

PLAINFIELD BOARD OF EDUCATION  
Plainfield, N.J.

Date: Tuesday, February 12, 2008  
Time: 6:30 p.m. PUBLIC SESSION  
6:35 p.m. MEETING CLOSED FOR  
EXECUTIVE SESSION  
8:00 p.m. WORK & STUDY MTG.  
Place: PHS CONFERENCE ROOM  
950 Park Ave.

Board of Education Members

Ms. Patricia I. Barksdale, President  
Ms. Bridget B. Rivers, Vice President  
Mr. Rasheed Abdul-Haqq  
Mrs. Wilma G. Campbell  
Mr. Agurs Linward Cathcart, Jr.  
Mr. Martin P. Cox  
Mr. Christian Estevez  
Mrs. Lisa C. Logan-Leach  
Ms. Vickey Sheppard  
Dr. Garnell Bailey, Interim Superintendent

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. WELCOME

WELCOME to a WORK & STUDY/Cmte of the Whole meeting of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Monday, January 28, 2008 for advertisement on Friday, February 1, 2008 and also provided to the Plainfield Public Schools, the Plainfield City Clerk, Police Department, Plainfield Public Library and Comcast Cable for posting.

V. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

- 1 matters rendered confidential by federal or state law
2. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
3. specific prospective or current employees unless all who could be adversely affected requested an open session

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education will recess into its executive session.

## V. CONDUCT OF BOARD OF EDUCATION MEETINGS

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Tuesday of each month, subject to changes that may occur because of holidays. Prior to the board taking action at its business meetings, committee meetings are scheduled where in-depth discussion occurs.

At the Board of Education's committee meetings, no formal action is taken. The typical monthly schedule of meetings is as follows:

<u>Type of Meeting</u>	* <u>Date</u>	<u>Place</u>	<u>Time</u>
Policy Committee	1 <sup>st</sup> Tues. ea. mo.	PHS Confr. Rm.	6:30 p.m.
Personnel/Exec.Ses.	2 <sup>nd</sup> Tues. ea. mo.	PHS Confr. Rm.	6:30 p.m.
Curric. & Instr.	2 <sup>nd</sup> Tues. ea. mo.	PHS Confr. Rm.	8:00 p.m.
Finance Committee	2 <sup>nd</sup> Tues. ea. mo.	PHS Confr. Rm.	8:00 p.m.
Bldgs. & Grds. Cmte.	2 <sup>nd</sup> Tues. ea. mo.	PHS Confr. Rm.	8:00 p.m.
School Community Rel.	2 <sup>nd</sup> Tues. ea. mo.	PHS Confr. Rm.	8:00 p.m.
<b>BUSINESS MEETING</b>	<b>3<sup>rd</sup> Tues. ea. mo.</b>	<b>Altn. Plfd. Schs.</b>	7:00 p.m.

(EACH OF THESE MEETINGS MAY INCLUDE AN EXECUTIVE SESSION FOR DISCUSSION OF MATTERS THAT MAY BE APPROPRIATE FOR EXECUTIVE SESSION)

\*Meeting Schedule Subject to Change

At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

The agendas for all committee and board meetings are available at the Office of the Board of Education, 504 Madison Avenue during business hours.

At the business meetings, privilege of the floor will be provided for sixty minutes for public comment prior to committee reports. A three-minute time limit per person is provided for public comment.

Concerns of the public regarding the schools or departments should be brought to the attention of the appropriate administrator in charge (principal, and director, etc.). If concerns remain unresolved, they are to be directed to the Superintendent of Schools. These procedures should be followed prior to concerns being presented to the Board of Education. This procedure allows administrators to resolve concerns at the most appropriate level of decision making.

**The next business meeting of the Board of Education is scheduled for Tuesday, February 19, 2008 in the Plainfield High School library.**

VI. REMARKS FROM THE BOARD PRESIDENT

VII. REMARKS FROM THE INTERIM SUPERINTENDENT

VIII. REMARKS FROM COMMITTEE CHAIRPERSONS

**IX. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE**

A. Monthly Enrollment Report

The Curriculum and Instruction Committee reports that on January 2008 there were 6432 students enrolled in the Plainfield Public Schools. This compares with 6456 on December 2007 and 6676 on January 2007. The Enrollment is as follows:

