

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Tuesday, October 20, 2009

Time: 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
7:00 p.m. BUSINESS MEETING

Place: **ADMINISTRATION BUILDING**  
**AUDITORIUM**  
1200 MYRTLE AVE.

Board of Education Members

Ms. Bridget B. Rivers, President  
Mr. Agurs Linward Cathcart, Jr., Vice President  
Ms. Patricia I. Barksdale  
Mrs. Wilma G. Campbell  
Mr. Martin P. Cox  
Mr. Christian Estevez  
Mrs. Brenda Gilbert  
Mrs. Lisa C. Logan-Leach  
Ms. Katherine Peterson  
Dr. Steve Gallon III, Superintendent  
Ms. Iris R. Stevens, Student Liaison  
Ms. Katherine Morel, Student Liaison  
Mr. Irvin G. Torres, Student Liaison

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME
- V. STUDENT PERFORMANCE/PRESENTATION

WELCOME to a BUSINESS MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Tuesday, September 1, 2009 for advertisement on Friday, September 4, 2009 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

VI. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now therefore be it

**RESOLVED**, that the Plainfield Board of Education adjourns to closed session to discuss:

- Personnel
- Legal, and be it

**FURTHER RESOLVED**, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

## VII. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	* <u>Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 <sup>st</sup> Tues. ea. mo.	Admin. Building	6:30 p.m.
Personnel/Exec.Ses.	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	6:30 p.m.
Curric. & Instr.	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	8:00 p.m.
Finance Committee	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	8:00 p.m.
Bldgs. & Grds. Cmte.	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	8:00 p.m.
School Community Rel.	2 <sup>nd</sup> Tues. ea. mo.	Admin. Building	8:00 p.m.
Business Meeting	3 <sup>rd</sup> Tues. ea. mo.	Admin. Building	7:00 p.m.

**(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)**

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

## VIII. REMARKS FROM THE BOARD PRESIDENT

## IX. REMARKS FROM THE SUPERINTENDENT

- Summer Facility Projects Update
- Student Performance Update
- Curriculum Alignment Update

## X. PUBLIC HEARING: VIOLENCE AND VANDALISM

## XI. PRIVILEGE OF THE FLOOR

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. Members of the public in attendance will have the opportunity to raise concerns during this period of the meeting. Members of the public may speak once for a maximum period of three (3) minutes by the clock; this time is not transferable by one individual to another. An extension of two (2) additional minutes will be granted only upon a majority vote of the board members present.

## XII. REMARKS FROM COMMITTEE CHAIRPERSONS

## XIII. REPORT OF DELEGATES/LEGISLATIVE REPORT

## XIV. REMARKS FROM THE STUDENT LIAISONS

## XV. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

The Board Secretary presents the following minutes:

September 8, 2009  
September 15, 2009

Work & Study Meeting  
Business Meeting

as printed for Board adoption.

## **XVI. REPORT OF THE HUMAN RESOURCES COMMITTEE**

“The Board of Education of the City of Plainfield reaffirms its commitment to ensure that the district provides equal employment opportunities regardless of race, color, creed, religion, sex, age, ancestry, national origin, handicap and social or economic status...”

It is the policy of this district to provide, through a positive and effective affirmative action program equal opportunities for employment, retention, and advancement of all people.

The equal employment objective for the Board of Education calls for achieving full utilization of minorities and women, and handicapped persons at all levels of management and non-management and by job classification; to prohibit discrimination in employment because of race, color, religion, national origin, sex or age; and to have a work environment free of discrimination.”

### **A. Contractual Appointments**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention, and development of district staff.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members between the Business meeting of the Board of Education and next succeeding meeting of the Human Resource Committee.

The individuals listed have been verified by the Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which “sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified.” The Superintendent, in this item has used his authority.

**RESOLVED**, that the Plainfield Board of Education approves the employment of the following provisionally subject to the requirements contained in Ch. 116,P.L. 1986 and upon verification of experience.

<b>Name/ Certification</b>	<b>Effective</b>	<b>Salary Pro-rated</b>	<b>Assignment</b>	<b>Replacing</b>	<b>Position Codes</b>
Kate Bodo (English Teacher)	09/08/09–06/30/10	\$46,812.00	PHS	R. Gerkin	PEAT-707
Thomas Boger-O'Bryan (Science Teacher- Earth)	09/16/09-06/30/10	\$46,712.00	PHS	D. Sona	PEAT-704
Samuel Cosby (Assistant Custodian)	09/15/09-06/30/10	\$34,336.00	Evergreen	E. Lewis	PEAC-028
Jody Dyer (Math Teacher)	09/28/09-06/30/10	\$46,412.00	Hubbard	R. Lynn	PEAT-412

Ira Feller (Math Teacher)	09/10/09-06/30/10	\$45,812.00	BOAACD	L. Thomas	PEAT-603
Beth Klee (Special Education Teacher)	09/01/09-06/30/10	\$53,170.00	Jefferson	New	PEAT-702
Emmanuel Preko (Chemistry Teacher)	09/01/09-06/30/10	\$58,600.00	PHS	J. Ekegeze	PEAT-703
Laural Thurston (Special Language Specialist-Part-Time)	10/01/09-06/30/10	\$63,022.80	Special Svcs.	K. Edwards	PEAT-639
B. Toomer-Lovett (Elementary Teacher)	10/16/09-03/01/10	\$46,412.00	Cook	M. Callanan	PEAT-101

**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

**B. Substitute, Hourly and Per Diem Appointments**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following substitute, hourly and per diem employees as needed with terms as stated, provisionally, subject to requirements contained in C.116, P.L. 1986:

<b><u>Name</u></b>	<b><u>Effective</u></b>	<b><u>Rate of Pay</u></b>	<b><u>Position</u></b>	<b><u>Funding Source</u></b>
Donnette Reed	07/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Susan Hasley	09/01/09 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Rashanna Harmon	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Griselda Acosta	09/01/09 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Griselda Acosta	09/01/09 – 06/30/10	\$10.50 per hr	Sub Teacher Asst.	ELEMSUBTEA
Zeena Hazuri	09/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Kyle Brown	09/01/09 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Esther White	09/01/09 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Gracie Hicks	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Youlanda Lee-Clendenen	09/01/09 – 06/30/10	\$10.50 per hr	Sub Teacher Asst.	ELEMSUBTEA
Farzana Anowar	10/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Rachael Adewumi	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Ellsworth Williams	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Albercio Veras	09/01/09 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
William O'Neal	10/01/09 – 06/30/10	\$15.00 per hr	Sub Security Officer	25BGSALARY
Leonard Dwight	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Crystal Hendley	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Martha Rosario	09/15/09 – 06/30/10	\$15.00 per hr	Sub Security Officer	25BGSALARY
Gary Taylor	09/15/09 – 06/30/10	\$15.00 per hr	Sub Security Officer	25BGSALARY
Latonya Jones	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Johanna Dilone-Heredia	09/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Jennifer Taylor-Fuller	09/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Tyrone Florencia	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Alexander Smolenski	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
John Caldwell	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA

Carmen Smith	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Edwin Zankang	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Joseph Whitfield	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Alice Jarvis	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Dena Strong	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Tasherra Rose	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Kimberly Ackerman	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Mbaheru Ahauakhet	07/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Luz Bejarano	09/01/09 – 06/30/10	\$10.50 per hr	Sub Bus Assistant	ELEMSUBTEA
Alea Rushmore	09/15/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Carolyn James	09/15/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Tina Jenious-Flood	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Madinah Kelley	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Jenkins Whitney	09/15/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Dunne Matthew	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Joshua Johnson	09/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Manal Elkabani	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Sharon Pollack-King	09/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Harold Knight	09/01/09 – 06/30/10	\$15.00 per hr	Sub Security Officer	25BGSALARY
Mary Rogoff	09/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Eva Burrows	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Doris Cera	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Norris Dow	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Shaniesha Evans	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Jerry Lester	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Rosalyn Gallmon	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Priscilla Miller	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Phillip Nwankwo	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Sara Pretty	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Gregory Thomas	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Ruth Wright	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Kay Lucky	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
D. Marcelline-Jenkins	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Patricia Paylor	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Patricia Hembree	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Pamela Baumgatner	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
C. Brown-Anderson	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Felicia Hackett	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Ulysses Exum	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Peggy Ann Smith	09/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST

**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

**C. Retirement**

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education accepts the retirement of the following staff member and acknowledges her many years of total dedicated service and extends sincere thanks to her on behalf of the Board, administrators, staff, students and citizens of Plainfield:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Yrs. In District</u></b>	<b><u>Effective</u></b>
Ora L. Bailey-Hill	Elementary Teacher/Stillman	31	09/30/09

**D. Resignation**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education accepts the following resignation:

<b><u>Name</u></b>	<b><u>Position/School</u></b>	<b><u>Yrs. In District</u></b>	<b><u>Reason</u></b>	<b><u>Effective</u></b>
Nicholas Diaz	Elementary Teacher Washington School	4	Personal	11/27/09

**E. Leave of Absences**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following Leaves of Absences:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Dates</u></b>
Jodi Byers	Teacher Assistant Student Intervention and Family Services	09/16/09 – 10/09/09 Medical Leave
Frances Iezzi	Technology Teacher PHS	09/01/09 – 11/04/09 Medical Leave
Maria Perez	Elementary Teacher Clinton School	11/16/09 – 01/29/10 Medical Leave
Adele Pudner	School Nurse Early Childhood Department	10/8/09 – 10/22/09 Medical Leave

Wilbur Robinson	Technology Teacher Maxson School	09/03/09 – 09/18/09 Medical Leave
Rose Wells	Lunch Room Assistant Evergreen School	09/03/09 10/30/09 Medical Leave
Melissa Davey	Elementary Teacher Jefferson School	09/15/09 – 12/15/09 Medical/FMLA
Katherine Rydzy	Elementary Teacher Barlow School	11/01/09 – 6/30/10 Medical/FMLA
James Thompson	Assistant Custodian – Part Time Facilities and Grounds	09/03/09 – 10/30/09 Medical/FMLA
Donna M. Johnson	Teacher Assistant PHS	09/09/09 – 10/30/09 FMLA

**F. Return to Payroll**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following employee to be returned to payroll:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
Jamie Utitus	English Teacher/Maxson	\$54,670.00	09/01/09

**G. Transfers/Reassignments**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of district and school operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following transfers/reassignments of staff for the 2009 – 2010 school year. Employees have been notified in writing pursuant to District procedures and contractual provisions.

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective</u></b>
April Jackson Teacher Assistant (1 to 1)	Maxson	Washington	09/10/2009
Angel Crawford Teacher Assistant (1 to 1)	Maxson	PAAAS	09/10/2009

**H. Salary Advancements/Adjustments**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following salary advancements and adjustments:

<b><u>Name/Position</u></b>	<b><u>Rationale</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective</u></b>
Valerie Atkins Elementary Teacher	Education	\$81,500.00 MA - Step 13	\$83,750.00 MA + 45 - Step 13	10/01/2009
Mary Banta Social Studies Teacher	Education	\$81,500.00 MA - Step 13	\$83,750.00 MA + 45 - Step 13	10/01/2009
Nicole Beck Language Arts Teacher	Education	\$50,662.00 BA - Step 6	\$51,662.00 BA + 32 - Step 6	10/01/2009
Liliana Bohorquez Bilingual/Bicultural Teacher	Education	\$47,942.00 BA - Step 5	\$49,442.00 MA - Step 5	10/01/2009
Quanta Cabbell	Promotion	50,685.00 C-4/3 Step 8	\$55,138.00 C-7/6 Step 8	10/15/2009
Sarah Colucci English Teacher	Education	\$81,500.00 MA - Step 13	\$82,900.00 MA + 32 - Step 13	10/01/2009
Laurel Edwards Resource Program in Class Teacher	Education	\$48,942.00 BA + 32 - Step 5	\$49,442.00 MA - Step 5	10/01/2009
Shaniesha Evans Business Teacher	Education	\$47,412.00 BA + 32 - Step 3	\$47,912.00 MA - Step 3	10/01/2009
Oscar Feijoo Science Teacher	Education	\$46,412.00 BA - Step 3	\$47,412.00 BA + 32 - Step 3	10/01/2009
Lori Jenkins Elementary Teacher	Education	\$62,060.00 BA + 32 - Step 9	\$62,560.00 MA - Step 9	10/01/2009
Michael Hoover Head Custodian	Promotion	50,685.00 C-4/3	55,138.00 C-7/6	10/21/2009
Fantasy Ko Master Teacher	Education	\$82,00.00 MA +32 - Step 13	\$83,750.00 MA + 45 - Step 13	10/01/2009
Jody Lazarski TV Production Teacher	Correction	\$72,370.00 MA 32 Step 11	\$47,942.00 BA Step 5	09/01/2009

Kimberly Morris Resource Teacher	Education	\$66,270.00 BA + 32 - Step 10	\$66,770.00 MA - Step 10	10/01/2009
Louis Pedrick Math Teacher	Education	\$53,170.00 BA - Step 7	\$55,720.00 BA + 64 - Step 4	10/01/2009
Tatiana Pinto Bilingual/Bicultural Teacher	Education	\$48,212.00 MA - Step 4	\$49,612.00 MA + 32 - Step 4	10/01/2009
Maria Rodriguez Bilingual/Bicultural Teacher	Education	\$72,370.00 MA + 32 - Step 11	\$73,220.00 MA + 45 - Step 11	10/01/2009
Yaneth Sierra Spanish Teacher	Education	\$62,060.00 BA + 32 - Step 9	\$63,960.00 MA - Step 9	10/01/2009
Elaine Taitt Elementary Teacher	Education	\$58,100.00 BA + 32 - Step 8	\$58,600.00 MA - Step 8	10/01/2009
Denise Taylor Elementary Teacher	Education	\$81,000.00 BA + 32 - Step 13	\$81,500.00 MA - Step 13	10/01/2009
Shauna VieBrock Health & Physical Education Teacher	Education	\$46,712.00 BA - Step 4	\$48,212.00 MA - Step 4	10/01/2009
Ruth Wright Elementary Teacher	Education	\$58,100.00 BA + 32 - Step 8	\$58,600.00 MA - Step 8	10/01/2009

### **Compensation for Additional Assignments**

#### **I. Athletics**

##### **Strategic Plan Link:**

##### **Goal 2 Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ staff members to participate in extra curricular opportunities within the District.

