

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday, October 2, 2012

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM**
950 PARK AVE.

Board of Education Members

Mrs. Renata A. Hernandez, President
Mrs. Wilma G. Campbell, Vice President
Mr. Alex O. Edache
Mrs. Keisha Edwards
Mrs. Brenda L. Gilbert
Mr. Dorien Hurtt
Mrs. Lisa C. Logan-Leach
Ms. Jameelah Surgeon
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Wednesday, September 26, 2012 for advertisement on Saturday, September 29, 2012 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

- 1. matters rendered confidential by federal or state law
- 2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 3. specific prospective or current employees unless all who could be adversely affected requested an open session

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	<u>* Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	PHS Auditorium	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, October 16, 2012, 8:00 p.m., in the Plainfield High School Auditorium.

VII. REMARKS FROM THE BOARD PRESIDENT

VIII. REMARKS FROM THE SUPERINTENDENT

IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Assembly

(1) Hands on Education Productions – “The Kids on the Block” Anti-Bullying Assembly

Strategic Plan Link

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff and members of the community.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

At Washington Community School, an anti-violence and bullying assembly will be conducted by *Hands on Education “The Kids on the Block”*, on Thursday, November 15, 2012. A major component of the program will explore the new state and national legislation on anti-bullying and harassment.

Hands on Education, combines the New Jersey Core Curriculum Content Standards with communication and performing arts to teach students about important issues such as bullying and harassment. *Hands on Education Productions* will provide students with two (2) 45-minute skit-based productions involving students from the audience with real life stories to educate students about the dangers of bullying for both the bully and the victim.

In addition, *Hands on Education Productions* will also provide students with performance activities and a list of resources on Bullying Awareness and Prevention that will be incorporated throughout the day’s presentation and activities.

RESOLVED, that the Plainfield Board of Education approves payment for an assembly entitled, “The Kids on the Block”, presented by *Hands on Education Productions* to be held on Thursday, November 15, 2012 at Washington Community School. The cost of the assembly will not exceed \$785.00. The availability of funds for this item has been verified and will be charged to account 15-000-221000-320A-21-0000 (Purchased Professional Educational Services).

B. Professional Development

(1) !SMARTmove!

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and lifelong success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. The adoption of the Common Core State Standards created the need for professional development opportunities specifically in Mathematics to prepare teachers in the use of formative assessment strategies as they relate to the NJDOE Model Curriculum and the Common Core.

The Mathematics Office has identified The Foundation for Educational Administration/SMARTmove, a research-based initiative, to provide support to teachers in using data meaningfully to guide teaching and learning to foster student growth and achievement. SMARTmove provides staff with strategies and tools for understanding and using data to guide instructional practice and decision making.

SMARTmove has agreed to provide a full-day workshop, at a cost of \$3,600.00 (including materials) for all Turn-Key Math Teachers at all elementary and K-8 Centers in the areas of:

- Using formative assessments strategies to inform instruction
- Asking high quality questions to assess student understanding
- Checking for understanding to pace and adjust instruction
- Establishing learning goals for students that are rigorous and relevant
- Planning for differentiation of instruction by learning styles

RESOLVED, that the Plainfield Board of Education approves payment to The Foundation for Educational Administration for services to be provided on Tuesday, November 6, 2012; for an amount not to exceed \$3,600.00 (two (2) Trainers @ \$1,750.00 each; materials for forty (40) teachers \$100.00). The availability for this item has been verified and will be charged to account 11-000-223000-26-0000 (Curriculum & Instruction Staff Training Consultants).

(2) Education Northwest

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and lifelong success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. The adoption of the Common Core State Standards created the need for professional development opportunities specifically in Mathematics to prepare teachers in the use of formative assessment strategies in grades K-1 as they relate to the NJDOE Model Curriculum and the Common Core.

The Mathematics Office has identified Education Northwest to provide support to kindergarten and first grade teachers in the use of the Assessing Mathematical Understanding (AMU) framework. The framework consists of a set of mathematics assessments for kindergarten and first-grade students that provide both cumulative data about students' progress over time and in-depth diagnostic information. The AMUs will help teachers track student progress, identify particular difficulties, and generally inform instructional planning to promote student learning of mathematics.

Education Northwest staff has agreed to facilitate two (2) one (1) day workshop sessions for all Kindergarten and 1st Grade teachers in Plainfield Public Schools on Tuesday, November 6, 2012 and Friday, February 15, 2013; and lead/facilitate four (4) one (1) hour webinar sessions (dates TBD) at a cost of \$11,883.00.

