

BOARD OF EDUCATION OF THE CITY OF PLAINFIELD
IN UNION COUNTY, NEW JERSEY

MINUTES of a **BUSINESS** Meeting of the Board of
Education Held on Tuesday, February 15, 2011

A **BUSINESS** Meeting of the Board of Education of the City of Plainfield was held this day in the Plainfield High School auditorium. Notice had been provided to Board members and to the Courier-News, Star Ledger, Public Library, City Clerk, Plainfield Police Department, and posted in all Plainfield Public Schools and the District's website. The meeting was called to order at 6:35 p.m. by Mr. Gary L. Ottmann, Board Secretary, and the following action took place:

I. PLEDGE OF ALLEGIANCE

II. WELCOME

WELCOME to a Business Meeting of the Board of Education of the City of Plainfield. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised that this and all meetings of the Board are open to the media and public, consistent with the OPEN PUBLIC MEETINGS ACT (Ch. 231 Laws of 1975), and that advance notice required therein has been provided to the Courier News and the Star Ledger on Thursday, January 13, 2011 for advertisement on Saturday, January 29, 2011.

III. ROLL CALL

PRESENT

Mrs. Lisa C. Logan-Leach, President
Mr. Rasheed Abdul-Haqq, Vice President
Ms. Patricia Barksdale
Mrs. Brenda Gilbert
Mrs. Renata Hernandez
Ms. Katherine Peterson

ALSO PRESENT

Mrs. Anna Belin-Pyles, Interim Superintendent
Mr. Gary L. Ottmann
Ms. Caryn Cooper, public only
Mr. Robert Pickett, Esq.
Mr. Charles Craig, Esq., arr. @ 6:45 p.m.

Mrs. Wilma G. Campbell, absent
Mr. Agurs Linward Cathcart, Jr., absent
Mrs. Keisha Edwards, absent

The following resolution was moved by Mrs. Gilbert seconded by Ms. Peterson, and unanimously approved by the Board:

RESOLUTION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

- Personnel
- Legal

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board of Education adjourned into its Executive Session at 6:36 p.m.

The Plainfield Board of Education resumed the public session of its Business Meeting at 7:59 p.m.

IV. REMARKS FROM THE BOARD PRESIDENT

Mrs. Logan-Leach welcomed everyone and indicated that there are a number of changes to the agenda. The board will be going back into executive session after approval of the minutes tonight.

A "State of the Schools" forum will be held on March 3, 2011 at PHS at 6:30 p.m. and everyone is invited to attend.

The Board will be conducting its required evaluation of the chief school administrator as well as the Board self-evaluation.

V. REMARKS FROM THE INTERIM SUPERINTENDENT

Mrs. Belin-Pyles indicated that the district has conducted a survey concerning the FY11 calendar and there is a recommendation to the Board this evening.

The Department of Special Services has been busy hosting workshops for parents. We have also had a number of anti-bullying workshops as well.

VI. PRESENTATIONS

Mr. Ottmann gave a presentation on the FY12 budget.

VII. PRIVILEGE OF THE FLOOR

Colleen Meyer spoke in support of Hubbard teacher Caleb Moitui.

Sharon Hammond also spoke on behalf of Caleb Moitui.

Maria Pellum inquired who is in charge of modifying the curriculum, as well as details about the PASA contract.

Katherine Cardona had a question about Resource Room assignments at Maxson. She also asked the Board to seriously consider the recommended termination of an employee.

VIII. REMARKS FROM COMMITTEE CHAIRPERSONS

Mrs. Hernandez expressed concern about parents not utilizing resources available in the Genesis software that the District has provided training.

Ms. Barksdale indicated that the next policy meeting on March 1, 2011 will address parental involvement and encouraged all parents to attend and offer their input.

IX. REPORT OF DELEGATES/LEGISLATIVE REPORT

Ms. Barksdale recently attended a state legislative meeting. NJSBA encouraged changes to the amendment to reflect the cost of fingerprinting (criminal background checks) be borne by the local school districts; and charter school trustees be required to comply with the same requirements as school board members. Gov. Christie is moving aggressively in the educational arena. Tenure reform is also a big item as well as pension reforms.

Mrs. Hernandez indicated that the New Jersey Senate will be voting on February 17, 2011 and Plainfield is one of thirteen (13) targeted districts.

X. REPORT OF BOARD/SCHOOL LIAISONS

Mrs. Logan-Leach thanked board members who attended the Maxson School restructuring meeting held on February 3, 2011. She also recently attended a special meeting on 504 accommodation, etc.

Ms. Barksdale indicated she stopped in to visit schools (Clinton). Honor Roll Assembly is scheduled for Thursday at Washington School.

Ms. Peterson recently saw the PHS play on channel 85 and it was an excellent presentation.

Mrs. Hernandez expressed concern that student representatives have not been present at recent meetings.

XI. REPORT OF STUDENT LIAISONS

NONE.

XII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

The Board Secretary presents the following minutes, moved by Mrs. Hernandez and seconded by Mrs. Gilbert:

January 11, 2011	Work & Study Meeting
January 18, 2011	Business Meeting

as printed for Board adoption, the motion carried, on a roll-call vote, with five members in favor of all, Mrs. Gilbert in favor of all, but abstained on January 18th. None were opposed.

Mrs. Gilbert moved, seconded by Ms. Peterson and unanimously approved by the Board, to return to executive session at 9:55 p.m.

Ms. Barksdale moved, seconded by Mrs. Gilbert and unanimously approved by the Board, to return to the public session of the meeting at 11:20 p.m.

XIII. REPORT OF HUMAN RESOURCES COMMITTEE

Mrs. Logan-Leach moved H.R. as a Consent Agenda, seconded by Ms. Barksdale. The motion carried, on a roll-call vote, with six members in favor and Mrs. Hernandez in favor of all, but opposed Item J.

“The Board of Education of the City of Plainfield reaffirms its commitment to ensure that the district provides equal employment opportunities regardless of race, color, creed, religion, sex, age, ancestry, national origin, handicap and social or economic status...”

It is the policy of this district to provide, through a positive and effective affirmative action program equal opportunities for employment, retention, and advancement of all people.

The equal employment objective for the Board of Education calls for achieving full utilization of minorities and women, and handicapped persons at all levels of management and non-management and by job classification; to prohibit discrimination in employment because of race, color, religion, national origin, sex or age; and to have a work environment free of discrimination.

A. Contractual Appointment

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention, and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members between the Business meeting of the Board of Education and next succeeding meeting of the Human Resource Committee.

The individual listed have been verified by the Interim Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which “sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified”. The Interim Superintendent, in this item has used his authority.

RESOLVED, that the Plainfield Board of Education approves the employment of the following individual subject to the requirements contained in Ch. 116,P.L. 1986 and upon verification of experience.

	<u>Name/ Certification</u>	<u>Effective</u>	<u>Salary Pro-rated</u>	<u>Assignment</u>	<u>Replacing</u>	<u>Position Codes</u>
1.	Tamara Jakub ESL Teacher (Replacement)	01/24/11 – 06/30/11	\$49,250.00	Barlow	M. Ferrer	PEAT – 006
2.	Melissa Grau Bilingual Elementary Teacher	01/18/11 – 06/30/11	\$49,736.00	Cedarbrook	New	PEAT – 718

(A roll-call and an affirmative vote of 5 board members are required for passage.)

B. Substitute, Hourly and Per Diem Appointments

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following substitute, hourly and per diem employees as needed with terms as stated, provisionally, subject to requirements contained in Ch.116, P.L. 1986:

	<u>Name</u>	<u>Effective Date</u>	<u>Stipend</u>	<u>Position</u>	<u>Funding Code</u>
1.	Quinta Whitaker	02/01/11 – 06/30/11	\$10.50/day	Sub Teacher Assistant	ELEMSUBTEA
2.	Allison Serries	02/01/11 – 06/30/11	\$85.00/day	Substitute Teacher	ELEMSUBTEA
3.	Antonio Raymondi	02/01/11 – 06/30/11	\$85.00/day	Substitute Teacher	ELEMSUBTEA
4.	Ashley Thornhill	02/01/11 – 06/30/11	\$85.00/day	Substitute Teacher	ELEMSUBTEA
5.	Bedilia A. Rodriguez	02/01/11 – 06/30/11	\$85.00/day	Substitute Teacher	ELEMSUBTEA
6.	Charisse Miglis	02/01/11 – 06/30/11	\$100.00/day	Substitute Teacher	ELEMSUBTEA
7.	Danny Del Valle	01/03/11 – 06/30/11	\$100.00/day	Substitute Teacher	ELEMSUBTEA
8.	Eddie Farrell	02/01/11 – 06/30/11	\$100.00/day	Substitute Teacher	ELEMSUBTEA
9.	Gena M. Harris	02/01/11 – 06/30/11	\$100.00/day	Substitute Teacher	ELEMSUBTEA
10.	Mary Douglas	02/01/11 – 06/30/11	\$85.00/day	Substitute Teacher	ELEMSUBTEA
11.	Maurice Spencer	02/01/11 – 06/30/11	\$85.00/day	Substitute Teacher	ELEMSUBTEA
12.	Shauna Greenwood	02/01/11 – 06/30/11	\$85.00/day	Substitute Teacher	ELEMSUBTEA
13.	Tasherra Rose	02/01/11 – 06/30/11	\$85.00/day	Substitute Teacher	ELEMSUBTEA
14.	Nancy Adamczyk	12/09/10 – 06/30/11	\$20.00 per hr	Sub Bus Driver	30OPERHOUL
15.	Adriana Avila	02/01/11 – 06/30/11	\$10.00 per hr	Sub Custodian	31HOURLYBG
16.	Frederick McLaughlin	01/06/11 – 06/30/11	\$10.00 per hr	Sub Custodian	31HOURLYBG
17.	Donielle Bynum	01/31/11 – 06/30/11	\$10.00 per hr	Sub Custodian	31HOURLYBG
18.	Marilia Roach	02/01/11 – 06/30/11	\$10.50 per hr	Sub Teacher Assistant	ELEMSUBTEA
19.	James Seelee	01/31/11 – 06/30/11	\$10.00 per hr	Sub Custodian	31HOURLYBG

(A roll-call and an affirmative vote of 5 board members are required for passage.)

C. Leave of Absences

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following leave of absences:

	<u>Name</u>	<u>Position/Location</u>	<u>Effective Dates</u>
1.	Carolyn Melhorn	Math Teacher PHS	01/31/11 – 03/11/11 Medical
2.	Vanessa Bryant	English Teacher PHS	01/03/11 – 03/31/11 Medical
3.	Tiffanie Frazier	Elementary Teacher Clinton School	02/22/11 – 03/28/11 Medical/FMLA
4.	Mary Evans	Teacher Assistant PHS	02/23/11 – 03/04/11 FMLA

5.	Shauna Vie Brock	Health/PE Teacher PHS	01/20/11 – 04/15/11 FMLA
6.	Wendy Webster	Science Teacher Cedarbrook School	*01/15/11 – 02/09/11 FMLA
7.	Diana Ortiz	Secretary PHS	*04/01/11 – 08/01/11 Personal
8.	Deitria Smith-Snead	Vice Principal PHS	03/14/11 – 06/30/11 Medical/FMLA
9.	Feroza Ludwig-Meyers	Guidance Counselor Woodland	*01/14/11 – 02/16/11 Medical
10.	Dale Munn	Coordinator SIFS	*02/07/11 – 02/11/11 FMLA

*denotes extension to existing leave

D. Retirements

The Interim Superintendent of Schools recommends and I so move adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education accepts the retirement of the following staff members and acknowledges their many years of total dedicated service and extends sincere thanks to them on behalf of the Board, administrators, staff, students and citizens of Plainfield:

	<u>Name</u>	<u>Position/Location</u>	<u>Yrs. In District</u>	<u>Effective</u>
1.	Dolores Martin	Master Teacher/Early Childhood	33	07/01/11
2.	Nancy Hawkins	Teacher Assistant/Cook	20	03/01/11

E. Return to Payroll

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the return of the following employees to payroll:

	<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective</u>
1.	Phyllis Doddy	Secretary Early Childhood Department	\$54,649.00	01/24/11
2.	Shelley Weinstock	Special Education Teacher PHS	\$77,915.00	12/20/10

F. Administrative Appointment

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention, and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes the need to fill administrative positions at least on a temporary basis in order to provide consistency for the overall educational operations of the district.

RESOLVED, that the Plainfield Board of Education approves extend the appointment of Gina Ogburn-Thompson as Acting Vice-Principal at Plainfield High School during the absence of the Vice Principal, Deborah Celestand, from January 24, 2011 - March 10, 2011 at a prorated salary of \$100,530.00, Guide G, Step 0 on the PASA Salary Guide.

Compensation for Additional Assignments

G. Athletics

Strategic Plan Link:

Goal 2 Human Resources

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends and I so move adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ staff members to participate extra curricular opportunities within our District.

The individuals listed have been verified by the Interim Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which "sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified." The Interim Superintendent, in this item has used his authority.

RESOLVED, that the Plainfield Board of Education approves the employment of the following individuals listed for the 2010 – 2011 school year.

	<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Funding Code</u>
1.	Brandon Cosby	Varsity Boy's Assistant	\$4,285.00	27athlsalr
2.	Scott Gleichenhaus	Baseball Head Coach	\$5,635.00	27athlsalr
3.	Norm Wheeler	Varsity Assistant Baseball	\$3,683.00	27athlsalr
4.	Charlie Garcia	Varsity Assistant Baseball	\$3,683.00	27athlsalr
5.	Barry Smith	Middle School Head Baseball	\$3,212.00	27athlsalr
6.	David Peist	Middle School Assistant Baseball	\$2,965.00	27athlsalr

7.	Carol D'Amato	Softball Head Coach	\$5,635.00	27athlsalr
8.	Kim McPhail	Varsity Assistant Softball	\$3,683.00	27athlsalr
9.	Keith Pellew	Varsity Assistant Softball	\$3,683.00	27athlsalr
10.	Sharon Thimmons	Freshmen Assistant Softball	\$3,289.00	27athlsalr
11.	Rebecca Vargas	Middle School Head Softball	\$3,212.00	27athlsalr
12.	John Lacon	Tennis Head Coach	\$5,635.00	27athlsalr
13.	Dave Cheung	Varsity Assistant Tennis	\$3,212.00	27athlsalr
14.	Karl Deane	Middle School Head Tennis	\$3,212.00	27athlsalr
15.	Lenny Jimenez	Volleyball Head Coach	\$5,635.00	27athlsalr
16.	Jay Rossin	Varsity Assistant Volleyball	\$3,683.00	27athlsalr
17.	Payton Hines	Track Head Boys	\$5,635.00	27athlsalr
18.	Reginald Clark	Varsity Assistant Boys Track	\$3,683.00	27athlsalr
19.	Christopher Stephens	Varsity Track Assistant Boys	\$3,683.00	27athlsalr
20.	Daniel Harrison	Freshmen Boys Track	\$2,973.00	27athlsalr
21.	Greg McCray	Middle School Head Coach Boys Track	\$3,212.00	27athlsalr
22.	Randolph Hunter	Middle School Assistant Boys Track	\$2,965.00	27athlsalr
23.	Ruth Wright	Varsity Track Head Girls	\$5,635.00	27athlsalr
24.	Crystal Cox	Varsity Assistant Girls Track	\$3,683.00	27athlsalr
25.	Antenor Petitfrere	Freshmen Girls Track	\$2,973.00	27athlsalr
26.	Veronica Taylor	Middle School Assistant Girls Track	\$2,965.00	27athlsalr
27.	Greg Powell	Golf Head Coach	\$4,716.00	27athlsalr
28.	Machlin Thomas	Weight Room Supervisor	\$2,747.00	27athlsalr
29.	William Nyers	Weight Room Supervisor	\$2,747.00	27athlsalr

H. Early Childhood - Pre K Mass Registration 2010 – 2011 – Amended

Strategic Plan Link:

Goal 5: Community and Family Engagement

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Interim Superintendent of Schools recommends and I so move adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes the importance of family involvement in children's education and believes that the opportunities to welcome and engage parents in positive ways that allow for their varying work schedules and can contribute to the success of the Plainfield preschool program.

The Office of Early Childhood will conduct its preschool mass registration efforts during the months of January and February 2011. The registrations will be preceded by mailings, street banners and coordinated efforts with contracted daycare providers. The individuals listed have been chosen to help facilitate the registration effort that includes medical, clerical and language translation work.

RESOLVED, that the Plainfield Board of Education approves the employment of the employees listed below to provide Pre-K Mass Registration for the 2011–2012 school year. The funding code is 34SECSALRY. Secretaries will be compensated at \$14.00 per hour at the maximum amount of \$224.00. The total salary for staff is estimated to total \$12,700.00 plus \$1,480 for payroll taxes. The funds are available in the approved 2010-11 Early Childhood Budget.

	<u>Name</u>	<u>Position</u>	<u>Rate/Maximum Amount</u>
1.	Marlene Figueroa	Secretary	\$14.00 per hr./\$224.00
2.	Martha Guardado	Secretary	\$14.00 per hr./\$224.00

I. Evergreen After School Safety Net Program - Amended

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Interim Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In support of obtaining these goals, the Evergreen Elementary School Safety Net Program, will provide academic support and enrichment activities for students in grades 3 – 6 in Literacy, Mathematics and Science.