The individuals listed have been verified by the Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which "sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified." The Superintendent, in this item has used his authority.

**RESOLVED**, that the Plainfield Board of Education approves the employment of the following coaches and staff for the supplemental positions listed for the 2009 – 2010 school year:

<u>Name</u>	<u>Activity</u>	<u>Stipend</u>
Rico Parenti	Varsity Boy's Assistant	\$4,285.00
Byron Hamby	Varsity Boy's Assistant	\$4,285.00
Brandon Cosby	Varsity Asst. Frosh Boy's	\$3,478.00
Greg McCray	Hubbard Boy's Head MS Basketball	\$3,212.00
Jeffrey Perry	Hubbard Boy's Assistant	\$2,965.00
Randolph Hunter	Maxson Boy's Head MS Basketball	\$3,212.00
Renuka Johal	Varsity Girl's Assistant	\$4,285.00
Sharon Thimmons	Varsity Girl's Assistant	\$4,285.00
Kim McpHail	Hubbard Girl's Basketball	\$3,212.00
Kelly Caffrey	Hubbard Girl's Assistant	\$2,965.00
Barry Smith	Maxson Girl's Basketball	\$3,212.00
James Schmidt	Head Swimming Boys	\$5,635.00
James Schmidt	Head Swimming Girls	\$5,635.00
Donivyn Schmidt	Varsity Assistant Girl's	\$3,683.00
T. Bogar- O'Brian	Varsity Assistant Boy's	\$3,683.00
Aaron Gibbs	Middle School Swimming	\$3,212.00
Veronica Taylor	Middle School Assistant Swimming	\$2,965.00
Sheila Smith	Winter Head Advisor Cheerleading	\$3,124.00
Monique Simmons	Hubbard Advisor Cheerleading	\$1,061.00
Erin Murphy	Maxson Advisor	\$1,061.00
Jill Daly-Huston	Head Bowling	\$4,716.00
Joseph Colodne	Weight Room	\$2,747.00

**J. 21<sup>st</sup> Century Community Learning Centers**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: LEARNING OUTCOMES:**

To increase students' academic achievement by offering high-quality supplemental services in core academic areas and enrichment activities for approximately 250 students enrolled in the 21<sup>st</sup> Century Community Learning Centers.

**Goal 5: Community & Family Engagement:**

To engage adult family members of participating students through participation in an array of parental involvement activities that promotes learning and cooperation.

21<sup>st</sup> Century Community Learning Centers are defined as afterschool programs that offer academic remediation and enrichment activities in the areas of arts and culture, youth development, physical activity and parental involvement. To this end, the Department of Student Intervention and Family Support Services has applied for and been awarded funding in the amount of \$535,000.00 from the New Jersey Department of Education to develop and implement 21<sup>st</sup> Century Community Learning Centers for 250 students enrolled at Stillman Elementary, Hubbard and Maxson Middle Schools and Plainfield High School. The program will operate Monday-Thursday 2:45 p.m. to 6:00 p.m. and occasional Saturdays from October 1, 2009 through June 30, 2010.

**RESOLVED**, that the Plainfield Board of Education approves the hiring and compensation of the following staff to work in the Student Intervention and Family Support Services 21<sup>st</sup> Century Community Learning Centers, not to exceed the indicated amount below. Funding has been verified via account #20-450-218000-106C-38-0000.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Amount</u></b>
Rita B. Holiday	Site Coordinator - PHS	\$15,300.00
Fred D. Harris	Site Coordinator - Hubbard	\$7,650.00
George Lewis	Site Coordinator - Hubbard	\$7,650.00
Zelda Spence	Site Coordinator - Maxson	\$7,650.00
Brenda Noble	Site Coordinator -Maxson	\$7,650.00
Bettie Quinn	English Teacher - Hubbard	\$4,000.00
Roger Cavallo	Math Teacher – Maxson	\$4,000.00
Ayesha Z. Howard	Sr. Case Manager - Hubbard	\$3,060.00
Nabiliah Ismail-Muhammad	Sr. Case Manager –Hubbard	\$3,060.00
Jerome Jackson	Social Studies Teacher- Maxson	\$4,000.00
Jarrett Pleasant	Social Studies Teacher – Maxson	\$4,000.00
Jason B. Anderson	Social Studies Teacher – Hubbard	\$4,000.00
Beverly Mack	Language Arts Teacher – Maxson	\$4,000.00
Gilberto Ladino	Math Teacher – Maxson	\$4,000.00
Nakomis Parker	Science Teacher – Maxson	\$4,000.00
Courtney McCann	Science Teacher – Hubbard	\$4,000.00
Kimberly Watts	Special Education Teacher – Hubbard	\$4,000.00
Garrie Daniels	Elementary Teacher – Hubbard	\$4,000.00

**K. Parent Support – Provide Childcare Services for the I Have A Dream Project**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The School Based Youth Services Program, Plainfield Infant Toddler Center provides childcare services to infants and toddlers during the school day while their teen moms attend classes.

The “I Have a Dream”® Plainfield Project (IHAD) is a private, non-profit organization based out of Plainfield High School that motivates and empowers children to reach their education and career goals by providing a long-term program of mentoring, tutoring, enrichment, and tuition assistance for higher education. Now in the ninth and tenth grades, the *Dreamers* were adopted into the program as first graders, and will continue with the program through high school. Upon completion of high school, the IHAD Project provides college tuition assistance for each student in the program.

Brooke Vuono, Head Teacher, Betty Howell, Jodi Byers and Guadalupe Hunter-Mercado, Childcare Workers, will provide childcare for children under the age of 6 to allow their parents to attend meetings and workshops as it pertains to the IHAD Project. Compensation for said services would be paid at a rate of \$28.00 per hour for Ms. Vuono and the childcare workers would be compensated at \$10.50 per hour. Funds would come from the IHAD Project and there will be no cost to the District.

**RESOLVED**, that the Plainfield Board of Education approves the School Based Youth Services Program Infant Toddler Center staff to provide childcare services to allow parents of students in the IHAD Project to participate in several meetings and workshops throughout the year. Funding would be drawn from grant account 20-037-218000-104A-14-000 to compensate Brooke Vuono, Betty Howell, Jodi Byers and Guadalupe Hunter-Mercado.

**L. BOAACD – Credit Recovery Program**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in Plainfield Public Schools.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success

**RESOLVED**, that the Plainfield Board of Education approves the listed staff below for Credit Recovery Before and After School Program at the Barack Obama Academy for Academic and Civic Development (BOAACD). The Program will be effective September 2009 – June 2010, Monday – Friday 7:10 a.m. – 7:50 p.m. and 2:50 p.m. – 3:30 p.m. The listed staff will be compensated at a rate of \$28.00 per hour. The funding code for this program is 15-140-100000-101A-51-0000. Student enrollment and participation shall determine actual staff retained.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Amount</u></b>
Elizabeth McIntosh	English Teacher	\$4,772.14
Sophia Milwood-Barnes	Science Teacher	\$2,329.60
Javier Rodriguez	Spanish Teacher	\$2,442.54
David Cullen	Social Studies Teacher	\$2,442.54

**M. Hubbard School Detention Program**

**Strategic Plan Link:**

**Goal 4: Safe Learning Environment**

**To provide a safe, secure, professional and clean environment for students, staff and members of the community.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to providing a safe, secure, professional and clean environment for students, staff, and members of the community. As part of the effort to provide a safe learning environment, it is recommended that the Hubbard Middle School staff members below be compensated to monitor and supervise the After School and Saturday Detention Program at Hubbard Middle School as reinforcement of academic excellence, attendance requirements and behavior.

**RESOLVED**, that the Plainfield of Education approves the listed certified staff members of Hubbard Middle School to be compensated for the 2009-2010 school year at an hourly rate of \$28.00 per hour for a maximum of \$3,024.00, Tuesday through Friday 3:00p.m.-4:00p.m. and Saturday 9:00a.m.-12:00p.m. Funding will be charged to 25STIPENDS.

<b><u>Name</u></b>	<b><u>Position</u></b>
Jason Anderson	Social Studies Teacher
Jarrett Pleasant	Social Studies Teacher

**N. Maxson After School Detention Program**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**Strategic Plan Link:**

**Goal 4: Safe Learning Environment**

**To provide a safe, secure, professional and clean environment for students, staff and members of the community.**

**RESOLUTION**

The Plainfield Board of Education is committed to providing a safe, secure, professional, and clean environment for students, staff, and members of the community. As part of the effort to provide a safe learning environment, it is recommended that Maxson Middle School three (3) staff members be compensated to monitor and supervise the After School and Saturday Detention Program at Maxson Middle School as reinforcement of academic excellence, attendance requirements, and behavior modification.

**RESOLVED**, that the Plainfield Board of Education approves the listed certified staff members of Maxson Middle School to be compensated for the 2009 – 2010 school year at an hourly rate of \$28.00 per hour, Tuesday through Friday 3:00 p.m. – 4:00 p.m. and Saturday 9:00 a.m. – 12:00 p.m. Funding will be charged to 25STIPENDS.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Maximum Hours</u></b>
Jerome Jackson	Social Studies Teacher	90
Andrew Schuh	Language Arts Teacher	90
William Wessells	Math Teacher	90
Brenda Noble	Social Studies Teacher	120

Paula Young	Physical Education Teacher	120
Nakomis Parker	Science Teacher	120

\* The aforementioned teachers will share the responsibilities on a rotational basis.

**O. PHS - After School Detention Program**

**Strategic Plan Link:**

**Goal 4: Safe Learning Environment**

**To provide a safe, secure, professional and clean environment for students, staff and members of the community.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to providing safe, secure, professional, and clean environments for students, staff, and members of the community. As part of efforts to provide a safe learning environment, it is recommended that three (3) staff members monitor and supervise the After School and Saturday Detention Program to ensure compliance of tasks.

Plainfield High School has been involved in the After School and Saturday Detention Program since 1992. The After School and Saturday Detention Program will reinforce academic excellence, attendance requirements and behavior modification. The After School and Saturday Detention Program will be offered from September 15, 2009 through June 17, 2010 at Plainfield High School, Tuesday-Friday from 3:00 p.m. – 4:00 p.m. and Saturday from 9:00 a.m. – 12:00 p.m. The listed staff members will conduct a successful self-study using a strategic planning model that is easily aligned to the requirements of the No Child Left Behind Act and state/local initiatives. Teachers will work a maximum of four hours per week at a rate of \$28.00 per hour.

**RESOLVED**, that the Plainfield Board of Education approves the listed PHS staff members below to monitor and supervise the After School and Saturday Detention Program from September 15, 2009 to June 17, 2010 in total amount not to exceed \$12,800.00. The availability of funds for this item has been verified and will be charged to 25STIPENDS.

<b><u>Name</u></b>	<b><u>Position</u></b>
Shauna Viebrook	Physical Education Teacher
Norris Dow	Social Studies Teacher
Philip Nwankwo	World Languages Teacher

**P. Plainfield High School After School Library Program**

**Strategic Plan Link:**

**Goal 4: Safe Learning Environment**

**To provide a safe, secure, professional and clean environment for students, staff and members of the community.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

Plainfield High School has been involved in the After School Library Program since 1992. The After School Library Program will reinforce academic excellence; foster a reading, research and information culture that will promote independent motivated readers and learners for life. It will provide access to collections and resources available for students. The After School Library Program will be offered from October 21, 2009 through June 17, 2010 at Plainfield High School, on Tuesday-Thursday from 3:00 p.m. -4:00 p.m. The listed PHS staff members will conduct a successful self-study using a strategic planning model that is easily aligned to the requirements of the No Child Left Behind Act and state/local initiatives. The librarian will work a maximum of three hours per week at a rate of \$28.00 per hour.

**RESOLVED**, that the Plainfield Board of Education approves the listed staff below to supervise and monitor the After School Library Program from October 21, 2009 to June 17, 2010 not to exceed \$2,828.00. The availability of funds for this item has been verified and will be charged to 25STIPENDS.

