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BOARD OF EDUCATION OF THE CITY OF PLAINFIELD  
IN UNION COUNTY, NEW JERSEY

MINUTES of a **BUSINESS** Meeting of the Board of  
Education Held on Tuesday, March 16, 2010

A **BUSINESS** Meeting of the Board of Education of the City of Plainfield was held this day in the Plainfield Board of Education Administration Building, auditorium. Notice had been provided to Board members and to the Courier News, Star Ledger, Public Library, City Clerk, Plainfield Police Department, and posted in all Plainfield Public Schools and the District's website. The meeting was called to order at 6:32 p.m. by Mr. Gary L. Ottmann, Board Secretary, and the following action took place:

**I. PLEDGE OF ALLEGIANCE**

**II. WELCOME**

WELCOME to a Business Meeting of the Board of Education of the City of Plainfield. Members hope you will find the meeting interesting and informative. We thank you for taking the time to attend. Please be advised that this and all meetings of the Board are open to the media and public, consistent with the OPEN PUBLIC MEETINGS ACT (Ch. 231 Laws of 1975), and that advance notice required therein has been provided to the Courier News and the Star Ledger on Wednesday, February 3, 2010 for advertisement on Friday, February 5, 2010.

**III. ROLL CALL**

PRESENT

Mr. Agurs Linward Cathcart, Jr., President  
Mr. Martin P. Cox, Vice President  
Ms. Patricia I. Barksdale  
Mrs. Wilma G. Campbell  
Mr. Christian Estevez left @ 8:00pm  
Mrs. Brenda L. Gilbert  
Mrs. Lisa C. Logan-Leach, arr. @ 6:50pm  
Ms. Katherine Peterson

Ms. Sandra L. Chambers, absent

ALSO PRESENT

Dr. Steve Gallon III, Superintendent  
Mr. Gary L. Ottmann  
Mr. Raymond Hamlin, Esq.  
Ms. Sarah Jones, Esq.

The following resolution was moved by Mr. Cox, seconded by Ms. Barksdale, and unanimously approved by the Board:

**RESOLUTION**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now therefore be it

**RESOLVED**, the Board of Education adjourns to closed session to discuss:

- Personnel
- Legal

and be it

**FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**The Board of Education adjourned into its Executive Session at 6:33 p.m.**

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The Plainfield Board of Education resumed the public session of its Business Meeting at 7:00p.m.

#### IV. REMARKS FROM THE BOARD PRESIDENT

Mr. Cathcart indicated that we will go right to the student performances from Emerson School tonight.

There were various awards presented to a number of students.

#### V. REMARKS FROM THE SUPERINTENDENT

Dr. Gallon stated that the administration recently held a second quarter meeting and shortly thereafter the first COMSTAT meeting.

He also recognized and commended all staff that was responsible for the very successful staff development day.

Dr. Gallon reviewed some highlights of Governor Christie's proposed budget for education for districts that rely heavily on state aid, and any reduction in state aid can be very harsh.

Dr. Gallon also gave a presentation on NJQSAC. It was an update and interim review placement. Plainfield Public Schools is moving in the right direction.

#### VI. REMARKS FROM THE STUDENT LIAISONS

Mr. Torres announced that a number of PHS students participated in a diversity workshop today at Kean University.

#### VII. PRIVILEGE OF THE FLOOR

Katherine Cardona indicated that PEA shares the board's concern with state funding for education. She also spoke about concerns with "Race to the Top" requirements.

Diane Lane gave a rationale for not supporting "Race to the Top". She urged the Board to support district employees.

Shirley Johnson Tucker has concerns that the grade configuration of her school has been changed.

Ethel Coleman is very disappointed in the Board. They are not listening to the community.

Renata Hernandez suggested that paper copies of presentations should be available to the public. She also questioned tuition reimbursement to Angela Kemp.

Keisha Edwards questioned if its fiscally responsible to hire a new principal when there are three (3) at 1200 Myrtle Avenue.

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Laura Shoemaker inquired when Ms. Kemp will be terminated. She also had a number of questions relative to staff.

Tiffany Corbett expressed concern about the district's grading system.

