

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, October 14, 2008
Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
Place: ADMINISTRATION BUILDING
AUDITORIUM
1200 MYRTLE AVE.

Board of Education Members

Ms. Bridget B. Rivers, President
Mr. Martin P. Cox, Vice President
Mr. Rasheed Abdul-Haqq
Ms. Patricia I. Barksdale
Mrs. Wilma G. Campbell
Mr. Agurs Linward Cathcart, Jr.
Mr. Christian Estevez
Mrs. Lisa C. Logan-Leach
Ms. Vickey Sheppard
Dr. Steve Gallon III, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Tuesday, September 30, 2008 for advertisement on Friday, October 3, 2008 and also provided to the Plainfield Public Schools, the district's website, the Plainfield City Clerk, Police Department, Plainfield Public Library and Comcast Cable for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

1. matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its executive session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	Admin. Building	6:30 p.m.
Personnel/Exec.Ses.	2 nd Tues. ea. mo.	Admin. Building	6:30 p.m.
Curric. & Instr.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Finance Committee	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Bldgs. & Grds. Cmte.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
School Community Rel.	2 nd Tues. ea. mo.	Admin. Building	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	Admin. Building	7:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next business meeting of the Board of Education is scheduled for Tuesday, October 21, 2008, 7 pm, in the 1200 Myrtle Ave. Administration Building auditorium.

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE SUPERINTENDENT

IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. PRESENTATIONS

- Healthcare Policies
- Travel Regulations

XI. CURRICULUM & INSTRUCTION COMMITTEE

A. Professional Development

The Superintendent of Schools recommends, and I so move, adoption of the following:

1. New Jersey School-Age Care Coalition (NJSACC)

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in professional development.

Representatives from the Extended Day Family Friendly Centers (FFC) Program (two Site Coordinators one from Emerson and one from Jefferson) along with a district employee (Danice Stone, Student Intervention & Family Support Services Social Worker) will attend the New Jersey's Annual Afterschool Conference on Friday, November 14-15, 2008 in Princeton, NJ. This year's conference is designed to enable participants to become more effective in working with students, managing multi-site programs, developing and supporting community partnerships, and identifying alternate funding sources. This year's theme will be "Outdoors in the Garden State" and will feature various workshops centering on children and nature. Since science has been added to the FFC curriculum, attendance will provide the program staff with an opportunity to learn various ways of implementing nature into their work with children.

This conference is being sponsored by the New Jersey School-Age Care Coalition (NJSACC), whose mission is to promote and support the development, continuity and expansion of quality programs for children and youth during out-of-school time.

- The NJSACC works to build a strong network for after school program professionals in NJ; provide training conferences, workshops and information services;
- offer technical assistance, at no cost, for the development, expansion and improvement of after school programs throughout New Jersey;
- work closely with state and local officials to define appropriate New Jersey State regulations and legislation;
- establish professional development opportunities;
- develop public awareness of after school issues;
- serve as the state's national affiliate to the National Afterschool Association (NAA);
- promote the Program Improvement and Accreditation system by providing a strong infrastructure of advisors, endorsers and trainings related to the national standards for quality.

Payment for registration and transportation costs will be provided by funding from the NJ Department of Children and Families/Division of Prevention & Community Partnership under the School Based Youth Services contract SB09039.

RESOLVED, that the Plainfield Board of Education approve for two Site Coordinators and Danice Stone, Social Worker of Student Intervention and Family Support Services to attend the NJSACC Conference from November 14-15, 2008. The cost of attendance will not exceed \$550.00 per participant. All costs associated with the conference will be charged to the School Based Youth Services contract # SB09-39.

2. State-wide School Based Conference

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

Approve six Plainfield School Based Youth Services staff to attend the statewide School Based conference at the Crown Plaza Hotel in Monroe Township on November 24, 2008.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Six School Based Youth Services staff members have been invited to participate in a state conference, "Lessons Learned in 20 Years of School Based Youth Services Programs." Stacy Greene, Brooke Vuono, Victoria David, Randy Stamm, Nabillah Muhammad-Ismail, and Lisa Perry will attend the conference scheduled for November 24, 2008 at the Crown Plaza Hotel in Monroe Township. Under the State of New Jersey, Division of Prevention and Community Partnerships, Department of Children and Families, the conference will highlight successful strategies developed to enhance the mental and physical health of young people, especially those experiencing multiple life stressors.

The School Based Youth Services Program (SBYSP), developed by the New Jersey Department of Human Services and currently located in the Department of Children and Families, provides adolescents and children with the opportunity to complete their education, to obtain skills that lead to employment or additional education, and to lead a mentally and physically healthy life. The New Jersey School Based Youth Services Program is the first statewide effort in the nation to place comprehensive services in or near secondary schools. The program is a direct link between the education and social services, health, and employment systems.

RESOLVED, that the Plainfield Board of Education approve for Stacy Greene, Brooke Vuono, Victoria David, Randy Stamm, Nabillah Muhammad-Ismail, and Lisa Perry to attend "Lessons Learned in 20 Years of School Based Youth Services Programs" conference at the Crown Plaza Hotel in Monroe Township on November 24, 2008. Funds for the conference are available from the School Based Youth Services Program budget not to exceed \$400.00.

3. Revised Bilingual and ESL Education Administrative Code Presentation

Strategic Plan Link:

Goal 1: Human Resources

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out district professional development opportunities.

The Plainfield Public School District's Educational Services administrative staff (Wilson A. Martinez, Vice Principal of Bilingual/ESL & WL Education) and ESL Resource Staff member (Ilene Weinstein) will attend The Revised Bilingual and ESL Education Administrative Code Presentation in Hamilton, New Jersey on October 30, 2008.

The Bilingual Education Act (N.J.S.A. 18A:35-15 an P.L. 1974, c 197) was enacted to ensure that all students of Limited English Proficiency (LEP) are provided instruction in their native language in order to develop academic skills while acquiring English language skills. The New Jersey State Department of Education proposes to readopt with amendments N.J.A.C. 6A:15, Bilingual Education, as this chapter is scheduled to expire on March 7, 2009, pursuant to N.J.S.A.52: 14B-5.1c. The proposed amendments will align the rules with the most current provisions of the Federal No Child Left Behind Act, P.L. 107-110. The NJDOE will present the new revised Bilingual Education code to the public on October 30, 2008.