RESOLVED, that the Plainfield Board of Education approves the operation of the Safety Net Program at the Evergreen Elementary School for the 2010 – 2011 school year. The listed staff will be compensated at a rate of \$28.00 per hour at a maximum of \$840.00. The hours of operation will be from 3:05 p.m. to 4:05 p.m., Tuesday and Thursday commencing on Tuesday, January 4, 2011 through Thursday, April 21, 2011. Funding Code is 17STIPENDS.

	<u>Name</u>	<u>Position</u>	<u>School/Location</u>	<u>Rate/Maximum Amount</u>
1.	Rebecca Attalla	ESL Elementary Teacher	Evergreen School	\$28.00 per hr./\$840.00

J. Plainfield on Stage – Audition Panel

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to providing a safe, secure, professional and clean environment for students, staff and members of the community. As part of efforts to provide a safe learning environment it is recommended that staff members monitor and supervise the “Plainfield on Stage” program.

The “Plainfield on Stage Program” for selected K-12 students throughout the district will receive training and support in Performing and Visual Arts. In providing these services the listed performing arts teachers will assemble as judges in the selecting of Plainfield’s finest performers. Auditions will take place January 22, 2011 (9:00 a.m. to 12:00 p.m.), January 29, 2011(9:00 a.m. to 12:00 p.m.), January 31, 2011(3:00 p.m. to 6:00 p.m.) and on February 2, 2011 (3:00 p.m. to 6:00 p.m.).

RESOLVED, that the Plainfield Board of Education approves the compensation of the listed staff to work as members of Plainfield on Stage Audition panel. Teachers will be compensated at a rate of \$28.00 per hour not to exceed twelve hours. The availability of funds for this item has been verified and will be charged to account 26IISTIPEND.

	<u>Name</u>	<u>Position</u>	<u>School/ Location</u>	<u>Rate/Maximum Amount</u>
1.	Joan Cansdale	English Teacher/Background in Dance	PAAAS	\$28.00/\$336.00
2.	Lucas Dicus	Music Teacher	Emerson	\$28.00/\$336.00
3.	Rita Holliday	Special Needs/Performing Arts Teacher	PHS	\$28.00/\$336.00
4.	Brenda Logan	Vocal Teacher	Maxson	\$28.00/\$336.00
5.	Jessica LaPine	Vocal Teacher	Hubbard	\$28.00/\$336.00
6.	Sang Lee	Piano Teacher	Jefferson	\$28.00/\$336.00
7.	Kathy Maldonado	Music Teacher	Barlow	\$28.00/\$336.00
8.	Doug Meyer	Music Teacher	Woodland	\$28.00/\$336.00
9.	Greg Williams	Instrumental Teacher	PAAAS/PHS	\$28.00/\$336.00
10.	Leslie Young	Instrumental Teacher	Cedarbrook	\$28.00/\$336.00

K. Plainfield Academic Institute

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in all PPS.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ staff members to participate professional development opportunities within our District.

To support student understanding in literacy and mathematics and to build teacher pedagogical knowledge and understanding of reading comprehension, writing, and mathematics the Office of Educational Services will provide three (3) instructional programs for teachers with a stipend of \$28.00 per hour for a total not to exceed nine (9) hours. Facilitators of the instructional programs will receive a stipend of \$28.00 per hour not to exceed eighteen (18) hours (nine hours of instruction and nine hours for preparation).

After a thorough review of applications, teachers will be identified from each building and grade level to attend these workshops.

RESOLVED, that the Plainfield Board of Education approves the three instructional programs: Best Practices – Reading Comprehension Strategies, Conferring Workshop, and Mathematics – number sense and operations for a total of 75 teachers in grades K-12 and 3 facilitators at a cost not to exceed \$24,192.00 and to be charged to NCLB account 20-272-200000-101A-26-0000.

Names will be submitted upon the completion of application reviews.

L. Termination of Staff Member **PULLED**

The Interim Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the termination of a staff member whose name is on file with the Board Secretary.

(A roll-call and an affirmative vote of 5 board members are required for passage.)

XIV. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE

Mrs. Logan-Leach moved C & I as a Consent Agenda, seconded by Ms. Barksdale. The motion carried, on a roll-call vote, with six members in favor and none opposed.

A. Trips**1. Lion King on Broadway – Minskoff Theatre, New York, NY****Strategic Plan Link:****Goal 1: Learning Outcomes**

To improve the learning and academic performance of all students in all PPS.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive to English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In keeping with the strategic plan and goals for the district, Cedarbrook K-8 Center's 8th Grade will visit New York City to attend a performance of The Lion King on Broadway at the Minskoff Theatre. The performance will increase or provide for the first time, cultural exposure to theatre and the arts. Students will be able to experience professional "live" performances. Upon their return, students will compose an essay of their experience and share with the Cedarbrook community.

RESOLVED, that the Plainfield Board of Education approves thirty-eight (38) eighth grade students and six (6) chaperones from Cedarbrook K-8 Center's to attend The Lion King on Broadway at the Minskoff Theatre in New York City, on Wednesday, June 1, 2011. Departure is scheduled at 11:30 a.m. for the 2:00 p.m. matinee, and returning at 6:00 p.m. The entrance fee is \$95.00 per person (\$4,180.00), plus \$15.00 mailing fee for a total of \$4,195.00. Transportation fee to NYC will be \$725.00. Entrance and transportation will not exceed \$4,920.00 and will be funded through account 15-000-27000-0-512A-13-0000.

2. Frederic W. Cook K-8 Center – Colonial Williamsburg and Busch Gardens

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Eighteen (18) eighth grade students and five (5) chaperones from Frederic W. Cook K-8 Center will attend Colonial Williamsburg and Busch Gardens in Williamsburg, Virginia. Students will learn that citizenship is the cornerstone of a republic and that founding fathers learned, discussed, and debated the rights and responsibilities of citizenship in Williamsburg and then created a nation based on these principles. In addition Students learn that Virginia was the first colony to write and adopt its own constitution and declaration of rights and that other colonies (states) used the Virginia model to write similar documents including the U.S. Constitution. Students explore ideas from the Age of Enlightenment through the words of John Locke, Thomas Paine, and George Mason and realize how they influenced Thomas Jefferson's writing of the Declaration of Independence and thoughts of American patriots.

Busch Gardens will also be an enriching experience that will demonstrates the importance of conservation. Students will learn about what it takes to be a "Virginia Green" tourism attraction. Ongoing conservation initiatives at Busch Gardens make it a fun place to teach our students about something that can really make a difference in their lives. They will also learn more about architecture and 17th century Europe as they wander through the different villages, or explore foreign culture through shows like Celtic Fyre. This trip will also bring the concepts of physics to life while riding on roller coasters.

Bus will depart from Frederic W. Cook K-8 Center parking lot at approximately 4:30 a.m., June 8, 2011, and return approximately 6:00 p.m. June 10, 2011.

RESOLVED, that the Plainfield Board of Education approve for eighteen (18) eighth grade students and five (5) chaperones to attend the 2011 Eighth Grade Graduate Group Educational Activities from June 8-10 2011 not to exceed \$7,000.00 dollars, for Clarion Hotel Williamsburg Va. (two nights-seven rooms; Colonial Williamsburg and Busch Gardens admission; and bus transportation. Cost to the district towards transportation will be \$2,000.00 funded by 15-190-100001-500A-15-0000. All other costs will be the responsibility of students and chaperones to be raised by fundraising and donations.

3. NBC Studios

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Forty (40) students in grades 7, 8, and 9 enrolled in TV Production, Graphic Arts, and Web Design at Plainfield Academy for the Advanced Arts and Studies (PAAAS) and four (4) chaperones will attend the NBC Studios at 30 Rockefeller Plaza in New York City on April 20, 2011. Students will experience behind the scenes television productions at the heart of NBC's operational center. Students will observe a working control room and examine the inner-workings of television production shows by touring various on-set studios. Students will also observe and comprehend the functions of all broadcasting facilities by being a part of this guided tour. Students will even be able to take part in their own interactive TV show and be members of a studio audience. Departure is scheduled for 8:00 a.m. and return at 3:30 p.m.

RESOLVED, that the Plainfield Board of Education approves forty (40) PAAAS students in grades 7, 8, and 9 and four (4) chaperones to travel to NBC Studios at 30 Rockefeller Plaza in New York City on April 20, 2011 at a cost of \$38.00 per student and adult chaperone (admission and transportation). The total cost for the field trip is \$1,520.00 and will be paid by fundraisers, parents and chaperones. Transportation will be provided by Queen City Bus Company at a cost not to exceed \$750.00. There is no cost to the District.