#### VIII. REMARKS FROM COMMITTEE CHAIRPERSONS

Mrs. Campbell read a correction into the C&I agenda. Dr. Gallon pulled item from the agenda.

Mr. Cox inquired about an interim plan before the next review in June. Dr. Gallon stated he hopes to address the findings in the strategic plan.

Mrs. Campbell inquired about what grade levels being offered gifted and talented and what are the plans to accommodate growth in K-8 centers.

Mrs. Logan-Leach inquired about the allocation plan and also requested that the budget presentation be put on the website.

#### IX. REPORT OF DELEGATES/LEGISLATIVE REPORT

NONE.

#### X. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

The Board Secretary presents the following minutes, moved by Mr. Cox and seconded by Ms. Barksdale:

January 12, 2010	Work & Study
January 19, 2010	Business Meeting

as printed for Board adoption, the motion carried, on a roll-call vote, with five members in favor of all. Mrs. Campbell and Mrs. Logan-Leach abstained and none opposed.

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**XI. REPORT OF THE HUMAN RESOURCES COMMITTEE**

**Mr. Cox moved HR as a Consent Agenda, second by Ms. Barksdale. The motion carried, on a roll-call vote with four members in favor of all, Mr. Cox in favor of all, but abstained on Items J & Q. Mrs. Campbell and Mrs. Logan-Leach were opposed.**

"The Board of Education of the City of Plainfield reaffirms its commitment to ensure that the district provides equal employment opportunities regardless of race, color, creed, religion, sex, age, ancestry, national origin, handicap and social or economic status..."

It is the policy of this district to provide, through a positive and effective affirmative action program equal opportunities for employment, retention, and advancement of all people.

The equal employment objective for the Board of Education calls for achieving full utilization of minorities and women, and handicapped persons at all levels of management and non-management and by job classification; to prohibit discrimination in employment because of race, color, religion, national origin, sex or age; and to have a work environment free of discrimination.

**A. Contractual Appointments**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention, and development of district staff.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members between the Business meeting of the Board of Education and next succeeding meeting of the Human Resource Committee.

The individuals listed have been verified by the Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which "sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified". The Superintendent, in this item has used his authority.

**RESOLVED**, that the Plainfield Board of Education approves the employment of the following individual subject to the requirements contained in Ch. 116,P.L. 1986 and upon verification of experience.

<b><u>Name/</u></b>	<b><u>Effective</u></b>	<b><u>Salary</u></b>	<b><u>Assignment</u></b>	<b><u>Replacing</u></b>	<b><u>Position Codes</u></b>
Rashanna Harmon Elementary Teacher	03/01/2010- 06/30/2010	\$50,662.00	Jefferson	A. Schwerner	PEAT-451

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Lois Kraus                    02/01/2010-    \$48,712.00    Barlow                    P. Schipper    PEAT-023  
Elementary Teacher    06/30/2010

**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

**B.     Effective Date Adjustment**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention, and development of district staff.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential in the success of the District and students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members between the Business meeting of the Board of Education and next succeeding meeting of the Human Resource Committee.

The Plainfield Board of Education has approved the listed individuals for employment with the Plainfield School District. The individuals listed have been verified by the Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which "sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified".

**RESOLVED**, that the Plainfield Board of Education approves the effective adjustment dates of employment of the listed individuals.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>From</u>	<u>To</u>
Darya Torres	School Nurse	Washington	March 29, 2010	March 1, 2010
Rashawn Adams	Principal	Jefferson	March 1, 2010	March 15, 2010

**C.     Substitute, Hourly and Per Diem Appointments**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following substitute, hourly and per diem employees as needed with terms as stated, provisionally, subject to requirements contained in Ch.116, P.L. 1986:

<u>Name</u>	<u>Dates</u>	<u>Rate</u>	<u>Position</u>	<u>Funding</u>
Felton Seelee	01/27/10 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Deborah Cox	12/09/09 – 06/30/10	\$15.00 per hr	Sub Security Officer	25BGSALARY