On each professional development day, teachers will meet in half-day sessions by their grade levels (i.e. Kindergarten teachers will meet in the morning and 1st Grade teachers will meet in the afternoon). Education Northwest will:

- *Familiarize teachers with the Assessing Mathematical Understanding materials and how to effectively use them.*
- *Assist teachers in developing an understanding of effective instructional strategies to support students' learning in the AMU concept areas.*
- *Utilize webinars to provide additional coaching and support for teachers as they implement the.*

RESOLVED, that the Plainfield Board of Education approves payment to Education Northwest for providing two (2) one (1) day workshops on Tuesday, November 6, 2012 and Friday, February 15, 2013, as well as four (4) one (1) hour webinar sessions (dates TBD); for an amount not to exceed \$11,883.00; *which includes: Salaries and Benefits - \$5,104.00; Travel - \$2480.00, Facilities, LAN, Postage, Telephone, Printing - \$1,391.00, and Indirect Costs/Fees - \$2908.00.* The availability for this item has been verified and will be charged to account 11-000-223000-320T-26-0000 (Curriculum Instruction Staff Training Consultants).

(3) Staff Development Workshops

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified competent, skilled and dedicated workforce is essential to the success of the district and the students. Therefore, the Plainfield Public Schools does both require and encourage employees to take continuing education workshops to improve their professional knowledge, maintain professional credentials and to operate most effectively and efficiently in the delivery of services to the children of the district.

In order for the Plainfield Board of Education to be in compliance with state mandates, on Tuesday, November 6, 2012 (Staff Professional Development day), teacher assistants will participate in workshops focusing on Literacy Intervention Strategies and Social Skill Development .

Staff Development Workshops will provide information regarding how to effectively assist special education students, to special education classroom assistants and individual pupil assistants from 8:00 am to 3:00 pm.

RESOLVED, that the Plainfield Board of Education approves two (2) presenters from Staff Development Workshops to provide professional development to special education classroom assistants and individual pupil assistants, on Tuesday, November 6, 2012, at a cost of \$1,500.00 per presenter; total cost not to exceed \$3000.00. The availability of funds for this item has been verified and will be charge to account 20-253-200000-320A-32-0000 (IDEA).

(4) **“Obesity Prevention in NJ, The State of the State: Important Next Steps” – East Brunswick**

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified competent, skilled and dedicated workforce is essential to the success of the district and the students. Therefore, the Plainfield Public Schools does both require and encourage employees to take continuing education courses to improve their professional knowledge, maintain professional credentials and to operate most effectively and efficiently in the delivery of services to the children of the district.

The Rutgers Office of Continuing Education is presenting a conference entitled “Obesity Prevention in New Jersey, The State of the State: Important Next Steps”, in East Brunswick, New Jersey, December 11, 2012. Conference registration cost is \$45.00 per person.

The conference will expose them to updated information regarding the latest issues and trends related to quality health care for school children. The speakers will provide direction on what recommendations, strategies and actions should be implemented in the short term to accelerate progress in obesity prevention. Professional development hours, which are required to maintain licensure, will be awarded.

RESOLVED, that the Board of Education approves attendance by Preschool nurses Carol Riddlestorffer, Adele Pudner, Angela Ladenheim and Ellen Frey at the conference “Obesity Prevention in New Jersey” on Tuesday, December 11, 2012 in East Brunswick, New Jersey. Total registration cost for the conference will not exceed \$180.00. The availability of funds for this item has been verified and will be charged to account 20-218-200000-329A-34-0000 (ECPA Other Purchase Professional – Education Services).

(5) New Jersey School-Age Care Coalition Conference – Princeton

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Sheila Greenwood, Victoria Rios and Shawn Colletta, Site Coordinators for the Emerson and Jefferson Family Friendly Centers, along with Zelda Spence, 21st Century Community Learning Centers (CCLC) Project Coordinator, and 21st CCLC Site Coordinators at CH Stillman, Washington Community School, Hubbard and Maxson Middle Schools will attend a conference through The New Jersey School-Age Care Coalition.

This is the network for New Jersey Afterschool Communities, which hold a yearly conference for afterschool providers. This year's theme is titled, "*Expanded Learning and Afterschool Opportunities for Student Success*". The workshop is scheduled for Friday November 16, 2012 from 8:00 a.m. to 4:30 p.m., or Saturday, November 17, 2012 from 8:00 a.m. to 4:00 p.m., at the Marriott Princeton Hotel and Conference Center at Forrestal, 100 College Road East, Princeton, NJ.

Emerson and Jefferson Site Coordinators will attend Friday, November 16, 2012. 21st CCLC Project and Site Coordinators will choose between Friday, November 16, 2012 and Saturday, November 17, 2012. The cost of the conference is \$186.00 per person.

RESOLVED, that the Plainfield Board of Education approves Sheila Greenwood, Victoria Rios and Shawn Colletta, Site Coordinators for the Emerson and Jefferson Family Friendly Centers along with Zelda Spence, 21st CCLC Project Coordinator and 21st CCLC Site Coordinators at Stillman, Washington, Hubbard and Maxson to attend a conference through The New Jersey School-Age Care Coalition, entitled, *Expanded Learning and Afterschool Opportunities for Student Success*, on Friday November 16, 2012, 8:00 am – 4:30 pm or Saturday, November 17, 2012 from 8:00 am to 4:00 pm, at the Marriott Princeton Hotel and Conference Center at Forrestal, Princeton, NJ. Registration for the workshop is \$186.00 per person, at a total cost of \$1,488.00. Upon verification of appropriate documents, mileage will be reimbursed.

