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BOARD OF EDUCATION OF THE CITY OF PLAINFIELD  
IN UNION COUNTY, NEW JERSEY

MINUTES of a **BUSINESS** Meeting of the Board of  
Education Held on Tuesday, April 13, 2010

A **BUSINESS** Meeting of the Board of Education of the City of Plainfield was held this day in the Plainfield Board of Education Administration Building, auditorium. Notice had been provided to Board members and to the Courier-News, Star Ledger, Public Library, City Clerk, Plainfield Police Department, and posted in all Plainfield Public Schools and the District's website. The meeting was called to order at 6:35 p.m. by Mr. Gary L. Ottmann, Board Secretary, and the following action took place:

**I. PLEDGE OF ALLEGIANCE**

**II. WELCOME**

WELCOME to a Business Meeting of the Board of Education of the City of Plainfield. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised that this and all meetings of the Board are open to the media and public, consistent with the OPEN PUBLIC MEETINGS ACT (Ch. 231 Laws of 1975), and that advance notice required therein has been provided to the Courier News and the Star Ledger on Wednesday, March 31, 2010 for advertisement on Friday, April 2, 2010.

**III. ROLL CALL**

PRESENT

Mr. Agurs Linward Cathcart, Jr., President  
Mr. Martin P. Cox, Vice President  
Ms. Patricia I. Barksdale, arr. 6:38pm  
Mrs. Wilma G. Campbell, arr. 6:40pm  
Ms. Sandra L. Chambers  
Mr. Christian Estevez, arr. 8:00pm  
Mrs. Brenda L. Gilbert  
Mrs. Lisa C. Logan-Leach, arr. 6:37pm  
Ms. Katherine Peterson

ALSO PRESENT

Dr. Steve Gallon III, Superintendent  
Mr. Gary L. Ottmann  
Mr. Terry Ridley, Esq.  
Mr. Kenyatta Stewart, Esq.

The following resolution was moved by Mr. Cox, seconded by Mrs. Gilbert, and unanimously approved by the Board:

**RESOLUTION**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now therefore be it

**RESOLVED**, the Board of Education adjourns to closed session to discuss:

- Personnel
- Legal

and be it

**FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**The Board of Education adjourned into its Executive Session at 6:36 p.m.**

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The Plainfield Board of Education resumed the public session of its Business Meeting at 7:05p.m.

#### IV. REMARKS FROM THE BOARD PRESIDENT

Mr. Cathcart indicated that the Board will be going back into Executive Session after the Privilege of the Floor.

#### V. REMARKS FROM THE SUPERINTENDENT

Dr. Gallon welcomed students from Maxson Middle School who are performing tonight.

#### VI. PRESENTATION

Character Education Awards were presented to district students.

Support Employees of the Year were also recognized.

Teacher of the Year Awards were also presented.

Mr. Cathcart thanked everyone for coming out tonight. He indicated that the Board is reviewing the OFAC report. It was important to have facts and the Board will be following up with the Corrective Action Plan. The Board will review all findings and recommendations will be addressed.

Dr. Gallon reminded everyone that our purpose and focus is the children. He thanked everyone for protecting our students.

#### VII. PRIVILEGE OF THE FLOOR

Pam Rodgers questioned why DIA is being taken priority to NJASK.

Lindsay Council had a question/comment concerning the Corrective Action Plan.

Denise Riley had a question about "fictional" positions that were created. What safeguards will be put in place.

Renata Hernandez inquired if Ms. Peterson's feelings about minors are the feelings of the entire Board. And who is the overseer of the Corrective Action Plan.

John Campbell thinks that Dr. Gallon is not a good fit for Plainfield and should consider going back to Florida.

Connie Jenkins Buwa rejects Dr. Gallon's claim that the OFAC report is noise.

Jackie Long says everyone here is for the children, but Dr. Gallon needs to be terminated.

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Keisha Edwards wanted clarification between certification and earned credentials.

Katherine Cardona has a concern about the process for privilege of the floor. She also inquired if Plainfield received a waiver for kindergarten assistants. She also revisited the hiring's and firings of 2008.

Shirley Johnson Tucker wants to know which board members are on the CSA team.

Dottie Gutenkauf is pained that the Board of Education seems to work for the superintendent instead of vice versa.

Jeff Foster spoke about the loss of PEA members.

Carrie Crandall has never seen a fiasco that exists in Plainfield.

Mr. Cathcart moved, seconded by Mr. Estevez and unanimously approved by the Board, to return to the Executive Session of the meeting at 9:40p.m. to discuss negotiations and legal.

Ms. Barksdale moved, seconded by Mr. Cox and unanimously approved by the Board to return to the public session of the meeting at 10:50p.m.

#### VIII. REMARKS FROM COMMITTEE CHAIRPERSONS

Mrs. Campbell does not feel true collaboration took place in the development of the CAP.

Mrs. Logan-Leach was concerned about sending to the superintendent. The one responsible for the issuance of the OFAC Report.

#### IX. REPORT OF DELEGATES/LEGISLATIVE REPORT

NONE.

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**XIV. REPORT OF HUMAN RESOURCES COMMITTEE**

**Mr. Cox moved HR as a Consent Agenda, second by Mrs. Gilbert. The motion carried, on a roll-call vote with six members in favor of all, Mr. Cox in favor of all, but abstained on Item B (Tristan Cox). Mrs. Campbell and Mrs. Logan-Leach in favor on Items I, Q & R and opposed on all others.**

"The Board of Education of the City of Plainfield reaffirms its commitment to ensure that the district provides equal employment opportunities regardless of race, color, creed, religion, sex, age, ancestry, national origin, handicap and social or economic status..."

It is the policy of this district to provide, through a positive and effective affirmative action program equal opportunities for employment, retention, and advancement of all people.

The equal employment objective for the Board of Education calls for achieving full utilization of minorities and women, and handicapped persons at all levels of management and non-management and by job classification; to prohibit discrimination in employment because of race, color, religion, national origin, sex or age; and to have a work environment free of discrimination.

**A. Contractual Appointments**

**Strategic Plan Link:  
Goal 2: Human Resources**

**To improve the recruitment, retention, and development of district staff.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members between the Business meeting of the Board of Education and next succeeding meeting of the Human Resource Committee.

The individuals listed have been verified by the Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which "sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified". The Superintendent, in this item has used his authority.

**RESOLVED**, that the Plainfield Board of Education approves the employment of the following individual subject to the requirements contained in Ch. 116,P.L. 1986 and upon verification of experience.

| <u>Name/<br/>Certification</u>   | <u>Effective</u>    | <u>Salary<br/>Pro-rated</u> | <u>Assignment</u> | <u>Replacing</u> | <u>Position Codes</u> |
|----------------------------------|---------------------|-----------------------------|-------------------|------------------|-----------------------|
| Adolfo L. Gillioz<br>ESL Teacher | 04/27/10 – 06/30/10 | \$75,630.00                 | Evergreen         | R. Berger        | PEAT – 072            |

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Deanna Shissias 03/01/10 – 04/30/10 \$45,812.00 Evergreen C. Shissias PEAT - 189  
Elementary Teacher – Long Term

**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

**B. Substitute, Hourly and Per Diem Appointments**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following substitute, hourly and per diem employees as needed with terms as stated, provisionally, subject to requirements contained in Ch.116, P.L. 1986:

| <u>Name</u>        | <u>Effective</u>    | <u>Rate of Pay</u> | <u>Position</u>             | <u>Funding Source</u> |
|--------------------|---------------------|--------------------|-----------------------------|-----------------------|
| Tahmeeka Henderson | 03/12/10 – 06/30/10 | \$10.50 per hr     | Substitute Assistant        | ELEMSUBTEA            |
| Cynthia Mosley     | 03/16/10 – 06/30/10 | \$10.50 per hr     | Substitute Bus Assistant    | 30SPECASST            |
| Sanesha Bernal     | 03/12/10 – 06/30/10 | \$85.00 per day    | Substitute Teacher          | ELEMSUBTEA            |
| Martha Booker      | 03/22/10 – 06/30/10 | \$85.00 per day    | Substitute Teacher          | ELEMSUBTEA            |
| Tristan Cox        | 03/12/10 – 06/30/10 | \$85.00 per day    | Substitute Teacher          | ELEMSUBTEA            |
| Shannan Jones      | 03/12/10 – 06/30/10 | \$85.00 per day    | Substitute Teacher          | ELEMSUBTEA            |
| Daniel Pacifico    | 03/12/10 – 06/30/10 | \$85.00 per day    | Substitute Teacher          | ELEMSUBTEA            |
| Robert Williams    | 03/22/10 – 06/30/10 | \$85.00 per day    | Substitute Teacher          | ELEMSUBTEA            |
| Henshaw Ekpo       | 03/12/10 – 06/30/10 | \$100.00 per day   | Substitute Teacher          | ELEMSUBTEA            |
| Joseph Clark       | 02/01/10 – 06/30/10 | \$85.00 per day    | Substitute Teacher          | ELEMSUBTEA            |
| Michael Serra      | 03/29/10 – 06/30/10 | \$100.00 per day   | Substitute Teacher          | ELEMSUBTEA            |
| Stewart Stevenson  | 01/01/10 – 06/30/10 | \$100.00 per day   | Substitute Teacher          | ELEMSUBTEA            |
| Andre Payton       | 03/29/10 – 06/30/10 | \$15.00 per hr     | Substitute Security Officer | 40SECGRDHR            |
| Cynthia Adams      | 03/29/10 – 06/30/10 | \$10.00 per hr     | Substitute Custodian        | 31HOURLYBG            |
| Tahmeeka Henderson | 03/12/10 – 06/30/10 | \$14.00 per hr     | Substitute Secretary        | DISTSUBSEC            |
| Patricia Hicks     | 03/16/10 – 06/30/10 | \$10.00 per hr     | Substitute Custodian        | 31HOURLYBG            |

**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

**C. Leave of Absences**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following Leave of Absences:

| <u>Name</u>       | <u>Position/Location</u>                     | <u>Dates</u>                         |
|-------------------|--|--------------------------------------|
| Barbara Alston    | Secretary<br>Stillman School                 | 03/30/10 – 04/12/10<br>Medical Leave |
| Dion Bass         | Custodian<br>District Facilities and Grounds | 03/08/10 – 04/06/10<br>Medical Leave |
| Kathleen DeQuollo | Elementary Teacher<br>Stillman School        | 04/13/10 – 04/30/10<br>Medical Leave |