RESOLVED, that the Plainfield Board of Education approve Wilson A. Martinez, Vice Principal of Bilingual/ESL & WL and Ilene Weinstein, ESL Resource teacher to attend The Revised Bilingual and ESL Education Administrative Code Presentation in Hamilton, New Jersey on October 30, 2008. There is no cost to the district associated with this item.

4. ACCESS for ELLs Test Ordering & Kindergarten ACCESS for ELLs Trainings

Strategic Plan Link:

Goal 2: Human Resource

To improve the recruitment, retention and development of district staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

During the spring of 2009, all English Language Learners attending the Plainfield Public Schools will take the ACCESS for ELLs to measure English language proficiency. The New Jersey Department of Education-Office of Specialized Population-Division for Bilingual/ESL Education is sponsoring two workshops (*ACCESS for ELLs Test Ordering Training workshop in Trenton, NJ on December 10, 2008* & *Kindergarten ACCESS for ELLs Training in Edison, NJ on February 4, 2009*) to assist school districts with the ACCESS for ELLs test ordering and Pre-ID label ordering process for 2008-2009. These trainings will address the new features of the ACCESS test as well as new testing administration information.

The Plainfield Public School District's Educational Services Department administrative staff Wilson A. Martinez, Vice Principal of Bilingual/ESL & WL Education, Ilene Weinstein ESL resource teacher and Ralph Ferrara, testing resource Teacher will attend the *ACCESS for ELLs Test Ordering Training workshop in Trenton, NJ on December 10, 2008* and Wilson A. Martinez, Vice Principal of Bilingual/ESL & WL Education, Ilene Weinstein ESL resource teacher will attend the *Kindergarten ACCESS for ELLs Training in Edison, NJ on February 4, 2009*.

RESOLVED, that the Plainfield Board of Education approve Wilson A. Martinez, Vice Principal of Bilingual/ESL & WL and Ilene Weinstein, ESL resource teacher and Ralph Ferrara, testing resource teacher to attend the Access for ELLs workshops on December 10, 2008 and February 4, 2009. There is no cost to the district associated with this item.

5. National Conference of High School Directors of Athletics

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

The Plainfield Public School Districts Administrative Services Department administrative staff (Daniel Cone, Vice Principal of Student Athletics and Support Services) will attend the 39th Annual National Conference of High School Directors of Athletics in San Diego, California to improve understanding of and build internal capacity with increasing the working knowledge and competencies in athletic administration and instructional leadership.

The Mission of the National Interscholastic Athletic Administrators Association is to develop, enhance and preserve the educational values of interscholastic athletics. The NIAAA serves its members by providing resources to develop and to enhance leadership skills and to offer opportunities for professional growth. In our role as a full and equal partner with the National Federation of State High School Associations, the NIAAA promotes a positive working relationship between the State High School Athletic/Activities Associations and State Athletic Administrator Associations. Furthermore, the NIAAA seeks not only to enhance current but also to develop new relationships with strategic alliances and partners

RESOLVED, that the Plainfield Board of Education approves the out of state travel of Daniel Cone to attend the National Conference of High School Directors of Athletics in San Diego, California from December 11 – 17, 2008 at a cost not to exceed \$2,700. The availability of funds for this item has been verified and will be charged to account 11-000-240000-580A-27-0000

6. Schillinger Group's Workshops, Newark, NJ

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools, the authority to employ non-administrative and administrative staff members to participate in professional development.

Teaching staff members from Woodland School (Marilyn Pisano and Vincent Salvato) will attend the NJASK Language Arts Test Prep Workshops #2 "Getting in the Zone: Preparing the Path to Success" and #3 "Accelerating to Achievement" professional development on January 20, 2009 and March 24, 2009 in Newark, NJ. Attendance is required to help prepare students for the taking of NJASK 3, 4 & 5 to be administered May 4th through the 21st. The Schillinger Group was founded in 1996. It offers a wide and diverse array of professional development and instructional models. The Schillinger Group is well versed in the major existing whole school reform models (i.e. America's Choice, Success For All, Comer and Accelerated Schools) as well as emerging ELL and differentiated educational programs (i.e. S.I.O.P and Universal Design for Learning), thus is able to modify programs to the requirements of existing educational models and provide what is often, much needed supplemental assistance in achieving the goals of these programs. The teachers will have the opportunity to focus on Best Practices within the context of the Language Arts Strands and the Statewide Assessment Strands associated with the NJASK, and concentrate on more targeted teaching, and "high-return" classroom ready strategies to boost student achievement.

RESOLVED, that the Plainfield Board of Education approve Vincent Salvato and Marilyn Pisano to attend the TSG Professional Development Workshops on January 20, 2009 and March 24, 2009. The cost will not exceed \$600.00 and will be charged to account 15-190-100000-500A-22-0000.

7. New Jersey School Board Association Annual Convention

Strategic Plan Link:

Gold 3: Business Practices

To improve the overall efficiency and effectiveness of district and school operations

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in professional development.

The NJ School Board Annual Convention in Atlantic City is scheduled for October 28 through 30, 2008 at the Atlantic City Convention Center and provides educational seminars, workshops and business meetings.

NJSBA Annual Convention is very important for administrators of New Jersey Schools. They attend such workshops as Action Labs, Curriculum Fair, State Legislative Update, Labor Relations Mini-Workshop, Public Relations Mini Workshop, Women's Leadership, The State Board – Education's Other Policymakers, and Critical Issue Session to name a few.

