

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, October 13, 2009

Time : 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.

Place: ADMINISTRATION BUILDING
AUDITORIUM
1200 MYRTLE AVE.

Board of Education Members

Ms. Bridget B. Rivers, President
Mr. Agurs Linward Cathcart, Jr., Vice President
Ms. Patricia I. Barksdale
Mrs. Wilma G. Campbell
Mr. Martin P. Cox
Mr. Christian Estevez
Mrs. Brenda L. Gilbert
Mrs. Lisa C. Logan-Leach
Ms. Katherine Peterson
Dr. Steve Gallon III, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Thursday, October 1, 2009 for advertisement on Friday, October 2, 2009 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, that the Plainfield Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

and be it

FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	Admin. Building	6:30 p.m.
Personnel/Exec.Ses.	2 nd Tues. ea. mo.	Admin. Building	6:30 p.m.
Curric. & Instr.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Finance Committee	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Bldgs. & Grds. Cmte.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
School Community Rel.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	Admin. Building	7:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and Board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next business meeting of the Board of Education is scheduled for Tuesday, October 20, 2009, at 7:00 p.m. in the Administration Building auditorium.

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE SUPERINTENDENT

IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Field Trips

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

1. Dewitt D. Barlow

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Sixty-five (65) Barlow fourth grade students and seven (7) chaperones will attend the Camp Bernie YMCA Camp in Port Murray, NJ on October 28, 2009. Students will take part in team-building activities that will involve problem solving, strategies for communicating, and diversity awareness, as well as conflict resolution and cooperative learning. Departure is scheduled for 8:00 a.m. and students will return at 2:35 p.m.

RESOLVED, that the Plainfield Board of Education approves sixty-five (65) Barlow fourth grade students and seven (7) chaperones to travel to Camp Bernie YMCA Camp in Port Murray, NJ on October 28, 2009 at a cost of \$32.00 per student (admission) at a total of \$2,080.00. The total cost for admission will be charged to account 20-235-100000-800B-11-0000. There is no admission cost for chaperones. The cost of transportation is \$780.00 and will be charged to account 20-235-100000-500B11-0000. Availability of funds for this item has been verified.

2. Washington Community School

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Forty-five (45) Washington School Preschool students and ten (10) chaperones will visit the Trailside Nature Center in Mountainside, NJ on January 15, 2010. The trip will expose the children to different kinds of reptiles. Children will be able to learn how various reptiles are fed, cared for in their habitats. This will also help children to observe the life process of reptiles. Follow up activities will include instructional lessons that focus on picture prompt, explanatory and persuasive writing.

The cost for admission for forty-five (45) Washington School Preschool students and ten (10) chaperones is \$105.00 and will be charged to the Early Childhood account 20-218-200000-330A-34-0000. Departure is scheduled for 8:45 a.m. and students will return at 12:30 p.m. Board transportation will be provided. Availability of funds for this item has been verified.

RESOLVED, that the Plainfield Board of Education approves forty-five (45) Washington School Preschool students and ten (10) chaperones to visit the Trailside Nature Center in Mountainside, NJ on January 15, 2010 at a cost of \$105.00 and will be charged to account 20-218-200000-330A-34-0000.

3. Washington Community School

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Fifteen (15) Washington School Preschool students and three (3) chaperones will visit Petco in Blue Star Shopping Center, Watchung, NJ on January 20, 2010. The children will participate in a "Farm Chores Tour." This field trip introduces simple concepts related to animal characteristics, habitats and care. During this hands-on experience, students will discover the similarities between animals and people. Specifically, comparing, and contrasting healthy dieting, a comfortable living, social interaction, exercise, and play. Respect and responsibility lessons are reinforced throughout the tour. Departure is scheduled for 9:30 a.m. and students will return at 11:00 a.m. District transportation will be provided. There is no cost associated with the trip.

RESOLVED, that the Plainfield Board of Education approves fifteen (15) Washington School Preschool students and three (3) chaperones to visit Petco in Blue Star Shopping Center, Watchung, NJ on January 20, 2010. Departure is scheduled for 9:30 a.m. and students will return at 11:00 a.m. District transportation will be provided. There is no cost associated with the trip.

4. PHS Debate Team

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield High School Debate Team has attended Junior States of America Debate Conference since 1966. At the Junior States of American Debate Conference, students engage in a variety of activities, including debates, student-led thought talks, and mock trials that critically examine the political landscape. Students learn about today's important issues and have the unique opportunity to express their opinions and challenge the opinions of others in a tolerant, supportive atmosphere. Politically engaged and interested students from diverse backgrounds share their perspectives, learn from each other and have fun as they socialize together and discuss speech and debate.

Thirty (30) Debate Team students in grades 9-12, and three (3) chaperones will attend the Junior States of America Debate Conference in Parsippany, New Jersey from November 21, 2009 to November 22, 2009. Departure is scheduled from Plainfield High School on Saturday, November 21, 2009 at 8:00 a.m. and students will return at 5:00 p.m. on Sunday, November 22, 2009. District transportation will be provided. The cost is \$50.00 per student for registration and lodging for a total \$1,500.00 and will be covered by fundraising activities. All expenses will be charged to the P.H.S. General Funds account. There is no cost for chaperones.

RESOLVED, that the Plainfield Board of Education approves thirty (30) Debate Team students in grades 9-12, and three (3) chaperones to attend the Junior States of America Debate Conference in Parsippany, NJ from Saturday, November 21, 2009 to Sunday, November 22, 2009. All expenses will be charged to the P.H.S. General Funds account. There is no cost for chaperones.

5. P.H.S. Class of 2010 Great Wolf

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Fifty (50) seniors and six (6) chaperones will attend the 2010 Great Wolf Lodge Educational Group Activities from Wednesday, January 27, 2010 to Friday, January 29, 2010. Departure is scheduled from Plainfield High School on Wednesday, January 27, 2010 at 12:00 p.m. and students will return on Friday, January 29, 2010 at 3:00 p.m. The cost of lodging for students and chaperones will be covered by fundraising activities. All expenses will be charged to the P.H.S. General Funds account.

The Plainfield High School Senior Class has been going on winter senior trips since 2003. The Class of 2010 has worked diligently in their fundraising activities to offset costs for their winter senior trip. The Class of 2010 senior winter field trip will expand students' learning beyond the walls of the classroom into the vast community outside. The field trip is an integral part of school instruction. The Coordinator of Educational Activities has invited the Class of 2010 to attend their 2010 Great Wolf Lodge Educational Group Activities in Poconos Mountain, Pennsylvania.

RESOLVED, that the Plainfield Board of Education approves fifty (50) seniors and six (6) chaperones to attend the 2010 Great Wolf Lodge Educational Activities in Poconos Mountain, PA from Wednesday, January 27, 2010 to Friday, January 29, 2010. Transportation is not to exceed \$1,100.00. The availability of funds for this item has been verified and will be charged to the 15-000-27-000-512A-25-000

6. P.H.S. 2010 Project Graduation

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Two hundred thirty-five (235) high school graduates and fifteen (15) chaperones will attend the Project Graduation Program on June 17, 2010. Departure is scheduled from Plainfield High School on Thursday, June 17, 2010 at 9:30 p.m. and students will return at 5:00 a.m. on Friday, June 18, 2010. Deposit for rental and transportation will be charged to Plainfield High School. The 2010 Project Graduation Program will be funded through fundraisers, PTSO, sponsors and community donations.