Human Resources

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|                  |  |  |
|------------------|--|--|
| Josephine Ghee   | Elementary Teacher<br>Cook School            | 03/09/10 – 03/31/10<br>Medical Leave       |
| Tina Geslak      | Elementary Teacher<br>Barlow School          | 04/16/10 – 06/21/10<br>Medical/FMLA        |
| Priscilla Miller | English Teacher<br>Maxson School             | 03/22/10 – 04/19/10<br>FMLA                |
| Lauren Sarnecki  | Elementary Teacher<br>Emerson School         | 05/10/10 – 06/30/10<br>Child Rearing Leave |
| Nicole S. Short  | Elementary Teacher<br>Emerson School         | 04/19/10 – 06/30/10<br>Medical Leave       |
| Jerry Wells      | Custodian<br>District Facilities and Grounds | 03/30/10 – 04/19/10<br>Medical Leave       |

**D. Transfers/Reassignments**

**Strategic Plan Link:**  
**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of district and school operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following transfer/reassignment for the 2009 – 2010 school year. The employee has been notified in writing pursuant to District procedures and contractual requirements:

| <b><u>Name</u></b>                           | <b><u>From</u></b>        | <b><u>To</u></b>             | <b><u>Effective</u></b> |               |
|--|---------------------------|------------------------------|-------------------------|---------------|
| Nancy Hawkins<br>Teacher Assistant           | Cedarbrook School         | Woodland School              | 03/30/10                |               |
| <del>Aurora Hill<br/>Teacher Assistant</del> | <del>Emerson School</del> | <del>Washington School</del> | <del>03/26/10</del>     | <b>PULLED</b> |
| Calvin Lanier<br>Security Officer            | Hubbard School            | BOAACD                       | 03/26/10                |               |
| Gayle Johnson<br>Secretary                   | Plainfield High School    | Special Services             | 04/12/10                |               |
| Tyrone Williams<br>Security Officer          | Plainfield High School    | Hubbard School               | 03/26/10                |               |

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**E. Salary Advancement/Adjustments**

**Strategic Plan Link:**  
**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following salary increases and pro-rated salary adjustments for 2009 - 2010:

| <u>Name</u>  | <u>Rationale</u> | <u>From</u>                            | <u>To</u>                 | <u>Effective</u> |
|--------------|------------------|--|---------------------------|------------------|
| Zelda Spence | Promotion        | \$56, 070.00                           | \$67,755.00               | 04/12/10         |
|              |                  | Social Worker Program<br>Maxson School | Site Coordinator<br>SIFSS |                  |

**F. Abolishment of Positions**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the abolishment of the unfilled positions of the Health and Human Services Coordinators and Coordinator, Purchasing.

**G. Return to Payroll**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the return of the following employees to payroll:

| <u>Name</u>       | <u>Position/Location</u>              | <u>Salary</u> | <u>Effective</u> |
|-------------------|---------------------------------------|---------------|------------------|
| Amelia Betancourt | Teacher Assistant<br>Clinton School   | \$23,922.00   | 03/15/10         |
| Barbara Woldin    | Elementary Teacher<br>Stillman School | \$58,100.00   | 03/19/10         |
| Maria Tapanes     | Bus Driver<br>Transportation          | \$43,235.00   | 03/30/10         |

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|                      |   |             |          |
|----------------------|---|-------------|----------|
| Bridget Trott-Holmes | Elementary Teacher<br>Evergreen School            | \$57,100.00 | 03/17/10 |
| Yvonne Watts         | Coord. Student Truancy<br>Administrative Services | \$86,130.00 | 04/05/10 |

**H. Retirement**

The Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education accepts the retirement of the following staff members and acknowledges their many years of total dedicated service and extends sincere thanks to them on behalf of the Board, administrators, staff, students and citizens of Plainfield:

| <b><u>Name</u></b> | <b><u>Position/Location</u></b>  | <b><u>Yrs. In District</u></b> | <b><u>Effective</u></b> |
|--------------------|--|--------------------------------|-------------------------|
| Edna Gregory       | Secretary<br>Cedarbrook School   | 26                             | 07/01/10                |
| Roy Joseph         | Custodian<br>District Facilities and Grounds   | 29                             | 07/01/10                |
| Beverly Lerner     | Library Media Specialist<br>Jefferson School   | 17                             | 07/01/10                |
| Paula Prebut       | Elementary Teacher<br>Barlow School  | 23                             | 07/01/10                |
| Bernadette Vath    | Special Ed. Resource Teacher<br>Special Education, Gifted and Psychological Services | 9                              | 07/01/10                |

**I. Salary Advancement/Adjustments**

**Strategic Plan Link:**  
**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following salary increase and pro-rated salary adjustments for 2009 - 2010:

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| <u>Name</u>              | <u>Rationale</u> | <u>From</u>                   | <u>To</u>  | <u>Effective</u> |
|--------------------------|------------------|-------------------------------|--|------------------|
| Wendy Hardy<br>Secretary | Longevity        | \$50,170.00<br>Level 6 Step 6 | \$50,170.00 + \$150.00<br>Level 6 Step 6 + Longevity | 2009-2010        |

**Compensation for Additional Assignments**

**J. Athletics**

**Strategic Plan Link:**

**Goal 2 Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ staff members to participate extra curricular opportunities within our District.

The individuals listed have been verified by the Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which "sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified." The Superintendent, in this item has used his authority.

**RESOLVED**, that the Plainfield Board of Education approves the employment of the following individuals listed for the 2009 – 2010 school year.

| <u>Name</u>    | <u>Activity</u>                  | <u>Stipend</u> |
|----------------|----------------------------------|----------------|
| Aaron Richards | Varsity Assistant Baseball       | \$3,683.00     |
| Dave Peist     | Freshmen Assistant Baseball      | \$3,289.00     |
| Michael Burke  | Middle School Assistant Baseball | \$2,965.00     |

**K. Early Childhood Wrap Around Program**

**Strategic Plan Link:**

**Goal # 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The State of New Jersey recognized that the only effective way to reach all children, especially those with working parents, is to offer a more extensive program, with extended hours. Under current State regulations, Abbott school districts are required to offer a "full-day, full-year" program.

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This program provides preschool education for six-hours a day, 180 days per school year, and must offer "wraparound" services that allow programs to operate up to 10 hours a day".

The Plainfield Public Schools meets its obligation by operating in-district wrap around services during the 2009– 2010 school year, Monday through Friday, 7:00 a.m. to 8:00 a.m. and 2:30 p.m. to 5:30 p.m. The district will continue to operate the programs subject to continued funding.

**RESOLVED**, that the Plainfield Board of Education approves payment to Simone Dudley, Substitute Teacher Assistant for the Wrap Around Program for the 2009-10 school year effective 03/22/10 at the hourly rate of \$10.50 per hour for a maximum of \$3,360.00 (320 hours). The funding will be charged to 20-295-100000-106A-34-0000.

**L. Washington Community School – Project P.A.S.S. – AMENDMENT**

**Strategic Plan Link:**  
**Goal 1: Learning Objectives**

**To improve the learning and academic performance of all students in PPS**

The Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success. Washington Community School will implement Project P.A.S.S. an After School Program for approximately 160 students in grades 3-6.

Students will receive academic support and enrichment activities in literacy and mathematics. Washington Community School's Project P.A.S.S. After School Program will operate from January – April, 2010, from 3:05 p.m. to 4:35 p.m. Tuesday thru Thursday. Teachers will be compensated at \$28.00 per hour at a maximum of \$1,890.00.

**RESOLVED**, that the Plainfield Board of Education approves updated personnel supporting the program from January – April 30, 2010 for Washington Community School's Project P.A.S.S. After School Program for the 2009-2010 school year. The original Washington Community School – Project P.A.S.S. resolution was approved at the December 15, 2009 Business Meeting. It is necessary to amend the resolution to reflect the additional three listed teachers. The funding will be charged to account number 15-421-100000-101S-21-0000 (Maximum cost allocated for program is \$17,000.00)

Kamuella Tillman – Elementary Teacher  
Cheri Phillips – Elementary Teacher  
Pamela Barnes – Elementary Teacher

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**M. Access Test Coordinators**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS**

**Goal 2 Human Resources**

**To improve the recruitment, retention and development of district staff**

The Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ staff members to perform additional assignments within our District.

Pursuant to the federal *No Child Left Behind (NCLB) Act of 2001*, public schools in the state of New Jersey are required to annually assess the English language proficiency of their English Language Learners (ELLs) in kindergarten through grade 12 using a standards-based instrument that is common throughout the state. In response to this mandate, the New Jersey State Department of Education adopted the ACCESS for ELLs developed by the WIDA Consortium. For this school year, the ACCESS for ELLs will be administered to over 1, 200 students during the months of March and April 2010.

In order to comply with ACCESS for ELLs testing guidelines, the WIDA Consortium recommends that each school assign a certified staff member(s) to serve as the Access Testing Coordinator(s) to perform the following duties:

- 1) Tiering appropriate language placement for each student - Tier A, B, C
- 2) Ordering test booklets
- 3) Ordering pre-ID labels (i.e., submitting student demographic data)
- 4) Scheduling test sessions
- 5) Training novice teachers with the administration of the test

**RESOLVED**, the Plainfield Board of Education approves the following staff member to serve as Access Test Coordinator at a rate of \$28.00 per hour for the 2009-2010 school year not to exceed the hours listed in parenthesis. Hours were determined based on case load and needs of each individual school.

Brenda Martinez (30 hours) – Clinton School

The availability of funds for this item has been verified and will be charged to FY 2010 NCLB Title III 200-100 account.

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**N. Conversational Spanish Classes for District Staff**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

**Goal 5: Community & Family Engagement**

**To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.**

The Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

Active engagement of families and community members in the educational process of our students is a key. With a fast growing Spanish speaking community in Plainfield, there is an increase need for district and school personnel to communicate information to parents in their native language (Spanish). Participants will master the basic communication with students and parents in Spanish.

**RESOLVED**, that the Plainfield Board of Education approves Yaneth Sierra, World Language Teacher to facilitate Conversational Spanish skills to building administrators, teachers and support staff during the 2009-2010 school year for six weeks for approximately 50 staff members. Ms Yaneth will be compensated at a rate of \$28.00 per hour not to exceed \$1,440.00. The NCLB legislation provides districts with funding (Title III-Immigrant Fund) to provide parents with information pertaining to their children's education in their native language (Spanish). Funded by 20-241-200000-110A-26-0000.

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**O. Intramurals**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing enrichment in such extra curricular activities such as the performing arts, student government, athletic teams and social skills.