4. Blue Mountain Ski Trip

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic, social and life-long success.

Eighty-Five students (85) in grades 7-9 and eight (8) chaperones from Plainfield Academy for the Arts and Advanced Studies (PAAAS) will visit Blue Mountain Ski Resort in Palmerton, PA. The trip will expand the students' experiences beyond the walls of the school and community, and will serve as an integral part of their educational experience and their student career at PAAAS.

The coordinator of the trip has arranged for students to have the opportunity to ski or snowboard including a lesson, equipment rental and lift ticket. Departure is scheduled at 8:00 a.m. on March 4, 2011 with a return at 6:00 p.m. Students have worked diligently in their fundraising activities to fund the cost of their first ski trip.

RESOLVED, that the Plainfield Board of Education approves eighty-five (85) students in grades 7-9 and eight (8) chaperones to visit Blue Mountain Ski Resort in Palmerton, PA. The cost of the admission for students and chaperones is \$60.00 per person for a total of \$5,100.00 and will be charged to the Student Activity Account. The cost of transportation is \$1,700.00 and will be charged to 52POFLDTRP. Availability of funds has been verified.

5. 2011 University of Pennsylvania Relay Carnival

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all student in PPS.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all student and athletes to meet the New Jersey Core Curriculum Content Standards and achieve academic and athletic life-long success.

The main objective of the 2011 Penn Relays is to give students an opportunity to compete with other athletes from other school districts and other countries. The students will also meet and interact with college coaches of interest. This experience will broaden their general knowledge of the world.

Sixteen (16) varsity track team members (eight (8) girls and eight (8) boys) and four (4) chaperones will attend the 2011 Penn Relays in Philadelphia, PA on April 27-30, 2011. The girls' team will leave on April 27, 2011 at 5:00 p.m. and return on April 28, 2011 at 8:00 p.m. The boys' team will leave on April 28, 2011 at 5:00 p.m. and return on April 30, 2011 at 8:00 p.m. All departures are scheduled to leave from Hub Stine Field. Transportation will be provided by the district.

All team members and coaches will stay at the Sheraton Philadelphia Hotel located at Chestnut & S. 36th Street, Philadelphia, PA 1910, at a daily rate of \$167.04 (\$145.00 for room and 15.4% tax) for a total not to exceed \$1,503.36 (Girls team - three rooms for one night \$501.12 and Boys team – three rooms for two nights \$1,002.24). Miscellaneous expenses such as food and tolls will not exceed the total amount of \$1,675.00.

RESOLVED, that the Plainfield Board of Education approves sixteen (16) varsity track team members (eight (8) girls and eight (8) boys) and four (4) chaperones from Plainfield High School to attend the 2011 Penn Relays in Philadelphia, PA on April 27-30, 2011. The cost of trip is not to exceed \$3,400.00 for registration, food, tolls and lodging. Availability of funds for this item has been verified and will be charged to account 11-000-24000-500T-27-0000.

	Varsity Girls	Varsity Boys
Registration	\$70.00	\$70.00
Lodging	\$501.12	\$1,002.24
Food	\$575.00	\$1,100.00
Tolls	\$40.82	\$40.82
Total:	\$1,186.94	\$2,213.06

6. Rutgers University\Upward Bound-Annual Bullying Conference

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all student in PPS.

Goal 5: Safe & Secure Schools

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and lifelong success.

One hundred (100) students in grades 9-12 and ten (10) chaperones from Plainfield High School and Barack Obama Academy for Academic and Civic Development will attend a field trip to the Rutgers University Upward Bound Annual Anti-Bullying Conference held on Wednesday, February 23, 2011 at Livingston Campus Student Center Multipurpose Room in New Brunswick, New Jersey. The event is scheduled to begin at 9:00 a.m. until 2:00 p.m. The conference is geared to equip students with specific knowledge needed to handle bullying and harassment in the school setting as well as the community.

RESOLVED, that the Plainfield Board of Education approves 100 students and 10 chaperones to attend a field trip to Rutgers University Anti-Bullying Conference on Wednesday, February 23, 2011 from 9:00 a.m.-2:00 p.m. The cost for students and chaperones is free. Transportation will be provided by the district.

7. Rutgers Athletic Center - Jefferson Elementary School

Strategic Plan Link:

Goal 1: Learning Outcomes

Goal 5: Increasing Parental and Family Involvement

To improve the learning and academic performance of all students in Plainfield Public Schools and to increase Parental and Family involvement.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

Plainfield Public Schools is committed to improve the learning and academic performance of all students (including English Language Learners and Special Education Students) so they achieve their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students meet the NJCCCS and achieve academic, behavioral, emotional, and life-long success.

Twenty four (24) students in grades K-6 and Twenty (20) parents from Jefferson Elementary School will attend a field trip to the Rutgers Athletic Center to see the Rutgers basketball team on Sunday February 27, 2011 from 10:30 a.m. until 3:00 p.m. The field trip is designed to talk to the students about extracurricular opportunities, motivate them to achieve academically to attend college, and provide a reward to parents and students who have been involved in the reading programs at Jefferson School. Students who have shown consistent reading improvement and effort are being selected by homeroom teachers and the media specialist to attend this event. The tickets are being offered free of charge by Rutgers Athletics to promote college enrollment and literacy in NJ school children.

RESOLVED, that the Plainfield Board of Education approves for twenty-five (25) students in grades K-6 and twenty (20) parents from Jefferson Elementary School will attend a field trip to the Rutgers Athletic Center to see the Rutgers basketball team on Sunday, February 27, 2011 from 10:30 a.m. until 3:00 p.m. Rutgers is providing the tickets free and the district will provide transportation.

B. Professional Development

1. The NJTESOL-BE Annual Spring Conference

Strategic Plan Link:

Goal 1: Human Resources

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district professional development opportunities.

The New Jersey Teachers to Speakers of Other Languages and Bilingual Educators (NJTESOL-BE) is a professional organization devoted to representing and servicing the English Language Learners and Bilingual Education professionals of the state of New Jersey. This conference will provide an opportunity to engage its attendees in participating in numerous workshops, and exhibits, and networking with other ESL/Bilingual educators from across the nation. NJTESOL-BE's mission is to:

- Advocate for our state's ESL/Bilingual Learners and their families
- Cultivate a multilingual / multicultural society by supporting and promoting policy, programs, pedagogy, research, and professional development that yield academic success, value native language and lead to English proficiency
- Promote respect for cultural and linguistic diversity

RESOLVED, that the Board of Education approves the following staff to attend The NJTESOL/NJBE Annual Spring Conference on May 24-25, 2011 at the Hyatt Regency, New Brunswick, NJ. The registration fee for the conference is \$144.00 per person for non-members and \$109.00 per person for members and will be charged to accounts # 15-240-100000-500A-17-0000, 20-242-221000-500A-39-0000, 15-000-221000-320A-17-0000 and 15-000-221000-320A-20-0000. The availability of funds for this item has been verified.

Evergreen Account: 15-240-100000-500A-17-0000			
Attendee	Title/School	Registration Cost	Dates
Emma Anderson	Dual Language Teacher - Evergreen	\$144.00	Tue
Monique Davis	Dual Language Teacher - Evergreen	\$144.00	Tue
Sandra Gil	Dual Language Teacher - Evergreen	\$144.00	Tue
M. Francesca Lucarilli	Dual Language Teacher - Evergreen	\$144.00	Wed
Ann Pittius	Dual Language Teacher - Evergreen	\$144.00	Wed
Alina Rubio	Dual Language Teacher - Evergreen	\$109.00	Wed
JuanPablo Jimenez	World Language Teacher - Evergreen	\$109.00	Wed

The NJTESOL-BE Annual Spring Conference – cont'd

Evergreen Account: 15-000-221000-320A-17-0000			
Attendee	Title/School	Registration Cost	Dates
Joi Bethea	Vice Principal - Evergreen	\$144.00	Tues
Wilson Aponte	Principal - Evergreen	\$144.00	Wed