RESOLVED, that the Board approve Angela Kemp, Asst. Superintendent of Educational Services and Dr. Garnell Bailey, Asst. Superintendent of Administrative Services attendance at the Annual New Jersey School Boards Association Fall Workshop in Atlantic City, N.J. from October 28, 2008 through October 30, 2008, in an amount not to exceed \$800.00 with payments and reimbursements to be in accordance with Board Policy, including the unavoidable expenses outlined in the regulations of N.J.A.C. 6A:23:B. Account number structure: 035TRAVEL; 26IITRAVEL.

8. New Jersey Association of Librarians Conference

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in professional development.

The Plainfield High School librarian (Anita Kaur) will attend the New Jersey Association of Librarians Conference from November 13 -15, 2008 in East Brunswick, New Jersey. The New Jersey Association of Librarian was established in 1956 to ensure that students and staff become effective users of library media information. The Association fosters excellence in the school library media program by providing school librarians/media specialists with educational opportunities and current information through mentoring, online and print publications, workshops and conferences. The New Jersey Association of Librarians advocates high standards for librarianship and library media programs in the public schools.

The staff member will learn the process of using a strategic planning model that is easily aligned to the requirements of the No Child Left Behind Act and state/local strategic planning initiatives. The workshops will also provide an overview of the strategic planning process.

Registration and transportation will be provided by the Plainfield School District.

RESOLVED, that the Plainfield Board of Education approve for Anita Kaur to attend the New Jersey Association of Librarians Conference on November 13, 2008 through November 14, 2008 not to exceed \$210.00. The availability of funds for this item has been verified and will be charged to 15-190-100001-320A-25-0000.

9. National Staff Development Council (NSDC)

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative and District staff members to participate in out of district professional development. The District has identified a need for strengthening its professional development framework. Attendance at this conference will help provide solutions for practical implementation and best practices in staff development for improving teaching and learning. By exposure to the workshops led by nationally recognized researchers/presenters, this district will then turnkey the information obtained and learned in an effort to enhance professional development across the District.

Members from the Plainfield School District Professional Development Department staff members Lesly Borge and Pam Garcia will attend the National Staff Development Council (NSDC) 40th Annual Conference from December 6 – 10, 2008 in Washington, D.C. to improve understanding of and build internal capacity in the areas of:

- Developing Policy and Advocacy for Professional Learning
- Developing School and District Leaders to Sustain School Improvement Growth
- Documenting the Impact of Professional Learning on Student Achievement
- Applying Knowledge of Race, Class, and Culture to Narrow the Learning Gap
- Teaching the Fundamentals of Powerful Professional Learning
- Enhancing Teaching Quality
- Leveraging Technology as a Resource for Professional Learning

NSDC is the largest non-profit professional organization committed to ensuring success for all students through staff development and school improvement. The theme of the conference, “Step Up & Speak Out” challenges all participants to stand up and be counted

among those who are committed to achieving the NSDC's purpose: *Every educator engages in effective professional learning everyday so every student achieves.* The workshops will also provide resources and relationship building between Plainfield and international and national educators.

RESOLVED, that the Plainfield Board of Education approve Lesly Borge and Pam Garcia to attend the NSDC 40th Annual Conference from December 6-10, 2008 for all aspects of effective professional development for teaching and learning not to exceed \$3,802.79. The availability of funds for this item has been verified and will be charged to 11-000-21000-580A-26-0000 account.

10. 36th Annual National Alliance of Black School Educators (NABSE) Conference

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools, the authority to employ non-administrative and administrative staff members to participate in professional development.

Dr. Steve Gallon III, Superintendent of Schools, will attend the 36th Annual Conference of the National Alliance of Black School Educators (NABSE) on November 18-23, 2008, Atlanta GA. This conference will provide an opportunity to engage nearly 4,000 attendees from across the country participating in workshops, visiting over 300 exhibits, fellowshipping and networking with other members and friends of the nation's premier association of African American educators.

RESOLVED, that the Board of Education approve Dr. Steve Gallon III, Superintendent of Schools to attend the 36th Annual National Alliance of Black School Educators (NABSE) Conference November 18-23, 2008 in Atlanta, GA. Costs not to exceed \$1,600.00 and charged to account 02EATRAVEL.

B. Field Trip Requests

The Superintendent of Schools recommends, and I so move, the adoption of the following:

1. PHS Senior Class

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Class of 2009 has been engaged in fundraisings activities since the 2005-2006 school year. The objective of fundraising activities for the Class of 2009 is to offset senior expenses for upcoming events and activities (senior prom, project graduation, cap and gown and class trips). The students will use their leadership, organizational and critical thinking skills in preparation for fundraising projects. The administration at Six Flags Great Adventure Amusement Park in Jackson, New Jersey has invited the Class of 2009 to participate in their Class of 2009 fundraising activity for the state of New Jersey. Sixty students (60) and ten (10) chaperones will attend this special event.

The Class of 2009 will participate in the Six Flags Great Adventure activity on Friday, October 31, 2008. Departure is scheduled from Plainfield High School parking lot on Friday, October 31, 2008 at 4:00 p.m. The return is scheduled for Friday, October 31, 2008 at 11:00 p.m. Transportation will be provided by the Plainfield School District.

RESOLVED, that the Plainfield Board of Education approve the Plainfield High School Class of 2009 to attend the fundraising activity at Six Flags Great Adventure Amusement Park on Friday, October 31, 2008 not to exceed \$1,290.00 (2 buses) and will be charged to 401-100000-500A-25-0000.

2. PHS Debate Team

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield High School Debate Team has attended Junior States of America Fall Convention since 1966. At the Junior States of American Convention, students engage in a variety of activities, including debates, student-led thought talks, and mock trials which critically examine the political landscape. Students learn about today's important issues and have the unique opportunity to express their opinions and challenge the opinions of others in a tolerant, supportive atmosphere. Politically engaged and interested students from diverse backgrounds share their perspectives, learn from each other and have fun as they discuss, debate and socialize together. The coordinator of the Junior States of America Fall Convention has invited the high school debate team to attend their fall convention in Cherry Hill, New Jersey. Thirty-five (35) students and three (3) chaperones will attend this special event.