	<b>Jan-07</b>	<b>Dec-07</b>	<b>Jan-08</b>
<b>BARLOW</b>	296	260	264
<b>CEDARBROOK</b>	377	371	381
<b>CLINTON</b>	342	334	334
<b>COOK</b>	212	217	216
<b>EMERSON</b>	369	398	400
<b>EVERGREEN</b>	438	420	414
<b>JEFFERSON</b>	374	330	320
<b>STILLMAN</b>	248	250	247
<b>WASHINGTON</b>	441	473	475
<b>WOODLAND</b>	235	217	218
<b>ELEMENTARY TOTAL</b>	3332	3270	3269
<b>HUBBARD</b>	633	584	589
<b>MAXSON</b>	895	740	737
<b>MIDDLE TOTAL</b>	1528	1324	1326
<b>HIGH SCHOOL</b>			
<b>GRADE 9</b>	491	514	502
<b>GRADE 10</b>	433	472	449
<b>GRADE 11</b>	386	414	388
<b>GRADE 12</b>	427	371	356
<b>SP ED</b>	79	91	81
<b>PHS TOTAL</b>	1816	1862	1776
<b>ALPHA ACADEMY</b>			
<b>GRADE 9</b>	5	4	4
<b>GRADE 10</b>	16	12	14
<b>GRADE 11</b>	10	21	15
<b>GRADE 12</b>	15	24	20
<b>SP ED</b>		8	8
<b>ALPHA ACADEMY TOTAL</b>	47	61	61
<b>TOTAL Elem./Mid/High/Alpha</b>	6676	6456	6432
<b>EARLY CHILDHOOD</b>		1206	1217

B. Report of Special Services

The Department of Special Services presents the following report of January 2008:

Number of Evaluations Completed:

	Dec. 2006	Dec. 2007	Jan. 2007	Jan. 2008
Number of Reevaluation Planning Meetings Completed	123	17	30	20
Number of Initial Identification Meetings (K – 12)	12	15	23	22
Number of Initial Identification Meetings (Preschool)	3	5	4	17
Number of Annual Reviews (Mandated yearly)	48	102	65	69
*Number of Initial and Reevaluation Eligibility Meetings Completed	15	29	36	31
Number of Initial and Reevaluation IEP Meetings Completed	28	28	36	23
Number of SFSS Meetings Attended	19	26	21	18
Number of Parent Contacts (Non-IEP Contacts)	299	472	352	390

Number of Referrals for Child Study Team Evaluations:

School:	Number of Teacher Referrals	Number of Parent or Early Intervention Program Referrals
Barlow	1	1
Cedarbrook	1	1
Clinton	0	0
Cook	1	1
Emerson	0	0
Evergreen	1	1
Jefferson	5	0
Stillman	6	0
Washington	3	1
Woodland	0	1
Maxson	0	0
Hubbard	0	2
Plainfield High School	0	1
Preschool (Ages 3 – 5)	3	10
Total Number of Referrals from All Sources: 40		

Number of New Entrants:

	Jan. 2007	Dec. 2007	Jan. 2008
Number of New Entrants	15	8	11
Number of IEP Meetings for New Entrants	14	7	8

\*Meetings to determine Eligibility for Special Education and Related Services

C. Services Provision of Special Education Services

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, N.J.S.A. 18A:46 requires Boards of Education to identify and provide for children with various disabilities, and

WHEREAS, certain children in this district have been so identified and require special education and related services, now therefore be it

RESOLVED, those Plainfield pupils whose names have been certified by the Interim Superintendent of Schools and are on file with the Secretary of the Board of Education be provided with:

Tuition, Transportation and Services – Four (4) students

ENCL. C  
(Board Members only)

D. Consultant Services

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Plainfield Public Schools has identified a need for professional assistance in the Office of Mandated Programs, and

WHEREAS, Rosa Ramos, Belleville, New Jersey retired educator with expertise in the area of Federal programs, and

WHEREAS, Mrs. Ramos has agreed to assist in translation of documents, compilation of data, data analysis and NCLB audits and applications from February 20, 2008 through August 31, 2008, now therefore be it

RESOLVED, the Board of Education approve payment to Rosa Ramos in the amount of \$350/per diem not to exceed twenty (20) days and charged to Account 20-231-200000-320A-39-0000 of the FY 2008 No Child Left Behind Title I entitlement grant.

ENCL. D

E. Morgan State University College Tour and Black Wax Museum, Baltimore, Maryland

RESOLVED, the Board of Education approve a field trip to the Black Wax Museum and Morgan State University in Baltimore, Maryland. The field trip will target twenty middle and high school program participants in the 21<sup>st</sup> Century Community Learning Centers Program. Denise Shipman, Project Coordinator and five program staff will chaperone the field trip. The purpose of the trip is for students to gain knowledge of academic standards, financial aid requirements, and assessment of student applications and experience viewing the college community. In addition, students will gain an understanding of African American history. Departure is scheduled from the Plainfield High School parking lot on Friday, April 4, 2008 at 6:00 a.m. to arrive at Morgan State University for the scheduled lecture and campus tour at 10:00 a.m. Students will have lunch on campus and depart for the Baltimore Black Wax Museum at 2:00 p.m. Students will have dinner at 5:00 p.m. in Baltimore and return back to Plainfield High School at approximately 11:00 p.m. Transportation will be provided by Queen City Tours, Inc. at a cost of \$1,500, \$575.00 for meals and \$225.00 for admission to museum. The total cost for the trip will be \$2,300.00 and charged to account 20-450-100000-800A-38-0000 (21070THEXP).

