

PLAINFIELD BOARD OF EDUCATION
Plainfield, N.J.

Date: Tuesday September 2, 2014

Time: 6:30 p.m. PUBLIC SESSION
6:35 p.m. MEETING CLOSED FOR
EXECUTIVE SESSION
8:00 p.m. WORK & STUDY MTG.
(ACTION MAY BE TAKEN)

Place: **PLAINFIELD HIGH SCHOOL
CONFERENCE ROOM**
950 PARK AVE.

Board of Education Members

Mrs. Wilma G. Campbell, President
Mrs. Keisha Edwards, Vice President
Mrs. Deborah Clarke
Mrs. Jackie Coley
Mr. Alex O. Edache
Mrs. Mahogany Hall
Mr. Dorien Hurtt
Mr. Frederick D. Moore, Sr.
Ms. Jameelah Surgeon
Mrs. Anna Belin-Pyles, Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY MEETING of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Wednesday, August 27, 2014 for advertisement on Saturday, August 30, 2014 and also provided to the Plainfield Public Schools, the District's website, the Plainfield City Clerk, Police Department, and Plainfield Public Library for posting.

V. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

RESOLVED, the Board of Education adjourns to closed session to discuss:

- 1 matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

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FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its Executive Session.

VI. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	* <u>Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Personnel/Exec.Ses.	1 st Tues. ea. mo.	PHS Conf.	6:30 p.m.
Curric. & Instr.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Finance Committee	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Bldgs. & Grds. Cmte.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
School Community Rel.	1 st Tues. ea. mo.	PHS Conf.	8:00 p.m.
Business Meeting	3 rd Tues. ea. mo.	PHS Auditorium	8:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 1200 Myrtle Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A five-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

The next Business Meeting of the Board of Education is scheduled for Tuesday, September 16, 2014, 8:00 pm, in the Plainfield High School Auditorium.

- VII. REMARKS FROM THE BOARD PRESIDENT

- VIII. REMARKS FROM THE SUPERINTENDENT
 - HIB Report

- IX. REMARKS FROM COMMITTEE CHAIRPERSONS

X. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

A. Field Trip

(1) Bronx Zoo - New York

Strategic Plan Link

Goal 1: Learning Outcomes:

To Improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve life-long success. The District is committed to raising the standards and student performance and providing sustained professional development for staff.

Fifteen (15) Plainfield High School students in Photography Class, grades 9-12 and two (2) chaperones will visit the Bronx Zoo, Bronx, New York on October 15, 2014. The entrance cost is \$33.95 per person.

Transportation will be provided by Amaker and Porterfield, at a cost not to exceed \$940.00. Departure is scheduled for 8:00 AM, returning 3:00 PM.

The students will use their cameras to take aerial photographs and focus their images on objects that are light sensitive timed exposure. The students will photograph live amazing animals in action - focusing on special effects and color schemes in the zoo.

RESOLVED, that the Plainfield Board of Education approves fifteen (15) Plainfield High School students, grades 9-12, and two (2) chaperones to visit the Bronx Zoo, New York, New York on October 15, 2014. The entrance cost and transportation will not exceed \$1,517.15. The availability of funds for this item has been verified and will be charged 15-000-270000-512A-25-0000 (PHS Prin Field Trip).

B. Assemblies

(1) Cool Calvin Anti-Bullying

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 4: Safe Learning Environment:

To facilitate and maintain a safe and supportive environment

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve life-long success. The District is committed to raising the standards and student performance and providing sustained professional development for staff.

Author Ralph Burgess, will help Evergreen Elementary School kick-off National Bullying Prevention Month, with his *Cool Calvin Anti-Bullying* Assembly for 4th and 5th grade on Friday, October 3, 2014. The cost of the assembly is \$500.00.

Ralph Burgess is the founder of InnerCity InnerThoughts Publishing, now Burgess Publishing and Media. His company's first release, *The Learning Adventures of Cool Calvin*, received rave reviews from critics at Book Expo America 2005 and was featured at the prestigious Kids Multi-Cultural Book Festival at the Kennedy Center in Washington D.C. in November 2005. Mr. Burgess has instructed more than 1,000 teachers across the country on how to maximize the educational advantages of his books during professional development forums.

Using highly interactive and energetic activities, this assembly will empower students and equip them with solutions that they will be able to use in their everyday lives for years to come. Additionally, it will increase self-esteem, help shift dangerous peer pressure to positive peer support, and reduce the acceptability of teasing and bullying.

RESOLVED, that the Plainfield Board of Education approves payment to Mr. Ralph Burgess, for the *Cool Calvin Anti-Bullying* Assembly, being presented to Evergreen School's 4th and 5th grade, Friday, October 3, 2014. The total cost will not exceed \$500.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-17-0000 (Evergreen Prof Ed Svcs).