The availability of funds for this item has been verified. The registration for the Site Coordinators at Emerson and Jefferson will be funded through the Emerson and Jefferson Family Friendly Grant and charged to Jefferson account 20-448-200000-320A-18-0000 (Consultants and Professional Fees) and Emerson account 20-449-200000-320A-16-0000 (FFC Emerson Consultant). The registrations for the 21st CCLC Project and Site Coordinators will be funded through account 20-450-200000-500A-38-0000 (Other Purchased Services); and mileage - 20-450-200000-580A-38-0000 (Travel).

(6) 43rd Annual National Conference of High School Directors of Athletics – San Antonio, TX

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Daniel Cone, Vice Principal of Student Athletics and Support Services will attend the 43rd Annual National Conference of High School Directors of Athletics in San Antonio, Texas to improve understanding and build internal capacity in the areas of:

- Increasing the working knowledge and competencies in athletic administration
- Instructional leadership

The mission of the National Interscholastic Athletic Administrators Association is to develop, enhance and preserve the educational values of interscholastic athletics. The NIAAA serves its members by providing resources to develop and to enhance leadership skills and to offer opportunities for professional growth.

In our role as a full and equal partner with the National Federation of State High School Associations, the NIAAA promotes a positive working relationship between the State High School Athletic/Activities Associations and State Athletic Administrator Associations. Furthermore, the NIAAA seeks not only to enhance current, but also to develop new relationships with strategic alliances and partners.

RESOLVED, the Plainfield Board of Education approves the out of state travel of Daniel Cone, Vice Principal of Student Athletics and Support Services to attend the National Conference of High School Directors of Athletics in San Antonio, Texas from December 13-19, 2012. The cost of the trip will not exceed \$2,369.00 (\$550.00 - Flight, \$743.00 - Room, \$396.00 - Food, Transportation - \$100.00, Registration - \$325.00, Leadership Training Institute classes - \$255.00). The availability of funds for this item has been verified and will be charged to account 11-000-240000-500T-27-0000 (ATHLTRAVEL).

(7) Center for Family Life Education – National Sex Education Conference – Somerset

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Victoria David, Adolescent Pregnancy Prevention Coordinator (APPI) of the Plainfield High School, School Based Youth Services program, will attend the National Sex Education Conference through The Center for Family Life Education (Planned Parenthood). Ms. David will pick workshops to attend during the day that will help address sex education issues to adolescents.

The conference is scheduled for Friday, November 30, 2012, from 7:30 a.m. to 3:00 p.m. at the Marriott Fairfield Inn & Suites located in Somerset, New Jersey.

RESOLVED, that the Plainfield Board of Education approves Victoria David, Adolescent Pregnancy Prevention Coordinator (APPI) to attend the 2012 Center for Family Life National Sex Education Conference on Friday, November 30, 2012. The total cost for registration is \$225.00. The availability of funds for this item has been verified through the School Based Youth Service Grant and will be charged account 20-444-200000-320A-38-0000 (APPI Consultant).

(8) Teachers College Reading & Writing Project – Saturday Reunion

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

Attendance at the Teachers College Reading and Writing Project 83rd Saturday Reunion on October 27, 2012 in New York City will help provide practical lessons for teachers and improve teaching and learning. Teachers College is offering more than 140 free workshops, keynotes, and closings throughout the day on state-of-the art methods in the teaching of reading and writing for grades K-8. These workshops will provide attendees the opportunity to enhance and explore teaching and learning strategies while building internal capacity in the following areas:

- Managing workshop instruction
- Aligning instruction to the Common Core State Standards
- Using performance assessments and curriculum maps to improve instructional rigor
- Teaching opinion and argument writing
- Guided reading
- Critical literacy

RESOLVED, that the Plainfield Board of Education approves that the district will provide transportation of two (2) busloads of volunteer instructional staff to attend The Teachers College Reading and Writing Project's 83rd Saturday Reunion on October 27, 2012 from 9:00 a.m. – 3:00 p.m. Departure is scheduled at 7:30 a.m. from 1200 Myrtle Ave. and returning by 5:00 p.m.

(9) Children's Literacy Initiative (CLI) – Amended (COST)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education has identified an instructional need for professional development for teachers to learn best practices in reading and writing.

The Children's Literacy Initiative (CLI) is designed to work with teachers to transform instruction so that all children can become powerful readers and writers. Its goal is to close the gap in literacy achievement between disadvantaged children and their more affluent peers and to teach reading and writing to children entering school with little early literacy experience. The professional development is designed to provide teachers with high-impact strategies and techniques.

Children's Literacy Initiative has agreed to facilitate professional development throughout the 2012-2013 academic year. The focus will provide all K-3 district teachers with best practices in literacy, including one-on-one coaching and the facilitation of grade level meetings and seminars.

The Children's Literacy Initiative will provide training for all K-3 district instructional staff members. It includes one (1) full day seminar on Reading Workshop, Writing Workshop, and Comprehension strategies. It also includes individual/group coaching for all K-3 teachers. Coaching will be a follow-up to grade level meetings, book discussions and seminars. In addition, all classroom teachers will attend several grade level meetings facilitated by CLI trainers. The grade level meetings will be a follow-up to seminars and one-on-one/group coaching. As well as, two (2) parent workshops on "Supporting Your Child at Home with Reading." The total cost of \$78,920.00, includes materials and professional development.