The Plainfield High School Debate Team, comprised of approximately thirty-five (35) students, grades 9-12, will attend the Junior States of America Fall Convention in Cherry Hill, New Jersey from November 14, 2008 to November 15, 2008. Departure is scheduled from Plainfield High School parking lot on Saturday, November 14, 2008 at 8:00 a.m. The return is scheduled for Sunday, November 15, 2008 at 8:30 p.m. Registration for the chaperones and transportation will be provided by the Plainfield School District.

RESOLVED, that the Plainfield Board of Education approve for the Plainfield High School Debate Team to attend the Junior States of America from Saturday, November 14, 2008 to Sunday, November 15, 2008 costs not to exceed \$1340.00 The availability of funds for this item has been verified and will be charged to 401-100000-500A-25-0000.

3. Green Meadows Farm

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS.

The Dewitt Barlow School recognizes that students learn by life experiences, the field trip to Green Meadows farms will enhance the classroom instruction about animals and their daily routines on the farm. Historically the Dewitt D. Barlow School has engaged the students in differential learning, and by providing this field trip it will bring the literature into perspective for the students and provide them with a long life experience.

The Dewitt D. Barlow school will take the Kindergarten and First grade classes (108 students), and they will be accompanied by their teachers and chaperones (18) to Green Meadow Farms on October 29, 2008 via district approved buses departing from Dewitt D. Barlow at 8:30 a.m. The return is schedule for 12:30 p.m.

RESOLVED, that the Board of Education approve for Dewitt D. Barlow students to attend the field trip to Green Meadows Farm, Hazlet, NJ on Wednesday October 29, 2008. There is no cost to the district associated with this item. Transportation will be provided by the District.

4. Wightman's Farm

Strategic Plan Link

Goal 1: Learning Outcomes

To improve the learning and academic performance of all student in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The main objective of the class field trip to Wightman's Farm will provide the students with the connection of nature, knowledge of farming, and the true origins of farm life. This student experience will broaden their general knowledge of the world and increase their vocabulary base. The purpose of the trip is to provide student support of aesthetic knowledge gratification of this seasonal activity. The students will have an opportunity to meet students from other county school districts. Fifteen (15), (inclusive of Special Needs Students and English Language Learners) and four (4) chaperones will attend this extraordinary event.

The Wightman's Farm is located in Morristown, NJ. The standard for the 4th, 5th, and 6th Grades class will respond to literature. The NJCCCS/E2B and school district's literacy curriculum policy will address 4.4 Developing reasoning ability to become independent, self-reliant, methodical thinkers. The students will complete a follow-up lesson from the field trip making a trip portfolio using literacy, art, math and science skills.

Departure from F.W. Cook School is scheduled for Wednesday, October 29, 2008 at 8:15 a. m. and will return to school at 12:30 p. m. The method of transportation will be a district school bus. The cost of the trip (admission) is \$150.00 and charged to account 15POFLDTRP.

RESOLVED, that the Board of Education approve for F. W. Cook School 4/5/6 Special Needs students attend the class trip to Wrightman's Farms, Morristown, NJ, on Wednesday, October 29, 2008.

5. Stony Hill Farm

Strategic Plan Link; **Goal 1: Learning Outcomes**

To improve the learning and academic performance of all student in PPS

The Plainfield Board is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Content Standards and achieve academic and life-long success.

Frederic W. Cook School First grade teachers educate the whole child. One of the main objectives of first grade is to expose the children to all experiences in all content areas in order to build their knowledge base. The students will learn what is on a farm; experience a hay ride and a few miniature mazes focusing on teaching students about minerals.

There are 34 first grade students in the first grade scheduled to attend this trip with 3-4 chaperones. We will depart for the trip at 8:30 a.m. and return at 12:30 p.m. using the school buses. There is no cost for the buses.

RESOLVED, that the Board of Education approve the Frederic W. Cook School first grade students to go on the trip to the Stony Hill Farm in Chester, NJ on October 28, 2008. The cost of the trip (admission) is \$304.00 and charged to account 15POFLDTRP.

6. Antonio Casola Farms

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students are academically successful and reach their full potentials. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards for optimal academic achievement and life-long success.

The Kindergarten Classes at Cedarbrook Elementary School, comprised of 79 students ages 4-6 will visit Antonio Casola Farms in Holmdel, NJ on Friday October 31, 2008. Upon arrival, students will go on a hayride to experience the sights and sounds of a real working farm. Afterwards, they will choose their own pumpkins to take home. They will also go on a pony ride and feed the farm animals in the petting zoo. Teachers will include various literary skills such as Read Alouds, Reading and Writing Workshop, and Shared/Interactive writing activities. This excursion will also address mathematics skills with follow-up activities including, but not limited to, weighing and measuring pumpkins and counting pumpkins and pumpkin seeds. The science and social studies connections are comprised of details surrounding farm life as well as the growth process for fruits versus vegetables.

Departure is scheduled from Cedarbrook Elementary School at 8:30 a.m. on Friday, October 31, 2008. Students will be accompanied by 6-8 chaperones and will return to school no later than 12:30 p.m. The cost of the trip will be funded by parents and transportation will be provided by the district.

RESOLVED, that the Board of Education approve for Cedarbrook School students attend the class trip to Antonio Casola Farms, Homdel, NJ Friday, October 31, 2008.

7. Prevention Links Red Ribbon Week Presentation

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Prevention Links is a human services organization which has been serving the Plainfield public schools for several years. They have provided staff trainings as well as in-school programs addressing academic success, social emotional needs, anti-bullying, violence prevention, and gang awareness. On October 16, 2008, as a part of Red Ribbon Week activities, Prevention Links will be providing a free drug prevention/anti-violence presentation at Cedarbrook Elementary School. National Guard officers will be providing an aerial performance as well as booths and stations with activities for the students to participate in. The activities will instruct students, in creative ways, on the harmful effects of drug use, violence, bullying behaviors and harassment as well as teach them to how to live peaceful, healthy, and productive lives.