(2) Winceyco LLC

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve life-long success.

In celebration of Hispanic Heritage Month, Winceyco LLC will provide Clinton Elementary School students with two (2) forty-five (45) minute assemblies entitled, "The Hispanic Discovery through Music", October 8, 2014.

Each assembly will offer an array of musically educating programs and a skit-based production at a total cost of \$2,150.00.

Winceyco LLC will provide students with pre/post-performance activities and a list of resources that will be incorporated throughout the day's presentation and activities. Winceyco LLC combines the New Jersey Core Curriculum Content Standards with communication and performing arts to teach children about multicultural issues.

RESOLVED, that the Plainfield Board of Education approves payment to Winceyco LLC for two (2) assemblies at Clinton Elementary School, October 8, 2014 - total cost not to exceed \$2,150.00 The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-14-0000 (Clinton Prof Ed Svcs).

C. Professional Development

(1) Rutgers Data-Driven Dialogues – New Brunswick, NJ

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to permit instructional staff members to participate in out-of-district professional development opportunities.

Lisa Armstead, Vice Principal, Maxson Middle School along with Data Team members, Jillian Almeda, Jamie Carrie, Candice Curry, and Kristine Norat, will attend a workshop through Rutgers Institute for Improving Student Achievement (RIISA) entitled, “Data-Driven Dialogues: Collaborative Inquiry and Focused Action for School Improvement”.

The cost for registration (per team of five) is \$2,950.00. This workshop offers four (4) sessions that will focus on:

Sessions	Date
I. Collaborative Classroom-Focused Improvement: Developing and Empowering PLC's	September 30, 2014
II. Data Analysis: Using Quantitative and Qualitative Data Sources to Examine School, Grade, Classroom & Individual Performance	October 28, 2014
III. Using Data for the Improvement of Student Performance: Monitoring Student Progress and Analyzing Student Work Samples	December 9, 2014
IV. Using Data for School Accountability and Compliance	March 3, 2015

RESOLVED, that the Plainfield Board of Education approves Maxson Middle School staff - Lisa Armstead, Jillian Almeda, Jamie Carrie, Candice Curry, and Kristine Norat to attend a workshop through Rutgers Institute for Improving Student Achievement at a total cost not to exceed \$2,950.00. The availability of funds for this item has been verified and will be charged to 15-000-221000-390A-24-0000 (Maxson Instrct Imprv Prof).

(2) Association of Middle Level Education - Maxson Data Team Training

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve life-long success. The District is committed to raising the standards and student performance and providing sustained professional development for staff.

Maxson Middle School has identified Association for Middle Level Education (AMLE), a team of educational consultants that specializes in curriculum, instruction and assessment.

AMLE will provide an all-day, onsite workshop for Maxson's data team and teachers (during the scheduled District Professional Development day), October 10, 2014, on using data to drive decision-making for student achievement and school improvement. The workshop is designed to assist in the following topics:

- Preparing your team
- Collecting data
- Analyzing and Interpreting data
- Creating improvement goals and plans
- Preparing to implement a plan
- Implementing plans, monitoring progress, and making adjustments
- Evaluation and celebrating progress

RESOLVED, that the Plainfield Board of Education approves payment to AMLE for onsite professional development, October 10, 2014 - in an amount not to exceed \$5,000.00. The availability of funds for this item has been verified and will be charged to 20-230-200000-300A-24-0000 (TI Maxson Educ Consultant).

(3) New Jersey Science Teachers Convention – Princeton

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to have staff members participate in professional development opportunities.

The District Science Curriculum Design Committees (names below) attendance at the Science Teachers Convention *Skills to the Classroom* at the Princeton Marriott, in Princeton, New Jersey, October 14-15, 2014, will provide them with various strategies to expand the instructional practices provided to our students.

PHS	PAAAS	Maxson	Washington	Stillman	Jefferson	Emerson
Tanya Brookens	Oscar Feijoo	Jillian Almeda	Cristina Crowell	Lauren Jacey	Melissa Logan	Lizzette
Jackie Cox	Mark Feinsinger	Erica Encardone			Antoinette Ramirez	Hernandez
Jean Gordon	Thelma Matthews	Eric Lurie				
Dana Graziano						

The cost of registration is \$170.00 per person. Total registration cost for the fifteen (15) Curriculum Design participants is \$2,550.00. The NJDOE Acting Commissioner has granted permission for overnight lodging for October 14th ONLY - for attendees whose home to event commute exceeds fifty (50) miles one-way for the convention. The GSA allows \$92.00 for lodging.

