

BOARD OF EDUCATION OF THE CITY OF PLAINFIELD  
IN UNION COUNTY, NEW JERSEY

MINUTES of a **BUSINESS** Meeting of the Board of  
Education Held on Tuesday, July 15, 2008

A **BUSINESS** Meeting of the Board of Education of the City of Plainfield was held this day in the Washington Community School, cafetorium. Notice had been provided to Board members and to the Courier-News, Star Ledger, Public Library, City Clerk, Comcast Cable Co., Plainfield Police Department, and posted in all Plainfield Public schools and the district's website. The meeting was called to order at 6:45 p.m. by Mr. Gary L. Ottmann, Board Secretary, and the following action took place:

**I. PLEDGE OF ALLEGIANCE**

**II. WELCOME**

WELCOME to a Business Meeting of the Board of Education of the City of Plainfield. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised that this and all meetings of the Board are open to the media and public, consistent with the OPEN PUBLIC MEETINGS ACT (Ch. 231 Laws of 1975), and that advance notice required therein has been provided to the Courier News and the Star Ledger on Monday, June 30, 2008 for advertisement on Friday, July 4, 2008.

**III. ROLL CALL**

PRESENT

Ms. Bridget Rivers, President  
Mr. Martin P. Cox, Vice President  
Mr. Rasheed Abdul-Haqq  
Ms. Patricia I. Barksdale  
Mr. Agurs Linward Cathcart, Jr.  
Mr. Christian Estevez  
Mrs. Logan-Leach arr. @ 8:30 p.m.  
Ms. Vickey Sheppard

ALSO PRESENT

Dr. Steve Gallon III, Superintendent  
Dr. Garnell V. Bailey  
Mr. Gary L. Ottmann  
Mr. Raymond Hamlin, Esq.  
Mr. Terry Ridley, Esq.

Mrs. Wilma G. Campbell                      absent

The following resolution was moved by Mr. Cox, seconded by Mr. Estevez, and unanimously approved by the Board:

RESOLUTION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

- Personnel
- Legal

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**The Board of Education adjourned into its executive session at 6:46 p.m.**

## IV. REMARKS FROM THE BOARD PRESIDENT

Ms. Rivers, Board President, thanked everyone for coming tonight. The State Education officials indicated that they could not attend tonight's meeting, but will be present at the August meeting.

Ms. Rivers also reviewed the excellent Board Retreat that was held this past Saturday.

## V. REMARKS FROM THE SUPERINTENDENT

Dr. Gallon expressed his appreciation to everyone for their warm expressions extended during his transition as Superintendent of Schools.

Dr. Gallon spoke about his letter that was placed on the website outlining his vision, goals, and his request for their support to move the District forward.

Dr. Gallon received many phone calls of appreciation from parents regarding his call to them extending a welcome for each and every one of them to become partners in this journey as we move the District forward.

Dr. Gallon also spoke about the Administrator's Retreat that preceded the Board's Retreat, which has been determined by some to be very intensive. The purpose of that Retreat was to begin the process of strategic planning. Five goals have been outlined that will serve as the primary focus as they move forward. They are as follows:

- (1) Learning Outcomes – that represents their core mission for being here.
- (2) Human Resources – to make sure they have the capacity for faculty and staff to ensure that students are receiving a quality education.
- (3) Business Practices – to make sure they are utilizing the resources of this District at the direction of this Board in the most efficient and effective manner.
- (4) Safe Learning Environment – there have been many conversations and they do understand that if our children are not safe, if there is no sense of safety and security in our schools, then our students can't realize the highest levels of learning that we want for them.
- (5) Community & Family Engagement – this is the most critical goal they have outlined and Dr. Gallon wanted to thank each and every one for being a part of that body of work with their presence here this evening.

A comprehensive update will be provided to the community at the next Board meeting outlining these five goals, but more importantly outlining the metrics to make sure they are accomplishing what they are set out to do.

Dr. Gallon spoke about the conversion of Cook and Cedarbrook Elementary Schools to the K-8 Model. There was a presentation that was given at the Work & Study Meeting by two principals, Mr. Frank Asante and Mrs. Doris Williams. Copies of that Power Point presentation were given to those who requested it and the presentation will also be available on the District's website. Dr. Gallon said the research on the K-8 Model is very compelling with respect to it producing higher levels of achievement, producing an experience of a safer school, all stakeholders feel much more safe in a K-8 environment, and it continues the body of work started in the elementary school with respect to parental involvement of which research says there is a significant decline at the middle schools. The goal is to address the declining enrollment in our district. The initial enrollment of this program will be limited to Cedarbrook and Cook Elementary Schools.

Parents should be receiving schedules for their children for the 08-09 school year. Those schedules were mailed out effective July 15, 2008.

## VI. PRIVILEGE OF THE FLOOR

Tiffany Corbett is very excited about the new school year and the annual breast cancer awareness day.

Alma Cruz had a question about who she should contact with concerns as previous contacts have been laid off.

Laura Shoemaker wanted to know what 504 Madison Avenue will be used for. It is a historic site and it will not be demolished.

## VII. REMARKS FROM COMMITTEE CHAIRPERSONS

Ms. Barksdale reported on the showing of Board tapings on cable TV, Channel 74. There are also a number of questions concerning the shared services agreement with the City.

Mr. Estevez is concerned about the delay in Channel 74 showing the Board tapes on TV.

## VIII. REPORT OF DELEGATES/LEGISLATIVE REPORT

Ms. Sheppard gave an update on Urban Boards – especially eagle advocates.

## IX. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

The Board Secretary presented the following minutes:

June 3, 2008	Policy Committee Meeting
June 10, 2008	Work and Study Meeting
June 17, 2008	Business Meeting
<del>June 24, 2008</del>	<del>Special Meeting</del> (Pulled)
June 30, 2008	Special Business Meeting

as printed for Board adoption; moved by Ms. Rivers and seconded by Ms. Sheppard. The motion carried, on a roll-call vote, with five members in favor of all, Mr. Estevez in favor of all but abstained on June 10, 2008; Ms. Sheppard in favor of all but abstained on June 10<sup>th</sup> and June 17, 2008; none opposed. Mrs. Logan-Leach was not present at the time of the vote.

**X. REPORT OF THE HUMAN RESOURCES COMMITTEE**

“The Board of Education of the City of Plainfield reaffirms its commitment to ensure that the district provides equal employment opportunities regardless of race, color, creed, religion, sex, age, ancestry, national origin, handicap and social or economic status...”

It is the policy of this district to provide, through a positive and effective affirmative action program equal opportunities for employment, retention, and advancement of all people.

The equal employment objective for the Board of Education calls for achieving full utilization of minorities and women, and handicapped persons at all levels of management and non-management and by job classification; to prohibit discrimination in employment because of race, color, religion, national origin, sex or age; and to have a work environment free of discrimination.”

**Mr. Cox moved H.R. as a Consent Agenda except for letter N, (which was voted on at the end of the meeting) seconded by Ms. Rivers. The motion carried, on a roll-call vote, with five members in favor of all; Mr. Abdul-Haqq in favor of all but abstained on the appointment of the Vice Principal Student Athletics Activities & Support Services; and Mr. Estevez in favor of all but abstained on the appointment of the Vice Principal Content Area – Science. Mrs. Logan-Leach was not present at the time of the vote.**

**A. Contractual Appointments**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the Board of Education has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members between the Business Meeting of the Board of Education and the next succeeding meeting of Human Resources Committee, and

**WHEREAS**, the individuals have been verified by the Superintendent of Schools as qualified, pursuant to the NJ Administrative Code Statue 6A:9-1.1, which “sets forth the rules governing the preparation, licensure and professional development of those educators required by their positions to be certified” and

**WHEREAS**, the Superintendent of Schools has used this authority, now therefore be it

**RESOLVED**, the Board of Education approves the employment of the following provisionally subject to requirements contained in Ch. 116, P.L. 1986 and upon verification of experience. (PASA Salaries Pending Negotiations)

<u>Name/ Certification</u>	<u>Effective</u>	<u>Salary Pro-rated</u>	<u>Assignment</u>	<u>Replacing</u>	<u>Program</u>
Angela Bento Vice Principal Arts, Talent, and Life Skills Education	07/01/08 – 06/30/09	\$96,450.00	Ed. Support Complex	New	26IADMSAL
Anna Belin-Pyles Director Student Intervention & Family Support Services	07/01/08 – 06/30/09	\$118,680.00	Ed. Support Complex	New	38SBDIRSAL
Analyn Acosta Personnel Assistant	07/01/08 - 06/30/09	\$60,324.00	Human Resources	A. Acosta	03STSECSAL
Angela Kemp Assistant Superintendent Educational Services	TBD – 06/30/09	\$142,750.00	Ed. Support Complex	New	26IADMSAL
Antoinette Adams Vice Principal Special Education, Gifted & Psychological Services	07/01/08 – 06/30/09	\$116,050.00	Ed. Support Complex	New	32SUPVRSAL
Beth Ebler Director Educational Services	07/01/08 – 06/30/09	\$134,300.00	Ed. Support Complex	New	26IADMSAL
Bruce Banner	07/01/08 - 06/30/09	\$79,490.00	Ed. Support Complex	New	04FSADMSAL