RESOLVED, that the Plainfield Board of Education approves payment to Children's Literacy Initiative in the amount of \$78,920.00. The availability of funds for this items has been verified and will be charged to the FY 2012 No Child Left Behind Title I 200-300 accounts.

(10) Intervention & Referral Service Team Training – New Providence

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Ms. Danice Stone, SIFSS Social Worker will attend I&RS Team Training which will focus on providing participants with a framework for identifying critical academic and behavior skill deficits on November 13, 2012 at Morris-Union Jointure Commission's located at 300 Central Ave, New Providence, NJ. Participants will gain knowledge and skills in:

- Identifying the NJ best practice model of implementing I&RS and assessing your school within that model;
- Identifying the academic and behavior skills students need for productive classroom behavior;
- Developing and designing interventions to improve academic performance and achieving a disruption free classroom;
- Increasing the repertoire of tricks, tools, and techniques to be utilized in the I&RS action planning process;
- Creating a school wide task force for change.

The cost of the workshop is \$115.00.

RESOLVED, that the Plainfield Board of Education approves Ms. Danice Stone, Social Worker, Department of Student Intervention & Family Support Services, to attend I&RS training on November 13, 2012, at Morris-Union Jointure Commission's located at 300 Central Ave, New Providence, NJ. Total cost of the work shop will not exceed \$115.00. The availability of funds for this item has been verified and will be charged to account 20-250-200000-500I-32-000 (IDEA/CEIS).

**(11) Strategic Intervention: The Spark That Will Ignite Your Struggling Learners,
Grades K-12 – New Providence**

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Ms. Danice Stone, SIFSS Social Worker will attend ‘Strategic Intervention: The Spark That Will Ignite Your Struggling Learners, Grades K-12’ which will focus on emotional and academic needs of the student who struggles. In addition, it is designed to provide participants with practical, easy to implement strategies that support students with mild to moderate learning difficulties included in the general education classroom on December 12, 2012 at Morris-Union Jointure Commission’s located at 300 Central Ave, New Providence, NJ. Participants will gain knowledge and skills in:

- Providing effective intervention strategies that help students work their way out of struggle before it becomes destructive;
- Acquiring a series of “red flags” that warn them students are headed for difficulty;
- Developing proactive, intervention plans that can be used to support students before, during, and after the lesson.

The cost of the workshop is \$115.00.

RESOLVED, that the Plainfield Board of Education approves Ms. Danice Stone, Social Worker, Department of Student Intervention & Family Support Services, to attend the “Strategic Intervention: The Spark That Will Ignite Your Struggling Learners, Grades K-12”, on December 12, 2012 at Morris-Union Jointure Commission’s located at 300 Central Ave, New Providence, NJ. The total cost of the workshop will not exceed \$115.00. The availability of funds for this item has been verified and will be charged to account 20-250-200000-500I-32-000 (IDEA/CEIS).

(12) Staff Development Resources: Effective Second Language Acquisition – Newark

Strategic Plan Link

Goal 1: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

Mr. Mark Williams, Principal, and Natalie Pereira, ESL Teacher from C.H. Stillman Elementary School will attend a seminar sponsored by Staff Development Resources entitled, “Stephen Krashen Presents: Effective Second Language Acquisition”, on November 1, 2012 at the Ramada Plaza Hotel, Newark, NJ. The cost of the conference is \$229.00 per person; and \$20.00 per person for transportation.

The Staff Development Resources is a professional organization devoted to providing professional development to teachers and administrators in all areas. This conference will provide an opportunity to engage its attendees in learning effective instructional strategies that speed language acquisition, increase comprehension in all content areas, how to apply and integrate language learning across the curriculum, and more.

RESOLVED, that the Board of Education approves Mark Williams, Principal, and Natalie Pereira, ESL Teacher, from C.H. Stillman Elementary School to attend Staff Development Resources seminar entitled, “Stephen Krashen Presents Effective Second Language Acquisition” on November 1, 2012 at the Ramada Plaza Hotel Newark Airport in Newark, NJ. The cost for registration and transportation will not exceed \$249.00 per person; total cost \$498.00. The availability of funds for this item has been verified and will be charged to account 15-000-221000-320A-20-0000 (Stillman Instructional Improvement Educational Services).

(13) New Jersey Department of Education Model Curriculum - AMENDED (curriculum areas)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recommends the adoption of the New Jersey Department of Education Model Curriculum in the areas of Language Arts/Literacy, Mathematics, Social Studies, Science, Health Physical Education, World Languages, and Visual Performing Arts. This curriculum will support the new Common Core Standards. It provides comprehensive and cohesive curricula. It will provide our teaching staff with tools to close the gaps in student achievement.