Bilingual/ESL/World Languages :Account: 20-242-221000-500A-39-0000			
Attendee	Title/School	Registration Cost	Dates
Dr. Phillip Williamson	Principal - Bilingual Education	\$224.00	Tue & Wed
Scot Burkholder	Principal - Jefferson	\$224.00	Tue & Wed
Ilene Weinstein	District Resource Teacher	\$224.00	Tue & Wed
Idelisse Gonzalez	District Resource Teacher	\$224.00	Tue & Wed
Susan L. Martin	ESL Coordinator - Cedarbrook	\$224.00	Tue & Wed
Jesus Peraza	ESL Coordinator - Barlow	\$224.00	Tue & Wed
Edith Farrell	ESL Coordinator - Woodland	\$224.00	Tue & Wed
Brenda Martinez	ESL Coordinator - Clinton	\$224.00	Tue & Wed
Candus Hedberg	ESL Coordinator - Evergreen	\$189.00	Tue & Wed
Mustapha Dargal	ESL Coordinator - Maxson	\$189.00	Tue & Wed
Andrea Green	ESL Coordinator - Jefferson	\$189.00	Tue & Wed
Jay Rossin	ESL Coordinator - PHS	\$189.00	Tue & Wed
Jean Colrick	ESL Coordinator - Cook	\$189.00	Tue & Wed
Pat Mc Enerney	ESL Coordinator - Stillman	\$189.00	Tue & Wed
Shirley Clore	ESL Coordinator - Washington	\$189.00	Tue & Wed
Joi Bethea	Vice Principal - Evergreen	\$144.00	Wed
Wilson Aponte	Principal - Evergreen	\$144.00	Tue
Liza Darmstat	ESL Teacher PHS	\$109.00	Tue
Rebecca Attalla	Teacher - ESL Evergreen	\$144.00	Tue
Bettina Heller	ESL Teacher Washington	\$144.00	Tue
Adolfo Gillioz	ESL Teacher Evergreen	\$144.00	Wed
Michael Carrington	ESL Teacher Emerson	\$144.00	Tue
Vincent Rosano	ESL Teacher PHS	\$144.00	Tue
Bridgett Trott Holmes	ESL Teacher - Evergreen	\$144.00	Tue
Diana Saenz-Torres	Bil - Maxson/Hubbard	\$144.00	Tue
Timothy Spaur	ESL Teacher - Jefferson	\$144.00	Tue
Tamara Jacob	ESL Teacher - Barlow	\$144.00	Tue

Educational Services: 20-272-200000-500R-26-0000			
Attendee	Title/School	Registration Cost	Dates
Caryn D. Cooper	Acting Assistant Superintendent	\$224.00	Tues & Wed

Stillman Account: 15-000-221000-320A-20-0000			
Attendee	Title/School	Registration Cost	Dates
Natalie Pereira	ESL Teacher - Stillman	\$224.00	Tue & Wed
GRAND TOTAL:		\$6,482.00	

2. Rutgers University (43rd Annual Conference on Reading and Writing)

Strategic Plan Link:

Goal 1: Learning Outcomes:

To improve the learning and academic performance of all students in all Plainfield Public Schools.

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Attendance to Rutgers 43rd Annual Reading and Writing Conference on April 1, 2011, in Somerset, NJ will help provide practical lessons for teachers, and improve teaching and learning. These workshops are led by nationally recognized researchers/presenters in their perspective fields.

This annual convention provides its attendees the opportunity to enhance and explore teaching and learning strategies while building internal capacity in the following areas:

- Instructional Practices
- Strengthening Student’s Comprehension
- Assessment in the Early Grades
- Differentiating instruction
- Struggling readers

RESOLVED, that the Plainfield Board of Education approves the listed staff to attend the Rutgers 43rd Annual Conference on Reading and Writing on April 1, 2011 at a total cost not to exceed \$6,045.00 (\$195.00 per person). The availability of funds for this item has been verified and will be charged to account number 20-272-200000-500R-26-0000.

Work & Study

February 8, 2011

Cmte of the Whole

Rutgers University (43rd Annual Conference on Reading and Writing) – cont'd

Educational Services:	Caryn D. Cooper – Acting Assistant Superintendent – Educational Services	\$195.00
	Pamela Garcia - District Language Arts Resource Teacher	\$195.00
	Donna Mullaney - Interventionist	\$195.00
Barlow:	Shondel Anderson – First Grade Teacher	\$195.00
	Antonella Rossi – Bilingual Second Grade Teacher	\$195.00
Cedarbrook:	Rose Dean – First Grade Teacher	\$195.00
	Sarah Maslo – First Grade Teacher	\$195.00
Clinton:	Carolyn Kolias – Third Grade Teacher	\$195.00
	Oladele Ighodaro – First Grade	\$195.00
Cook:	Megan Callanan – Fifth Grade Teacher	\$195.00
	Lori Jenkins – Sixth Grade Teacher	\$195.00
Emerson:	Laura Davis – Fifth Grade Teacher	\$195.00
	Debbie Marcelline Jenkins – Fifth Grade Teacher	\$195.00
Evergreen:	Alicia Smith – Third Grade Teacher	\$195.00
	Joi Bethea – Vice Principal	\$195.00
	Ana Ramos – Fourth Grade Bilingual Teacher	\$195.00
Jefferson:	Maudeline Gayle – Roberts – Fifth Grade Teacher	\$195.00
	Isabella DeSantis – Fourth Grade	\$195.00
Stillman:	Garrie Daniels – Fifth/Sixth Grade Teacher	\$195.00
	Maria Chhatwal – Third Grade Bilingual Teacher	\$195.00
Washington:	Cheryll Hills – Second Grade Teacher	\$195.00
	Kamuella Tillman – Sixth Grade Teacher	\$195.00
	Rosa Salinas – Vice Principal	\$195.00
Woodland:	Vincent Salvato – Fifth/Sixth Grade Teacher	\$195.00
	Twanie Hawkins – Third Grade Teacher	\$195.00
Hubbard:	Melissa Washington - Harris – Seventh Grade Language Arts	\$195.00
	Rebecca Vargas – Eighth Grade Language Arts	\$195.00
Maxson:	Beverly Mack – Eighth Grade Language Arts	\$195.00
	Dionne Allen – Seventh Grade Language Arts	\$195.00
PAAAS:	Joan Cansdale – 7 th /8 th Grade Language Arts	\$195.00
	Sandra Schultz – 8 th /9 th Grade Language Arts	\$195.00
GRAND TOTAL:		\$6,240.00

3. 51st Annual Directors of Athletics Association of New Jersey Workshop

Strategic Plan Link:

Goal 2: Human Resources:

To improve the recruitment, retention, and development of district staff.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Mr. Daniel Cone, Vice Principal of Student Athletics and Support Services will attend the 51st Annual Directors of Athletics Association of New Jersey Workshop to improve understanding of and build internal capacity in the areas of:

- Increasing the working knowledge and competencies in athletic administration
- Instructional leadership
- Interscholastic Contest Management – Planning, Preparation, and Methods
- Current Trends in Athletics
- Current Legal Issues in Regards to Athletics

RESOLVED, that the Plainfield Board of Education approve Mr. Daniel Cone, Vice Principal of Student Athletics and Support Services to attend the 51st Annual Directors of Athletics Association Workshop in Atlantic City, NJ from March 14-17, 2011. The cost of this trip is not to exceed \$650.00 (Registration and extra class \$450.00 and Mileage and toll not to exceed \$200.00). The availability of funds for this item has been verified and will be charged to account 11-000-240000-500T-27-0000.

4. 6th Annual School Nursing Conference

Strategic Plan Link

Goal 2: Human Resources

To improve recruitment, retention and development of District staff.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it is has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

In an effort to meet the mandates of the New Jersey Department of Education and provide quality professional development opportunities for District nurses, the following school nurses: Karen Trammell, Tammy Smith, Marilyn Eagles, Lory Estefa, Adele Pudner, and Ellen Frey will attend the 6th Annual School Nursing Conference in New Brunswick, NJ on March 18-19, 2011 Friday 3:30 p.m. to 10:00 p.m. and on Saturday 7:00 a.m. to 4:00 p.m. The statewide conference is sponsored by the New Jersey State School Nurses Association (NJSSNA).

Training sessions offered in:

- Documentation: Implications for School Health
- Child Traumatic Stress: What School Nurses Need to Know
- Later Baby: Strategies for Adolescent Pregnancy Prevention
- Children with Special Health Care Needs: Coordination and collaboration
- Pediatric Emergencies
- Disaster Preparedness in the Community: What School Nurses Need to Know

RESOLVED, that the Plainfield Board of Education approves the following school nurses: Karen Trammell, Cook K-8 Center; Tammy Smith, Stillman Elementary School; Marilyn Eagles, Evergreen Elementary School; Lory Estefa, Maxson Middle School; Adele Pudner, Early Childhood; and Ellen Frey, Early Childhood to attend the NJSSNA 6th Annual School Nursing Conference in New Brunswick, NJ on March 18-19, 2011. The NJSSNA member conference registration fee is \$195.00 and \$250.00 for non-members. The availability of funds has been verified and will be charged to accounts: 15-204-100101-500A-15-0000 (F.W. Cook K-8 Center) \$195.00; 15-000-221000-320A-20-0000 (Stillman School) \$250.00; 17IIEDCONS (Evergreen School) \$195.00; and 15-190-100018-610A-24-0000 (Maxson School) \$250.00; 20-218-200000-329A-34-0000 (Early Childhood) \$390.00.