Business Meeting  
Human Resources

July 15, 2008

Carletta Jones Coordinator Human Resources and Support Services	07/01/08 – 06/30/09	\$71,330.00	Human Resources	New	03STAFFSER
Corine Richardson Coordinator Purchasing	07/01/08 - 06/30/09	\$99,500.00	Ed. Support Complex	New	04FSADMSAL
Cynthia Lam Coordinator Accounting	07/01/08 - 06/30/09	\$75,030.00	Ed. Support Complex	New	04FSADMSAL
Daniel Cone Vice Principal Student Athletics Activities & Support Services	07/01/08 – 06/30/09	\$98,600.00	Ed. Support Complex	New	ATHLDIRSAL
Dawn Ciccone Grants Administrator	07/01/08 – 06/30/09	\$121,500.00	Ed. Support Complex	New	26IADMSAL
Denise Shipman Coordinator Student Intervention & Family Support Svc.	07/01/08 - 06/30/09	\$85,680.00	Ed. Support Complex	New	38SBDIRSAL
Danice Stone Social Worker Student Intervention & Family Support Services	09/01/08 – 06/30/09	\$85,680.00	Ed. Support Complex	New	38SBDIRSAL
Denise M. Mayo Moore Social Worker Student Truancy & Support Services	09/01/08 – 06/30/09	\$77,530.00	Ed. Support Complex	New	40SCTCHSAL
Deborah A. Boyd Coordinator School & Community Programs	07/01/08 - 06/30/09	\$85,680.00	Washington/Emerson	New	21OPPRNSAL 16OPPRNSAL
Eric Jones Coordinator, Community Engagement, Public Information Marketing	07/01/08 – 06/30/09	\$85,940.00	Ed. Support Complex	New	06PRCORSAL
Evelyn Motley Dir Early Childhood Programs & Services	07/01/08 – 06/30/09	\$115,230.00	Ed. Support Complex	New	34ECADMSAL
Garnell V. Bailey, Ph.D. Assistant Superintendent Administrative Services	07/01/08 – 06/30/09	\$149,550.00	Ed. Support Complex	New	03STADMSAL
Kim Artis Licensing and Credential Specialist	07/01/08 – 06/30/09	\$65,000.00	Human Resources	K. Artis	03STSECSAL
Lawrence Martin Supervisor District Facilities & Grounds	TBD - 06/30/09	\$121,000.00	Bldgs & Grds	New	31ADMSALBG
Lenee Clarke Personnel Assistant	07/01/08 – 06/30/09	\$50,969.00	Human Resources	L.Clarke	03STSECSAL
Leslie Borge Coordinator, Professional Development Support Services	TBD – 06/30/09	\$107,360.00	Ed. Support Complex	New	06PRCORSAL
Lisa Clark Director of Guidance	TBD – 06/30/09	\$113,230.00	Ed. Support Complex	New	25DIRGUIDN
Lorraine Musto Transportation Dispatcher	07/01/08 – 06/30/09	\$55,513.00	Transportation	New	30TRDRVSAL
Lalelei B. Kelly	TBD – 06/30/09	\$113,550.00	Ed. Support Complex	New	TESTSUPVR



Business Meeting  
Human Resources

July 15, 2008

Lisa Usher Family Liaison	09/01/08 – 06/30/09	\$43,267.00	District	New	FAMILYLI/ FAMLIASN
Martha Guardado Personnel Assistant	07/01/08 - 06/30/09	\$60,324.00	Human Resources	M. Guardado	03STSECSAL
Milagro Henriquez Family Liaison	09/01/08 – 06/30/09	\$43,417.00	District	New	FAMILYLI/ FAMLIASN
Norman Payne Director Information Technology & Support Services	07/01/08 – 06/30/09	\$118,680.00	Ed. Support Complex	New	08IMADMSAL
Nathan D. McBean Coordinator Accounting	07/01/08 – 06/30/09	\$112,550.00	Ed. Support Complex	New	34ECADMSAL
Jinni Wu Coordinator, Business Administration	07/01/08 – 06/30/09	\$122,500.00	Ed. Support Complex	New	04FSADMSAL
Rosa Salinas Vice Principal Content Area – Science	07/01/08 – 06/30/09	\$99,020.00	Ed. Support Complex	New	26IADMSAL
Ronald Eddy Coordinator Compensation Administration	07/01/08 – 06/30/09	\$81,720.00	Payroll Department	New	04FSADMSAL
Rose Davis Coordinator Community Involvement & Support Services	07/01/08 - 06/30/09	\$85,940.00	Ed. Support Complex	New	06PRCORSAL
Sandra Martin Family Liaison	09/01/08 – 06/30/09	\$43,267.00	District	New	FAMILYLI/ FAMLIASN
Stacey Green Coordinator Student Intervention & Family Support Svc.	07/01/08 – 06/30/09	\$85,680.00	Ed. Support Complex	New	38SBDIRSAL
Sancha Gray Vice Principal Content Area – Math	07/01/08 – 06/30/09	\$94,250.00	Ed. Support Complex	New	26IADMSAL
Wilson Martinez Vice Principal Bilingual Education & ESOL	07/01/08 – 06/30/09	\$103,090.00	Ed. Support Complex	New	26IADMSAL
Yolanda Henry Coordinator Accounting	07/01/08 - 06/30/09	\$79,490.00	Ed. Support Complex	New	04FSADMSAL
Yvonne A. Watts Coordinator Student Truancy & Support Services	07/01/08 – 06/30/09	\$78,260.00	Ed. Support Complex	New	40SCADMSAL
Jeff Lubreski English Teacher	09/01/08 – 06/30/09	\$80,500.00	PHS	L. Eskenazi	25GLTCHSAL

**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

**B. Substitute, Hourly and Per Diem Appointments**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, the Board of Education approve the following substitute, hourly and per diem employees as needed with terms as stated, provisionally, subject to requirements contained in C.116, P.L. 1986:

<b><u>Name</u></b>	<b><u>Effective</u></b>	<b><u>Rate of Pay</u></b>	<b><u>Position</u></b>	<b><u>Funding Source</u></b>
Jacquem Winston	07/01/08 – 06/30/09	\$100.00 per day	Substitute Teacher	ELEMSUBTEA
Tracey Andrews	04/01/08 – 06/30/08	\$85.00 per day	Substitute Teacher	ELEMSUBTEA
Tracey Andrews	07/01/08 – 06/30/09	\$85.00 per day	Substitute Teacher	ELEMSUBTEA
Martha Medina	04/03/08 – 06/30/09	\$100.00 per day	Substitute Teacher	ELEMSUBTEA
Amelia Bettancourt	07/01/08 – 06/30/09	\$85.00 per day	Substitute Teacher	ELEMSUBTEA
Kamuela Tillman	07/01/08 – 06/30/09	\$85.00 per day	Substitute Teacher	ELEMSUBTEA
Phillip Spears	06/25/08 – 06/30/08	\$10.00 per hr	Substitute Custodian	31HOURLYBG
Phillip Spears	07/01/08 – 06/30/09	\$10.00 per hr	Substitute Custodian	31HOURLYBG
Gregory Nelson	06/20/08 – 06/30/08	\$10.00 per hr	Substitute Custodian	31HOURLYBG
Gregory Nelson	07/01/08 – 06/30/09	\$10.00 per hr	Substitute Custodian	31HOURLYBG
Youlanda Lee-Clendenen	06/25/08 – 06/30/08	\$10.00 per hr	Substitute Custodian	31HOURLYBG
Youlanda Lee-Clendenen	07/01/08 – 06/30/09	\$10.00 per hr	Substitute Custodian	31HOURLYBG
Dale Greene	06/18/08 – 06/30/09	\$10.00 per hr	Substitute Custodian	31HOURLYBG
Dale Greene	07/01/08 – 06/30/09	\$10.00 per hr	Substitute Custodian	31HOURLYBG
Karl Gregory	07/01/08 – 06/30/09	\$10.00 per hr	Substitute Custodian	31HOURLYBG
Viviana Clase	05/30/08 – 06/30/08	\$10.00 per hr	Substitute Custodian	31HOURLYBG
Viviana Clase	07/01/08 – 06/30/09	\$10.00 per hr	Substitute Custodian	31HOURLYBG
James Allen	05/30/08 – 06/30/08	\$10.00 per hr	Substitute Custodian	31HOURLYBG
James Allen	07/01/08 – 06/30/09	\$10.00 per hr	Substitute Custodian	31HOURLYBG
Terys Salazar	07/01/08 – 06/30/09	\$10.50 per hr	Substitute Assistant	ELNIADSAL
Morme' Dunn	07/01/08 – 06/30/09	\$15.00 per hr	Substitute Security Ofr	25BGSALARY
Shante'e Edelen	06/11/08 – 06/30/08	\$14.00 per hr	Substitute Secretary	DISTSUBSEC
Shante'e Edelen	07/01/08 – 06/30/09	\$14.00 per hr	Substitute Secretary	DISTSUBSEC

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**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

**C. Leaves of Absences**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

RESOLVED, the following leaves of absences be granted:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>School/Location</u></b>	<b><u>Dates</u></b>
Leola Bellazzin Medical Leave	Guidance Counselor	Washington	06/10/08-06/30/08 w/ pay
Jody S. Lazarski Medical Leave/FMLA	TV Production	PHS	09/03/08-11/06/08 w/pay and w/o pay
Nabiliah Muhammad-Ifmail Medical Leave	Sr. Case Manager	SFSS	06/24/08-07/31/08 w/ pay

**D. Resignations**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, the following resignations be accepted:

<b><u>Name</u></b>	<b><u>Position/School</u></b>	<b><u>Yrs. In District</u></b>	<b><u>Reason</u></b>	<b><u>Effective</u></b>
Dale Sona	Science Teacher/PHS	6 months	Personal	06/30/08
Amy DeSantis	Math Teacher/Hubbard	1	Personal	06/30/08
Remi A. Dabney	Elementary Teacher/Woodland	6	Personal	06/30/08
Yesenia Rosario	English Teacher/Alpha Acd.	1	Personal	06/30/08
Raul Sandoval Jr.	Elementary Teacher-Bil 5	5	Personal	06/30/08
Roxanne M. Johnson	Director, Special Services	6 months	Personal	06/30/08
Danielle Fletcher	English Teacher/PHS	3	Personal	06/30/08
Miriam B. Francis	English Teacher/Hubbard	1	Personal	06/30/08

**E. Retirements**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, the Board of Education accept the retirements of the following staff members and acknowledges their many years of total dedicated service and extends sincere thanks to them on behalf of the Board, administrators, staff, students and citizens of Plainfield:

<b><u>Name</u></b>	<b><u>Position/School</u></b>	<b><u>Yrs. In District</u></b>	<b><u>Effective</u></b>
Ellen Wilson Murray	Elementary Teacher/Cedarbrook	10	03/01/08
Matlyn Joyce Alston	Math Coordinator/Evergreen	35	07/01/08

**F. Appointment of District Personnel for 2008 – 2009 School Year**

The Superintendent of Schools, recommends and I so move adoption of the following:

**RESOLUTION**

**RESOLVED**, the Board of Education approve the appointment of the following district personnel for the 2008 – 2009 school year:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
Darlene Bonds	Secretary/SFSS	\$52,395.00	07/01/08
Theodora Miller	Secretary/Hubbard	\$50,190.00	07/01/08

**G. Appointments /Transfers of 10- Month and 12-Month Administrators– for 2008 – 2009 School Year**

The Superintendent of Schools, recommends and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, the Board of Education approve the appointment of the following 10- month administrators effective September 1, 2008 and 12-month administrators effective July 1, 2008 for the 2008 – 2009 school year: Salaries pending the outcome of negotiations.

