

BOARD OF EDUCATION OF THE CITY OF PLAINFIELD
IN UNION COUNTY, NEW JERSEY

MINUTES of a **BUSINESS** Meeting of the Board of
Education Held on Tuesday, December 20, 2011

A **BUSINESS** Meeting of the Board of Education of the City of Plainfield was held this day in the Plainfield High School, auditorium. Notice had been provided to Board members and to the Courier-News, Star Ledger, Public Library, City Clerk, Plainfield Police Department, and posted in all Plainfield Public Schools and the District's website. The meeting was called to order at 6:50 p.m. by Mr. Gary L. Ottmann, Board Secretary, and the following action took place:

I. PLEDGE OF ALLEGIANCE

II. WELCOME

WELCOME to a Business Meeting of the Board of Education of the City of Plainfield. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised that this and all meetings of the Board are open to the media and public, consistent with the OPEN PUBLIC MEETINGS ACT (Ch. 231 Laws of 1975), and that advance notice required therein has been provided to the Courier News and the Star Ledger on Wednesday, November 30, 2011 for advertisement on Saturday, December 3, 2011.

III. ROLL CALL

PRESENT

Mrs. Renata A. Hernandez, President
Mrs. Wilma G. Campbell, Vice President
Mr. Alex O. Edache
Mrs. Keisha Edwards, left @ 9:00 p.m.
Mr. Dorien Hurtt, arr. @ 6:55 p.m.
Mrs. Lisa C. Logan-Leach
Ms. Jameelah Surgeon

ALSO PRESENT

Mrs. Anna Belin-Pyles, Interim Superintendent
Mr. Gary L. Ottmann
Mr. Robert Pickett, Esq., arr. 6:55 p.m.
Mr. Charles Craig, Esq.
Ms. Lauren Craig, Esq.
Ms. Aida Perry, Esq.

Mrs. Brenda L. Gilbert, absent

The following resolution was moved by Mrs. Campbell seconded by Ms. Surgeon, and unanimously approved by the Board:

RESOLUTION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

- Personnel
- Legal

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education adjourned into its Executive Session at 6:51 p.m.

The Plainfield Board of Education resumed the public session of its Business Meeting at 8:00 p.m.

IV. REMARKS FROM THE BOARD PRESIDENT

Mrs. Hernandez had no remarks, but reviewed the board members appointment process. She indicated that Mr. Abdul-Haqq recently resigned and the Board needs to appoint a replacement. There is an existing policy that governs filling board vacancies and the Board has 65 days to appoint.

Mrs. Logan-Leach is in support of advertising for a replacement. It should also be on the District's website and requirements should be the same for the regular election.

Ms. Surgeon suggested a flyer going home with students because many homes do not have computers.

V. REMARKS FROM THE INTERIM SUPERINTENDENT

Mrs. Belin-Pyles extended holiday greetings; we have been very busy over the last month with many District activities, especially construction projects.

Community meetings were held concerning possible grade configuration changes.

VI. PRESENTATIONS

Insurance brokers made presentations to the Board in response to RFP's that were issued..

VII. PRIVILEGE OF THE FLOOR

Ariana Charles, representative for parents and PTO of Evergreen School is concerned about the size of kindergarten classrooms and the lack of assistants.

Jeanine is a parent of children who attend Plainfield Public Schools and she was shocked to hear some students get special admission at PAAAS.

Mrs. Belin-Pyles indicated that there is no waiting list at PAAAS. Furthermore, no students have been placed at PAAAS without going thru an approval process.

Lindsay Council said tonight's board meeting is exactly what concerns her. Ninety minutes of presentations is too much. She asked Mrs. Belin-Pyles to take into consideration enrollment projections before she makes recommendations concerning grade configuration changes. She is also requesting any change to be effective September, 2013 not September, 2012. She also stated that during the basketball game on Friday with the Linden School District cheerleaders were regulated to the bleachers to cheer and this made it difficult for them to motivate the sold-out crowd. She feels that the overcrowding at games should be addressed so that the cheerleaders could perform their routines without hindrance.

Mrs. Belin-Pyles stated that the additional bleachers were put down for safety and that 150 people were at the sold-out game in which Plainfield family members had to be turned away. Her directive was that there should be a permanent designated area for the cheerleaders in the bleachers for them to sit when they are not cheering and had nothing to do with them cheering in that area. They have

the opportunity to go along the sidelines and cheer and also when there is a break in the game in center court and cheer. She supports the cheerleaders and will meet with them in January, 2012 and she will have written guidelines what the directives should be for the cheerleaders.

Tamika Payton, Woodland student parent is upset that their long term substitute is leaving.

Katherine Cardona of PEA had questions on a number of agenda items. She thanked the parents who spoke of the need for kindergarten assistants. She congratulated two (2) current PEA members who are being recommended for administrator positions.

Shirley Johnson Tucker requested a current Woodland school substitute be retained at Woodland.

Doug Meyer, Woodland music teacher, spoke in support of substitute teacher Mrs. Bridle.

Ethel Coleman wished everyone a Happy Holiday and New Year.

Kent Thompson, Evergreen teacher, asked what the District policy is when qualified staff applies for a position and is not given an interview for an administrator's position.

Mrs. Belin-Pyles indicated that there is a grievance procedure that employees can utilize if they feel it is warranted.

Mrs. Campbell requested Mrs. Belin-Pyles to give a detailed response to Mr. Thompson's concerns.

Mrs. Belin-Pyles gave an overview of the recruitment process.

Eric Jones spoke of the policy when he worked in Westfield Public Schools which was to grant "courtesy interviews" to current staff or residents that meet all the job requirements.

VIII. REMARKS FROM COMMITTEE CHAIRPERSONS

Mrs. Campbell, Mrs. Logan-Leach and Ms. Surgeon read in adjustments to their respective agendas for tonight's adoption.

IX. REPORT OF DELEGATES/LEGISLATIVE

NONE.

X. REPORT OF STUDENT LIAISONS

NONE.

XI. REPORT OF BOARD/SCHOOL LIAISONS

Ms. Surgeon stated that PAAAS has a winter concert tomorrow.

Mrs. Logan-Leach stated that the Jefferson Winter Concert is scheduled for December 21, 2011. She also mentioned that she was impressed with Jefferson School's video conferencing with Taiwanese

XII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

The Board Secretary presents the following minutes, moved by Mrs. Campbell and seconded by Mr. Hurtt:

| | |
|-------------------|----------------------|
| November 1, 2011 | Work & Study Meeting |
| November 15, 2011 | Business Meeting |

as printed for Board adoption, the motion carried, on a roll-call vote, with six members in favor of all. None were opposed.

XIII. REPORT ON THE HUMAN RESOURCES COMMITTEE

Mrs. Campbell moved H.R. as a Consent Agenda, seconded by Mrs. Hernandez. The motion carried, on a roll-call vote, with six members in favor. None were opposed.

“The Board of Education of the City of Plainfield reaffirms its commitment to ensure that the district provides equal employment opportunities regardless of race, color, creed, religion, sex, age, ancestry, national origin, handicap and social or economic status...”

It is the policy of this district to provide, through a positive and effective affirmative action program equal opportunities for employment, retention, and advancement of all people.

The equal employment objective for the Board of Education calls for achieving full utilization of minorities and women, and handicapped persons at all levels of management and non-management and by job classification; to prohibit discrimination in employment because of race, color, religion, national origin, sex or age; and to have a work environment free of discrimination.”

A. Contractual Appointments

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention, and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members between the Business meeting of the Board of Education and next succeeding meeting of the Human Resource Committee.

The individuals listed have been verified by the Interim Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which “sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified.” The Interim Superintendent, in this item has used her authority.

| <u>Name/Certification</u> | <u>Effective</u> | <u>Salary Prorated</u> | <u>Assignment</u> | <u>Replacing</u> | <u>Position Codes</u> |
|----------------------------------|-------------------------|-----------------------------------|--------------------------|-------------------------|----------------------------------|
| Donna Moreen School Nurse | 12/07/11–06/30/12 | \$50,097.00 | PHS | New | PEAT-748 |
| Yvonne Smogard School Nurse | 01/03/12-06/30/12 | \$50,097.00 | PAAAS/BOAACD | New | PEAT-749 |
| Aisha Williamson School Nurse | 11/21/11-06/30/12 | \$50,097.00 | Woodland | S. Walcott | PEAT-314 |

RESOLVED, that the Plainfield Board of Education approves the employment of the following individuals subject to the requirements contained in Ch. 116,P.L. 1986 and upon verification of experience.

| | | | | | |
|---|-------------------|-------------|------------|-----|----------|
| Barbara Noda-Aponte Bil Elementary Teacher | 02/21/12-06/30/12 | \$52,997.00 | Jefferson | New | PEAT-752 |
| Marisela Morales Bil Elementary Teacher Human Resources | 12/12/11-06/30/12 | \$50,097.00 | Washington | New | PEAT-753 |