The Class of 2010 at Plainfield High School has been involved in Project Graduation since 1993. Activities that are organized for the Project Graduation Program take place when the Graduation Ceremony is finished. The Project Graduation Committee orchestrates an evening of activities that will provide graduates with a safe, alcohol and substance free night. The Parent Teacher Student Organization has invited two hundred thirty-five (235) students and fifteen (15) chaperones to participate in Project Graduation in Mt. Laurel, New Jersey.

Two hundred thirty-five (235) high school graduates and fifteen (15) chaperones will attend the Project Graduation Program on June 17, 2010. Departure is scheduled from Plainfield High School on Thursday, June 17, 2010 at 9:30 p.m. and students will return at 5:00 a.m. on Friday, June 18, 2010. Deposit for rental and transportation will be provided by the district. The 2010 Project Graduation Program will be funded through fundraisers, PTSO, sponsors and community donations.

RESOLVED, that the Plainfield Board of Education approves two hundred thirty-five (235) graduates and fifteen (15) chaperones from Plainfield High School to attend the 2010 Project Graduation Program in Mt. Laurel, NJ on June 17-18, 2010. The cost of the rental of the facilities is \$13,292.50 and a deposit of \$6,796.25 is due to Funplex, Mt. Laurel, NJ and will be charged to account 15-000-27-0000-512A-25-0000. The balance of (\$6,796.25) will be funded through fundraisers, PTSO, sponsors and community donations. The availability of funds for this item has been verified. District transportation will be provided.

7. PHS Social Studies Dept.

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Seventy-five (75) students in grades 11-12 and five (5) chaperones from Plainfield High School will attend the Edison National Historic site in Edison, NJ on November 18, 2009. Departure is scheduled from Plainfield High School on Wednesday, November 18, 2009 at 10:00 a.m. and students will return at 1:00 p.m. Admission is free of charge. District transportation will be provided.

The Plainfield High School Social Studies classes have attended the Edison National Historic site since 1976. At the Edison National Historic site, students engage in a variety of activities, including visiting the famous Edison laboratories and make inferences regarding how hard work, man's manipulation of natural resources, and use of talent can result in great achievements in science and technology. Students will be able to make inferences regarding the role that New Jersey and the United States played in advancing music, cinema lighting and hundreds of other useful technologies.

RESOLVED, that the Plainfield Board of Education approves seventy five (75) students in grades 11-12 and five (5) chaperones from Plainfield High School to attend the Edison National Historic site on Wednesday, November 18, 2009 at no cost to the district.

8. PHS Family, Career and Community Leaders of America (FCCLA)

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Fourteen (14) Plainfield High School Family, Career and Community Leaders of America (FCCLA) students in grades 10-12 and two (2) chaperones will attend the New Jersey FCCLA Annual Fall Leadership Conference in Edison, New Jersey on Monday, November 23, 2009. Departure is scheduled from Plainfield High School on Monday, November 23, 2009 at 7:30 a.m. and students will return at 4:00 p.m. The cost of registration is \$58.00 for students and chaperones for a total cost of \$928.00 and transportation will be \$700.00 for a total of \$1,628.00.

The FCCLA organization has attended the New Jersey FCCLA Annual Fall Leadership Conference since 1958. At the New Jersey FCCLA Annual Fall Leadership Conference, students will engage in a variety of activities including; the Junior Leader Program, Fall Community Project, the Apple Bake off and the Banner Competition. (Students will have an opportunity to develop leadership skills, learn about national programs and network with other FCCLA students.) Students are encouraged to collaborate and engage in creative talents and programs offered through the New Jersey FCCLA chapter. The New Jersey FCCLA state adviser has invited the high school FCCLA students to attend their conference in Edison, New Jersey.

RESOLVED, that the Plainfield Board of Education approves fourteen (14) FCCLA students in grades 10-12 and two (2) chaperones to attend The New Jersey FCCLA Annual Fall Leadership Conference on Monday, November 24, 2008 not to exceed \$1,628 (registration and transportation). The availability of funds for this item has been verified and will be charged to 25PERKTRAVEL Perkins Grant.

9. PHS Virgin Mobile Program

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Thirty (30) technology students in grades 10-12 and two (2) chaperones from Plainfield High School will attend the Virgin Mobile Information Center in Warren, NJ on November 24, 2009. Departure is scheduled from Plainfield High School on Tuesday, November 24, 2009 at 8:30 a.m. and students will return at 3:30 p.m. District transportation will be provided.

Plainfield High School technology students have been involved in the Virgin Mobile Program since the 2004-2005 school year. At the Virgin Mobile Information Center in Warren, New Jersey, students will participate in an enrichment program that will expose them to organizational behavior and skills in the workplace. The students will interact with other students from diverse backgrounds and share their perspectives in the workplace.

RESOLVED, that the Plainfield Board of Education approves thirty (30) technology students, in grades 10-12 and two (2) chaperones from Plainfield High School to attend the Virgin Mobile Information Center on Tuesday, November 24, 2009 at no cost to the district. District transportation will be provided.

10. PHS Marching Band

Strategic Plan Link:

Goal 5: Community & Family Engagement

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Students and staff from Clinton K-8 Center will participate in its 1st Annual Harvest Festival Parade on Thursday, October 29, 2009 from 1:30-2:30 p.m. Students will participate along with families and staff members under the direction of the PHS Marching Band. The parade will begin at West Fourth Street and end in Clinton's gymnasium. This festival will provide an infusion of literacy and music. Students' attire will represent their favorite storybook character. Students will also become aware of the PHS Marching Band and the opportunities for future participation.

RESOLVED, that the Plainfield Board of Education approves students and staff from Clinton K-8 Center to participate in its 1st Annual Harvest Festival Parade on October 29, 2009 from 1:30p.m.-2:30 p.m. Transportation for fifty (50) PHS Marching Band students to visit Clinton K-8 Center will be provided by the district.

11. Frederic W. Cook K-8 Center

Goal 1: Learning Outcomes

To improve the learning and academic performance of all student in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Sixty (60) students in grades 6 and 7 (general and special education) and eight (8) chaperones (15 students and 2 chaperones per trip) from Frederic W. Cook K-8 Center will visit Petco in Watchung, New Jersey on January 11, 2010, February 1, 2010, February 2, 2010 and February 8, 2010.

Students will participate in the grades 5-8 curriculum "*Furs, Feathers and Fins*" program, which allows a hands-on experience for students to learn about the characteristics and habitats of fish, reptiles, birds, and small animals. The trip also covers the basic needs animals and humans share and will help increase students' respect for all animals. Departures are scheduled to depart from Frederic W. Cook K-8 Center at 9:14 a.m. and will return at 12:00 p.m. There is no cost for this field trip. District transportation will be provided.

RESOLVED, that the Plainfield Board of Education approves sixty (60) students in grades 6 and 7 and eight (8) chaperones (15 students and 2 chaperones per trip) from Frederic W. Cook K-8 Center to visit Petco in Watchung, NJ on January 11, 2010, February 1, 2010, February 2, 2010 and February 8, 2010. District transportation will be provided.

12. Maxson and Hubbard Middle Schools

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

Goal 5: Family & Community Engagement

To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation

Plainfield Public Schools is committed to improve the learning and academic performance of all students (including English Language Learners and Special Education Students) so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for

and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and lifelong success.