The field trip requires district school buses to arrive at Emerson Elementary School by 8:45 a.m. and transport seventy-six 4th and 5th grade students as well as nine chaperones (teachers, and teacher aides) to Cedarbrook School in Plainfield. The school buses would be required to return the students to Emerson School at 11:45 a.m. Students would have lunch during their regular lunch period at Emerson School.

There are no direct district costs for this field trip.

RESOLVED, that the Board of Education approve for Emerson School to attend the Prevention Links Red Ribbon Week Presentation at Cedarbrook School on Thursday, October 16, 2008. There is no direct cost to the district.

8. Plainfield Public Library

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

As part of an ongoing initiative of the Literacy Department of the Plainfield Public School System, the Emerson School Grade 1 students are being encouraged to visit the Plainfield Public Library to obtain a Library card and utilize the resources and services of the PPL and attend to its programs. One of the main objectives is to apprise students and their families of this readily available source of a variety of reading and informational resources. Five individual classes of students (on different dates) will board buses for a short trip through Plainfield neighborhoods to visit the Public Library. While there, the students will visit the Children's Room to participate in a story telling activity, tour the facility, learn about different materials they can use and borrow, learn about different programs they can attend, and view a short literacy based video. The students will also have the opportunity to learn more about the career of librarian. Five individual classes of twelve to twenty first grade students (12-20) with two-three (2-3) chaperones will participate in these trips.

As a result of their trips, students will complete simple graphic organizers, showing the relationship of various different types of libraries in their experience. Students will also complete an informational narrative account of their field trip experience. No district funds will be used except for provision of a small bus for each of the trips.

RESOLVED, that the Board of Education approve the following trips to the Plainfield Public Library for the Emerson School First Grade Classes:

Tuesday, October 21, 2008;	12:30-2:05	Grade 1: 20 Students
Wednesday, October 22, 2008;	12:30-2:05	Bilingual Grade 1: 12 Students
Wednesday, October 29, 2008;	12:30-2:05	Grade 1: 20 Students
Thursday, October 30, 2008;	12:30-2:05	Grade 1: 20 Students
Tuesday, November 18, 2008;	12:10-1:35	Special Needs K-2: 16 Students

Times indicate departure from Emerson and departure from PPL for return to Emerson School.

There is no cost to the district.

9. New Jersey Performing Arts Center (NJPAC)

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Jefferson Elementary students' will benefit academically and culturally from attendance and participation at the New Jersey Performing Arts Center's Schooltime Performance Programs. NJPAC opens a world of culture to children, families and schools presently the best in live performance from a wide diversity of disciplines. NJPAC also provides curriculum materials, and performance workshops all designed to reinforce the educational value of each program.

Grade 2 Jefferson School students will see NJPAC's presentation of the Caldecott Award-winning presented Mufaro's Beautiful Daughter on October 30th. Students will depart from Jefferson School at 9:00 a.m. and return before 1:00 p.m. Based on an African Folktale embodying character education principles, Mufaro's Beautiful Daughter is one of the Principal Oliver-Hawley's Books of the Month. Participation in the event at NJPAC will also serve as prerequisite for the 25 Book Campaign kick-off to be held on October 31, 2008.

Grade 5 students will attend NJPAC's, Spirit of Kwanzaa presentation on December 17, 2008 at 11:00 p.m. Students will depart from Jefferson School at 9:00 a.m. and return before 2:30 p.m. The high energy performance of the Ko-Thi Dance Company will feature a myriad of traditional instruments, authentic costumes and extraordinary dance to educate and bridge the gap between cultures. Chaperones will be based on the actual number of students that attend this field trip, based on required adult to student ratios.

RESOLVED, that the Board of Education approve for Jefferson School students to attend the NJPAC – New Jersey Performing Arts Center Schooltime Performance for a total charge of \$656.00 and charged to 18POOTHEXP – Admission Costs. Transportation cost TBD and charged to 18POFLDTRP.

10. Liberty Science Center

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

C. H. Stillman students have participated in interactive experiences at the Liberty Science Center in past years.

“Since 1988, Liberty Science Center, in collaboration with the New Jersey Department of Education, has undertaken one of the most unique and extensive science education projects found anywhere in the nation.

Through yearly funding from the New Jersey State government, Liberty Science Center provides students, teachers and family from New Jersey’s 31 Abbott school districts with a menu of onsite . . . programs that address the science education needs of these traditionally under-served communities.”

<http://www.lsc.org/aboutus/abbott/>

We have found, through past experience, that the wide variety of exhibits offered at LSC enables our students to “raise questions about the world around them,” and helps them to “be willing to seek answers through making careful observations.” (NJCCCS 5.1.4.A.1). This is just one of the standards the LSC helps the students of C. H. Stillman meet.

October 29, 2008 and March 4, 2009, 48 C. H. Stillman kindergarten students
October 30, 2008 and March 5, 2009, 46 C. H. Stillman first grade students
November 12, 2008 and March 11, 2009, 46 C. H. Stillman 2nd grade students
November 13, 2008 and March 12, 2009, 41 C. H. Stillman 3rd grade students
November 19, 2008 and March 18, 2009, 31 C. H. Stillman 4th grade students
November 20, 2008 and March 9, 2009, 48 C. H. Stillman 5th grade students

Departure is scheduled for 8:15 a.m. from C. H. Stillman School with a return at approximately 1:00 p.m. Chaperones will be based on actual number of students attending, based on required adult to student ratios..

The admission to the Liberty Science Center is free to our students, and transportation will be provided by Plainfield buses during morning hours.

RESOLVED, that the Board of Education approve the C. H. Stillman students’ field trips to the Liberty Science Center on the dates above. There is no direct cost to the district.

11. National Constitution Center

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standard and achieve academic and life long success.

Mrs. Jackson registered Stillman Elementary School for the 2008 Student/Parent Mock Election. The Mock election gives all students an opportunity to experience their rights to choose candidates at their level and do their civic duty as a citizen by voting. This is Stillman School's first Student Mock election. This election makes the students aware of the power of their ballot by actively involving them in a full-fledged national election. As part of the educational voting process, students are given the basic election vocabulary, a copy of the Constitution and instructions about democracy.