<b><u>Name</u></b>	<b><u>Position</u></b>
Anita Kaur	Librarian

**Q. Compensation for District Staff Appointed by the Board of Education Who Serve as breakfast/lunchroom/after-school bus monitors for the 2009 – 2010 school year. (Compensation subject to change pending contract negotiations).**

**Strategic Plan Link:**

**Goal 3 - Business Practices**

**To improve the overall efficiency and effectiveness of district and school operations**

The Superintendent of Schools recommends, and I so move, adoption of the following resolution:

**RESOLUTION**

Schools must monitor students during the breakfast, lunch program, and after-school program to provide a safe and secure environment and assistants are assigned as breakfast/lunchroom/after-school bus monitors to participate in this process.

**RESOLVED**, that the Plainfield Board of Education approves the compensation to the listed District Staff for lunchroom, breakfast, bus monitor services based on the negotiated rate, submission of time reports and in compliance with the Human Resources formula.

**Clinton**

Brenda Martinez  
Denise Barnes  
Wilma Brown  
Rita Berger  
Karen Riechel  
Jasmine Hembree  
Stephen Holmes  
Onekka Kimble  
Wilma Brown  
Brenda Martinez

**Cedarbrook School**

Carolyn Cary  
Daisy Tucker  
Blanche Smith  
Doris Penn  
  
**BOAACD**  
Christopher Kacsanick  
David Cullen  
Elizabeth McIntosh

**Barlow**

Tiffany Garvin  
Tracy Holland

**Maxson**

Jerald Williams  
Kent Thompson  
Francisco Queiruga  
Susan Martin  
Wilbur Robinson  
Gilberto Ladino  
Michelle Masi-Lerner  
Zelda Spence  
Joseph Masi  
Cheryl McGaw  
Eric Halpern

**Washington**

Theresa Wilson  
Cheryl Hills  
Jean Colrick  
David Jin  
Bettina Heller  
Cris Crowell  
Clea Mathews  
James Malkmus  
Carolyn Oliver  
Eric Schnitzer  
Kenneth Shenton  
Carole Swiss Petach  
Leola Bellazzin  
Rosalind Campbell Lucas  
Marlene West  
Gloria Onyenbeke

**Evergreen**

Yvonne Maynor  
Nancy Vahalla  
Jerry Lester

**Hubbard**

Jason Anderson  
Marcos Bayas  
Kelly Caffrey  
Christopher Dalton  
Mustapha Dargal  
Lois Davis-Posey  
Michele Ginn  
Elizabeth McIntosh  
Lynda Gorczyca  
Janyce Gwyn  
Sharon Hammond  
Fred Harris  
Caleb Moitui  
Nabiliah Muhammad-Ismail  
Cheryl Nagel-Smiley  
Edit Ostrom  
Louis Pedric  
Jarret Pleasant  
Gregory Powell  
Bettie Quinn  
Carlos Rivera  
Rosita Blackman  
Edward Yapczenski  
Rebecca Vargas  
Jody Dyer

**PAAAS**

Michael Burke  
Marc Rosen

**Hubbard**

Kristina Horn  
Ayesha Howard  
Lizette Jackson  
Patricia King  
Jessica LaPine  
George Lewis  
Sharon Lonergan  
Regina Lynn  
Stan Lysenko  
Courtney McCann  
Kim McPhail  
Colleen Meyer  
Kimberly Moore-Jones  
Crystal Cox  
Andrea Johnson  
Antenor Petifre  
Cherrie Reeves  
Jaswinder Rishi  
Keegan Rollins  
Ashley Taylor  
Ellen Schwartz  
Martin Senesie  
Monique Simmons  
Aaron Thomas  
K. Wyatt-Jackson

**R. Intramurals**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing enrichment in such extra curricular activities such as the performing arts, student government, athletic teams and social skills.

**RESOLVED**, that the Plainfield Board of Education approves each school's Intramural Units (extra curricular activities, i.e. clubs and teams) and compensates staff as per the PEA Guide. An intramural unit is valued at \$274.00 and funded by each school's individual stipend account. (School Year 2009 – 2010)

<b><u>Name</u></b>	<b><u>Position/School</u></b>	<b><u>Activity</u></b>	<b><u>Units</u></b>
Natasha Cox	Washington School/Elementary Teacher	Cheerleading	3
Theresa Wilson	Washington School/Teacher Assistant	Cheerleading	3
Cheryl Hills	Washington School/Elementary Teacher	Basketball	3
Carolyn Oliver	Washington School/PE and Health Teacher	Basketball	3
Paul Sweat	Washington School/Elementary Teacher	Basketball	3
Amy Brown	Evergreen School/Art Teacher	Visual Arts	3
Jamie Carrie	Evergreen School/Special Ed. Teacher	Technology In Literacy	2
Joanne Hart	Evergreen School/Librarian	Pilates (Exercise)	2
Kevin Kopacz	Evergreen School/PE Teacher	Basketball	2
Kevin Kopacz	Evergreen School/PE Teacher	Track and Field	1
Ana Ramos	Evergreen School/Special Ed. Teacher	Puertorrican Bomba	3
Monique Smith-Brenva	Evergreen School/Special Ed. Teacher	Storytelling and Poetry	2
Nancy Vahalla	Evergreen School/Vocal Music Teacher	Reading/Student Council	2
Fonda Simmons	Cedarbrook School/Elementary Teacher	Positive Image	2
Robert Segall	Cedarbrook School/Music Teacher	Middle School Chorus	2
Miguelina Almonte	Clinton School/WL Teacher	Chess Club	1
Sanjuanita Hana	Clinton School/ESL Teacher	Basketball	3
Nancy Salter	Clinton School/Elementary Teacher	Basketball	3
Mona Rae Stokes	Clinton School/Elementary Teacher	Becoming Young Ladies	1
Mona Rae Stokes	Clinton School/Elementary Teacher	Gentlemen's Circle of Excellence	1
Nancy Salter	Clinton School/Elementary Teacher	Cheerleading	3
Roberta Powell	Clinton School/Social Worker	Cheerleading	3
Linda Reid	Emerson School/Science Teacher	Drama Club	2
Brenda Hackett	Emerson School/Special Ed. Teacher	Student Council and Home Economic	3

Yurika Ebata	Emerson School/WL Teacher	Spanish/Homework Club	2
Jean A. Williams	Emerson School/Elementary Teacher	Panther Pride Club	3
LaRoya H. Barnes	Emerson School/Secretary	Theatrical Dance Club	2
Tanya Magalif	Emerson School/Vocal Music Teacher	Piano Club	2
Rasar Thompson	Emerson School/Substitute Teacher	Basketball	2
Patty Lewis	Emerson School/Speech and Language	Newspaper & Oratory Club	3
Delecia Lewis	Emerson School/Elementary Teacher	Money Club	2
Penelope Hewitt	Emerson School/Elementary Teacher	Yoga for Kids	2
Kimberly Moore-Jones	Hubbard School/Social Worker	Peer Mediation	2
Lou Pedrick	Hubbard School/Math Teacher	AV / Music Club	2
Gregory Powell	Hubbard School/Technology Teacher	Video Production	1
Kim McPhail	Hubbard School/Technology Teacher	Video Production	1
Mustafa Dargal	Hubbard School/ELL Teacher	ELL Reading Club	2
Mark Toman	Hubbard School/Science Teacher	Science Club	1
Stan Lysenko	Hubbard School/Science Teacher	Science Club	1
Kristina Horn	Hubbard School/Art Teacher	Art / Sculpture Club	3
Jessica LaPine	Hubbard School/Vocal Music Teacher	Vocal Music Club	3
Ellen Schwartz	Hubbard School/Dance Teacher	Dance Club	2
Janet Banks	Jefferson School/Art Teacher	Student Government	1
Antoniette Barracato	Jefferson School/Elementary Teacher	Game Club	1
Vincent Barracato	Jefferson School/Special Ed. Teacher	Game Club	1
Constance Brown-Anderson	Jefferson School/Elementary Teacher	Book Club	1
Isabella DeSantis	Jefferson School/Elementary Teacher	Book Club	1
Rosalyn Gallmon	Jefferson School/Elementary Teacher	Book Club	1
Maudeline Gayle-Roberts	Jefferson School/Elementary Teacher	Math Club	1
Yvonne Hernandez-Padilla	Jefferson School/Social Worker	Student Government	1
Beth Klee	Jefferson School/Elementary Teacher	Newspaper	1
Sang Lee	Jefferson School/Vocal Music	Korean Club	1
Melissa Logan	Jefferson School/Elementary Teacher	Student Government	1
Bridget Molnar	Jefferson School/Elementary Teacher	Art Club	1
Oliva Torres	Jefferson School/Special Ed. Teacher	Art Club	1
Judy Safi	Jefferson School/ESL Teacher	Book Club	1
Myke Washington	Jefferson School/Elementary Teacher	Martial Arts	1
Irene Mitta	Woodland School/Art Teacher	Art Club	2
Joanne Baret	Woodland School/Elementary Teacher	Yearbook Club	1
Carlos Vasquez	Woodland School/WL Teacher	Spanish Club	2
Loretta Taylor	Woodland School/Elementary Teacher	Kindergarten Literacy	1
Edith Farrell	Woodland School/ESL Teacher	Drama Club	1
Feroza Ludwig-Meyers	Woodland School/Guidance Counselor	Safety Patrol	1
Carlos Vasquez	Woodland School/WL Teacher	Basketball	2

**S. Extra Curricular**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in all PPS**

**Goal 2: Human Resources**

**To improve the recruitment, retention, and development of district staff.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so it is also committed to providing enrichment in extra curricular activities such as performing arts, student government, athletic teams and social skills.

**RESOLVED**, that the Plainfield Board of Education approves compensation to the listed staff in accordance with the 2008-2009 PEA Guide.

<b><u>Name</u></b>	<b><u>Position/School</u></b>	<b><u>Activity</u></b>	<b><u>Stipend</u></b>
Bettie Quinn	ELA Teacher/Hubbard	Student Council	\$1,179.00
Regina Lynn	Guidance Counselor/ Hubbard	Yearbook	\$1,179.00
Ayesha Howard	SBYS Counselor/Hubbard	Yearbook	\$ 589.50
Gregory Thomas	Business Teacher/PHS	Treasurer	\$2,251.00
Timothy Naumann	English Teacher/PHS	Newspaper	\$1,975.00
Patricia Hembree	Social Studies Teacher/PHS	Assembly	\$3,511.00
Othell Miller	Drama Teacher/PHS	Dramatics	\$2,463.00
Stephanie Minatee	Music Teacher/PHS	Chorus	\$2,463.00
Milton Taylor	Dance Teacher/PHS	Dance	\$2,463.00
James Schmidt	Physical Education Teacher/PHS	Life Guard Training	\$1,096.00
Doris Cera	World Languages Teacher/PHS	LASO	\$1,644.00
Shaneisha Evans	Business Teacher/PHS	FBLA	\$2,458.00
Gregory Thomas	Business Teacher/PHS	FBLA	\$2,458.00
Anita Kaur	Librarian/PHS	Library	\$1,644.00
Deborah Johnson	Science Teacher/PHS	Robotics	\$5,000.00
Matthew Zullo	Science Teacher/PHS	Robotics	\$5,000.00
Rachel Jacob	Home Economics Teacher/PHS	FCCLA	\$2,341.00
Jasmine Jones	Special Education Teacher/PHS	Scrapbook	\$ 900.00
Thomas Kearney	English Teacher/PHS	Reflections	\$1,975.00
Katrina Wyatt	English Teacher/PHS	Book Club	\$1,644.00
Sarah Colucci	English Teacher/PHS	Public Speaking	\$ 900.00
Deborah Smith	English Teacher/PHS	National Honor Society	\$1,904.00
Alicia Archibald	Special Education Teacher/PHS	International Travel Club	\$1,473.00
Reginald Clark	Social Studies Teacher/PHS	West Indian Club	\$1,644.00
Lindsey Shevkun	Art Teacher/PHS	Mural	\$1,904.00
Patrica Hembree	Social Studies Teacher/PHS	Class of 2010	\$1,980.00
Deborah Johnson	Science Teacher/PHS	Class of 2011	\$1,414.00
Jasmine Jones	Special Education Teacher/PHS	Class of 2012	\$ 896.00
Karina Argow	English Teacher/PHS	Yoga	\$1,904.00

**T. Compensation for Class Coverage**

The Superintendent of Schools recommends, and I so move adoption of the following:

**RESOLUTION**

The Plainfield Board of Education agrees that if a teacher is required to utilize his/her unassigned time for the purpose of substitution. The teacher shall be compensated at the rate of \$22.00 per period during the 2008 – 2009 school year.

