

BOARD OF EDUCATION OF THE CITY OF PLAINFIELD  
IN UNION COUNTY, NEW JERSEY

MINUTES of a **BUSINESS** Meeting of the Board of  
Education Held on Tuesday, December 15, 2009

A **BUSINESS** Meeting of the Board of Education of the City of Plainfield was held this day in the Plainfield Board of Education Administration Building, auditorium. Notice had been provided to Board members and to the Courier-News, Star Ledger, Public Library, City Clerk, Plainfield Police Department, and posted in all Plainfield Public Schools and the District's website. The meeting was called to order at 6:00 p.m. by Mr. Gary L. Ottmann, Board Secretary, and the following action took place:

**I. PLEDGE OF ALLEGIANCE**

**II. WELCOME**

WELCOME to a Business Meeting of the Board of Education of the City of Plainfield. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised that this and all meetings of the Board are open to the media and public, consistent with the OPEN PUBLIC MEETINGS ACT (Ch. 231 Laws of 1975), and that advance notice required therein has been provided to the Courier News and the Star Ledger on Wednesday, December 2, 2009 for advertisement on Friday, December 4, 2009.

**III. ROLL CALL**

PRESENT

Mr. Agurs Linward Cathcart, Jr., President  
Mr. Martin P. Cox, Vice President  
Ms. Patricia I. Barksdale  
Mrs. Wilma G. Campbell  
Mr. Christian Estevez, arr. @ 6:45p.m.  
Mrs. Brenda L. Gilbert, arr. @ 6:20p.m.  
Mrs. Lisa C. Logan-Leach, arr. @ 8:25p.m.  
Ms. Katherine Peterson  
Ms. Bridget B. Rivers, arr. @ 6:20p.m.

ALSO PRESENT

Dr. Steve Gallon III, Superintendent  
Mr. Gary L. Ottmann  
Mr. Raymond Hamlin, Esq.  
Ms. Katherine Morel, Student Liaison  
Mr. Irvin G. Torres, Student Liaison

The following resolution was moved by Mr. Cox, seconded by Ms. Barksdale, and unanimously approved by the Board:

**RESOLUTION**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

- Personnel
- Legal

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board interviewed Sandra Chambers and Rasheed Abdul Haqq for the Board vacancy.

The Board of Education adjourned into its Executive Session at 6:30 p.m.

The Plainfield Board of Education resumed the public session of its Business Meeting at 7:10 p.m.

IV. REMARKS FROM THE BOARD PRESIDENT

None, until after student performances.

Mr. Cathcart indicated that he will be addressing certifications issues of two (2) employees. Also, he asked that each board member adopt a school as follows:

Sandra Chambers	--	PHS
Katherine Peterson	--	Emerson
Brenda Gilbert	--	Barlow
Christian Estevez	--	Cedarbrook/Washington/Stillman
Lisa Logan Leach	--	Maxson
Wilma Campbell	--	Evergreen/BOAACD
Patricia Barksdale	--	PAAAS/Clinton
Agurs Linward Cathcart, Jr.	--	Hubbard/Jefferson
Martin Cox	--	Woodland/Cook

V. REMARKS FROM THE SUPERINTENDENT

None, until after student performances.

Dr. Gallon welcomed everyone to tonight’s meeting. He reported that PHS teacher Ms. Minatee has been nominated for a “Grammy”.

VI. OATH OF FFICE – NEWLY APPOINTED BOARD MEMBER

Bridget Rivers read a letter outlining her resignation from the Plainfield Board of Education. Mr. Cox moved and seconded, by Mr. Estevez, and unanimously approved on a roll-call vote.

Mr. Cox moved, seconded, by Ms. Barksdale, to nominate Sandra Chambers. The motion carried on a roll-call vote, with five members in favor. Mrs. Gilbert abstained and Mrs. Campbell was opposed. Mrs. Logan-Leach was not present at the time of the vote

Mrs. Campbell moved, seconded by Mr. Cathcart, to nominate Rasheed Abdul Haqq. The motion failed on a roll-call vote with one member in favor. Mrs. Gilbert abstained and Ms. Barksdale, Mr. Cathcart, Mr. Cox, Mr. Estevez and Ms. Peterson were opposed.

Sandra Chambers was sworn in and seated.

VII. PRESENTATIONS

Students from Hubbard School performed a variety of presentations from the Visual Arts Department.

Certificates were presented to the PHS cheerleaders and to the “Character Education winning student”. Certificates were also awarded to employees with forty (40) or more years of service.

Dr. Gallon gave an update on the district's "Instructional Program Review".

VIII. REMARKS FROM COMMITTEE CHAIRPERSONS

Mr. Cox requested a moment of silence for Bob Ferraro.

Gary Higgins, auditor, reported on the annual audit and corrective action plan.

Ms. Barksdale indicated that she made the best decision she can with the information that she has.

Assemblyman Green cautioned that we no longer have a Democratic governor and the former Abbotts are going to face challenges. He stated that the Board and community will have to figure out how to work together.

Mr. Cathcart noted the concerns of the community at tonight's meeting and will review his notes with the Superintendent and the Board. He also thanked all for attending the meeting.

XI. REPORT OF DELEGATES/LEGISLATIVE REPORT

None

X. REMARKS FROM THE STUDENT LIAISONS

Irvin Torres reported that the National Honor Society is decorating a christmas tree for the homeless with gloves and scarves. He also stated that Friday is the opening game for the varsity basketball game.

Katherine Morel reported that there was recently an honor roll assembly and the Debate team is donating to students in need.

Mrs. Gilbert moved, seconded by Mr. Cox and unanimously approved by the Board, to return to executive session at 8:10p.m.

Mr. Cox moved, seconded by Mr. Cathcart and unanimously approved by the Board, to return to the public session of the meeting at 8:20p.m.

XI. PRIVILEGE OF THE FLOOR

Connie Jenkins Buwa said her heart is filled with sadness that Dr. Gallon would make his staff wait while he makes a presentation.

Tiffany Corbett reported that \$4,500 was raised in the district for cancer awareness.

Rasheed Abdul Haqq indicated that he believes that Ms. Chambers will make a fine board member.

Renata Hernandez had a number of comments and questions about certification and the superintendent's comments at a recent town hall meeting.

Katherine Cardona welcomed newly hired staff on tonight's agenda. She also commended students who

performed tonight. She indicated that PEA is “outraged” at recent board actions.

Curtis Brown reported that the student performances tonight performed were based on the sweat and tears of all district employees.

Betty Quinn questioned why district employees can't get promoted.

Mr. Breauxsaus is disappointed in all the negativity surrounding Plainfield

Debbie Myers questioned why the superintendent violated the PEA contract by not posting job vacancies.

Maria Pellum thanked the Board and Dr. Gallon for providing statements concerning certification issues.

## XII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

The Board Secretary presents the following minutes, moved by Mr. Cox and seconded by Mr. Estevez:

November 10, 2009

Work & Study Meeting

as printed for Board adoption, the motion carried, on a roll-call vote, with five members in favor of all, Ms. Chambers, Mr. Cathcart and Mrs. Logan-Leach abstained and Mrs. Campbell opposed.

### **XIII. REPORT OF HUMAN RESOURCES COMMITTEE**

“The Board of Education of the City of Plainfield reaffirms its commitment to ensure that the district provides equal employment opportunities regardless of race, color, creed, religion, sex, age, ancestry, national origin, handicap and social or economic status...”

It is the policy of this district to provide, through a positive and effective affirmative action program equal opportunities for employment, retention, and advancement of all people.

The equal employment objective for the Board of Education calls for achieving full utilization of minorities and women, and handicapped persons at all levels of management and non-management and by job classification; to prohibit discrimination in employment because of race, color, religion, national origin, sex or age; and to have a work environment free of discrimination.”

**Mr. Cox moved H.R. as a Consent Agenda, seconded by Mr. Cathcart. The motion carried, on a roll-call vote, with five members in favor of all, Mr. Cox in favor of all but abstained on Item N, Natasha Cox and opposed on Item H, Guillermo Pena, and Mrs. Campbell, Mrs. Logan-Leach and Ms. Chambers abstained on all.**

#### **A. Contractual Appointments**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention, and development of district staff.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members between the Business meeting of the Board of Education and next succeeding meeting of the Human Resource Committee.

The individuals listed have been verified by the Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which “sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified.” The Superintendent, in this item has used his authority.

**RESOLVED**, that the Plainfield Board of Education approves the employment of the following individuals subject to the requirements contained in Ch. 116,P.L. 1986 and upon verification of experience.