The students have participated in several activities from literacy, math and games in honor of the Constitution. Several activities were centered on this day. Mrs. Jackson had a wide range of election activities, quizzes and resources to keep the spirit of the Constitution alive. She has created a Constitution Jeopardy games which in incorporated in her history lessons. To stimulate her language arts lesson she uses novels and picture books about running for president. A Constitution learning center is displayed for the students use during their independent time.

To enhance the 4th and 5th grade student's education with the United States Constitution, sixty-five students and six adults will be visiting the National Constitution Center located in the historic part of Philadelphia, Pennsylvania on October 30, 2008 between the hours of 8:30 a.m. – 1:30 p.m. There the students will have an opportunity to sign a large book, which is a facsimile of the Constitution of the United States.

RESOLVED, that the Board of Education approve Stillman Elementary School students to attend the field trip to the National Constitution Center located in Philadelphia, Pennsylvania on October 30, 2008 between the hours of 8:30 a.m. – 1:30 p.m. The cost of the trip (transportation and admissions) will be \$2,019.50 and charged to account 15-000-270000-512-20-0000.

12. Young People's Concert

Strategic Plan Link:

Goal 1: Learning Objectives

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Maxson Middle School Band will attend a Young People's Concert given by the New Jersey Symphony Orchestra. The topic is Young Person's Guide to the Orchestra. This concert will broaden the students understanding of the four families of the orchestra. The students will review and identify aurally the instruments in the four families of the orchestra. Seventy five (75) students and five (5) chaperones will attend this special event. The ratio of students is one (1) adult per fifteen (15) students.

The Maxson Middle School Band, comprised of approximately 75 students in grades 6, 7, and 8, will attend the Young People's Concert, Young Person's Guide to the Orchestra at the New Jersey Performing Arts Center in Newark, New Jersey on Thursday, October 30, 2008. Transportation will be provided by the Plainfield Public School Transportation Department and departure is scheduled from Maxson Middle School at 8:15 a.m. and returning at 12:00 p.m. The fee for this trip has been waived for schools in the Abbott District.

RESOLVED, that the Board of Education approve for the Maxson Middle School Band to attend the Young People's Concert, Young Person's Guide to the Orchestra on Thursday, October 30, 2008. There is no cost to the district associated with this item.

13. Alstede Farms

Strategic Plan Link:

Goal 1: learning Outcomes

To improve the learning and academic performance of all students in PPS

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life.

On October 15, 2008, the Washington School preschool classes will visit the Alstede Farms located at 84 Route 513S, Chester New Jersey. The children will be exposed to an environment outside of their typical daily life and will be helped to understand how apples are grown and picked before arriving at their grocery stores. This will also help children to observe the life process of both living and non-living things. Follow up will include the children being engaged to re-tell the events of the trip using a story board with picture cues and anecdotes. The cost for admission is \$262.50, to be charged to Early Childhood account 20-211-100001-320A-34-0000

On November 11, 2008, The Washington School preschool classes will visit the New Jersey Museum of Agriculture located at 103 College Farm Road, New Brunswick, New Jersey. The children will participate in a "Farm Chores Tour". During this tour the children will be exposed to the milking of a cow, the grinding of corn into animal feed and observe cows, pigs and sheep. Follow up will include asking the children to re-tell the events of the trip by creating their farm chores book. Students will be tasked to delineate the correlation between farm chores and classroom duties. Teachers and student will use these experiences to re-define classroom responsibilities.

The field trips will utilize district transportation.

RESOLVED, that the board of Education approve the Washington School preschool classes field trips to Alstede Farms, October 15, 2008 and NJ Museum of Agriculture on November 11, 2008. The cost for admission is \$222.00 and charged to Early Childhood account 20-211-100001-320A-34-0000.

C. Family Friendly Centers Program

Strategic Plan Link:

Goal 1: Learning Outcomes

To holistically address the academic, cultural, character and health/wellness needs of approximately 155 students enrolled at either Emerson or Jefferson Elementary Schools. Additionally, to provide parent education and family learning opportunities for enrolled students and their families.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve life-long success. In support of those goals, the Family Friendly Centers (FFC) Program, which will be located at Emerson and Jefferson Elementary Schools, will provide academic support and enrichment activities for students in grades first through fifth, including English Language Learner students and special needs students. It is anticipated that Emerson School will provide services for approximately 80-90 students, while it is anticipated that Jefferson School will serve 75 students for the 2008-2009 contract year.

During the 2008-2009 school year, FFC participants will receive academic support in the areas of reading, writing, math, science, character education, and service learning; as well as participate in a variety of organized enrichment activities such as kickball, indoor soccer,

basketball, volleyball and arts and crafts. Additionally, to enhance family learning and expose parents to appropriate educational activities, there will be four parent/child interaction events during the program year, as well as four parent education workshops for a total of 60 unduplicated families participating in the program. The hours of operation for the program will be from 2:35 p.m. to 6:00 p.m., Monday through Friday. Services will not be provided on days when Plainfield Public Schools has a half-day schedule or when school is not in session.

RESOLVED, that the Plainfield Board of Education approve the continued operation of the Family Friendly Centers Programs with funding provided by the NJ Department of Children and Families/Division of Prevention & Community Partnership through the School Based Youth Services Program contract SB09039. The Family Friendly Centers Programs will be located at Emerson and Jefferson Elementary Schools for the 2008-2009 school year.

D. Jefferson School and BJ's Wholesale Club Inc. Adopt-a-School Program

The Superintendent of Schools recommends, and I so move, adoption of the following:

Strategic Plan Link:

Goal 5: Community and Family Engagement

To creatively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Plainfield Board of Education is committed to actively engaging families and community in a meaningful and productive manner: BJ'S Wholesale Club Inc. is committed to helping communities they serve grow and thrive. BJ's is pleased to invite Jefferson School to form a unique partnership with BJ's Wholesale Club through our Adopt-A-School program. Jefferson School will receive a monetary donation of (\$500.00) to support discretionary programs such as field trips, special events and parent workshops. A free one year membership granting Jefferson School access to BJ's materials and classroom supplies, and a BJ's funded Read Across America Dr. Seuss celebration. By forming a strong partnership with Jefferson School the program is an ideal vehicle for mobilizing community resources to benefit children.