This two- (2) day convention has up to seventy-five (75) sessions (per day) of interest to all levels and disciplines in science, as well as over fifty-five (55) vendors of science books, supplies and equipment. Science professionals from the National Science Teachers Association (NSTA) and the National Science Education Leadership Association (NSELA) will present the various conference sessions.

RESOLVED, that the Plainfield Board of Education approves the Science Curriculum Design Committee to attend the New Jersey Science Convention, October 14-15, 2014 in Princeton, NJ. Total registration cost not to exceed \$2,550.00 – cost per person for lodging is \$92.00.

The availability of funds for this item has been verified and will be charged to the following accounts: 15-190-1000018-320A-16-0000 (Emerson Educational Consult), 20-230-200000-320A-20-0000 (TI Stillman Educ Consultant), 15-000-221000-320A-21-0000 (Washington Purchased Prof-Education Serv), 15-000-223000-390A-18-0000 (Jefferson Training Prof & Tech Serv), 20-230-200000-300A-24-0000 (TI Maxson Educ Consultant), 15-000-221000-320A-52-0000 (PAAAS Professional Services), and 15-190-100001-320A-25-0000 (PHS Prof Services).

(4) Keystone's NASU 2014 Conference

Strategic Plan Link

Goal 3: Business Operations:

To improve the overall efficiency and effectiveness of business operations

The Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

WHEREAS, the specific focus includes on-going user training, software product input discussion, and presentations by business partners.

RESOLVED, that the Plainfield Board of Education approves Jinni Wu, Coordinator, Business Administration to attend the NASU 2014 Annual Conference to be held in Alexandria, Virginia on October 15-17, 2014, at a cost of \$950.00 (\$500.00 for hotel, \$200.00 for travel, \$250.00 for meals and incidental expenses). The availability of funds for this item has been verified and will be charged to account 11-000-251000-592T-04-00000 (Travel).

(5) FEA / NJPSA / NJASCD – Fall Conference – Long Branch

Strategic Plan Link

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to have staff members participate in out of district professional development opportunities.

Director, Evelyn Motley and Vice Principal, Elena Rutherford, both of Early Childhood Programs and Services will attend the “Fall Conference”, presented by The Foundation for Educational Administration (FEA), along with the New Jersey Principals and Supervisors Association (NJPSA) and the New Jersey Association for Supervision and Curriculum Development (NJASCD), October 16-17, 2014, at the Ocean Place Resort, Long Branch, New Jersey.

The key sessions of the conference will help to prepare participants for major educational reforms by addressing topics such as “Leading the Common Core”, “Delivering High Quality Instruction” and “Enhancing Leadership Skills”.

Registration fee for two (2) days is \$275.00 per person and mileage reimbursement.

RESOLVED, that the Board of Education approves Evelyn Motley and Elena Rutherford to attend the FEA/NJPSA/NJASCD Fall Conference, October 16-17, 2014 in Long Branch, NJ. The total cost of registration will not exceed \$550.00. The availability of funds for this item has been verified and will be charged to account 20-218-200000-329A-34-0000 (ECPA Other Pur Professional).

(6) Autism New Jersey 32nd Annual Conference 2014 – Atlantic City

Strategic Plan Link

Goal 1: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional opportunities.

The listed staff below, will attend the Autism NJ 32nd Annual Conference to turnkey effective strategies for teaching individuals with autism to classroom teachers. The two- (2) day conference will be held October 23-24, 2014 at the Atlantic City Convention Center. Registration cost is \$275.00 per person/per day.

NAME	POSITION	AMOUNT	DAYS ATTENDING
Donna Brown	LDT-C	\$500.00	October 23-24
Claudine Lewis	Social Worker	\$400.00 (member)	October 23-24
Leorah Weiss	Psychologist	\$275.00	October 23
Ruth Wright	Teacher	\$500.00	October 23-24
Arithia FuQaan	Teacher	\$500.00	October 23-24

Autism New Jersey 32nd Conference is one of the largest autism-specific conferences nationally. It provides educational professionals support and training opportunities that teach effective strategies to bring a difference to individuals with autism. The conference will offer a variety of 73 workshops, more than 100 exhibitors and countless network opportunities. Participants will also have the opportunity to listen to various keynote speakers.

RESOLVED, that the Board of Education approves Donna Brown, Claudine Lewis, Leorah Weiss, Ruth Wright and Arithia FuQaan to attend the Autism New Jersey 32nd Conference, October 23--24, 2014 at Atlantic City Convention Center – total cost not to exceed \$2,175.00. The availability of funds for this item has been verified and will be charged to account 20-251-200000-320A-32-0000 (IDEA Professional and Technical Service).

(7) AMTNJ 25th Annual Conference Presenters – New Brunswick

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and lifelong success.