B. Substitute, Hourly and Per Diem Appointments

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following substitute, hourly and per diem employees as needed with terms as stated, provisionally, subject to requirements contained in C.116, P.L. 1986:

| | <u>Name</u> | <u>Effective</u> | <u>Position</u> | <u>Rate of Pay</u> | <u>Funding Source</u> |
|-----|----------------------|---------------------|------------------------------|--------------------|-----------------------|
| 1. | Shannan Smith | 11/11/11 – 06/30/12 | Substitute Teacher Assistant | \$10.50 per hr. | ELEMSUBTEA |
| 2. | Evelyn Thompson | 11/14/11 – 06/30/12 | Substitute Teacher Assistant | \$10.50 per hr. | ELEMSUBTEA |
| 3. | Courtney Breauxsaus | 11/22/11 – 06/30/12 | Substitute Teacher | \$85.00 per day | ELEMSUBTEA |
| 4. | Nikki Fenton | 11/01/11 – 06/30/12 | Substitute Teacher | \$85.00 per day | ELEMSUBTEA |
| 5. | Lamont Harris | 11/18/11 – 06/30/12 | Substitute Teacher | \$100.00 per day | ELEMSUBTEA |
| 6. | Gracie Hicks | 11/22/11 – 06/30/12 | Substitute Teacher | \$100.00 per day | ELEMSUBTEA |
| 7. | Brenda Reid | 11/22/11 – 06/30/12 | Substitute Teacher | \$100.00 per day | ELEMSUBTEA |
| 8. | Rasar Thompson | 10/01/11 – 06/30/12 | Substitute Teacher | \$100.00 per day | ELEMSUBTEA |
| 9. | Dina Arias | 11/02/11 – 06/30/12 | Substitute Bus Assistant | \$10.50 per hr. | 30OPERHOUL |
| 10. | Elva Escobar | 11/02/11 – 06/30/12 | Substitute Bus Assistant | \$10.50 per hr. | 30OPERHOUL |
| 11. | Elva Escobar | 11/02/11 – 06/30/12 | Substitute Bus Driver | \$20.00 per hr. | 30OPERHOUL |
| 12. | Salim William | 11/23/11 – 06/30/12 | Substitute Teacher Assistant | \$10.50 per hr. | ELEMSUBTEA |
| 13. | Salim William | 11/23/11 – 06/30/12 | Substitute Bus Assistant | \$10.50 per hr. | 30OPERHOUL |
| 14. | David Williams | 12/01/11 – 06/30/12 | Substitute Security Officer | \$15.00 per hr. | 40SECGRDHR |
| 15. | Fernando Yanez Solis | 12/01/11 – 06/30/12 | Substitute Secretary | \$14.00 per hr. | DISTSUBSEC |

C. Appointment of Part- Time Assistants

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention, and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative staff members between the Business meeting of the Board of Education and next succeeding meeting of the Human Resource Committee.

RESOLVED, that the Plainfield Board of Education approves the appointments of the following part-time Assistants for the 2011 – 2012 school year. Hours worked will be based on job assignment and location. Part-time assistants' hours of compensation can be up to but not to exceed a maximum of 30 hours per week.

| <u>Name</u> | <u>Position/Location</u> | <u>Effective</u> | <u>Rate of Pay</u> | <u>Position Code</u> |
|-----------------------|------------------------------------|---------------------|--------------------|----------------------|
| 1. Faye Clark | Teacher Asst 1 to 1 P/T/Washington | 11/15/11 – 06/30/12 | \$21.93 per hr. | PEAA-144 |
| 2. Rosa Cruz | Teacher Asst 1 to 1 P/T/Barlow | 11/01/11 – 06/30/12 | \$21.93 per hr. | PEAA-153 |
| 3. Darryl Kennedy | Teacher Asst P/T/PHS | 11/01/11 – 06/30/12 | \$21.93 per hr. | PEAA-080 |
| 4. Byron Cevallos | Teacher Asst P/T/Stillman | 11/01/11 – 06/30/12 | \$21.93 per hr. | PEAA-152 |
| 5. Mbaheru Ahauakhet | Teacher Asst P/T/Cook | 11/14/11 – 06/30/12 | \$21.93 per hr. | PEAA-088 |
| 6. Aneesha Ghaly | Teacher Asst P/T/PAAAS | 11/01/11 – 06/30/12 | \$21.93 per hr. | PEAA-150 |
| 7. Paulette Futrell | Teacher Asst 1 to 1 P/T/Hubbard | 11/14/11 – 06/30/12 | \$21.93 per hr. | PEAA-059 |
| 8. Edwin Soler | Teacher Asst 1 to 1 P/T/Stillman | 11/14/11 – 06/30/12 | \$21.93 per hr. | PEAA-151 |
| 9. James Stradford | Teacher Asst 1 to 1 P/T/Hubbard | 11/07/11 – 06/30/12 | \$21.93 per hr. | PEAA-131 |
| 10. Devin Walker | Teacher Asst 1 to 1 P/T/Washington | 11/07/11 – 06/30/12 | \$21.93 per hr. | PEAA-130 |
| 11. Gertrudis Bernard | Teacher Asst 1 to 1 P/T/Washington | 12/12/11 – 06/30/12 | \$21.93 per hr. | PEAA-139 |
| 12. Mabel Perez | Teacher Asst 1 to 1 P/T/Clinton | 11/28/11 – 06/30/12 | \$21.93 per hr. | PEAA-120 |

(A roll-call and an affirmative vote of 5 board members are required for passage.)

D. Administrative Appointments ————— PULLED

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention, and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the appointment of Donna Mullaney as Supervisor, Content Area ELA Elementary effective January 3, 2012 and approves a prorated salary of \$102,160.00 + \$1,500.00 longevity + \$2,000.00 education, Guide E, Step 0 on the PASA Salary Guide.

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the appointment of Joan Cansdale as Supervisor, Content Area ELA Secondary effective January 23, 2012 and approves a prorated salary of \$102,160.00 + \$1,500.00 longevity + \$2,000.00 education, Guide E, Step 0 on the PASA Salary Guide.

E. Leave of Absences

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following Leaves of Absences:

| | <u>Name</u> | <u>Position/Location</u> | <u>Dates/Reason</u> |
|-----|-------------------------|---|--------------------------------------|
| 1. | Deborah Boyd | Coordinator Administrative Services | 11/28/11 – 12/22/11 Medical Leave |
| 2. | Karen Gee | Elementary Teacher Stillman School | 11/29/11- 03/05/12 Medical Leave |
| 3. | Melinda Gonzalez | Elementary Teacher Washington School | 11/28/11 – 12/22/11 Medical Leave |
| 4. | James Hutchins | Asst. Supervisor District Facilities | 10/18/11 – 12/06/11 Medical Leave |
| 5. | Lauren Jacey | Elementary Teacher Woodland School | 11/7/11 – 01/27/12 Medical Leave |
| 6. | Clifford Jenkins | Head Custodian District Facilities | 11/07/11 – 12/11/11 Medical Leave |
| 7. | Beverly Mack | English Teacher Maxson School | 11/22/11 – 12/16/11 Medical Leave |
| 8. | Susan Martin | ESL Teacher Cedarbrook School | 11/14/11 – 12/22/11 Medical Leave |
| 9. | *Nancy Tortorici-Dunham | Elementary Teacher Emerson School | 11/12/11 – 12/12/11 Medical Leave |
| 10. | Esther White | Bus Aide/Lunch Asst. Transportation/Evergreen School | 11/7/11 – 12/19/11 Medical Leave |
| 11. | Leona Alagna | English Teacher PHS | 10/14/11 – 03/01/12 Medical/FMLA |
| 12. | Ivid Arguello | Pre-School Teacher Washington School | 10/03/11 – 12/22/11 Medical/FMLA |
| 13. | Natasha Cox | Elementary Teacher Washington School | 11/17/11 – 01/13/12 Medical/FMLA |
| 14. | *Gina Iococca | Elementary Teacher Evergreen School | 1/1/11 – 05/30/12 Medical/FMLA |

| | | | |
|-----|---------------------|--|--|
| 15. | Connie Jenkins-Buwa | Secretary PAAAS | 11/15/11 -6/30/12 Medical/FMLA/Personal |
| 16. | Elsa Rodriguez | Elementary Teacher Woodland School | 11/07/11 -01/30/12 Medical/FMLA |
| 17. | *Jenny White | Secretary Barlow School | 11-07/11 – 11/30/11 FMLA |
| 18. | *Barbara Woldin | Special Ed. Teacher Stillman School | 11/8/11 – 12/15/11 FMLA |

*denotes extension/update to existing leave

F. Return to Payroll

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following employee to be returned to payroll:

| | <u>Name</u> | <u>Position/Location</u> | <u>Salary</u> | <u>Effective</u> |
|----|--------------------|------------------------------------|----------------------|-------------------------|
| 1. | Jessica LaPine | Music Teacher/Hubbard | \$51,597.00 | 11/30/11 |
| 2. | Albert Mills | Security Officer/District Security | \$50,687.00 | 12/01/11 |
| 3. | Sheryl Gleim | Elementary Teacher/Evergreen | \$75,526.00 | 01/03/12 |

G. Transfer

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of district and school operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes the need to improve the overall efficiency and effectiveness of the district and school operations. As part of this process, the following transfer and reassignment as being in alignment with and support of district goals and objectives, as well as efforts to strengthen accountability, effectiveness and efficiencies;

RESOLVED, that the Plainfield Board of Education approves the following transfer. The employee has been notified in writing pursuant to District procedures and contractual requirements:

| <u>Name</u> | <u>Position</u> | <u>From</u> | <u>To</u> | <u>Effective</u> |
|--------------------|------------------------|--------------------|------------------|-------------------------|
| Sheryl Gleim | Elementary Teacher | Clinton School | Evergreen School | 01/03/2012 |

Compensation for Additional Assignments

H. Compensation for Staff Appointed by the Board of Education who serve as lunchroom/breakfast supervisors/assistants/bus duty for the 2011 – 2012 school year.