Maxson and Hubbard Middle Schools have participated in Project HealthLinks since 2002. Project HealthLinks is a 'mini-internship' sponsored by the Raritan Valley Chapter of the Links. This program offers selected students (twenty (20) in grade 8 with an opportunity to enhance their knowledge available of career options. The students are exposed to traditional and non-traditional healthcare, engineering, and medical careers.

From October 2009 to June 2010, selected eighth grade student interns will attend monthly workshops at participating sites in the tri-county area including NJIT, Robert Wood Johnson Foundation, UMDNJ, and Tibotec Therapeutics.

Each intern is required to listen intently during organization presentations, use the Cornell note taking method, prepare group presentations (rubric provided), complete narrative or speculative essay due a week after each monthly workshop, complete a career choice survey, and interact positively with students from Piscataway and Plainfield schools.

The site visits, reports and problem-based learning projects support skill development that is consistent with NJCCCS including writing, speaking, listening, teamwork, critical thinking, and presentation. Departure is scheduled for 9:00 a.m. with a return at 1:00 p.m. District transportation will be provided.

RESOLVED, that the Plainfield Board of Education approves twenty (20) selected students in grade 8 and two (2) chaperones from Maxson and Hubbard Middle Schools to participate in Project HealthLinks' "mini-internship" from October 2009 through June 2010 on the following dates and at the locations listed below.

10/16/09 - Schor Middle School, Piscataway, NJ Schools,
11/13/09 – NJIT, Newark, NJ
12/18/09 – Sharing Network Center, Springfield, NJ
01/22/10 – UMDNJ, Newark, NJ
02/19/10 – Plainfield Health Center, NJ
03/10/10 – RWJ Foundation, Princeton NJ
05/28/10 – Liberty Science Center Jersey City, NJ

B. Staff Development

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

1. High Scope Child Observation Record (COR) Training

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative and District staff members to participate in out-of-district professional development.

Performance based assessment is a critical component of high-quality early childhood programs. Performance based assessment is important in order to understand and support young children's development and plan continuous data-driven instruction to meet their needs. The High/Scope Child Observation Record is the research validated, curriculum linked performance based assessment being used in the Plainfield Preschool Program to assess 3 and 4 year old students. The Child Observation Record (COR) directly links the assessment process to the curriculum content and instructional strategies being used in the classroom. The COR assesses children's learning ability in each content area and provides a roadmap to address early literacy at primary levels.

Thus, the District has identified a need for strengthening eighty-five (85) early childhood teachers' skills and strategies to support implementation of an authentic and reliable performance based assessment system designed to improve outcomes for all students.

RESOLVED, that the Plainfield Board of Education approves payment to Red-e Set Grow, LLC in Clemmons, NC to provide a 2 day training in the use of the High Scope Child Observation Record (COR) internet assessment tool on October 29 and 30, 2009 from 8:00 a.m. until 3:05 p.m. for a maximum cost of \$3,500.00 and will be charged to 20-218-200000-330A-34-0000(34PURPROFS). Availability of funds for this item has been verified.

2. The 2009 Center for Family Life Education 2009 Sex Education Conference

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Staff members of the School Based Youth Services Program Priscilla Aquino, Senior Case Manager for the Infant Toddler Center; Victoria David, Adolescent Pregnancy Prevention Coordinator; Lesli Price, Youth Development Specialist, Nabillah Muhammad-Ismail, Site Coordinator and Ayesha Howard, Senior Case Manager and Tiana Mayes, Senior Case Manager will attend a conference through The Center for Family Life Education (Planned Parenthood) on Thursday, October 29, 2009, from 7:45 a.m. to 3:00 p.m. at the Hilton Inn in Parsippany, New Jersey. The participants will attend various workshops sessions during the day that will help them address sex education issues for adolescents.

RESOLVED, that the Plainfield Board of Education approves Priscilla Aquino, Victoria David, Lesli Price, Nabillah Muhammad-Ismail, Ayesha Howard and Tiana Mayes to attend the 2009 Center for Family Life Education 2009 Sex Education Conference. Registration fee for the workshop is \$135.00 each at a total cost of \$810.00. Funds are available through the School Based Youth Service Grant and will be charged to accounts 20-431-218000-320A-380000, 20-436-218000-320B-38-0000, and 20-437-218000-320A-38-000.

3. 28th Annual U.S. All-Star Track & Field/Cross-Country Clinic

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Plainfield High School track coaches, Ruth Wright and Payton Hines will attend the 28th Annual U.S. All-Star Track & Field/Cross-Country Clinic in Atlantic City, NJ on December 16-18, 2009. The main objective of this professional development workshop/clinic is to provide lectures, learn-by-doing drills, and exciting activities and instruction that will include principles of training, fundamental techniques, periodization, training methods and performance-enhancing

strategies knowledge of developing reasoning ability to become independent, self-reliant, methodical thinkers.

RESOLVED, that the Plainfield Board of Education approves track coaches, Ruth Wright and Payton Hines to attend the 28th Annual U.S. All-Star Track & Field/Cross-Country Clinic in Atlantic City, NJ on December 16-18, 2009. The cost is \$85.00 registration fee per coach, and mileage not to exceed \$40.00 is per coach. The cost of this training is \$250.00 and will be charged to account 11-402-100402-890A-27-0000. Availability of funds for this item has been verified.

4. The Complete Basketball Athletic Symposium

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Veronica Pagel, Plainfield High School Athletic Trainer will attend the Complete Basketball Athletic Symposium in Southington, CT on October 25, 2009. The main objective of the workshop/clinic is to provide didactic and hands-on training sessions that pertain specifically to the prevention and treatment of basketball injuries. This conference is endorsed by the National Athletic Trainers' Association and the National Strength and Conditioning Association. Both associations work for and toward the prevention, treatment and betterment of athletes. The Symposium will be conducted on a Sunday, so there will be no time loss incurred. The cost of registration is \$115.00.

RESOLVED, that the Plainfield Board of Education will approves Veronica Pagel, Athletic Trainer to attend the Complete Basketball Athletic Symposium in Southington, CT on October 25, 2009. Registration is \$115.00 per person and will be charged to account 11-402-100402-890A-27-0000. Availability of funds for this item has been verified.

5. National Association of Secondary School Principals Professional Conference

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff members to participate in out-of-district professional development opportunities.

Attendance at this conference will help provide solutions for practical implementation in organizational leadership for improving teaching and learning.

National Association of Secondary School Principals (NASSP) was founded in 1916 as a membership organization and is a nonprofit and nonpartisan organization. NASSP promotes the intellectual growth, academic achievement, character development, leadership development and physical well-being of young people. The organization identifies best practices in school leadership and helps in the dissemination of these practices. The conference will engage participants in educational topics such as; Motivating, Educating, and Empowering the African American Male Learner, Best Practices for Administrators: Sharing Strategies for Creating an Exemplary School, Classroom Discipline: Helping Staff Establish Respect and Responsibility in The Classroom, and Creating Collaborative Teacher Learning Conversations. The workshops will also provide resources and relationship building between Plainfield and international and national educators.

Dr. Brian Bilal, Principal of Plainfield High School will attend the National Association of Secondary School Principals (NASSP) Professional Conference in Phoenix, Arizona from March 12, 2010 to March 14, 2010 to improve understanding of and build internal capacity in the areas of:

- Instructional practices
- Expanding learning opportunities in virtual environments
- Collaborative and instructional leadership
- Student learning goals, supporting student learning need
- Collaboration of teachers and administrators working together in planning and implementation of educational strategies and other aspects of effective learning and teaching.