**RESOLVED**, that the Plainfield Board of Education approves each school's Intramural Units and (extra curricular activities, i.e. clubs and teams) compensates staff as per the PEA Guide. An intramural unit is valued at \$274.00 and funded by each school's individual stipend account.

| <b><u>Name</u></b> | <b><u>Position/Location</u></b> | <b><u>Activity</u></b> | <b><u>Units</u></b> |
|--------------------|---------------------------------|------------------------|---------------------|
| Tiffany Garvin     | Teacher Assistant/Barlow        | Cheerleading           | 1                   |
| Tiffany Garvin     | Teacher Assistant/Barlow        | Basketball             | 2                   |
| Kathy Maldonado    | Music Teacher/Barlow            | Musical Production     | 2                   |
| Doug Meyer         | Music Teacher/Barlow            | Musical Production     | 2                   |
| Kathy Maldonado    | Music Teacher/Barlow            | Drumline               | 1                   |
| Kathy Maldonado    | Music Teacher/Barlow            | Safety Patrol          | 1                   |
| Kathy Maldonado    | Music Teacher/Barlow            | Grade 5 and 6 advisor  | 1                   |
| Arielle Attias     | Artistic Director/Barlow        | Musical Production     | 1                   |
| Charlotte Banks    | Art Teacher/Cook                | Art Club               | 1                   |
| Shanesia Davis     | Elementary Teacher/Cook         | Dance Club             | 1                   |
| Trudy Marsh-Parham | Elementary Teacher/Cook         | Math Club              | 1                   |
| Brenda Miles       | Library Media Specialist/Cook   | Student Council        | 1                   |
| Sarah Pretty       | Elementary Teacher/Cook         | Student Council        | 1                   |

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Business Meeting  
Human Resources

April 13, 2010

**P. Compensation for Class Coverage**

The Superintendent of Schools recommends, and I so move adoption of the following:

**RESOLUTION**

The Plainfield Board of Education agrees that if a teacher is required to utilize his/her unassigned time for the purpose of substitution; such teacher shall be compensated at the rate of \$22.00 per period during the 2009 – 2010 school year.

**RESOLVED**, that the Plainfield Board of Education approves compensation for the following individuals for class coverage in accordance with the Collective Bargaining Agreement, Article XII.A:

| <u>School</u> | <u>Name</u>       | <u>Position</u>    | <u>Amount</u> |
|---------------|-------------------|--------------------|---------------|
| Woodland      | Twanie Hawkins    | Elementary Teacher | \$22.00       |
|               | Joanne Barrett    | Elementary Teacher | \$88.00       |
|               | Audrey Fenton     | Elementary Teacher | \$110.00      |
| BOAACD        | Jillian Gladstein | Science Teacher    | \$396.00      |

**Q. Mentoring Fees**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To Improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education agrees to reimburse PASA employees the full amount of all state required mentoring fees paid by the individual upon the attainment of tenure in the Plainfield School district. The listed staff below should be reimbursed \$3,100.00, the required mentoring fees for the state program "Leaders to Leaders". (Article XII, C.8 Professional Growth)

**Name**

Aurora J. Hill, Vice Principal  
Deborah Celestand, Vice Principal

**R. Termination of Staff Member**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves in compliance with NJ Statute Title 18A the termination of a non-tenured/non-certificated employee and two (2) non-tenured/certificated employees, whose names and reason is on file with the Board Secretary.

**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

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Business Meeting  
Human Resources

April 13, 2010

**S. OFAC Personnel Practices Review Corrective Action Plan**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention, and development of District Staff.**

The Superintendent of Schools recommends, moved by Mr. Cox and seconded by Mr. Cathcart, the adoption of the following;

**RESOLUTION**

The Plainfield Board of Education is required, pursuant to N.J.A.C. 6A:23A-5.6, to publicly review and discuss the findings of the Personnel Practices Review conducted by the Office of Fiscal Accountability and Compliance. Further, pursuant to N.J.A.C. 6A:23A-5.6, and the Procedures for LEA/Agency Response Corrective Action Plan and Appeal Process, once submitted along with a copy of the Board Resolution, the Office of Fiscal Accountability and Compliance will notify the LEA/Agency a written indication of acceptance, or additional clarification where needed.

| <b>CORRECTIVE ACTION</b>   | <b>METHOD OF IMPLEMENTATION</b>  | <b>INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION</b>  | <b>COMPLETION DATE OF IMPLEMENTATION</b> |
|--|--|---|--|
| <ul style="list-style-type: none"> <li>Review all certificated positions and staff to ensure compliance with Administrative Code, applicable statutes, and revised Board Policy regarding personnel.</li> </ul>                                  | <ul style="list-style-type: none"> <li>Request assistance from the Executive County Superintendent to conduct a review of all certificated staff to ensure compliance with Administrative Code and applicable statutes.</li> </ul>   | Principals<br>Ms. Kim Artis<br>Ms. Carletta Jones | June 30, 2010                            |
| <ul style="list-style-type: none"> <li>Submit all existing unrecognized job titles and job descriptions for review and written approval from Executive County Superintendent.</li> </ul>   | <ul style="list-style-type: none"> <li>Compile and submit for review all unrecognized job titles and related job titles to the Executive County Superintendent for review and written approval.</li> </ul>   | Dr. Steve Gallon III                              | April 30, 2010                           |
| <ul style="list-style-type: none"> <li>Receive written approval for unrecognized job titles and descriptions from Executive County Superintendent prior to requesting Board approval for establishment.</li> </ul>                               | <ul style="list-style-type: none"> <li>Develop a form which indicates that requests for newly established unrecognized job titles and descriptions have been approved by the Executive County Superintendent (ECS) in writing to accompany the Board agenda item requesting said approval. The form will require/bear signature of ECS.</li> </ul>   | Dr. Steve Gallon III                              | April 30, 2010                           |
| <ul style="list-style-type: none"> <li>Require all documentation regarding applicant eligibility and qualifications to be submitted for screening and verification prior to interview, selection, recommendation, and hiring process.</li> </ul> | <ul style="list-style-type: none"> <li>Review and revise, where needed, all applicant documentation to stipulate that all documentation regarding eligibility (transcripts, certificates, etc.) must be received and verified prior to the scheduling of an interview, selection, or hiring. Also, all fingerprinting and background checks must be completed prior to starting employment.</li> </ul> | Ms. Kim Artis                                     | April 30, 2010                           |
| <ul style="list-style-type: none"> <li>Ensure that Ms. Kelly and Ms. Borge are in or are placed in positions which are appropriate for their possessed certifications and/or earned credentials</li> </ul>                                       | <ul style="list-style-type: none"> <li>Review and place all staff in positions for which they satisfy all licensing, certification, and/or credential requirements.</li> </ul>   | Dr. Steve Gallon III                              | April 30, 2010                           |

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Business Meeting

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The resolution passed on a roll-call vote, with Ms. Barksdale, Mr. Cathcart, Mr. Cox, Mr. Estevez, Mrs. Gilbert, and Ms. Peterson, in favor and Mrs. Campbell, Ms. Chambers and Mrs. Logan-Leach opposed.

## XV. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

Mrs. Campbell moved Curriculum & Instruction as a Consent Agenda, second by Mr. Cox. The motion carried, on a roll-call vote with seven members in favor of all. Mrs. Campbell abstained and Mrs. Logan-Leach opposed.

### A. Field Trips

1. Washington Community School – Medieval Times Dinner & Tournament

**Strategic Plan Link:**

**Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Sixty (60) students in grade 4 and eight (8) chaperones from Washington Community School will attend the *Medieval Times Dinner and Tournament* in Lyndhurst, NJ on June 10, 2010. The cost of dinner and show will be paid by each student and chaperone. Departure is scheduled at 9:00 a.m. and returning at 2:30 p.m.

This learning experience will include a wide variety of history lessons beginning with an educational matinee performance that begins with a twenty minute lecture given by the show cast about life in the Middle Ages, Life at the Castle with Knights wearing a Coat of Arms while battling to protect and identify themselves. Also included:

- History lesson presented by a King and his Noble Court set within the walls of an 11th century-style castle
- Spectacular horsemanship
- Amazing sword play
- Medieval games of skill
- Authentic jousting tournament between six brave knights of the realm
- Medieval Dinner

**RESOLVED**, that the Board of Education approves sixty (60) students in grade 4 and eight (8) chaperones from Washington Community School to attend the *Medieval Times Dinner and Tournament* in Lyndhurst, NJ on June 10, 2010. The cost of dinner and show will be paid by each student and chaperone. The cost of transportation is \$1,300.00 for two (2) buses and will be charged to account 15-240-100000-800A-21-0000. Availability of funds for this item has been verified.

2. Emerson Community School

**Strategic Plan Link:**

**Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In so doing, it is also committed to providing opportunities for ensuring that all students (inclusive of English Language Learners and Special Education Students), meet the Core Curriculum Content Standards and achieve academic and life-long success.

Three (3) classes consisting of seventy-five (75) Kindergarten students and fifteen (15) chaperones from Emerson School will visit the Adventure Aquarium in Camden, NJ on May 25, 2010. The focus of the trip is to understand ocean life. It will be a rich and rewarding experience for the students. The students will take part in pre-visit activities as well as post-visit activities relating to social studies, science, literacy, and math.

**RESOLVED**, that the Plainfield Board of Education approves three (3) classes consisting of seventy five (75) Kindergarten students and fifteen (15) chaperones from Emerson School to visit the Adventure Aquarium in Camden, NJ on May 25, 2010. Admission cost is \$1,057.50 (\$11.75 per student and chaperone). Fundraisers will be conducted to cover the expense of the admissions. The cost of transportation is \$2,419.00 and will be charged to account 15-000-270000-512A-16-0000. Availability of funds for this item has been verified.

3. Hubbard Middle School

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

One hundred fifty (150) students in grade 8 and ten (10) chaperones from Hubbard Middle School will travel to Washington, D.C. to visit the museums and galleries of the Smithsonian Institute on June 11, 2010. Departure is scheduled at 6:00 a.m. and returning at 7:30 p.m.

**RESOLVED**, that the Plainfield Board of Education approves one hundred fifty (150) students in grade 8 and ten (10) chaperones from Hubbard Middle School to travel to Washington, D.C. on June 11, 2010. The cost of transportation is \$2,000.00. The availability of funds has been verified and charged to account 15-000-270000-512A-11-000.

4. Washington School Preschool Classes

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In so doing, it is also committed to providing opportunities for ensuring that all students (inclusive of English Language Learners and Special Education students) meet the New Jersey Core Curriculum content Standards and achieve academic and life-long success.

Forty-five (45) students in the Washington School Preschool classes and fifteen (15) chaperones from Washington School Preschool classes will visit the Kidz Village in Kenilworth, NJ on May 5, 2010. The trip is designed to stimulate children's imagination, learning and social interaction. The children will be able to explore the comic bookstore, supermarket, under the sea area or a knight in the castle. Follow-up will include the children being able to re-tell the events of the trip using a story board with picture cues and anecdotes. The cost for admission of the students and chaperones is being covered by one of the parents' gift contribution. Departure is scheduled at 8:45 a.m. and returning at 12:45 p.m. District transportation will be provided.

**RESOLVED**, that the Board of Education approves forty-five (45) students from Washington School Preschool classes and fifteen (15) chaperones to visit Kidz Village in Kenilworth, New Jersey on May 5, 2010. There is no cost to the District.