ENCL. E

F. P.H.S. Senior Class – Disney World, Orlando, Florida

RESOLVED, the Board of Education approve a field trip to Disney World, Orlando, Florida for Wednesday, April 16, 2008 through Monday, April 21, 2008 for one hundred thirty students and fifteen chaperones. The trip will expand the students' learning beyond the walls of the classroom into the vast community outside. It will also provide students with experiences that cannot be duplicated in the school. Departure is scheduled for 10:00 a.m. on Wednesday, April 16, 2008 from PHS parking lot with an approximate return of 8:00 p.m. on Monday, April 21, 2008.

ENCL. F

G. New Jersey Association of Health, Physical Education, Recreation and Dance (NJAPERD) Annual Conference, East Brunswick, New Jersey

RESOLVED, the Board of Education approve Shawn Colletta, Health Teacher and James Malkmus, Physical Education Teacher at Jefferson Elementary School, to attend the 2008 NJAPERD Annual Conference at East Brunswick Hilton, East Brunswick, New Jersey, on February 25 and 26, 2008. The conference will focus on Health & Physical Education Curriculum, teaching strategies and activities and NJCCCS updates. The registration fee is \$220.00 and charged to account 20-232-221000-580J-18-0000 (TIJEFFTRAV7).

ENCL. G

H. New Jersey Performance Assessment Alliance, Monroe Township, New Jersey

RESOLVED, the Board of Education approve Tara Dowell to attend the Biology performance assessment training session provided by the New Jersey Performance Assessment Alliance on March 6, 2008. This session will prepare the district with the knowledge of the core components for the high school biology test for the end of course test for the high school students. The registration fee is \$135.00 and charged to account 11-000-221000-580A-26-0000 (26IITRAVEL).

ENCL. H

I. “Lawfully Managing Student Records Without Violating Privacy Rights”, Princeton, New Jersey

RESOLVED, the Board of Education approve a request for Anthony H. Galarza, a guidance counselor at Plainfield High School to attend “Lawfully Managing Student Records Without Violating Privacy Rights” in Princeton, New Jersey on March 12, 2008. The purpose of the workshop is to teach counselors how not to compromise the privacy rights of students records. There will also be a demonstration of sample records to understand what each of the documents are, which records to maintain and how to amend them. The cost of the workshop will not exceed \$279.00 and charged to account 15-000-223000-580A-25-0000 (24HSTRAVEL).

ENCL. I

J. New Jersey Music Educators Association State Conference, East Brunswick, New Jersey

RESOLVED, the Board of Education approve Michael Robbins of Clinton School to attend the New Jersey Music Educators Association State Conference “Music Touches Lives 2008” on February 21, 2008 in East Brunswick. It will involve an on-site demonstration of lessons, which will involve a special conference for elementary educators (Grades K-5), and professional development throughout the workshop. The cost of the conference is \$295.00 (registration) and charged to account 15-000-223000-580A-14-0000 (14ACTRAVEL).

ENCL. J

K. New Jersey Association for Gifted Children (NJAGC) “Closing the Achievement Gap, West Windsor, New Jersey

RESOLVED, the Board of Education approve Nancy Salter, Grade 4 teacher and Kathy Kraft, Librarian from Clinton School to attend NJAGC “Closing the Achievement Gap” on February 28, 2008 in West Windsor, New Jersey. It will involve an on-site demonstration of lessons, a special conference for elementary educators for the Gifted and Talented Program and professional development throughout the workshop. The cost will be \$320.00 (registration) and charged to account 15-000-223000-580A-14-0000 (14ACTRAVEL).

ENCL. K

L. Athletic Trainer to Attend a Workshop in Edison, New Jersey

RESOLVED, the Board of Education approve Ms. Veronica Pagel, High School (Athletic Trainer) to attend a workshop on Effective Examination and Treatment Techniques for the Foot and Ankle on February 21, 2008 at the Clarion Hotel and Towers, in Edison, New Jersey. This will help to discuss the anatomy and biomechanics of the foot and ankle, develop an evaluation system for the ankle/foot, identify appropriate exercise progressions, improve your gait analysis skills to prevent lower chain dysfunctions, perform hands-on techniques to restore normal mobility. The registration fees will not exceed more than \$209.00 and charged to account 11-000-240000-580A-27-0000 (ATHLTRAVEL).