Strategic Plan Link:

Goal 3 - Business Practices

To improve the overall efficiency and effectiveness of district and school operations

The Interim Superintendent of Schools recommends, and I so move, adoption of the following resolution:

RESOLUTION

Pursuant to Article XXIV of the Collective Bargaining Agreement between the Plainfield Board of Education and the Plainfield Education Association, the Board will pay staff who serve as lunchroom supervisors for a daily period of 40 minutes and are assigned as breakfast supervisors/bus duty for a daily period of 30 minutes.

RESOLVED, that the Plainfield Board of Education authorizes the compensation to the listed staff certified and non-certified for lunchroom supervisor/assistants, breakfast supervisor/assistants and bus monitor services based on the negotiated rates and the submission of time reports and compliance with the Human Resources formula.

Emerson

Stillman

Woodland

Dilver Ortiz

Bryan Cevallos Jr.
Edwin Soler

Antonia Atkins

I. Educational Services - Comprehension Workshops

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District, schools and students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ staff members to participate in professional development opportunities within our District.

Through the Comprehension Workshops, reading teachers in grades 3-8, will learn strategies to assist students and strengthen teacher pedagogical knowledge in the area of reading comprehension. The workshops will run for six (6) weeks, every Wednesday, from 3:05 p.m. to 4:35 p.m. beginning November 9, 2011. Resources will be provided for each teacher as well as a stipend of \$28.00 per hour.

RESOLVED, Plainfield Board of Education approves the listed staff to be compensated at \$28.00 per hour at a maximum of \$252.00 to be charged to account 11-000-223000-320T-26-0000 (26TEACHTRN).

| | <u>Name</u> | <u>Position/Location</u> | <u>Rate of Pay/Maximum Amount</u> |
|-----|---------------------------|-----------------------------------|-----------------------------------|
| 1. | Denise Barnes | Special Education Teacher/Clinton | \$28.00 per hr. / \$252.00 |
| 2. | Joan Cansdale | English Teacher/PAAAS | \$28.00 per hr. / \$252.00 |
| 3. | Isabella A. Desantis | Elementary Teacher/Jefferson | \$28.00 per hr. /\$252.00 |
| 4. | Claire Emmanuel | Elementary Teacher/Evergreen | \$28.00 per hr. /\$252.00 |
| 5. | Sharon Harris | Elementary Teacher/Cook | \$28.00 per hr. /\$252.00 |
| 6. | Rita Holliday | English Teacher/PHS | \$28.00 per hr. /\$252.00 |
| 7. | Delores M. Jackson | Elementary Teacher/Cedarbrook | \$28.00 per hr. /\$252.00 |
| 8. | Luanne Lohman-DiCicco | Elementary Teacher/Cook | \$28.00 per hr. /\$252.00 |
| 9. | Yvonne Maynor | Elementary Teacher/Evergreen | \$28.00 per hr. /\$252.00 |
| 10. | Monique McNair | Special Education Teacher/PHS | \$28.00 per hr. /\$252.00 |
| 11. | Sandra Schultz | English Teacher/PAAAS | \$28.00 per hr. /\$252.00 |
| 12. | Yaneth Sierra | Bil Elementary Teacher/Jefferson | \$28.00 per hr. /\$252.00 |
| 13. | Pepper Stackhouse | Elementary Teacher/Jefferson | \$28.00 per hr. /\$252.00 |
| 14. | Melissa Washington-Harris | English Teacher/Hubbard | \$28.00 per hr. /\$252.00 |
| 15. | Cristina Black Guerron | Substitute Teacher/Clinton | \$28.00 per hr./\$252.00 |

J. Evergreen School – Safety Net Program - Addendum

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In support of obtaining these goals, the Evergreen Elementary School Safety Net Program, will provide academic support and enrichment activities for students in Grade 3-6 in Literacy, Mathematics and Science. The hours of operation will be from 3:10 p.m. to 4:10 p.m. Tuesday and Thursday commencing on Tuesday, October 25, 2011 through Thursday, April 26, 2012.

RESOLVED, that the Plainfield Board of Education approves the operation of the Safety Net Program at the Evergreen Elementary School for the 2011-12 school year. The listed staff member will be compensated at a rate of \$28.00 per hour at a maximum of \$ 1,232.00. Funding Code is 17STIPENDS.

| <u>Name</u> | <u>Position</u> | <u>Rate of Pay/Maximum Amount</u> |
|--------------|-----------------------|-----------------------------------|
| Kevin Kopacz | PE and Health Teacher | \$28.00 per hour/\$1,232.00 |

K. Hubbard Middle School - Saturday Academic Achievement Academy Program (Amended)

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success. Hubbard Middle School will implement a Saturday Academic Achievement Academy for approximately 100 students in grades 7 - 8. Students will receive academic support and enrichment activities in literacy and mathematics. The Hubbard Middle School Saturday Academic Achievement Academy will begin October 15, 2011 – May 26, 2011, from 9:00 a.m. to 12:00 noon. Certificated staff will be compensated at \$28.00 per hour at a maximum of \$672.00 each. (Maximum cost of the program not to exceed \$5,000.00)

RESOLVED, that the Plainfield Board of Education approves compensation for the listed staff from October 15, 2011 – May 26, 2012 for the Saturday Academic Achievement Academy for the 2011-2012 school year. The funding will be charged to New Jersey Department of Education allocated funding under FY 2011-2012 Title I SIA Part A.

| | <u>Name</u> | <u>Position</u> | <u>Rate Amount/Maximum Amount</u> |
|----|-----------------|------------------------------|-----------------------------------|
| 1. | Bettie Quinn | English Teacher | \$28.00 per hr./\$672.00 |
| 2. | George Lewis | Social Studies Teacher | \$28.00 per hr./\$672.00 |
| 3. | Jessica LaPine | Music Teacher | \$28.00 per hr./\$672.00 |
| 4. | Lou Pedrick | Math Teacher | \$28.00 per hr./\$672.00 |
| 5. | Fred Harris | Math Teacher | \$28.00 per hr./\$672.00 |
| 6. | Marcos Bayas | Social Studies Teacher | \$28.00 per hr./\$672.00 |
| 7. | Lina Cruz | Bilingual Elementary Teacher | \$28.00 per hr./\$672.00 |
| 8. | Gilberto Ladino | Math Teacher | \$28.00 per hr./\$672.00 |

L. Parent Conference – Preschool to 12th Grade

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all PPS.

Goal 5: Community and Family Engagement

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for families and community members to engage in meaningful and productive activities to ensure that all students achieve high academic standards and achieve life-long success.

Plainfield will sponsor a district-wide ‘parent conference’ for preschool to 12th grade on Saturday, December 3, 2011 from 8:30 a.m. – 1:00 p.m. Parents will have the opportunity to attend various informative workshops, (i.e., Understanding Curriculum and Instruction; Autism Support Group for Parents; Dual language Immersion, etc.). There will be vendors, childcare, prizes/giveaways, as well as breakfast and snacks. A stipend will be provided for each staff member that presents at the conference.

RESOLVED, Plainfield Board of Education approves the listed staff to be compensated as presenters at the December 3, 2011 “Parent Conference”; at \$28.00 per hour at a maximum of \$140.00 to be charged to account 11-000-223000-320T-26-0000 (26TEACHTRN).

| <u>Name</u> | <u>Position</u> | <u>Rate of Pay/Maximum Amount</u> |
|-----------------------------|---------------------------------|--|
| 1. Lumishka Cooper-Turnbull | Social Worker/Early Childhood | \$28.00 per hr. /\$140.00 |
| 2. Jasmine Edwards | Elementary Teacher/Barlow | \$28.00 per hr. /\$140.00 |
| 3. Fantasy Ko | Master Teacher/Early Childhood | \$28.00 per hr. /\$140.00 |
| 4. Donna Mullaney | Teacher Coach/Special Education | \$28.00 per hr. /\$140.00 |
| 5. Kent Thompson | Librarian/Evergreen | \$28.00 per hr. /\$140.00 |
| 6. Tanaisha White | Master Teacher/Early Childhood | \$28.00 per hr. /\$140.00 |

M. ~~Extra Curricular~~ PULLED

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS

Goal 2: Human Resources

To improve the recruitment, retention, and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so it is also committed to providing enrichment in extra curricular activities such as performing arts, student government, athletic teams and social skills.