The District is committed to raising the standards and student performance through providing sustained professional development for staff. The adoption of the Common Core State Standards has created the need to provide intensive learning opportunities related to the specialized and the common content knowledge required for mathematics that supports and prepares our staff to implement the standards effectively in the elementary classroom. As such, we must begin to look even more closely at the professional development provided in an effort to support building effective teacher practice.

The Elementary Math Office Supervisor, Stephenie Tidwell, will attend the AMTNJ 25th Annual Conference as a presenter with the following co-presenters: Sarah Maslo (Cedarbrook), Daniele Washington (Ed. Svcs), Jennifer Bordieri (Ed. Svcs), and Wanda Koch (Ed. Svcs). The Conference will take place at the Hyatt Regency, New Brunswick, NJ, October 23, 2014.

The cost of the workshop is \$195.00 per person. Participants will present a session called *Teaching with the Common Core in Mind*. Teachers will also have the opportunity to attend additional sessions scheduled for the day.

RESOLVED, that the Plainfield Board of Education approves the Elementary Math Office Supervisor, Stephenie Tidwell, along with teachers Sarah Maslo (Cedarbrook), Daniele Washington (Ed. Svcs), Jennifer Bordieri (Ed. Svcs), and Wanda Koch (Ed. Svcs), to attend the AMTNJ 25th Annual Conference at the Hyatt Regency, New Brunswick, NJ, October 23, 2014 – total cost not to exceed \$975.00. The availability of funds for this item has been verified and will be charged to account 11-000-223000-320P-26-0000 (Curriculum Purchase Services).

(8) New Jersey Amistad Workshop – Kean University

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve life-long success. The District is committed to raising the standards and student performance and providing sustained professional development for staff.

The Amistad Commission was established on August 27, 2002, by the New Jersey State Legislature. Amistad provides an enhanced experience by offering a more detailed understanding of the American people and their shared history. Amistad guides teachers on an inclusive journey through American history while infusing the vast contributions and experiences of African Americans.

Plainfield High School Social Studies teachers, Carlos Rivera and Joel Plummer, will attend the New Jersey Amistad Commission Workshops at Kean University scheduled for November 18, December 18, 2014, and February 12, 2015.

Registration for the workshops is \$900.00 per person.

RESOLVED, that the Plainfield Board of Education approves PHS Social Studies teachers, Carlos Rivera and Joel Plummer to attend the New Jersey Amistad Commission Workshops at Kean University, November 18, December 18, 2014 and February 12, 2015 - total registration cost will not exceed \$1,800.00. Participants will be reimbursed for mileage at the rate of \$.31 – per contractual language. The availability of funds for this item has been verified and will be charged to account 15-190-100001-320A-25-0000 (PHS Professional Services).

D. Partnerships

(1) 2014-2015 Teen Healthy Project – Partnership Agreement between Plainfield Public Schools 21st CCLC and Planned Parenthood of Greater Northern New Jersey (PPGNNJ)

Strategic Plan Link

Goal 1: Learning Outcomes:

To provide high-quality educational and enrichment programs that will enable students to improve academic achievement, and promote positive behavior and appropriate social interaction with peers and adults.

Goal 2: Human Resources:

To improve the recruitment, retention, development of District staff

Goal 3: Business Practice:

To improve the overall efficiency and effectiveness of District school operations

Goal 4: Safe Learning Environment:

To provide a safe, secure, professional and clean environment for students, staff, and community members

Goal 5: Community & Family Engagement:

To implement activities that promotes parental involvement and provides opportunities for literacy and related educational development to the families of participating students.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education 21st Century Community Learning Centers (CCLC) desires to enter into an agreement of partnership with Planned Parenthood of Greater Northern New Jersey, the lead agency, whereby a grant application was submitted to and awarded by the Department of Health and Senior Services for the research based Teen Healthy Project.

The Teen Healthy Project is an evidence-based adolescent development program that serves youth between the ages of 12-17 in Elizabeth, Plainfield, and Roselle. The project emphasizes behavioral skills development, community outreach, healthy life choices and self-esteem accompanied with a parental component and peer led community activities.

Beginning October 2014 the overarching goal of the Teen Healthy Project is to reduce health-risk behaviors among adolescents between the ages 12-17. The three (3) main components include a student workshop session for six (6) hours within a two- (2) week period beginning November 2014 combining didactic learning with games, group discussions, self-reflection, role-play, and hands-on interactive activities. The sessions include covering barriers and supports to accomplishing personal goals, discernment between life events over which we have control and those that we do not, conflict resolution, and effective communication skills. The second component is the development and facilitation of the Teen Healthy Project Advisory Council where a representative group of the participating teens meet for up to 90-minutes weekly to conceptualize, plan, and implement activities and events around the Teen Healthy Project curriculum content themes beginning January 2015 through June 2015. The third component includes a single 90-minute seminar where parents are informed of the Teen Healthy Project curriculum content as well as skills for communicating with their teen-aged children. The Teen Healthy Project will consist of up to twenty-five (25) students, each of

2014-2015 Teen Healthy Project... (cont'd).

whom will volunteer participation at Plainfield High School. The program is scheduled to commence October 2014 and operate through June 2015.