ENCL. L

LL. New Jersey Gang Investigators Association Gang Information Sharing Seminar, Lincroft, New Jersey

RESOLVED, the Board of Education approve Yvonne A. Watts, Security Supervisor, PHS, Tyrone E. Williams, Security Officer, Alpha Academy and Richard Perkins, Security Officer, Maxson School to attend the Gang Information Sharing Seminar on February 22, 2008 in Lincroft, New Jersey. Training topics to include gang identification and awareness, gang trends, gangs and our youth, and Project Phoenix and gangs. The cost is \$50.00 per person and charged to account 11-000-221000-320A-03-0000 (03IISTAFTR).

ENCL. LL

M. Field Trip Requests

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**1. P.H.S. Robotics Team**

RESOLVED, the Board of Education approve a field trip request from Plainfield High School for thirty five students and two chaperones to For Inspiration and Recognition of Science and Technology Event at the Sovereign Bank Arena in Trenton, New Jersey from February 28 or March 1, 2008. The purpose of the trip is to provide students with an opportunity to design and create a device to meet the needs of the robotics team. Departure is scheduled for 6:30 a.m. with a return at approximately 6:30 p.m. Transportation will be provided by a board vehicle.

ENCL. M1

**2. Clinton School**

RESOLVED, the Board of Education approve a field trip request from Clinton School for fifty-six (56) students in Grade 2 and three (3) adults to the Crayola Factory, Easton, Pennsylvania on February 22, 2008. The purpose of the trip is a learning project for students to be provided with a first hand experience about the relationship between producers and consumers that our students have been studying from the Social Studies Curriculum. Departure is scheduled for 8:30 a.m. from Clinton School with a return at approximately 12:30 p.m. The cost of the trip will be \$1,038.00 (admission and transportation) and charged to account 15-190-100018-500A-14-0000 (14POPURSV).

ENCL. M2

N. Field Trips – New Jersey

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

RESOLVED, the Board of Education approve the following field trips within the state of New Jersey:

<u>School</u>	<u>Grade</u>	<u>Date</u>	<u>Destination</u>
Barlow	3-5	5/30/08	High Notes Music Festival Great Adventure, Jackson
Cedarbrook	2	5/29/08	Adventure Aquarium, Camden
Cedarbrook	4	3/05/08	Drumthwacket, Princeton
Clinton	PreK-1	4/18/08	Turtle Back Zoo, Scotch Plains
Cook	4-5	4/04/08	Liberty Science Center, Jersey City
Cook	3	4/18/08	Liberty Science Center, Jersey City
Cook	3-5	6/02/08	Liberty Science Center, Jersey City
Cook	3-5	4/18/08	Liberty Science Center, Jersey City
Cook	4-5	5/29/08	Liberty Science Center, Jersey City
Cook	3-5	2/28/08	Plainfield City Hall, Plainfield
Cook	4	5/07/08	State Theatre, New Brunswick
Cook	4-5	2/20/08	The Theatre, Raritan Valley Community College
Stillman	5	4/23/08	Rutgers University, New Brunswick
Stillman	3	2/14/08	Liberty Science Center, Jersey City
Stillman	1	2/05/08	Liberty Science Center, Jersey City
Stillman	1	3/11/08	Liberty Science Center, Jersey City
Stillman	5	2/28/08	Liberty Science Center, Jersey City
Woodland	2	3/18/08	Plainfield Fire House, Plainfield
Woodland	2	3/19/08	Plainfield Fire House, Plainfield
Woodland	5	4/14/08	Medieval Times, Lyndhurst
Hubbard	6-8	4/02/08	Duke Farms, Hillsborough
Maxson/Hubbard/PHS	6-12	2/14/08	Branch Brook Park Skating Center
PHS – DECA Club	20	5/01/08	Business & Marketing Education Day Great Adventure, Jackson
PHS – College Prep	9-12	2/06/08	College of New Jersey, Trenton
PHS	11	2/27/08	Rider University, Trenton
PHS	9-12	3/18/08	Pace University, New York City
PHS	12	6/17/08	Dorney Park, Allentown, PA
PHS/ROTC	9-12	2/23/08	Scotch Plains HS, Scotch Plains
PHS/ROTC	9-12	3/01/08	Carteret PS, Carteret
PHS/ROTC	9-12	2/16	Edison HS, Edison

ENCL. N

O. Sharon Dennis Wyeth, Children's Author

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, Maxson Middle School is committed to raising the standards and student performance in literature, and

WHEREAS, Sharon Dennis Wyeth from Montclair, New Jersey is a highly motivational speaker who has the ability to motivate people of all ages, and

WHEREAS, Ms. Sharon Dennis Wyeth has agreed to present three (3) 45 minute presentations for students in Grades 6-8 at Maxson Middle School on Monday, March 3, 2008, now therefore be it

RESOLVED, the Board of Education approve payment to Ms. Sharon Dennis Wyeth in the amount of \$1,000.00 and charged to account 15-000-221000-320A-24-0000 (24IIDECONS).