5. Trends in Autism; Hear From the Experts

Strategic Plan Link

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Ms. Audrey Fenton and Ms. Karen Pacifico will participate in "Trends in Autism: Hear From the Experts" workshop on Friday, March 18, 2011 at the Pines Manor in Edison, New Jersey at a cost of \$50.00 per person. Participants in this workshop will gain knowledge about research on Autism diagnosis and etiology; identify tools for dealing with challenging household and community situations. Learn strategies and obtain resources aimed at encouraging inclusion, respect, and friendships of children and teens of all abilities, identify ways to improve child's/student's self-help using ABA, list characteristics associated with delayed diagnosis among children with Autism and identify guidelines and resources for Autism safety and emergency preparedness in the community and in the home.

RESOLVED, that the Plainfield Board of Education approves Audrey Fenton and Karen Pacifico, both teachers for a pre-school disabilities class to attend the "Trends in Autism; Hear From the Experts" professional development workshop on Friday, March 18, 2011 at the Pines Manor in Edison, New Jersey for a cost of \$50.00 each, not to exceed a total amount of \$100.00. The availability of funds for these items has been verified and will be charged to the following account: 20-251-100000-320A-32-0000.

6. Executive Functions and Classroom Behavior/Interventions and Alternative Assessments

Strategic Plan Link

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Sara Munoz and Shana Solomon-Christian both child study team social workers will attend a workshop entitled "Executive Functions and Classroom Behavior/Interventions and Alternative Assessments" on Wednesday, March 2, 2011 from 9:00 a.m. – 3:00 p.m. at Union County Educational Services in Westfield, New Jersey. The cost of the workshop is \$149.00 per person. Participants in this workshop will be given a description of executive functions, learn how to recognize executive functions, learn strategies to improve students' classroom learning and work production, and be presented with an overview of assessment instruments that the educational team can utilize.

RESOLVED, that the Plainfield Board of Education approves Sara Munoz and Shana Solomon-Christian, both child study team social workers to attend the "Executive Functions and Classroom Behavior/Interventions and Alternative Assessments" professional development workshop on Wednesday, March 2, 2011 at Union County Educational Services Commission in Westfield, New Jersey for a cost of \$149.00 each, not to exceed a total amount of \$398.00. The availability of funds for these items has been verified and will be charged to the following account: 20-251-100000-320A-32-0000.

7. GRASTON Technique

Strategic Plan Link

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities

The main objective of the professional development workshop/clinic to the GRASTON Technique will provide advanced form of instrumental – assisted soft tissue mobilization which enables clinicians to effectively break down scar tissue and fascial restrictions.

RESOLVED, that the Plainfield Board of Education will approve one Athletic Trainer, Veronica Pagel, to attend this learning event in Newark, NJ on April 9-10, 2011. The method of transportation will be via automobile to the workshop and from the workshop. Registration Fee of \$495 per person, from Athletic Dues and Fees account 11-402-100402-890A-27-0000.

8. Monotype Workshop

Strategic Plan Link

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Irene Mitta will attend the professional Monotype Workshop at the Printmaking Center of New Jersey on Thursday, February 24, 2011 located at 440 River Road, Somerville New Jersey at a cost of \$225.00. The workshop will include demonstrations and hands-on experiences using non-toxic block printing ink. The participant will have the opportunity to develop one Monotype print, employing a wide range of materials, including brushes, rollers, and textures.

RESOLVED, that the Plainfield Board of Education approves Irene Mitta, Woodland Elementary School and BOAACD Art Teacher, to attend the Monotype Workshop on February 24, 2011 in Somerville, New Jersey at a total cost not to exceed \$225.00. The availability of funds for these items has been verified and will be charged to accounts 15-190-100018-500A-51-0000 (BOAACD) and 15-190-100000-500A-22-0000 (Woodland)

9. 50th Annual Spring Institute - School Social Workers: Supporting Children's Needs

Strategic Plan Link

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out of district Professional Development opportunities.

Social Workers from the child study team will participate in the "50th Annual Spring Institute – School Social Workers: Supporting Children's Needs." Participants will choose from several workshops that are designed to help them understand the various needs of the diverse population that they service. Mortel Grant-Giles, Sara Munoz, Melissa Remo, Claudine Lewis and Shana Solomon-Christian, each child study team social workers will attend the 50th Annual Spring Institute on April 11, 2011 at the Crowne Plaza Hotel, in Monroe Township, NJ at a cost of \$115.00 per person.

RESOLVED, that the Plainfield Board of Education approves the following child study team social workers: Mortel Grant-Giles, Sara Munoz, Melissa Remo, Claudine Lewis and Shana Solomon-Christian to attend the 50th Annual Spring Institute - School Social Workers: Supporting Children's Needs on April 11, 2011 at the Crowne Plaza Hotel, in Monroe Township, NJ at a cost of \$115.00 per person for a total cost not to exceed \$575.00. The availability of funds for these items has been verified and will be charged to the following account: 20-251-100000-320A-32-0000.

10. New Jersey Music Educator Association Conference (NJMEA)

Strategic Plan Link:

Goal 2: Human Resources

To improve the recruitment, retention and development of district staff.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential in the success of the District and the students. Therefore, it has provided the Interim Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

New Jersey Music Educator Association Conference (NJMEA) is a symposium that provides teachers with a wealth of information in teaching general and instrumental music to students, which assist in shaping students' success in learning, in developing students' intelligence, and in becoming successful citizens in our global world.

This conference will:

- Address NJCCCS in Music using hands-on activities
- Provide resources and knowledge to generate new and existing standards-based lessons
- Creatively use instructional strategies that support effective music learning, as well as provide for integration of other curriculum content areas with music
- Allow teachers to network with other educators
- Provide valuable materials and resources that can be used in classrooms immediately

RESOLVED, that the Plainfield Board of Education approve Leslie Young and Tanya Magalif, Instrumental and Vocal Music teachers of Cedarbrook K-8 Center, to attend the NJ Music Educator Association Conference, February 18-20, 2011 at the East Brunswick, NJ, Hilton Hotel, from 8:00 AM – 5:00 PM. The total cost of the conference is \$360.00 and will be charged to account 15-000-240000-500A-13-0000.

<u>Name</u>	<u>Position</u>	<u>School/Location</u>	<u>Maximum Amount</u>
Leslie Young	Instrumental Music Teacher	Cedarbrook	180.00
Tanya Magalif	Vocal Music Teacher	Cedarbrook	180.00

C. Consultants

1. Lear Consultant

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in PPS.

The Interim Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In accordance with N.J.S.A. 18A:46 the Boards of Education is required to identify and provide for students with various disabilities, and certain students that have been so identified and require special education and related services. In order to address disproportionality and reduce the number of African American students referred to special education programs, Lear Consultant will provide additional educational support for classroom teachers and targeted students from February 22, 2011 through June 17, 2011 for 25 hours per week at a cost of \$25.00 per hour.

RESOLVED, that the Plainfield Board of Education approves Lear Consultant to provide educational supportive services during the 2010-2011 school year to students who have been identified as at risk and eligible for early intervening services at a cost of \$25.00 per hour for a maximum of 25 hours per week and a total cost not to exceed \$10,000.00 from February 22, 2011 to June 17, 2011. Funding for these services is through the Individuals with Disabilities Education Act (IDEA) / Early Intervening Services (EIS) account number 20-465-200000-3001-32-0000.

2. Winceyco Musically Educating Assembly Program

Strategic Plan Link:

Goal 5: Safe & Secure Schools

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Winceyco - Musically Educating Program combines the New Jersey Core Curriculum Content Standards with performing arts to teach students about important issues such as bullying and its effects on society. On March 23, 2011, Hubbard Middle School will conduct an anti-violence and bullying teach in day entitled "Standup and Stand Out." A major component of the day will be exploring the new State and National legislation on anti-bullying and harassment. Winceyco will provide students with a 45 minute live musical stage play that mixes facts, fiction and true life stories to educate students about the dangers of bullying for both the bully and the victim. In addition, Winceyco will also provide students with Pre/Post Performance activities; sample classroom and homework activities; as well as a listing of resources on Bullying Awareness and Prevention that will be incorporated throughout the day's presentations and activities.

RESOLVED, that the Plainfield Board of Education approves payment to Winceyco - The Musically Educating Assembly Program to be held on March 23, 2011 at Hubbard Middle School. The availability of funds has been verified and is not to exceed the amount \$1,800.00 and charged to account 15 -190 100018 500A 23000.

3. Kwabena Dinizulu – Jefferson School

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS.