**RESOLVED**, that the Plainfield Board of Education approves the following individuals to be compensated for class coverage in accordance with the PEA Collective Bargaining Agreement, Article XII.A:

<b><u>School</u></b>	<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Amount</u></b>
Clinton	Jenny Hernandez	Elementary Teacher	\$22.00
	Katharine Horne	Elementary Teacher	\$22.00
	Kris Jerome	Elementary Teacher	\$88.00
	Carolyn Koliass	Elementary Teacher	\$44.00
	Kathleen Kraft	Media Specialist	\$22.00
	Kathleen Lawthers	Elementary Teacher	\$22.00
	Sentheia McLeod	Elementary Teacher	\$44.00
	Kevin Medley	Elementary Teacher	\$132.00
	Maria Perez	Special Education Teacher	\$66.00
	Evarista Plasencia	Elementary Teacher	\$44.00
	Mark Shalaby	Special Education Teacher	\$176.00
	Nancy Salter	Elementary Teacher	\$66.00
	Gilda Stanton	Elementary Teacher	\$22.00
	Stillman	Judith Gray	Elementary Teacher

**U. Professional Growth Reimbursement**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education recognizes the value of professional growth as represented by courses designed to improve an employee's effectiveness by providing partial reimbursement to employees for expenses incurred in approved courses. The listed individual presented approved coursework in accordance with the terms and conditions of the Collective Bargaining and contractual agreements for a payment in the amount indicated below:

<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Position</u></b>	<b><u>Amount</u></b>
Kim Artis	Human Resources	Licensing & Credentials Specialist	\$2,063.17
Sarah Colucci	PHS	English Teacher	\$950.00
Tamara Cress	Stillman School	Librarian Media Specialist	\$1,987.09

David Cullen	BOAACD	Social Studies Teacher	\$4,430.65
Mustapha Dargal	Hubbard School	ESL Teacher	\$1,580.34
Patrick Giple	Clinton School	Math Teacher	\$1,816.00
Sanjuanita Hana	Clinton School	ESL Teacher	\$3,428.55
Carletta Jones	Human Resources	Coordinator	\$3,940.00
Miriam Malabanan	Board Office	Teacher Coach	\$3,219.60
Michele Masi	Maxson School	Math Teacher	\$2,131.00
Clea Matthews	Maxson School	World Language Teacher	\$1,439.30
Denise Mayo Moore	Barlow School	School Social Worker	\$6,112.14
K. Moore-Jones	Hubbard School	School Social Worker	\$6,924.00
Brenda Noble	Maxson School	Social Studies Teacher	\$3,429.00
Dilver Ortiz-Pabon	Evergreen School	Bilingual/Bicultural	\$1,868.77
Gregory Powell	Hubbard School	Elementary Teacher	\$2,828.15
Sarah Pretty	Cook School	Elementary Teacher	\$3,575.92
Javier Rodriguez	BOAACD	Spanish Teacher	\$2,611.36
Katherine Rydzy	Barlow School	Elementary Teacher	\$5,293.80
Aphrodite Safer	PHS	English Teacher	\$1,816.00
Destiny Simons	Information Technology	Desk Top Tech.	\$3,092.00
Hernando Villafane	Washington School	Teacher Assistant	\$916.20

**V. Administrative Leaves**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the administrative leave with pay pending the outcome of an investigation. The staff names are on file with the Board Secretary.

**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

**W. Termination of Staff Member**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the termination of the staff member whose name is on file with the Board Secretary.

**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

**XVII. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE****A. Field Trips**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION****1. Dewitt D. Barlow****Strategic Plan Link:****Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Sixty-five (65) Barlow fourth grade students and seven (7) chaperones will attend the Camp Bernie YMCA Camp in Port Murray, NJ on October 28, 2009. Students will take part in team-building activities that will involve problem solving, strategies for communicating, and diversity awareness, as well as conflict resolution and cooperative learning. Departure is scheduled for 8:00 a.m. and students will return at 2:35 p.m.

**RESOLVED**, that the Plainfield Board of Education approves sixty-five (65) Barlow fourth grade students and seven (7) chaperones to travel to Camp Bernie YMCA Camp in Port Murray, NJ on October 28, 2009 at a cost of \$32.00 per student (admission) at a total of \$2,080.00. The total cost for admission will be charged to account 20-235-100000-800B-11-0000. There is no admission cost for chaperones. The cost of transportation is \$780.00 and will be charged to account 20-235-100000-500B11-0000. Availability of funds for this item has been verified.

**2. Washington Community School****Strategic Plan Link:****Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Forty-five (45) Washington School Preschool students and ten (10) chaperones will visit the Trailside Nature Center in Mountainside, NJ on January 15, 2010. The trip will expose the children to different kinds of reptiles. Children will be able to learn how various reptiles are fed, cared for in their habitats. This will also help children to observe the life process of reptiles. Follow up activities will include instructional lessons that focus on picture prompt, explanatory and persuasive writing.

The cost for admission for forty-five (45) Washington School Preschool students and ten (10) chaperones is \$105.00 and will be charged to the Early Childhood account 20-218-200000-330A-34-0000. Departure is scheduled for 8:45 a.m. and students will return at 12:30 p.m. Board transportation will be provided. Availability of funds for this item has been verified.

**RESOLVED**, that the Plainfield Board of Education approves forty-five (45) Washington School Preschool students and ten (10) chaperones to visit the Trailside Nature Center in Mountainside, NJ on January 15, 2010 at a cost of \$105.00 and will be charged to account 20-218-200000-330A-34-0000.

### 3. Washington Community School

#### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Fifteen (15) Washington School Preschool students and three (3) chaperones will visit Petco in Blue Star Shopping Center, Watchung, NJ on January 20, 2010. The children will participate in a "Farm Chores Tour." This field trip introduces simple concepts related to animal characteristics, habitats and care. During this hands-on experience, students will discover the similarities between animals and people. Specifically, comparing, and contrasting healthy dieting, a comfortable living, social interaction, exercise, and play. Respect and responsibility lessons are reinforced throughout the tour. Departure is scheduled for 9:30 a.m. and students will return at 11:00 a.m. District transportation will be provided. There is no cost associated with the trip.

**RESOLVED**, that the Plainfield Board of Education approves fifteen (15) Washington School Preschool students and three (3) chaperones to visit Petco in Blue Star Shopping Center, Watchung, NJ on January 20, 2010. Departure is scheduled for 9:30 a.m. and students will return at 11:00 a.m. District transportation will be provided. There is no cost associated with the trip.

#### 4. PHS Debate Team

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield High School Debate Team has attended Junior States of America Debate Conference since 1966. At the Junior States of American Debate Conference, students engage in a variety of activities, including debates, student-led thought talks, and mock trials that critically examine the political landscape. Students learn about today's important issues and have the unique opportunity to express their opinions and challenge the opinions of others in a tolerant, supportive atmosphere. Politically engaged and interested students from diverse backgrounds share their perspectives, learn from each other and have fun as they socialize together and discuss speech and debate.

Thirty (30) Debate Team students in grades 9-12, and three (3) chaperones will attend the Junior States of America Debate Conference in Parsippany, New Jersey from November 21, 2009 to November 22, 2009. Departure is scheduled from Plainfield High School on Saturday, November 21, 2009 at 8:00 a.m. and students will return at 5:00 p.m. on Sunday, November 22, 2009. District transportation will be provided. The cost is \$50.00 per student for registration and lodging for a total \$1,500.00 and will be covered by fundraising activities. All expenses will be charged to the P.H.S. General Funds account. There is no cost for chaperones.

**RESOLVED**, that the Plainfield Board of Education approves thirty (30) Debate Team students in grades 9-12, and three (3) chaperones to attend the Junior States of America Debate Conference in Parsippany, NJ from Saturday, November 21, 2009 to Sunday, November 22, 2009. All expenses will be charged to the P.H.S. General Funds account. There is no cost for chaperones.

#### 5. P.H.S. Class of 2010 Great Wolf

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Fifty (50) seniors and six (6) chaperones will attend the 2010 Great Wolf Lodge Educational Group Activities from Wednesday, January 27, 2010 to Friday, January 29, 2010. Departure is scheduled from Plainfield High School on Wednesday, January 27, 2010 at 12:00 p.m. and students will return on Friday, January 29, 2010 at 3:00 p.m. The cost of lodging for students and chaperones will be covered by fundraising activities. All expenses will be charged to the P.H.S. General Funds account.

The Plainfield High School Senior Class has been going on winter senior trips since 2003. The Class of 2010 has worked diligently in their fundraising activities to offset costs for their winter senior trip. The Class of 2010 senior winter field trip will expand students' learning beyond the walls of the classroom into the vast community outside. The field trip is an integral part of school instruction. The Coordinator of Educational Activities has invited the Class of 2010 to attend their 2010 Great Wolf Lodge Educational Group Activities in Poconos Mountain, Pennsylvania.

**RESOLVED**, that the Plainfield Board of Education approves fifty (50) seniors and six (6) chaperones to attend the 2010 Great Wolf Lodge Educational Activities in Poconos Mountain, PA from Wednesday, January 27, 2010 to Friday, January 29, 2010. Transportation is not to exceed \$1,100.00. The availability of funds for this item has been verified and will be charged to the 15-000-27-000-512A-25-000

#### 6. P.H.S. 2010 Project Graduation

##### **Strategic Plan Link:**

##### **Goal 1: Learning Outcomes**

##### **To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Two hundred thirty-five (235) high school graduates and fifteen (15) chaperones will attend the Project Graduation Program on June 17, 2010. Departure is scheduled from Plainfield High School on Thursday, June 17, 2010 at 9:30 p.m. and students will return at 5:00 a.m. on Friday, June 18, 2010. Deposit for rental and transportation will be charged to Plainfield High School. The 2010 Project Graduation Program will be funded through fundraisers, PTSO, sponsors and community donations.

The Class of 2010 at Plainfield High School has been involved in Project Graduation since 1993. Activities that are organized for the Project Graduation Program take place when the Graduation Ceremony is finished. The Project Graduation Committee orchestrates an evening of activities that will provide graduates with a safe, alcohol and substance free night. The Parent Teacher Student Organization has invited two hundred thirty-five (235) students and fifteen (15) chaperones to participate in Project Graduation in Mt. Laurel, New Jersey.

Two hundred thirty-five (235) high school graduates and fifteen (15) chaperones will attend the Project Graduation Program on June 17, 2010. Departure is scheduled from Plainfield High School on Thursday, June 17, 2010 at 9:30 p.m. and students will return at 5:00 a.m. on Friday, June 18, 2010. Deposit for rental and transportation will be provided by the district. The 2010 Project Graduation Program will be funded through fundraisers, PTSO, sponsors and community donations.

**RESOLVED**, that the Plainfield Board of Education approves two hundred thirty-five (235) graduates and fifteen (15) chaperones from Plainfield High School to attend the 2010 Project Graduation Program in Mt. Laurel, NJ on June 17-18, 2010. The cost of the rental of the facilities is \$13,292.50 and a deposit of \$6,796.25 is due to Funplex, Mt. Laurel, NJ and will be charged to account 15-000-27-0000-512A-25-0000. The balance of (\$6,796.25) will be funded through fundraisers, PTSO, sponsors and community donations. The availability of funds for this item has been verified. District transportation will be provided.

#### 7. PHS Social Studies Dept.

##### **Goal 1: Learning Outcomes**

##### **To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Seventy-five (75) students in grades 11-12 and five (5) chaperones from Plainfield High School will attend the Edison National Historic site in Edison, NJ on November 18, 2009. Departure is scheduled from Plainfield High School on Wednesday, November 18, 2009 at 10:00 a.m. and students will return at 1:00 p.m. Admission is free of charge. District transportation will be provided.

The Plainfield High School Social Studies classes have attended the Edison National Historic site since 1976. At the Edison National Historic site, students engage in a variety of activities, including visiting the famous Edison laboratories and make inferences regarding how hard work, man's manipulation of natural resources, and use of talent can result in great achievements in science and technology. Students will be able to make inferences regarding the role that New Jersey and the United States played in advancing music, cinema lighting and hundreds of other useful technologies.

**RESOLVED**, that the Plainfield Board of Education approves seventy five (75) students in grades 11-12 and five (5) chaperones from Plainfield High School to attend the Edison National Historic site on Wednesday, November 18, 2009 at no cost to the district.

8. PHS Family, Career and Community Leaders of America (FCCLA)

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Fourteen (14) Plainfield High School Family, Career and Community Leaders of America (FCCLA) students in grades 10-12 and two (2) chaperones will attend the New Jersey FCCLA Annual Fall Leadership Conference in Edison, New Jersey on Monday, November 23, 2009. Departure is scheduled from Plainfield High School on Monday, November 23, 2009 at 7:30 a.m. and students will return at 4:00 p.m. The cost of registration is \$58.00 for students and chaperones for a total cost of \$928.00 and transportation will be \$700.00 for a total of \$1,628.00.

The FCCLA organization has attended the New Jersey FCCLA Annual Fall Leadership Conference since 1958. At the New Jersey FCCLA Annual Fall Leadership Conference, students will engage in a variety of activities including; the Junior Leader Program, Fall Community Project, the Apple Bake off and the Banner Competition. (Students will have an opportunity to develop leadership skills, learn about national programs and network with other FCCLA students.) Students are encouraged to collaborate and engage in creative talents and programs offered through the New Jersey FCCLA chapter. The New Jersey FCCLA state adviser has invited the high school FCCLA students to attend their conference in Edison, New Jersey.