RESOLVED, that the Board of Education approve the partnership, inclusive of monetary and related donations, between Jefferson School and BJ's Wholesale Club, Inc. at no cost to the district.

E. Alborada Spanish Theatre- Hubbard School

The Superintendent of Schools recommends, and I so move, adoption of the following:

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. To this end, the Alborada Spanish Dance Theatre provides comprehensive dance and musical theater.

The 6th grade students at Hubbard Middle School will be provided opportunities to learn from and about various cultures through the performance.

The Alborada Dance Theatre has agreed to present an exciting assembly that encourages celebration of Hispanic heritage and awareness on October 24, 2008 for all Grade 6 -Academy of Visual And Performing Arts students at Hubbard Middle School and those enrolled in advanced dance courses.

RESOLVED, that the Plainfield Board of Education approve an October 24, 2008 performance of the Alborada Spanish Dance Theater at Hubbard Middle School to bring Spanish Heritage Awareness and celebration through dance and music. This performance will be at no charge to the district as the Alborada Dance Company will perform under a grant awarded by Target for support of Hispanic Heritage Arts in Education Program for New Jersey schools.

F. Home Instruction

The Superintendent of Schools recommends, and I so move, adoption of the following:

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students who meet the qualification and requirements of Home Instruction will receive seamless academic support services during their time of eligibility. Home Instruction services will consist of a certified teacher providing educational services to the receiving student for no fewer than 10 hours per week. Services may be provided one to two hours per day.

RESOLVED, that the Plainfield Board of Education approve the Department of Guidance and Student Attendance Services to provide Home Instruction for all district students who qualify for services. The availability of funds for this item has been verified and will be charged to BEDSIDESAL.

G. Home Instruction Providers

The Superintendent of Schools recommends, and I so move, adoption of the following:

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Plainfield Board of Education is committed to ensuring that all students who meet the qualifications and requirement of Home Instruction will receive seamless academic support services during their time of eligibility. The following providers will be contracted to provide academic support to Plainfield students who are hospitalized for medical and/or mental services:

Name(s)	Service	Rate of Pay
Education, Inc	Home Instruction	\$42.00/session
New Hope Foundation	Home Instruction	\$260.00/week
Somerset Home F/T		
Temp. Disabled Children	Home Instruction	\$25.00/session

RESOLVED, that the Plainfield Board of Education approve the above service providers to provide Home Instruction to Plainfield district students who are hospitalized for medical and/or mental services. The availability of funds for this item has been verified and will be charged to BEDSIDESAL.

H. Provision of Special Education Services

The Superintendent of School recommends, and I so move, adoption of the following:

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in PPS

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

RESOLVED, those eight (8) Plainfield pupils whose names have been certified by the Superintendent of Schools and are on file with the Secretary of the Board of Education will be provided with special education programs in out-of-district schools for the disabled during the 2008-2009 school year:

Tuition and Transportation - Eight (8) Students

I. Individuals with Disabilities Education Improvement Act

The Superintendent of School recommends, and I so move, adoption of the following:

Strategic Plan Link:

Goal: Learning Outcomes

To Improve the learning and academic performance of all students in PPS

The IDEA grant is applied for yearly. It is an entitlement grant funded by the Federal government through the New Jersey Department of Education. The BASIC grant allocation is \$1,722,811. The Preschool grant allocation is \$42,868. The grant period begins in September 2008 and ends on August 31, 2009.

This grant will provide funds to supplement the payment of tuition and the purchase of materials and services for special education students, ages three through twenty-one. Fifteen percent of these funds will be utilized to develop, coordinate and implement early intervening services for those non-classified African American students in Kindergarten through grade twelve who have not been identified as needing special education or related services. Non-Classified students need additional academic and behavioral support. Funds will be used for professional development of general education teachers in the use of Response to Early Intervention, Universal Design Learning and in the use of research based successful behavioral strategies. The remaining eighty-five percent of the funds will be utilized for classified students.

Although this in an entitlement grant, an application must be submitted.

RESOLVED, that the Board of Education authorize the Superintendent of Schools to submit the following application for special state, county, private and foundation funds to support educational programs in the district.

<u>Funding Source</u>	<u>Program Description</u>	<u>Administrator</u>	<u>Amount</u>
FY 2009 Individuals with Disabilities Education Improvement Act, Part B	Provides: tuition, services and materials for special education students; early intervening services for at risk, non classified African Americans in grades K through 12	Dr. Inez P. Durham	\$1,722,546.00 for special education \$264,852.00 – for non classified African Americans in grades K-12

XII. REPORT OF THE FINANCE COMMITTEE

A Reports of the Board Secretary and Treasurer – July 2008

**STRATEGIC PLAN LINK:
GOAL 3: BUSINESS OPERATIONS**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

To be in compliance with N.J.A.C. 6:23-2.2h and N.J.A.C. 6:23-211(c)3

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, the Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, the Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)41 and N.J.A.C. 6:23-2.11(b).

TO BE PRESENTED AT THE OCTOBER 21, 2008 BUSINESS MEETING

B. Payment of Bills – September 12, 2008 – October 16, 2008

**STRATEGIC PLAN LINK:
GOAL 3: BUSINESS OPERATIONS**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC6:20-2.13(a).

RESOLVED, the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Capital Projects Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE OCTOBER 21, 2008 BUSINESS MEETING

C. Plainfield Neighborhood Health Services Corp. Agreement

**STRATEGIC PLAN LINK:
GOAL 3: BUSINESS OPERATIONS**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The District must conduct student athletic physicals, student working paper physicals and student physical examinations. A need also exists for a review of student prescriptions and medications, as well as policies relating to communicable diseases, along with other specific health issues. The Plainfield Neighborhood Health Services Corp. has provided these services since 1998 and is qualified to provide same, now therefore be it

RESOLVED, the Board of Education approves the appointment of the Plainfield Neighborhood Health Services Corp. to provide medical examiner/school physician services at a fee of \$8,949.41 per month for the period 7/1/08 to 6/30/09 for a total of \$107, 392.92.