RESOLVED, that the Plainfield Board of Education approves compensation to the listed staff in accordance with the 2011-2012 PEA Guide.

| | <u>Name</u> | <u>Position</u> | <u>Activity</u> | <u>Stipends</u> |
|----|--------------------|----------------------------------|------------------------|------------------------|
| 1. | Reginald Clark | Social Studies Teacher/BOAACD | Mock Trial | \$1,473.00 |
| 2. | Reginald Clark | Social Studies Teacher/BOAACD | Class of 2012 | \$1,980.00 |
| 3. | Elizabeth McIntosh | English Teacher/BOAACD | Student Council | \$3,511.00 |

N. 2011 21st Century Community Learning Center (CCLC) After-School Program (Addendum)

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

Goal 2: Human Resources

To improve the recruitment, retention, and development of district staff.

Goal 5: Family Engagement

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

The FY 2011-2012 21st Century Community Learning Centers (CCLC) Continuation Grant application for the Department of Student Intervention and Family Support Services of Plainfield Public Schools has been approved by the New Jersey Department of Education Office of Educational Support Services (by way of NCLB Act 2001, Title IV, Part B) in the amount of \$535,000. The project period for this Continuation Grant award is September 1, 2011 through August 31, 2012.

The FY 2011-2012 21st CCLC Continuation Grant award funding will be utilized to develop and provide high-quality, after-school program services at four (4) school sites including Stillman Elementary School, Washington Community School, and Hubbard and Maxson Middle Schools, for a targeted population of no less than 205 students and their families for Year Three (3) of the Five (5) Year Grant period (September 1, 2009 – August 31, 2014). The after school program at Stillman and WCS will operate 2:45 p.m.-5:45 p.m. and Hubbard and Maxson will operate 3:00 p.m. - 6:00 p.m. Monday-Friday beginning Monday, October 3, 2011 through Friday, June 8, 2012.

RESOLVED, that the Plainfield Board of Education approves the compensation of the below listed Teacher Assistants at \$10.50 per hour-Funding Code 20-450-100000-100A-38-0000. The availability of funds for this item has been verified and will be charged to 21st CCLC grant funding account codes referenced above.

| | <u>Name</u> | <u>Position/Location</u> | <u>Rate of Pay/Maximum Amount</u> |
|----|--------------------|---------------------------------|--|
| 1. | Nancy Lasluisa | Teacher Assistant/Maxson | \$10.50 per hr./\$4,850.00 |
| 2. | Mary Pat Evans | Sub Teacher Assistant/All Sites | \$10.50 per hr./\$1,200.00 |

O. Intramurals

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing enrichment in such extra curricular activities such as the performing arts, student government, athletic teams and social skills.

RESOLVED, that the Plainfield Board of Education approves each school's Intramural Units (extra curricular activities, i.e. clubs and teams) and compensates staff as per the PEA Guide. An intramural unit is valued at \$274.00 and funded by each school's individual stipend account. (School Year 2011 – 2012)

| | <u>Name</u> | <u>Position/School</u> | <u>Activity</u> | <u>Units</u> |
|-----|---------------------|---------------------------------|---------------------------|---------------------|
| 1. | James Malkmus | PE and Health Teacher/Cook | Elementary Track Festival | 3 |
| 2. | Shawn Colletta | PE and Health Teacher/Jefferson | Elementary Track Festival | 3 |
| 3. | Gabriela Lazeration | Elementary Teacher/Evergreen | Creative Writing | 1 |
| 4. | Gabriela Lazeration | Elementary Teacher/Evergreen | Drama Club | 1 |
| 5. | Yaney Novo | Elementary Teacher/Evergreen | Reader's Theater | 1 |
| 6. | Terrence Washington | Teacher Assistant 1 to 1/Cook | Basketball | 2 |
| 7. | Sarah Pretty | Elementary Teacher/Cook | Student Council | 1 |
| 8. | Denise Taylor | Elementary Teacher/Cook | Student Council | 1 |
| 9. | Destiny Simons | Desk Top Technician/Washington | Basketball | 1 |
| 10. | Roychele Jones | Elementary Teacher/Washington | Basketball | 1 |
| 11. | Cheryl Hills | Elementary Teacher/Washington | Basketball | 1 |

P. Special Education Staff - FY 2011 IDEA Funds

Strategic Plan Link:

Goal 3: Business Practices:

To improve the overall efficiency and effectiveness of district and school operations

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following 2011FY IDEA Funding source for certificated personnel listed below, for the 2011-2012 school year.

| <u>Name</u> | <u>Position</u> | <u>Salary</u> | <u>Funding Source</u> |
|--------------------|------------------------|--|---------------------------------------|
| Donna Mullaney | Teacher Coach | \$89,750.00 + \$500.00 Salary + Longevity | 20-253-200000-104S-32-00000/IDEA CEIS |

Q. Compensation for Class Coverage

The Interim Superintendent of Schools recommends, and I so move adoption of the following:

RESOLUTION

The Plainfield Board of Education agrees that if a teacher is required to utilize his/her unassigned time for the purpose of substitution. The teacher shall be compensated at the rate of \$22.00 per period during the 2011 – 2012 school year.

RESOLVED, that the Plainfield Board of Education approves the following individuals to be compensated for class coverage in accordance with the PEA Collective Bargaining Agreement, Article XII.A:

| <u>School</u> | <u>Name</u> | <u>Position</u> | <u>Amount</u> |
|----------------------|--------------------|------------------------|----------------------|
| Barlow | Lois Kraus | Elementary Teacher | \$22.00 |
| | Chadia Saleem | Elementary Teacher | \$22.00 |
| | Ana Martingale | Bil Elementary Teacher | \$22.00 |
| | Carolina Ferreira | Bil Elementary Teacher | \$22.00 |
| | Antonella Rossi | Bil Elementary Teacher | \$44.00 |
| | Fatima Embden | Elementary Teacher | \$22.00 |
| | Maria Sinfon | Bil Elementary Teacher | \$22.00 |
| | Margie Barrett | Elementary Teacher | \$22.00 |
| | Lawanda Bost | Elementary Teacher | \$44.00 |
| | Krysia Sanchez | Bil Elementary Teacher | \$22.00 |
| Cedarbrook | Tenisha Fort | Elementary Teacher | \$22.00 |
| | Delores Jackson | Math Teacher | \$132.00 |
| | Wendy Webster | Science Teacher | \$286.00 |
| | Susan Smallwood | Elementary Teacher | \$22.00 |

| | | | |
|-----------------|--------------------------|------------------------|----------|
| Clinton | Maria Acero | Bil Elementary Teacher | \$66.00 |
| | Audrey Fenton | Elementary Teacher | \$44.00 |
| | Homer Fernandez | Math Teacher | \$110.00 |
| | Jenny Hernandez | Bil Elementary Teacher | \$22.00 |
| | Carolyn Kalias | Elementary Teacher | \$44.00 |
| | Sentheia McLeod | Elementary Teacher | \$88.00 |
| | O. Osunsami | Elementary Teacher | \$44.00 |
| | Mona Rae Stokes | Elementary Teacher | \$66.00 |
| | Gilda Stanton | Elementary Teacher | \$44.00 |
| Katherine Horne | Elementary Teacher | \$22.00 | |
| Jefferson | Yaneth Sierra | Bil Elementary Teacher | \$22.00 |
| | Maria Perez | Elementary Teacher | \$44.00 |
| | Guillermo Pena-Argueta | Bil Elementary Teacher | \$22.00 |
| | Melissa Logan | Bil Elementary Teacher | \$22.00 |
| | Constance Brown-Anderson | Elementary Teacher | \$22.00 |
| | Pepper Stackhouse | Elementary Teacher | \$22.00 |
| | Ellen Zelnock | Elementary Teacher | \$22.00 |
| | Isabella DeSantis | Elementary Teacher | \$22.00 |
| | Rosalyn Gallmon | Elementary Teacher | \$22.00 |
| | Maria Rodriguez | Bil Elementary Teacher | \$22.00 |
| | Melinda Gonzalez | Bil Elementary Teacher | \$22.00 |
| PAAAS | Jerry Lester | Computer Teacher | \$110.00 |
| | Johanna Amaro | Spanish Teacher | \$44.00 |
| | Corey Carter | English Teacher | \$154.00 |
| | Deborah Ford | Dance Teacher | \$44.00 |
| | Michael Pisani | Science Teacher | \$176.00 |
| | Paola Rached | Art Teacher | \$66.00 |
| Stillman | Eleanor Wilson | Elementary Teacher | \$88.00 |
| Washington | Victoria Rios | Bil Elementary Teacher | \$22.00 |
| | Joyce Corriero | Elementary Teacher | \$44.00 |
| | Jeanette Lacks | Elementary Teacher | \$22.00 |
| | Penelope Hewitt | Elementary Teacher | \$22.00 |
| | Nicole Short | Elementary Teacher | \$22.00 |
| | Yurika Ebata | Spanish Teacher | \$44.00 |
| Woodland | Antonia Atkins | Elementary Teacher | \$22.00 |
| | Jacqueline Cox | Elementary Teacher | \$22.00 |