**RESOLVED**, that the Plainfield Board of Education approves fourteen (14) FCCLA students in grades 10-12 and two (2) chaperones to attend The New Jersey FCCLA Annual Fall Leadership Conference on Monday, November 24, 2008 not to exceed \$1,628 (registration and transportation). The availability of funds for this item has been verified and will be charged to 25PERKTRAVEL Perkins Grant.

9. PHS Virgin Mobile Program

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Thirty (30) technology students in grades 10-12 and two (2) chaperones from Plainfield High School will attend the Virgin Mobile Information Center in Warren, NJ on November 24, 2009. Departure is scheduled from Plainfield High School on Tuesday, November 24, 2009 at 8:30 a.m. and students will return at 3:30 p.m. District transportation will be provided.

Plainfield High School technology students have been involved in the Virgin Mobile Program since the 2004-2005 school year. At the Virgin Mobile Information Center in Warren, New Jersey, students will participate in an enrichment program that will expose them to organizational behavior and skills in the workplace. The students will interact with other students from diverse backgrounds and share their perspectives in the workplace.

**RESOLVED**, that the Plainfield Board of Education approves thirty (30) technology students, in grades 10-12 and two (2) chaperones from Plainfield High School to attend the Virgin Mobile Information Center on Tuesday, November 24, 2009 at no cost to the district. District transportation will be provided.

#### 10. PHS Marching Band

##### **Strategic Plan Link:**

##### **Goal 5: Community & Family Engagement**

**To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Students and staff from Clinton K-8 Center will participate in its 1st Annual Harvest Festival Parade on Thursday, October 29, 2009 from 1:30-2:30 p.m. Students will participate along with families and staff members under the direction of the PHS Marching Band. The parade will begin at West Fourth Street and end in Clinton's gymnasium. This festival will provide an infusion of literacy and music. Students' attire will represent their favorite storybook character. Students will also become aware of the PHS Marching Band and the opportunities for future participation.

**RESOLVED**, that the Plainfield Board of Education approves students and staff from Clinton K-8 Center to participate in its 1st Annual Harvest Festival Parade on October 29, 2009 from 1:30p.m.-2:30 p.m. Transportation for fifty (50) PHS Marching Band students to visit Clinton K-8 Center will be provided by the district.

11. Frederic W. Cook K-8 Center

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all student in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Sixty (60) students in grades 6 and 7 (general and special education) and eight (8) chaperones (15 students and 2 chaperones per trip) from Frederic W. Cook K-8 Center will visit Petco in Watchung, New Jersey on January 11, 2010, February 1, 2010, February 2, 2010 and February 8, 2010.

Students will participate in the grades 5-8 curriculum "*Furs, Feathers and Fins*" program, which allows a hands-on experience for students to learn about the characteristics and habitats of fish, reptiles, birds, and small animals. The trip also covers the basic needs animals and humans share and will help increase students' respect for all animals. Departures are scheduled to depart from Frederic W. Cook K-8 Center at 9:14 a.m. and will return at 12:00 p.m. There is no cost for this field trip. District transportation will be provided.

**RESOLVED**, that the Plainfield Board of Education approves sixty (60) students in grades 6 and 7 and eight (8) chaperones (15 students and 2 chaperones per trip) from Frederic W. Cook K-8 Center to visit Petco in Watchung, NJ on January 11, 2010, February 1, 2010, February 2, 2010 and February 8, 2010. District transportation will be provided.

12. Maxson and Hubbard Middle Schools

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

**Goal 5: Family & Community Engagement**

**To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation**

Plainfield Public Schools is committed to improve the learning and academic performance of all students (including English Language Learners and Special Education Students) so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for

and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and lifelong success.

Maxson and Hubbard Middle Schools have participated in Project HealthLinks since 2002. Project HealthLinks is a 'mini-internship' sponsored by the Raritan Valley Chapter of the Links. This program offers selected students (twenty (20) in grade 8 with an opportunity to enhance their knowledge available of career options. The students are exposed to traditional and non-traditional healthcare, engineering, and medical careers.

From October 2009 to June 2010, selected eighth grade student interns will attend monthly workshops at participating sites in the tri-county area including NJIT, Robert Wood Johnson Foundation, UMDNJ, and Tibotec Therapeutics.

Each intern is required to listen intently during organization presentations, use the Cornell note taking method, prepare group presentations (rubric provided), complete narrative or speculative essay due a week after each monthly workshop, complete a career choice survey, and interact positively with students from Piscataway and Plainfield schools.

The site visits, reports and problem-based learning projects support skill development that is consistent with NJCCCS including writing, speaking, listening, teamwork, critical thinking, and presentation. Departure is scheduled for 9:00 a.m. with a return at 1:00 p.m. District transportation will be provided.

**RESOLVED**, that the Plainfield Board of Education approves twenty (20) selected students in grade 8 and two (2) chaperones from Maxson and Hubbard Middle Schools to participate in Project HealthLinks' "mini-internship" from October 2009 through June 2010 on the following dates and at the locations listed below.

10/16/09 - Schor Middle School, Piscataway, NJ Schools,  
11/13/09 – NJIT, Newark, NJ  
12/18/09 – Sharing Network Center, Springfield, NJ  
01/22/10 – UMDNJ, Newark, NJ  
02/19/10 – Plainfield Health Center, NJ  
03/10/10 – RWJ Foundation, Princeton NJ  
05/28/10 – Liberty Science Center Jersey City, NJ

## **B. Staff Development**

The Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

#### **1. High Scope Child Observation Record (COR) Training**

##### **Strategic Plan Link:**

##### **Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative and District staff members to participate in out-of-district professional development.

Performance based assessment is a critical component of high-quality early childhood programs. Performance based assessment is important in order to understand and support young children's development and plan continuous data-driven instruction to meet their needs. The High/Scope Child Observation Record is the research validated, curriculum linked performance based assessment being used in the Plainfield Preschool Program to assess 3 and 4 year old students. The Child Observation Record (COR) directly links the assessment process to the curriculum content and instructional strategies being used in the classroom. The COR assesses children's learning ability in each content area and provides a roadmap to address early literacy at primary levels.

Thus, the District has identified a need for strengthening eighty-five (85) early childhood teachers' skills and strategies to support implementation of an authentic and reliable performance based assessment system designed to improve outcomes for all students.

**RESOLVED**, that the Plainfield Board of Education approves payment to Red-e Set Grow, LLC in Clemmons, NC to provide a 2 day training in the use of the High Scope Child Observation Record (COR) internet assessment tool on October 29 and 30, 2009 from 8:00 a.m. until 3:05 p.m. for a maximum cost of \$3,500.00 and will be charged to 20-218-200000-330A-34-0000(34PURPROFS). Availability of funds for this item has been verified.

2. The 2009 Center for Family Life Education 2009 Sex Education Conference

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Staff members of the School Based Youth Services Program Priscilla Aquino, Senior Case Manager for the Infant Toddler Center; Victoria David, Adolescent Pregnancy Prevention Coordinator; Lesli Price, Youth Development Specialist, Nabillah Muhammad-Ismail, Site Coordinator and Ayesha Howard, Senior Case Manager and Tiana Mayes, Senior Case Manager will attend a conference through The Center for Family Life Education (Planned Parenthood) on Thursday, October 29, 2009, from 7:45 a.m. to 3:00 p.m. at the Hilton Inn in Parsippany, New Jersey. The participants will attend various workshops sessions during the day that will help them address sex education issues for adolescents.

**RESOLVED**, that the Plainfield Board of Education approves Priscilla Aquino, Victoria David, Lesli Price, Nabillah Muhammad-Ismail, Ayesha Howard and Tiana Mayes to attend the 2009 Center for Family Life Education 2009 Sex Education Conference. Registration fee for the workshop is \$135.00 each at a total cost of \$810.00. Funds are available through the School Based Youth Service Grant and will be charged to accounts 20-431-218000-320A-380000, 20-436-218000-320B-38-0000, and 20-437-218000-320A-38-000.

3. 28<sup>th</sup> Annual U.S. All-Star Track & Field/Cross-Country Clinic

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Plainfield High School track coaches, Ruth Wright and Payton Hines will attend the 28<sup>th</sup> Annual U.S. All-Star Track & Field/Cross-Country Clinic in Atlantic City, NJ on December 16-18, 2009. The main objective of this professional development workshop/clinic is to provide lectures, learn-by-doing drills, and exciting activities and instruction that will include principles of training, fundamental techniques, periodization, training methods and performance-enhancing

strategies knowledge of developing reasoning ability to become independent, self-reliant, methodical thinkers.

**RESOLVED**, that the Plainfield Board of Education approves track coaches, Ruth Wright and Payton Hines to attend the 28<sup>th</sup> Annual U.S. All-Star Track & Field/Cross-Country Clinic in Atlantic City, NJ on December 16-18, 2009. The cost is \$85.00 registration fee per coach, and mileage not to exceed \$40.00 is per coach. The cost of this training is \$250.00 and will be charged to account 11-402-100402-890A-27-0000. Availability of funds for this item has been verified.

#### 4. The Complete Basketball Athletic Symposium

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Veronica Pagel, Plainfield High School Athletic Trainer will attend the Complete Basketball Athletic Symposium in Southington, CT on October 25, 2009. The main objective of the workshop/clinic is to provide didactic and hands-on training sessions that pertain specifically to the prevention and treatment of basketball injuries. This conference is endorsed by the National Athletic Trainers' Association and the National Strength and Conditioning Association. Both associations work for and toward the prevention, treatment and betterment of athletes. The Symposium will be conducted on a Sunday, so there will be no time loss incurred. The cost of registration is \$115.00.

**RESOLVED**, that the Plainfield Board of Education will approves Veronica Pagel, Athletic Trainer to attend the Complete Basketball Athletic Symposium in Southington, CT on October 25, 2009. Registration is \$115.00 per person and will be charged to account 11-402-100402-890A-27-0000. Availability of funds for this item has been verified.

#### 5. National Association of Secondary School Principals Professional Conference

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative staff members to participate in out-of-district professional development opportunities.

Attendance at this conference will help provide solutions for practical implementation in organizational leadership for improving teaching and learning.

National Association of Secondary School Principals (NASSP) was founded in 1916 as a membership organization and is a nonprofit and nonpartisan organization. NASSP promotes the intellectual growth, academic achievement, character development, leadership development and physical well-being of young people. The organization identifies best practices in school leadership and helps in the dissemination of these practices. The conference will engage participants in educational topics such as; Motivating, Educating, and Empowering the African American Male Learner, Best Practices for Administrators: Sharing Strategies for Creating an Exemplary School, Classroom Discipline: Helping Staff Establish Respect and Responsibility in The Classroom, and Creating Collaborative Teacher Learning Conversations. The workshops will also provide resources and relationship building between Plainfield and international and national educators.

Dr. Brian Bilal, Principal of Plainfield High School will attend the National Association of Secondary School Principals (NASSP) Professional Conference in Phoenix, Arizona from March 12, 2010 to March 14, 2010 to improve understanding of and build internal capacity in the areas of:

- Instructional practices
- Expanding learning opportunities in virtual environments
- Collaborative and instructional leadership
- Student learning goals, supporting student learning need
- Collaboration of teachers and administrators working together in planning and implementation of educational strategies and other aspects of effective learning and teaching.

**RESOLVED**, that the Plainfield Board of Education approves Dr. Brian Bilal, Principal to attend the NASSP Professional Conference in Phoenix, Arizona on March 12-14, 2010 for all aspects of effective teaching and learning at a cost not to exceed \$2,428.00. The availability of funds for this item has been verified and will be charged to 15-190-100001-230A-25-0000.

#### 6. Rutgers University School of Social Work

##### **Strategic Plan Link:**

##### **Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Tiana Mayes, Senior Case Manager for the School Based Youth Services Program at Maxson Middle School will attend a workshop through the Rutgers University School of Social Work on

November 3, 2009, from 9:30 a.m. to 3:30 p.m. at the Livingston Campus of Rutgers University in Piscataway, NJ. The workshop is entitled, "Cyber Bullying: Nothing Virtual About It".

The workshop provides tools for professionals who work with students and their parents to recognize, respond to, and prevent cyber bullying.

**RESOLVED**, that the Plainfield Board of Education approves Tiana Mayes, Case Manager for the School Based Youth Services Program at Maxson Middle School to attend the workshop at Rutgers University in Piscataway, NJ. The registration fee for the workshop is \$100.00. Funds have been verified and are available from the School Based Youth Services Program Grant and will be charged to account 20-437-218000-320A-38-0000.

#### 7. New Horizons Flash CS4 – Level 1 Training

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Dario Minetti, District Webmaster, will attend the New Horizons Flash CS4 – Level 1 Workshop in Iselin, New Jersey on November 18-19, 2009. The New Horizons Flash CS4 – Level 1 Training will focus on developing multimedia and effective distribution for electronic communications. The cost for registration and to attend the training is \$798.00.

**RESOLVED**, that the Plainfield Board of Education approves Dario Minetti, District Webmaster, to attend the New Horizons Flash CS4 – Level 1 Workshop in Iselin, New Jersey on November 18-19, 2009, at a cost of \$798.00 and will be charged to account 11-000-230000-610A-06-00000. The availability of funds for this item has been verified.