RESOLVED, that the Plainfield Board of Education approves Dr. Brian Bilal, Principal to attend the NASSP Professional Conference in Phoenix, Arizona on March 12-14, 2010 for all aspects of effective teaching and learning at a cost not to exceed \$2,428.00. The availability of funds for this item has been verified and will be charged to 15-190-100001-230A-25-0000.

6. Rutgers University School of Social Work

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Tiana Mayes, Senior Case Manager for the School Based Youth Services Program at Maxson Middle School will attend a workshop through the Rutgers University School of Social Work on

November 3, 2009, from 9:30 a.m. to 3:30 p.m. at the Livingston Campus of Rutgers University in Piscataway, NJ. The workshop is entitled, "Cyber Bullying: Nothing Virtual About It".

The workshop provides tools for professionals who work with students and their parents to recognize, respond to, and prevent cyber bullying.

RESOLVED, that the Plainfield Board of Education approves Tiana Mayes, Case Manager for the School Based Youth Services Program at Maxson Middle School to attend the workshop at Rutgers University in Piscataway, NJ. The registration fee for the workshop is \$100.00. Funds have been verified and are available from the School Based Youth Services Program Grant and will be charged to account 20-437-218000-320A-38-0000.

7. New Horizons Flash CS4 – Level 1 Training

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Dario Minetti, District Webmaster, will attend the New Horizons Flash CS4 – Level 1 Workshop in Iselin, New Jersey on November 18-19, 2009. The New Horizons Flash CS4 – Level 1 Training will focus on developing multimedia and effective distribution for electronic communications. The cost for registration and to attend the training is \$798.00.

RESOLVED, that the Plainfield Board of Education approves Dario Minetti, District Webmaster, to attend the New Horizons Flash CS4 – Level 1 Workshop in Iselin, New Jersey on November 18-19, 2009, at a cost of \$798.00 and will be charged to account 11-000-230000-610A-06-00000. The availability of funds for this item has been verified.

8. Staff Development Workshops, Inc.

Strategic plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education

Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Staff Development Workshops, Inc. was established to provide teachers and administrators of grade K-12 with high quality one-day workshops on a variety of timely topics. They provide professional development in best practices in education today focus on practical classroom-tested strategies that can be easily implemented with diverse children who have a wide range of needs, strengths, and interests.

The two consultants from Staff Development Workshops, Inc., Lauren Benjamin and Angela Cosimano have over 30 years of combined experience. The consultants will inspire teachers with their classroom experiences and provide a vast repertoire of practical strategies that can be easily implemented.

In this hands-on, active learning workshop, participants will experience differentiating whole-class reading instruction by using non fiction text. Starting with establishing routines and introducing the kinds of planning that support differentiation, the presenters will share and discuss with participants the planning template they use.

Expected outcomes include:

- Designing mini-lessons for deepening reading comprehension
- Strengthening students engagement with texts
- Developing specific approaches for teaching the comprehension strategies explicitly
- Acquiring specific practices for teaching students how to “hold their thinking” and remember what they read
- Conferring with students effectively
- Making your reading/thinking process visible to students
- Developing readers who actively and independently monitor and regulate their own comprehension
- Developing book clubs as a way for students to share their thinking
- Teaching students how to infer and determine importance in text

Through the continuous improvement cycle, Cedarbrook K-8 Center has identified a need to strengthen instructional strategies in reading comprehension and student centered instruction. Two presenters from Staff Development Workshops, Inc. will provide a full day hands-on workshop to Cedarbrook K-8 Center teachers in grades K-3 and 4-7 during the October 30, 2009 district professional development day. Teachers will be trained in how to implement practical strategies for increasing reading comprehension of nonfiction text that can be applied in all content areas. Teachers will gain numerous strategies for developing literal, interpretive and evaluative thinking skills. Lauren Benjamin will present to the K-3 teachers and Angela Cosimano will present to the 4-7 grade teachers.

RESOLVED, that the Plainfield Board of Education approves payment to Staff Development Workshops, Inc. in the amount of \$3,000.00 for providing two facilitators to conduct a full-day of Professional Development on October 30, 2009 and will be charged to account 15-000-221000-320A-13-0000. The availability of funds for this item has been verified.

9. Special Education Expansion Program Staff Training

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach full potential in life. In so doing it is also committed to providing opportunities for and ensuring that all students (inclusive of English language learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The following professional development will be offered to staff for the Special Education Expansion Program:

<u>Vendor:</u>	<u>Program:</u>	<u>Cost:</u>
Eden Institute, Inc., West Windsor, NJ	Staff Training Travel/Expenses 2 hrs. round trip	\$200.00 per hour \$40.00 per hour
Center for Healthy Schools, Families & Communities, Piscataway, NJ	Behavioral Disabilities Training	\$1,500.00 per session
Regina M. Doyle, LCSW, LLC, Ocean, NJ	Professional Development for Special Education	\$1,500.00 per session

RESOLVED, that the Plainfield Board of Education approves payment to Eden Institute, Inc., Center for Healthy Schools, Families & Communities and Regina M. Doyle, LCSW, LLC. in the amount(s) not to exceed the agreed upon compensated rate(s) per hour and/or per session. The trainings will occur from October 1, 2009 through June 30, 2010 on an as needed basis. Participants of the professional development trainings will be Child Study Team members, Speech Specialists, Social Workers and teachers. The availability of funds for these items has been verified and will be charged to account 20-250-200000-500A-32-0000.

10. 2009 New Jersey School Boards Annual Fall Workshop

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Workshop is an Annual New Jersey School Boards, major training conference for school officials, Board members, administrators, school business officials, district staff and educators with approximately 180 training and informational opportunities. Highlights of the annual three-day event include; general sessions with nationally speakers, large group lecture sessions; small group hands-on Action Labs; curriculum exchanges and over 500 commercial and non-profit organizations contributing to an exhibition of the latest educational products, services and technologies.

RESOLVED, that the Plainfield Board of Education approves Dr. Garnell V. Bailey, Assistant Superintendent of Administrative Services and Angela G. Kemp, Assistant Superintendent of Educational Services to attend the annual New Jersey School Boards Association Fall Workshop in Atlantic City, NJ from October 28, 2009 through October 30, 2009 costs to attend shall be in an amount not to exceed \$500.00 (registration) with payments and reimbursement to be in accordance with Board Policy, including the unavoidable expenses outlined in the regulations for N.J.A.C. 6A:23-B.

11. National Staff Development Council (NSDC) 41st Annual Conference

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative and District staff members to participate in out-of-district professional development.

Participation in and attendance at the National Staff Development Council Conference will assist with providing strategies for practical implementation and best practices proven to improve teaching and learning. Developing District and school leadership to foster and sustain continuous improvement is imperative. Varied workshops and hands-on trainings led and facilitated by nationally recognized researchers and distinguished lecturers who have

participated in national developments that have successfully cultivated change, will provide valuable information and resources to attendees.