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salaries</u></b>	<b><u>Effective</u></b>
Aponte, Wilson	Principal/Evergreen	\$106,010.00	09/01/08
Asante, Frank	Principal/Cedarbrook	\$98,420.00	09/01/08
Breauxsaus, Yvonne	Principal/Washington	\$103,510.00	09/01/08
BrownJohnson, Delores	Principal/Clinton	\$108,580.00	09/01/08
Cooper, Caryn	Principal/Barlow	\$108,580.00	09/01/08
Grooms, Janet	Principal/Emerson	\$109,640.00	09/01/08
Jenkins, Anthony	Principal/Maxson	\$121,970.00	07/01/08
Joe, Gwynetta	Principal/Hubbard	\$112,460.00	07/01/08
Johnson-Tucker, Shirley	Principal/Alpha Academy	\$130,480.00	07/01/08
Lommerin, Christopher	Principal/Cook	\$135,560.00	09/01/08
Oliver, Christy M	Principal/Jefferson	\$113,710.00	09/01/08
Williams, Gloria	Principal/Woodland	\$120,110.00	09/01/08
Williams, Doris	Principal Special Projects District Affairs	\$136,560.00	09/01/08
Williamson, Phillip M	Principal/Stillman	\$126,480.00	09/01/08

**H. Compensation for Additional Assignments**

The Superintendent of Schools recommends, and I so move, adoption of the following resolution:

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**RESOLUTION**

The following assignments be approved:

1. **Curriculum and Instruction**

It is recommended that permission be granted to the Office of Curriculum and Instruction to compensate the listed employees to provide technical support to the students to help navigate web-based remedial and enrichment programs in Math, Language Arts, Literacy, Science and Social Studies at Washington and Plainfield High School. The listed employees will be compensation at \$35.00 per hour at maximum \$1,750.00. The hours of operation will be 8:30 a.m. – 4:30 p.m. from July 1, 2008 – August 8, 2008, Monday – Thursday. Funding code is 350THSALAR.

**Technology Coordinators**

- Joyce Todd
- Aster Latar
- Daniele Dorcely
- Gregory Powell

2. **Curriculum and Instruction**

It is recommended that permission be granted to the Office of Curriculum and Instruction to compensate the listed teachers as Curriculum Writers to provide a completed curriculum writing for the elementary, middle school and high school. The listed teachers should be compensated at \$35.00 per hr for a maximum of \$3,500.00. The hours of operation will be 8:30 a.m. – 1:30 p.m. from July 1, 2008 – August 20, 2008, Monday – Thursday. Funding code is 39DALTEAST and 35OTHSALAR

Marc Rosen	Science Teacher
Sharon Lonergan	Special Education Teacher
Barbara Wollman	English Teacher
Miguelina Landisi	ESL Teacher
Angel Caballero	Math Teacher
Patricia Hembree	Social Studies Teacher
Susan Mullins	Language Arts
Laszlo Szremac	English Teacher

3. **Curriculum and Instruction**

It is recommended that permission be granted to the Office of Bilingual/ESL/WL to compensate the listed employees to ensure that (75) English Language Learner students are provided instruction in a language they understand in order to help them develop academic skills while acquiring English language skills necessary to obtain proficiency levels in the NJASK & HSPA Assessments. The listed employees should be compensated \$35.00 per hr. The hours of operation will be 8:00 a.m. to 1:00 p.m., from July 7, 2008 – July 31, 2008, Monday – Thursday. The funding code is 39SALTEACH

**Teachers**

Idelisse Gonzalez - ESL Teacher	\$2,520.00
Mustapha Dargal – ESL Teacher	\$2,310.00
Victor Guzman– ESL Teacher	\$2,310.00
Lenny Jimenez– Math Teacher-Bil	\$2,310.00
Illene Weinstein– ESL Resource Teacher	\$2,310.00
Diana Sanes-Torres– English Teacher	\$2,310.00
Richard Sussman– Music Teacher	\$2,310.00
Nereyda Williams – Teacher Asst. Compensation \$14.00 per hour at a maximum of \$1,008.00	

4. **Curriculum and Instruction**

It is recommended that permission be granted to the Office of Bilingual/ESL/WL to compensate Emma Anderson, Elementary Teacher-Bilingual as a replacement for training in the Dual Language Program at the Educational Support Complex. Emma Anderson will be compensated at \$27.00 per hr for a maximum of \$324.00. The Dual Language Program training will start June 23, 2008 – June 27, 2008, Monday – Friday, 9:00 a.m. – 1:00 p.m. The funding code is 39SALTEACH

5. **Curriculum and Instruction**

It is recommended that permission be granted to the Office of Visual and Performing Arts to compensate the listed employees to provide practice to the high school marching band for football season. The listed employees should be compensated at \$35.00 per hr for a maximum of \$1,575.00. The hours of operation will be 8:30 a.m. – 5:00 p.m. from August 18, 2008 – August 29, 2008, Monday – Saturday. Funding code is 26IISTIPEND.

Gregory O. Williams – Director/March Band  
Kim McPhail – Rifle and Flag coordinator  
Lori-Ann Eorio – Choreographer

6. **Student Family Support Services-21<sup>st</sup> Century Community Learning Centers Program**

It is recommended that permission be granted to Student Family Support Services-21<sup>st</sup> Century Community Learning Centers Program to compensate the listed employees to implement a summer enrichment program for approximately 100 students in grades 4<sup>th</sup> through 12<sup>th</sup>. The program will provide summer enrichment activities through a model curriculum that supports children and families around five essential components: high quality academic enrichment, parent and family involvement, civic engagement and social action, intergenerational servant leadership development, and nutrition, health and mental health. The listed employees will be compensated as such; Teachers at \$35.00 per hour, Teacher Assistants at \$14.00 per hour for a maximum of \$3,430.00 and College Interns will be compensated at \$10.00 per hr. for a maximum of \$2,530.00 The funding code is SFSSDONATI

**Teachers**

Corey Carter	-	Teacher	Maximum \$4,200.00	(maximum of 120 hrs)
Jose Cruz	-	Teacher	Maximum \$8,574.00	(maximum of 245 hrs)

**Teacher Assistants**

Patricia Evans		Kia Alexander
Najmah Nelson		Erkine Rowe

**College Interns**

Jessica Travis		Tiffany Smiling
Kentace People		Elijah Hunter
Josh Webb		Shane Spears
Felecia Hackett		Donasia Tillery
Andrew Crawford		Junius Douglas

7. **Curriculum and Instruction**

It is recommended that permission be granted to the Social Studies Department to compensate the listed employees for participating in the Woodrow Wilson Liberty Fellowship Teaching American History Grant to support programs that raise student achievement by improving teacher's knowledge, understanding and appreciation of American history and to promote the teaching of traditional American history in elementary and secondary schools as a separate academic subjects. The listed employees should be compensated as per grant at \$160.00 per session. The hours of operation were from 8:30 a.m. – 3:30 p.m. from October 2007 – May 2008. The funding code is Woodrow Wilson Liberty Fellowship Teaching American History Grant.

<b><u>Teachers</u></b>	<b><u>Stipend</u></b>	<b><u>Sessions</u></b>
Jason Anderson – Social Studies	\$960.00	(6)
Eric Andrews - Social Studies	\$160.00	(1)
Danny Cerdas - Social Studies	\$800.00	(5)
Joseph Colodne – Social Studies	\$640.00	(4)
Ora Hill – Elementary	\$320.00	(2)
Cole Kleitch – Social Studies	\$960.00	(6)
George Lewis – Social Studies	\$640.00	(4)
Cheryl McGaw - Social Studies	\$320.00	(2)
Jarrett Pleasant – Social Studies	\$800.00	(5)
Vicki Settles – Elementary	\$480.00	(3)
Steve Missal – Social Studies Supvr	\$1,480.00 (Administrator/Grant Facilitator)	

8. **Special Services Department**

It is recommended that permission be granted to the Special Services Department to compensate the listed employees for their services for the Extended Day Program. The listed teachers/school nurses should be compensated from June 26, 2008 – June 30, 2008 at \$27.00 per hr at a maximum of \$405.00 and July 1, 2008 – July 31, 2008 at \$35.00 per hr for a maximum of \$3,150.00. The listed teacher assistant should be compensated from June 26, 2008 – June 30, 2008 at their individual hrly rate and July 1, 2008 – July 31, 2008 at \$14.00 per hr for a maximum of \$1,260.00. The hours of operation will be from 7:30 a.m. – 12:30 p.m. from June 26, 2008 – July 31, 2008, Monday – Thursday for a maximum of 21 days. The funding codes are 32SUMTEACH, 32SUMMAST and 32SUMMCHST.

Susan McCarthy Teacher

Ruth Wright Teacher

Kenyetta Knight Substitute Teacher

Joan Lister School Nurse

Karen Trammell School Nurse

Cathy Newton Teacher Asst.

June 26, 2008 – June 30, 2008 \$19.12 per hr at a maximum of \$286.80

Lynette J. Fraiter Teacher Asst.

June 26, 2008 – June 30, 2008 \$19.12 per hr at a maximum of \$286.80

Amelia Betancourt Sub-Teacher Asst.

June 26, 2008 – June 30, 2008 \$19.00 per hr at a maximum of \$285.00

9. **Special Services Department**

It is recommended that permission be granted to the Special Services Department to compensate the listed employees for their services during the summer for CST Evaluations. The listed employees will be compensated at \$35.00 per hr for a maximum of \$5,250.00. The hours of operation will be 8:30 a.m. – 3:30 p.m. from July 1, 2008 – August 14, 2008, Monday – Thursday. The funding code will be 32SUMMCHST.

Michelle Masi – Special Education Teacher (as needed)

Darya Stokes - Special Education Teacher (as needed)

Linda Neuman – Let's Read Teacher (as needed)

Joanne Sanders – Learning Disabilities Teacher Consultant

Donna Reed Hubert – Learning Disabilities Teacher Consultant

Leorah Weiss – School Psychologist

Ray Aboff – School Psychologist

Claudine Lewis – Social Worker

Sara Munos – Social Worker

Shana Solomon-Christian – Social Worker

10. **Special Services Department**

It is recommended that permission be granted to the Special Services Department to compensate Patty A. Lewis, Speech Language Specialists for compensatory services at Washington School. Ms. Lewis should be compensated from June 26, 2008 – June 30, 2008 at \$27.00 per hr at a maximum of \$324.00 and July 1, 2008 – July 2008 at \$35.00 per hr for a maximum of \$3,150.00. The funding code is 20-250-10000-104S-32-000

Patty A. Lewis – Speech/Language Specialist

11. **Washington School Summer Security**

It is recommended that permission be granted for Washington School to compensate Aaron Spivey and Tasha Daves to provide security services during the hours of operation of the Washington Community School. Compensation should be at \$18.00 per hr.; Mr. Spivey at a maximum of \$3,312.00 and Ms. Daves at a maximum of \$6,624.00. Hours of operation will be 8:00 a.m. – 10:00 p.m. from July 1, 2008 – August 15, 2008, Sunday – Saturday. The funding code is 21STIPEND.

**I. Mentoring Fee – PASA**

It is recommended that permission be granted to reimburse Kwame Asante, Maxson School, Vice Principal for mentoring fees in the amount of \$3,100.00 pursuant to the agreement of the PASA Collective Bargaining Agreement, Article XII E.