#### 8. Staff Development Workshops, Inc.

**Strategic plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education

Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Staff Development Workshops, Inc. was established to provide teachers and administrators of grade K-12 with high quality one-day workshops on a variety of timely topics. They provide professional development in best practices in education today focus on practical classroom-tested strategies that can be easily implemented with diverse children who have a wide range of needs, strengths, and interests.

The two consultants from Staff Development Workshops, Inc., Lauren Benjamin and Angela Cosimano have over 30 years of combined experience. The consultants will inspire teachers with their classroom experiences and provide a vast repertoire of practical strategies that can be easily implemented.

In this hands-on, active learning workshop, participants will experience differentiating whole-class reading instruction by using non fiction text. Starting with establishing routines and introducing the kinds of planning that support differentiation, the presenters will share and discuss with participants the planning template they use.

Expected outcomes include:

- Designing mini-lessons for deepening reading comprehension
- Strengthening students engagement with texts
- Developing specific approaches for teaching the comprehension strategies explicitly
- Acquiring specific practices for teaching students how to “hold their thinking” and remember what they read
- Conferring with students effectively
- Making your reading/thinking process visible to students
- Developing readers who actively and independently monitor and regulate their own comprehension
- Developing book clubs as a way for students to share their thinking
- Teaching students how to infer and determine importance in text

Through the continuous improvement cycle, Cedarbrook K-8 Center has identified a need to strengthen instructional strategies in reading comprehension and student centered instruction.

Two presenters from Staff Development Workshops, Inc. will provide a full day hands-on workshop to Cedarbrook K-8 Center teachers in grades K-3 and 4-7 during the October 30, 2009 district professional development day. Teachers will be trained in how to implement practical strategies for increasing reading comprehension of nonfiction text that can be applied in all content areas. Teachers will gain numerous strategies for developing literal, interpretive and evaluative thinking skills. Lauren Benjamin will present to the K-3 teachers and Angela Cosimano will present to the 4-7 grade teachers.

**RESOLVED**, that the Plainfield Board of Education approves payment to Staff Development Workshops, Inc. in the amount of \$3,000.00 for providing two facilitators to conduct a full-day of Professional Development on October 30, 2009 and will be charged to account 15-000-221000-320A-13-0000. The availability of funds for this item has been verified.

9. Special Education Expansion Program Staff Training

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach full potential in life. In so doing it is also committed to providing opportunities for and ensuring that all students (inclusive of English language learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The following professional development will be offered to staff for the Special Education Expansion Program:

<u>Vendor:</u>	<u>Program:</u>	<u>Cost:</u>
Eden Institute, Inc., West Windsor, NJ	Staff Training Travel/Expenses 2 hrs. round trip	\$200.00 per hour \$40.00 per hour
Center for Healthy Schools, Families & Communities, Piscataway, NJ	Behavioral Disabilities Training	\$1,500.00 per session
Regina M. Doyle, LCSW, LLC, Ocean, NJ	Professional Development for Special Education	\$1,500.00 per session

**RESOLVED**, that the Plainfield Board of Education approves payment to Eden Institute, Inc., Center for Healthy Schools, Families & Communities and Regina M. Doyle, LCSW, LLC. in the amount(s) not to exceed the agreed upon compensated rate(s) per hour and/or per session. The trainings will occur from October 1, 2009 through June 30, 2010 on an as needed basis. Participants of the professional development trainings will be Child Study Team members, Speech Specialists, Social Workers and teachers. The availability of funds for these items has been verified and will be charged to account 20-250-200000-500A-32-0000.

10. 2009 New Jersey School Boards Annual Fall Workshop

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Workshop is an Annual New Jersey School Boards, major training conference for school officials, Board members, administrators, school business officials, district staff and educators with approximately 180 training and informational opportunities. Highlights of the annual three-day event include; general sessions with nationally speakers, large group lecture sessions; small group hands-on Action Labs; curriculum exchanges and over 500 commercial and non-profit organizations contributing to an exhibition of the latest educational products, services and technologies.

**RESOLVED**, that the Plainfield Board of Education approves Dr. Garnell V. Bailey, Assistant Superintendent of Administrative Services and Angela G. Kemp, Assistant Superintendent of Educational Services to attend the annual New Jersey School Boards Association Fall Workshop in Atlantic City, NJ from October 28, 2009 through October 30, 2009 costs to attend shall be in an amount not to exceed \$500.00 (registration) with payments and reimbursement to be in accordance with Board Policy, including the unavoidable expenses outlined in the regulations for N.J.A.C. 6A:23-B.

11. National Staff Development Council (NSDC) 41st Annual Conference

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ administrative and District staff members to participate in out-of-district professional development.

Participation in and attendance at the National Staff Development Council Conference will assist with providing strategies for practical implementation and best practices proven to improve teaching and learning. Developing District and school leadership to foster and sustain continuous improvement is imperative. Varied workshops and hands-on trainings led and facilitated by nationally recognized researchers and distinguished lecturers who have

participated in national developments that have successfully cultivated change, will provide valuable information and resources to attendees.

Joi Bethea, Vice Principal of Educational Services, will attend the National Staff Development Council (NSDC) 41st Annual Conference held December 5–9, 2009 in St. Louis, Missouri. Some of the workshops and trainings will focus on improving understanding of and building internal capacity in the areas of:

- Accomplished Principals as Leaders and Advocates
- Leadership for District and School Improvement
- Conversations that Enhance Teaching and Learning
- The Four Domains of Leadership, Continuous School Improvement: Structures, Tools, and Processes
- Preparing Urban Leaders and Sustaining School Improvement Through
- Leading with Trust: How to Build Strong School Teams
- Enhancing Statewide Support for Title I Schools and Growing and Supporting Instructional Leadership in Schools

The National Staff Development Council (NSDC) is solely devoted to increasing student achievement through more effective professional development. The NSDC community of educational leaders is committed to professional learning that is sustained, job-embedded, practical, and tied directly to student achievement.

**RESOLVED**, that the Plainfield Board of Education approves Joi Bethea, Vice Principal of Educational Services to attend the NSDC 41st Annual Conference on December 5-9, 2009 not to exceed \$2,243.75. This amount is inclusive of travel, lodging and registration. The availability of funds for this item has been verified and will be charged to account 11-000-223000-320T-26-0000.

#### 12. The New Jersey Employment Law Letter's Family Medical Leave Act (FMLA) Master Class Workshop

##### **Goal 2: Human Resources**

##### **To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

The New Jersey Employment Law Letter's FMLA Master Class workshop will be held in Florham Park, NJ on October 22, 2009 in which information will be presented about the most critical changes in the new FMLA regulations, how to maintain minimal errors in FMLA record-keeping, what to do when FMLA ADA and New Jersey's workers' compensation laws overlap and a host of on:

- Get a handle on FMLA notice, including the various new kinds of FMLA notice spelled out in the new regulations
- Gain greater insight on employees' serious health conditions through change in medical certification rules
- Learn when you can apply your established rules on reporting absences and substituting paid leave for FMLA leave
- Receive new guidance on light duty and perfect attendance awards
- Learn the eight types of qualifying exigencies that may support a request for leave
- Discover the military documents that will always be sufficient certification of the need for leave
- Understand who is a soldier's next of kin for caregiving purposes
- How to mesh your regular FMLA calendar with the specialized calendar used for calculating military caregiver leave

**RESOLVED**, that the Plainfield Board of Education approves Juliet Pringle, Data Specialist to attend the FMLA Master Class workshop in Florham Park, Jersey on October 22, 2009, at a cost of \$372.00 inclusive of registration and mileage and will be charged to account 11-000-230000-610A-06-00000. The availability of funds for this item has been verified.

### 13. Accountability Regulations

#### **Strategic Plan Link**

#### **Goal 2: Human Resources**

#### **To improve the recruitment, retention and development of district staff**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Gary Ottmann, School Business Administrator, will attend a workshop on November 12, 2009 being sponsored by the New Jersey Association of School Business Officials in Mt. Olive, NJ for a registration fee of \$100.00 and travel expenses not to exceed \$100.00.

The District has identified a need to increase the knowledge base of employees who are responsible for complying with accountability regulations and the revised aspects of Chapter 23A.

**RESOLVED**, that the Plainfield Board of Education approves Gary Ottmann, School Business Administrator, to attend a workshop on November 12, 2009 being sponsored by the New Jersey Association of School Business Officials in Mt. Olive, NJ for a registration fee of \$100.00 and travel expenses not to exceed \$100.00. The availability of funds for this item has been verified and will be charged to account number 11-000-251000-890A-04-0000.

#### 14. Pool Operation Management

##### **Strategic Plan Link**

##### **Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Quanta Cabbell, Assistant Head Custodian, will attend a class to become a certified pool spa operator being offered by Pool Service Management. The class is being offered on October 27 and 28, 2009 in Hamilton, NJ for a registration fee of \$395.00 and travel expenses not to exceed \$130.00. The District has identified a need to increase the number of employees who are certified pool spa operators to maintain the pool at Plainfield High School.

**RESOLVED**, that the Plainfield Board of Education approves Quanta Cabbell, Assistant Head Custodian, to attend a class to become a certified pool spa operator being offered by Pool Service Management. The class is being offered on October 27 and 28, 2009 in Hamilton, NJ for a registration fee of \$395.00 and travel expenses not to exceed \$130.00. The availability of funds for this item has been verified and will be charged to account 11-000-262000-800A-31-0000.

#### **C. Payment to Sayreville Public Schools for Student Tuition**

##### **Strategic Plan Link:**

##### **Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

Pursuant to N.J.S.A 18A:7B-12 and N.J.A.C. 6A:17-2.3., requires Boards of Education to identify and provide education for students who reside outside of the district due to reasons beyond their control and a lack of appropriate housing.

**RESOLVED**, that the Plainfield Board of Education approves tuition payment of \$10,734.00 to the Sayreville Public Schools for one (1) student, whose name has been certified by the Superintendent of Schools and is on file with the Secretary of the Board of Education, to provide educational services until such time as a permanent home has been identified. This tuition payment will be charged to account 11-000-10027-565D-000000. The availability of funds for this item has been verified.

**D. Partnership Agreements – 21<sup>st</sup> Century Community Learning Centers Programs**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

**Decreased dropout rate; increased graduation rate; Increased Percent of Students Increasing Academic Performance; Improved Attendance Rate; Decreased Suspension Rate.**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

**Strengthened Professional Learning Communities; Increased Number of College Interns; Number of Staff Trained Participating Site Based Professional Development.**

**Goal 5: Community & Family Engagement**

**To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.**

**Increased Number of Parents Attending Parent Night/School Events; Increased Number of Community Partnerships; Implementation of the Quarterly Parent Nights; Implementation of Family Involvement Day.**

The Plainfield Board of Education desires to enter into agreements for the purpose of rendering enrichment services for youth attending Plainfield High School and the Barack Obama Academy for Academic and Civic Development (grades 9-12), Maxson and Hubbard Middle Schools (grades 6-8), and Stillman Elementary School (grades 4-6) with the following providers:

All identified partners were involved and included in the grant application and are being asked to participate due to their area of expertise and ability to meet all guidelines and regulations put forth by the funding source, the New Jersey Department of Education. The program partners will provide essential services as identified in the grant application's project activity plan.

Arts Horizons: Creative Alternatives for Youth at Ricks (CAYR) is a safe haven after-school program that employs teaching artists and arts therapist to work in schools with students who experience social, behavioral and family challenges. Arts Horizons agrees to provide fifty-six (56) hours of arts in education instruction for sixty (60) participants enrolled in the Stillman School 21<sup>st</sup> Century Community Learning Center Program (21<sup>st</sup> CCLCP) at the cost of \$9,520.00.

Computer Explorer is an innovative educational technology program that is designed to connect science and video design programs for youth. Computer Explorer agrees to provide twenty-seven (27) weeks of hands on intermediate and advance video game design using computer technology for a maximum of two hundred-twenty (220) students enrolled at the Hubbard, Maxson and Stillman (21<sup>st</sup> CCLCP) at the cost of \$9,720.00.

Golden Eagle Archery Academy is a non-profit organization dedicated to teaching, training and inspiring youth in the Kyudo-Kyujitsu ancient form of Japanese Archery. The archery program is science based, and students will utilize the mechanics of physics, math, anatomy, physiology, chemistry and nutrition, whereby participants will have the opportunity to participate in local and national competitions such as the Junior Olympic Archery. The Golden Eagle Archery Academy agrees to provide 10 weeks of instruction for basic and advance basic archery for approximately one hundred forty (140) students enrolled in the Maxson and Stillman (21<sup>st</sup> CCLCP) at the cost of \$4,500.00.

Young's Tennis is a recreational program that provides instruction and organized competitions for children, youth and adults. The Young's Tennis Program agrees to provide twenty (20) weeks of basic tennis instruction to approximately sixty (60) participants enrolled in the Stillman (21<sup>st</sup> CCLCP) and to implement a Saturday Tennis Academy at the cost of \$6,120.00.