Joi Bethea, Vice Principal of Educational Services, will attend the National Staff Development Council (NSDC) 41st Annual Conference held December 5–9, 2009 in St. Louis, Missouri. Some of the workshops and trainings will focus on improving understanding of and building internal capacity in the areas of:

- Accomplished Principals as Leaders and Advocates
- Leadership for District and School Improvement
- Conversations that Enhance Teaching and Learning
- The Four Domains of Leadership, Continuous School Improvement: Structures, Tools, and Processes
- Preparing Urban Leaders and Sustaining School Improvement Through
- Leading with Trust: How to Build Strong School Teams
- Enhancing Statewide Support for Title I Schools and Growing and Supporting Instructional Leadership in Schools

The National Staff Development Council (NSDC) is solely devoted to increasing student achievement through more effective professional development. The NSDC community of educational leaders is committed to professional learning that is sustained, job-embedded, practical, and tied directly to student achievement.

RESOLVED, that the Plainfield Board of Education approves Joi Bethea, Vice Principal of Educational Services to attend the NSDC 41st Annual Conference on December 5-9, 2009 not to exceed \$2,243.75. This amount is inclusive of travel, lodging and registration. The availability of funds for this item has been verified and will be charged to account 11-000-223000-320T-26-0000.

12. The New Jersey Employment Law Letter's Family Medical Leave Act (FMLA) Master Class Workshop

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

The New Jersey Employment Law Letter's FMLA Master Class workshop will be held in Florham Park, NJ on October 22, 2009 in which information will be presented about the most critical changes in the new FMLA regulations, how to maintain minimal errors in FMLA record-keeping, what to do when FMLA ADA and New Jersey's workers' compensation laws overlap and a host of on:

- Get a handle on FMLA notice, including the various new kinds of FMLA notice spelled out in the new regulations
- Gain greater insight on employees' serious health conditions through change in medical certification rules
- Learn when you can apply your established rules on reporting absences and substituting paid leave for FMLA leave
- Receive new guidance on light duty and perfect attendance awards
- Learn the eight types of qualifying exigencies that may support a request for leave
- Discover the military documents that will always be sufficient certification of the need for leave
- Understand who is a soldier's next of kin for caregiving purposes
- How to mesh your regular FMLA calendar with the specialized calendar used for calculating military caregiver leave

RESOLVED, that the Plainfield Board of Education approves Juliet Pringle, Data Specialist to attend the FMLA Master Class workshop in Florham Park, Jersey on October 22, 2009, at a cost of \$372.00 inclusive of registration and mileage and will be charged to account 11-000-230000-610A-06-00000. The availability of funds for this item has been verified.

13. Accountability Regulations

Strategic Plan Link

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Gary Ottmann, School Business Administrator, will attend a workshop on November 12, 2009 being sponsored by the New Jersey Association of School Business Officials in Mt. Olive, NJ for a registration fee of \$100.00 and travel expenses not to exceed \$100.00.

The District has identified a need to increase the knowledge base of employees who are responsible for complying with accountability regulations and the revised aspects of Chapter 23A.

RESOLVED, that the Plainfield Board of Education approves Gary Ottmann, School Business Administrator, to attend a workshop on November 12, 2009 being sponsored by the New Jersey Association of School Business Officials in Mt. Olive, NJ for a registration fee of \$100.00 and travel expenses not to exceed \$100.00. The availability of funds for this item has been verified and will be charged to account number 11-000-251000-890A-04-0000.

14. Pool Operation Management

Strategic Plan Link

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Quanta Cabbell, Assistant Head Custodian, will attend a class to become a certified pool spa operator being offered by Pool Service Management. The class is being offered on October 27 and 28, 2009 in Hamilton, NJ for a registration fee of \$395.00 and travel expenses not to exceed \$130.00. The District has identified a need to increase the number of employees who are certified pool spa operators to maintain the pool at Plainfield High School.

RESOLVED, that the Plainfield Board of Education approves Quanta Cabbell, Assistant Head Custodian, to attend a class to become a certified pool spa operator being offered by Pool Service Management. The class is being offered on October 27 and 28, 2009 in Hamilton, NJ for a registration fee of \$395.00 and travel expenses not to exceed \$130.00. The availability of funds for this item has been verified and will be charged to account 11-000-262000-800A-31-0000.

C. Payment to Sayreville Public Schools for Student Tuition

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in PPS.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Pursuant to N.J.S.A 18A:7B-12 and N.J.A.C. 6A:17-2.3., requires Boards of Education to identify and provide education for students who reside outside of the district due to reasons beyond their control and a lack of appropriate housing.

RESOLVED, that the Plainfield Board of Education approves tuition payment of \$10,734.00 to the Sayreville Public Schools for one (1) student, whose name has been certified by the Superintendent of Schools and is on file with the Secretary of the Board of Education, to provide educational services until such time as a permanent home has been identified. This tuition payment will be charged to account 11-000-10027-565D-000000. The availability of funds for this item has been verified.

D. Partnership Agreements – 21st Century Community Learning Centers Programs

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

Decreased dropout rate; increased graduation rate; Increased Percent of Students Increasing Academic Performance; Improved Attendance Rate; Decreased Suspension Rate.

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

Strengthened Professional Learning Communities; Increased Number of College Interns; Number of Staff Trained Participating Site Based Professional Development.

Goal 5: Community & Family Engagement

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

Increased Number of Parents Attending Parent Night/School Events; Increased Number of Community Partnerships; Implementation of the Quarterly Parent Nights; Implementation of Family Involvement Day.

The Plainfield Board of Education desires to enter into agreements for the purpose of rendering enrichment services for youth attending Plainfield High School and the Barack Obama Academy for Academic and Civic Development (grades 9-12), Maxson and Hubbard Middle Schools (grades 6-8), and Stillman Elementary School (grades 4-6) with the following providers:

All identified partners were involved and included in the grant application and are being asked to participate due to their area of expertise and ability to meet all guidelines and regulations put forth by the funding source, the New Jersey Department of Education. The program partners will provide essential services as identified in the grant application's project activity plan.

Arts Horizons: Creative Alternatives for Youth at Ricks (CAYR) is a safe haven after-school program that employs teaching artists and arts therapist to work in schools with students who experience social, behavioral and family challenges. Arts Horizons agrees to provide fifty-six (56) hours of arts in education instruction for sixty (60) participants enrolled in the Stillman School 21st Century Community Learning Center Program (21st CCLCP) at the cost of \$9,520.00.

Computer Explorer is an innovative educational technology program that is designed to connect science and video design programs for youth. Computer Explorer agrees to provide twenty-seven (27) weeks of hands on intermediate and advance video game design using

computer technology for a maximum of two hundred-twenty (220) students enrolled at the Hubbard, Maxson and Stillman (21st CCLCP) at the cost of \$9,720.00.

Golden Eagle Archery Academy is a non-profit organization dedicated to teaching, training and inspiring youth in the Kyudo-Kyujitsu ancient form of Japanese Archery. The archery program is science based, and students will utilize the mechanics of physics, math, anatomy, physiology, chemistry and nutrition, whereby participants will have the opportunity to participate in local and national competitions such as the Junior Olympic Archery. The Golden Eagle Archery Academy agrees to provide 10 weeks of instruction for basic and advance basic archery for approximately one hundred forty (140) students enrolled in the Maxson and Stillman (21st CCLCP) at the cost of \$4,500.00.

Young's Tennis is a recreational program that provides instruction and organized competitions for children, youth and adults. The Young's Tennis Program agrees to provide twenty (20) weeks of basic tennis instruction to approximately sixty (60) participants enrolled in the Stillman (21st CCLCP) and to implement a Saturday Tennis Academy at the cost of \$6,120.00.