**J. Intramurals**

It is recommended that permission be granted to each school Intramural Units (extra curricular activities, i.e. clubs and teams) to provide enrichment in student's academic, physical and social skills. Staff should be compensated according to how many units have been worked as per PEA Guide.

An intramural unit is valued @ \$274.00 - Funded by Each Schools Individual Stipend Account

Barlow

Carole Swiss-Petach	Painting Club	1 Unit
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Clinton

Aimee Peck	Art Club	1 Unit
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Cook School

Sarah Pretty	Student Council	1 Unit
Brenda Miles	Student Council	1 Unit
Michele Shelton	Peer Mediation	2 Units
Ruth Wright	Peer Mediation	1 Unit

Jefferson

Shawn Colletta	Health & Fitness	2 Units
James Malkmus	Health & Fitness	2 Units
Yaneth Sierra	Spanish Club	1 Unit
Janet Banks	Art Club	2 Units

Plainfield High School

Mary Banta	National Honor Society	\$1,904.00 (stipend)
James Schmidt	Lifeguard	\$1,096.00 (stipend)

**K. Compensation for Class Coverage**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, the following individuals be compensated for class coverage (Jan – June) in accordance with the collective bargaining agreement

<u>School</u>	<u>Name</u>	<u>Position</u>	<u>Amount</u>
Cedarbrook	Anne Baca	Elementary Teacher	\$63.00
	Antoinette Ramirez	Elementary Teacher	\$63.00
	Ruth Ryno	Elementary Teacher	\$21.00
	Fonda Simmons	Elementary Teacher	\$21.00
	Patricia Easley	Elementary Teacher	\$21.00
	Rosalind Neal	Elementary Teacher	\$21.00
	Rebekah Ziegler	Elementary Teacher	\$21.00

Clinton	Maria Acero	4 <sup>th</sup> Grade Teacher	\$41.00
	Denise Barnes	Resource Room	\$210.00
	Mary L. Coleman	5 <sup>th</sup> Grade Teacher	\$126.00
	Jenny Hernandez	3 <sup>rd</sup> Grade Teacher	\$63.00
	Kathryn Horne	1 <sup>st</sup> Grade Teacher	\$126.00
	Oladele Ighodaro	1 <sup>st</sup> Grade Teacher	\$105.00
	Onekka Kimble	LLD	\$105.00
	Carolyn Koliass	Let's Read Teacher	\$63.00
	Kathleen Lawthers	Kindergarten Teacher	\$63.00
	Donald E. McGriff	4 <sup>th</sup> Grade Teacher	\$105.00
	Jessica McKenna	2 <sup>nd</sup> Grade Teacher	\$147.00
	Sentheia McLeod	3 <sup>rd</sup> Grade Teacher	\$21.00
	Marie Maldonado	5 <sup>th</sup> Grade Teacher	\$84.00
	Kevin Medley	Pre K Teacher	\$84.00
	Nancy Salter	4 <sup>th</sup> Grade Teacher	\$126.00
	Gilda Stanton	Kindergarten Teacher	\$105.00
	Cook	Pamela Westry-Rodgers	Elementary Teacher
Evergreen	Alicia Smith	Elementary Teacher	\$21.00
	Alina Rubio	Elementary Teacher-Bil	\$42.00
	Carlene Young	Elementary Teacher	\$21.00
	Christina Shissias	Elementary Teacher	\$21.00
	Claire Emmanuel	Elementary Teacher	\$21.00
	Gina Iacocca	Elementary Teacher	\$21.00
	Joanne Hart	Librarian	\$21.00
	Margaret Dawe	Elementary Teacher	\$21.00
	Melinda Sooby	Elementary Teacher	\$42.00
	Myke Washington	Elementary Teacher	\$42.00
	Nicola Sobers	Elementary Teacher	\$21.00
	Sharon Khader	Elementary Teacher	\$21.00
	Tenisha Fort	Elementary Teacher	\$21.00
	Tracey Wells	Elementary Teacher	\$21.00
	Vianey Castillo	Elementary Teacher	\$42.00
	Victoria Malinowski	Elementary Teacher	\$21.00
Jefferson	Barbara Kuhne	Elementary Teacher	\$84.00
	Barbara Plummer	Elementary Teacher	\$42.00
	Barbara St. Louis	Elementary Teacher-Bil	\$147.00
	A. Barracato	Elementary Teacher	\$42.00
	Bettie Quinn	Elementary Teacher	\$63.00
	Bridget Molnar	Elementary Teacher	\$105.00
	C. Brown-Anderson	Elementary Teacher	\$105.00
	Cristina Rodriguez	Elementary Teacher-Bil	\$105.00
	Gloria Middleton	Elementary Teacher	\$126.00
	Homer Fernandez	Elementary Teacher-Bil	\$42.00
	Isabella DeSantis	Elementary Teacher	\$84.00
	James Malkmus	Physical Education Teacher	\$63.00
	Janet Banks	Art Teacher	\$63.00
	Kimara Ramsey	Elementary Teacher	\$42.00
	Kristina Jerome	Elementary Teacher	\$105.00
	Kryisia Sanchez	Elementary Teacher-Bil	\$168.00
M. Gayle-Roberts	Elementary Teacher	\$105.00	
Maria Rodriguez	Elementary Teacher-Bil	\$21.00	
Melissa Logan	Elementary Teacher-Bil	\$84.00	

Melvyn Duchin

Music Teacher

\$21.00

Nancy Cohen	Elementary Teacher	\$147.00
Paul Sweat	Elementary Teacher	\$189.00
Rosa Gonzalez	Elementary Teacher-Bil	\$252.00
Sandra Lopez	Elementary Teacher-Bil	\$21.00
Sang Lee	Music Teacher	\$42.00
Shawn Colletta	Physical Education Teacher	\$63.00
Twaine Hawkins	Elementary Teacher	\$105.00

Stillman	Kimberly Golden	Elementary Teacher	\$105.00
	Yvonne Santiago	Elementary Teacher	\$126.00
	Kathleen DeQuollo	Elementary Teacher	\$273.00
	Judith Gray	Elementary Teacher	\$168.00
	Cheryl Dotts-Garcia	Elementary Teacher	\$252.00
	Garrie Daniels	Elementary Teacher	\$252.00
	Delores Jackson	Elementary Teacher	\$336.00
	Drew Smith	Elementary Teacher	\$63.00
	Raul Sandoval	Elementary Teacher	\$84.00
	Emma Anderson	Elementary Teacher	\$84.00
	Barbara Woldin	Special Ed. Teacher	\$105.00
	Shelli Greenberg	Elementary Teacher	\$231.00
	Sandra Gil	Elementary Teacher	\$84.00
	Rosalyn Gallmon	Elementary Teacher	\$21.00
	Paula Prebut	Elementary Teacher	\$21.00

Plainfield High School	Louise Boughner	Science Teacher	\$168.00
	Enelda Castillo	World Languages Teacher	\$42.00
	William Worobetz	Science Teacher	\$42.00
	Maya Menon	Science Teacher	\$42.00
	Ita Maldonado	World Languages Teacher	\$210.00
	Garrett Chemey	Math Teacher	\$42.00

**L. Curriculum and Instruction**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Office of Staff Development compensate the below listed employees for district mentoring of novice teachers during the 2007 – 2008 school year. \* Prorated payments The funding code is 03IISTAFTR

<b><u>Mentor/School</u></b>	<b><u>Stipend</u></b>
Maria Rosario Ferrer/Barlow	\$550.00
Donna Mullaney /Barlow	\$550.00
Louisa Ruela/Barlow	\$550.00
Kimberly Russell/Clinton	\$550.00
Yurika Ebata/Emerson	\$550.00
Lauren Sarnecki/Emerson	\$550.00
Steven Stibich/Evergreen	\$550.00
Zena Young/Evergreen	\$550.00
Michelle Ginn/Hubbard	\$550.00

Sarah Martin/Hubbard

\$550.00

Lois Davis-Posey/Hubbard	\$550.00
Celia Bouffidis/Maxson	\$550.00
Roger Cavallo/Maxson	\$550.00
William Wessells/Maxson	\$550.00
David Cheung/PHS	\$550.00
Valerie Atkins/Clinton	\$1000.00
Sanjuanita Hana/Clinton	\$1000.00
Penelope Hewitt/Emerson	\$1000.00
Reginald Parham/Emerson	\$1000.00
Victoria Rios/Emerson	\$1000.00
Shirley Clore/Evergreen	\$1000.00
Nicola Sobers/Evergreen	\$1000.00
Prima Morales/Jefferson	\$1000.00
Delores Jackson/Stillman	\$1000.00
Liliana Bohorquez/Washington	\$1000.00
Remi Dabney/Woodland	\$1000.00
Sawallis Israel/Woodland	\$1000.00
Albert Musmanno/Hubbard	\$1000.00
Helen Wiley/Hubbard	\$1000.00
Nakomis Parker/Maxson	\$1000.00
Leona Alagna/PHS	\$1000.00
Louise Boughner/PHS	\$1000.00
Robert Larsen/PHS	\$2000.00
Carolyn Mehlhorn/PHS	\$1000.00
John Patterson/PHS	\$1000.00
Richardson, Betty/PHS	\$1000.00
Upendra Sabat/PHS	\$2000.00
Jan Stansbury/PHS	\$1000.00
William Worobetz/PHS	\$1000.00
Katrina Wyatt	\$1000.00
Valerie Atkins/Clinton*	\$183.30
Zena Young/Evergreen*	\$109.98
Dion Roach/Maxson*	\$706.62
Sanjuanita Hana/Clinton*	\$293.28
Megan Callanan/Cook *	\$743.28
Sarah Colucci/PHS*	\$183.30
Deborah Johnson/PHS*	\$274.95

**M. Professional Growth Reimbursement**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that reimbursement be made to the following individuals as presented by courses and in accordance with the terms and conditions of the appropriate bargaining agreements (July) in the amount as indicated below:

<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Position</u></b>	<b><u>Amount</u></b>
Arevalo, Shama	Washington	World Language Teacher	\$1,729.94
Atkins, Valerie	Clinton	Math Coordinator	\$3,220.02
Bohorquez, Liliana	Washington	Bilingual Elementary Teacher	\$1,308.97
Bouffidis, Celia	Maxson	Librarian Media Specialist	\$1,557.69
Bourhim, Abdelouahid	PHS	Math Teacher	\$3,318.81

Burkholder, Scot R.