5. Emerson School

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In so doing, it is also committed to providing opportunities for ensuring that all students (inclusive of English Language Learners and Special Education Students), meet the Core Curriculum Content Standards and achieve academic and life-long success.

Four (4) classes consisting of sixty-five (65) students in grade 3 and sixteen (16) chaperones from Emerson School will visit the Trailside Nature & Science Center in Mountainside, NJ on May 26, 2010. The focus of the trip is for students to interact and explore various science/nature exhibits. It will be a rich and rewarding experience for the students of Plainfield. They will have a hands-on experience with concrete exhibits, including reptiles, ecology studies, recycling issues, local geology, local Native American history and animal habitats. Students will take part in pre-visit activities as well as post-visit activities relating to Science, Literacy, and Math.

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**RESOLVED**, that the Plainfield Board of Education approves four (4) classes consisting of sixty-five (65) students in grade 3 and sixteen (16) chaperones from Emerson School to visit the Trailside Nature & Science Center on May 26, 2010. Transportation will be provided by Amaker-Porterfield at a cost of \$612.00 for two buses and charged to account 15-000-27-0000-512A-16-0000. Availability of funds for this item has been verified.

6. Washington Community School – Overlook Hospital Summit, New Jersey

**Strategic Plan Link:**

**Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Seventy four (74) students in grade 5 and five (5) chaperones from Washington Community School will visit Overlook Hospital in Summit, NJ on April 28, 2010. District transportation will be provided. Departure time is scheduled at 9:00 a.m. and returning at 11:00 a.m.

This learning experience will include a wide variety of lessons beginning with educational experiences dealing with the human heart.

- Museum quality
- Students will touch and walk through the inside of the human heart
- Students will learn how the heart works
- Understanding how to maintain a healthy heart

**RESOLVED**, that the Board of Education approves seventy four (74) students in grade 5 and five (5) chaperones from Washington Community School to visit Overlook Hospital in Summit, NJ on April 28, 2010. There is no direct cost to the District.

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7. ~~Middle States Association~~ ——— **PULLED**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Plainfield High School students have been involved in the support of Middle States Association Program since 1992. Plainfield High School students will participate in showcasing their talents at the Middle States Association Program. The students will have the opportunity to visit the Middle States Association exhibition area where information will be available on the history and importance of the Middle States Association. The Chairperson of the Middle States Association Validation Team has invited sixty-five students (65), grades 10-12 and five (5) chaperones to attend their program in Bridgewater, New Jersey. There is no cost to students.

Sixty-five (65) students in grades 10-12 and five (5) chaperones will attend the Middle States Association Program in Bridgewater, NJ on April 19, 2010. Departure is scheduled at 5:30 a.m. and returning 9:30 p.m. District transportation will be provided.

**RESOLVED**, that the Plainfield Board of Education approves sixty-five (65) Plainfield High School students in grades 10-12 and five (5) chaperones to attend the Middle States Association Program in Bridgewater, NJ on April 19, 2010 at no cost to the District.

8. PHS Dare to Dream Leadership Conference

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

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Plainfield High School students have been involved in the Dare to Dream Leadership Program since 2002-2003 school year. At the *Annual Dare to Dream Leadership Conference*, students will participate in career leadership opportunities. Participating students attend a general session and participate in workshops that include goal setting, self discovery, and planning for the future. The students will also have the opportunity to gain insight into the transition and the self-advocacy process. The Coordinator of the Dare to Dream Leadership Conference has invited fifteen students (15) in grades 10-12 and two (2) chaperones to attend their program at Middlesex County College. There is no cost to students.

Fifteen (15) high school students in grades 10-12 and two (2) chaperones will attend *the Annual Dare to Dream Leadership Conference* at Middlesex County College in Edison, NJ. Departure is scheduled at 8:15 a.m. and returning at 2:30 p.m. District transportation will be provided.

**RESOLVED**, that the Plainfield Board of Education approves fifteen (15) Plainfield High School students in grades 10-12 and two (2) chaperones to attend the annual *Dare to Dream Leadership Conference* on May 26, 2010 at no cost to the District.

9. PHS National Honor Society

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Plainfield High School Honor Society has participated in community service projects since 1980. The National Honor Society students in grades 11-12 will have the opportunity to participate in the *Susan G. Komen North Jersey Race for the Cure*. Participating students will participate in various walking/running courses and volunteer stations in Branchbrook Park in Newark, NJ. The Coordinator of the *Susan G. Komen North Jersey Race for the Cure* has invited forty (40) students in grades 11-12, and three (3) chaperones to participate in this special event.

Forty (40) students in grades 11-12 and three (3) chaperones will attend the *Susan G. Komen North Jersey Race for the Cure* on Sunday, April 25, 2010 in Newark, NJ. Departure is scheduled at 6:30 a.m. and returning at 12:00 noon. District transportation will be provided.

**RESOLVED**, that the Plainfield Board of Education approves forty (40) students in grades 11-12 and three (3) chaperones to attend the *Susan G. Komen North Jersey Race for the Cure* on April 25, 2010 at no cost to the District.

10. P.H.S. Class of 2010

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Students in the Class of 2010 have achieved success in completing the requirement for graduation and should be rewarded for their diligence. The students will participate in educational activities that will enhance them academically as well as socially and emotionally. This field trip will expand the students' learning beyond the walls of the classroom into the vast community outside. It will also provide students with experiences that can not be duplicated in school. The field trip is an integral part of school instruction and is an incentive for students to continue to excel beyond high school. The Coordinator of Educational Activities has invited the one hundred forty (140) seniors and ten chaperones (10) to participate in activities at Dorney Park, Pennsylvania.

One hundred forty (140) seniors and ten (10) chaperones will participate in activities at Dorney Park in Allentown, PA on June 15, 2010. Departure is scheduled at 12:30 p.m. and returning at 10:00 p.m. Transportation will be provided by the District.

**RESOLVED**, that the Plainfield Board of Education approves one hundred forty (140) seniors and ten (10) chaperones to participate in activities at Dorney Park in Allentown, Pennsylvania on June 15, 2010 at no cost to the District.

11. P.H.S. College Fair

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

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Curriculum & Instruction

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Plainfield High School juniors have been attending *New Jersey Convention and Exposition College Fairs* since 1980-1981 school year. American colleges and universities are a natural resource. The learning environments they offer are characterized by a richness, relevance and diversity that can make a difference in the America of tomorrow. Academically, the college or university has a mission, to do for students, something that is not available elsewhere. These institutions provide a perspective on history, introduce ethnic history and culture, and provide a particular attunement to the academic needs of students. At the *New Jersey Convention and Exposition College Fair*, students will talk to recruiters, financial aid officers, and other support personnel who will provide assistance in selecting a college or university. The Director of College Recruitment has invited eighty (80) juniors and five (5) chaperones to attend the *New Jersey Convention and Exposition College Fair* in Raritan, New Jersey.

Eighty (80) students in grade 11 and five (5) chaperones will attend the *New Jersey Convention and Exposition College Fair* in Raritan, NJ on Thursday, April 29, 2010. Departure is scheduled at 8:30 a.m. and returning at 12:30 p.m. District transportation will be provided.

**RESOLVED**, that the Plainfield Board of Education approves eighty (80) students in grade 11 and five (5) chaperones to attend *the New Jersey Convention and Exposition College Fair* on Thursday, April 29, 2010 at no cost to the District.

12. P.H.S. Seniors

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Five (5) seniors in the Class of 2010 have achieved success on a continuous basis throughout their high school years and should be rewarded for their diligence. The students will participate in educational activities that will enhance them academically as well as socially and emotionally. This field trip will expand the students' learning beyond the walls of the classroom into the vast community outside. The field trip is an integral part of school instruction and is an incentive for students to continue to excel in the classroom and in life. The principal has invited the top five (5) seniors from the Class of 2010 to participate in activities at Maggiano's Restaurant in Bridgewater, New Jersey.

The five (5) seniors and the principal will visit Maggiano's Restaurant in Bridgewater, NJ on Friday, May 28, 2010. Departure is scheduled at 11:30 a.m. and returning at 2:00 p.m. The cost of the luncheon is \$700.00. District transportation will be provided.

**RESOLVED**, that the Plainfield Board of Education approves five (5) seniors and the principal to visit Maggiano's Restaurant on Friday, May 28, 2010 at a cost not to exceed \$700.00 The

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Business Meeting

April 13, 2010

availability of funds for this item has been verified and will be charged to Plainfield High School Student Activity Account.

13. PHS Chorus

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Plainfield High School students have been involved in the *Grammy Career Day* since 2002-2003 school year. At the *Annual Grammy Career Day*, students will participate in career opportunities available in the Fine Arts. Participating students attend a general session and visit classrooms where practicing artists present day to day activities and opportunities in the prospective careers. The students will also have the opportunity to visit an exhibit area where artist from local colleges and universities will be available to provide information on obtaining a degree in the Fine Arts. The Pace University Society of Fine Arts has invited thirty students (30) in grades 10-12 and three (3) chaperones to attend their program at Pace University in New York, New York. There is no cost to students.

Thirty (30) high school students in grades 10-12 and three (3) chaperones will attend the *Annual Grammy Career Day* on Thursday, May 20, 2010 at Pace University in New York, NY. Departure is scheduled at 8:30 a.m. and returning at 3:00 p.m. The cost of transportation is \$745.00.

**RESOLVED**, that the Plainfield Board of Education approves thirty (30) students in grades 10-12 and three (3) chaperones to attend the *Annual Grammy Career Day* at Pace University, New York, NY on May 20, 2010. The cost of transportation is not to exceed \$745.00 and will be charged to 401-100000-500A-25-0000. Availability of funds for this item has been verified.

14. Maxson Middle School

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Maxson Middle School Spanish classes will visit Martino's Cuban Restaurant for authentic Latin American and Spanish cuisine. The visit to the restaurant will increase student's interest and awareness in the Spanish language and culture. The students will apply what they learned in class about vocabulary associated with food and restaurants.

Business Meeting

April 13, 2010

## Curriculum & Instruction

The Maxson Middle School Spanish classes comprised of thirty-five (35) students in grades 7-8 and three (3) chaperones will visit Martino's Cuban Restaurant in Somerville, NJ on Friday, May 14, 2010. District transportation will be provided. Departure is scheduled at 10:30 a.m. and returning at 1:00 p.m. The cost is \$11.00 per person and each individual will be responsible for their cost.

**RESOLVED**, that the Board of Education approves thirty-five (35) students in grades 7-8 and three (3) chaperones from Maxson Middle School Spanish classes to visit Martino's Cuban Restaurant in Somerville, NJ on May 14, 2010. There is no direct cost to the District.

### 15. Stillman Elementary School - New Amsterdam Theatre

#### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In so doing, it is also committed to providing opportunities for ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

As part of the Stillman Elementary School Literacy Program, thirty-five (35) students in grades 5-6 and five (5) chaperones will visit the New Amsterdam Theatre in New York, NY to see *Mary Poppins* on June 2, 2010. The tickets are \$51.50 per person totaling \$2,060.00 which will be paid for by fundraiser and parent contribution. Students will depart at 11:00 a.m. and will return at 5:30 p.m. District transportation will be provided.

The purpose of the trip is for the students to see a musical show on Broadway where the original songs by the Sherman Brothers have been enhanced for the stage production. The students will observe a setting that has a centerpiece of a four-level Edwardian home detailed that rises and falls at will, and a supporting array of the external scenes. Students will observe acrobatics, choreography and a climactic flying exit for *Mary Poppins*. *Mary Poppins* is a design extravaganza which is determined to whip up a supercalifragilisticexpialidocious entertainment.

**RESOLVED**, that the Plainfield Board of Education approves thirty-five (35) students in grades 5-6 and five (5) chaperones from Stillman Elementary School to visit the New Amsterdam Theatre in New York, NY to see *Mary Poppins* on June 2, 2010. Cost of admission is \$51.50 per student and chaperone, and will be paid for in total by fundraising and parent contribution. District transportation will be provided. There is no direct cost to the District.

16. Stillman Elementary School - Museum of Natural History

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

To broaden their experiences in Science and Social Studies fifty-two (52) students in grades 5-6 and five (5) chaperones from Stillman School will visit the Museum of Natural History in New York, NY on May 18, 2010. Departure is scheduled at 8:00 a.m. and returning at 4:00 p.m. Transportation will be provided by a charter bus at a cost of \$675.00. Ticket price is \$17.50 per person totaling \$997.50.

Students will be able to engage in hands-on activities that support the NJCCCS:

- This learning activity will provide students with the opportunity to compare museum exhibits and activities with classroom learning.
- Students will also be able acquire an understanding of the origin/evolution and structure of the universe.
- To apply relationships and points of view to the study of contemporary and past peoples, places, issues and events.

**RESOLVED**, that the Plainfield Board of Education approves fifty-two (52) students in grades 5-6 and five (5) chaperones from Stillman Elementary School to visit the Museum of Natural History in New York, NY on May 18, 2010. Transportation will be provided by a charter bus at a cost of \$675.00. The ticket price is \$17.50 per person totaling \$997.50. The total cost is \$1,672.50 and will be charged to account 20POFLDTRP. The availability of funds for this item has been verified.

17. SBYSP Teen Parent Program Students to Attend 8<sup>th</sup> Annual Prevent Child Abuse Conference

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Business Meeting

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Curriculum & Instruction

Eighteen (18) students from the School Based Youth Services Teen Parent Program and three (3) staff members will participate in the 8<sup>th</sup> Annual Conference sponsored by Prevent Child Abuse *Strengthening Those Who Touch the Lives of Children* at the Crowne Plaza in Monroe Township, NJ on May 6, 2010. The conference is designed to bring teen mothers together, help them network, and find support and resources that go beyond the greater Plainfield community.

Workshops will focus on the unique challenges of young mothers raising children, and will provide a variety of topics. There is no cost to the District to attend the conference. The cost of transportation will be covered by Prevent Child Abuse by means of a transportation stipend in amount \$350.00. Departure is scheduled from the Plainfield High School at 8:15 a.m. and returning at 3:15 p.m.

**RESOLVED**, that the Plainfield Board of Education approves eighteen (18) students and three (3) staff members from the School Based Youth Services Teen Parenting Program to attend the 8<sup>th</sup> Annual Conference sponsored by Prevent Child Abuse at the Crowne Plaza in Monroe Township, NJ on May 6, 2010. The cost of transportation will be covered by the organization Prevent Child Abuse. There is no cost to the District.

18. 2010 Project Graduation Program Amendment

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Board of Education approved at its Business Meeting on October 20, 2009 Project Graduation Program for the Class of 2010. It is necessary to amend this resolution to cover the cost of additional expenses for one hundred thirty-four (134) students increasing the total to three hundred sixty-nine (369) graduates which will attend the 2010 Project Graduation Program.

The Class of 2010 at Plainfield High School has been involved in Project Graduation since 1993. Activities that are organized for the Project Graduation Program take place when the Graduation Ceremony is finished. The Project Graduation Committee orchestrates an evening of activities that will provide our graduates with a safe, alcohol and substance free night. The Parent Teacher Student Organization has invited three hundred sixty-nine (369) graduates and fifteen (15) chaperones to participate in Project Graduation in Mt. Laurel, New Jersey.

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Three hundred sixty-nine (369) high school graduates will attend the Project Graduation Program on June 17-18, 2010. Departure is scheduled from Plainfield High School on Thursday, June 17, 2010 at 9:30 p.m. The return is scheduled for Friday, June 18, 2010 at 5:00 a.m. Deposit for rental and transportation will be provided by District. The 2010 Project Graduation Program will be funded through fundraisers, PTSO, sponsors and community donations.

**RESOLVED**, that the Plainfield Board of Education approves the funds to cover the cost of the additional expenses for the one hundred thirty-four (134) graduates increasing the total to three hundred sixty-nine (369) graduates to participate in the 2010 Project Graduation Program at cost not to exceed \$7,599.00. The availability of funds for this item has been verified and will be charged to account 15-000-27-0000-512A-25-0000.

## **B. Staff Development**

The Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

1. 42<sup>nd</sup> Annual Conference on Reading and Writing

#### **Strategic Plan Link:**

#### **Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Miriam Malabanan, Resource Teacher, Educational Services, Donna Mullaney, Special Education Literacy Resource Coach and Terri Scheppard teacher from Barlow Elementary School will attend the Rutgers *42<sup>nd</sup> Annual Conference on Reading and Writing* in Somerset, NJ on April 16, 2010. Attendance at this workshop will help provide practical lessons for teachers, and improve teaching and learning.

The workshops will be led by nationally recognized researchers/presenters. Attendees will be required to turnkey the information to support the teaching staff in the District. This annual conference provides its attendees the opportunity to enhance and explore teaching and learning strategies while building internal capacity in the following areas:

- Instructional practices
- Strengthening student's comprehension
- Assessment in the early grades

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Business Meeting

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- Differentiating instruction
- Struggling Readers

Curriculum & Instruction

**RESOLVED**, that the Plainfield Board of Education approves Miriam Malabanan, Resource Teacher, Educational Services, Donna Mullaney, Special Education Literacy Resource Coach and Terri Scheppard teacher from Barlow Elementary School to attend the Rutgers 42<sup>nd</sup> Annual Conference on Reading and Writing in Somerset, NJ on April 16, 2010. The cost of registration is \$195.00 per person and will be charged to accounts 11-000-221000-500A-26-0000 (Educational Services) and 15-000-223000-500A-11-0000 (Barlow). Availability of funds for this item has been verified.

2. The Model School Conference - Plainfield Academy for the Arts & Advanced Studies

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development.

As approved and stated in the FY10 Perkins Grant, staff that represent the Career Technical Education (CTE) team consists of one (1) teacher, Joan Cansdale and one (1) administrator, Angela Bento. The team has a direct involvement with the approved programs offered in the Plainfield School District as reflected in the New Jersey Department of Education (NJDOE) approved programs offered in the Plainfield School District as reflected in the NJDOE approved five (5) year CTE Plan and previously budgeted Perkins Grant.

Angela Bento, Interim Principal and Joan Cansdale, teacher from PAAAS will attend the *Model School Conference* in Orlando, FL on June 14-18, 2010. Attendance at this conference will help provide practical lessons and professional development for leaders. Also, it will improve teaching and learning. By exposure to the workshops led by nationally recognized researchers/presenters, attendees will be able to turnkey the information obtained to support the teaching staff.

The *Model School Conference* features model high schools, middle schools, elementary schools, and CTE programs that are highly successful at providing every student with a rigorous and relevant education.

Twenty-five of the nation's highest performing and most rapidly improving schools that are using their resources most efficiently and effectively will be involved.

Focused strands dedicated to leadership, student engagement, creativity and innovation, whole school reform, effective interventions, and improving the performance of students with disabilities will be involved.

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Instructional practices and leadership approaches presented by schools that have achieved dramatic improvement in student performance will be involved.

## Curriculum & Instruction

Cutting edge research on best practices and the skills and knowledge needed for success in the 21<sup>st</sup> century.

**RESOLVED**, that the Plainfield Board of Education approves Angela Bento, Interim Principal and Joan Cansdale, teacher from PAAAS to attend the *Model School Conference* in Orlando, FL on June 14-18, 2010. The cost is not to exceed \$2,200.00 per person and will be charged to the Perkins Grant.

### Expense Breakdown:

|                |          |
|----------------|----------|
| Air Fare       | \$300.00 |
| Hotel          | \$900.00 |
| Registration   | \$695.00 |
| Food Allowance | \$282.00 |

### 3. New Jersey Department of Education Meeting for Preschool Nurses

#### **Strategic Plan Link**

#### **Goal 1: Learning Outcomes**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development.

The New Jersey Department of Education is hosting a meeting for preschool nurses in Trenton, New Jersey on May 12, 2010. Attendance is free. Mileage reimbursement cost for attendees is estimated at \$26.00 each. The meeting will expose them to the latest issues and directives related to student health care and learning environments.

**RESOLVED**, that the Board of Education approves Preschool nurses Carol Riddlestorffer, Adele Pudner, Angela Ladenheim and Ellen Frey to attend a meeting hosted by the NJ Department of Education in Trenton, NJ on May 12, 2010 and that the estimated cost of mileage reimbursement is \$104.00 (\$26.00 for each person) and charged to account 34PSTRAVEL.

### 4. The New Jersey Action for Healthy Kids

#### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

**To improve the recruitment, retention and development of district staff.**

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The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development.

## Curriculum & Instruction

The New Jersey Action for Healthy Kids is presenting an education conference entitled *Fuel Up to Play: Physical Activity/Nutrition Conference*, at Monmouth University-Wilson Hall Auditorium, West Long Branch, NJ on May 17, 2010. Conference attendance is free. Mileage reimbursement cost for attendees is estimated at \$24.00 each. The conference will expose them to updated information regarding the latest issues and trends related to quality health care for school children. Professional development hours, which are required to maintain licensure, will be awarded.

**RESOLVED**, that the Board of Education approves Preschool nurses Carol Riddlestorffer, Adele Pudner, Angela Ladenheim and Ellen Frey to attend the *Fuel Up to Play: Physical Activity/Nutrition Conference* and the cost of mileage reimbursement, is \$96.00 (\$24.00 for each person) and charged to account 34PSTRAVEL. Availability of funds for this item has been verified.

### 5. New Jersey Association for the Education of Young Children

#### **Strategic Plan Link**

#### **Goal 2: Human Resources**

#### **To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development.

The Plainfield Public Schools does both require and encourage employees to take continuing education courses to improve their professional knowledge, maintain professional credentials and to operate most effectively and efficiently in the delivery of services to the children of the District.