ENCL. O

P. Creative Imaginations LLC

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Plainfield Board of Education is committed to providing visual and performing arts instruction, as well as language arts literacy instruction that meets the New Jersey Core Curriculum Content Standards-1. Visual and Performing Arts: 1.1 Aesthetics, 1.2 Creation and Performance, 1.3 Elements and Principals of Art, 1.4 Critique; 3. Language Arts Literacy: 3.1 (Reading) A. Concepts About Print/Text, D. Fluency, G. Comprehension Skills and Response to Text; 3.2 (Writing) A. Writing as a Process (prewriting, drafting, revising, editing, post writing), B. Writing as a Product (resulting in a formal product or publication), C. Mechanics, Spelling, and Handwriting, D. Writing Forms, Audiences, and Purposes (exploring a variety of forms); 3.3 (Speaking) D. Oral Presentation, 3.5 Viewing and Media Literacy: B. Visual and Verbal Messages, and

WHEREAS, Lluana Jones of Creative Imaginations LLC, South Plainfield, New Jersey is a professional performer, and teaches theatre to children, and is currently coaching student performers in the tri-state area, including workshops and performances in the Plainfield School System, and

WHEREAS, Ms. Jones will cast, direct and produce "The Wizard of Oz" at Woodland School, by conducting ten workshops starting February 2008-April 2008 for Grades PreK-5 from 2:40 p.m. to 4:15 p.m., and be present to direct the evening performance of "The Wizard OF Oz", now therefore be it

RESOLVED, the Board of Education approve payment to Creative Imaginations LLC in the amount of \$1,200.00 for the ten workshops and performance direction and charged to account 15-190-100000-500A-22-0000 (22GLPURSVC).

ENCL. P

Q. Children's Book Author and Illustrator - Douglas Florian

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Plainfield Board of Education is committed to providing Language Arts Literacy instruction as well as Performing Arts instruction that meets the Core Curriculum Content Standards, (Language Arts Literacy: 3.1 Reading-B. Phonological Awareness, E. Reading Strategies (before, during, and after reading), G. Comprehension Skills and Response to Text. 3.4 Listening-A.Active Listening, B. Listening Comprehension. Visual and Performing Arts: 1.1 Aesthetics-A. Knowledge, B. Skills. 4 Critique-A. Knowledge, B. Skills.), and

WHEREAS Douglas Florian of Laughteria located in Queens, New York is both a national children's poet and illustrator; and a regional artist, with his books being selected for the prestigious ALA Notable Books, his books having received starred reviews from the national journals Kirkus, Publisher's Weekly, Booklist, Horn Book, and School Library Journal, and having 25 books for children still in print, and having had 25 one-man exhibitions since 1991 in galleries in the New York region, and

WHEREAS, Mr. Florian will present four (4) 45-minute presentations and conduct a book signing session for Grades K-5 students at Woodland School on Tuesday, April 1, 2008, now therefore be it

RESOLVED, the Board of Education approve payment to Douglas Florian in the amount of \$1,600.00 for the performances and charged to account 15-000-222000-500A-22-0000 (22LIPUR SVC).

ENCL. Q

R. Nai-Ni Chen Dance Company

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Plainfield School District is committed to raising student performance via an increase in student achievement on diversity, and

WHEREAS, Nai-Ni Chen Dance Company, located in Fort Lee, New Jersey is a multi-racial group of dancers from Asia, Europe, South and North America and has received grants from the National Endowment for the Arts and has been designated as a Distinguished Arts Organization by the New Jersey State Council on the Arts, and

WHEREAS, Nai-Ni Chen Dance Company perform the "Art of Chinese Dance" which will provide motivation and excite our students at Clinton School on March 6, 2008 with a one-hour Motivational Assembly Program for grades K-5 students, now therefore be it

RESOLVED, the Board of Education approve payment to the Nai-Ni Chen Dance Company in the amount of \$975.00 and charged to account 15-000-211000-500A-14-0000 (14ASPUR SVC).