Clinton

Phys Ed. & Health Teacher

\$3,337.96

## Business Meeting

July 15, 2008

## Human Resources

Carrington, Michael	PHS	ESL Teacher	\$1,387.29
Clore, Shirley A.	Evergreen	ESL Teacher	\$1,349.02
Cullen, David	Maxson	Social Studies Teacher	\$4,040.60
D'Amato, Carol Lynn	PHS	Phys Ed. & Health Teacher	\$1,315.60
Diaz, Nicholaz	Washington	2nd Grade Teacher	\$3,275.20
Donat, Levard	Washington	5th Grade Teacher	\$2,723.70
Ferrer, Maria del Rosario	Barlow	ESL Teacher	\$1,592.70
Greenwood, Sheila	Emerson	5th Grade Teacher	\$1,308.97
Jamali, Munira	Hubbard	Math Teacher	\$5,694.15
Jimenez, Lenny	PHS	Math Teacher	\$1,219.97
Joseph, Chantal L.	School Based	Secretary	\$376.91
Kacsanik, Christopher	Hubbard	Computer Teacher	\$1,489.86
Kimble, Onekka	Clinton	Special Ed. Teacher	\$863.30
Ladino, Jose Gilberto Santos	Maxson	Math Teacher	\$1,246.67
Latar, Aster	Stillman & Barlow	Technology Coordinator	\$3,005.45
Malabanan, Miriam C.	Maxson	English Teacher	\$1,308.97
Martinez, Wilson	C & I	Supervisor of Bil/WL/ESL	\$1,431.60
Mayo-Moore, Denise	Hubbard	Health & Social Svc Coord	\$3,738.00
Mendola, Patricia	Washington	Let's Read Teacher	\$3,194.62
Missal, Steven	C & I	Supervisor of Social Studies	\$3,930.00
Monroy, Victor	Hubbard	Math Teacher	\$2,617.93
Moore-Jones, Kimberly	Hubbard	Health & Social Svc Coord	\$3,738.00
Morris, Kimberly P.	Hubbard	Math Coordinator	\$1,689.53
Mullaney, Donna	Barlow	Literacy Coordinator	\$743.15
Onyebeke, Gloria	Maxson	Special Education Teacher	\$2,893.21
Orozco, Erick	Emerson	1st Grade Teacher	\$5,341.30
Ostrom, Edit	Hubbard	Librarian Media Specialist	\$1,592.70
Perez, Maria	Clinton	Special Education Teacher	\$872.47
Petiotte, Jean J.	Hubbard	Math Teacher	\$1,462.59
Piñas, Juan	Washington	Head Custodian	\$155.75
Pretty, Sarah	Cook	5th Grade Teacher	\$1,713.93
Proano, Carlos A.	PHS	Math Teacher	\$2,695.94
Pudner, Adele C.	Early Childhood	School Nurse	\$167.13
Queiruga, Francisco	Maxson	Science Teacher	\$1,337.45
Royster, Mariolbi	Washington	Teacher Assistant	\$737.01
Sanchez, Krysia I.	Jefferson	Bilingual Elementary Teacher	\$2,690.96
Shnayder, Leonid	PHS	Math Teacher	\$2,955.69
Sierra, Yaneth	Jefferson	World Language Teacher	\$1,308.97
Smith, Domecq	Cook	Music Teacher	\$1,732.25
Szremac, Laszlo B.	PHS	English Teacher	\$2,381.56
Taylor, Veronica	PHS/Alpha	PE & Health Teacher	\$1,315.60
Vasquez, Carlos	Woodland	World Language Teacher	\$874.87
Veloz, Lina Maria	Washington	Bilingual Elementary Teacher	\$1,395.29
Waithe, Evadne	Accounting	Secretary	\$1,264.91
Williamson, Phillip	PHS Guidance	Principal	\$1,957.40

**O. Athletic Department**

It is recommended that the coach listed be approved for the 2008 – 2009 school year:

<b><u>Name</u></b>	<b><u>Activity</u></b>	<b><u>Stipend</u></b>
Jeff Lubreski	Head Basketball Coach	\$7,851.00

**XI. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE**

**Ms. Barksdale moved C & I as a Consent Agenda, seconded by Mr. Cox. The motion carried, on a roll-call vote, with seven members in favor and none opposed. Mrs. Logan-Leach was not present at the time of the vote.**

A. Plainfield After-School Success (PASS) Program – Cedarbrook School

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the No Child Left Behind Act requires students to show proficiency, as evidenced by results on standardized tests; the goal of the Plainfield After-School Success (PASS) Program is to bridge the Minority Achievement Gap, and

WHEREAS, the program outline involves a three-pronged approach that shall include preparation for State of New Jersey standardized tests; recognition and appeal to the Multiple Intelligences of each student; and, enhancement of student self-image and esteem through cultural education, and

WHEREAS, the PASS Program will be conducted at the Cedarbrook Elementary School beginning Thursday, September 4, 2008 through the end of the school year, and

WHEREAS, the program will be conducted from school dismissal at 2:35 p.m. through 6:00 p.m., Monday through Friday or whenever school is in session, now therefore be it

RESOLVED, the Board of Education approve the PASS Program for K-5 students, and the cost shall be borne exclusively by the parents at a weekly cost of \$50.00 per child per week. There will be no direct cost to school or district associated with this item.

B. Teacher Mentoring and Induction Plan for 2008-2011

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the New Jersey State Department of Education requires a three-year Teacher Mentoring and Induction Plan for every district, and

WHEREAS, the Plainfield Local Professional Development Committee was required to develop a three-year plan for teacher mentoring and teacher induction, and

WHEREAS, the district was required to submit the 2008-2011 Teacher Mentoring and Induction Plan to the Board of Education on June 15, 2008 for review, and

WHEREAS, the Board of Education has reviewed the 2008-2011 Teacher Mentoring and Induction Plan, now therefore be it

RESOLVED, the Board of Education approve the district's 2008-2011 Teacher Mentoring and Induction Plan and submit to the County Superintendent by August 1, 2008, for approval.

C. Approval of Out-of-District Professional Development Opportunities

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, district employees of the Board of Education listed on the chart are attending conferences, conventions, staff training, seminars, or workshops; and

WHEREAS, the attendance at stated functions were previously approved by the Chief School Administrator and School Business Administrator as work related and within the scope of work responsibilities of the attendees; and

WHEREAS, the attendance at the functions were approved as promoting delivery of instruction of furthering efficient operation of the district, and fiscally prudent, now therefore be it

RESOLVED, the Board of Education approve out-of-district professional development opportunities for the following employees:

**OUT-OF-DISTRICT PROFESSIONAL DEVELOPMENT OPPORTUNITIES**

ENCL.	NAME	SCHOOL	CONFERENCE	LOCATION	DATE(S)	COST
<b>Charged to account 15-000-221000-390A-17-0000 (17IIDECONS)</b>						
1.	Alicia Smith	Evergreen	Coping with Defiant and Disruptive Students	UMDNJ-UBHC, Piscataway	July 16	\$50.00
2.	Monique Davis	Evergreen	Coping with Defiant and Disruptive Students	UMDNJ-UBHC, Piscataway	July 16	\$50.00
3.	Tenisha Fort	Evergreen	Coping with Defiant and Disruptive Students	UMDNJ-UBHC, Piscataway	July 16	\$50.00
4.	Randy Stamm	SBYSP	Creating Multicultural Learning Environments	Fairleigh Dickinson University, Teaneck	Aug. 4-7	No cost

D. Approval of Out-of-State Professional Development Opportunities

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, district employees of the Board of Education listed on the chart are attending conferences, conventions, staff training, seminars, or workshops; and

WHEREAS, the attendance at stated functions were previously approved by the Chief School Administrator and School Business Administrator as work related and within the scope of work responsibilities of the attendees; and

WHEREAS, the attendance at the functions were approved as promoting delivery of instruction of furthering efficient operation of the district, and fiscally prudent, now therefore be it

RESOLVED, the Board of Education approve out-of-state professional development opportunities for the following employees:

**OUT-OF-STATE PROFESSIONAL DEVELOPMENT OPPORTUNITIES**

ENCL.	NAME	SCHOOL	CONFERENCE	LOCATION	DATE(S)	COST
<b>Charged to account 11-000-52000-580B-08-0000 (08IMTRAVEL)</b>						
1.	Ryan Sears	Information Technology	Horizon Project Management Certification	Duluth, GA	July 13-18	\$1,025.00
2.	Laura Schetlick	Information Technology	Horizon Project Management Certification	Duluth, GA	July 13-18	\$1,025.00

E. Enrollment of Students Who Are Non-Residents

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, an employee of the Plainfield Public Schools is requesting permission for her son who does not reside in the school district to be enrolled in Kindergarten at Clinton School, and

WHEREAS, the Board of Education has a policy which allows employees to request a waiver of tuition fees for enrollment, now therefore be it

RESOLVED, the Board of Education permits the student to enroll in the Plainfield Public Schools and waive the tuition fees for the 2008-2009 school year. Parents/Guardians will provide any necessary transportation, and

BE IT FURTHER RESOLVED, that this enrollment be contingent upon the availability of space at Clinton School.

F. Field Trips - Student and Family Support Services-21<sup>st</sup> Century Community Learning Centers

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Department of Student and Family Support Services-21<sup>st</sup> Century Community Learning Centers Summer Program request to attend the following field trips and special events for 4<sup>th</sup> through 12<sup>th</sup> grade program participants at Washington Community School and Plainfield High School, now therefore be it

RESOLVED, the Board of Education approve the following field trips in-state (New Jersey), and out-of-state (New Jersey), and be it

FURTHER RESOLVED, the cost for admission, transportation and events will be charged to NJ Department of Children and Families Division of Prevention, Community Partnerships, School Based Youth Services Program, Family Friendly Centers, U.S. Department of Education-21<sup>st</sup> Century Program, Department of Student and Family Support Services/Special Projects account 13-417-218000-800A-38-0000 (SFSSDONATI).