<b>Name/ Certification</b>	<b>Effective</b>	<b>Salary Pro-rated</b>	<b>Assignment</b>	<b>Replacing</b>	<b>Position Codes</b>
Andrew Giovine Math Teacher	11/17/09-06/30/10	\$45,812.00	PHS	G. Chemey	PEAT-705
Whitney Jenkins Elementary Teacher	11/09/09-06/30/10	\$45,812.00	Stillman	O. Bailey	PEAT-248
Sherrol Walcott School Nurse	11/09/09-06/30/10	\$81,500.00	Woodland	V. Henry	PEAT-314

Robin Toomer Special Education Teacher	11/30/09-06/30/10	\$56,070.00	Cedarbrook	New Position	PEAT-711
Peter Brehm Music Teacher	01/04/10-06/30/10	\$45,812.00	Maxson	J. Williams	PEAT-422
Rashawn Adams Principal	03/01/10-06/30/10	\$127,700.00	Jefferson	C. Oliver	PASA-018
Donna Mullaney SPED Literacy Resource Coach*	12/04/09-06/30/10	\$81,500.00	Special Education	P. Garcia	PEAT-710
Bonnie Cummings Confidential Secretary	12/16/09-06/30/10	\$69,000.00	Business Admin.	R. Mathis	CSEC-001

(\*Grant Funded Position)

**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

**B. Substitute, Hourly and Per Diem Appointments**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following substitute, hourly and per diem employees as needed with terms as stated, provisionally, subject to requirements contained in C.116, P.L. 1986:

<u>Name</u>	<u>Effective</u>	<u>Rate of Pay</u>	<u>Position</u>	<u>Funding Source</u>
Jan Stansbury	12/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Judy Safi	12/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Michelle Dabney	12/01/09 – 06/30/10	\$28.00 per hr	Home Instructor	32HOMEINST
Albercio Veras	09/01/09 – 06/30/10	\$10.50 per hr	Sub Bus Assistant	ELEMSUBTEA
Olivia Johnstone	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
L. Pang-Yanvary	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Kate Bodo	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Mary Rogoff	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Kawanzaa King	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Latoya Joseph	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Yolanda Thomas	10/01/09 – 06/30/10	\$14.00 per hr	Substitute Secretary	DISTSUBSEC
Yolanda Thomas	10/01/09 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Monique Phua	10/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA 30DRVGENE
Carmen Acevedo	10/01/09 – 06/30/10	\$20.00 per hr	Sub Bus Driver	D
Jarrel Carter	10/15/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Rasheedah Billups	10/15/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Julie Mullen	10/15/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Raphael Wallace	10/15/09 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Edmundo Piedra	10/15/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA

Deanna Bush	10/15/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Paul Gibney	10/15/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
C. Kosiaski	10/15/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Eugene Dudley	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Emil Cook	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA 30DRVGENE D
Rufus Woodberry	10/15/09 – 06/30/10	\$20.00 per hr	Sub Bus Driver	D
Kristen Gundrum	11/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Mable Richardson	10/15/09 – 06/30/10	\$14.00 per hr	Substitute Secretary	DISTSUBSEC
Esther Grant	10/15/09 – 06/30/10	\$10.50 per hr	Sub Bus Assistant	ELEMSUBTEA
Semaj Farrow	10/15/09 – 06/30/10	\$15.00 per hr	Sub Security Officer	25BGSALARY
Brenton Osborne	10/15/09 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Patric Arlea	10/21/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Justo AVECITA	10/06/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
A. Smolenski	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
John Caldwell	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Carmen Smith	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Edwin Zankang	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Joseph Whitfield	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Alice Jarvis	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Dena Strong	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Rose Tasherra	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Samone Dudley	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Donald Farley	10/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Steven McGinnis	09/01/09 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Yolanda Thomas	10/01/09 – 06/30/10	\$10.50 per hr	Sub Teacher Asst.	ELEMSUBTEA
Esther Grant	10/15/09 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Brandon Crosby	09/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Latoya Joseph	09/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Fallon Parrish	09/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Marion Miller	09/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Linda Mitchell	09/01/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Lance Cook	09/01/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Miguel Rivera	11/15/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Elaine Smolen	11/15/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Justina Moya	11/01/09 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Daniel Piatek	11/15/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Susan Goldsmith	11/15/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Darlene Dubose	11/15/09 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
C. Kosiaski	11/15/09 – 06/30/10	\$100.00 per day	Sub Teacher	ELEMSUBTEA
Lucia Romero	11/15/09 – 06/30/10	\$85.00 per day	Sub Teacher	ELEMSUBTEA
Geronimo Rodriguez	11/01/09 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG

**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

**C. Non-Represented Staff - Salaries Increases for 2009–2010 School Year**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention, and development of district staff.**

The Superintendent of Schools, recommends and I so move adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves a 3.9 percent salary increase for the 2009 – 2010 school year for the following Non-Represented staff members, effective July 1, 2009:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
Gloria J. Brown	Confidential Secretary	\$80,329.00
Michele Gill	Confidential Secretary	\$79,945.00
Roslyn Mathis	Confidential Secretary	\$80,129.00
Dorinda Rios-Saunders	Confidential Secretary	\$79,945.00

**D. Retirement**

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education accepts the retirement of the following staff member and acknowledges her many years of total dedicated service and extends sincere thanks to her on behalf of the Board, administrators, staff, students and citizens of Plainfield:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Yrs. In District</u></b>	<b><u>Effective</u></b>
Carrie Crandle	School Nurse Washington Community School	24	01/01/10

**E. Resignations**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education accepts the following resignation:

<b><u>Name</u></b>	<b><u>Position/School</u></b>	<b><u>Yrs. In District</u></b>	<b><u>Reason</u></b>	<b><u>Effective</u></b>
Henry Arrington	Special Education Teacher BOAACD	10	Personal	03/01/10
Danielle Dorceley	Elementary Teacher Woodland School	5	Personal	11/18/09
Michael Serra	Special Education Teacher Maxson Middle School	4	Personal	01/11/10
Garnell Bailey	Assistant Superintendent Administrative Services	2	Personal	02/14/10

**F. Leave of Absences**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following Leaves of Absences:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Dates</u></b>
Victorina Guzman	Family Support Worker Student Intervention	11/16/09 – 12/23/09 Medical Leave
Shama Arevalo	Elementary Teacher Washington School	11/30/09 – 06/30/10 Medical/FMLA/Child Rear
Christina Shissias	Elementary Teacher Evergreen School	11/23/09 – 04/30/10 Medical/FMLA/Child Rear
Martina Marrone	Elementary Teacher Cook School	11/13/09 – 11/25/09 FMLA
James Thompson	Asst. Custodian District Facilities	11/01/09 – 12/08/09 FMLA
Bridget Trott-Holmes	Elementary Teacher Evergreen School	02/26/10 – 03/08/10 FMLA/Child Rear

**G. Return to Payroll**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the return of the following employees to payroll:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
Mary Lotter	English Teacher Plainfield High School	\$58,600.00	11/13/09

**H. Transfers/Reassignments**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of district and school operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following transfers/reassignments of staff for the 2009 – 2010 school year. Employees have been notified in writing pursuant to District procedures and contractual provisions.

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective</u></b>
Ashley Taylor	Hubbard School Teacher Assistant	Woodland School Teacher Assistant 1 to 1	11/16/09
Alaric Chuy	Washington School Elementary Teacher – Bil	Evergreen School Elementary Teacher – Bil	12/16/09
Guillermo Pena	Woodland School Elementary Teacher – Bil	Jefferson School Elementary Teacher – Bil	12/16/09
Sandra Lopez-Donovan	Emerson School Elementary Teacher	Woodland School Elementary Teacher	12/16/09
Jasmine Hembree	Clinton School Teacher Assistant	Cedarbrook School Teacher Assistant	11/30/09
Evarista Plasencia	Clinton School Elementary Teacher – Bil	Jefferson School Elementary Teacher – Bil	12/16/09
Rita Berger	Clinton School ESL Teacher	Evergreen School ESL Teacher	12/16/09

**Compensation for Additional Assignments**

**I. Athletics**

**Strategic Plan Link:**

**Goal 2 Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ staff members to participate in extra curricular opportunities within the District.

The individuals listed have been verified by the Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which “sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified.” The Superintendent, in this item has used his authority.