ENCL. R

S. Motivational Speaker - Nashad Warfield

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the district is committed to raising the standards and student performance in mathematics and English, and

WHEREAS, Nashad Warfield of the New Jersey Student Success, Inc. having the expertise in the area of motivational and educational workshops, has agreed to conduct two workshops on Academic Success – High School Proficiency Assessment, Finding Your Purpose and Goal Setting and Leadership/Networking/Diversity on February 20, 2008 and March 2, 2008, now therefore be it

RESOLVED, the Board of Education approve payment to New Jersey Student Success, Inc. in the amount not to exceed \$800.00 and charged to account 15-213-100000-320A-25-0000 (25RREDCONS) .  
ENCL. S

T. Black History Month Celebration – Emerson School

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, Emerson School will celebrate Black history month by providing students with experiences and activities during the month of February, and

WHEREAS, Winceyco from Vauxhall, New Jersey has the expertise in providing quality entertainment using rhythm to educate while entertaining, and

WHEREAS, Winceyco has agreed to present an exciting assembly, “African Discovery through Music,” that encourages self-pride, a perfect balance of music, combined with historical facts about leaders, scientists and their inventions and discoveries for Grades K-5 students at Emerson School on February 27, 2008, now therefore be it

RESOLVED, the Board of Education approve payment to Winceyco in the amount of \$2,150.00 and charged to account 15-190-100001-890A-16-0000 (16GLMISEXP).

ENCL. T

U. Early Childhood Pre-K Provider Classroom Additions

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

1. Child Development Institute (CDI-Headstart)

WHEREAS, the Plainfield Public Schools is obligated to provide Pre-K education to all eligible children within the District, and

WHEREAS, the Child Development Institute (CDI-Headstart) wishes to convert five (5) of its Headstart classrooms located at 7-9 Watchung Ave to Abbott Pre-K classes in this 2007-2008 budget year, and

WHEREAS, this will advance the Plainfield Public School's goal of reaching 90% of its preschool universe, and

WHEREAS, the Plainfield Public Schools will submit a waiver application for the instructional space, now therefore be it

RESOLVED, the Board of Education approve the addition of the five classrooms subject to and consistent with all requirements of the State of New Jersey, Department of Education, and Early Childhood Education Program.

2. Dawn to Dusk Childcare Center

WHEREAS, the Plainfield Public Schools is obligated to provide Pre-K education to all eligible children within the District, and

WHEREAS, the District presently has a waiting list of eligible children, and

WHEREAS, Dawn to Dusk Childcare Center, 1504 West Third Street, presently a contracted Pre-K education provider with the Plainfield Public Schools has recently completed renovations that makes available an additional classroom that has received licensing and meets all facilities requirements for Abbott preschool classrooms, now therefore be it

RESOLVED, the Board of Education approve the addition of an Abbott Pre-K classroom at Dawn to Dusk Childcare Center, subject to and consistent with requirements of the State of New Jersey, Department of Education, and Early Childhood Education Program.

ENCL. U

V. Scholastic Book Fair Donation

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

RESOLVED, that the Board of Education accept the recommendation of the Interim Superintendent and graciously accepts the donation of monies in the amount of \$231.00 from Scholastic Book Fair proceeds following our December book fair and sincerely thanks them for their partnership in the Plainfield Public Schools, and therefore be it

FURTHER RESOLVED, that we are appreciative of their donation to assist Clinton School and the Plainfield Public School System in further pushing students to achieve.

W. Approval for Submission of Applications for Special State, Federal, Private and Foundation Funds

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

RESOLVED, the Board of Education authorizes the Interim Superintendent of Schools to submit the following application for special state, federal, private and foundation funds to support education programs in the district:

<u>Funding Source</u>	<u>Program Description</u>	<u>Administrator</u>	<u>Amount of Grant</u>
U.S. Dept. of Education - Office of Safe & Drug Free Schools	Improve and strengthen management plans at the district and school-building level, addressing the four phases of emergency management: Prevention, Preparedness, Response, and Recovery. Plans will include training for school personnel and student in emergency management procedures. Coordination with local law enforcement, public safety, public health, mental health agencies, and a method for communicating school emergency management policies and reunification procedures to parents and guardians.	Donald Moye	\$100,000.00 (Highly competitive)

**X. REPORT OF THE FINANCE COMMITTEE**

• **Discussion – FY08 Budget**

A. Reports of the Board Secretary and Treasurer

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, in compliance with N.J.A.C 6:23-2.2h, the Board of Education has received the report of the Board Secretary for the month of December 2007, and