#	School	Grade	Date	Destination	Cost
1.	21 <sup>st</sup> Century Learning Centers Summer Program	4-12	7/10	Franklin Institute, Philadelphia, PA	Admission \$1,540.00 Transportation \$2,250.00
2.	21 <sup>st</sup> Century Learning Centers Summer Program	4-12	7/17	United States Ice Skating, Woodbridge	Admission \$1,560.00 Transportation \$1,950.00
3.	21 <sup>st</sup> Century Learning Centers Summer Program	4-12	7/23	Seaside Heights, Seaside Heights	Transportation \$2,400.00
4.	21 <sup>st</sup> Century Learning Centers Summer Program	4-12	7/24	Olympic Day Competition, PHS	Transportation \$450.00
5.	21 <sup>st</sup> Century Learning Centers Summer Program	4-12	8/06	Talent Showcase, Washington School	Transportation \$450.00
6.	21 <sup>st</sup> Century Learning Centers Summer Program	4-12	7/31	United States Ice Skating, Woodbridge	Admission \$1,080.00 Transportation \$1,950.00
7.	21 <sup>st</sup> Century Learning Centers Summer Program	4-12	8/07	Dorney Park, Allentown, PA	Admission \$2,520.00 Transportation \$3,000.00

**XII. REPORT OF THE FINANCE COMMITTEE**

**Ms. Sheppard moved Finance as a Consent Agenda, seconded by Ms. Rivers. The motion carried, on a roll-call vote, with five members in favor of all; Mr. Estevez in favor of all but abstained on letter M; and Ms. Rivers in favor of all but abstained on the check register. Mrs. Logan-Leach was not present at the time of the vote.**

A. Reports of the Board Secretary and Treasurer – May 2008

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, in compliance with N.J.A.C 6:23-2.2h, the Board of Education has received the report of the Board Secretary for the month of May 2008, and

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11) Current Expense	7,589,267.90	2,084,149.71	1,778,333.03
(12) Capital Outlay		81,607.01	-
(13) Special Schools		128,450.47	-
(15) Reform Schools	1,168,541.34	974,745.70	-
Capital Reserve			
(20) Special Revenue Fund	4,916,171.84	3,626,756.12	(2,588,642.13)
(30) Capital Project Fund	460.73	-	460.73
(40) Debt Service Fund	-	3,586.72	12,818.60
(50) Enterprise Fund	123,499.47	1,277,663.77	664,104.81
<b>TOTAL</b>	<b>13,797,941.28</b>	<b>8,176,959.50</b>	<b>(132,924.96)</b>

and,

WHEREAS, in compliance with N.J.A.C 6:23-2.11(c)3, the Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, and

WHEREAS, the Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts, and

WHEREAS, the Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement, now therefore be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED the Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

FURTHER RESOLVED, the Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)4I and N.J.A.C. 6:23-2.11(b).

B. Payment of Bills – June 13, 2008 – June 30, 2008

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and

WHEREAS, pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC6:20-2.13(a), and

WHEREAS, the Board of Education has determined that the warrants presented for payment are in order, now therefore be it

RESOLVED, the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account 168341 - 169021 in the amount of	\$3,246,147.88
On the Food Service Account 920 - 925 in the amount of	\$ 806,130.68
On the Agency Account 104 - 109 in the amount of	\$1,866,513.65
IN THE GRAND TOTAL AMOUNT OF	\$5,918,792.21

C. Contract for Nonpublic IDEA-B Administration

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Board of Education has applied for funding to support both preschool and basic activities under the district's Nonpublic School Individuals With Disabilities Education Act-B Initiative (IDEA-B) funds, and

WHEREAS, the Board of Education desires this program to be administered by the Union County Educational Services Commission, now therefore be it

RESOLVED, the Board of Education agrees to pay the Commission the full amount of the grant funding which shall include the 5% administrative cost.

D. School Breakfast/Lunch Prices

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

RESOLVED, the Board of Education approves the following prices:

	Breakfast	Lunch
Elementary	\$1.00	\$1.25
Middle	1.25	1.50
High	1.25	1.75
Adult Meals	2.00	3.50

E. 2008 New Jersey School Boards Annual Workshop

RESOLVED, that the Board authorize attendance by the members of the Board of Education, the Superintendent and Business Administrator at the Annual New Jersey School Boards Association Fall Workshop in Atlantic City, N.J. from October 28, 2008 through October 30, 2008, in an amount not to exceed \$10,250, with payments and reimbursements to be in accordance with Board Policy, including the unavoidable expenses outlined in the regulations for N.J.A.C. 6A:23-B.

F. Adoption of Budget for the 2008-2009 School Year

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the voters of the City of Plainfield approved the Plainfield Public Schools budget for the 2008/09 school year on April 15, 2008, and

WHEREAS, the 2008/09 budget meets the policies, programs and financial plans developed in compliance with Board of Education priorities, goals and objectives, now therefore be it

RESOLVED, the Plainfield Board of Education adopts the attached final budget totaling \$146,697,268 inclusive of the General Fund of \$122,412,511 the Special Revenue Fund \$22,409,394 and the Debt Service Fund \$2,457,847, and be it

FURTHER RESOLVED, the Plainfield Board of Education approve a 2008/09 General Fund Tax Levy in the amount of \$18,391,262 and Debt Service Tax Levy in the amount of \$223,032 and approve the budget submission to the County Superintendent of Schools.

G. Corrective Action Plan

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the New Jersey Department of Education retained the accounting firm of KPMG to conduct a performance audit of the Plainfield School District, and

WHEREAS, this audit has resulted in a report which requires the adoption of a corrective action plan, now therefore be it

RESOLVED, the Board of Education approve the following corrective action plan:

	<b>Section</b>	<b>Observation</b>	<b>Recommendation</b>	<b>District Plan/Response.</b>	<b>Target Date</b>	<b>Responsible Person</b>
1	Inventory	Evidence of oversight of third-party vendors.	We recommend that the Business Administrator evidence the review of the reconciliation of AA's Fixed Asset listing with the Keystone accounting system. Also, the Business Administrator should consider performing a high-level reconciliation of the physical inventory count sheets to the reports generated by AA to verify whether information obtained during the physical counts is reflected accurately in the reports generated by AA.	All district administrators annually verify fixed asset listings for their school or department.	06/01/2008	G. Ottmann
2	Facilities Management	Purchase/Receipt reconciliations.	We recommend that the custodian should be provided with a list of pending orders at the school year-end, and should be responsible for the triple match during the summer (receiving copies of the purchase order, invoice, goods received).	All principals will soon be working a 12 month work year and will have this responsibility.	07/01/2008	All Principals
	Facilities Management	Reliance on manual processes regarding work orders.	We recommend that the District consider implementing an electronic work order system.	The District will review purchasing "school dude" software.	12/01/2008	G. Ottmann
	Facilities Management	Use of shared password to access DOS system.	We recommend that while the District is still using the DOS system, unique user names and passwords for the supervisor and secretary should be maintained.	The District will assign unique names and passwords.	06/01/2008	J. Hutchins
	Facilities Management	Inconsistent approval protocols for completed work orders.	We recommend the District enforce its policy to sign work orders upon completion by the responsible employee.	The District will require signatures of work orders.	07/01/2008	J. Hutchins
3	Purchasing/Accounts Payable	Segregation of duties regarding procurement functions.	We recommend that the individuals responsible for approving purchases, authorizing payments, and approving vendors be segregated to reduce the risk of undetected inappropriate transactions.	The current organizational structure provides controls.	NA	NA
	Purchasing/Accounts Payable	Modification of purchase orders.	We recommend that changes to point-of-sale be tracked, reviewed, and approved by the Business Administrator before the transaction is submitted for payment.	The Business Administrator will approve all changes to encumbrances.	07/01/2008	G. Ottmann



	<b>Section</b>	<b>Observation</b>	<b>Recommendation</b>	<b>District Plan/Response.</b>	<b>Target Date</b>	<b>Responsible Person</b>
	Purchasing/Accounts Payable	Invoices processed prior to requisition of goods or services for non-emergency purchases.	We recommend for emergency cases that the District should consider establishing a budget and setting up point-of-sale for specific types of emergencies in the beginning of their fiscal year, and use them when needed.	The District has implemented the use of "annual orders".	07/01/2008	C. Richardson
	Purchasing/Accounts Payable	Evidence of bookkeeper's price verification of the vendor's agreed-upon price to the school's/dept. budget.	We recommend formal documentation of management review to help ensure that prices charged by vendors are accurate and price variances are acceptable and funds are available within the budget.	Price increases of more than 5% of the total order will be reviewed with the requestor.	09/01/2008	C. Richardson
	Purchasing/Accounts Payable	Cancellation of purchase orders for which goods/services have been delivered without recognizing the liability.	We recommend that the listing of purchase orders exceeding 90 days be distributed to the relevant departments to confirm pending items and whether goods/services have been received.	Open purchase orders will be reviewed on a quarterly basis.	09/01/2008	C. Richardson
	Purchasing/Accounts Payable	Data entry errors regarding invoice dates.	We recommend that a review of items entered into the system could be executed to ensure completeness and accuracy of data entered.	Business office staff will be retrained in office procedures.	07/01/2008	C. Richardson
	Purchasing/Accounts Payable	Recumbent of unsupported travel expenses is not enforced.	We recommend the District enforce its current policy or consider modifying its policy to eliminate cash advance payments prior to District employees' travel.	Cash advances have been eliminated.	07/01/2008	G. Ottmann
4	Human Resources/Payroll	Reliance on manual processes to update changes to related human resources and payroll information.	We recommend that management consider an electronic interface mechanism to update common data that is used by both the payroll and human resources systems to increase the efficiency of processing data changes.	The District has purchased new software for Human Resources/Payroll .	07/01/2008	P. Wu
	Human Resources/Payroll	Consistent data maintained in hr records.	We recommend that the checklist should be included; since it evidences that the personnel file is complete.	The checklist will be included in files.	08/01/2008	G. Bailey
	Human Resources/Payroll	Job descriptions in personnel files.	We recommend that the District maintain job descriptions to help the District assess whether the responsibilities that the employee is hired to execute are done.	Job descriptions will be maintained in personnel files.	08/01/2008	G. Bailey

	<b>Section</b>	<b>Observation</b>	<b>Recommendation</b>	<b>District Plan/Response.</b>	<b>Target Date</b>	<b>Responsible Person</b>
	Human Resources/Payroll	Manual reconciliations of timesheets	We recommend that the District consider the use of an electronic timesheet system at the school and department level to reduce the time spent by payroll staff entering this data.	The District will review the cost/benefit of implementing an electronic timesheet system.	09/01/2008	G. Ottmann
	Human Resources/Payroll	Access controls to payroll system.	We recommend the establishment of access controls within the payroll system.	The new software system provides access controls.	07/01/2008	P. Wu
	Human Resources/Payroll	Review of payroll changes and payroll bank account reconciliations.	We recommend that the payroll supervisor formally sign off on payroll changes to indicate completion of a review of supporting documents and that review of bank account reconciliations are evidenced.	The payroll supervisor will initial all payroll changes and the Business Administrator will review bank reconciliations.	07/01/2008	G. Ottmann
	Human Resources/Payroll	Removal of deceased employees.	We recommend that upon the death of an employee, a person should be deemed inactive immediately, and a person that is not employed with the District for more than 18 months should be removed from the payroll system and archived.	The District has implemented this recommendation.	01/01/2008	G. Ottmann
	Human Resources/Payroll	Issuance of checks to terminated employees.	We recommend that the District implement stronger protocols around the reconciliation of the outstanding pay owed to employees once termination is finalized.	Existing controls are sufficient and there is no history of overpayments.	N/A	N/A
5	General Operations/Accounting	Superintendent's review of budget submissions.	We recommend that the Superintendent acknowledge the approval of each school's budget by formally providing evidence of approval and that verbal follow-up is documented as well to reduce misunderstandings.	The Superintendent will acknowledge approval of budgets.	12/01/2008	Dr. S. Gallon