RESOLVED, that the Plainfield Board of Education approves Plainfield Public Schools 21st Century Community Learning Centers to enter into an agreement with Planned Parenthood of Greater Northern New Jersey for the submission and award of the Department of Health & Senior Services Teen Healthy Project grant. This agreement is at no cost to the District.

(2) 2014-2015 21st CCLC Programs – Collaborator/Partner Agreements

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS; increase percentage of students demonstrating academic progress; improve attendance rate; decrease suspension rate.

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff - strengthen after school/summer professional learning communities; Continue with Student/College Interns working the program; Increase the number of staff participating in on/off site professional development.

Goal 5: Community & Family Engagement:

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation; Increase number of parents attending school sponsored parent events/workshops; Increase number of community partnerships

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education will enter into agreements for the purpose of rendering enrichment learning services, aligned to NJCCCS/CCSS, for students participating in the 21st Century Community Learning Centers (CCLC) after school programs at CH Stillman Elementary and Washington Community Schools (grades 4-5); Maxson and Hubbard Middle Schools (grades 6-8) with the following providers.

The identified partner and collaborators are included in the 2014-2015 school year 21st CCLC Grant application. The partner and collaborators have a documented history of demonstrating expertise in their service area meeting all the guidelines and regulations put forth by the New Jersey Department of Education Office of Educational Support Services (by way of NCLB Act 2001, Title IV, Part B). The program partner and collaborator will provide essential services as identified in the 2014-2015 SY 21st CCLC Grant application's project activity plan.

Program Evaluation and Assessment - The NJDOE 21st CCLC 2014 NGO requires awarded grantees to acquire an outside project evaluator non-affiliated with the grantee. As such, the Program partner, Elaine Walker, Ph.D (Sametric Research, LLC), will provide evaluation and assessment services, including action research and related professional development, co-facilitation of Advisory Board meetings, completion of the mid-year and final evaluation reports, and identification of evidence-based assessment tools for program improvement. Elaine Walker, Ph.D will comprehensively assess and evaluate the 21st CCLC Program for two hundred-fifty hours (250) at a rate of \$100.00 per hour for a total of \$25,000.00.

Arts Horizons - is a non-profit arts education organization dedicated to improving the development of the whole person by providing high quality arts education programs. Arts Horizons agrees to provide forty-four (44), 90-minute sessions @ \$250.00 per session of arts education instruction for student participants enrolled at Stillman, Washington, Hubbard, and Maxson schools, connected to CCSS, sites of the 21st CCLC After-School Program at a total cost of \$11,000.00.

2014-2015 21st CCLC Programs – Collaborator/Partner Agreements (cont'd).

Sigma Beta Club (Sigma Community Enrichment Initiative) - is a non-profit mentoring, parental involvement, and community service education organization dedicated to improving the development of at-risk male elementary students by providing high-quality, standards-based workshops and projects that help to build students' self-awareness, connection to their community, and student achievement. Sigma Beta Club agrees to provide up to thirty-two (32), two- (2) hour youth development and learning workshops at a rate of \$185.00 per workshop for a total \$5,920.00 for student participants enrolled at Stillman and Washington school sites of the 21st CCLC Afterschool Program.

Hip Hop 4 Life - Shades of Beauty and Man Up are gender specific, personal development and vision building clubs that encourage positive development to middle school youth. Fifty-six (56) education workshops (28 at each site - Maxson School and Hubbard 21st 21 CCLC Sites) targeting up to eighty (80) middle school students at Hubbard and Maxson Middle Schools will be facilitated around the area of conflict resolution, college career readiness, and academic excellence at a cost of \$185.00 per two- (2) hour session x 56 sessions for a total of \$10,360.00.

Foundations, Inc. - The NJDOE 21st CCLC 2014 NGO requires awarded grantees to acquire an outside project technical assistance non-affiliated with the grantee. Foundations, Inc. is a non-profit organization committed to improving educational experiences for America's youth by partnering with education entities. Foundations, Inc. will conduct one (1) quarterly site visit at the four (4) after school sites for a total of sixteen (16) visits, facilitate two (2), four- (4) hour half-day workshops with related materials and provide a copy of GraffitiWall, Global GraffitiWall, and STEM GraffitiWall (books & CDs) for each of the four (4) after school sites and the two (2) summer sites, as well as provide on-going technical assistance on an as-needed basis for the 2014-2015 grant year for a total sixty (60) hours x \$185.00 per hour for a total of \$11,100.00.

