information technology solution that offers the following modules:

ITDirect is a powerful, web-native help desk management tool that streamlines the entire technology workflow process from incident request to resolution.

ITAMDirect is a powerful, web-native technology asset management tool that streamlines all aspects of IT asset administration from monitoring and reporting to planning and life cycle costing.

ITWireless is a wireless/mobile help desk management tool that enables IT staff to receive and complete technology incidents via a wireless/mobile device.

RESOLVED, that the Plainfield Board of Education approves the purchase of SchoolDude in the amount of \$10,802.10 for the 2010-11 school year. Availability of funds for this item has been verified and will be charged to account 11-000-252000-500A-08-0000.

I. Submission of the Comprehensive Maintenance Plan

The Interim Superintendent of schools recommends, and I so move, adoption of the following:

RESOLUTION

The Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and,

The required maintenance activities for the various school facilities of the Plainfield Public Schools are consistent with these requirements, and

All past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, now therefore be it

RESOLVED, that the Plainfield Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan that is on file in the Board Secretary’s Office for the Plainfield Public Schools, in compliance with Department of Education requirements.

J. 2010-2011 Jointures Transportation Contract Renewals

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following 2010-2011 contracts:

RT	CARRIER	SCHOOL	TERM	AMT PER DIEM	AIDE PER DIEM
PHS-AM	So. Plfd BOE	Piscataway HS	09/01/10 – 06/30/11	\$65.00	N/A
103VT	Greenbrook BOE	Somerset County Vo Tech	09/01/10 – 06/30/11	\$53.00	N/A

K. E-Rate Professional Services Agreement

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:
Goal 3: Business Operations

This agreement is for consulting services to be provided by BTU Consultants, LLC (BTU) to assist **Plainfield Public Schools** (the Client) with the tasks required for defining and submitting an application to the Federal Communications Commission (FCC), Universal Service Administrative Company (USAC), Schools and Libraries Division (SLD) for the Priority One (Telecommunications and Internet Access) and Priority Two as part of the E-rate program for the **2011 – 2012 School Year**. This will include all work completed from July 1, 2010 through June 30, 2011 or until SLD funding payments are received.

Phase I – Form 470: Based on the Client's input, BTU shall prepare a FCC Form 470 for the Client's signature and shall review the form with the Client to answer any questions. This form notifies the SLD of the Client's intention to file specific requests within the upcoming funding year. The current estimated date for filing of the Form 470 is October - December 2010.

Phase II – Form 471: BTU shall work with the Client to gather all required information on current local, long distance, cellular and other eligible Telecommunications and Internet costs. BTU shall prepare an FCC Form 471 for the Client's signature and shall review the form with the client to answer any questions. This form represents the Client's specific funding requests for the upcoming funding year. The current estimated date for filing of the Form 471 is December 2010 - February 2011.

Phase III – Form 486: Once the SLD notifies Client of funding approvals, BTU shall prepare an FCC Form 486 for the Client's signature and shall review the form with the Client to answer any questions. This form notifies the SLD that the Client's services have started and of the Client's intention to accept the funds. The current estimated date for filing of the Form 486 is June - September 2011.

Phase IV – Receipt of discounts and Form 472 Billed Entity Applicant Reimbursement (BEAR):
BTU shall monitor the Client's awarded funds and assist in recouping all eligible discount amounts. BTU shall prepare all necessary BEAR forms or apply for discounts with all service providers for the current funding year.

RESOLVED, that the Plainfield Board of Education approves a professional services agreement with BTU Consultants, LLC in the amount of \$19,920.00 for the 2010-11 school year, for assistance with the preparation and filing of the district's annual E-Rate application to the Federal government. Availability of funds for this item has been verified and will be charged to account 11-000-252000-340A-08-0000.

XII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – First Reading

The following is recommended for adoption:

RESOLUTION

WHEREAS, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

<u>Policy Number</u>	<u>Title</u>
1120	Board of Education Meetings
2255	Action Planning for NJQSAC
3100	Budget Planning Preparation and Adoption
3220	State Funds, Federal Funds
3326	Payment for Goods and Services
5113	Attendance, Absences and Excuses
5127	Commencement Activities
5131.5	Vandalism/Violence
5131.6	Drugs, Alcohol, Tobacco

XIII. ADJOURNMENT