	<b>Section</b>	<b>Observation</b>	<b>Recommendation</b>	<b>District Plan/Response.</b>	<b>Target Date</b>	<b>Responsible Person</b>
	General Operations/Accounting	Approval of the budget submitted to the District.	We recommend prior to submission to the Superintendent that each school/dept. complete the approval form which acknowledges the school's authorization of the budget.	Principals will complete a budget approval form.	12/01/2008	All Principals
	General Operations/Accounting	Business Administrator's review of journal entries.	We recommend that the District formally document policies and procedures for the review of journal entries.	Business Administrator will approve all journal entries.	06/01/2008	G. Ottmann
	General Operations/Accounting	Review of the use of donations.	We recommend that the District communicate guidance to the principals of each school regarding the review of donated money to ensure the use coincides with the donation's intended purposes.	The Board will adopt a policy relative to donations.	10/01/2008	G. Ottmann
6	Food Services	Reliance on manual processes for inventory management.	We recommend the District consider the cost and related benefit of obtaining an automated inventory racking system to improve efficiency and accuracy of tracking the receipts and disbursements of food items.	Sodexo will review the costs/benefits of such a system.	12/01/2008	M. Morgan
	Food Services	Segregation of duties regarding the custody of inventory and maintenance of inventory	We recommend that the appropriate segregation of duties exist between receiving, recording, and distributing inventory.	The general mgr. will receive and record. The food service manager. Will distribute inventory.	09/01/2008	M. Morgan
	Food Services	External auditor independence.	We recommend that the District's general accounting staff prepare and review all bank reconciliations prior to the external auditor's review.	Business office staff will complete all bank reconciliations.	06/01/2008	G. Ottmann
7	Transportation	Supervisor review of transportation applications	We recommend that the transportation review of the application for transportation to ensure that only authorized children received the tickets as intended.	Copies of the Individualized Education Programs will be provided to the transportation supervisor.	05/01/2008	M. O'Keeffe

	<b>Section</b>	<b>Observation</b>	<b>Recommendation</b>	<b>District Plan/Response.</b>	<b>Target Date</b>	<b>Responsible Person</b>
	Transportation	Distribution of bus tickets to the schools.	We recommend that the volume of bus tickets distributed be tracked in a more timely manner.	The District implemented the use of a "common carrier" tracking form.	12/01/2007	M. O'Keeffe
8	Technology	Batch job procedures are not documented.	We recommend that batch job procedures be documented.	Coordinator, business administration will document batch jobs.	07/01/2008	P. Wu
9	Student Activities	Segregation of duties.	We recommend that the District consider segregating the responsibilities of the individual responsible for depositing cash, posting disbursements and performing bank reconciliations.	District will consider segregation of duties	12/01/2008	All Principals
	Student Activities	Review of student activities bank accounts.	We recommend that the District formerly document procedures that provide guidance to staff regarding the review of bank reconciliations.	Business office staff will provide an in-service and provide ongoing technical assistance.	09/01/2008	G. Ottmann
	Student Activities	Approval of check request form.	We recommend that the school principal authorize check requests and evidence completion of review, and that documentation that could be useful in executing important account reconciliations, such as cancelled checks, be retained for a period of two years.	School principals must sign checks. Records will be retained for two years.	07/01/2008	All Principals

H. Approval for Submission of Applications for Special State, Federal, County, Private and Foundation Funds

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

RESOLVED, the Board of Education authorizes the Superintendent of Schools to submit the following applications for special state, federal, county, private, and foundation funds to support educational programs in the district:

<u>1)Funding Source</u>	<u>Program Description</u>	<u>Administrator</u>	<u>Amount</u>
Prevent Child Abuse New Jersey	Parent Linking Program Mini-Grant: The purpose is to create a safe outdoor play area for the Teen Parenting Program childcare participants.	Anna Belin-Pyles	\$15,000.00

<u>2)Funding Source</u>	<u>Program Description</u>	<u>Administrator</u>	<u>Amount</u>
New Jersey Department of Education Expansion Grant pursuant to the authority of the National and Community Service Act	The Learn and Serve America: School-Based Programs actively engages students in service-learning activities through the NJCCCS by enriching their academic learning as applied to real life and work situations. The program is an expansion of the Hubbard and Maxson Middle Schools' Partners in Advanced Character Education program.	Dawn Ciccone	\$25,000.00

I. Budget Modification Request

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the New Jersey Department of Education (NJDOE) has initiated a no-cost extension for all of Cohort 1 grantees through August 30, 2008 to provide an opportunity for all grantees to expend all approved budgeted funds; the Department of Student and Family Support Services (SFSS) requests permission to submit a Budget Modification Request to the NJDOE for the purpose of using all unexpended funds for summer programming and to fulfill the department's 5-year comprehensive evaluation report, now therefore be it

RESOLVED, the Board of Education approve the submission of a Budget Modification Request to the New Jersey Department of Education–Discretionary Grant Program/21<sup>st</sup> Century Community Learning Center Program:

<u>Funding Source</u>	<u>Program Description</u>	<u>Administrator</u>	<u>Amount</u>
N.J. Department of Education	21 <sup>st</sup> Century Community Learning Centers Program enables school districts with the assistance of community parents to plan, implement, or expand projects that benefit the educational, health, social services, cultural and recreational needs of the community. The program is designed to develop education centers for children and families in communities. To provide services for Washington School, Hubbard School, Maxson School and Plainfield High School.	Anna Belin-Pyles	FY07 Budget Modification  Request for Reallocation of funds not to exceed \$33,500.00

J. Acceptance of State, Federal, Private and Foundation Funds

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Board of Education has approved certain programs and authorized application for special county, state and federal funds to support them, and

WHEREAS, notification has been received that this grant or donation has been approved, now therefore be it

RESOLVED, the Board of Education approve acceptance of the following special county, state, federal, or foundation funds to support educational programs in the district:

<u>1)Funding Source</u>	<u>Program Description</u>	<u>Administrator</u>	<u>Amount</u>
United Way of Greater New Jersey	The Summer Enrichment Program will engage students in an age appropriate summer learning experience that integrates academic and social skills development together with enrichment activities which are designed to address the physical, intellectual, and emotional needs of the student enrolled in the program, beginning June 30, 2008 through August 8, 2008. The Summer Enrichment Program will serve 100 students in Grades 4-12 in the Plainfield Public Schools.	Anna Belin-Pyles	\$30,000.00

<u>2)Funding Source</u>	<u>Program Description</u>	<u>Administrator</u>	<u>Amount</u>
N.J. Department of Human Services/ Division of Family Development	To provide technical assistance and training for approximately 32 Family Workers employed by the district's sub-contracted early childhood centers from July 2008 through June 2009.  The Division of Family Development has requested our assistance with reimbursements of the center-based Abbott Family Workers whose salaries are presently funded for ten months by the Early Childhood funds. The DFD will provide funds to cover the cost for workers during the months of July and August. This project will entail minimal fiscal review of processing of checks upon receipt of a one page report form.	Anna Belin-Pyles	\$270,145  Breakdown:  \$111,745 (FOP) \$158,400 (Salary & fringe)

<u>3) Funding Source</u>	<u>Program Description</u>	<u>Administrator</u>	<u>Amount</u>
Union County Department of Human Services Workforce Investment Board	The Skills of Success (SOS) year round employment program will provide economically disadvantaged youth with an opportunity to develop appropriate skills necessary to be successful in the workplace.	Anna Belin-Pyles	\$34,320.00

K. Plainfield Municipal Alliance Donation/Reimbursement

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Plainfield Municipal Alliance is a public/private partnership developed to prevent alcoholism and drug abuse within the Plainfield community. Examples of programs supported by the Alliance include: Project Graduation (a substance free dance), Fetal Alcohol Syndrome education, D.A.R.E, peer leadership programs and parenting workshops, and

WHEREAS, the Plainfield Municipal Alliance wishes to supplement support services for children attending Plainfield Public Schools with a financial reimbursement valued at \$1,250 for the Plainfield High School's Project Graduation 2008 and a financial donation of \$7,487 for the Plainfield Summer Enrichment Program to cover the cost of program tee shirts and two program field trips, now therefore be it

RESOLVED, that the Plainfield Board of Education graciously accepts the generous donation and reimbursement of funds totaling \$8,737 from the Plainfield Municipal Alliance.

L. University of Medicine and Dentistry of N.J. Employee Assistance Program (EAP)

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, numerous studies have shown the benefits of offering an employee assistance program, and

WHEREAS, the Board of Education and the Plainfield Education Association and the Plainfield Association of School Administrators have discussed the need for such a program during negotiations, and

WHEREAS, University Behavioral HealthCare Employee Assistance Program has the expertise to provide such services, now therefore be it

RESOLVED, the Board of Education approve the appointment of the University Behavioral HealthCare Employee Assistance Program to provide an employee assistance program at an annual fee of \$37,422.48 for FY08-09 school year and to be charged to TEACHTRNOO.

M. Approval of the 2008-2011 PASA Collective Bargaining Agreement

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Board of Education of the City of Plainfield has entered into collective negotiations with the Plainfield Association of School Administrators (PASA), and

WHEREAS, these negotiations have resulted in a tentative agreement on various terms and conditions of employment as set forth in the collective bargaining agreement between the Plainfield Board of Education and the Plainfield Association of School Administrators covering the period July 2008 to June 30, 2011, now therefore be it

RESOLVED, the Plainfield Board of Education does hereby accept and adopt this collective bargaining contract, and be it

FURTHER RESOLVED, the President and the Secretary of the Board of Education are authorized to sign and execute said contract on behalf of the Board of Education.

N. Appointment of Qualified Purchasing Agent

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

RESOLVED, the Board approve the appointment of Gary L. Ottmann, School Business Administrator/Board Secretary, Qualified Purchasing agent of the Plainfield Board of Education for the period July 1, 2008 through June 30, 2009 in accordance with N.J.S.A.18A:18a-2(B), as revised, and duly assigned the authority, responsibility and accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.,18A:18A-3a (Bid Threshold) at a bid threshold up to \$21,000, 18A:18A-37a-c (quotations) and 18A:18A-7 (Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations. The Board further authorizes the School Business Administrator/Board Secretary to take all reasonable actions necessary, including, but not limited, to legal advertisements and execution of contracts deemed necessary to implement the purchasing statute, N.J.S.A.18A:18A et. seq., and be it

FURTHER RESOLVED, that Corrine Richardson, Coordinator, Purchasing, a Qualified Purchasing Agent by the State of New Jersey, Department of Community Affairs, be authorized to assume the duties of Purchasing Agent in the absence of the School Business Administrator/Board Secretary.