R. 2011-2012 NCLB Title IV, Part B 21st CCLC Funding Grant Award Personnel

Strategic Plan Link:
Goal 3: Business Operations

To improve the overall efficiency and effectiveness of district and school operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following FY 2012 NCLB Title IV, Part B funding source for personnel for the 2011-2012 school year.

| <u>Name</u> | <u>Position</u> | <u>Salary Amount %</u> | <u>Funding Account</u> |
|--------------------|------------------------|-------------------------------|-------------------------------|
| Zelda Spence | Project Coordinator | \$72,615.00 100% Title IV | 20-450-200000-104A-38-0000 |
| Chantal Joseph | Secretary | \$55,907.00 100% Title IV | 20-450-200000-105A-38-0000 |

S. Plainfield High School – Cafeteria Coverage - Compensation SY 2010

Strategic Plan Link:
Goal 3 - Business Practices

To improve the overall efficiency and effectiveness of district and school operations

The Interim Superintendent of Schools recommends, and I so move, adoption of the following resolution:

RESOLUTION

Pursuant to Article XXIV of the Collective Bargaining Agreement between the Plainfield Board of Education and the Plainfield Education Association stipulates that the Board will pay certified teachers who serve as lunchroom supervisors for a daily period of 40 minutes.

RESOLVED, that the Plainfield Board of Education authorizes the compensation to the listed staff for lunchroom supervisor, based on the negotiated rate and the submission of time reports and compliance with the Human Resources formula.

| <u>Name</u> | <u>Position</u> |
|--------------------|------------------------|
| Folake Aaron | Spanish Teacher |

T. Plainfield High School – Additional Assignments

Strategic Plan Link:

Goal 3 - Business Practices

To improve the overall efficiency and effectiveness of district and school operations

The Interim Superintendent of Schools recommends, and I so move, adoption of the following resolution:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the compensation based on the submission of time reports for additional classroom assignments for the 2011 - 2012.

| | <u>Name</u> | <u>Position</u> | <u>Rate Amount</u> | <u>Effective</u> |
|----|-----------------------|------------------------|---------------------------|-------------------------|
| 1. | Lillian Torres-Taylor | Math Teacher | \$71.67 per class | 11/04/2011 |
| 2. | Carlos Proano | Bil-Math Teacher | \$71.67 per class | 11/04/2011 |
| 3. | Sharon Thimons | Math Teacher | \$66.47 per class | 12/12/2011 |
| 4. | Erin Murphy | English Teacher | \$42.17 per class | 11/08/2011 |

U. English/Spanish District-Wide Translation Team for 2011-2012

Strategic Plan Link:

Goal 5: Community and Family Engagement

The Interim Superintendent of Schools recommends, and so move, adoption of the following:

RESOLUTION

With a fast growing Spanish speaking community in Plainfield, there is an increased need for district and school personnel to send written notices, letters, and other important information to parents in their native language (Spanish). Translations will provide parents with information pertaining to their child's education. Compensation is for performance of translation services that will be conducted after contractual hours.

RESOLVED, that the Plainfield Board of Education approves the following staff members to serve as oral/text translators for the 2011-2012 school year at a rate of \$28.00 per hour. (Hours will be determined based on case load and needs of each individual school). The funding source has been verified and will be charged to FY 2011-2012 11-000-223000-104x-03-0000 funding account.

Oral Translation Only

| | <u>Name</u> | <u>Position/Location</u> | <u>Rate of Pay/Maximum Amount</u> |
|----|--------------------|---|--|
| 1. | Ivette Perez | Administration Building/Oral Translator | \$28.00 per hr./\$2000.00 |
| 2. | Jeraldine Salazar | Administration Building/Oral Translator | \$28.00 per hr/\$2000.00 |

XIV. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

Mr. Edache moved C & I as a Consent Agenda, seconded by Mrs. Campbell. The motion carried, on a roll-call vote, with five members in favor. Mrs. Campbell in favor of all, opposed Item B.

A. Trips

(1) Build A Bear Workshop, Bridgewater, NJ

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Interim Superintendent of Schools recommends, and I so move adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

On December 21, 2011, sixty-five (65) students and eight (8) chaperones in Mrs. Biondi and Mrs. Clark's kindergarten classes from Washington Community School will visit Build A Bear Workshop at the Bridgewater Commons Mall, New Jersey.

On January 11, 2012, fifty-two (52) students and four (4) chaperones from Mrs. Gaffney and Ms. Smith's kindergarten classes will visit Build A Bear Workshop at the Bridgewater Commons Mall, New Jersey.

The focus of the trips is to assist students in understanding personal relationships and responsibilities (character development). The students will create two (2) classroom "friends" for whom they will EACH be responsible for. The students will work cooperatively to choose which bear they want to make and what they will name it and how they will dress it. We will make a boy bear and a girl bear, representing our dual language classroom; one will speak only English and the other only Spanish.

Students will have the opportunity, weekly, to take the bears home and have them interact with their families and home life. They will have to write in the bear's journal about their experiences. The students will report back to the class the following Monday. This trip is a culminating activity for a month long unit on bears.

RESOLVED, that the Plainfield Board of Education approves kindergarten students from Washington Community School visit Build A Bear Workshop at the Bridgewater Commons Mall, New Jersey on December 21, 2011 and January 11, 2012. The classroom teacher will pay for the cost of the bears being made. The cost of this trip is free, excluding Transportation, transportation will be provided through the District.

(2) **Junior Statesmen of America, Arlington, VA – PHS Debate Team**

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Interim Superintendent of Schools recommends, and I so move adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

The Plainfield High School Debate Team has attended Junior Statesmen of America Winter Model Congress since 1966. At the Junior Statesmen of America Winter Model Congress, students engage in a variety of activities, including debates, student-led thought talks, and mock trials which critically examine the political landscape. Students learn about today's important issues and have the unique opportunity to express their opinions and challenge the opinions of others in a tolerant, supportive atmosphere. Politically engaged and interested students from diverse backgrounds share their perspectives, learn from each other and have fun as they debate and socialize together. The Coordinator of the Junior Statesmen of America Winter Model Congress has invited the high school debate team to attend their winter Congress in Arlington, Virginia.

The Plainfield High School Debate Team, comprised of approximately thirty (30) students, (16 females, 14 males) grades 9-12 and three (3) chaperones (1 female, 2 males), will attend the Junior Statesmen of America Winter Model Congress in Arlington, Virginia in from February 23, 2012 to February 26, 2012. Departure is scheduled from Plainfield High School parking lot on Thursday, February 23, 2012 at 6:00 a.m. The return is scheduled for Sunday, February 26, 2012 at 6:00 p.m. The cost of registration, lodging and transportation is \$245.00 per student (total for students - \$7,350.00) and \$360.00 per chaperone (total for chaperones - \$1,080.00). Students will also visit Capitol Hill and take a tour of the Smithsonian Institute and of points of interest in Washington, DC - tour of Washington DC, with an actual tour of the White House. The Junior Statesmen arrange the transportation, registration and lodging and provide participants with an *all-inclusive* package for the Winter Congress.

RESOLVED, that the Plainfield Board of Education approve the Plainfield High School Debate Team, consisting of thirty (30) students and three (3) chaperones to attend the Junior Statesmen of America Winter Model Congress from Thursday, February 23, 2012 to Sunday, February 26, 2012 not to exceed \$8,430.00. The availability of funds for this item has been verified and will be charged to 15-190-100018-500A-25-0000 (High School Other Purchase Services).

(3) Cooper Mill, Chester Township, NJ

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Interim Superintendent of Schools recommends, and I so move adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Approximately twenty-six (26) bilingual and special needs students and five (5) chaperones (teachers and teacher assistants) from Hubbard School will attend Cooper Mill in Chester Township, New Jersey on April 27, 2012. Students will learn what life was like in Milltown, Morris County approximately 150 years ago, as well as tour the mill with the miller pointing out simple machines used in the mill. Students will also experience how corn and other grains are ground into flour and meal. Departure is scheduled for 8:30 am from Hubbard Middle School and will return at 1:00 pm

RESOLVED, that the Plainfield Board of Education approve twenty-six (26) bilingual and special need students and five (5) chaperones from Hubbard School participate in the field trip to Cooper Mill, Chester Township, New Jersey from 8:30 am to 1:00 pm on Friday, April 27, 2012. The cost of this trip is free, excluding Transportation; transportation will be provided through the District.

B. Professional Development

(1) Structural Integration Course

Strategic Plan Link:

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development and certificated opportunities.