**RESOLVED**, that the Plainfield Board of Education approves the employment of the following coach for the supplemental position listed for the 2009 – 2010 school year:

<b><u>Name</u></b>	<b><u>Activity</u></b>	<b><u>Stipend</u></b>
Gregory Powell	Wrestling Coach	\$5,635.00

**J. Hourly Assignment**

**Strategic Plan Link:**

**Goal 2 Human Resources**

**To improve the recruitment, retention and development of district staff.**

**Strategic Plan Link:**

**Goal 3 - Business Practices**

**To improve the overall efficiency and effectiveness of district and school operations**

The Superintendent of Schools recommends, and I so move, the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students.

**RESOLVED**, that the Plainfield Board of Education approves the clerical support to the Business Administrator due to the retirement of Roslyn Mathis, Confidential Secretary. Roslyn Mathis will be employed on an hourly basis for Board Meetings and to provide other support for the Business Office, when needed. Compensation will be at a rate of \$42.85 per hour effective January 1, 2010 through June 30, 2010.

**K. 21st Century Community Learning Centers**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the recruitment, retention and development of district staff.**

**Goal 5: Community & Family Engagement**

**To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

To increase students' academic achievement by offering high-quality supplemental services in core academic areas and enrichment activities for approximately 250 students enrolled in the 21st Century Community Learning Centers.

21st Century Community Learning Centers are defined as afterschool programs that offer academic remediation and enrichment activities in the areas of arts and culture, youth development, physical activity and parental involvement. The Superintendent of Schools recommends, and I so move, adoption of the following:

To this end, the Department of Student Intervention and Family Support Services has applied for and been awarded funding in the amount of \$535,000.00 from the New Jersey Department of Education to develop and implement 21st Century Community Learning Centers for 250 students enrolled at Stillman Elementary, Hubbard and Maxson Middle Schools and Plainfield High School. The program will operate Monday-Friday from 2:45 p.m. to 6:00 p.m. and occasional Saturdays from October 1, 2009 through June 30, 2010.

**RESOLVED**, that the Plainfield Board of Education approves the hiring and compensation of the following staff to work in the Student Intervention and Family Support Services 21st Century Community Learning Centers. Teachers will be compensated at a rate of \$28.00 per hour and Teacher Assistants at a rate of \$10.50 per hour, not to exceed the indicated amount below. Funding accounts are 2108TNCHER and 2108TNASSIT.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Amount</u></b>
Danice Stone	Stillman Site Coordinator	\$15,300.00
Delores Jackson	Stillman Language Arts Teacher	\$4,000.00
Garrie Daniels	Stillman Elementary Teacher	\$4,000.00
Paul Sweat	Stillman Elementary Teacher	\$4,000.00
Donald Jones	Stillman Art Teacher	\$4,000.00
Cresta Haywood	Stillman Teacher Assistant	\$4,725.00
A. Anderson-Wallace	Stillman Teacher Assistant	\$4,725.00
Whitney Jenkins	Stillman Elementary Teacher	\$4,000.00
Rafael Hernandez	Stillman Teacher Assistant	\$4,725.00
Daniel Federici	Stillman Substitute Teacher	\$4,725.00

Sharon Lonergan	Math Teacher Hubbard	\$4,000.00
William Wessells	Maxson Math Teacher	\$4,000.00
Kent Thompson	Maxson Sub Technology Teacher	\$4,000.00
Sarita Hanchate	Maxson Substitute LAL Teacher	\$4,000.00
Jazmine Hembree	Maxson Teacher Assistant	\$4,725.00
Christopher Kosinki	Maxson Teacher Assistant	\$4,725.00
Shaniesha Evans	PHS Business Teacher	\$4,000.00
Mary P. Evans	PHS Teacher Assistant	\$4,725.00
Diana Saenz Torres	Maxson Spanish Teacher	\$4,000.00
Delicia Luster Harris	Maxson Teacher Assistant	\$4,725.00
Stanley P. Lysenko	Hubbard Teacher	\$4,000.00
Rosita Blackman	Hubbard Teacher Assistant	\$4,725.00
Andrea Johnson	Hubbard Teacher Assistant	\$4,725.00
Tanuja Prabhudesai	Hubbard Teacher Assistant	\$4,725.00
Cherrie Reves	Hubbard Teacher Assistant	\$4,725.00
Antenor Petitfrere	Hubbard Teacher Assistant	\$4,725.00
Ashley Taylor	Hubbard Teacher Assistant	\$4,725.00

**L. Family Friendly Centers (FFC)**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

**Goal 5: Community & Family Engagement**

**To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

To increase students' academic achievement by offering high-quality supplemental services in core academic areas and enrichment activities for approximately 90 students enrolled in the Family Friendly Centers at Emerson and Jefferson schools.

Family Friendly Centers are defined as afterschool programs that offer academic remediation and enrichment activities in the areas of arts and culture, youth development, physical activity and parental involvement.

To this end, the Department of Student Intervention and Family Support Services has applied for and been awarded funding in the amount of \$90,926 from the New Jersey State Department of Children and Families, Division of Prevention and Community to implement Family Friendly Centers for 90 students enrolled at Jefferson and Emerson Elementary Schools. The program will operate Monday-Friday 2:45 p.m. to 6:00 p.m. and occasional Saturdays from October 1, 2009 through June 30, 2010.

**RESOLVED**, that the Plainfield Board of Education approves the hiring and compensation of the following staff to work in the Student Intervention and Family Support Services Family Friendly Centers. Teachers will be compensated at a rate of \$28.00 per hour and Teacher Assistants will be compensated at a rate of \$10.50 per hour, not to exceed the indicated amount below. Funding has been verified via account #20-433-100000-101A-35-0000, 20-433-221000-105A-16-0000, 20-433-221000-105B-16-0000, 20-439-100000-101A-18-0000, 20-439-221000-105A-18-0000, 20-439-221000-105B-18-0000

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Shawn R. Colletta	Jefferson Site Coordinator	\$9,000.00
James R. Malkmus	Jefferson Recreation Coordinator	\$5,184.00
Melissa Logan	Jefferson Elementary Teacher-Bil	\$5,184.00
Pepper Stackhouse	Jefferson Elementary Teacher	\$5,184.00
Bridget Molnar	Jefferson Elementary Teacher	\$5,184.00
Michael Washington	Jefferson Elementary Teacher	\$5,184.00
C. Brown-Anderson	Jefferson Special Education Teacher	\$5,280.00
Olivia Torres	Jefferson Special Education Teacher	\$5,184.00
Sang Lee	Jefferson Vocal Music Teacher	\$5,184.00
Yaneth Sierra	Jefferson Spanish Teacher	\$5,184.00
Antoinette Ramirez	Jefferson Elementary Teacher-Bil	\$5,184.00
Victoria Rios	Emerson Site Coordinator	\$9,000.00
Shelia Greenwood	Emerson Recreation Coordinator	\$5,184.00
Lissette Hernandez	Emerson Elementary Teacher-Bil	\$5,184.00
Penelope Hewitt	Emerson Elementary Teacher	\$5,184.00
Jeanette Lacks	Emerson Elementary Teacher	\$5,184.00
Delecia Lewis	Emerson Elementary Teacher	\$5,184.00
Hedy Tosi	Emerson Elementary Teacher	\$5,184.00
Audrey Bayard	Emerson Elementary Teacher	\$5,184.00
Joyce Corriero	Emerson Elementary Teacher	\$5,184.00
Laura Davis	Emerson Elementary Teacher	\$5,184.00
Jessica Menon	Emerson Elementary Teacher	\$5,184.00
Susan McCarthy	Emerson Special Education Teacher	\$5,184.00
Tanya Magalif	Emerson Vocal Music Teacher	\$5,184.00
Lucas Dicus	Emerson Instrumental Music Teacher	\$5,184.00
Mary Hart	Emerson Health & Phys Ed. Teacher	\$5,184.00
Brenda Hackett	Emerson Special Ed. Teacher	\$5,184.00
Linda Reid	Emerson Elementary Teacher	\$5,184.00
Michelle Dabney	Emerson Elementary Teacher	\$5,184.00
Phyllis James	Emerson Teacher Assistant	\$5,240.00

Cathy Newton	Emerson Teacher Assistant	\$5,240.00
Norma Reyes	Emerson Teacher Assistant	\$5,240.00

**M. Maxson School - Professional Development**

**Strategic Plan Link:**

**Goal 1: Learning Objectives**

**To improve the learning and academic performance of all students in PPS.**

The Superintendent of Schools recommends, and I so move, adoption of the following

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Whereas Maxson Middle School is committed to improving the learning outcomes of all students by making data based decisions

Whereas William Wessells and David Kole have demonstrated expertise in the area of data reporting and analysis, and will be performing duties outside of and in addition to their classroom responsibilities

**RESOLVED**, that the Plainfield Board of Education approves the listed staff to be compensated at a rate of \$28.00 per hour to generate, collect, interpret and analyze school data at Maxson Middle School. Funding has been verified and will come from 24STIPENDS.