Kean University (KU) - will provide students with the opportunity to build their college and career readiness capacity by working with KU faculty in the areas of sustainability science, math/maps/media, laboratory science, robotics, water robotics, and video game design. The students will visit Liberty Hall Museum, meet with an admissions counselor, explore various STEM career options, and visit Liberty Science Center for a one- (1) day excursion. All students will construct a STEM product to be presented at the end of the 2014-2015 school year to parents/community/KU faculty/and school officials at a STEM Fair Family Night Event. The program is at a negotiated rate of \$325.00 per two- (2) hour session for twenty-five (25) sessions during the 2014-2015 school year for a total cost of \$8,125.00.

RESOLVED, that the Plainfield Board of Education approves Plainfield Public Schools to enter into a contractual agreement with program partner, Elaine Walker, Ph.D (Sametric Research, LLC), and the aforementioned community collaborators at a total cost of \$71,505.00. Availability of funds for this item has been verified and will be charged to accounts 20-450-200000-320A-38-0001; 20-450-100000-300A-38-0000; and 20-450-200000-300A-38-0000 respectively – 21st CCLC (Instructional & Non-Instructional, Purchased Professional Services).

(3) Rutgers Early College Humanities Program (REACH)

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Rutgers Early College Humanities Program (REACH) through its already successful collaboration with Plainfield Public Schools will provide an opportunity for twenty-five (25) high school students from Plainfield High School (PHS) to receive three (3) college credits and forty (40) hours of college level instruction. To participate, students will be required to attend a formal interview as well as a review of current grades.

This partnership will provide participating students with an opportunity to study with college professors, acquire valuable cultural backgrounds, and enhance reading, writing and conceptual skills that are important for success in college. In addition, students will gain confidence that will help them to adjust to college level work and earn three (3) college credits from Rutgers University and regular high school credit. The college credits are transferable to any college the students are accepted to attend after graduation.

The cost per student is \$670.00 – total cost not to exceed \$16,750.00.

The classes are scheduled to begin September 2014 through June 2015 for twenty-seven (27) instructional sessions. The REACH curriculum will consist of four (4) humanities units, with each unit focusing on selected texts, topics, and themes within one of the major humanities such as fiction, drama, poetry, short stories, essays, art history, American history and philosophy. The REACH course will be integrated in the Plainfield High School master curriculum schedule. REACH participants will meet at PHS, 1:05 - 2:25 PM.

RESOLVED, that the Plainfield Board of Education approves the Plainfield Public Schools to enter into a contractual agreement and partnership with the Rutgers Early College Humanities Program (REACH) at a total cost not to exceed \$16,750.00. The availability of funds for this item has been verified and will be charged to account 15-190-100018-500A-25-0000 (High School Other Purchase Services)

(4) Curriculum Guide Development - Phase II Rider Partnership – Rider University

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention, and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative staff members to perform additional assignments within our District.

In accordance with 6A:13-2.1 – Standards-based instruction: “All school districts shall implement a coherent curriculum for all students, that is content-rich and aligned to the most recent revision of the Common Core Curriculum Content Standards (CCCCS). The curriculum shall guide instruction to ensure that every student masters the CCCCCS.

The Science Design Team (listed below) will attend the Curriculum Design Team (Science) for the purpose of completing Phase II of the K-12 Science Curriculum.

Staff Member	Location	Date to Attend	Staff Member	Location	Date to Attend
Jean Gordon	PHS	October 20, 2014	Jillian Almeda	Maxson	February 20, 2015
Jackie Cox	PHS	October 20, 2014	Erica Encardone	Maxson	February 20, 2015
Antoinette Ramirez	Jefferson	October 20, 2014	Oscar Feijoo	PAAAS	February 20, 2015
Lizzette Hernandez	Emerson	October 20, 2014	Dana Graziano	PHS	February 27, 2015
Melissa Logan	Jefferson	October 29, 2014	Tanya Brookens	PHS	February 27, 2015
Cristina Crowell	Washington	October 29, 2014	Thelma Matthews	PAAAS	February 27, 2015
Lauren Jacey	Stillman	October 29, 2014	Mark Feinsinger	PAAAS	February 27, 2015
Eric Lurie	Maxson	February 20, 2015			

Teachers will be working with Rider University and Princeton University faculty to unpack the Next Generation Science Standards, develop curriculum and develop Tasks (K-12) for the Science Curriculum Framework. Team members will attend specific dates according to grade level beginning October 20, 2014 through February 27, 2015 at Rider University, Lawrenceville, NJ.