Veronica Pagel, MS, ATC, CSCS will attend a three part Structural Integration course:

- Part I Structural Vision for 75 hours of class time between Aug. 23 – Sept. 1, 2011 for a cost of \$1900.
- Part II Structural Strategies for 150 hours of class time between Nov. 8 – 17, 2011 for a cost of \$3600.
- Part III Structural Integration for 275 hours of class between March 12 – June 16, 2012 for a cost of \$5400.

The specific focus of these classes is to receive a Structural Integration Certificate, necessary for the treatment of Student-Athletes.

RESOLVED, that the Plainfield Board of Education approves Veronica Pagel, MS, ATC, CSCS will attend and be reimbursed after each part of training. After the successful completion of Part I, 75 hours of training, an amount not to exceed \$1900 should be reimbursed. After the successful completion of Part II, 150 hours of training, an amount not to exceed \$3600 should be reimbursed. After the successful completion of the Part III, 275 hours of training, an amount not to exceed \$5,400 should be reimbursed. The total hours and cost for Parts I, II and III is 500 hours for a cost of \$10,900. The availability of funds for this item has been verified and will be charged to 11-000-221000-500A-26-0000 (Other Purchased Services)

(2) NJAHPERD 2011-12 Workshop - March 5-6, 2012

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

The Frederic W. Cook K-7 Center physical education teacher, James Malkmus, will attend the New Jersey Association for Health, Physical Education, Recreation and Dance Convention (NJAHPERD) from March 5-6, 2012, in Long Branch, New Jersey. The Association fosters excellence in the area of Physical and Health Education by providing physical educators with educational opportunities and information on current programs in the state of New Jersey. The NJAHPERD advocates high standards for physical and health educators in the public schools of New Jersey.

"Ride The Wave of Change" is this year's theme. Professional development sessions will focus on lifetime sports and activities, fitness education, technology, exergaming, dance, inclusion and many other topics that will provide attendees with resources to students, to effectively educate students of the 21st Century.

RESOLVED, that the Plainfield Board of Education approves Mr. James Malkmus to attend NJAHPERD Conference in Long Branch, NJ, on March 5-6, 2012. The cost of registration for the two-day workshop is \$140.00. Transportation will be paid by staff and reimbursed by the District in accordance with District procedures. The availability of funds has been verified and will be charged to account 15-204-100101-500A-15-0000 (Cook Learning Disability Purchase Service).

(3) Teachers College Reading & Writing Project - Coaching Institute – New York, NY

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools.

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

The Teachers College Reading and Writing Project's (TCRWP) 7th Annual Coaching Institute from Sunday, January 22, 2012 through Thursday, January 26, 2012., in New York, NY, will take place both in schools across New York City and at the Teachers College Campus; offering educators; *one (1) teacher from grade levels K-8, two (2) principals, and two (2) literacy supervisors*, the chance to study TCRWP's methods of staff development in reading, focusing especially on the Common Core's call for us to accelerate reading development. Participants may elect to focus on K-3, 3-5, or 6-8 grade-spans. The fee per person is \$750.00

First year participants will work in small groups; side-by-side in classrooms observing/trying methods of staff development in reading while being coached and receiving feedback.

Advanced participants will further their study of building school-wide consistency; the role of coaching, and how to intensify their reading workshops. Participants will work inside/outside classrooms, learning and honing a variety of teaching methods.

RESOLVED, that the Plainfield Board of Education approve the Interim Assistant Superintendent, one (1) teacher in grade levels K-8, two (2) principals and two (2) literacy supervisors (a total of 14 staff members) to attend the Teachers College Reading and Writing Project's 7th Annual Coaching Institute from Sunday, January 22, 2012 through Thursday, January 26, 2012 at a cost of \$750.00 per person, a total cost not to exceed \$10,500.00. The availability of funds for this item has been verified and will be charged to FY 2012 No Child Left Behind Title I 200-300 accounts.

Partnerships

(1) Westfield-Plainfield Connection

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 5: Family & Community Engagement:

To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students (including English Language Learners and Special Education Students) so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and lifelong success.

This Westfield-Plainfield Connection is a mentoring program in which student mentors from Westfield meet at Stillman to direct team-building and learning activities, supervise crafts and projects or help with homework. The connection aims to mentor Plainfield elementary students, enrich the lives of Westfield high school mentors, and foster better co-community involvement.
in grades 3-6.

From mid December 2011 to April 2012, the students will attend one weekly mentoring session on Mondays with Westfield High School Students at Stillman School supervised by Danielle Fletcher, Westfield High School Faculty. This group will also be overseen by Mrs. Hernandez-Padilla, Stillman School Social Worker. All meetings will take place on Mondays from 3:30 p.m. to 5:00 p.m.

RESOLVED, that the Board of Education approve Stillman School students in grades 3-6 to participate in Westfield Plainfield Connection Mentoring Program from December 2011 through April 2012, at no cost to the District or the community.

(2) **Girl Scouts – Lead On! Leadership Group**

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

Goal 5: Family & Community Engagement:

To actively engage families and communities in a meaningful, structured and productive manner that promotes learning and cooperation

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students (including English Language Learners and Special Education Students) so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and lifelong success.

Charles H. Stillman School will host the leadership and social-emotional development group of approximately fifteen (15) for girls in grades 3-6.

From December 2011 to March 2012, the students will attend one weekly workshop facilitated by Girl Scouts Field Executive, Jamillah K. Muhammad and Plainfield High School students who will serve as mentors. This group will also be supervised by Mrs. Hernandez-Padilla, School Social Worker, and social work interns. The focus of this group is to discuss a variety of pre-adolescent development concerns and learn problem-solving skills that support leadership development in academic and social matters.

This group is free to all participants and is provided free by the Girl Scouts of America. Meetings will take place at Stillman School on Thursdays from 2:45 to 4:45 p.m.

RESOLVED, that the Board of Education approve at least fifteen (15) Stillman School girl students in grades 3-6 to participate in the Girl Scouts *Lead On! Leadership Group* from December 2011 through March 2012, at no cost to the District or the community.

(3) Girl Scouts – Tutoring/World Language Enrichment Program

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students (including English Language Learners and Special Education Students) so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and lifelong success.

In Partnership with Girl Scout Students who attend Mount Saint Mary's High School, Stillman students in grades K through 3 will receive tutoring in academic areas with special emphasis on world language. An innovative program was designed by a Mount Saint Mary's High School student which won the Gold Award in Girl Scouts. This award winning program will be implemented to reinforce basic skills already taught in the classroom to select students (K-3) in need of extra help in addition to teaching students more about the world as they learn about foreign language and cultures. The program will incorporate a tutorial as well as an enrichment aspect.

This program will take place December 2011 through the end of March 2012 on Wednesdays from 3-4 p.m. in Charles H. Stillman School. All program funding will be provided by the Girl Scouts. The program will be supervised by Girl Scout Troop Leaders and facilitated by Mount Saint Mary's High School students. Yvonne Hernandez-Padilla, Stillman School Social Worker, and Sara Argote, Stillman/Barlow School World Language Teacher, will oversee the success of the program.

RESOLVED, that the Board of Education approve Stillman School students in grades K-3 will participate in the Girl Scouts Tutoring/World Language Enrichment Program from December 2011 through March 2012. No fees are to be incurred by Plainfield Public Schools or the community for this tutoring and enrichment activity.

C. Career Cruising Guidance System

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Career Cruising is a web-based comprehensive guidance system (in English and Spanish) designed to help students navigate their pathway for college and careers. Career Cruising enables counselors, students and families to create personalized academic and career portfolios, engage in multimedia interviews, generate post-secondary planning, assess learning styles and participate in career inventory assessments. In addition, Career Cruising provides job searching, resume skills writing, career matching and aggregated reports to monitor the progress of students.

Career Cruising Guidance System will provide services to all Plainfield district schools. Training and Support will include professional staff development, on-going technical and instructional maintenance, newsletters, classroom activities and administrative reports.

RESOLVED, that the Plainfield Board of Education approves payment to Career Cruising in the amount of \$7,210.00. The availability of funds has been verified through 11-000-221000-500A-26-0000 (Other Purchased Service).

D. MyLearning Plan

Strategic Plan Link:

Goal 2: Human Resources:

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District, schools, and students. The district has tracked Professional Development since 2002. The use of *MyLearning Plan* has been a critical tool in tracking of district staff professional development.

MyLearning Plan provides a web-based professional development solution designed specifically for K-12 school districts that facilitates and streamlines planning, managing, tracking, and evaluating the effectiveness of all of professional learning opportunities. The district utilizes *MyLearning Plan* to track all district and preschool provider instructional and non-instructional staff. *MyLearning Plan* provides their services at a yearly cost of \$10.00 per license per individual; term beginning 07/01/2011 and ending 06/30/2012.

RESOLVED, that the Plainfield Board of Education approves payment to *MyLearning Plan* not to exceed \$16,500.00 (\$10.00 per license – total licenses 1,650); beginning July 1, 2011 and ending June 30, 2012. The availability of funds for this item has been verified and will be charged to the following account 11-000-221000-500A-26-0000 (Other Purchased Services)

E. Provision of Student Intervention & Family Support Services (SIFSS)

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS by increasing percentage of students demonstrating academic progress; improving attendance rate; decreasing suspension rate through the provision of comprehensive support services.