<b><u>Name</u></b>	<b><u>Amount</u></b>
William Wessells	\$1,120.00
David Kole	\$ 840.00

**N. Washington – Project PASS**

**Strategic Plan Link:**

**Goal 1: Learning Objectives**

**To improve the learning and academic performance of all students in PPS.**

The Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success. Washington Community School will implement Project PASS an After School Program for approximately 160 students in grades 3-6.

Students will receive academic support and enrichment activities in literacy and mathematics. WCS's Project PASS After School Program will operate from January – April, 2010, from 3:05 p.m. to 4:35 p.m. every Tuesday, Wednesday and Thursday. Teachers will be compensated at \$28.00 per hour at a maximum of \$1,890.00.

**RESOLVED**, that the Plainfield Board of Education approves compensation for the listed staff from January – April 30, 2010 for WCS's Project PASS After School Program for the 2009-2010 school year. The funding will be charged to account number 15-190-1000000-800E-21-0000 (Maximum cost allocated for program is \$17,000.00):

**Name**

Roychele Woodton Jones  
Luz Sepulveda  
Liliana Bohorquez  
Felisa Trent  
Natasha Cox  
Cheryl Hills  
Marlene West  
Marcie Berger  
Shani Brinkley - Substitute

**O. Compensation for District Staff Appointed by the Board of Education Who Serve as breakfast/lunchroom/after-school bus monitors for the 2009 – 20010 school year. (Compensation subject to change pending contract negotiations).**

**Strategic Plan Link:**

**Goal 3 - Business Practices**

**To improve the overall efficiency and effectiveness of district and school operations**

The Superintendent of Schools recommends, and I so move, adoption of the following resolution:

**RESOLUTION**

Schools must monitor students during the breakfast, lunch program, and after-school program to provide a safe and secure environment and assistants are assigned as breakfast/lunchroom/after-school bus monitors to participate in this process.

**RESOLVED**, that the Plainfield Board of Education approves the compensation to the listed District Staff for lunchroom, breakfast, bus monitor services based on the negotiated rate, submission of time reports and in compliance with the Human Resources formula.

**Cedarbrook**

**Clinton School**

Nancy Hawkins

Sheron Hall  
Shelia Landesberg  
Patrick Giple

**P. Intramurals**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing enrichment in such extra curricular activities such as the performing arts, student government, athletic teams and social skills.

**RESOLVED**, that the Plainfield Board of Education approves each school's Intramural Units (extra curricular activities, i.e. clubs and teams) and compensates staff as per the PEA Guide. An intramural unit is valued at \$274.00 and funded by each school's individual stipend account. (School Year 2009 – 2010)

<b><u>Name</u></b>	<b><u>Position/School</u></b>	<b><u>Activity</u></b>	<b><u>Units</u></b>
Doris Hawley	Elementary Teacher/Cedarbrook	Safety Patrol	3
Joyce Todd	Elementary Teacher/Cedarbrook	Substitute - Safety Patrol	(prorated)
Daniel Federici	Substitute Teacher/Stillman	Basketball	2

**Q. Student Intervention and Family Services - 100% Insured for Sure!**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for families and community members to engage in meaningful and productive activities to ensure that all students achieve high academic standards and achieve life-long success.

In support of these goals, the Department of Student Intervention and Family Support Services applied and received funding through the New Jersey Department of Human Services – Division of Medical and Health Services in the amount of \$25,000. Grant funds from the NJ Family Care **100% Insured for Sure!** project is to provide supplies and staffing for the Plainfield Family Success Center for the purpose of enrolling children in the NJ Family Care or NJ Family Care Advantage programs, the state's health insurance program for children 18 or under and eligible family members. The program will operate Monday-Friday, day, evenings and occasionally on the weekend from September 1, 2009 through June 30, 2010.

**RESOLVED**, that the Plainfield Board of Education approves Family Liaisons Sandra Martin and Milagro Henriquez to be compensated at a rate of \$28.00 per hour at a maximum of \$8,500.00 to work in the Student Intervention and Family Support Services **100% Insured for Sure!** Funding account is 20-425-200000-100A-38-0000.

**R. BOACD – Credit Recovery Program**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in Plainfield Public Schools.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success

**RESOLVED**, that the Plainfield Board of Education approves Ira Feller, Math Teacher for Credit Recovery Before and After School Program at the Barack Obama Academy for Academic and Civic Development (BOAACD). The Program will be effective December 1, 2009 – May 20, 2010, Monday – Friday 7:10 a.m. – 7:50 p.m. and 2:50 p.m. – 3:30 p.m. Ira Feller will be compensated at a rate of \$28.00 per hour. The funding code for this program is 15-140-100000-101A-51-0000. Student enrollment and participation shall determine actual staff employed.

**S. Compensation for Class Coverage**

The Superintendent of Schools recommends, and I so move adoption of the following:

**RESOLUTION**

The Plainfield Board of Education agrees that if a teacher is required to utilize his/her unassigned time for the purpose of substitution. The teacher shall be compensated at the rate of \$22.00 per period during the 2008 – 2009 school year.

**RESOLVED**, that the Plainfield Board of Education approves the following individuals to be compensated for class coverage in accordance with the PEA Collective Bargaining Agreement, Article XII.A:

<b><u>School</u></b>	<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Amount</u></b>
Barlow	LaWanda Bost	Elementary Teacher	\$66.00
	Shondell Anderson	Elementary Teacher	\$66.00
	Margie Barrett	Elementary Teacher	\$22.00
BOAACD	Jillian Gladstein	Science Teacher	\$242.00
	Christopher Kacsanik	English Teacher	\$44.00
	Sophia Milwood-Barnes	Science Teacher	\$154.00
	Javier Rodriquez	Spanish Teacher	\$22.00
Cedarbrook	Rose Dean	Elementary Teacher	\$22.00
	Patricia Easley	Elementary Teacher	\$22.00
	Wendy Webster	Elementary Teacher	\$110.00
	Lillie Rolle-Lucky	Elementary Teacher	\$132.00
Emerson	Amanda Guthrie	Special Education Teacher	\$44.00
	Victoria Rios	Elementary Teacher - Bil	\$22.00
	James Detata	Physical Education Teacher	\$88.00
	Laura Davis	Elementary Teacher	\$22.00
	Jeanette Lacks	Elementary Teacher	\$22.00
	Joyce Corriero	Elementary Teacher	\$22.00
	Jean Williams	Elementary Teacher	\$22.00
	Michelle Dabney	Elementary Teacher	\$44.00
	Audrey Bayard	Elementary Teacher	\$22.00
	Aster Latar	Elementary Teacher	\$66.00
	Hedy Tosi	Elementary Teacher	\$22.00
	Sandra Schultz	Elementary Teacher	\$22.00
	Lissette Hernandez	Elementary Teacher-Bil	\$22.00
	Penelope Hewitt	Elementary Teacher	\$22.00
Gabrielle Pfitzner	Special Education Teacher	\$22.00	

Maxson	Micheal Serra	Special Education Teacher	\$44.00
Jefferson	Antoniette Barracato	Elementary Teacher	\$22.00
	Vincent Barracato	Elementary Teacher	\$66.00
	C. Brown-Anderson	Elementary Teacher	\$66.00
	Shawn Colletta	Physical Education Teacher	\$22.00
	Isabella DeSantis	Elementary Teacher	\$22.00
	Rosalyn Gallmon	Elementary Teacher	\$22.00
	Rosa Gonzalez	Elementary Teacher	\$22.00
	Beth Klee	Elementary Teacher	\$22.00
	Beverly Lerner	Elementary Teacher	\$22.00
	Gloria Middleton	Elementary Teacher	\$22.00
	Bridget Molnar	Elementary Teacher	\$44.00
	Antoinette Ramirez	Elementary Teacher	\$44.00
	Anita Schwerner	Elementary Teacher	\$22.00
	Mark Shalaby	Elementary Teacher	\$22.00
	Pepper Stackhouse	Elementary Teacher	\$22.00
Barbara St. Louis	Elementary Teacher	\$88.00	
Michael Washington	Elementary Teacher	\$132.00	
Stillman	Homer Fernandez	Elementary Teacher	
	Cheryl Dotts-Garcia	Elementary Teacher	\$44.00
	Emma Anderson	Elementary Teacher	\$44.00
	Delores Jackson	Elementary Teacher	\$66.00
	Deborah Kuver	Elementary Teacher	\$88.00
	Garrie Daniels	Elementary Teacher	\$88.00
	Donald Jones	Art Teacher	\$110.00
	Eleanor Wilson	Elementary Teacher	\$132.00
	Karen Gee	Elementary Teacher	\$132.00
	Barbara Woldin	Special Education Teacher	\$154.00
Patricia McEnerney	ESL Teacher	\$220.00	
Natalie Pereira	ESL Teacher	\$550.00	
Woodland	Audrey Fenton	Elementary Teacher	\$110.00
	Nicole C. Smith	Elementary Teacher	\$22.00
	Twainee Hawkins	Elementary Teacher	\$22.00
	Joanne Barrett	Elementary Teacher	\$66.00

**T. Approval of PASA Sidebar Agreement**

**Strategic Plan Link:**

**Goal 2 Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Association of School Administrators and the Plainfield Board of Education have previously approved a collective bargaining agreement for the period of July, 1, 2008 thru June 30, 2011.