Preschool nurses Carol Riddlestorffer, Adele Pudner, Angela Ladenheim and Ellen Frey will attend the New Jersey Association for the Education of Young children conference entitled *Caring for New Jersey's Children* at the Double Tree Hotel, Somerset, New Jersey on May 20, 2010. Conference registration cost is \$60.00 per person. The conference will expose them to updated information regarding the latest issues and trends related to quality health care for school children. Professional development hours, which are required to maintain licensure, will be awarded.

**RESOLVED**, that the Board of Education approves Preschool nurses Carol Riddlestorffer, Adele Pudner, Angela Ladenheim and Ellen Frey to attend the New Jersey Association for the Education of Young Children Conference entitled *Caring for New Jersey's Children* at the

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Double Tree Hotel, Somerset, New Jersey on May 20, 2010 at a cost for registration of \$240.00 (\$60.00 for each person) and charged to account 34PURPROFS. Availability of funds for this item has been verified.

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Business Meeting  
Curriculum & Instruction

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6. Teachers of English to Speakers of Other Languages (TESOL) – National Association of Bilingual Education (NABE) Spring Conference

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development.

In an effort to meet the mandates of the New Jersey Department of Education and provide quality professional development opportunities the English as a Second Language (ESL) and Bilingual Staff will attend the *2010 Annual New Jersey TESOL-NABE Spring Conference (21<sup>st</sup> Century Learning for English Language Learners)* on May 18 and 19, 2010 at the DoubleTree and Garden State Exhibit Center in Somerset, NJ.

At the conference participants will:

- Investigate a variety of topics covering theory and application for ESL classrooms.
- Obtain the latest information on state and national initiatives regarding ESL.
- Review varied resources and teaching materials exhibited by publishers for use with ESL students.
- Participate in professional meetings and network with colleagues.

**RESOLVED**, that the Plainfield Board of Education approves the following EST and Bilingual staff members to attend the *2010 Annual New Jersey TESOL-NABE Spring Conference (21<sup>st</sup> Century Learning for ELLs)* at the DoubleTree and Garden State Exhibit Center in Somerset, NJ on May 18-19, 2010

| Name                   | School       | Date    | Cost   | Account                       |
|------------------------|--------------|---------|--------|-------------------------------|
| Candus Hedberg         | Evergreen    | 5/18    | \$149. | 15-000-221000-390A-17-0000    |
| *Vianey M. Castillo    | Evergreen    | 5/18    | 85.    | 15-000-221000-390A-17-0000    |
| Susan Martin           | Maxson       | 5/19    | 184.   | FY '09 NCLB Title III 200-500 |
| Diana Saenz-Torres     | Maxson       | 5/19    | 184.   | FY '09 NCLB Title III 200-500 |
| Belkis Peralta         | Cedarbrook   | 5/19    | 144.   | 15-000-221000-320A-13-0000    |
| Dr. Phillip Williamson | Ed. Services | 5/18-19 | 219.   | FY '09 NCLB Title III 200-500 |
| Ilene Weinstein        | Ed. Services | 5/18-19 | 219.   | FY '09 NCLB Title III 200-500 |
| Idelisse Gonzalez      | Ed. Services | 5/18-19 | 219.   | FY '09 NCLB Title III 200-500 |
| Margoth Regalado       | Barlow       | 5/18    | 65.    | FY '09 NCLB Title III 200-500 |
| Sanjuanita Hana        | Cedarbrook   | 5/18    | 184.   | FY '09 NCLB Title III 200-500 |
| Brenda Martinez        | Cedarbrook   | 5/18    | 184.   | FY '09 NCLB Title III 200-500 |
| Liliana Bohorquez      | Clinton      | 5/18    | 184.   | FY '09 NCLB Title III 200-500 |
| Rosa Gonzalez          | Clinton      | 5/18    | 184.   | FY '09 NCLB Title III 200-500 |
| Michael Carrington     | Cook         | 5/18    | 184.   | FY '09 NCLB Title III 200-500 |

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Curriculum & Instruction

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|                     |            |         |                                    |
|---------------------|------------|---------|------------------------------------|
| Victoria Rios       | Cook       | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Ana Ramos           | Emerson    | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Shirley Clore       | Emerson    | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Andrea Green        | Evergreen  | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Yaneth Sierra       | Evergreen  | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Emma Anderson       | Stillman   | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Homer Fernandez     | Stillman   | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Jean Colrick        | Washington | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Patricia Limberatos | Washington | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Edith Farrell       | Woodland   | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Mustapha Dargal     | Hubbard    | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Lynda Gorczyca      | Hubbard    | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Vincent Rosano      | P.H.S.     | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Jay Rossin          | P.H.S.     | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Liza Darmadst       | P.H.S.     | 5/18-19 | 219. 15-190-100018-500A-25-0000    |
| Maria Ferrer        | Barlow     | 5/18    | 184. FY '09 NCLB Title III 200-500 |
| Sandra Gil          | Evergreen  | 5/18    | 184. FY '09 NCLB Title III 200-500 |

\*Ms. Castillo is a presenter at the conference.

7. School Based Youth Services Program State-Mandated Professional Development Day

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development.

The School Based Youth Services Program (SBYSP), developed by the New Jersey Department of Human Services and currently located in the Department of Children and Families, provides adolescents and children with the opportunity to complete their education, to obtain skills that lead to employment or additional education, and to lead a mentally and physically healthy life. The NJ SBYSP is the first statewide effort in the nation to place comprehensive services in or near secondary schools. The program is a direct link between the education and social services, health, and employment systems.

Stacy Greene, Coordinator of Student Intervention and Family Support Services will attend the state's mandatory *Professional Development Day* for all School Based Directors and Coordinators. This yearly requirement is designed to support School Based administrators in dealing with the challenging issues that SBYSP addresses in support of our students. This year's Professional Development for Directors is scheduled for Thursday, June 10, 2010, and will be held at The Mercer Oaks in Princeton Junction, NJ.

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**RESOLVED**, that the Plainfield Board of Education approves Stacy Greene to attend the School Based Professional Development Day for School Based Directors and Coordinators on June 10, 2010. The cost to attend the conference is \$58.00 and mileage reimbursement is \$20.00. Funding has been verified and will be charged to account numbers 20-431-2180000-58A-380000 and 20-431-218000-320A-38-0000.

### **C. Rutgers University**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

##### **Strategic Plan Link:**

##### **Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in all PPS.**

- Percent of Students Increasing Academic Performance
- Number of Schools Making AYP

The Rutgers University–Rutgers Cooperative Extension Department of Nutritional Sciences, a sub contractor of the Union County Supplemental Nutrition Assistance Program (SNAP-Ed Plan), desires to enter into an agreement with the Plainfield Board of Education, to offer behaviorally-focused nutrition classes and workshops for pre-school and elementary students.

The workshops are designed to help educate students about the benefits of making healthy choices and the importance of food safety. The program also supports the district's efforts to provide nutrition education in elementary schools, reinforces its school lunch policy, and is aligned with the health component of the New Jersey Core Curriculum Content Standard 2.1 (Wellness) and Science Component 5.1 (Scientific Process). Workshops will be conducted during health and science classes at identified schools and will be provided in two, 10-week sessions; with Kindergarten through third grades receiving 30 minutes of instruction and fourth through fifth grades receiving 45 minutes of instructional time, and

The workshops will be offered at three Early Childhood Centers, Plainfield Family Success Center and several Plainfield Public Schools to be identified from October 1, 2010 – September 30, 2011.

**RESOLVED**, that the Board of Education enters into an agreement with Rutgers University–Rutgers Cooperative Extension Department of Nutritional Sciences for the 2010-2011 school year at no cost to the District.

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#### **D. Approval 21<sup>st</sup> Century Community Learning Centers Summer Enrichment Program**

The Superintendent of Schools recommends, and I so move, adoption of the following:

##### **RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for families and community members to engage in meaningful and productive activities to ensure that all students achieve high academic standards and achieve life-long success.

In support of these goals, the Department of Student Intervention and Family Support Services requests approval to implement a 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLCP) Summer Enrichment Program beginning July 5, 2010 to August 13, 2010. The proposed 21<sup>st</sup> CCLCP Summer Enrichment Program will engage students in an age appropriate summer learning experience that integrates academic and social skills development together with enrichment activities which are designed to address the physical, intellectual, and emotional needs of the students enrolled in the program.

**RESOLVED**, that the Board of Education approves the 21<sup>st</sup> Century Community Learning Centers Summer Enrichment Program beginning July 5, 2010 through August 13, 2010. The Summer Enrichment Program will serve approximately 125 students Grades 4-12 in the Plainfield Public Schools with funding from the New Jersey Department of Education - 21<sup>st</sup> Century Community Learning Centers Program.

#### **E. Provision of Special Education Services**

The Superintendent of School recommends, and I so move, adoption of the following:

##### **RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

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In accordance with N.J.S.A. 18A:46 the Board of Education is required to identify and provide for students with various disabilities, and certain students that have been so identified and require special education and related services.

**RESOLVED**, that the Plainfield Board of Education approves The Embrace Kids Learning Center located at Robert Wood Johnson University Hospital, Cancer Institute of New Jersey to provide educational services for QC a student at Cedarbrook K-8 Center. Funding for these services is through the Department of Special Education, Gifted and Psychological Services account 32HOMEINST at the compensation rate of \$39.00 per hour.

**F. Special Education Services Provider**

The Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this District have been so identified and require special education and related services.

**RESOLVED**, that the Plainfield Board of Education approves the following individual be appointed as Special Services Consultant/Provider for the Department of Special Education, Gifted and Psychological Services for the remainder of the 2009 – 2010 school year to provide services for RB, a Plainfield resident student at the respective compensation rates:

| <u>CONSULTANT/PROVIDER</u>          | <u>SERVICES PROVIDED</u>         | <u>RATE OF SERVICE</u> |
|-------------------------------------|----------------------------------|------------------------|
| Mount Holly Township Public Schools | Learning Disabilities Assessment | \$325.00 each          |
|                                     | Psychological Evaluation         | \$325.00 each          |
|                                     | Social History Assessment        | \$310.00 each          |
|                                     | Psychiatric Evaluation           | \$450.00 each          |

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**G. Provision of Special Education Services**

The Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services IN ACCORDANCE WITH 18A.