The Interim Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and lifelong success.

The New Jersey Department of Education mandates that all district boards of education establish and implement a coordinated system in each school building for the planning and delivery of intervention and referral services that are designed to assist students who are experiencing learning, behavioral or health concerns and to assist staff who have difficulties in addressing students learning, behavioral or health needs. District boards of education shall choose the appropriate multidisciplinary team approach for planning and delivering the services required under this subchapter with standards for the delivery of intervention and referral services (N.J.A.C. 6A:16-7, Intervention and Referral Services).

After extensive training, research and reviews the SIFSS Steering Committee, who was charged with the task of modifying and revising the current I&RS policy and procedures, has completed their assignment and have found that the following areas were in need of modification and revisions: SIFSS referral and implementation process; revised documentation and reporting process; and implementation of annual review and recommendations process.

RESOLVED, the Plainfield Board of Education has approved the revised 2011-2012 Intervention and Referral Services Manual for immediate implementation as well as the changing of the name from Student Intervention & Family Support Services to Intervention & Referral Services, (I&RS).

F. Provision of Special Education Services

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Interim Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

RESOLVED, the following individuals be appointed as Special Education Consultants and Service Providers for the Office of Special Education, Gifted and Psychological Services for the 2011 – 2012 school year at the respective compensation rates:

| CONSULTANT/PROVIDER | SERVICES PROVIDED | RATE OF SERVICE |
|----------------------------|--|------------------------|
| Summit Speech School | Itinerant Teacher Services/Specialized Testing/In-Services | \$145.00/hour |

G. Provision of Special Education Services

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS

The Interim Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

RESOLVED, those three (3) Plainfield pupils whose names have been certified by the Superintendent of Schools and are on file with the Secretary of the Board of Education will be provided with special education programs in OUT-OF-DISTRICT schools for the disabled during the 2011 - 2012 school year:

| PUPIL | SCHOOL OR PRIMARY INSTITUTION | CLASSIFICATION | APPROXIMATE COST TUITION AND TRANSPORTATION |
|---------------|--------------------------------------|-----------------------|--|
| A.B. | Devereux- Kanner Center | MD | \$45,000.00 |
| M.B. | New Roads-Upper | State Responsible* | \$33,302.34* |
| A.B. | Shepard Preparatory HS | State Responsible* | \$38,273.36* |
| TOTAL: | | | <u>\$116,575.70</u> |

*State has classification and reimburses district for cost.

H. 2011 – 2012 Content Area Curriculum Guides

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in PPS.

The Interim Superintendent of Schools recommends, and I so move, the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In accordance with 6A:13-2.1 Standards-based instruction, “All school districts shall implement a coherent curriculum for all students, including English language learners (ELLs), gifted and talented students and students with disabilities, that is content-rich and aligned to the most recent revision of the Core Curriculum Content Standards (CCCS). The curriculum shall guide instruction to ensure that every student masters the CCCS. Instruction shall be designed to engage all students and modified based on student performance.

RESOLVED, that the Plainfield Board of Education approves and adopts the 2011-2012 Curriculum Guides in the content areas of: Language Arts, Mathematics, Visual and Performing Arts, Social Studies, Physical Education, and Technology.

XV. REPORT OF THE FINANCE COMMITTEE

Ms. Surgeon moved Finance as a Consent Agenda, seconded by Mr. Hurtt. The motion carried, on a roll-call vote, with six members in favor. None were opposed.

A. Reports of the Board Secretary and Treasurer – October 2011

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Interim Superintendent to initiate whatever actions may be determined to be appropriate.

| FUND | CASH BALANCE | APPROPRIATION BALANCE | FUND BALANCE |
|-----------------------------------|---------------|--------------------------|---------------|
| (10) General Current Expense Fund | | | |
| (11, 16, 17,18) Current Expense | 12,331,628.83 | 9,394,417.63 | 34,498,479.17 |
| (12) Capital Outlay | | 1,015,630.00 | - |
| (13) Special Schools | | - | - |
| (15) Reform Schools | 428,381.71 | 4,838,413.36 | - |
| Capital Reserve | | | |
| (20) Special Revenue Fund | 401,886.75 | 5,561,390.17 | 683,777.52 |
| (30) Capital Projects Fund | - | - | - |
| (40) Debt Service Fund | 295,658.01 | 577,611.09 | 383,619.17 |
| (60) Enterprise Fund | 237,948.19 | 317,561.22 | 821,835.07 |
| TOTAL | 13,695,503.49 | 21,705,023.47 | 36,387,710.93 |

B. Payment of Bills — November 14, 2011 – December 15, 2011

**Strategic Plan Link:
Goal 3: Business Operations**

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

| | |
|--|------------------------|
| On the General Account 185901 - 186511 in the amount of | \$ 6,954,553.87 |
| On the Agency Account 187 228 – 232 6059 - 6129 in the amount of | \$ 3,206,615.87 |
| On the Food Service Account 100128 - 100133 in the amount of | \$ 346,879.70 |
| IN THE GRAND TOTAL AMOUNT OF | \$10,508,049.44 |

C. 2011 – 12 Budget Transfers

Strategic Plan Link:
Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following budget adjustments which reflect the appropriations sufficient to meet expenditures:

| BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13 and Fund 18 | | | |
|--|--|--------------------|------------------|
| November 1, 2011 to November 30, 2011 | | | |
| <u>ACCOUNT</u> | <u>DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
| 11-1XX-100-XXX | Regular Programs - Instruction | | |
| 11-2XX-100-XXX 11-000-216,217 | Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services | 206,000.00 | |
| 11-3XX-100-XXX | Vocational Programs - Local - Instruction | | |
| 11-4XX-100-XXX | School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct | | 206,000.00 |
| 11-800-330-XXX | Community Services Programs/Operations | | |
| | Undistributed Expenditures | | |
| 11-000-100-XXX | Instruction | | |
| 11-000-211,213,218,219,222 | Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library | | |
| 11-000-221,223 | Improvement of Instruction Services and Instructional Staff Training Services | | |
| 11-000-230-XXX | Support Services - General Administration | | 5,000.00 |
| 11-000-240-XXX | Support Services - School Administration | | 10,000.00 |
| 11-000-25X-XXX | Central Svcs & Admin Info Technology | 20,000.00 | |
| 10-606 | Increase in Maintenance Reserve | | |
| 11-000-26X-XXX | Operation and Maintenance of Plant Services | | 5,000.00 |
| 11-000-270-XXX | Student Transportation Services | | |
| 10-605 | Increase in Sale/Lease-Back Reserve | | |
| 11-000-290-XXX | Other Support Services | | |
| 11-XXX-XXX-2XX | Personal Services - Employee Benefits | | |

| | | | |
|----------------|--|------------|------------|
| 11-000-310-XXX | Food Services | | |
| | TOTAL GENERAL CURRENT EXPENSE | | |
| | Capital Outlay | | |
| 12-XXX-XXX-73X | Equipment | | |
| 12-XXX-4XX-XXX | Facilities Acquisition and Construction Services | | |
| | TOTAL CAPITAL OUTLAY | | |
| 13-XXX-XXX-XXX | TOTAL SPECIAL SCHOOLS | | |
| 10-000-100-56X | Transfer of Funds to Charter Schools | | |
| 10-000-520-930 | General Fund Contribution to Whole School Reform | | |
| | GENERAL FUND GRAND TOTAL | 226,000.00 | 226,000.00 |

| BUDGET TRANSFERS - FUND 15 | | | |
|--|--|-------------|------------|
| November 1, 2011 to November 30, 2011 | | | |
| <u>ACCOUNT</u> | <u>DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
| 15-1XX-100-XXX | Regular Programs – Instruction | | 353,370.00 |
| 15-2XX-100-XXX 15-000-216,217 | Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services | | 68,022.00 |
| 15-3XX-100-XXX | Vocational Programs - Local - Instruction | | |
| 15-4XX-100-XXX | School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct | 849.00 | |
| 15-800-330-XXX | Community Services Programs/Operations | | |
| | Undistributed Expenditures | | |
| 15-000-100-XXX | Instruction | | |
| 15-000-211,213,218,219,222 | Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library | 122,290.00 | |
| 15-000-221,223 | Improvement of Instruction Services and Instructional Staff Training Services | | |
| 15-000-230-XXX | Support Services - General Administration | | |
| 15-000-240-XXX | Support Services - School Administration | 37,357.00 | |
| 15-000-25X-XXX | Central Svcs & Admin Info Technology | | |
| 15-606 | Increase in Maintenance Reserve | | |
| 15-000-26X-XXX | Operation and Maintenance of Plant Services | | 1,816.00 |
| 15-000-270-XXX | Student Transportation Services | | |
| 15-605 | Increase in Sale/Lease-Back Reserve | | |
| 15-000-290-XXX | Other Support Services | | |
| 15-XXX-XXX-2XX | Personal Services - Employee Benefits | 262,712.00 | |

| | | | |
|----------------|--|------------|------------|
| 15-000-310-XXX | Food Services | | |
| | TOTAL GENERAL CURRENT EXPENSE | | |
| | Capital Outlay | | |
| 15-604 | Increase in Capital Reserve | | |
| 15-604 | Interest Deposit to Capital Reserve | | |
| 15-XXX-XXX-73X | Equipment | | |
| 15-000-4XX-XXX | Facilities Acquisition and Construction Services | | |
| 15-000-4XX-931 | Capital Reserve-Transfer to Capital Projects | | |
| 15-000-4XX-933 | Capital Reserve-Transfer to Debt Service | | |
| 15-000-520-930 | General Fund Contribution to Whole School Reform | | |
| | WHOLE SCHOOL REFORM GRAND TOTAL | 423,208.00 | 423,208.00 |