New school configurations and academies have been implemented since the agreement was originally signed which has resulted in new duties and responsibilities for assigned administrators.

**RESOLVED**, that the Plainfield Board of Education approves the adoption of a sidebar agreement with PASA which provides for a Guide N for Academy Principals and a Guide O which provides for Elementary K-8 Principals.

U. Internal Administrative Appointment

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention, and development of district staff.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The individual listed has been verified by the Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which “sets forth the rules governing preparation, licensure, and professional development required by her position to be certified.” The Superintendent, in this item has used his authority.

**RESOLVED**, that the Plainfield Board of Education approves the employment of the following individual subject to the requirements contained in Ch. 116,P.L. 1986.

<b><u>Name/ Certification</u></b>	<b><u>Effective</u></b>	<b><u>Salary Pro-rated</u></b>	<b><u>Assignment</u></b>	<b><u>Position Code</u></b>
Angela Bento Interim Principal	12/16/09-06/30/10	\$124,060.00	PAAAS	PASA- 063

**XIV. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE**

Mrs. Campbell moved C & I as a Consent Agenda, seconded by Mr. Cox. The motion carried, on a roll-call vote, with six members in favor of all, but Mrs. Campbell, Mrs. Logan-Leach and Ms. Chambers abstained, and none were opposed.

**A. Field Trips**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

1. Woodland – The Metropolitan Museum of Art

**Strategic Plan Link:****Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

One (1) grade six class consisting of twenty-six (26) students and two (2) chaperones from Woodland Elementary School will visit the Metropolitan Museum of Art in New York City, NY on January 14, 2010. The purpose of this trip is to expose sixth grade students to the museum's Medieval Art Gallery. As a thematic activity, students completed the creation of medieval banners. As a culminating activity, students will compare and contrast their projects to the art visualize at the field trip site. There is a rich art historical component of the art gallery that would benefit the students. Departure is scheduled for 8:15 a.m. on Thursday, January 14, 2010 and a return at 4:00 p.m.

**RESOLVED**, that the Plainfield Board of Education approves one (1) grade six class consisting of twenty-six (26) students and two (2) chaperones from Woodland Elementary School to visit the Metropolitan Museum of Art in New York City on January 14, 2010. The cost of the trip includes \$378.00 for admission and will be charged to account 15-401-100000-500A-22-00000 and \$650.00 for transportation and will be charged to account 15-000-270000-512A-22-0000. Availability of funds has been verified.

2. NJ Winter Drama Tournament

**Strategic Plan Link:****Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for

and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Fifteen (15) students in grades 11-12 and one (1) chaperone from Plainfield High School will attend the New Jersey State Winter Drama Tournament in Dumont, New Jersey on Saturday, December 9, 2009. Departure is scheduled for departure from Plainfield High School on Saturday, December 9, 2009 at 7:30 a.m. and a return at 8:00 p.m.

The Plainfield High School Drama Honors Class has been invited and attended theatrical performances since 1994. The students will engage in a variety of educational activities including discussion sessions before and after the performance at the New Jersey Winter Drama Tournament in Dumont, New Jersey. Students will have an opportunity to develop leadership skills, learn about the theater and network with other students. Students are encouraged to collaborate and engage in creative talents and programs offered through the New Jersey State Theater Educational Program.

**RESOLVED**, that the Plainfield Board of Education approves fifteen (15) students in grades 11-12 and one (1) chaperone from Plainfield High School to attend the New Jersey Winter Drama Tournament in Dumont, New Jersey on Saturday, December 19, 2009 at no cost to the District. District transportation will be provided.

3. PHS Debate Team

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield High School Debate Team has attended Junior Statesmen of America Winter Model Congress since 1966. At the Junior Statesmen of America Winter Model Congress, students engage in a variety of activities, including debates, student-led thought talks, and mock trials which critically examine the political landscape. Students learn about important issues and have the opportunity to express their opinions and challenge the opinions of others in a tolerant, supportive atmosphere. Politically engaged and interested students from diverse backgrounds share their perspectives, learn from each other and have fun as they debate and socialize.

The coordinator of the Junior Statesmen of America Winter Model Congress has invited the Plainfield High School Debate Team, comprised of thirty (30) students in grades 9-12 and three (3) chaperones to attend the Junior Statesmen of America Winter Model Congress in Arlington, Virginia from February 26, 2010 to February 28, 2010. Departure is scheduled from Plainfield High School parking lot on Friday, February 26, 2010 at 5:00 a.m. and a return on Sunday, February 28, 2010 at 10:00



**RESOLVED**, that the Plainfield Board of Education approves the Plainfield High School Debate Team comprised of thirty (30) students in grades 9-12 and three (3) chaperones to attend the Junior Statesmen of America Winter Model Congress in Arlington, Virginia from Friday, February 26, 2010 to Sunday, February 28, 2010. The cost is \$194.00/per person inclusive of registration, lodging and transportation. Transportation will be provided by Junior Statesmen of America. The total cost of the field trip will be \$6,402.00. The availability of funds for this item has been verified and will be charged to account 401-100000-500A-25-0000.

4. PHS Debate Team

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield High School Debate Team has attended Junior Statesmen of America Winter Model Congress since 1966. At the Junior Statesmen of America Winter Model Congress, students engage in a variety of activities, including debates, student-led thought talks, and mock trials which critically examine the political landscape. Students learn about important issues and have the opportunity to express their opinions and challenge the opinions of others in a tolerant, supportive atmosphere. Politically engaged and interested students from diverse backgrounds share their perspectives, learn from each other and have fun as they debate and socialize.

The coordinator of the Junior Statesmen of America Winter Model Congress has invited the Plainfield High School Debate Team, comprised of thirty (30) students in grades 9-12 and three (3) chaperones to attend the Junior Statesmen of America Debate Conference in Princeton, New Jersey on Saturday, March 20, 2010 and in Parsippany, New Jersey on Saturday and Sunday, April 17-18, 2010. Departure for the Princeton, New Jersey field trip is scheduled from Plainfield High School on Saturday, March 20, 2010 at 8:00 a.m. and a return at 5:00 p.m. Departure for Parsippany, New Jersey field trip is scheduled from Plainfield High School on Saturday, April 17, 2010 at 8:00 a.m. and will return on Sunday, April 18, 2010 at 5:00 p.m. Registration and lodging for students will be covered by fundraising activities and donations. The Junior Statesmen of America will be responsible for the cost of registration and lodging for all students. The cost for chaperones is \$315.00/per person at total of \$945.00. Transportation will be provided by the District.

**RESOLVED**, that the Plainfield Board of Education approves the Plainfield High School Debate Team comprised of thirty (30) students in grades 9-12 and three (3) chaperones to attend the Junior Statesmen Debate Conference in Princeton, New Jersey on Saturday, March 20, 2010 and in Parsippany, New Jersey on Saturday and Sunday, April 17-18, 2010. The Junior Statesmen of America will be responsible for the cost of registration and lodging for all students.

The cost for chaperones is \$315.00/per person at total of \$945.00. Transportation will be provided by the District. The availability of funds for this item has been verified and will be charged to the Plainfield High School General Fund account.