The Empowerment Institute is a not-for-profit community organization whose goal is to provide leadership development workshops and training for youth and young adults. The Empowerment Institute agrees to provide twelve (12) weeks of leadership training for approximately one hundred ninety (190) students enrolled in the Maxson, Hubbard and Plainfield High School's (21<sup>st</sup> CCLCP) at the cost of \$6,000.00.

**RESOLVED**, that the Plainfield Board of Education approves Plainfield Public Schools to enter into a contractual agreement with the aforementioned community partners with costs of \$35,860.00 to be charged to account 20-450-100000-320A-38-0000 (2107PRFSVC).

**E. The Center for Mathematics, Science and Computer Education at Rutgers University (CMSCE)**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS and encourage students already achieving proficiency to continue their academic success.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Center for Mathematics, Science and Computer Education (CMSCE) at Rutgers University has a long history of working with teachers and their students in offering high quality professional development and educationally rich programs. The Rutgers Institute will be partnering with Emerson Elementary School and Evergreen Elementary School to participate from key staff members from many of the elementary schools in the Plainfield Public School District. In support of the District Strategic Plan, all participants will facilitate follow-up and modeling in their home schools to ensure consistent and systemic professional development.

Emerson School has drilled down the data during data chats of specific clusters in Language Art and Math for all grades for 3-4 year trends provided to us by the office of Assessment, Data Collection and School Improvement. Based on 4 year trends of flat lined lack of progress on specific skills we have identified targeted areas that need improvement for instructional delivery. Emerson School did not make AYP for the past two years by mastering only 38 out of 41 state requirements. We are currently addressing specific strands of each cluster area to achieve the 3 deficiencies. Based on data chats and analysis of Terra Nova Data for Grades K-2 there are common areas of weakness in specified skills.

This professional development plan is aligned to the school action plan for professional development and collaborative learning of shared best practice.

The overall plan will have a schedule of the following:

The model for professional development will be a 3-step process. First CMSCE facilitator will conduct a hands-on, standards-based workshop to teach new strategies and tools for a particular skill. The second step will be in-class modeling by the facilitator with observation by teacher participants. Reflection and discussion will follow the modeling. The third step in the process will be to have a grade-level teacher model the new learning in his/her class with other participants and the facilitator observing the teaching. Reflection and discussion will complete the process. In-class mentoring will follow.

The following schools will participate in the Rutgers Institute Initiative and make payment towards the principal cost:

- Evergreen Elementary School - \$3,000.00,
  - Woodland Elementary School - \$1,000.00.
  - Washington Community School - \$1,000.00.
  - Jefferson Elementary School - \$1,000.00.
  - Barlow Elementary School - \$1,000.00
  - Stillman Elementary School - \$1,600.00.
  - Cook K-8 Center - \$1,000.00
  - Clinton K-8 Center - \$2,500.00
  - Cedarbrook K-8 Center: - \$800.00
  - Emerson K-6 Center - \$14,600.00
- 
- Math Sessions will consist of six (6) sessions in mathematics focusing on Data analysis (grades 2-6), Discrete Math (grades 3-6), Geometry (grades 3-6) and word problems (grades 2-6).

- Literacy Sessions will consist of six (6) sessions in literacy focusing on reading strategies for analyzing text in grades 2-6.
- Science Sessions will consist of six (6) sessions in science focusing on reading in science, open ended questions, answering questions in written form, higher order thinking skills, interactive journals.
- Technology Sessions will consist of four (4) sessions focusing on SMART Boards and Differentiated Instruction for K-1 teachers.

**RESOLVED**, that the Plainfield Board of Education approves payment to The Center for Mathematics, Science and Computer Education at Rutgers University in the amount not to exceed \$27,500.00 and will be charged to each school's individual accounts. The availability of funds for this item has been verified.

#### **F. Provision of Special Education Services**

The Superintendent of School recommends, and I so move, adoption of the following:

##### **RESOLUTION**

##### **Strategic Plan Link:**

##### **Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

**RESOLVED**, those seven (7) Plainfield pupils whose names have been certified by the Superintendent of Schools and are on file with the Secretary of the Board of Education will be provided with special education programs in out-of-district schools for the disabled during the 2009 - 2010 school year.

#### **G. Special Education Services Consultants/Providers**

The Superintendent of School recommends, and I so move, adoption of the following:

##### **RESOLUTION**

##### **Strategic Plan Link:**

##### **Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

**RESOLVED**, that the Plainfield Board of Education approves the appointment of the Special Services Consultant/Provider for the Department of Special Education, Gifted and Psychological Services for the 2009 – 2010 school year at the respective compensation rates:

<u>CONSULTANT/PROVIDER</u>	<u>SERVICES PROVIDED</u>	<u>RATE OF SERVICE</u>
-Pediatric & Adult Rehabilitation Ctr. LLC	Speech/OT/PT Therapy Speech/OT/PT Evaluations Behavioral Assessments	\$95.00/Hour \$360.00/Evaluation \$450.00/Assessment
-Dynamic Therapeutic Services“	Speech Therapy Bilingual Speech Evaluations	\$95.00/Hour \$105.00/Evaluation

#### **H. The Universal Design for Learning (UDL)**

The Superintendent of School recommends, and I so move, adoption of the following:

#### **RESOLUTION**

##### **Strategic Plan link:**

##### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

##### **Goal 2 Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Universal Design for Learning (UDL) is a framework for designing curricula that enables all students to gain knowledge, skills, and enthusiasm for learning. UDL provides rich support for teaching and learning by reducing barriers to the curriculum while maintaining high achievement standards for all students. The Universal Design for Learning Model will address teachers' challenges posed by high standards and increasing learner diversity to maximize learning for every student.

The Rutgers Center for Mathematics, Science & Computer Education offers workshops for Universal Designs for Learning (UDL). The Rutgers Center for Mathematics, Science & Computer Education has agreed to conduct four full days of Professional Development workshops on the UDL framework 10/30/09 12/14/09, 2/05/09 and 3/12/09 for twenty-five (25) Bilingual teachers.

**RESOLVED**, that the Plainfield Board of Education approves payment to the Rutgers Center for Mathematics, Science & Computer Education in the amount not to exceed \$4,000.00. The availability of funds for this item has been verified and will be charged to account FY 2010 NCLB, Title III (200-320).

**I. Agreement with the Central Jersey Community Development Corporation**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in all PPS.**

The Central Jersey Community Development Corporation desires to enter into an agreement with the Plainfield Board of Education to offer the Teens Abstaining Positioning Self (TAPS) character education and/or relationship course to students at Hubbard Middle School, Maxson Middle School and Plainfield High School.

The TAPS course is based upon the Why Am I Tempted? (WAIT) Training program, a program designed to be a positive, fun, interactive curriculum for character and relationship development, abstinence and marriage preparation which promotes healthy life choices for teens. The program also supports the district's efforts to provide character education in secondary schools and directly aligns to the New Jersey Core Curriculum Content Standard and the delivery of instruction to promote student achievement for ELL, Students with Disabilities, Gifted and Talented, and Economically Disadvantaged.

The TAPS course will be offered at Hubbard Middle School, Maxson Middle School, Barack Obama Academy for Academic and Civic Development and Plainfield High School, and will be conducted in twelve (12) sessions to students in grades 7, 8, and 9 at the identified schools.

**RESOLVED**, that the Plainfield Board of Education approves the Plainfield Public Schools to enter into a contractual agreement with the Central Jersey Community Development Corporation to conduct the Teens Abstaining Positioning Self (TAPS) Program in Plainfield Public Schools for the 2009-2010 school year at no cost to the district.

**J. Project CRISS (Creating Independence through Student-owned Strategies)**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District, schools, and students. Therefore, it has provided the Superintendent of Schools the authority to employ a consultant in order to professionally develop teachers enabling them to ascertain best practices for integration in their daily instructional practices.

The conclusion of the 2008 – 2009 District Instructional Program Reviews identified a district wide need to improve and strengthen best practices in daily instruction. Project CRISS is an organization of consultants who have developed research-based proprietary best practices that are nationally recognized and proven to work in the classroom. Their strategies help students learn more effectively throughout the curriculum. The focus of these strategies is on teaching students how to learn through reading, writing, talking, and listening. From there, students learn to apply CRISS principles and philosophies in all subject areas.

The implementation of Project CRISS last year began with a three-day workshop in which participants experienced the philosophy and instructional strategies through a series of CRISS Strategic Learning Plans. The consultant provided processing and reflection time so that teachers could adapt CRISS to their own teaching situations. After understanding the CRISS principles and philosophy, participants learned activities to address the following:

- Identifying the Author's Craft and Design
- Understanding Patterns and Structures
- Active Strategies for Learning
- Organizing for Learning
- Informal Writing to Learn
- Formal Writing to Learn
- Vocabulary
- Assessment

The initial three-day workshop was followed-up with a two-day session in the Spring of 2009, whereby participants had opportunities to talk about how they were implementing the project and also had an opportunity to expand their knowledge based and understanding of the CRISS principles. The last phase of the 2008–2009 schools year included eleven (11) participants going through a week long Level II training whereby these individuals would develop the skills to become in district CRISS trainers. As an in district trainer, participants will be responsible for continuing to provide training and support to teachers across the district, and ensure the implementation of CRISS within the Plainfield Public Schools District. In an effort to continue

with the implementation of Project CRISS, these same participants have to go through an apprenticeship under the direction of the consultant. This apprenticeship mandates that each apprentice conduct a three-day Level I training on the CRISS principles and strategies using the training material provided during the Level II training.

**Level 1 Training – 30 staff members**

Trainer's Fee \$1,400 x 9* days=	\$12,600
Books 150 at \$65 each =	\$9,750
Daily rate \$100 x 3 days= \$300 x 150** participants	\$45,000
*There will be 3 apprenticeship trainings offered	
**There will be 2 additional trainings offered to an audience of 30 that will not include the use of the CRISS consultant	<b>Total: \$67,350</b>

**RESOLVED**, that the Plainfield Board of Education approves the continued partnership with Margaret Stewart, a contracted consultant for Project CRISS for the 2009-2010 school year for training and development in best instructional practices, as well as supplies, and participant stipends for Saturday participation from October 2009 through August 2010 in an amount not to exceed \$67,350.00. The availability of funds for this item has been verified and will be charged to accounts 20-465-200000-300I-32-000 and 11-000-223-000-320T-26-0000.

**K. Department of Labor Grant Opportunity**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in all PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. To this end, the Department of Educational Services requires approval to submit an application for funding to the Department of Labor (DOL) funding opportunity number SGA/DFA PY 08-14 ("PY 08-14").

The mission of the Department of Labor funding opportunity for Persistently Dangerous Schools is to fund high-quality programs, mentoring programs, twilight school, counseling, and other educational experiences for economically disadvantaged youth at Plainfield High School (PHS) and to provide similar services to 8<sup>th</sup> grade students transitioning into PHS. The goals of the initiative are to improve academic performance in school and access job training and

higher education opportunities among the target population. The DOL grant in collaboration with the Community Based Organization (CBO) Princeton Center for Leadership Training Inc. (PCLT), a New Jersey not-for-profit corporation strives to accomplish these goals by providing youth with opportunities to gain exposure to various career options, and to learn work readiness skills that will enhance their ability to successfully complete their high school academic programs and to enter into the world of work.

Upon receipt of funding, the Department of Educational Services, Dr. Bilal and the Turnaround Team will begin planning the program core components. The core components consist of developing educational strategies for at risk students, establish employment and training opportunities for students, asses ways to improve the school environment, establish mentoring programs, twilight school, transitional programs, improve student behavior, structure case management, transition to adulthood/life skills development, and work experience that includes job readiness preparation/placement. All costs associated with the implementation of the program will be charged to the grant. There will be no additional expense to the district for this initiative.

**RESOLVED**, that the Plainfield Board of Education authorizes the Superintendent of Schools to submit the following application to support educational and support services and increase grant revenue in the district.

<b>Funding Source</b>	<b>Program Description</b>	<b>Administrators Responsible</b>	<b>Amount</b>
Department of Labor, (DOL) funding opportunity number SG/DFA PY 08-14 (“ <u>PY 08-14</u> ”)	The technical proposal includes establishing a turnaround team of all stakeholders, developing educational strategies for at-risk students, establish employment and training opportunities for students, assess ways to improve the school environment, establish mentoring programs, twilight school, transitional programs, improve student behavior, structure case management, transition to adulthood/life skills development, and work experience that includes job readiness, preparation and placement.	Gary Ottmann, Business Administrator  Angela Kemp, Assistant Superintendent of Educational Services  Joi Bethea VP of Educational Services	\$6.8 Million

**L. Activity Works Demonstration Project**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in all PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. The competitive grant application Activity Works Demonstration Project, will be submitted to provide needed support to three elementary schools for the Plainfield Family Success Center; a holistic support system for families in the community. This grant would provide funding for 15 classes to utilize the Activity Works resources in their class rooms. This is project supports the schools need to provide 150 minutes of PE/Health Education to students on a weekly basis. The grant award is for a maximum of \$6,000.