D. Appointment of CIGNA Insurance as District's Medical Carrier

**STRATEGIC PLAN LINK:
GOAL 3: BUSINESS OPERATIONS**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that tax dollars are spent in the most efficient manner possible. The district's current contract with its medical plan carrier can be terminated on December 31, 2008 as the district faces a large increase in its premiums on the renewal date. HRH, Plainfield's insurance broker, requested additional quotes from competing carriers and has received a favorable response, in which cost savings will be realized by the district without a reduction of services to employees.

RESOLVED, the Board of Education approves the appointment of CIGNA Insurance, effective January 1, 2009 as the district's medical plan carrier.

E. Appointment of Bollinger Insurance as District's Prescription Carrier

**STRATEGIC PLAN LINK:
GOAL 3: BUSINESS OPERATIONS**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that tax dollars are spent in the most efficient manner possible. The district's current contract with its prescription carrier expires on December 31, 2008 and the district faces a large increase in its premiums. HRH, Plainfield's insurance broker, requested additional quotes from competing carriers and has received a favorable response, in which cost savings will be realized by the district without a reduction of services to employees

RESOLVED, the Board of Education approves the appointment of Bollinger Insurance, effective January 1, 2009 as the district's prescription carrier.

F. Motion to approve the Nonpublic School Technology Initiative Program Agreements for the participating schools located in Plainfield

**STRATEGIC PLAN LINK:
GOAL 3: BUSINESS OPERATIONS**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education has previously contracted with the Union County Educational Services Commission to administer the New Jersey Nonpublic School Technology Initiative Program for fiscal year 2009.

Part of this administration includes required conferences with the Nonpublic Schools Administrator and a description of how the technology will be provided to the nonpublic school, which is required to service students.

RESOLVED, The Board of Education approves program agreements with I AMS Temple Christian Academy, King's Temple Academy, Koinonia Academy and the New Covenant Christian Academy.

G. Approval of METLife ComplyNow Program

**STRATEGIC PLAN LINK:
GOAL 3: BUSINESS OPERATIONS**

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

On July 23, 2007, the IRS issued the final regulations for 403(b) tax sheltered annuity plans. These rules finalize rules were proposed in November, 2004 and provide the first comprehensive guidance issued for 403(b) arrangements in more than 40 years. The 403(b) final rules apply to all types of 403(b) plans, including those which receive only employee salary deferral contributions.

Effective Date of Final Rules

The final 403(b) rules are effective as of January 1, 2009.

Written Plan Document

The final 403(b) retains the requirement that the employer must have a written plan document for its 403(b) plan. The written plan document must be adopted by December 31, 2008.

These new regulations will require a greater level of employer involvement in the documentation and operation of voluntary 403(b) plans. MetLife's ComplyNow Program is designed to provide employers with tools that respond to some of the key provisions and responsibilities required of employers.

RESOLVED, the Board of Education approves the use of the MetLife ComplyNow Program at no cost to the district.

**H. Strategic Plan Link:
Goal 1: Learning Outcomes**

To improve learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. At Plainfield High School programs of study are offered in professional technical education which is defined as a program of study that integrates technical and career proficiencies with academic content; and prepares students for the workplace, further education, training and family and community roles. The Carl D. Perkins Grant provides financial support for these programs.

The Plainfield Board of Education has been awarded \$94,914.00 by the Perkins Grant for the time period of July 1, 2008 through June 30, 2009. The Carl D. Perkins Vocational and Technical Education Act of 1998, was signed into law on October 31, 1998. It sets out a new vision of vocational and technical education for the 21st Century.

Purpose of the Perkins Act

The purpose of this Act is to more fully develop the academic, vocational, and technical skills of secondary students and postsecondary students who elect to enroll in vocational and technical education programs by:

- 1) building on the efforts of States and localities to develop challenging academic standards;
- 2) promoting the development of services and activities that integrate academic, vocational, and technical instruction, and that link secondary and postsecondary education for participating vocational and technical education students;
- 3) increasing state and local flexibility in providing services and activities designed to develop, implement, and improve vocational and technical education, including tech-prep education; and
- 4) disseminating national research, and providing professional development and technical assistance, that will improve vocational and technical education programs, services, and activities.

RESOLVED, that the Plainfield Board of Education approves the acceptance of The Carl D. Perkins Grant in the amount of \$94,914.00 to support programs in professional technical education.

Funding Source	Program Description	Administrator	Amount
Carl D. Perkins Grant (state and federal funds)	Professional technical education programs of study	Angela M. Bento	\$94,914.00

I. **Out of State Travel**

**STRATEGIC PLAN LINK:
GOAL 3: BUSINESS OPERATIONS**

To improve the overall efficiency and effectiveness of business operations.

RESOLUTION

The Plainfield Board of Education has determined that the National Alliance of Black School Educators (NASBE) Annual Conference in Atlanta, Georgia and is vital and necessary to the goals of the District and the success of the Board; and

The specific focus of the conference is the role of urban school boards in parent and family involvement in the education of their children; and be it

RESOLVED, the Board of Education hereby authorizes the following board members to attend the seminar: Wilma Campbell and Lisa Logan-Leach, which is not to exceed \$4000.00, and be it

FURTHER RESOLVED, that the above board members share the information received from the conference with the Board.

XIII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – Second Reading

The Board of Education finds it necessary that these policies be implemented for the management and operation of the Plainfield Public Schools; therefore the following is recommended for adoption:

The Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, the Board of Education approve, on **second reading**, the following policies:

<u>Policy Number</u>	<u>Title</u>
1100	Communicating With The Public
1111	District Publications
3220/3230	State Funds Federal Funds
3326	Payment For Goods And Services
3327	Relations With Vendors
4112.8	Nepotism
9250	Expenses And Reimbursements
9272	Pay-to-Play