The Interim Superintendent of Schools recommends, and I so move, the adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English language learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Kwabena Dinizulu is an innovative presenter that will present African American stories, fables with a character education theme, literary stories, and cultural perspectives to celebrate African American History Month to students in grades K-6 to enhance their social emotional and literary skill development. Mr. Kwabena Dinizulu will hold four presentations encompassing all of Jefferson Elementary students to engage them in a discussion and learning opportunity that will encourage students to learn about their culture, make smart decisions, and set goals to achieve greatness in life.

RESOLVED, that the Plainfield Board of Education approves compensation for Kwabena Dinizulu to provide four presentations on February 25, 2011 at a total cost not to exceed \$800.00. The availability of these funds has been verified and will be charged to 15-000-222000-300A-18-0000.

D. FY 2011 Title I SIA Part A funds

Strategic Plan Link:

Goal 1: Learning Outcomes

To improve the learning and academic performance of all students in PPS

The Interim Superintendent of Schools recommends, and so I move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and meet the New Jersey Core Curriculum Content Standards. Six schools are eligible for Title I SIA Part A funds, in the amount of \$237,248. The project period for this grant is February 4, 2011 to September 30, 2012.

The New Jersey Department of Education has allocated additional FY 2011 Title I SIA Part A funds to public schools in the district. Designated schools (Barlow, Emerson, Evergreen, Jefferson, Hubbard, Maxson) will use the funds to improve academic achievement and target students who scored partially proficient in language arts and/or mathematics for 3 or more years.

RESOLVED, that the Plainfield Board of Education authorizes the Interim Superintendent of Schools to submit the following applications for Federal funds to support educational programs and increase grant revenue in the district.

<u>Funding Source</u>	<u>Program Description</u>	<u>School</u>	<u>Amount</u>
FY 2011 Title I SIA Part A	School Improvement Grant	Barlow	\$31,965.00
FY 2011 Title I SIA Part A	School Improvement Grant	Emerson	\$44,885.00
FY 2011 Title I SIA Part A	School Improvement Grant	Evergreen	\$51,201.00
FY 2011 Title I SIA Part A	School Improvement Grant	Jefferson	\$33,400.00
FY 2011 Title I SIA Part A	School Improvement Grant	Hubbard	\$33,496.00
FY 2011 Title I SIA Part A	School Improvement Grant	Maxson	\$42,301.00
GRAND TOTAL:			\$237,248.00

E. Special Services Out – of – District Tuition

Strategic Plan Link:

Goal 1: Learning Outcomes

To Improve the learning and academic performance of all students in Plainfield Public Schools

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

RESOLVED, those four (4) Plainfield pupils whose names have been certified by the Interim Superintendent of Schools and are on file with the Secretary of the Board of Education will be provided with special education programs in OUT-OF-DISTRICT schools for the disabled during the 2010 - 2011 school year:

Pupil	School or Primary Institution	Classification	Approximate Cost Tuition and Transportation
M.K.	Children's Home	SLD	\$60,658.00
T.H.	Coastal Learning Center (1/3/11)	OHI	\$27,499.95
S.K.	Coastal Learning Center (1/19/11)	OHI	\$24,869.52
J.C.	Middlesex Reg. Ed. Srvs. Comm. - PRDS	AUT	\$31,122.00
I.J.	Woodland Park Public Schools	OHI	\$10,465.61

F. School Saturday Academy - Jefferson Elementary

Strategic Plan Link

Goal 1: Learning Outcomes: To improve the learning and academic performance of all students in all Plainfield Public Schools.

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

In support of obtaining these goals, the Jefferson Elementary School Saturday Academy Program, will provide academic support and enrichment for students in grades 3rd through 6th in Literacy, Mathematics, and Science to provide support for the NJASK assessments. The Saturday Academy's purpose is to offer extended learning opportunities for our students who need academic assistance in the core subjects. All teaching and instruction will be aligned with NJCCCS and delivered by certificated staff members. For the 2010-11 school year, Jefferson Elementary School Saturday Academy Program will operate on eight Saturdays from February 27, 2011 to April 24, 2011 from 9:00 a.m. to 12:00 p.m., utilizing six teachers for three hours of instruction, not to exceed 144 hours of instruction.

RESOLVED, that the Plainfield Board of Education approves the operation of the Jefferson Elementary School Saturday Academy Program for the 2010-11 school year. The availability of these funds has been verified and will be charged to NCLB ARRA account 20-460-100000-101S-39-00.

G. Special Education Program or Service

Strategic Plan Link:

Goal: Learning Outcomes

To Improve the learning and academic performance of all students in PPS

The Interim Superintendent of School recommends, and I so move, adoption of the following:

RESOLUTION

IDEA 2004 and N.J.A.C. 6A:14 requires that districts develop the capacity to meet the needs of a wider variety of disabilities by providing appropriate programs in district in order to meet the least restrictive mandate for children with disabilities. Plainfield Public Schools has a responsibility to provide these students with a free and appropriate public education designed to meet their special needs. Each newly proposed resource program, special class program, and service must be located in a space that has been approved by the County Superintendent of Schools. Additionally, Plainfield Public Schools is responsible for submitting a rationale for each new program/service established to the County Superintendent of Schools.

RESOLVED, that the Plainfield Board of Education approve the applications for the “Establishing a Special Education Program or Service” for the designated schools and programs during the school year 2010-2011.

SCHOOL	PROGRAM	TEACHER	ROOM NUMBER
Barlow	Resource	M. Holt	120
Cedarbrook	Resource	B. Wolpert	133
	Resource	J. Todd	142
	Multiple Disabilities	R. Davis	109
	Multiple Disabilities	M. Manatlo	104
	Multiple Disabilities	Jillian Gladstein	114
Clinton	Resource	D. Barnes	228
	PSD	A. Fenton	138
	PSD	K. Pacifico	139
Cook	Resource	B.Sears	116
	Resource	R. Wright	116A
	Resource	R. Chenera	116
Emerson	LLD	A. Guthrie	128
	LLD	T. Sheppard	144
	LLD	S. McCarthy	106
	Resource	P. Baumgartner	229
	Resource	B. Hackett	114
Evergreen	Resource	M. Smith-Brenya	109
	Resource	J. Carrie	109

SCHOOL	PROGRAM	TEACHER	ROOM NUMBER
Jefferson	Resource	V.Barracato	427
	Resource	O. Torres	325
	LLD	E. Zelnock	205
	LLD	M. Shalaby	311
	LLD	M. Perez	211
Stillman	Resource	J. Harris	200
	LLD	B. Woldin	114D
	LLD	J. Edwards	201
Washington	Resource	B.Turner	223
	Resource	G. Onybeke	221
	BD	J. Caruso	214
	BD	M. West	224
	LLD	C.Maher	225
Woodland	AUT	B. Klee	125
	AUT	L. Christianson	124
	AUT	D. Papocchia	126
Hubbard Middle	LLD	S. Lonergan	228
	MD	C. Moiyui	147
	LLD	C. Nagel-Smiley	210
	LLD	K. Wyatt Jackson	204
	LLD	C.McCann	138
	MD	C. Meyer	142
	LLD	M. Bayas	232
Maxson Middle	Resource	M. Masi	220
	Resource	J. Utitus	116
	Resource	N.Beck	113
	Resource	P. Machira	203
	BD	K. Beverly	103
	BD	P. Bedi	107
	Resource	P. Michira	203
Plainfield High	Resource	A. Archibald	234
	Resource	J. Stansbury	231
	Resource	J. Selby	112
	Resource	S. Weintstock	611
	Resource	K. Coleman	266

SCHOOL	PROGRAM	TEACHER	ROOM NUMBER
Plainfield High Cont...	Resource	L. Edwards	202
	Resource	J. Marino	710
	Resource	M. Myers Jennings	242
	Resource	S. Thimons	505
	Resource	K. Haynes	709B
	MD	D. Safer	407
	Resource	D. Pest	604
	BD	M. Serra	412
	LLD	V. Burrows (Bryant)	273
	LLD	J. Jones	256B
	LLD	R. Roma Hill	256A
	LLD	R. Holliday	116
	LLD	M. McNair	269
	LLD	P. Smith	271
	LLD	T. Rosario	253
PAAAS	Resource	O. Kimble	113

XV. REPORT OF THE FINANCE COMMITTEE

Mrs. Logan-Leach moved Finance as a Consent Agenda, seconded by Ms. Barksdale. The motion carried, on a roll-call vote, with six members in favor and none opposed.

A. Reports of the Board Secretary and Treasurer – December 2010

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education Bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

RESOLVED, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED that the Plainfield Board of Education certifies that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, that the Plainfield Board of Education directs the Interim Superintendent to initiate whatever actions may be determined to be appropriate.