The Model Curriculum provides a new format and approach to support student achievement in the following manner:

1. Curriculum incorporates all standards of the grade level and organized them into five units of study;
2. Units targets Student Learning Objectives in a six week instructional format with a built-in assessment;
3. The units are sequential to target skills on grade level closing any gaps for student achievement; and
4. The assessments help support the measuring of the student's skills and provide targets in the daily planning of lessons.

RESOLVED, that the Plainfield Board of Education approves adoption of the New Jersey Department of Education Model Curriculum to support our goal of student achievement, and increase all students' proficiency levels.

C. Partnerships

(1) Teen Healthy Project – Partnership Agreement between Plainfield Public Schools 21st Century Community Learning Centers and Planned Parenthood of Greater Northern NJ

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 2: Human Resources:

To improve the recruitment, retention, development of district staff

Goal 3: Business Practice

To improve the overall efficiency and effectiveness of district school operations

Goal 4: Safe Learning Environment

To provide a safe, secure, professional and clean environment for students, staff, and community members.

Goal 5: Community & Family Engagement

To implement activities that promote parental involvement and provide opportunities for literacy and related educational development to the families of participating students

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education 21st Century Community Learning Centers desires to enter into an agreement of partnership with Planned Parenthood of Greater Northern New Jersey, the lead agency, whereby a grant application was submitted to and awarded by the Department of Health & Senior Services for the research based Teen Healthy Project in the amount up to \$7,000.00.

The Teen Healthy Project is an evidence-based teen pregnancy prevention program that serves adolescents between the ages of 12-17 in Elizabeth, Plainfield, and Roselle. The project emphasizes abstinence, behavioral skills development, community outreach, healthy sexuality, HIV/AIDS, and self-esteem accompanied with parental component and peer led community activities.

The overarching goal of the Teen Healthy Project is to reduce health-risk behaviors among adolescents between the ages 12-17. The three (3) main components include a student workshop session for six (6) hours within a two (2) week period beginning November 2012 combining didactic learning with games, group discussions, self-reflection, role-play, and hands-on interactive activities.

The sessions include covering barriers and supports to accomplishing personal goals, discernment between life events over which we have control and those that we do not, conflict resolution, and effective communication skills. The second component is the development and facilitation of the Teen Healthy Project Advisory Council where a representative group of the participating teens meet for up to 90-minutes weekly to conceptualize, plan, and implement activities and events around the Teen Healthy Project curriculum content themes beginning January 2013 through May 2013. The third component includes a single 90-minute seminar where parents are informed of the Teen Healthy Project curriculum content as well as skills for communicating with their teen-aged children to occur

Teen Healthy Project – Partnership Agreement between Plainfield Public Schools 21st Century Community Learning Centers and Planned Parenthood of Greater Northern NJ (cont'd.)

November 2012. Parents will receive a full program description and a parental consent form which will be distributed and collected prior to student engagement workshops.

The two (2) Teen Healthy Project cohorts consisting of up to twenty (20) students each will be volunteer student participants from the Hubbard Middle School 21st CCLC after school program and Plainfield High School/BOAACD. The program is scheduled to commence November 2012 and operate through May 2013.

RESOLVED, that the Plainfield Board of Education approves Plainfield Public Schools 21st Century Community Learning Centers to enter into an agreement with Planned Parenthood of Greater Northern New Jersey for the submission and award of the Department of Health & Senior Services Teen Healthy Project grant in the amount up to \$7,000.00. This agreement is at no cost to the Plainfield Public Schools school district.

(2) The First W.A.V.E. (Water Adventure and Values Enrichment) – Charles H. Stillman

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 5: Community and Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

To improve the health and well-being of all students in 2nd Grade at Charles H. Stillman Elementary School through a comprehensive, integrated, progressive teaching program based upon sound technical and educational principles designed to teach swimming.

The plan comprises of three main elements:

- Skill Development
- Stroke Development
- Understanding & Awareness

The FIRST W.A.V.E. (Water Adventure and Values Enrichment) is a learn to swim program that is done in a community partnership between the Plainfield Area YMCA and Charles H. Stillman Elementary School.

The Plainfield YMCA and Charles H. Stillman Elementary School would like to enter into a partnership to respond to issues through an innovative program designed for kindergarten students in the City of Plainfield, New Jersey. The First **WAVE (Water Adventures and Values Enrichment)** program is a high-value program that teaches children how to swim, reinforces reading skills they learn in the classroom and strengthens character values such as respect, honesty, caring, and responsibility in nine lessons. The First W.A.V.E. provides participants the basic components of water safety and teaches proficiency in basic swim skills.

The Y First WAVE Program Components

Swim Instruction

The YMCA First WAVE is a community-building effort that provides YMCA instructors during the school day, to teach all Charles H. Stillman Elementary 2nd graders water safety, and basic swim instruction in nine (9) (one-hour) instructional sessions starting the week of October 15, 2012 through January 7, 2013 from 12:30 pm – 2:00 pm; up to two (2) days per week as an enhancement to the physical educational program. Through teaching swimming, the Plainfield YMCA is enabling students to become healthier, safer and better able to concentrate during the school day.

The First W.A.V.E. (Water Adventure and Values Enrichment) – Charles H. Stillman (cont'd.)