5. DeVry Institute

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Plainfield High School seniors have been attending the DeVry Institute of Technology College Fair since the 2001-2002 school year. America's colleges and universities are resources that provide a continuing education to students. The director of the DeVry Educational Services has invited forty (40) seniors and three (3) chaperones to attend the DeVry Institute of Technology College Fair in North Brunswick, New Jersey.

The learning environments are characterized by a richness, relevance and diversity that can make a difference in the lives of students. These institutions provide perspectives on Latino history and culture, and a particular attunement to the academic needs of Latino students, officers, and other support personnel who will provide assistance in selecting a college or university. The students will interact with other students as well as outstanding graduates of New Jersey colleges or universities attending the College Fair at DeVry Institute.

Thirty-five (35) students in grades 11-12 and three (3) chaperones will attend the DeVry Institute of Technology Fair on Friday, December 18, 2009. Departure is scheduled for Friday, December 18, 2009 at 8:00 a.m. and return at 1:00 p.m. Transportation is provided by the DeVry Institute of Technology.

**RESOLVED**, that the Plainfield Board of Education approves thirty-five (35) students in grades 11-12 and three (3) chaperones to attend DeVry Institute of Technology Fair on Friday, December 18, 2009 at no cost to the District.

6. Class of 2010 Field Trip

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield High School Senior Class has been going on senior field trips since 1993. The Class of 2010 has worked diligently in their fundraising activities to offset costs for their senior trip. The Class of 2010 Senior Field Trip will expand students' learning and experiences beyond the walls of the classroom and school. The senior trip will also provide students with memorable high school experiences. The field trip is an integral part of school instruction. The Coordinator of Educational Activities has invited the Class of 2010 to attend the 2010 Disney Graduate Group Activities in Lake Buena Vista, Florida from Thursday, April 29, 2010 to Monday, May 3, 2010.

Sixty (60) seniors and six (6) chaperones will attend the Class of 2010 Disney Graduate Group Activities in Lake Buena Vista, Florida on Thursday, April 29, 2010 to Monday, May 3, 2010. Departure is scheduled from Plainfield High School on Thursday, April 29, 2010 at 7:00 a.m. and will return on Monday, May 3, 2010 at 2:30 p.m. The cost of lodging and transportation for students and chaperones will be provided by fundraising activities, donations and advertisements. The cost per student and chaperone for airfare is \$318.00, lodging is \$280.00, Grad Night ticket is \$152.00, at a total of \$750.00. The cost of transportation to and from Newark Airport is \$1,000.00 and will be provided by Queen City Bus Company.

**RESOLVED**, that the Plainfield Board of Education approves sixty (60) seniors and six (6) chaperones to attend the 2010 Disney Graduate Group Educational Activities in Lake Buena Vista, Florida from Thursday, April 29, 2010 to Monday, May 3, 2010 at a cost not exceed \$49,500.00. The cost of transportation to and from Newark Airport is \$1,000.00 and will be charged to account 15-000-27-000-25-000. Availability of funds has been verified. The cost of airfare, lodging and Grad Night ticket will be charged to the P.H.S. General Funds account.

## **B. Staff Development**

The Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

1. **“Moving Forward Together” Conference: Northern Regional Training Institute**

#### **Strategic Plan Link:**

#### **Goal 2: Human Resources**

#### **To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

The following staff will attend the “Moving Forward Together” Conference at the Northern Regional Training Institute on Wednesday, December 16, 2009, from 7:45 a.m. to 1:00 p.m. at the Meadowlands Sheraton Hotel in East Rutherford, New Jersey: Antoinette Adams, Vice Principal and Elizabeth Filippatos, Coordinator of Special Education, Gifted, and Psychological Services; Joi Bethea, and Yvonne Breauxsaus, Vice Principals of Educational Services; and Resource Teachers Joshua Funk and Miriam Malabanan. The participants will attend various workshops sessions inclusive of Response to Intervention, Podcasting for Professional Development, Working with Rubrics and a view of the NJASK Language.

**RESOLVED**, that the Plainfield Board of Education approves Antoinette Adams, Vice Principal and Elizabeth Filippatos, Coordinator of Special Education, Gifted, and Psychological Services, Joi Bethea, and Yvonne Breauxsaus, Vice Principals of Educational Services; and Resource Teachers Joshua Funk and Miriam Malabanan to attend the “Moving Forward Together” Conference at the Northern Regional Training Institute on Wednesday, December 16, 2009. The registration cost is \$145.00 per person at a total cost of \$870.00. The availability of funds for these items has been verified and will be charged to account 20-250-200000-500 1-32-0000.

2. **Autisms & Related Conditions Workshop**

#### **Strategic Plan Link**

#### **Goal 2: Human Resources**

#### **To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Deborah Zakarin, Speech Specialist will attend the Autisms & Related Conditions workshop in Edison, NJ on January 28, 2010. The workshop will increase the awareness of autism as a “multi-systems’ vs. “brain” condition that affects each student differently. The workshop will enhance the skills of the speech specialists so that they can fully serve the complex needs throughout the autistic and related spectrums.

**RESOLVED**, that the Plainfield Board of Education approves Deborah Zakarin, Speech Specialist to attend the Autisms & Related Services Workshop on January 28, 2009 at a total registration cost of \$199.00. The availability of funds for this item has been verified and will be charged to account 20-250-200000-5001-32-0000.

3. NJASK Literature Based Assessment Workshops

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach

their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Michael Wojcik and Ernest Ciardi will provide hands-on workshops to Washington Elementary School, Cedarbrook K-8 Center, and Hubbard Middle School teachers. Through series of workshops and modeling sessions, teachers will be trained in areas such as creating practice NJASK writing prompts, poetry prompts, expository prompts, and in getting students to use compositional risks to score higher on open-ended reading and writing sections. Hands-on Activities include:

- Using concrete activities to master abstract/advanced skills
- Using picture books to teach figurative language
- Using everyday objects to teach figurative language

Michael Wojcik's leadership experience includes 39 years in public education and administrative experience including special education, guidance, scheduling child study team support services, state mandated testing training and curriculum and instruction. During his tenure as Assistant Superintendent of Curriculum and instruction for Hackensack Public Schools, he was responsible for implementing major educational reforms with the Hackensack School District resulting in national and state recognition. He successfully eliminated the “achievement gap” resulting in six of seven district schools making AYP with NCLB and three schools being removed from New Jersey DOE “Needs



During Ernest Ciardi's tenure as District Supervisor of Language Arts Literacy for West New York School District, he has presented workshops for grades K–12 demonstrating strategies to teach NJASK, HSPA skills and the Core Curriculum Content Standards using classroom materials. In addition, he has served as a facilitator at the N.J. Federal Programs Administrators Conferences for the past 11 years and a team writer and reviewer for state assessments.

The following full day trainings will take place:

**Washington:**

Dates: January 6 and 11, 2010 (1Grade 2-5)  
February 2, 8, 9 and 16, 2010  
Cost: \$4,000.00  
Account: 15-000-221000-320A-21-0000

**Cedarbrook:**

Dates: January 7, 12, 14 and 20, 2010 (Grade 2-5 and 6-7 teachers)  
February 3, 4, and 10, 2010 (Grade 2-5 and 6-7 teachers)  
Cost: \$4,500.00  
Account: 17-000-223000-320A-13-0000

**Hubbard Middle School:**

Dates: January 26 and 28, 2010 (Grade 6-8 teachers)  
February 11, 23, and 25, 2010  
Cost: \$3,000.00  
Account: 20-239-200000-320H-23-0000

**RESOLVED**, that the Plainfield Board of Education approves payment in the amount of \$10,000.00 to Ernest Ciardi for providing 18 full days of professional development and \$1,500.00 to Michael Wojcik for providing professional development. The availability of funds for this item has been verified and will be charged to individual accounts; 15-000-221000-320A-21-0000, 17-000-223000-320A-13-0000 and 20-239-200000-320H-23-0000.

**C. Rutgers University**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS and encourage students already achieving proficiency to continue their academic success.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Center for Mathematics, Science and Computer Education (CMSCE) at Rutgers University has a long history of working with teachers and their students in offering high quality professional development and educationally-rich programs.

In the efforts to enhance the learning of the students attending Evergreen School through an ongoing partnership with the Center for Mathematics, Science and Computer Education at Rutgers University, the following is a proposal to continue the professional development designed to:

- Enhance the ongoing curriculum.
- Strengthen project-based learning initiatives.
- Integrate the principle of Universal Design for Learning (UDL) – using technology to reach all students allowing them multiple means of learning and expression.
- Increase self-esteem and the desire for learning

The year long professional development will include:

- Training sessions using Elluminate, an online video conferencing vehicle that allows educators to engage students in activities beyond the walls of their school and interact with cultures around the world, content area experts, and offers students an audience for the products of their classroom work. This would take place during the school day for an hour each session.
- On-site CMSCE resource facilitator will assist teachers in finding and conducting appropriate videoconferencing partners as they seek to enhance the curriculum and motivate students as they explore videoconferencing as a tool for learning. (One full day each month for 6 months.)

