

BOARD OF EDUCATION OF THE CITY OF PLAINFIELD  
IN UNION COUNTY, NEW JERSEY

MINUTES of a **POLICY COMMITTEE** Meeting of the Board of  
Education Held on February 2, 2010

A **POLICY COMMITTEE** Meeting of the Board of Education of the City of Plainfield was held this day in the Plainfield Board of Education Administration Building. Notice had been provided to Board members and to the Courier-News, Star Ledger, Public Library, City Clerk, Plainfield Police Department, and posted in all Plainfield Public schools. Mr. Gary L. Ottmann, Board Secretary called the meeting to order at 6:45 p.m. and the following action took place:

**I. PLEDGE OF ALLEGIANCE**

**II. WELCOME**

WELCOME to a Policy Committee Meeting of the Board of Education of the City of Plainfield. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised that this and all meetings of the Board are open to the media and public, consistent with the OPEN PUBLIC MEETINGS ACT (Ch. 231 Laws of 1975), and that advance notice required therein has been provided to the Courier News and Star Ledger on Wednesday, January 27, 2010 for advertisement on Friday, January 29, 2010.

**III. ROLL CALL**

PRESENT

Mr. Martin P. Cox, Vice President  
Ms. Patricia I. Barksdale  
Mrs. Wilma G. Campbell, arr. @ 7:00p.m.  
Mr. Christian Estevez  
Ms. Sandra L. Chambers  
Mrs. Brenda L. Gilbert  
Mrs. Lisa C. Logan-Leach, arr. 6:50p.m.  
Ms. Katherine Peterson

ALSO PRESENT

Dr. Steve Gallon III  
Mr. Gary L. Ottmann  
Ms. Sara Jones, Esq.

Mr. Agurs Linward Cathcart, Jr., absent

Mr. Estevez thanked the people for attending tonight's meeting and noted that it wasn't quite as crowded as last month's meeting.

On policy 4111, Mr. Estevez indicated that new language will require Dr. Gallon to provide a summary document to the Board outlining applicant credentials/qualifications. This would apply to Vice Principal positions and higher.

Mrs. Gilbert feels that the District needs to take on more responsibilities when it comes to hiring, especially with the possibility of the Executive County Superintendent Office closing.

Ms. Barksdale felt cabinet appointees should have a "face-to-face meeting with the Board.

Mrs. Logan-Leach feels the "face-to-face is vital.

Dr. Gallon distributed a draft "personnel recommendation survey" document and requested feedback from the Board. This document would be provided to the Board of Education prior to Board actions. It's a generic form and Dr. Gallon is looking for direction on how far down the chain we should go.

Dr. Gallon also indicated that there are presently administrative positions in the district that do not require a certificate or a degree.

Mrs. Logan-Leach noted that policy 4111 calls for the "Board Secretary", to ensure that documents are received, verifying credentials, etc. It really should be the Chief School Administrator.

Ms. Barksdale proposed new language for paragraph C of policy 4211.

Mrs. Logan-Leach proposed that 4211 not proceed to work & study until final language is proposed. It should come back to the March Policy meeting.

Mr. Ottmann indicated that NJSBA has forwarded a number of policies that they are suggesting be revised.

Mr. Estevez requested the Board Members to review and provide comments and questions prior to the March Policy meeting.

Mr. Cox moved, and seconded by Ms. Barksdale and unanimously approved by the Board, to adjourn the meeting at 9:15 p.m.

Recorded by:

Gary L. Ottmann, Board Secretary  
GLO/bsc