Teaching Values Education and Enrichment

The swimming and water activities in First WAVE are especially suited to teach and reinforce the values of the YMCA's core values of ***Caring, Honesty, Respect, and Responsibility*** in our youth. We provide activities that discuss what each of the values mean, and we award our participants for demonstrating those values within our programs. The incentive-based approach to values based education results in a constructive, collaborative atmosphere where children learn to support and foster these values in each other.

RESOLVED, that the Plainfield Board of Education approves entering into a partnership with the YMCA and providing bus transport, as well as a male and female aide to assist and provide support with transportation safety. The YMCA will provide all instruction and facility time (approximately \$107.00 per participant) at no charge to the district.

(3) Girl Scouts – Gold Award Reading Project

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 5: Family & Community Engagement:

To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to partner with Girl Scouts Troop 40001 to implement the Gold Star Award Afterschool Reading & Homework Helpers Program.

From November 2012 to May 2013, the third grade students at Stillman School will meet weekly with Girl Scouts Member, Angela Rashid and other St. Mary's High School students who will serve as their academic mentors.

The focus of this group is to provide literacy strategies and homework support. This group will also be supervised by Principal Mark A. Williams. This group is free to all participants and is provided free by the Girl Scouts of America. Meetings will take place at Stillman School on Wednesdays from 2:45 to 4:30 p.m.

RESOLVED, that the Board of Education approve at least fifteen (15) Stillman School students in Grade 3 to participate in the Gold Star Award Afterschool Reading & Homework Helpers Program from November 2012 through May 2013, at no cost to the District or the community.

D. Curriculum Design Team

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative staff members to perform additional assignments within our District.

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content and the Common Core State Standards, and achieve academic and life-long success.

In accordance with 6A:13-2.1 – Standards-based instruction: “All school districts shall implement a coherent curriculum for all students that is content-rich and aligned to the most recent revision of the Common Core Curriculum Content Standards (CCCCS). The curriculum shall guide instruction to ensure that every student masters the CCCC. Instruction shall be designed to engage all students and modified based on student performance. Such curriculum shall include:

- Interdisciplinary connections throughout;
- Integration of 21st century skills;
- A pacing guide;
- Activities for grade specific advisory groups;
- Modifications for special education students, for English Language Learners in accordance with NJAC 6A:15, and for gifted students.”

The District has determined that there is a major need for curriculum development to comply with established State and District guidelines, as well as to improve student learning in the Plainfield Public Schools. An aligned curriculum must be developed in English Language Arts and Mathematics, K–12, for teaching and learning in all district schools to be consistent and systemic.

RESOLVED, that the Plainfield Board of Education approves the formation of a Curriculum Design Team for English Language Arts and Mathematics. Members of the team will consist of forty (40) certificated teachers from across the district, representing a cross-section of grade levels, content-areas, and schools. Team members will meet for five (5) full days and sixty (60) hours afterschool from October 1, 2012 through June 30, 2013. Teachers will be compensated at a rate of \$28 per hour for after school work.

E. DreamBox Learning

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that students in grades 4 and 5 meet the Common Core Standards and achieve academic and life-long success.

Whereas, Washington Community School is in Year-Two of School In Need of Improvement status and recognizes the need to improve student learning outcomes,

Whereas, the DreamBox program is a computer-based adaptive instructional program developed to ensure that all students achieve math proficiency. It offers effective differentiated instruction for a broad range of learners, from struggling to advance. DreamBox Learning's intelligent adaptive learning environment keeps all students in their optimal learning zone, increasing proficiency and academic success. The DreamBox Learning Math curriculum aligns with Common Core through the standards of Counting and Cardinality, Operations and Algebraic Thinking, Number and Operations in Base Ten, and Number and Operations in Fractions. DreamBox uses a rich adaptive learning environment that enhances and deepens the foundational learning that is so essential to future success in mathematics.

RESOLVED, that the Plainfield Board of Education approves the licensure of DreamBox for students in grades four and five at Washington Community School at a cost of \$3,000.00. The availability of funds for this item has been verified and will be charged to account 15-190-1000180-610A-21-0000 (General Supply).

F. BioBus

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to improve the learning and academic performance of all students so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the Core Content State Standards and achieve academic, behavioral, emotional, and life- long success.

Barack Obama Academy will host the BioBus which creates an academic environment where our students will work side-by-side with professional scientists, using advanced microscopes to make amazing discoveries. Students will also see green technology in action with their solar panels, wind turbine, and rooftop garden. The BioBus is a fully licensed and insured project of Cell Motion Laboratories, an educational 501(c)(3) non-profit organization.

The experience will support the Plainfield Board of Education's goals by allowing students an opportunity to broaden their understanding of cultural diversity and expand their minds toward global thinking beyond the nation they live in.

RESOLVED, that the Plainfield Board of Education approves the Barack Obama Academy to host the BioBus at a total cost of \$1,500.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-610A-51-0000 (Principal Field Trip).

G. Provision of Special Education Services

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for all students to meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In accordance with N.J.S.A. 18A:46 the Boards of Education is required to identify and provide for students with various disabilities, and certain students that have been so identified and require special education and related services.