The Empowerment Institute is a not-for-profit community organization whose goal is to provide leadership development workshops and training for youth and young adults. The Empowerment Institute agrees to provide twelve (12) weeks of leadership training for approximately one hundred ninety (190) students enrolled in the Maxson, Hubbard and Plainfield High School's (21st CCLCP) at the cost of \$6,000.00.

RESOLVED, that the Plainfield Board of Education approves Plainfield Public Schools to enter into a contractual agreement with the aforementioned community partners with costs of \$35,860.00 to be charged to account 20-450-100000-320A-38-0000 (2107PRFSVC).

E. The Center for Mathematics, Science and Computer Education at Rutgers University (CMSCE)

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS and encourage students already achieving proficiency to continue their academic success.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Center for Mathematics, Science and Computer Education (CMSCE) at Rutgers University has a long history of working with teachers and their students in offering high quality professional development and educationally rich programs. The Rutgers Institute will be partnering with Emerson Elementary School and Evergreen Elementary School to participate from key staff members from many of the elementary schools in the Plainfield Public School District. In support of the District Strategic Plan, all participants will facilitate follow-up and modeling in their home schools to ensure consistent and systemic professional development.

Emerson School has drilled down the data during data chats of specific clusters in Language Art and Math for all grades for 3-4 year trends provided to us by the office of Assessment, Data Collection and School Improvement. Based on 4 year trends of flat lined lack of progress on specific skills we have identified targeted areas that need improvement for instructional delivery. Emerson School did not make AYP for the past two years by mastering only 38 out of 41 state requirements. We are currently addressing specific strands of each cluster area to achieve the 3 deficiencies. Based on data chats and analysis of Terra Nova Data for Grades K-2 there are common areas of weakness in specified skills.

This professional development plan is aligned to the school action plan for professional development and collaborative learning of shared best practice.

The overall plan will have a schedule of the following:

The model for professional development will be a 3-step process. First CMSCE facilitator will conduct a hands-on, standards-based workshop to teach new strategies and tools for a particular skill. The second step will be in-class modeling by the facilitator with observation by teacher participants. Reflection and discussion will follow the modeling. The third step in the process will be to have a grade-level teacher model the new learning in his/her class with other participants and the facilitator observing the teaching. Reflection and discussion will complete the process. In-class mentoring will follow.

The following schools will participate in the Rutgers Institute Initiative and make payment towards the principal cost:

- Evergreen Elementary School - \$3,000.00,
 - Woodland Elementary School - \$1,000.00.
 - Washington Community School - \$1,000.00.
 - Jefferson Elementary School - \$1,000.00.
 - Barlow Elementary School - \$1,000.00
 - Stillman Elementary School - \$1,600.00.
 - Cook K-8 Center - \$1,000.00
 - Clinton K-8 Center - \$2,500.00
 - Cedarbrook K-8 Center: - \$800.00
 - Emerson K-6 Center - \$14,600.00
-
- Math Sessions will consist of six (6) sessions in mathematics focusing on Data analysis (grades 2-6), Discrete Math (grades 3-6), Geometry (grades 3-6) and word problems (grades 2-6).

- Literacy Sessions will consist of six (6) sessions in literacy focusing on reading strategies for analyzing text in grades 2-6.
- Science Sessions will consist of six (6) sessions in science focusing on reading in science, open ended questions, answering questions in written form, higher order thinking skills, interactive journals.
- Technology Sessions will consist of four (4) sessions focusing on SMART Boards and Differentiated Instruction for K-1 teachers.

RESOLVED, that the Plainfield Board of Education approves payment to The Center for Mathematics, Science and Computer Education at Rutgers University in the amount not to exceed \$27,500.00 and will be charged to each school's individual accounts. The availability of funds for this item has been verified.

F. Provision of Special Education Services

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in PPS.

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

RESOLVED, those seven (7) Plainfield pupils whose names have been certified by the Superintendent of Schools and are on file with the Secretary of the Board of Education will be provided with special education programs in out-of-district schools for the disabled during the 2009 - 2010 school year.

G. Special Education Services Consultants/Providers

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in PPS.

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

RESOLVED, that the Plainfield Board of Education approves the appointment of the Special Services Consultant/Provider for the Department of Special Education, Gifted and Psychological Services for the 2009 – 2010 school year at the respective compensation rates:

<u>CONSULTANT/PROVIDER</u>	<u>SERVICES PROVIDED</u>	<u>RATE OF SERVICE</u>
-Pediatric & Adult Rehabilitation Ctr. LLC	Speech/OT/PT Therapy	\$95.00/Hour
	Speech/OT/PT Evaluations	\$360.00/Evaluation
	Behavioral Assessments	\$450.00/Assessment
-Dynamic Therapeutic Services“	Speech Therapy	\$95.00/Hour
	Bilingual Speech Evaluations	\$105.00/Evaluation

H. The Universal Design for Learning (UDL)

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

Goal 2 Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Universal Design for Learning (UDL) is a framework for designing curricula that enables all students to gain knowledge, skills, and enthusiasm for learning. UDL provides rich support for teaching and learning by reducing barriers to the curriculum while maintaining high achievement standards for all students. The Universal Design for Learning Model will address teachers' challenges posed by high standards and increasing learner diversity to maximize learning for every student.

The Rutgers Center for Mathematics, Science & Computer Education offers workshops for Universal Designs for Learning (UDL). The Rutgers Center for Mathematics, Science & Computer Education has agreed to conduct four full days of Professional Development workshops on the UDL framework 10/30/09 12/14/09, 2/05/09 and 3/12/09 for twenty-five (25) Bilingual teachers.

RESOLVED, that the Plainfield Board of Education approves payment to the Rutgers Center for Mathematics, Science & Computer Education in the amount not to exceed \$4,000.00. The availability of funds for this item has been verified and will be charged to account FY 2010 NCLB, Title III (200-320).

I. Agreement with the Central Jersey Community Development Corporation

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

The Central Jersey Community Development Corporation desires to enter into an agreement with the Plainfield Board of Education to offer the Teens Abstaining Positioning Self (TAPS) character education and/or relationship course to students at Hubbard Middle School, Maxson Middle School and Plainfield High School.

The TAPS course is based upon the Why Am I Tempted? (WAIT) Training program, a program designed to be a positive, fun, interactive curriculum for character and relationship development, abstinence and marriage preparation which promotes healthy life choices for teens. The program also supports the district's efforts to provide character education in secondary schools and directly aligns to the New Jersey Core Curriculum Content Standard and the delivery of instruction to promote student achievement for ELL, Students with Disabilities, Gifted and Talented, and Economically Disadvantaged.

The TAPS course will be offered at Hubbard Middle School, Maxson Middle School, Barack Obama Academy for Academic and Civic Development and Plainfield High School, and will be conducted in twelve (12) sessions to students in grades 7, 8, and 9 at the identified schools.

RESOLVED, that the Plainfield Board of Education approves the Plainfield Public Schools to enter into a contractual agreement with the Central Jersey Community Development Corporation to conduct the Teens Abstaining Positioning Self (TAPS) Program in Plainfield Public Schools for the 2009-2010 school year at no cost to the district.

J. Project CRISS (Creating Independence through Student-owned Strategies)

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District, schools, and students. Therefore, it has provided the Superintendent of Schools the authority to employ a consultant in order to professionally develop teachers enabling them to ascertain best practices for integration in their daily instructional practices.