O. 2008-2009 Insurance Renewals

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

(1) Nathan Lane Agency

RESOLVED, that the Board approve the continuation of Nathan Lane Agency, Inc. as its broker of record for property and casualty insurance coverage; and

BE IT FURTHER RESOLVED, that the Board approve the renewal of insurance policies for the period July 1, 2008 through June 30, 2009 in accordance with the following premium quotes.

New Jersey School Boards Association Insurance Group – Package policy (Liability)	\$ 323,654.00
Praetorian Insurance Co. – Excess Workers' Compensation policy	\$ 107,646.00
Travelers Insurance Co. – Boiler & Machinery policy	\$ 13,692.00
Philadelphia Insurance Co. – Property policy	\$ 173,084.00

(2) HRH

RESOLVED, that the Board approve the continuation of HRH Insurance Agency, LLC as its broker of record for employee benefits' programs; and

BE IT FURTHER RESOLVED, that the Board approve the renewal of the existing health benefits plan through the Horizon Blue Cross Blue Shield PPO (Preferred Provider Organization) at a renewal of 5% on the medical plan; Healthnet at a premium increase of 4.7% on the medical plan; and Aetna with a zero premium increase.

P. 2008 – 2009 State Contract Vendors

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Plainfield Board of Education desires to use state contract vendors to facilitate school's purchasing, and

WHEREAS, state regulations require board approval to use state contract vendors, now therefore be it

RESOLVED, the Plainfield Board of Education approve the following vendors for the 2008-2009 school year:

<u>VENDOR</u>	<u>STATE CONTRACT #</u>	
Aaron Fire Equipment	A78657	Fire Extinguisher Maintenance
ABC Fire Equipment	A86120	School Supplies
Ace Lock & Security	A73627	Locking Hardware and Locksmith Services
Action Office Supplies	A59754	Office Supplies
All State Office Interiors	A76206	Furniture
Allied Air Filter	A88946	Air Filters and Filter Media
Allied Office Products	A89136	Furniture, Computer and Electronic Support, Freestanding
Allied Office Products	A79290	Furniture, Office and Lounge, Non-Modular
Allied Office Products	A85549	Files, Freestanding, Vertical and Lateral, Insulated, Self contained and Media Filing
Alto US/Clarke Industries	A40705	Vacuums and Floor Machines
American Academic Supplies	A86112	School Supplies
American Guidance Services	A86162	School Supplies
Apple Computer	A81253	Computers and Associated Products
Arch Wireless	A42311	Pagers, Digital and Tone
Arbee Associates	A56317	Furniture
Aspect Computer	A81221	Computers
Atra Janitorial	A84801	Chemicals – Janitorial
Autumn Associates	A46127	Air Conditioning, Heating and Ventilating Repair Parts
Bai Lar Interior Services	A87348	Window Treatments, Draperies, Venetian Blinds and Vertical Blinds
Bayway Lumber	A44460	Lumber
Ben Shaffer and Associates	A47855	Park and Playground Equipment
Bio Shine	A40704	Vacuums and Floor Machines
Blackboard Resurfacing	A86137	Supplies
Broadhead Garrett	A86168	Industrial Art Supplies
Camden Bag & Paper	A40723	Vacuums and Floor Machines
Cannon USA	A83332	Copiers
Carpet Showcase	A84605	Floor Covering, Carpet and Padding Supplies and Installation

Carpet Showcase	A40414	Flooring Resilient Supply & Installation
Cascade School Supplies	A86091	School Supplies
Childcraft Educational Corp.	A86098	School Supplies
Commercial Interiors	A87354	Furniture, Classroom and Folding
Consolidated Steel & Aluminum	A43865	Fence, Chain Link Installation and Replacement
CSL Water Quality	A87581	Chemicals, Water Treatment
Cuisenaire Company	A86124	Supplies
Dell Computer	A81247	Computer Equipment
Educational Teaching Aids	A86138	Supplies
Electrolux	A40708	Vacuums and Floor Machines
Elcom Services Group	A81185	Micro Computers and Software
Eric Armin, Inc.	A52524	Calculators
Eric Armin, Inc.	A59217	Supplies
Flemington Ford	A71047	Cargo Vans
Flemington Ford	A70988	Pickup Trucks
Fromm Electric	A85255	Electrical Equipment and Supplies
Fyr Fyter	A65807	Fire Extinguisher Maintenance
Gateway Computers	A81239	Computers
Gaylord Brothers	A86181	Library Supplies
General Plumbing Supply	A42057	Plumbing and Heating Equipment/Supplies
Glasstech	A49175	Glass Household and Institutional
Grainger	A40706	Vacuums and Floor Machines
Grainger	A46929	Power Tools and Accessories
Griffith Electric Supply	A85253	Electrical Equipment & Supplies
Hannon	A84600	Padding Supplies & Installation
Hannon	A87357	Window Treatments, Draperies, Venetian Blinds and Vertical Blinds
Haskel of Pittsburgh	A85559	Furniture
Herbert Farkas Company	A89137	Furniture, Computer and Electronic Support, Freestanding
Herbert Farkas Company	A84000	Furniture, Classroom and Folding
Herbert Farkas Company	A79298	Furniture, Office and Lounge Non-Modular
Hertrich Fleet Services	A49207	Motor Vehicles, Trucks – General Purpose
Hertz Furniture	A62168	Furniture
Highsmith, Inc.	A86115	Supplies
Hilti	A46236	Power Tools and Accessories
ICI, Glidden Paint	A89596	Paint and Related Supplies
Industrial Controls	A46110	Air Conditioning, Heating and Ventilating Repair Parts
Jersey State Seating	A84007	Furniture, Classroom and Folding
Jersey Power Equipment	A47710	Lawn and Grounds Equipment
Johnstone Supply	A46117	Air Conditioning, Heating and Ventilation Repair Parts
Keyboard Consultant	A44469	Audio Visual Equipment
Keyport Army and Navy	A45511	Clothing – Protective and Footwear
Lakeshore Learning Materials	A86126	Supplies
Landpower Equipment	A42828	Lawn and Grounds Maintenance Equipment
Lewmar Paper Company	A42215	Copy Paper
Library Interiors	A84006	Furniture, Classroom and Folding
Library Interiors	A89043	Furniture, Computer and Electronic Support Freestanding

Longo Associates	A89094	Furniture, Computer and Electronic Support Freestanding
Longo Associates	A83998	Furniture, Classroom and Folding
Longo Associates	A79292	Furniture, Office & Lounge Modular
Madison Plumbing Supply	A50054	Plumbing and Heating Supplies/Equipment
Marturano Recreation	A47854	Park and Playground Equipment
Modern Mass Media	A86128	Audio Visual Equipment
Nasco Company	A86131	Supplies
National Fence Systems	A48895	Fence, Chain Link Installation and Replacement
Nickerson	A84015	Furniture, Classroom and Folding
Pagenet	A42311	Pagers, Digital and Tone
Paper Mart	A42314	Copy Paper
Paxton Patterson	A86117	Industrial Art Supplies
Perilstein Glass	A42885	Glass Household and Institutional
Premier Office Supplies	A59759	Office Supplies
Presentation Media	A44471	Audio Visual Equipment
Prestige Labs	A85517	Chemicals – Janitorial
Production Arts	A85539	Broadcast/Studio Equipment
Rapid Pump and Meter Service	A87554	Repair Service Electric Motor
Ricoh Business Systems	A46630	Copiers
School Specialty	A86118	Supplies
Scientific Boiler Water	A87632	Chemicals, Water Treatment
Seely Equipment	A45015	Grounds Maintenance Construction Equipment
Seely Equipment	A47063	Snow Plow Blades and Parts
Sherwin Williams	A47700	Paint and Related Supplies
Siperstein	A47695	Paint and Related Supplies
Storr Tractor	A47713	Lawn and Grounds Maintenance Equipment
Storr Tractor	A45016	Grounds Maintenance Construction Equipment
Tanner Furniture	A79303	Furniture
Turtle and Hughes	A84949	Power Tools and Accessories
Valiant IMC	A86135	Audio Visual Equipment
Virco, Inc.	A62179	Furniture
Warner Communications	A74300	Radio Communication Equipment, Accessories and Options
Warnock Dodge	A49210	Motor Vehicles, Trucks – General Purpose
W. B. Mason	A59767	Office Supplies
Wilfred MacDonald	A45012	Grounds Maintenance Construction Equipment
Wilfred MacDonald	A47712	Lawn and Grounds Maintenance Equipment
Xerox Corporation	A83334	Copiers

Q. Bid #2008-25  
Moving of Furniture, Supplies and Equipment between District Locations

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

WHEREAS, the Board of Education pursuant to N.J.S.A. 18A: 18:A-1 (et seq) advertised for sealed bids for the Moving of Furniture, Supplies and Equipment between District Locations on June 20, 2008, and

WHEREAS, in accordance with that advertisement bids were received, publicly opened and read aloud at the Board of Education Office on June 30, 2008 with the following results:

<u>FROM</u>	<u>TO</u>	<u>VENDORS</u>	
		Ace World Wide East Brunswick, NJ	Nassau World Wide West Babylon, NY
Old PHS 925 Arlington Ave	Emerson Swing 1700 W. Front St.	5,760.00	<b>4,667.55</b>
Emerson Swing 1700 W. Front St.	Emerson School 305 Emerson Ave.	17,970.00	<b>1,362.42</b>
Admin. Building 504 Madison Ave	Jefferson School 1200 Myrtle Ave.	29,120.00	<b>8,401.59</b>

now therefore be it,

RESOLVED, the Board of Education accepts the responsible bid of Nassau World Wide Movers, Inc. in the amount of \$14,431.56.

Ms. Sheppard moved, seconded by Ms. Barksdale and unanimously approved by the Board, to return to executive session at 8:05 p.m. to discuss personnel.

Mr. Cox moved, seconded by Ms. Rivers and unanimously approved by the Board, to return to the public session of the meeting at 8:35 p.m.

**N. Termination of Staff Members**

**The Superintendent of Schools recommends, moved by Mr. Cox and seconded by Ms. Sheppard, adoption of the following:**

**RESOLUTION**

**RESOLVED**, the Board of Education approve the termination as per contractual agreement for those staff members whose name is on file with the Board Secretary

**The motion carried, on a roll-call vote, with five members in favor, Mr. Abdul-Haqq opposed, Ms. Barksdale and Mrs. Logan abstained.**

Mr. Cox moved, seconded by Ms. Barksdale and unanimously approved by the Board, to adjourn the meeting at 8:40 p.m.

Recorded by:

Gary L. Ottmann, Board Secretary  
GLO/rpm