RESOLVED, that the Plainfield Board of Education approves the following vendors to provide educational services for students who are hospitalized for various medical and/or psychological reasons during the 2012-2013 school year. Funding for these services is through the Department of Special Education, Gifted and Psychological Services account 11-150-100202-320A-32-0000 (Home Instruction Educational Consultant).

PROVIDER	HOURS	AMOUNT
Embrace Kids Learning Center	10 hrs. per wk.	\$39.00 per hr.
Union County Educational Services Commission	10 hrs. per wk.	\$56.00 per hr.
Education Inc.	10 hrs. per wk.	\$49.00 per hr.
Professional Education Services, Inc.	10 hrs. per wk.	\$28.00 per hr.
Brookfield Schools	10 hrs. per wk.	\$28.00 per hr.
UMDNJ	10 hrs. per wk.	\$55.00 per hr.

H. NJQSAC Statement of Assurance School Year 2012-2013

Strategic Plan Link

Goal 3: Business Practice:

To improve the overall efficiency and effectiveness of district school operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Quality Single Accountability Continuum (QSAC) is a statutorily – mandated system of school district performance assessment and is New Jersey's system of education accountability.

QSAC was created in accordance with the Quality Single Accountability Continuum Act, adopted by the New Jersey Legislature in September 2005. Administrative regulations to implement QSAC were adopted by the Commissioner of Education, effective February 22, 2007.

QSAC requires that in every public school district in New Jersey, members of the board of education, administrators, teachers and other staff members convene every three years to assess their district's performance in five key areas:

- Instructional and Program
- Personnel
- Fiscal Management
- Operations Management
- Governance

QSAC involves a performance assessment by a district committee, a statement of assurance signed by the chief school administrator and approved by the board of education, verification by the executive county superintendent, review by the Commissioner of Education and placement at the appropriate point on the performance continuum.

RESOLVED, that the Plainfield Board of Education hereby approves for submission to the NJDOE via the Executive County Superintendent of Schools the NJQSAC Statement of Assurance School Year 2012-2013.

XI. REPORT OF THE FINANCE COMMITTEE

DISCUSSION: Safety Manual

A. Reports of the Board Secretary and Treasurer – July 2012

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11, 16, 17,18) Current Expense	19,693,600.39	131,228,459.34	11,839,779.00
(12) Capital Outlay	-	8,429,100.45	-
(13) Special Schools	-	-	-
(15) Reform Schools	3,699,394.24	68,476,566.27	250,185.90
Capital Reserve			
(20) Special Revenue Fund	1,763,095.52	24,636,175.69	(33,753.29)
(30) Capital Projects Fund	-	-	-
(40) Debt Service Fund	-	561,181.85	(401,860.71)
(60) Enterprise Fund	521,836.60	4,194,250.00	504,164.81
TOTAL	25,677,926.75	237,525,733.60	12,158,515.71

B. Payment of Bills — September 14, 2012 – October 11, 2012

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE OCTOBER 16, 2012 BUSINESS MEETING

C. 2012 – 13 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments which reflect the appropriations sufficient to meet expenditures:

BUDGET TRANSFERS – FUND 11, FUND 12 AND FUND 13			
AUGUST 1, 2012 to AUGUST 31, 2012			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
11-1XX-100-XXX	Regular Programs - Instruction		
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct	6,500.00	
11-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
11-000-100-XXX	Instruction		
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
11-000-230-XXX	Support Services - General Administration		6,500.00
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology	53,000.00	
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services		53,000.00
11-000-270-XXX	Student Transportation Services		
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		

11-000-310-XXX	Food Services		
	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
12-XXX-XXX-73X	Equipment		
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services		
	TOTAL CAPITAL OUTLAY		
13-XXX-XXX-XXX	TOTAL SPECIAL SCHOOLS		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	GENERAL FUND GRAND TOTAL	59,500.00	59,500.00

BUDGET TRANSFERS – FUND 15			
AUGUST 1, 2012 to AUGUST 31, 2012			
ACCOUNT	DESCRIPTION	FROM	TO
15-1XX-100-XXX	Regular Programs – Instruction	35,707.89	
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		65,000.00
15-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		
15-000-270-XXX	Student Transportation Services		
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		

15-XXX-XXX-2XX	Personal Services - Employee Benefits	29,292.11	
15-000-310-XXX	Food Services		
	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	WHOLE SCHOOL REFORM GRAND TOTAL	65,000.00	65,000.00

D. Chapters 192-193 Services for the 2012 – 2013 School Year

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, N.J.S.A. 18A:46-6, 8, 19.1, et seq. (Laws of 1977, Chapter 193); N.J.S.A. 18A:46A-1 et seq. (Laws of 1977, Chapter 192) require that the State and local community identify and provide auxiliary and handicapped services for students who attend nonpublic schools, and

WHEREAS, the cost of providing these services is funded entirely by the State of New Jersey, and

WHEREAS, the Union County Educational Services Commission has agreed to provide these services to eligible students who attend non-public schools in the Plainfield Board of Education district, now therefore be it

RESOLVED, that the Plainfield Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission will provide services from July 1, 2012 to June 30, 2013 for those students who attend nonpublic schools in Plainfield pursuant to N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46A-7, and be it

FURTHER RESOLVED, that the cost will be based on the most recent notification of the Department of Education, Division of Finance and Regulatory Services setting forth anticipated aide to the Public School District pursuant to N.J.S.A. 18A:46A-12 and N.J.S.A. 18A46-19.8. Invoices shall correspond to payments from the State of New Jersey. The cost of services provided by the Union County Educational Services Commission shall not exceed the funds provided by the State.