- Assistance in developing the Evergreen Career Day and bringing in “visitors” via technology to speak with students about career opportunities.

The model for professional development will be a 3-step process for five (5) teachers in grades 5 and 6. First, CMSCE facilitators will conduct a hands-on, standards-based workshop to teach new strategies and tools for a particular skill. The second step will consist of in-class modeling by the facilitator with observation by teacher participants. Reflection and discussion will follow the modeling. The third step in the process will be to apply what teachers and students have learned to real life experiences through development of the Evergreen Career Day, and designing a “visiting” day at Rutgers University for grade five and six students at Evergreen.

**RESOLVED**, that the Plainfield Board of Education approves payment to Rutgers University in the amount of \$5,000.00 to be charged to accounts 17IIDECONS (\$2,000.00) and 17GLPRFSV (\$3,000.00). The availability of funds for this item has been verified.

**D. Special Education: Creation of New Preschool Class**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach full potential in life. In so doing it is also committed to providing opportunities for and ensuring that all students (inclusive of English language learners and

Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success. The Individuals with Disabilities Education Act ensures the provision of Special Education and/or Related Services to all students ages 3 through 21.

In accordance with the Individuals with Disabilities Educational Act (IDEA) and the New Jersey Administrative Code 6A: 14-4.1 and 14-4.2, a free and appropriate public education must be provided to students with disabilities. Plainfield Public Schools will create a Preschool Language & Learning Disabilities (LLD) class at Clinton K-8 Center to accommodate students who were classified during the 2009-2010 school year.

**RESOLVED**, that the Plainfield Board of Education approves and adopts the establishment of a Preschool Language & Learning Disabilities (LLD) class at Clinton K-8 Center for the 2009-2010 school year.

**E. Provision of Special Education Services**

The Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

**RESOLVED**, that the Plainfield Board of Education approves two (2) Plainfield pupils whose names have been certified by the Superintendent of Schools and are on file with the Secretary of the Board of Education will be provided with special education programs in out-of-district schools for the disabled during the 2009 - 2010 school year:

<u>NAME OF PUPIL</u>	<u>SCHOOL OR INSTITUTION</u>	<u>CLASSIFICATION</u>	<u>APPROX. COST</u>
<u>TUITION AND TRANSPORTATION:</u>			
J.R.	Bright Beginnings Lrng. Ctr.	PSD	\$45,025.20
N.C.	Green Brook Academy	BD	\$14,245.70

**F. Consultants/Providers Services - Special Education**

The Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

**RESOLVED**, the following individuals will be appointed as Special Services Consultants/Providers for the Department of Special Education, Gifted and Psychological Services for the 2009 – 2010 school year at the respective compensation rates:

<u>CONSULTANT/PROVIDER</u>	<u>SERVICES PROVIDED</u>	<u>RATE OF SERVICE</u>
Pediatric & Adult Rehabilitation Ctr. LLC.	Behavioral Therapy	\$145.00/Hour
Pathways to Communication	Bilingual Speech Assessment	\$500.00 each

**G. Special Education In-Service/Workshop**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

In order to ensure compliance and effectiveness of the new SPED Expansion Initiative, services were provided by Behavior Therapy Associates, P.A. from Parsippany, NJ via a workshop entitled "Fundamental Behavioral Assessment and Behavioral Intervention" on October 30, 2009 for forty-five (45) Special Education teachers PRIDE Program.

**RESOLVED**, that the Plainfield Board of Education approves payment to Behavior Therapy Associates, P.A. in the amount of \$1,500.00. The In-Service/Workshop occurred on October 30, 2009. The availability of funds for these items has been verified and will be charged to account 20-250-200000-500A-32-0000.

## **H. Consultant Services**

The Superintendent of Schools recommends, and I so move, adoption of the following:

### **RESOLUTION**

**Strategic Plan link:**

**Goal: Business operations**

**To improve the overall efficiency and effectiveness of business operations.**

Dr. Arlene Snyder is a retired Plainfield Public Schools Administrator having over (20) years of expertise and familiarity with data collection for Special Education in the Plainfield Public School District. She has an established track record as the major data collector for the Department of Special Education, Gifted and Psychological Services. Dr. Arlene Snyder will be the lead person responsible for coordinating and collecting data needed for the State reports and will assist and train in developing a procedure that will allow the Department of Special Education, Gifted and Psychological Services personnel to coordinate and collect needed data for all future state reports.

**RESOLVED**, that the Plainfield Board of Education approves Dr. Arlene Snyder as an hourly employee at the rate of \$50.00 per hour. Compensation for Dr. Arlene Snyder will not exceed \$15,000 for the period of January 2010 – June 2010. The funding will be charged to account 11-000-219000-390A-0000. The availability of funds for this item has been verified.

**XV. REPORT OF THE FINANCE COMMITTEE**

Ms. Barksdale moved Finance as a Consent Agenda, seconded by Mr. Cox. The motion carried, on a roll-call vote, with six members in favor of all, but Mrs. Campbell, Mrs. Logan-Leach and Ms. Chambers abstained, and none were opposed.

**A. Reports of the Board Secretary and Treasurer – October 2009**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**To be in compliance with N.J.A.C. 6:23-2.2h and N.J.A.C. 6:23-211(c)3**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)41 and N.J.A.C. 6:23-2.11(b).

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11, 16, 17) Current Expense	5,010,936.91	18,413,563.77	14,824,213.64
(12) Capital Outlay		217,420.05	-
(13) Special Schools		-	-
(15) Reform Schools	-	4,466,217.44	-
Capital Reserve			
(20) Special Revenue Fund	2,055,700.48	7,961,076.84	884,817.50
(40) Debt Service Fund	459,696.76	797,739.85	824,828.40
(60) Enterprise Fund	468,611.11	148,760.00	818,014.65
<b>TOTAL</b>	<b>7,994,945.26</b>	<b>32,004,777.95</b>	<b>17,351,874.19</b>

**B. Payment of Bills — November 13 – December 10, 2009**

**Strategic Plan Link:  
Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC6:20-2.13(a).

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account 176880 - 177193 in the amount of	\$ 6,430,828.26
On the Agency Account 108 - 111 4738 - 4784 in the amount of	\$ 4,088,669.27
On the Food Service Account 100047 - 100050 in the amount of	\$ 318,216.39
IN THE GRAND TOTAL AMOUNT OF	\$10,837,713.92

**C. 2009-10 Budget Transfers**

**Strategic Plan Link:**  
**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following 2010 Budget adjustments which reflect the appropriations sufficient to meet expenditures:

<b>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</b>			
<b>November 1, 2009 to November 30, 2009</b>			
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FROM</b>	<b>TO</b>
11-1XX-100-XXX	Regular Programs - Instruction		6,000.00
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services	212,993.00	
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
11-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
11-000-100-XXX	Instruction		
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library		
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		54,930.00
11-000-230-XXX	Support Services - General Administration		
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology		
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services		186,993.00
11-000-270-XXX	Student Transportation Services	34,930.00	
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		

11-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
12-XXX-XXX-73X	Equipment		
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services		
	<b>TOTAL CAPITAL OUTLAY</b>		
13-XXX-XXX-XXX	<b>TOTAL SPECIAL SCHOOLS</b>		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	<b>GENERAL FUND GRAND TOTAL</b>	247,923.00	247,923.00

<b>BUDGET TRANSFERS - FUND 15</b>			
<b>November 1, 2009 to November 30, 2009</b>			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
15-1XX-100-XXX	Regular Programs - Instruction		8,000.00
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services	40,000.00	
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		
15-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	30,000.00	
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		62,000.00
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		
15-000-270-XXX	Student Transportation Services		

15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits		
15-000-310-XXX	Food Services		
	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	<b>WHOLE SCHOOL REFORM GRAND TOTAL</b>	70,000.00	70,000.00

**D. E-Rate Professional Services Agreement**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

This agreement is for consulting services to be provided by BTU Consultants, LLC (BTU) to assist **Plainfield Public Schools** (the Client) with the tasks required for defining and submitting an application to the Federal Communications Commission (FCC), Universal Service Administrative Company (USAC), Schools and Libraries Division (SLD) for the Priority One (Telecommunications and Internet Access) and Priority Two as part of the E-rate program for the **2010 – 2011 School Year**. This will include all work completed from July 1, 2009 through June 30, 2010 or until SLD funding payments are received.