(10) General Current Expense Fund	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(11) Current Expense	13,605,851.43	9,266,117.21	8,631,664.05
(12) Capital Outlay		34,940.68	-
(13) Special Schools		129,713.40	-
(15) Reform Schools	(6,778,122.19)	2,368,624.67	-
Capital Reserve			
(20) Special Revenue Fund	(970,676.86)	6,785,929.19	(9,753,135.26)
(30) Capital Project Fund	120,928.99	-	2,929.78
(40) Debt Service Fund	(276,582.48)	748,468.39	208,125.12
(50) Enterprise Fund	141,557.91	2,735,691.62	794,541.08
<b>TOTAL</b>	<b>5,842,956.80</b>	<b>22,069,485.16</b>	<b>(115,875.23)</b>

and,

WHEREAS, in compliance with N.J.A.C 6:23-2.11(c)3, the Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, and

WHEREAS, the Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts, and

WHEREAS, the Board Secretary’s Report and the Report of the Treasurer of School Monies for the stated period were in agreement, now therefore be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED the Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District’s financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, the Board of Education directs the Interim Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)4I and N.J.A.C. 6:23-2.11(b).

B. Payment of Bills – January 18, 2008 – February 14, 2008

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**(TO BE PRESENTED AT THE FEBRUARY 19, 2008 BUSINESS MEETING)**

C. Settlement in R.C.. and C.L o/b/o N.C. v. Plainfield Board of Education

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Plainfield Board of Education is obligated to provide educational services for its classified students within the school district pursuant to N.J.S.A. 18 A et seq and N.J.A.C. 6A-1 et seq., and

WHEREAS, litigation was initiated by N.C., a classified student with the school district in the Office of Administrative Law seeking additional educational services from the Plainfield Board of Education, and

WHEREAS, legal counsel Loughlin & Loughlin was retained in 2007 to pursue claims for educational services consistent with his IEP, which similarly resulted in additional litigation and legal fees in the amount of \$3,389.51, and

WHEREAS, all legal matters with N.C.. have been resolved with the exception of the payment of legal fees to counsel in the amounts listed above, which are permitted pursuant to 20 U.S.C. Section 1415 (i) (3) (A) (I) to a prevailing party who secures educational services for a disabled student, now therefore be it

RESOLVED, that the Plainfield Board of Education agrees to tender payment to the respective legal counsel for fees incurred during the litigation of the above matter.

D. 2007-08 Budget Transfers

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

RESOLVED, the Board of Education approve the following 2008 budget adjustments which reflect the appropriations sufficient to meet expenditures:

<b><i>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</i></b>			
<b><i>January 1, 2008 to January 31, 2008</i></b>			
<b><u>ACCOUNT</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
11-1XX-100-XXX	Regular Programs - Instruction		
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		13,500.00
11-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
11-000-100-XXX	Instruction		
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
11-000-230-XXX	Support Services - General Administration	26,940.00	
11-000-240-XXX	Support Services - School Administration	7,834.00	
11-000-25X-XXX	Central Svcs & Admin Info Technology		15,000.00
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services		
11-000-270-XXX	Student Transportation Services		
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		
11-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
12-XXX-XXX-73X	Equipment		6,274.00
	<b>TOTAL CAPITAL OUTLAY</b>		
13-XXX-XXX-XXX	<b>TOTAL SPECIAL SCHOOLS</b>		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	<b>GENERAL FUND GRAND TOTAL</b>	34,774.00	34,774.00

<b>BUDGET TRANSFERS - FUND 15</b>			
<b>January 1, 2008 to January 31, 2008</b>			
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FROM</b>	<b>TO</b>
15-1XX-100-XXX	Regular Programs - Instruction	159,621.33	
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct	26,905.26	
15-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	7,137.00	
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	8,176.41	
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		21,000.00
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		
15-000-270-XXX	Student Transportation Services	998.00	
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits		181,838.00
15-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
	<b>TOTAL CAPITAL OUTLAY</b>		

	<b>WHOLE SCHOOL REFORM GRAND TOTAL</b>	202,838.00	202,838.00
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Cmte of the Whole  
(Finance)

E. Out-of-District Travel

1. The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

RESOLVED, the Board of Education approve Margaret O’Keeffe, Transportation Supervisor, to attend the 42<sup>nd</sup> Annual New Jersey Transportation Conference to be held in Atlantic City, New Jersey on April 7-9, 2008. The purpose of the conference is to be informed of the current changes in Safe Pupil Transportation, Special Education Needs, and Rules & Regulations changes. The total estimated cost is \$850.00 (\$300 for registration, \$100 for mileage, \$288 for housing, \$162 for meals and incidental expenses) to be charged to account 11-000-270000-593T-30-0000.

2. The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

RESOLVED, the Board of Education approve Patricia I. Barksdale, Board President, to attend the NJSBA’s Analyzing and Constructing Salary Guides, Saturday, February 23, 2008 held at the RWJ Hamilton Conference Center in Hamilton, NJ. The registration fee is \$190.00 to be charged to account 11-000-230000-580A-01-0000.