D. Appointment of Architect

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield High School currently has two (2) Cleaver Brooks gas boilers and four (4) existing heating hot water circulation pumps that are original to the build and have operated beyond their life expectancy and are in need of replacement. In order to complete this \$850,000.00 project during the summer of 2012, the following architectural engineering services are necessary:

- NJDOE Schematic Approval Phase
- Construction Document Phase
- Bidding and Negotiation Phase
- Construction Administration Phase

Johnson Jones Architects of Princeton, NJ has the experience and expertise to provide such services and therefore be it

RESOLVED, that the Plainfield Board of Education approves the appointment of Johnson Jones Architects to manage the Plainfield High School boiler replacement project for a fee of 10% of the actual construction cost but not less than \$65,000.00. The availability of funds for this item has been verified and will be charged to 12-000-400000-450A-31-0000 (Capital Outlay).

E. Bid # 2012-16 Accessibility Lift To Pool Level (PHS)

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18A-1 (et seq) advertised for sealed bids for 2012-16 Accessibility Lift to Pool Level (PHS) on October 11, 2011, and

WHEREAS, in accordance with that advertisement bids will be received, publicly opened and read aloud at the Board of Education Office on October 27, 2011 at 10:00 a.m.

WHEREAS, in accordance with that advertisement bids were received, publicly opened and read aloud at the Board of Education Office on October 27, 2011 at 10:00 a.m.

VENDOR

PRICE

McCann Acoustics & Construction, Inc.
Bloomfield, NJ

\$183,622.00

Stoneridge, Inc.
Feasterville, PA

\$174,800.00

**HAHR Construction
No. Plainfield, NJ**

\$137,000.00

RESOLVED, that the Plainfield Board of Education accepts the lowest responsible and responsive bid of HAHR Construction, Inc. North Plainfield, NJ in the amount of \$137,000.00. The availability of funds for this item has been verified and will be charged to account 12-000-400000-450A-31-0000 (Capital Outlay).

F. Board Member Resignation

The following is recommended for adoption:

RESOLUTION

RESOLVED, that the Plainfield Board of Education accepts the resignation of Board Member Rasheed Abdul-Haqq, effective December 13, 2011.

G. 2010 – 2011 Comprehensive Annual Financial Report/Corrective Action Plan

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education is required to annually complete a Comprehensive Annual Financial Report and an Auditors' Management Report on Administrative Findings – Financial Compliances and Performance.

District staff and the auditing firm of Lerch, Vinci, Higgins, LLC have completed said reports and submitted them to the Board of Education, and the Board has publicly reviewed the audit synopsis and the Findings and Recommendations of the Management Report at a meeting held on December 20, 2011 in concert with the Corrective Action Plan submitted by the Business Administrator/Board Secretary.

RESOLVED, that the Plainfield Board of Education accepts the Comprehensive Annual Financial Report and the Auditors' Management Report on Administrative Findings – Financial Compliances and Performance for the period ending June 30, 2011 and be it

FURTHER RESOLVED, that the Board approves the Corrective Action Plan submitted by the Business Administrator/Board Secretary, and be it

FURTHER RESOLVED, that a copy of the Audit Synopsis and Corrective Action Plan shall be made a part of the minutes of this meeting.

| <u>Finding</u> | <u>Corrective Action</u> | <u>Person Responsible</u> | <u>Completion</u> |
|---|---|----------------------------------|--------------------------|
| Complete the payroll check distribution verification. | Meet with employees to verify identification. | G. Ottmann | 11/30/2011 |
| Review health benefit bills monthly. | Verify billing with active employees. | R. Eddy | 12/31/2011 |
| Update detailed capital asset records. | Reconcile on behalf SDA transactions with district records. | P. Wu | 03/31/2012 |

H. Revised 2011 – 2012 Budget

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the District has received an additional \$22,011,388 in state aid for FY12, and

WHEREAS, the District must adopt a revised spending plan and submit to the New Jersey Department of Education for approval, and

WHEREAS, based on District needs, the following plan has been developed:

| | | |
|---|----------------|--------------|
| Construction Services | 12-000-400-450 | \$11,600,000 |
| General Fund Contribution To Schools Based Budgets | 10-000-520-930 | 5,611,388 |
| Carry-over to FY13 | XX-XXX-XXX-XXX | 2,000,000 |
| Transfer of Funds To Charter Schools | 10-000-100-56X | 1,500,000 |
| Architectural/Engineering Services | 12-000-400-334 | 900,000 |
| Purchased Professional Educational Services | 11-230-100-320 | 400,000 |

RESOLVED, that the Plainfield Board of Education approves the additional state aid spending plan and authorizes its submission to the NJDOE.

I. NJ School Boards Association Insurance Group ByLaws

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of trustees approved proposed amendments to its Bylaws at a public meeting on October 19, 2011 in accordance with Article IX (C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments, now therefore be it

RESOLVED, that at a regular meeting of the Plainfield Board of Education held on the 20th day of December, 2011, the Board hereby approves the proposed amendments to the NJSBAIG Bylaws.

J. Legal Settlements

The following is recommended for adoption:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following settlements:

Workers Compensation Settlements

1. A.T. v Plainfield Board of Education, CP 2008-17999 for \$24,750.00
2. W.R. v Plainfield Board of Education, CP 2009-30179 and CP 2011-1918 for \$45,798.00
3. B.L. v Plainfield Board of Education, CP 2009-28044 for \$29,523.00
4. P.G. v Plainfield Board of Education, CP 2011-16111-16112 for \$41,238.00

K. Approval of Barlow School Educational Specifications

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Board of Education proposes to construct an addition which will encompass a cafetorium with stage and support areas, kitchen server area and secondary entry, and

WHEREAS, the existing multi-purpose room will be renovated into a larger gymnasium, and

WHEREAS, in accordance with N.J.A.C. 5:22-1.1 (a) educational specifications must be developed, approved by the Board of Education and submitted to the New Jersey Department of Education for approval, and

WHEREAS, such specifications have been developed and are on file in the Board Secretary's office, now therefore be it,

RESOLVED, that the Plainfield Board of Education approves educational specifications for Barlow School and authorizes their submission to NJDOE.

L. Approval of Woodland School Educational Specifications

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, the Plainfield Board of Education proposes to construct an addition which will encompass a cafetorium with stage and support areas, kitchen server area and secondary entry, and

WHEREAS, in accordance with N.J.A.C. 5:22-1.1 (a) educational specifications must be developed, approved by the Board of Education and submitted to the New Jersey Department of Education for approval, and

WHEREAS, such specifications have been developed and are on file in the Board Secretary's office, now therefore be it,

RESOLVED, that the Plainfield Board of Education approves educational specifications for Woodland School and authorizes their submission to NJDOE.

XVI. REPORT OF THE POLICY COMMITTEE

A. Adoption of Policies – First Reading

Mrs. Hernandez moved and seconded by Mr. Hurtt the following for adoption:

RESOLUTION

WHEREAS, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

WHEREAS, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

| <u>Policy #</u> | <u>Title</u> | |
|-----------------|--|----------------|
| 3260 | Sale and Disposal of Books, Equipment and Supplies; Sale, Licensing and Rental of Property | Amended |
| 3327 | Relations with Vendors | Amended |
| 3514 | Equipment | Amended |

The resolution passed on a roll-call vote with six members in favor and none opposed.

B. Adoption of Policy – Second Reading

Mrs. Hernandez moved and seconded by Mrs. Campbell the following for adoption:

RESOLUTION

The Board of Education finds it necessary that these policies be implemented for the management and operation of the Plainfield Public Schools; therefore the following is recommended for adoption:

The Board of Education has reviewed the policy listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that these policies be implemented, now therefore be it

RESOLVED, that the Plainfield Board of Education approves, on **second reading**, the following policies:

Policy Number

Title

3541.1

Transportation Routes and Services

9010.1

Board Member Attendance

9325

Meeting Procedures

Amended

New

New

The resolution passed on a roll-call vote with five members in favor. Mrs. Logan-Leach is in favor of all, but opposed 9010.1.

Mrs. Campbell moved, seconded by Mr. Hurtt and unanimously approved by the Board, to adjourn the meeting 11:00 p.m.

Recorded by:

Gary L. Ottmann, Board Secretary

GLO/bsc