**Phase I – Form 470:** Based on the Client's input, BTU shall prepare a FCC Form 470 for the Client's signature and shall review the form with the Client to answer any questions. This form notifies the SLD of the Client's intention to file specific requests within the upcoming funding year. The current estimated date for filing of the Form 470 is October - December 2009.

**Phase II – Form 471:** BTU shall work with the Client to gather all required information on current local, long distance, cellular and other eligible Telecommunications and Internet costs. BTU shall prepare a FCC Form 471 for the Client's signature and shall review the form with the client to answer any questions. This form represents the Client's specific funding requests for the upcoming funding year. The current estimated date for filing of the Form 471 is December 2009 - February 2010.

**Phase III – Form 486:** Once the SLD notifies Client of funding approvals, BTU shall prepare an FCC Form 486 for the Client's signature and shall review the form with the Client to answer any questions. This form notifies the SLD that the Client's services have started and of the Client's intention to accept the funds. The current estimated date for filing of the Form 486 is June - September 2010.

**Phase IV – Receipt of discounts and Form 472 Billed Entity Applicant Reimbursement (BEAR):** BTU shall monitor the Client's awarded funds and assist in recouping all eligible discount amounts. BTU shall prepare all necessary BEAR forms or apply for discounts with all service providers for the current funding year.

**RESOLVED**, that the Plainfield Board of Education approves a professional services agreement with BTU Consultants, LLC in the amount of \$19,920.00 for the 2009-10 school year, for assistance with the preparation and filing of the district's annual E-Rate application to the Federal government. The account to be charged is 11-000-252000-340A-08-0000.

**E. Transportation Routes**

**Strategic Plan Link:  
Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, the Plainfield Board of Education approves the transportation routes as follows:

2009/2010 Special Education Jointure

<u>Route</u>	<u>Carrier</u>	<u>School</u>	<u>Effective</u>	<u>Amount Per Diem</u>
MS-1	So. Plfd	Midland	09/01/09 - 06/30/10	\$110.00
PHS	So.Plfd	Piscataway High School	11/09/09 - 06/30/10	\$ 45.00

**F. Payment of Bonus Funds to Students from the Workforce Investment Board who Successfully Started a Savings Account**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. To this end, the Department of Student Intervention and Family Support Services has applied for and received funding from the Union County Workforce Investment Board (WIB).

The Union County WIB is charged with helping economically disadvantaged youth aged 14 through 21 to improve academic performance in school, access job training and higher education opportunities, gain the skills needed to progress in career goals and obtain employment.

The Department of Student Intervention and Family Support Services, through the School Based Youth Services Program, implemented a summer work program that provided academic and work related experience for students. The program gave the students the opportunity to develop appropriate skills necessary to be successful in the workplace. The Union County Workforce Investment Board is providing up to \$300.00 for any participant of the program who started a bank account. The funding is to help teach students the value of saving by rewarding them for starting a bank account.

Two students from the program have met all the qualifications. Hashim Adams will receive an additional \$300.00 and Hassan Hill will receive \$200.00 for their commitment in savings a portion of their wages this summer.

**RESOLVED**, that the Plainfield Board of Education approves the payment through Workforce Investment board funds to pay Hashim Adams \$300.00 and Hassan Hill \$200.00 for starting a bank account with wages that they earned during the summer work program.

**G. 2008-2009 Comprehensive Annual Financial Report/Corrective Action Plan**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Board of Education is required to annually complete a Comprehensive Annual Financial Report and an Auditors' Management Report on Administrative Findings – Financial Compliances and Performance.

District staff and the auditing firm of Lerch, Vinci, Higgins, LLC have completed said reports and submitted them to the Board of Education, and the Board has publicly reviewed the audit synopsis and the Findings and Recommendations of the Management Report at a meeting held on December 8, 2009 in concert with the Corrective Action Plan submitted by the Business Administrator/Board Secretary.

**RESOLVED**, that the Plainfield Board of Education accepts the Comprehensive Annual Financial Report and the Auditors' Management Report on Administrative Findings – Financial Compliances and Performance for the period ending June 30, 2009 and be it

**FURTHER RESOLVED**, that the Board approves the Corrective Action Plan submitted by the Business Administrator/Board Secretary, and be it

**FURTHER RESOLVED**, that a copy of the Audit Synopsis and Corrective Action Plan shall be made a part of the minutes of this meeting.

<b><u>Finding</u></b>	<b><u>Corrective Action</u></b>	<b><u>Person Responsible</u></b>	<b><u>Completion</u></b>
Ensure only active employees are receiving health benefits.	Review health benefit bills on a monthly basis.	R. Eddy	09/30/09
Payments to 3 <sup>rd</sup> party agencies be in agreement with actual liabilities.	Verify payments with payroll deductions.	Y. Henry	10/31/09
All payrolls be approved.	Superintendent and Board President approve and certify payrolls.	G. Ottmann	07/15/09
Greater care be exercised in processing payroll.	Salary payments be verified with agenda prior to processing	R. Eddy	09/30/09
Year end closing procedures be reviewed and enhanced.	Perform analyses to ensure open purchase orders are valid and are properly classified.	G. Ottmann	06/30/10

Treasurer review and clear of record all old outstanding checks.	Review on a regular basis outstanding checks and cancel old ones.	S. Cummings	09/30/09
Enhance internal controls over preschool education aid.	Review appropriations on a regular basis to ensure that they are correctly classified.	N. McBean	09/30/09
TPAF social security requests be in agreement with actual amounts incurred.	Verify reimbursement requests with payrolls.	R. Eddy	09/30/09
Publish a notice stating the nature of professional service contracts.	Place notices in newspaper.	Y. Henry	10/31/09
Submit purchases exceeding the bid threshold to the Board for approval.	Monitor vendor purchases and submit any exceeding the bid threshold to the Board.	G. Ottmann	10/31/09
Deposit compositions should be on pre-numbered receipt forms.	Re-train building administrators in student activity account management.	B. Banner	10/31/09
All checks from Washington School include 2 signatures.	The building principal ensure that all checks have 2 signatures.	K. Assante	10/3/109

**H. Board Member Resignation**

**RESOLVED**, that the Plainfield Board of Education accepts the resignation of Board Member Bridget B. Rivers, effective December 16, 2009.

**I. Reimbursement to the Sayreville BOE for Student Transportation**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in Plainfield Public Schools.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

Pursuant to N.J.S.A 18A:7B-12 and N.J.A.C. 6A:17-2.3., requires Boards of Education to identify and provide education for students who resides outside of the district due to reasons beyond their control and a lack of appropriate housing.

**RESOLVED**, that the Plainfield Board of Education approves reimbursement to the Sayreville Board of Education's Transportation Office for a maximum of \$6,200.00 for providing transportation services for a Plainfield pupil whose name has been certified by the Superintendent of Schools and is on file with the Secretary of the Board of Education who will be provided education in an out-of-district school until such time as a permanent home has been identified.

## XVI. REPORT OF THE POLICY COMMITTEE

### A. Adoption of Policy – Second Reading

The Board of Education finds it necessary that this policy be implemented for the management and operation of the Plainfield Public Schools; therefore the following is recommended for adoption, moved by Mr. Estevez and seconded by Mr. Cox:

The Board of Education has reviewed the policy listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that this policy be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **second reading**, the following policy:

<u>Policy Number</u>	<u>Title</u>
2240	Research, Evaluation and Planning
3000/3010	Concepts and Roles in Business and Non-Instructional Operations: Goals and Objectives
3451	Petty Cash Funds
3510	Operation and Maintenance of Plant
3541.31	Privately Owned Vehicles
3600	Evaluation of Business and Non-Instructional Operations
5113	Attendance, Absences and Excuses
5118	Non-Residents
5131	Conduct/Discipline
5131.6	Drugs, Alcohol, Tobacco (Substance Abuse)
5145.12	Search and Seizure
6142.13	HIV Prevention Education

The motion carried, on a roll-call vote, with seven members in favor, but Mrs. Logan-Leach and Ms. Chambers abstained and none opposed.

Mr. Cathcart moved, seconded by Mr. Cox and unanimously approved by the Board, to adjourn the meeting at 11:25 p.m.

Recorded by:

Gary L. Ottmann, Board Secretary

GLO/bsc