F. Mandatory Board Member Training

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

RESOLVED, the Board of Education approve Martin Cox to attend the Mandatory Board Member Training, for Monday, March 10, 2008 at a cost of \$32.00. This web-based version will provide an opportunity for training under the School District Accountability Act. The account charged is 11-000-230000-580A-01-0000.

G. Appointment of Attorney

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Plainfield Board of Education had need to seek counsel to review the Abbott funding and new legislation for 2006-2007 school funding and

WHEREAS, Richard E. Shapiro had provided these services from January – June, 2007, now therefore be it

RESOLVED, the Plainfield Board of Education approves the appointment and payment of Richard E.

Shapiro of Princeton, NJ for the amount of \$1,745.64.

Cmte of the Whole  
(Finance)

H. Vanguard Media LLC

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Plainfield Public School district is committed to enhance communications within and throughout the Plainfield Community-at-large, and

WHEREAS, the Office of Community Relations has developed, produced and distributed the *To The Point* Bilingual District Newsletter to all Plainfield households beginning in April 2007, and

WHEREAS, Vanguard Media, LLC of Hillside is a local company and industry leader in the publishing of Four Color Tabloid Newsprint documents for mass distribution and has been the *To The Point* Bilingual Newsletter printer for the last two years, now therefore be it

RESOLVED, the Board of Education approve Vanguard Media LLC as the printer of three *To The Point* newsletters which will be distributed between February 2008 and June 2008 at a cost of \$ 10,797.33, and charged to the account 11-000-230000-590P-06-0000.

I. Approval for Budget Modification

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Board of Education has an agreement to provide certain special educational programs and authorized application for special state and federal funds to support them, and

WHEREAS, the Board of Education has been awarded and accepted grant funds from the State Department of Children and Families – Division of Prevention and Community Partnerships in the amount of \$1,033,449.00, and

WHEREAS, \$200,000.00 of the grant is used for the operation of the FACES program component of the grant, and

WHEREAS, the FACES program has had an employee vacancy for five months and will not use the full amount allocated in the program’s budgeted salary line, now therefore be it

RESOLVED, the Board of Education grants approval for the submission of a Budget Modification request to the State Department of Children and Families – Division of Prevention and Community Partnerships in the amount of \$26,963.00.

<u>Funding Source</u>	<u>Program Description</u>	<u>Administrators</u>	<u>Justification</u>
NJ Department of Children & Families Division of Prevention & Community Partnerships	School Based Youth Services Program Continuation Grant FACES	Anna Belin-Pyles Danice Stone	Budget # SB08039 Budget Modification Request for change within line items

J. Art/General Supplies

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Board of Education approved its joining in a cooperative arrangement sponsored by Glen Rock Board of Education, with a total of sixty-two (62) Boards of Education participating, and

WHEREAS, bids were publicly advertised and received, with the analysis of the bids as follows:

<u>VENDOR AWARDED</u>	<u>ITEMS BID</u>	<u>AMT BID</u>	<u>VALUE OF NO BIDS</u>	<u>AMT</u>
Cascade School	2,094	1,661,387.14	4,335.15	1,665,722.29
School Specialty	2,100	1,710,179.77	0	1,710,179.77

WHEREAS, a review of the analysis indicates a low compliant bid by Cascade School Supplies, Inc., now therefore be it

RESOLVED, the Board of Education accepts the award given for the West/Central Cooperative Bid to Cascade School Supplies, Inc., as follows:

It is recommended a unit price award be made to Cascade School Supplies, Inc., low bidder, as specified for Art/General Supplies for a total of \$1,665,722.29. This total applies to the total cooperative bid. The Board of Education reserves the right to increase or decrease quantities. Prices remain firm until October 31, 2008.

**XI. REPORT OF THE POLICY COMMITTEE**

A. Adoption of Policy – First Reading

The following is recommended for adoption:

**RESOLUTION**

WHEREAS, the Board of Education has reviewed the policy listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Board of Education now finds it necessary that the policy be implemented, now therefore be it

RESOLVED, the Board of Education approve, on **first reading**, the following policy that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

<b><u>Policy Number</u></b>	<b><u>Title</u></b>	
6178	Early Childhood Education/Preschool	Amended

B. Adoption of Policies – Second Reading

The following is recommended for adoption:

**RESOLUTION**

WHEREAS, the Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, the Board of Education approve, on **second reading**, the following policies;

3160	Transfer of Funds Between Line Items/Amendments/ Purchases not Budgeted	Amended
3320	Purchasing Procedures	Amended
9322	Public and Executive Sessions	Amended

**XII. ADJOURNMENT**