RESOLVED, that the Plainfield Board of Education approves attendance of the Curriculum Design Team (Science) for the purpose of completing Phase II of the K-12 Science Curriculum. There is no cost for registration. Attending teachers will be compensated for mileage at a rate of \$.31 per mile, per contractual language.

**E. Commissioner's Program and Guidance for Determining
Grades under the Anti-Bullying Bill of Rights Act**

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources:

To improve the recruitment, retention and development of District staff

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life long success.

The Anti-Bullying Bill of Rights Act (ABR) (N.J.S.A. 18A:17-46) requires for all public schools/districts to conduct and complete a school self-assessment of the implementation of the Anti-Bullying policies, programs and practices. The purpose of the assessment is to reinforce and strengthen the district's Harassment, Intimidation and Bullying (HIB) prevention and intervention programs, procedures and strategies. In addition, the New Jersey Department of Education will rate and issue a grade for each school as a result/scoring of the self-assessment. There are eight (8) core elements:

- HIB Programs, Approaches or Other Initiatives
- Training on the BOE- approved HIB Policy
- Other Staff Instruction and Training Programs
- Curriculum and Instruction on HIB and Related Information and Skills
- HIB Personnel
- School Level HIB Incident Reporting Procedure
- HIB Investigation Procedure
- HIB Reporting

RESOLVED, that the Plainfield Board of Education approves for the Anti-Bullying Specialists and School Safety Teams to complete the Anti-Bullying School Self-Assessment mandated by the Commissioner of the Department of Education of New Jersey, as well as

RESOLVED, that the Superintendent of Schools/District Anti-Bullying Coordinator is required to obtain public comment and approval from the Board of Education to submit each school's rating to the New Jersey Department of Education and enter data in the NJDOE web-based system.

F. Provision of Special Education Services

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In accordance with N.J.S.A. 18A:46 requires Boards of Education is required to identify and provide for students with various disabilities, and certain students that have been so identified and require special education and related services.

RESOLVED, that the Plainfield Board of Education approves the following vendors to provide educational services for students who are hospitalized for various medical and/or psychological reasons during the 2014-2015 school year. Funding for these services is through the Department of Special Services, Gifted and Psychological Services account 11-000-219000-390A-32-0000 (Child Study Team Prof. Svcs).

PROVIDER	HOURS PER WEEK	COST PER HOUR
BMW Enterprises, LLC	10	\$ 75.00
Middlesex Regional Educational Services Commission	10	\$ 63.00
DayTop	10	\$120.00

G. Educational Services – Education 4 All Tutoring Services

Strategic Plan Link

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that all students should have the best academic opportunities; therefore, the Superintendent is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities to ensure that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Ms. Anna Belin-Pyles, Superintendent, recommends *Education 4 All Tutoring Services* to support our students and allow each student to reach their individual goals. *Education 4 All* will provide tutoring services to two hundred fifty-nine (259) eligible students from grades 1 to 8 in the areas of Language Arts and Mathematics. The providers listed below will service students in small groups and/or individualized one-on-one tutoring. The providers are:

1. American Tutor
2. A.Y.P Academy
3. Club Z-Tutoring Center Jersey
4. Nicholas Literacy Center
5. Smarties Tutoring Services

RESOLVED, the Plainfield Board of Education approves for *Education 4 All* to provide tutoring services for the 2014-2015 academic school year for all areas of Language Arts and Mathematics. The cost of this program is not to exceed \$1,100 per student. The availability of funds for this item has been verified and will be charged to account 11-230-100000-320A-00-0000 (Purchased Professional Services).

XI. REPORT OF THE FINANCE COMMITTEE

A. Reports of the Board Secretary and Treasurer – July 2014

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate.

TO BE PRESENTED AT THE SEPTEMBER 16, 2014 BUSINESS MEETING

B. Payment of Bills — August 16, 2014 – September 11, 2014

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account

in the amount of \$

On the Agency Account

in the amount of \$

On the Food Service Account

in the amount of \$

IN THE GRAND TOTAL AMOUNT OF \$

TO BE PRESENTED AT THE SEPTEMBER 16, 2014 BUSINESS MEETING

C. 2014 – 15 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments which reflect the appropriations sufficient to meet expenditures:

TO BE PRESENTED AT THE SEPTEMBER 16, 2014 BUSINESS MEETING

D. 2014-2015 21st Century Community Learning Centers (CCLC) – Approval for Submission of Supplemental Grant Application (IDEA 2004, Part B)

Strategic Plan Link:

Goal 1: Learning Outcomes

To provide high-quality educational and enrichment programs that will enable students to improve academic achievement, and promote positive behavior and appropriate social interaction with peers and adults.