**RESOLVED**, that the Plainfield Board of Education authorizes the Superintendent of Schools to submit the following grant application for foundation funds to support learning outcomes and increase grant revenue in the district.

<b>Funding Source</b>	<b>Program Description</b>	<b>Administrators Responsible</b>	<b>Amount</b>
Walmart Educational Foundation and North Shore Long Island Health Systems	The PE/Health activities segment consists of 10-minute adventure that incorporates exercise and movement. The activities in the adventures (e.g. walking, jogging, skipping, and hopping) were researched by experts to ensure they are appropriate and safe for children in this age range (i.e. the 6 to 10 age range). Children learn about a variety of topics, such as wonders of the world, healthy snacking, life in early America and the human body while participating in structured activities.	Angela Kemp Assistant Superintendent  Joi Bethea VP of Educational Services	\$6,000.00

**M. Target’s School Library Donation Program**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Goal 5: Community and Family Engagement**

**To creatively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.**

The Plainfield Board of Education is committed to actively engaging families and communication a meaningful and productive manner: Target’s School Library Program is committed to helping communities and schools they serve grow and thrive. Target is pleased to invite Clinton K-8 Center to form a unique partnership through the Target School Library Donation Program. Clinton K-8 Center will receive a donation of \$500.00 to support the purchase of additional library books. By forming a strong partnership with Clinton K-8 Center the program is an ideal vehicle for mobilizing community resources to benefit the children of Clinton K-8 Center.

**RESOLVED**, that the Board of Education accepts the donation of \$500.00 and approves the partnership between Clinton K-8 Center and Target’s School Library Donation Program, Inc. at no cost to the district.

## **XVIII. REPORT OF THE FINANCE COMMITTEE**

### **A. Reports of the Board Secretary and Treasurer – August 2009**

#### **Strategic Plan Link:**

#### **Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

#### **To be in compliance with N.J.A.C. 6:23-2.2h and N.J.A.C. 6:23-211(c)3**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)41 and N.J.A.C. 6:23-2.11(b).

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11) Current Expense	4,067,710.08	41,112,552.51	43,667,421.31
(12) Capital Outlay		247,055.05	-
(13) Special Schools		-	-
(15) Reform Schools	-	57,015,437.00	-
Capital Reserve			
(20) Special Revenue Fund	-	28,123,101.64	884,817.50
(40) Debt Service Fund	459,696.76	797,739.85	824,828.40
(60) Enterprise Fund	99,775.61	3,121,000.00	135,674.70
<b>TOTAL</b>	4,627,182.45	130,416,886.05	45,512,741.91

**B. Payment of Bills – September 11 – October 16, 2009**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation.

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account 176140 - 176462 in the amount of	\$7,235,381.30
On the Agency Account 4633 - 4688 in the amount of	\$ 765,908.59
On the Food Service Account 100040 - 100043 in the amount of	\$ 158,208.07
IN THE GRAND TOTAL AMOUNT OF	\$8,159,497.96

**C. 2009-10 Budget Transfers**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following 2010 budget adjustments which reflect the appropriations sufficient to meet expenditures:

<b>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</b>			
<b>August 1, 2009 to August 31, 2009</b>			
<b><u>ACCOUNT</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
11-1XX-100-XXX	Regular Programs - Instruction		459,450.00
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
11-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
11-000-100-XXX	Instruction		
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		21,278.00
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	79,484.00	
11-000-230-XXX	Support Services - General Administration		
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology	31,794.00	
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services		
11-000-270-XXX	Student Transportation Services		
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits	369,450.00	
11-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		

	<b>Capital Outlay</b>		
12-XXX-XXX-73X	Equipment		
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services		
	<b>TOTAL CAPITAL OUTLAY</b>		
13-XXX-XXX-XXX	<b>TOTAL SPECIAL SCHOOLS</b>		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	<b>GENERAL FUND GRAND TOTAL</b>	<b>480,728.00</b>	<b>480,728.00</b>

<b>BUDGET TRANSFERS - FUND 15</b>			
<b>August 1, 2009 to August 31, 2009</b>			
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FROM</b>	<b>TO</b>
15-1XX-100-XXX	Regular Programs - Instruction		36,000.00
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		2,500.00
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
15-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	25,000.00	
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		12,000.00
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		
15-000-270-XXX	Student Transportation Services		
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits	25,500.00	
15-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		

	<b>Capital Outlay</b>		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	<b>WHOLE SCHOOL REFORM GRAND TOTAL</b>	<b>50,500.00</b>	<b>50,500.00</b>

<b>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</b>			
<b>September 1, 2009 to September 30, 2009</b>			
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FROM</b>	<b>TO</b>
11-1XX-100-XXX	Regular Programs - Instruction		27,500.00
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs - Instruct		
11-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
11-000-100-XXX	Instruction		
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	48,778.00	
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	10,516.00	
11-000-230-XXX	Support Services - General Administration		
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology		31,494.00
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services		300.00
11-000-270-XXX	Student Transportation Services		
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		
11-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
12-XXX-XXX-73X	Equipment		

12-XXX-4XX-XXX	Facilities Acquisition and Construction Services		
	<b>TOTAL CAPITAL OUTLAY</b>		
13-XXX-XXX-XXX	<b>TOTAL SPECIAL SCHOOLS</b>		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	<b>GENERAL FUND GRAND TOTAL</b>	<b>59,294.00</b>	<b>59,294.00</b>

<b>BUDGET TRANSFERS - FUND 15</b>			
<b>September 1, 2009 to September 30, 2009</b>			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
15-1XX-100-XXX	Regular Programs - Instruction		11,510.00
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services	7,950.00	
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		3,500.00
15-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		112,270.00
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		400.00
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		143,270.00
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		
15-000-270-XXX	Student Transportation Services	3,500.00	
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits	259,500.00	
15-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
15-604	Increase in Capital Reserve		

15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	<b>WHOLE SCHOOL REFORM GRAND TOTAL</b>		

**D. Appointment of Qualified Purchasing Agent**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the appointment of Gary L. Ottmann, School Business Administrator/Board Secretary, Qualified Purchasing agent of the Plainfield Board of Education for the period of July 1, 2009 through June 30, 2010 in accordance with N.J.S.A.18A:18a-2(B), as revised, and duly assigned the authority, responsibility and accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.,18A:18A-3a (Bid Threshold) at a bid threshold up to \$29,000, 18A:18A-37a-c (quotations) and 18A:18A-7 (Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations. The Plainfield Board of Education further authorizes the School Business Administrator/Board Secretary to take all reasonable actions necessary, including, but not limited, to legal advertisements and execution of contracts deemed necessary to implement the purchasing statute, N.J.S.A.18A:18A et. seq.

**E. Uniforms Donation**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education accepts the donation in memory of Mrs. Virginia G. Clark of \$500.00 to be used towards school uniforms.

**F. Employee Travel Expenses**

**Strategic Plan Link:**  
**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

To be in compliance with N.J.A.C. 6A:23-7.3(b1)

The following employees incurred travel expenses in FY09 as indicated below:

- Jerry Lester                      \$1,690.65
- John Martucci                    \$1,618.15
- Gary Ottmann                    \$2,643.82
- Angela Bento                    \$3,043.36

The following employee is anticipated to incur travel expenses in FY10 as indicated below:

- Gary Ottmann                    \$2,300.00

**RESOLVED**, that the Plainfield Board of Education approves, pursuant to the New Jersey Administrative Code, travel expenses in excess of \$1,500.00 for the employees noted above.

**G. Designation of Bank Signatures**

**Strategic Plan Link:**  
**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education authorizes the following staff as official signatories on checks and drafts for the student activity Funds:

<b><u>Administrator</u></b>	<b><u>Secretary</u></b>	<b><u>School</u></b>
Doris Williams, Interim Principal	Revonda Christmas	Jefferson

**H. Change Order – Holt Building Systems**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

Holt Building Systems was previously awarded Bid #2009-17 on June 23, 2009 in the amount of \$454,169.00 to relocate temporary classrooms from Maxson Middle School to Cedarbrook Elementary School.

Subsequent to that award, Johnson Jones Architects determined that additional angle bracing was necessary to support columns and the roof framing. The bracing provided more rigidity to the structure and was not indicated on the construction drawings. The additional cost was \$3,500.00.

Additionally, the general conditions of the contract specify that the Plainfield Board of Education would pay for all permits. Holt Building Systems paid for the permit in the amount of \$4,757.00 and should be reimbursed and now, therefore, be it

**RESOLVED**, that the Plainfield Board of Education approves a change order in the amount of \$8,257.00 for Holt Building Systems resulting in a revised contract amount of \$462,426.00.

I. **NJSBA Insurance Group**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The New Jersey School Boards Insurance Act, Assembly 1373, enacted and signed by the Governor in 1983, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

The Plainfield Board of Education desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees and finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey; and

The New Jersey School Boards Association Insurance Group and its bylaws provide a basis for securing this protection for member districts; now therefore be it

**RESOLVED**, that the Plainfield Board of Education joins with other school districts in organizing and becoming members of the of the New Jersey School Boards Association Insurance Group.

**J. Medemerge Agreement**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education policy 5131.6 commits the school district to establish a procedure to aid students to seek help to correct possible substance dependency and/or abuse problems and the District has identified a local industrial health center to provide this service, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves Medemerge of Greenbrook, New Jersey to perform the following services, from September 1, 2009 through June 30, 2010 to be charged to 11-000-21300-330A-33-0000:

Student Evaluation	\$45.00
7 Panel Drug Screen	\$34.00
Urine Alcohol	\$25.00

**K. Contract for IDEA-ARRA**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the Board of Education has applied for funding to support both preschool and basic activities under the district's Nonpublic School Individuals with Disabilities Education Act-ARRA funds, and will provide services for all of the eligible Nonpublic schools indentified by the district's grant application, and

**WHEREAS**, the Board of Education desires this program to be administered by the Union County Educational Services Commission, now therefore be it

**RESOLVED**, that the Plainfield Board of Education agrees to pay the Commission the full amount of the Nonpublic School IDEA-ARRA preschool and basic grant funding in support of the Nonpublic School Individuals with Disabilities Education Act Initiative (IDEA-ARRA preschool and basic) which shall include 6% administrative cost, effective September 1, 2009 thru August 31, 2011.

**L. Disaster Recovery -Sunguard Recovery Systems Inc.**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

With the increasing importance of information technology for the continuation of business critical functions, combined with a transition to an around the clock economy, the importance of protecting an organization's data in the event of a disruptive situation has become an increasing and more visible business priority.

Disaster recovery is the process, policies and procedures related to preparing for recovery or continuation of the financial technology infrastructure critical to the District after a natural or human-induced disaster.

**WHEREAS**, Sunguard Recovery Systems, Inc. has the skills and expertise to provide a disaster recovery plan, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves renewal of its annual contract with Sunguard Recovery Systems, Inc. at a fee of \$17,274.00 for the 2009-2010 fiscal year. Availability of funds for this item has been verified and will be charged to account 11-000-251000-340A-04-0000.

**M. Plainfield Neighborhood Health Services Corp. Agreement**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The District must conduct student athletic physicals, student working paper physical examinations and student physical examinations. A need also exists for a review of student prescriptions and medications, as well as policies relating to communicable diseases, along with other specific health issues. The Plainfield Neighborhood Health Services Corp. (PNHS) has provided these services since 1998 and is qualified to provide same. This community-based health organization has provided services and/or health/nutritional related activities to 2,186 students during the 2008-2009 school year. These services included immunizations, athletic physical examinations, visits for illness, general physical examinations, and obesity prevention education. PNHS will be contracted to provide such services to the students enrolled in the Plainfield Public Schools for the 2009-2010 school year.

**RESOLVED**, that the Plainfield Board of Education approves the appointment of the Plainfield Neighborhood Health Services Corp. to provide medical examiner/school physician services at a fee of \$8,949.41 per month for the period 7/1/09 to 6/30/10 for a total of \$107, 392.92. Availability of funds for this item has been verified and will be charged to account 11-000-213000-300A-33-0000.

**N. Information Technology Asset Management/Help Desk Management System**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

In its efforts to reduce computer down time and erroneous work orders, the Information Technology and Support Services Department needs to update their help desk management application.

SchoolDude has been identified as a vendor which offers a comprehensive online information technology solution that offers the following modules:

ITDirect is a powerful, web-native help desk management tool that streamlines the entire technology workflow process from incident request to resolution.

ITAMDirect is a powerful, web-native technology asset management tool that streamlines all aspects of IT asset administration from monitoring and reporting to planning and life cycle costing.

ITWireless is a wireless/mobile help desk management tool that enables IT staff to receive and complete technology incidents via a wireless/mobile device.

**RESOLVED**, that the Plainfield Board of Education approves the purchase of SchoolDude in the amount of \$13,952.10 for the 2009-10 school year. Availability of funds for this item has been verified and will be charged to account 11-000-252000-500A-08-0000.

**XIX. REPORT OF THE POLICY COMMITTEE**

**A. Adoption of Policies – First Reading**

The following is recommended for adoption:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

**WHEREAS**, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

**Policy Number**  
9326

**Title**  
Minutes

**XX. ADJOURNMENT**

GLO/bsc