**RESOLVED**, that the Plainfield Board of Education approves those ten (10) Plainfield pupils whose names have been certified by the Superintendent of Schools and are on file with the Secretary of the Board of Education will be provided with special education programs in out-of-district schools for the disabled for the remainder of the 2009-2010 school year:

| <b><u>SCHOOL OR<br/>INSTITUTION</u></b>  | <b><u>PRIMARY<br/>CLASS.</u></b> | <b><u>APPROX.<br/>COST</u></b> |
|--|----------------------------------|--------------------------------|
| <b><u>TUITION AND TRANSPORTATION</u></b> |                                  |                                |
| Bonnie Brae                              | BD                               | \$22,100.00                    |
| Somerset Academy                         | ED                               | \$17,865.00                    |
| Washington Academy                       | MD                               | \$15,008.00                    |
| Washington Academy                       | MD                               | \$18,471.00                    |
| Washington Academy                       | ED                               | \$17,316.00                    |
| Washington Academy                       | MD                               | \$16,623.00                    |
| Washington Academy                       | MD                               | \$16,623.00                    |
| Washington Academy                       | ED                               | \$16,162.00                    |
| Washington Academy                       | ED                               | \$18,471.00                    |
| Washington Academy                       | ED                               | \$18,471.00                    |

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Business Meeting  
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## **H. Union County College Agreement**

The Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

#### **Strategic Plan Link:**

#### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Union County College is a public comprehensive community college and is a member of the New Jersey's system of county colleges. It is the oldest 2-year college in the state of New Jersey. Union County College operates major campuses in Cranford, Elizabeth, Plainfield and Scotch Plains. Union County College offers a number of opportunities for academically talented high school students to enroll in college courses. College credits earned while in high school provide an opportunity to pursue more rigorous course work. Union County will award college credit for any course taken at the college level.

Plainfield High School in partnership with Union County College will provide an opportunity for a maximum of twenty-two seniors to take college level course(s) in 101 Sociology for 3 college credits and /or a remedial mathematics course, 011 Mathematics. The courses will cost \$397.00 (101 Sociology) and \$445.00 (011 Mathematics) respectively. The classes will be held on Saturday from 9:00 a.m. to 12:00 noon at Plainfield High School from January 23, 2010 to May 10, 2010. The selection of students is based on the College Entrance Examination administered by Union County College.

**RESOLVED**, that the Plainfield Board of Education approves for Union County College to provide two college credit courses (101 Sociology and 011 Mathematics) for a maximum of twenty-two seniors from January 21, 2010 to May 10, 2010 cost not to exceed \$9,262.00. The availability of funds for this has been verified and charged to account 15-000-240000-500A-25-0000.

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Business Meeting  
Curriculum & Instruction

April 13, 2010

**I. Amended Individuals with Disabilities Education Act (IDEA) Grant –FY 2008/2009**

The Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Individuals with Disabilities Education Act (IDEA) Grant is an annual resource that is funded by the Federal government through the New Jersey Department of Education allocation of funds. The grant period began September 1, 2008 and ended August 31, 2009.

The IDEA funds are used to improve student achievement and help close the achievement gap through school improvement and reform.

The following item was approved at the Business Meeting on October 14, 2008 and must be amended to include carryover to the FY 2008-2009 Preschool and Basic allocations.

**RESOLVED**, that the Board of Education authorizes the Superintendent of Schools to submit the following Amended application for the Individuals with Disabilities Education Act (IDEA) Grant for FY2008-2009 to include carryover funds from the previous year.

| <u>Funding Source</u>  | <u>Program Description</u>   | <u>Amount</u>         | <u>Administrator</u> |
|--|--|-----------------------|----------------------|
| Amendment to the FY2008/2009 Individuals with Disabilities Education Act to include carryover funds to the Basic Grant     | Basic grant funds are used for services and supplies for special education students.               | \$1,833,989           | Antoinette Adams     |
| Amendment to the FY2008/2009 Individuals with Disabilities Education Act to include carryover funds to the Preschool Grant | Preschool grant funds are used for services and supplies for preschool special education students. | \$56,489<br>Preschool | Antoinette Adams     |

Business Meeting

April 13, 2010

Curriculum & Instruction

**J. Submission of 21<sup>st</sup> Century Community Learning Centers Program Continuation Grant Application**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for families and community members to engage in meaningful and productive activities to ensure that all students achieve high academic standards and achieve life-long success.

In support of these goals, the Department of Student Intervention and Family Support Services requests approval to submit a continuation application to the New Jersey Department of Education for funding in the amount of \$535,000. Funds from the 21<sup>st</sup> Century Community Learning Centers Program (21st CCLCP) Competitive grant will be utilized to develop and provide high-quality, extended day services for approximately 250 children and their families from (September 1, 2010 - August 31, 2011).

**RESOLVED**, that the Plainfield Board of Education authorizes the Superintendent of Schools to submit the following continuation grant application to support learning outcomes and increase grant revenue in the District.

| <u>Funding Source</u>        | <u>Program Description</u>  | <u>Administrators Responsible</u> | <u>Amount</u> |
|------------------------------|---|-----------------------------------|---------------|
| N.J. Department of Education | 21 <sup>st</sup> Century Community Learning Centers Program enables school districts with the assistance of community partners to plan, implement, or expand projects that benefit the educational, health, social services, cultural and recreational needs of the community. The program is designed to develop education centers for children and families in communities. | Anna Belin-Pyles, Director        | \$535,000.00  |

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Business Meeting

April 13, 2010

## **XVI. REPORT OF THE FINANCE COMMITTEE**

Ms. Barksdale moved Finance as a Consent Agenda, second by Mr. Cox. The motion carried, on a roll-call vote with five members in favor of all. Mr. Cathcart in favor of all, but abstained on the check register, Mr. Cox in favor of all but abstained on check register (178333), Mrs. Logan-Leach opposed all and abstained on the check register. Mrs. Campbell was opposed.

### **A. Reports of the Board Secretary and Treasurer – February 2010**

#### **Strategic Plan Link: Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

**To be in compliance with N.J.A.C. 6:23-2.2h and N.J.A.C. 6:23-211(c)3**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)41 and N.J.A.C. 6:23-2.11(b).

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Business Meeting

April 13, 2010

(Finance)

| FUND                              | CASH BALANCE  | APPROPRIATION<br>BALANCE | FUND BALANCE  |
|-----------------------------------|---------------|--------------------------|---------------|
| (10) General Current Expense Fund |               |                          |               |
| (11, 16, 17) Current Expense      | 4,776,798.69  | 7,418,125.24             | 12,028,280.73 |
| (12) Capital Outlay               |               | 654,805.60               | -             |
| (13) Special Schools              |               | -                        | -             |
| (15) Reform Schools               | (84,257.49)   | 3,608,847.89             | -             |
| Capital Reserve                   |               |                          |               |
| (20) Special Revenue Fund         | 7,525,580.79  | 6,062,102.95             | 489,879.43    |
| (40) Debt Service Fund            | 257,471.49    | 193,992.58               | 221,081.13    |
| (60) Enterprise Fund              | 453,600.13    | 147,353.10               | 718,581.69    |
| <b>TOTAL</b>                      | 12,929,193.61 | 18,085,227.36            | 13,457,822.98 |

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Business Meeting  
(Finance)

April 13, 2010

**B. Payment of Bills — March 12, - April 8, 2010**

**Strategic Plan Link:**  
**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC6:20-2.13(a).

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

|  |                        |
|--|------------------------|
| On the General Account<br>178283 - 178565<br>in the amount of                      | \$ 6,600,908.38        |
| On the Agency Account<br>123 - 126<br>131 - 133<br>4922 - 4959<br>in the amount of | \$ 3,158,886.59        |
| On the Food Service Account<br>100060 - 100062<br>in the amount of                 | \$ 275,650.56          |
| <b>IN THE GRAND TOTAL AMOUNT OF</b>  | <b>\$10,035,445.53</b> |

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Business Meeting  
(Finance)

April 13, 2010

**C. 2009-10 Budget Transfers**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following 2010 Budget adjustments which reflect the appropriations sufficient to meet expenditures:

| <b>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</b> |  |                    |                  |
|--|--|--------------------|------------------|
| <b>March 1, 2010 to March 31, 2010</b>                 |  |                    |                  |
| <b><u>ACCOUNT</u></b>                                  | <b><u>DESCRIPTION</u></b>  | <b><u>FROM</u></b> | <b><u>TO</u></b> |
| 11-1XX-100-XXX   | Regular Programs - Instruction   |                    |                  |
| 11-2XX-100-XXX<br>11-000-216,217                       | Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services                              |                    |                  |
| 11-3XX-100-XXX   | Vocational Programs - Local - Instruction  |                    |                  |
| 11-4XX-100-XXX   | School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs - Instruct  |                    |                  |
| 11-800-330-XXX   | Community Services Programs/Operations   |                    |                  |
|  | <b>Undistributed Expenditures</b>  |                    |                  |
| 11-000-100-XXX   | Instruction  |                    |                  |
| 11-000-211,213,218,219,222                             | Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library |                    |                  |
| 11-000-221,223   | Improvement of Instruction Services and Instructional Staff Training Services  |                    |                  |
| 11-000-230-XXX   | Support Services - General Administration  | 50,000.00          |                  |
| 11-000-240-XXX   | Support Services - School Administration   |                    |                  |
| 11-000-25X-XXX   | Central Svcs & Admin Info Technology   |                    |                  |
| 10-606   | Increase in Maintenance Reserve  |                    |                  |
| 11-000-26X-XXX   | Operation and Maintenance of Plant Services  |                    | 50,000.00        |
| 11-000-270-XXX   | Student Transportation Services  |                    |                  |
| 10-605   | Increase in Sale/Lease-Back Reserve  |                    |                  |
| 11-000-290-XXX   | Other Support Services   |                    |                  |
| 11-XXX-XXX-2XX   | Personal Services - Employee Benefits  |                    |                  |

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Business Meeting

April 13, 2010

11-000-310-XXX

Food Services

"The following minutes have not been approved by the Board and are therefore a mere recital of the actions taken by the Board at the listed meeting and are subject to modification and/or correction and approval by the Board at a later date."