Goal 2: Human Resources

To improve the recruitment, retention, development of District staff

Goal 3: Business Practice

To improve the overall efficiency and effectiveness of District school operations

Goal 4: Safe Learning Environment

To provide a safe, secure, professional and clean environment for students, staff, and community members.

Goal 5: Community & Family Engagement

To implement activities that promote parental involvement and provide opportunities for literacy and related educational development to the families of participating students.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield of Board of Education authorizes the Superintendent of Schools to submit the following application for state and federal funds to expand the 21st Century Community Learning Centers special education program services at CH Stillman Elementary School, Washington Community School, Hubbard Middle School, Maxson Middle School, and the 2015 21st CCLC/SBYS Summer Learning Camp at Plainfield High School and Clinton Elementary School.

Funding Source	Program Description	Administrator	Amount
NJ Department of Education Office of Special Services & Individuals with Disabilities Education Act 2004, Part B	<p>The NJ Department of Education is offering Plainfield Public Schools 21st Century Community Learning Centers the opportunity to secure additional funding from the Individuals with Disabilities Education Act 2004, Part B, to expand or establish activities to existing or to increase the inclusion of special education students within the 2014-2015 21st CCLC grant project (9/1/14 through 8/31/15).</p> <p>Funding is solely for the purpose of supporting students with disabilities either through the implementation of new activities, expanding existing activities, providing professional development, or increasing outreach efforts to families who care for students with disabilities. The project activities may include but is not limited to school-based training and technical assistance, strategies and support for social skill development, instructional strategies and materials, and family involvement.</p>	Anna Belin-Pyles	\$30,000.00

E. Acceptance Workforce Investment Act (WIA) Program Grant 2014-2015 to operate WIA Youth Program

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Standards and achieve academic and life-long success.

The Union County Workforce Investment Board is charged with helping economically disadvantaged youth, ages 16 through 21 to improve academic performance in school, access job training and higher education opportunities, gain the skills needed to progress in career goals, and obtain employment.

The Union County Workforce Investment Board has awarded \$30,000.00 to Plainfield Board of Education for the 2014-2015 academic school year, to operate a Workforce Investment Act (WIA) Youth Program. The Department of Student Intervention and Family Support Services through School Based Youth Services Program, will implement the WIA Youth Program. The WIA Youth Program will provide an after school work program from September 15, 2014 until November 25, 2014. The program will provide employment for 30 students, ranging from 16 to 21 years of age. The program hours are Monday through Friday from 3:00 pm until 5:00 pm. The program will give students the opportunity to develop appropriate skills necessary to be successful in school and in the workplace.

RESOLVED, the Plainfield Board of Education approves the acceptance of funds in the amount of \$30,000.00 from the Union County Workforce Investment Board to operate a Workforce Investment Act (WIA) Youth Program for 2014-2015 academic year. The Department of Student Intervention and Family Support Services through School Based Youth Services Program, will implement the WIA Youth Program. The WIA Youth Program will operate an after school work program from September 15, 2014 until November 25, 2014 from 3:00 to 5:00 pm, Monday through Friday for 30 students ranging in ages 16 to 21.

F. Standby Generators – Bid # 2015 – 23

The Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A:18A-1 (et seq) advertised for sealed bids for Standby Generators on Friday, July 25, 2014, and

WHEREAS, in accordance with that advertisement the bid was received, publicly opened and read aloud in the Board of Education Office on August 14, 2014 with the following results:

<u>VENDOR</u>	<u>AMOUNT</u>
Fine Wall, Inc. Iselin, NJ	\$ 108,150.00
Dee-Engineer Electric, Co. Linden, NJ	\$ 173,000.00
GMH Assoc. Trenton, NJ	\$ 173,045.00
Sal Electric, Inc. Jersey City, NJ	\$ 214,000.00
Manor II Electric, Inc. Holmdel, NJ	\$ 168,000.00
Electric DC Co Shrewsbury, NJ	\$ 206,000.00

now therefore be it,

RESOLVED, that the Plainfield Board of Education accepts the responsible bid of Manor II Electric Inc.in the amount of \$ 168,000.00.

XII. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policy – Second Reading

The following is recommended for adoption:

RESOLUTION

The Board of Education finds it necessary that these policies be implemented for the management and operation of the Plainfield Public Schools; therefore, the following is recommended for adoption:

The Board of Education has reviewed the policy listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **second reading**, the following policies:

<u>Policy Number</u>	<u>Title</u>	
5113	Attendance Absences and Excuses	Amended
5131.6	Substance Abuse	Amended

XIII. ADJOURNMENT

YK/bsc