The conclusion of the 2008 – 2009 District Instructional Program Reviews identified a district wide need to improve and strengthen best practices in daily instruction. Project CRISS is an organization of consultants who have developed research-based proprietary best practices that are nationally recognized and proven to work in the classroom. Their strategies help students learn more effectively throughout the curriculum. The focus of these strategies is on teaching students how to learn through reading, writing, talking, and listening. From there, students learn to apply CRISS principles and philosophies in all subject areas.

The implementation of Project CRISS last year began with a three-day workshop in which participants experienced the philosophy and instructional strategies through a series of CRISS Strategic Learning Plans. The consultant provided processing and reflection time so that teachers could adapt CRISS to their own teaching situations. After understanding the CRISS principles and philosophy, participants learned activities to address the following:

- Identifying the Author's Craft and Design
- Understanding Patterns and Structures
- Active Strategies for Learning
- Organizing for Learning
- Informal Writing to Learn
- Formal Writing to Learn
- Vocabulary
- Assessment

The initial three-day workshop was followed-up with a two-day session in the Spring of 2009, whereby participants had opportunities to talk about how they were implementing the project and also had an opportunity to expand their knowledge based and understanding of the CRISS principles. The last phase of the 2008–2009 schools year included eleven (11) participants going through a week long Level II training whereby these individuals would develop the skills to become in district CRISS trainers. As an in district trainer, participants will be responsible for continuing to provide training and support to teachers across the district, and ensure the implementation of CRISS within the Plainfield Public Schools District. In an effort to continue

with the implementation of Project CRISS, these same participants have to go through an apprenticeship under the direction of the consultant. This apprenticeship mandates that each apprentice conduct a three-day Level I training on the CRISS principles and strategies using the training material provided during the Level II training.

Level 1 Training – 30 staff members

Trainer's Fee \$1,400 x 9* days=	\$12,600
Books 150 at \$65 each =	\$9,750
Daily rate \$100 x 3 days= \$300 x 150** participants	\$45,000
*There will be 3 apprenticeship trainings offered	
**There will be 2 additional trainings offered to an audience of 30 that will not include the use of the CRISS consultant	Total: \$67,350

RESOLVED, that the Plainfield Board of Education approves the continued partnership with Margaret Stewart, a contracted consultant for Project CRISS for the 2009-2010 school year for training and development in best instructional practices, as well as supplies, and participant stipends for Saturday participation from October 2009 through August 2010 in an amount not to exceed \$67,350.00. The availability of funds for this item has been verified and will be charged to accounts 20-465-200000-300I-32-000 and 11-000-223-000-320T-26-0000.

K. Department of Labor Grant Opportunity

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. To this end, the Department of Educational Services requires approval to submit an application for funding to the Department of Labor (DOL) funding opportunity number SGA/DFA PY 08-14 ("PY 08-14").

The mission of the Department of Labor funding opportunity for Persistently Dangerous Schools is to fund high-quality programs, mentoring programs, twilight school, counseling, and other educational experiences for economically disadvantaged youth at Plainfield High School (PHS) and to provide similar services to 8th grade students transitioning into PHS. The goals of the initiative are to improve academic performance in school and access job training and

higher education opportunities among the target population. The DOL grant in collaboration with the Community Based Organization (CBO) Princeton Center for Leadership Training Inc. (PCLT), a New Jersey not-for-profit corporation strives to accomplish these goals by providing youth with opportunities to gain exposure to various career options, and to learn work readiness skills that will enhance their ability to successfully complete their high school academic programs and to enter into the world of work.

Upon receipt of funding, the Department of Educational Services, Dr. Bilal and the Turnaround Team will begin planning the program core components. The core components consist of developing educational strategies for at risk students, establish employment and training opportunities for students, asses ways to improve the school environment, establish mentoring programs, twilight school, transitional programs, improve student behavior, structure case management, transition to adulthood/life skills development, and work experience that includes job readiness preparation/placement. All costs associated with the implementation of the program will be charged to the grant. There will be no additional expense to the district for this initiative.

RESOLVED, that the Plainfield Board of Education authorizes the Superintendent of Schools to submit the following application to support educational and support services and increase grant revenue in the district.

Funding Source	Program Description	Administrators Responsible	Amount
Department of Labor, (DOL) funding opportunity number SGA/DFA PY 08-14 (“ <u>PY 08-14</u> ”)	The technical proposal includes establishing a turnaround team of all stakeholders, developing educational strategies for at-risk students, establish employment and training opportunities for students, assess ways to improve the school environment, establish mentoring programs, twilight school, transitional programs, improve student behavior, structure case management, transition to adulthood/life skills development, and work experience that includes job readiness, preparation and placement.	Gary Ottmann, Business Administrator Angela Kemp, Assistant Superintendent of Educational Services Joi Bethea VP of Educational Services	\$6.8 Million

L. Activity Works Demonstration Project

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. The competitive grant application Activity Works Demonstration Project, will be submitted to provide needed support to three elementary schools for the Plainfield Family Success Center; a holistic support system for families in the community. This grant would provide funding for 15 classes to utilize the Activity Works resources in their class rooms. This is project supports the schools need to provide 150 minutes of PE/Health Education to students on a weekly basis. The grant award is for a maximum of \$6,000.

RESOLVED, that the Plainfield Board of Education authorizes the Superintendent of Schools to submit the following grant application for foundation funds to support learning outcomes and increase grant revenue in the district.

Funding Source	Program Description	Administrators Responsible	Amount
Walmart Educational Foundation and North Shore Long Island Health Systems	The PE/Health activities segment consists of 10-minute adventure that incorporates exercise and movement. The activities in the adventures (e.g. walking, jogging, skipping, and hopping) were researched by experts to ensure they are appropriate and safe for children in this age range (i.e. the 6 to 10 age range). Children learn about a variety of topics, such as wonders of the world, healthy snacking, life in early America and the human body while participating in structured activities.	Angela Kemp Assistant Superintendent Joi Bethea VP of Educational Services	\$6,000.00

M. Target’s School Library Donation Program

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Goal 5: Community and Family Engagement

To creatively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Plainfield Board of Education is committed to actively engaging families and communication a meaningful and productive manner: Target’s School Library Program is committed to helping communities and schools they serve grow and thrive. Target is pleased to invite Clinton K-8 Center to form a unique partnership through the Target School Library Donation Program. Clinton K-8 Center will receive a donation of \$500.00 to support the purchase of additional library books. By forming a strong partnership with Clinton K-8 Center the program is an ideal vehicle for mobilizing community resources to benefit the children of Clinton K-8 Center.

RESOLVED, that the Board of Education accepts the donation of \$500.00 and approves the partnership between Clinton K-8 Center and Target’s School Library Donation Program, Inc. at no cost to the district.

XI. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer – August 2009

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

To be in compliance with N.J.A.C. 6:23-2.2h and N.J.A.C. 6:23-211(c)3

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, that the Plainfield Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)41 and N.J.A.C. 6:23-2.11(b).