E. Appointment of Third Party Workman's Compensation Administrator

Strategic Plan Link:

Goal 3 - Business Practices

To improve the overall efficiency and effectiveness of district and school operations

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Public Schools is committed to providing a safe work environment of all of its employees. A component of this commitment includes managing the District's Workman's Compensation Plan, and

WHEREAS, D & H Alternative Risk Solutions offers the following services to help in the administration of such a plan:

- Claims Management and Reporting System
- Medical Cost Containment System
- Loss Control and Safety Program
- Litigation Management

RESOLVED, that the Plainfield Board of Education approves the appointment of D & H Alternative Risk Solutions, Inc. as the District's third party administrator for the 2012 – 13 school year at an annual claims fee of \$35,000.00, with additional case management review fees as outlined in the contract renewal. The availability of fund for this item has been verified and will be charged to 11-000-291000-260W-00-0000 (District Workmen's Comp.).

F. Redistricting Plan & Demographic Study

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Board of Education recognizes and supports the need of proper zoning. The overall purpose of redistricting is to make adjustments for imbalances in student population, and

WHEREAS, the Plainfield Public School District populations has changed over the past several years and has become proportional inappropriate as a result, and

WHEREAS, the Plainfield Board of Education believes that this consulting firm will provide a long-term assessment of our current and future student population planning and program evaluation, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the appointment of Consulting Services Associates (CSA) for a fee of \$8,800.00. The availability of funds has been verified and will be charged to 11-000-230000-530A-02-0000 (Other Purchased Services).

G. PSE&G Direct Install Program – PHS – 1970 Building

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, Public Service Electric and Gas Company is offering an energy conservation program to government customers with annual peak demands equal to or less than 150kW, and

WHEREAS, the Plainfield Board of Education is one of those customers and qualifies for the installation of certain energy conservation measures (“ECMs”) at 950 Park Avenue, and

WHEREAS, the cost to the District of this installation will be \$48,621.00 and the estimated five (5) year savings are \$207,031.00, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the Direct Install Program for the Plainfield High School with PSE&G at a cost not to exceed \$48,621.00. The availability of funds has been verified and will be charged to 11-000-262000-622A-31-0000 (Energy Electricity).

H. PSE&G Direct Install Program – Evergreen School

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, Public Service Electric and Gas Company is offering an energy conservation program to government customers with annual peak demands equal to or less than 150kW, and

WHEREAS, the Plainfield Board of Education is one of those customers and qualifies for the installation of certain energy conservation measures (“ECMs”) at 1011 Evergreen Avenue, and

WHEREAS, the cost to the District of this installation will be \$12,197.00 and the estimated five (5) year savings are \$60,825.00, now therefore be it

RESOLVED, that the Plainfield Board of Education approves the Direct Install Program for the Evergreen School with PSE&G at a cost not to exceed \$12,197.00. The availability of funds has been verified and will be charged to 11-000-262000-622A-31-0000 (Energy Electricity).

I. **2012 – 2013 Nonpublic School Technology Initiative Program (UCESC)**

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the New Jersey Nonpublic School Technology Initiative Program has been authorized in the Appropriations Act for Fiscal Year 2012 and 2013, and

WHEREAS, the Nonpublic School Technology Initiative Aid shall be paid to school districts and allocated for nonpublic school pupils at the state aid rate per pupil in a manner that is consistent with the provisions of the federal and state constitutions, and

WHEREAS, the said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district, and

WHEREAS, it is the responsibility of the Chief School Administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic schools, and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the Executive County Superintendent, along with a copy of each agreement, and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment, and

WHEREAS, the Union County Educational Services Commission has agreed to handle the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration, now therefore be it

RESOLVED, that the Plainfield Board of Education enters into an agreement with the Union County Educational Services Commission whereby the Commission will administer the Nonpublic School Initiative Program for nonpublic schools located within its boundaries for the 2012-2013 school year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education pays 5% of the allocation for the Nonpublic School Technology Initiative Program to cover the Commission's cost for administering the program. In the event a Public School District fails to remit funds to the UCESC within the schedule set forth, the UCESC shall have the right to give notice of discontinued services.

XII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – First Reading

The following is recommended for adoption:

RESOLUTION

WHEREAS, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

<u>Policy Number</u>	<u>Title</u>	
4119.26/4219.26	Staff Use of Internet Social Networks and Other Forms Electronic Communication	New

XIII. ADJOURNMENT

GLO/bsc