Business Meeting  
(Finance – Transfers)

April 13, 2010

|                |  |           |           |
|----------------|--|-----------|-----------|
|                | <b>TOTAL GENERAL CURRENT EXPENSE</b>             |           |           |
|                | <b>Capital Outlay</b>                            |           |           |
| 12-XXX-XXX-73X | Equipment  |           | 30,688.00 |
| 12-XXX-4XX-XXX | Facilities Acquisition and Construction Services | 30,688.00 |           |
|                | <b>TOTAL CAPITAL OUTLAY</b>                      |           |           |
| 13-XXX-XXX-XXX | <b>TOTAL SPECIAL SCHOOLS</b>                     |           |           |
| 10-000-100-56X | Transfer of Funds to Charter Schools             |           |           |
| 10-000-520-930 | General Fund Contribution to Whole School Reform |           |           |
|                | <b>GENERAL FUND GRAND TOTAL</b>                  | 80,688.00 | 80,688.00 |

| <b>BUDGET TRANSFERS - FUND 15</b>      |  |             |           |
|--|--|-------------|-----------|
| <b>March 1, 2010 to March 31, 2010</b> |  |             |           |
| <u>ACCOUNT</u>                         | <u>DESCRIPTION</u>   | <u>FROM</u> | <u>TO</u> |
| 15-1XX-100-XXX                         | Regular Programs - Instruction   | 48,757.00   |           |
| 15-2XX-100-XXX<br>15-000-216,217       | Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services                              |             | 14,400.00 |
| 15-3XX-100-XXX                         | Vocational Programs - Local - Instruction  |             |           |
| 15-4XX-100-XXX                         | School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct   |             | 2,864.00  |
| 15-800-330-XXX                         | Community Services Programs/Operations   |             |           |
|  | <b>Undistributed Expenditures</b>  |             |           |
| 15-000-100-XXX                         | Instruction  |             |           |
| 15-000-211,213,218,219,222             | Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library | 28,500.00   |           |
| 15-000-221,223                         | Improvement of Instruction Services and Instructional Staff Training Services  |             | 13,000.00 |
| 15-000-230-XXX                         | Support Services - General Administration  |             |           |
| 15-000-240-XXX                         | Support Services - School Administration   | 10,000.00   |           |
| 15-000-25X-XXX                         | Central Svcs & Admin Info Technology   |             |           |
| 15-606                                 | Increase in Maintenance Reserve  |             |           |
| 15-000-26X-XXX                         | Operation and Maintenance of Plant Services  |             |           |
| 15-000-270-XXX                         | Student Transportation Services  | 1,007.00    |           |
| 15-605                                 | Increase in Sale/Lease-Back Reserve  |             |           |

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Business Meeting  
(Finance - Transfers)

April 13, 2010

|                |  |           |           |
|----------------|--|-----------|-----------|
| 15-000-290-XXX | Other Support Services                           |           |           |
| 15-XXX-XXX-2XX | Personal Services - Employee Benefits            |           | 58,000.00 |
| 15-000-310-XXX | Food Services                                    |           |           |
|                | <b>TOTAL GENERAL CURRENT EXPENSE</b>             |           |           |
|                | <b>Capital Outlay</b>                            |           |           |
| 15-604         | Increase in Capital Reserve                      |           |           |
| 15-604         | Interest Deposit to Capital Reserve              |           |           |
| 15-XXX-XXX-73X | Equipment  |           |           |
| 15-000-4XX-XXX | Facilities Acquisition and Construction Services |           |           |
| 15-000-4XX-931 | Capital Reserve-Transfer to Capital Projects     |           |           |
| 15-000-4XX-933 | Capital Reserve-Transfer to Debt Service         |           |           |
| 15-000-520-930 | General Fund Contribution to Whole School Reform |           |           |
|                | <b>WHOLE SCHOOL REFORM GRAND TOTAL</b>           | 88,264.00 | 88,264.00 |

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Business Meeting  
(Finance)

April 13, 2010

**D. Grant Acceptance of FY 2010 NCLB and ARRA Title I**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The FY 2010 NCLB and ARRA Title I Entitlement Grant applications for the Plainfield School District have been approved by the New Jersey Department of Education, in the amount of \$5,229,391.00. The project period for these grants is September 1, 2009 through August 31, 2010.

These grants will provide funding to support student academic achievement, school improvement, professional development, technology in education, English language acquisition and language enhancement, and programs and services for safe and drug-free schools. Funds have been allocated for Plainfield Public Schools and specific Non-Public Schools within the district (King's Temple Christian School, Koinonia Academy and New Covenant Christian Academy).

**RESOLVED**, that the Plainfield Board of Education accepts the FY 2010 NCLB and ARRA Title I Entitlement Grants as follows:

| <u>Program Name</u>      | <u>Award Amount</u> | <u>Administrator</u> |
|--------------------------|---------------------|----------------------|
| Title I Part A           | \$2,828,955.00      | Dawn Ciccone         |
| Title II A               | 256,993.00          | Angela Kemp          |
| Title II D               | 13,153.00           | Dawn Ciccone         |
| Title III                | 444,242.00          | Angela Kemp          |
| Title IV                 | 19,577.00           | Dawn Ciccone         |
| ARRA Title I             | 1,560,798.00        | Dawn Ciccone         |
| ARRA Title I SIA, Part A | 105,673.00          | Dawn Ciccone         |

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Business Meeting  
(Finance)

April 13, 2010

**E. Designation of Bank Signatures**

**Strategic Plan Link:**  
**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education authorizes the following staff as official signatories on checks and drafts for the student activity Funds:

| <b><u>Administrator</u></b> | <b><u>Secretary</u></b> | <b><u>School</u></b> |
|-----------------------------|-------------------------|----------------------|
| RaShawn M. Adams, Principal | Revonda Christmas       | Jefferson            |

**F. Invoking the Doctrine of Necessity**

The Superintendent of Schools recommends, moved by Ms. Barksdale and seconded by Mr. Cox the adoption of the following:

**RESOLUTION**

**WHEREAS**, the School Ethics Act, N.J.S.A. 18A:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators, and to provide specific ethical standards to guide their conduct; and

**WHEREAS**, questions arose regarding how a Board should invoke the Doctrine of Necessity when a quorum of a Board of Education has conflicts of interest on a matter required to be voted upon; and

**WHEREAS**, the School Ethics Commission ("Commission") provided guidance in Public Advisory Opinion A03-9 (April 1, 1998); and

**WHEREAS**, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary, and the specific nature of the conflicts of interest; and

**WHEREAS**, the School Ethics Commission, by resolution dated February 25, 2003, clarified and required a Board of Education invoking the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so, and the specific nature of the conflicts of interest; and

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Business Meeting  
(Finance – Doctrine of Necessity)

April 13, 2010

**WHEREAS**, the School Ethics Commission further directed Boards of Education that invoke the Doctrine to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for thirty (30) days, and provide the Commission with a copy; and

**WHEREAS**, the State Department of Education promulgated N.J.A.C. 6A:23A-6.2, which places additional standards and restrictions upon the ability of a board member to vote on a particular issue; and

**WHEREAS**, the Board is required by law to participate in collective bargaining with its unions; and

**WHEREAS**, the Plainfield Board of Education desires to adopt the terms of agreement as set forth in a Memorandum of Agreement between the aforesaid Board and the Plainfield Education Association, which shall, after adoption and ratification by the parties, form the basis of the collective bargaining agreement covering the period from July 1, 2009 through June 30, 2012; and

**WHEREAS**, the Board Attorney has reviewed the State regulations and the advisory decisions of the Commission and determined board member conflicts prohibit six members of the Board from voting on the Memorandum of Agreement and corresponding collective bargaining agreement; and

**WHEREAS**, the six board member conflicts are as follows:

Martin Cox's sister and daughter-in-law are teachers, and a sister-in-law is a teacher's aide in the school district;

Lenny Cathcart's sister is a teacher's aide in the school district;

Christian Estevez's wife is a vice-principal and aunt-in-law is a secretary in the school district;

Wilma Campbell's sister is the Special Negotiations Counsel for the school district;

Lisa Logan-Leach's mother is a music teacher in the school district; and

Katherine Peterson's brother and nephew are custodians in the school district.

**WHEREAS**, the inability of the above six board members to participate in collective bargaining as required by state law, will result in a lack of a quorum necessary to approve the aforesaid Memorandum of Agreement and corresponding collective bargaining agreement; and

**WHEREAS**, in order to adopt and ratify the terms of the MOA between the Plainfield Board of Education and the Plainfield Education Association for inclusion into the new collective bargaining agreement covering the period between July 1, 2009 to June 30, 2012, as required by law and contract, the Board desires to invoke the Doctrine of Necessity, in accordance with the procedures established by the Commission.

"The following minutes have not been approved by the Board and are therefore a mere recital of the actions taken by the Board at the listed meeting and are subject to modification and/or correction and approval by the Board at a later date."

Business Meeting  
(Finance – Doctrine of Necessity)

April 13, 2010

**NOW, THEREFORE, BE IT RESOLVED**, by the Plainfield Board of Education, County of Union, State of New Jersey, as follows:

1. That the six board members, as noted above, are prohibited from evaluating participating in the all collective bargaining for such time as members of their family are employees of the school district; and
2. That the Board therefore invokes the Doctrine of Necessity in order to allow the full body of the Board to adopt and ratify the Memorandum of Agreement and corresponding collective bargaining agreement between the Plainfield Board of Education and the Plainfield Education Association for the July 1, 2009 through June 30, 2012 term in accordance with state law and contract;
3. That this resolution shall be read at a regularly scheduled meeting of the Board and be posted on the Board's website.
4. That a copy of this resolution shall be forwarded to the School Ethics Commission.

The resolution passed on a roll-call vote, with Ms. Barksdale, Mrs. Campbell, Mr. Cathcart, Ms. Chambers, Mr. Cox, Mr. Estevez, Mrs. Gilbert, Mrs. Logan-Leach and Ms. Peterson, in favor of all; and none opposed.

**XVII. REPORT OF THE POLICY COMMITTEE**

**A. Adoption of Policies – First Reading**

**Mr. Estevez moved, and seconded by Mr. Cox, the adoption of the following:**

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

**WHEREAS**, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month’s scheduled business meeting:

| <b><u>Policy Number</u></b> | <b><u>Title</u></b>   |
|-----------------------------|---|
| 4135.2                      | Employment Contracts  |
| 4142/4242                   | Payroll Authorization/Salary Checks and Deductions                                |
| 4119.26/4219.26             | Staff Use of Internet Social Networks and Other Forms<br>Electronic Communication |

**The motion carried on a roll-call vote with eight members in favor and Mrs. Logan-Leach abstained.**

**B. Adoption of Policy – Second Reading**

**Mr. Estevez moved, and seconded by Mrs. Barksdale, the adoption of the following:**

The Board of Education finds it necessary that this policy be implemented for the management and operation of the Plainfield Public Schools; therefore the following is recommended for adoption:

The Board of Education has reviewed the policy listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that this policy be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **second reading**, the following policy:

| <b><u>Policy Number</u></b> | <b><u>Title</u></b>             |
|-----------------------------|---------------------------------|
| 3327                        | Vendors                         |
| 3516                        | Safety                          |
| 4112.8, 4212.8              | Nepotism                        |
| 4211                        | Recruitment, Selection & Hiring |
| 5131                        | Conduct/Discipline              |
| 5141                        | Health                          |

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Business Meeting

April 13, 2010

5141.20

Food Allergies

6114

Emergencies & Disaster Preparedness

**The motion carried, on a roll-call vote, with seven members in favor with Mrs. Logan-Leach abstaining and Mrs. Campbell was opposed.**

Mr. Estevez moved, seconded by Mrs. Barksdale and unanimously approved by the Board, to adjourn the meeting at 11:45 p.m.

Recorded by:

Gary L. Ottmann, Board Secretary  
GLO/bsc