TO BE PRESENTED AT THE OCTOBER 20, 2009 BUSINESS MEETING

B. Payment of Bills – September 11 – October 15, 2009

**Strategic Plan Link:
Goal 3: Business Practices**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation.

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Capital Projects Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE OCTOBER 20, 2009 BUSINESS MEETING

C. 2009-10 Budget Transfers

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following 2010 budget adjustments which reflect the appropriations sufficient to meet expenditures:

TO BE PRESENTED AT THE OCTOBER 20, 2009 BUSINESS MEETING

D. Appointment of Qualified Purchasing Agent

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the appointment of Gary L. Ottmann, School Business Administrator/Board Secretary, Qualified Purchasing agent of the Plainfield Board of Education for the period of July 1, 2009 through June 30, 2010 in accordance with N.J.S.A.18A:18a-2(B), as revised, and duly assigned the authority, responsibility and accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.,18A:18A-3a (Bid Threshold) at a bid threshold up to \$29,000, 18A:18A-37a-c (quotations) and 18A:18A-7 (Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations. The Plainfield Board of Education further authorizes the School Business Administrator/Board Secretary to take all reasonable actions necessary, including, but not limited, to legal advertisements and execution of contracts deemed necessary to implement the purchasing statute, N.J.S.A.18A:18A et. seq.

E. Uniforms Donation

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education accepts the donation in memory of Mrs. Virginia G. Clark of \$500.00 to be used towards school uniforms.

F. Employee Travel Expenses

Strategic Plan Link:
Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

To be in compliance with N.J.A.C. 6A:23-7.3(b1)

The following employees incurred travel expenses in FY09 as indicated below:

- Jerry Lester \$1,690.65
- John Martucci \$1,618.15
- Gary Ottmann \$2,643.82
- Angela Bento \$3,043.36

The following employee is anticipated to incur travel expenses in FY10 as indicated below:

- Gary Ottmann \$2,300.00

RESOLVED, that the Plainfield Board of Education approves, pursuant to the New Jersey Administrative Code, travel expenses in excess of \$1,500.00 for the employees noted above.

G. Designation of Bank Signatures

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education authorizes the following staff as official signatories on checks and drafts for the student activity Funds:

<u>Administrator</u>	<u>Secretary</u>	<u>School</u>
Doris Williams, Interim Principal	Revonda Christmas	Jefferson

H. Change Order – Holt Building Systems

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Holt Building Systems was previously awarded Bid #2009-17 on June 23, 2009 in the amount of \$454,169.00 to relocate temporary classrooms from Maxson Middle School to Cedarbrook Elementary School.

Subsequent to that award, Johnson Jones Architects determined that additional angle bracing was necessary to support columns and the roof framing. The bracing provided more rigidity to the structure and was not indicated on the construction drawings. The additional cost was \$3,500.00.

Additionally, the general conditions of the contract specify that the Plainfield Board of Education would pay for all permits. Holt Building Systems paid for the permit in the amount of \$4,757.00 and should be reimbursed and now, therefore, be it

RESOLVED, that the Plainfield Board of Education approves a change order in the amount of \$8,257.00 for Holt Building Systems resulting in a revised contract amount of \$462,426.00.

I. NJSBA Insurance Group

**Strategic Plan Link:
Goal 3: Business Practices**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The New Jersey School Boards Insurance Act, Assembly 1373, enacted and signed by the Governor in 1983, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

The Plainfield Board of Education desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees and finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey; and

The New Jersey School Boards Association Insurance Group and its bylaws provide a basis for securing this protection for member districts; now therefore be it

RESOLVED, that the Plainfield Board of Education joins with other school districts in organizing and becoming members of the of the New Jersey School Boards Association Insurance Group.

J. Medemerge Agreement

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education policy 5131.6 commits the school district to establish a procedure to aid students to seek help to correct possible substance dependency and/or abuse problems and the District has identified a local industrial health center to provide this service, now therefore be it

RESOLVED, that the Plainfield Board of Education approves Medemerge of Greenbrook, New Jersey to perform the following services, from September 1, 2009 through June 30, 2010 to be charged to 11-000-21300-330A-33-0000:

Student Evaluation	\$45.00
7 Panel Drug Screen	\$34.00
Urine Alcohol	\$25.00

K. Contract for IDEA-ARRA

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Board of Education has applied for funding to support both preschool and basic activities under the district's Nonpublic School Individuals with Disabilities Education Act-ARRA funds, and will provide services for all of the eligible Nonpublic schools indentified by the district's grant application, and

WHEREAS, the Board of Education desires this program to be administered by the Union County Educational Services Commission, now therefore be it

RESOLVED, that the Plainfield Board of Education agrees to pay the Commission the full amount of the Nonpublic School IDEA-ARRA preschool and basic grant funding in support of the Nonpublic School Individuals with Disabilities Education Act Initiative (IDEA-ARRA preschool and basic) which shall include 6% administrative cost, effective September 1, 2009 thru August 31, 2011.

L. Disaster Recovery -Sunguard Recovery Systems Inc.

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

With the increasing importance of information technology for the continuation of business critical functions, combined with a transition to an around the clock economy, the importance of protecting an organization's data in the event of a disruptive situation has become an increasing and more visible business priority.

Disaster recovery is the process, policies and procedures related to preparing for recovery or continuation of the financial technology infrastructure critical to the District after a natural or human-induced disaster.

WHEREAS, Sunguard Recovery Systems, Inc. has the skills and expertise to provide a disaster recovery plan, now therefore be it

RESOLVED, that the Plainfield Board of Education approves renewal of its annual contract with Sunguard Recovery Systems, Inc. at a fee of \$17,274.00 for the 2009-2010 fiscal year. Availability of funds for this item has been verified and will be charged to account 11-000-251000-340A-04-0000.

M. Plainfield Neighborhood Health Services Corp. Agreement

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The District must conduct student athletic physicals, student working paper physical examinations and student physical examinations. A need also exists for a review of student prescriptions and medications, as well as policies relating to communicable diseases, along with other specific health issues. The Plainfield Neighborhood Health Services Corp. (PNHS) has provided these services since 1998 and is qualified to provide same. This community-based health organization has provided services and/or health/nutritional related activities to 2,186 students during the 2008-2009 school year. These services included immunizations, athletic physical examinations, visits for illness, general physical examinations, and obesity prevention education. PNHS will be contracted to provide such services to the students enrolled in the Plainfield Public Schools for the 2009-2010 school year.

RESOLVED, that the Plainfield Board of Education approves the appointment of the Plainfield Neighborhood Health Services Corp. to provide medical examiner/school physician services at a fee of \$8,949.41 per month for the period 7/1/09 to 6/30/10 for a total of \$107, 392.92.

N. Information Technology Asset Management/Help Desk Management System

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

In its efforts to reduce computer down time and erroneous work orders, the Information Technology and Support Services Department needs to update their help desk management application.

SchoolDude has been identified as a vendor which offers a comprehensive online information technology solution that offers the following modules:

ITDirect is a powerful, web-native help desk management tool that streamlines the entire technology workflow process from incident request to resolution.

ITAMDirect is a powerful, web-native technology asset management tool that streamlines all aspects of IT asset administration from monitoring and reporting to planning and life cycle costing.

ITWireless is a wireless/mobile help desk management tool that enables IT staff to receive and complete technology incidents via a wireless/mobile device.

RESOLVED, that the Plainfield Board of Education approves the purchase of SchoolDude in the amount of \$13,952.10 for the 2009-10 school year. The account to be charged is 11-000-252000-500A-08-0000.

XII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – First Reading

The following is recommended for adoption:

RESOLUTION

WHEREAS, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

Policy Number
9326

Title
Minutes

XIII. ADJOURNMENT

GLO/bsc