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11, 16, 17) Current Expense	5,487,283.67	7,674,496.86	8,975,308.76
(12) Capital Outlay		481,336.70	-
(13) Special Schools		-	-
(15) Reform Schools	2,746,420.09	1,988,097.61	-
Capital Reserve			
(20) Special Revenue Fund	2,171,163.40	5,932,054.66	3,518,779.85
(40) Debt Service Fund	521,240.80	590,820.67	640,574.80
(60) Enterprise Fund	288,301.81	287,781.36	688,105.74
TOTAL	11,214,409.77	16,954,587.86	13,822,769.15

B. Payment of Bills — January 14 – February 10, 2011

Strategic Plan Link:

Goal 3: Business Operations

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Board of Education has determined that the warrants presented for payment are in order.

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC 6:20-2.13(a).

RESOLVED, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account 181981 – 182491 in the amount of	\$ 7,107,195.42
On the Agency Account 161 170 – 173 5465 – 5503 in the amount of	\$ 3,585,295.31
On the Food Service Account 100096 – 100101 in the amount of	\$ 267,266.51
IN THE GRAND TOTAL AMOUNT OF	\$10,959,757.24

C. 2010 – 11 Budget Transfers

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

RESOLVED, that the Plainfield Board of Education approves the following 2010 budget adjustments which reflect the appropriations sufficient to meet expenditures:

BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13			
January 1, 2011 to January 31, 2011			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
11-1XX-100-XXX	Regular Programs - Instruction		
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs - Instruct		
11-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
11-000-100-XXX	Instruction		
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	63,500.00	
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
11-000-230-XXX	Support Services - General Administration		63,500.00
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology		
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services	5,000.00	
11-000-270-XXX	Student Transportation Services		
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		

11-000-310-XXX	Food Services		
	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
12-XXX-XXX-73X	Equipment		25,000.00
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services	20,000.00	
	TOTAL CAPITAL OUTLAY		
13-XXX-XXX-XXX	TOTAL SPECIAL SCHOOLS		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	GENERAL FUND GRAND TOTAL	88,500.00	88,500.00

BUDGET TRANSFERS - FUND 15			
January 1, 2011 to January 31, 2011			
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
15-1XX-100-XXX	Regular Programs - Instruction		285,792.40
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		59,850.00
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		300.00
15-800-330-XXX	Community Services Programs/Operations		
	Undistributed Expenditures		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	223,767.40	
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services	9,325.00	
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration	175,060.00	
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		132,400.00
15-000-270-XXX	Student Transportation Services	1,500.00	
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits	68,690.00	
15-000-310-XXX	Food Services		

	TOTAL GENERAL CURRENT EXPENSE		
	Capital Outlay		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	WHOLE SCHOOL REFORM GRAND TOTAL	478,342.40	478,342.40

D. Change Order - Panoramic Windows & Door Systems, Inc.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, Panoramic Window & Door Systems, Inc. was previously awarded Bid # 2010-19 on May 4, 2010 in the amount of \$378,000.00 to replace the existing storefront window system and FRP doors to correct ongoing difficulties at Stillman Elementary School, and

WHEREAS, subsequent to the award, it was determined that eight additional doors and two additional windows are necessary at a cost of \$34,960.00 now therefore be it

RESOLVED, that the Plainfield Board of Education approves a Change Order in the amount of \$34,960.00 to Panoramic Window & Door Systems, Inc. resulting in a revised contract amount of \$412,960.00. The availability of funds has been verified and will be charged to 12-000-400000-450A-31-0000.

E. Curtailment Services Agreement

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

WHEREAS, Demand Response is an energy conservation program that pays organizations to conserve electricity by agreeing to temporarily reduce their electric use during times of peak demand on the electric system, and

WHEREAS, Clear Choice Energy of Pittsburgh, PA has the experience in providing curtailment services in school districts and has identified Plainfield's ability to reduce electricity usage as well as measured the potential to maximize financial benefits, now therefore be it

RESOLVED, the Plainfield Board of Education approves the District's participation in a curtailment services agreement with Clear Choice Energy with a guaranteed return to the District of \$51,000 for the 2011-2012 school year.

F. Revised Budget Calendar

The Interim Superintendent of Schools recommends and I so move, adoption of the following:

RESOLUTION

<u>Date</u>	<u>Activity</u>
November, 2010	FY12 School Allocations distributed to Principals
Thursday, December 9, 2010	Community Budget meeting
Tuesday, December 14, 2010	BOE meeting: <ul style="list-style-type: none">• Receive 2009-10 CAFR and MD&A (audit report)
December 24 – January 2 – Holiday Recess	
January, 2011	Cabinet review of school and department budgets
Tuesday, February 15, 2011	Superintendent's FY12 Budget released
Tuesday, February 15, 2011	BOE meeting: 2011-12 Budget Discussion
February 18 – February 21 – President's Day Observed	
Thursday, February 24, 2011	Last date to submit Preliminary Budget to Executive County Superintendent if requesting a waiver.
Tuesday, March 8, 2011	BOE meeting: 2011-12 Budget Discussion
Tuesday, March 15, 2011	Governor's State Budget Message (authorized by P.L. 2009, c.269)
Tuesday, March 15, 2011	BOE meeting: Discuss and adopt final 2011-12 Budget to be submitted to the Executive County Superintendent.
Thursday, March 17, 2011	State Aid Notices
Monday, March 21, 2011	Last date to submit final 2011-12 Budget to Executive County Superintendent (March 4 th each year changed pursuant to 18A:7F-5, 18A:7F-6)

Friday, March 25, 2011

Proposed Budget advertised. (notice published at least 4 days prior to public hearing date)

Tuesday, March 29, 2011

Public Hearing (public hearing must occur between March 28 and April 2; Action required not later than April 7th)

April 22 – April 29 - Spring Recess

Wednesday, April 27, 2011

BOE Election (4th Wednesday in April: change pursuant to N.J.S.A. 19:60-1)

Tuesday, May 3, 2011

BOE Reorganization (Any day of the first or second week following the annual school election)

** All dates following the introduction of the preliminary budget are estimates and depend upon NJDOE guidance and requirements. Historically, issuance of state aid figures and CAP calculations follow the Governor's budget address and thus budget submission and approval deadlines may be extended.

RESOLVED, that the Plainfield Board of Education approves the 2011-12 Budget Calendar.

G. Revised Medemerge Agreement

Strategic Plan Link:

Goal 3: Business Practices

To improve the overall efficiency and effectiveness of business operations.

The Interim Superintendent of Schools recommends, and I so move, adoption of the following:

RESOLUTION

The Plainfield Board of Education policy 5131.6 commits the school district to establish a procedure to aid students to seek help to correct possible substance dependency and/or abuse problems and the District has identified a local industrial health center to provide this service, now therefore be it

RESOLVED, that the Plainfield Board of Education approves Medemerge of Greenbrook, New Jersey to perform the following services, from September 1, 2010 through June 30, 2011. Availability of funds for this item has been verified and will be charged to account to 11-000-21300-330A-33-0000:

Student Evaluation	\$48.00
7 Panel Drug Screen	\$37.00
Urine Alcohol	\$29.00

H. Adoption of Revised 2010-2011 District Calendar

The revised 2010-2011 School District Calendar was developed in a collaborative and cooperative manner. After reviewing district calendars from prior years, as well as those from select school districts throughout New Jersey, a Task Force was established by the Superintendent of Schools to review the proposed 2010-2011 School Calendar and provide appropriate feedback. Members of the Task Force included building administrators, teachers, non-instructional staff, parents, and representation from PEA & PASA. Additionally, the development of the 2010-2011 School Calendar strongly considered the following:

- District wide Professional Development Needs
- Parent Teacher Conference Schedule
- Statewide Assessment/Spring Recess

RESOLVED, that the Plainfield Board of Education approves the revised 2010-2011 School District Calendar.

I. Adoption of 2011 – 2012 District Calendar

The 2011 – 2012 School District Calendar was developed in a collaborative and cooperative manner. After reviewing district calendars from prior years, as well as those from select school districts throughout New Jersey, a Task Force was established by the Superintendent of Schools to review the proposed 2011 – 2012 School Calendar and provide appropriate feedback. Members of the Task Force included building administrators, teachers, non-instructional staff, parents, and representation from PEA & PASA. Additionally, the development of the 2011 – 2012 School Calendar strongly considered the following:

- District wide Professional Development Needs
- Parent Teacher Conference Schedule
- Statewide Assessment/Spring Recess

RESOLVED, that the Plainfield Board of Education approves the 2011 – 2012 School District Calendar.

Mrs. Gilbert moved, seconded by Ms. Barksdale and unanimously approved by the Board, to adjourn the meeting at 11:30 p.m.

Recorded by:

Gary L. Ottmann, Board Secretary
GLO/bsc