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Jaquel Windbush	01/27/10 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Roger Ross	01/27/10 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Bashiyir Wiley	03/03/10 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Miguel Gavilanez	01/15/10 – 06/30/10	\$15.00 per hr	Sub Security Officer	25BGSALARY
Altagracia Castillo	02/15/10 – 06/30/10	\$20.00 per hr	Sub Bus Driver	30OPERHOUL
Calvin Harrison	02/25/10 – 06/30/10	\$10.00 per hr	Sub Custodian	31HOURLYBG
Zeena Hazuri	02/01/10 – 06/30/10	\$14.00 per hr.	Substitute Secretary	DISTSUBSEC
Dawn D. Carter	03/01/10 – 06/30/10	\$85.00 per day	Substitute Teacher	ELEMSUBTEA
Louana De los Santos	12/09/09 – 06/30/10	\$85.00 per day	Substitute Teacher	ELEMSUBTEA
Kali Fladger	03/01/10 – 06/30/10	\$85.00 per day	Substitute Teacher	ELEMSUBTEA
CharMone Perez	02/27/10 – 06/30/10	\$85.00 per day	Substitute Teacher	ELEMSUBTEA
Kaolyan Strogov	03/01/10 – 06/30/10	\$85.00 per day	Substitute Teacher	ELEMSUBTEA
Kevin Turner	03/01/10 – 06/30/10	\$85.00 per day	Substitute Teacher	ELEMSUBTEA
Lori Armour	12/01/09 – 06/30/10	\$100.00 per day	Substitute Teacher	ELEMSUBTEA
Stephenie Franklin	03/01/10 – 06/30/10	\$100.00 per day	Substitute Teacher	ELEMSUBTEA
Cristina Guerron	01/27/10 – 06/30/10	\$100.00 per day	Substitute Teacher	ELEMSUBTEA
Sharon Harris	02/01/10 – 06/30/10	\$100.00 per day	Substitute Teacher	ELEMSUBTEA
ShaKea Robinson	03/01/10 – 06/30/10	\$100.00 per day	Substitute Teacher	ELEMSUBTEA
Joseph Whitfield	02/03/10 – 06/30/10	\$100.00 per day	Substitute Teacher	ELEMSUBTEA

**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

**D. Leave of Absences**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following Leave of Absences:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Dates</u></b>
Barbara Alston	Secretary Stillman School	02/24/10 – 03/29/10 Medical Leave
Gladys Arguello	Spanish Teacher Cook School	03/02/10 – 03/12/10 Medical Leave
Garfield Bennett	Custodian District Facilities and Grounds	01/05/10 – 03/02/10 Medical Leave
Kathleen DeQuollo	Elementary Teacher Stillman School	02/03/10 – 04/12/10 Medical Leave
Anna Diaz	Teacher Assistant Cedarbrook School	03/01/10 – 03/12/10 Medical Leave
Leon Flanagan	Custodian District Facilities and Grounds	12/01/09 – 03/08/10 Medical Leave

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Josephine Ghee	Elementary Teacher Cook School	02/01/10 – 03/08/10 Medical Leave
Shirley Johnson-Tucker	Principal BOAACD	03/09/10 – 04/19/10 Medical Leave
Kenneth Lester	Custodian District Facilities and Grounds	03/11/10 – 04/11/10 Medical Leave
Jerry Wells	Custodian District Facilities and Grounds	03/01/10 – 03/29/10 Medical Leave
Curtis Cheatham	Social Worker Cook School	01/21/10 – 03/12/10 Medical Leave
Lumishka Cooper-Turnbull	Social Worker Early Childhood	02/22/10 – 04/16/10 Medical/FMLA
Priscilla Miller	Language Arts Teacher Maxson School	02/16/10 – 03/22/10 Medical/FMLA
Barbara Woldin	Elementary Teacher Stillman School	01/10/10 – 03/15/10 Medical/FMLA
Donna Johnson	Teacher Assistant PHS	01/01/10 – 03/04/10 Personal Leave
Yvonne Watts	Coordinator - Truancy Administrative Srvcs.	03/02/10 – 04/01/10 FMLA
Bridget Molnar	Elementary Teacher Jefferson School	04/23/10 – 05/21/10 FMLA/Child Rearing
Bridget Trott-Holmes	Elementary Evergreen School	03/06/10 – 03/15/10 Child Rearing

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**E. