

BOARD OF EDUCATION OF THE CITY OF PLAINFIELD
IN UNION COUNTY, NEW JERSEY

MINUTES of a **WORK & STUDY MEETING** of the Board of
Education Held on Tuesday, December 1, 2015

A **WORK & STUDY Meeting** of the Board of Education of the City of Plainfield was held this day in the Plainfield High School Conference Room. Notice had been provided to Board members and to the Courier-News, Star Ledger, Public Library, City Clerk, Plainfield Police Department, and posted in all Plainfield Public Schools and on the Plainfield Public Schools' website. Mrs. Lisa Fittipaldi, Board Attorney called the meeting to order at 6:41 p.m. and the following action took place:

I. PLEDGE OF ALLEGIANCE

II. WELCOME

WELCOME to a **WORK & STUDY MEETING** of the Plainfield Board of Education. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised this and all meetings of the board are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided to the Courier News and Star Ledger on Tuesday, November 24, 2015 for advertisement on Saturday, November 28, 2015.

III. ROLL CALL

PRESENT

Mrs. Wilma G. Campbell, President
Mr. Frederick D. Moore, Sr., Vice President
Mr. Terrence S Bellamy, Sr.
Mr. John C Campbell
Mrs. Deborah Clarke, arr. @ 6:45 p.m.
Mrs. Jackie Coley
Mrs. Carletta D. Jeffers
Mr. David M. Rutherford, arr. @ 6:51 p.m.
Mr. Richard Wyatt

ALSO PRESENT

Mrs. Anna Belin-Pyles, Superintendent
Mrs. Lisa Fittipaldi, Esq.

The following resolution was moved by Mr. Moore and by Mr. Bellamy and unanimously approved by the Board:

RESOLUTION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

- Personnel
- Legal

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education adjourned into its Executive Session at 6:48 p.m.

The Plainfield Board of Education resumed the public session of its Work & Study Meeting at 9:00 p.m.

IV. REMARKS FROM THE BOARD PRESIDENT

NONE.

V. REMARKS FROM THE SUPERINTENDENT

NONE.

VI. REMARKS FROM COMMITTEE CHAIRPERSONS

Mrs. Campbell asked the C&I Chair to present the C&I report. Mrs. Campbell had a question about the level of participation in the safety net program. She also asked about parent academies and English language learner academies. She asked what about turnkey professional development for items on page 6.

Mrs. Coley had a correction to page 3, to add Barlow School.

Katherine Cardona had questions about page 5 about bilingual teachers and asked when the names of the teachers will be provided. Mrs. Belin-Pyles said to look at the agenda for new hires, and then Katherine Cardona asked about pages 8 and 9, when the names would be published. Mrs. Belin-Pyles said the names will be on the HR agenda.

Mrs. Campbell called for the finance report. Mr. Rutherford asked the BA to discuss item D about Benecard. The BA said he would have the final rates for the next meeting. Item A, Mr. Ottmann said the Business Administrator and the auditor by code have to present the audit by December 7, but because there is a new requirement by the state, the audit date has been extended to December 21.

Item F is a change order on page 14, which concerns the soffit reconstruction at Cook School. Some work was required that was not part of the original bid. They found rotting behind the fascia that nobody could see. All the damage appears to have been exterior. Mr. Rutherford said item D was to be amended to correct the dates. Ms. Cardona questioned page 14, about the fascia reconstruction and the safety of people in the building. Mr. Rutherford asked that everything but item F move to the agenda.

Mrs. Jeffers reported on the policy committee. She brought up a policy for medical marijuana and bus driver trainer for special needs students. She also brought up a policy that contractors have to file for permits before the work begins and they wanted advice on the use of a medical marijuana policy and bus driver training.

Mr. Moore recommended establishing a program to provide sports physicals. He wants 3 teams to have physicals and they should be done in the building where the students are attending. Board President said the policy committee needed to work on that issue. A vote was taken to approve items C and E, the motion was approved. There was then a motion taken to approve the open gym program and the motion was approved.

Mrs. Campbell asked if breakfast was before or after the bell. Mrs. Belin-Pyles said breakfast was after the bell and Mr. Ottmann said it was financially successful. Mr. Bellamy asked what the children were eating, how much waste there was, and what the nutritional value of the breakfast is. He said he was concerned because no agreements were listed and he has seen large bags of food removed at the end.

VII. BOARD RECOGNITION

Mrs. Jackie Coley

RESOLUTION

WHEREAS, Mrs. Jackie Coley was elected to the Board of Education in 2012 and served as a board member until December 2015, and

WHEREAS, she worked diligently to ensure the students in the Plainfield Public Schools received an exemplary education and served on the NJSBA Urban Boards, Policy Committee, PASA Negotiations and school liaison for Barlow, PHS and PAAAS, and

WHEREAS, Mrs. Coley has served the citizens and children of Plainfield with distinction, now therefore be it

RESOLVED, that the Plainfield Board of Education recognizes Mrs. Coley for her outstanding and dedicated service to the Plainfield community.

VIII. REPORT OF THE HUMAN RESOURCES COMMITTEE

Mrs. Campbell moved Items C & E as a Consent seconded by Mr. Moore. The motion carried on a roll-call vote with nine members in favor and none were opposed.

C. Administrative Appointment

Strategic Plan Link:

Goal 2: Human resources

To improve the recruitment, retention, and development of district staff.

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the cusses of the District and the students.

RESOLVED, that the Plainfield Board of Education approves the appointment of Craig Smith as Board Secretary-Part Time effective December 1, 2015 through June 30, 2016 at a rate of \$50.00 per hour not to exceed \$40, 000.00

E. Transfers/Reassignments

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of district and school operations.

The Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following emergency transfer/reassignment of staff for the 2015 – 2016 school year. The employee have been notified in writing pursuant to District procedures and contractual guidelines:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Felix Romero	BOAACD Health & P.E. Teacher	BOAACD/PAAAS Health & P.E. Teacher	12/02/15

IX. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE**D. Plainfield Public Schools' Open Gym Program**

The Superintendent of Schools recommends and moved by Mr. Moore and seconded by Mr. Bellamy for adoption of the following:

RESOLUTION

WHEREAS, the MSU Skyliners AAUT/Travel Basketball Program agrees to work as a collaborative partner with the Plainfield Board of Education's Open Gym program to provide a basketball program that will encourage team building and health wellness for approximately 300 elementary and middle school students attending Plainfield Public Schools, from January 2016 through March 2016 at locations to be announced.

RESOLVED, that the Plainfield Board of Education approves the partnership with the above stated organization with costs not to exceed \$5,000 from 11-000-230000-3389A-02-0000.

The motion carried on a roll-call vote with Mr. Campbell, Mrs. Campbell, Mrs. Clarke, Mrs. Coley, Mrs. Jeffers, Mr. Moore, Mr. Rutherford and Mr. Wyatt in favor. Mr. Bellamy abstained and none were opposed.

Mrs. Campbell moved and seconded by Mr. Moore and unanimously approved by the Board to return to the executive session at 10:18 p.m.

Mr. Moore moved and seconded by Mr. Bellamy and unanimously approved by the Board to adjourn the meeting at 10:51 p.m.

Reported by,

Lisa Fittipaldi, Board Attorney
LF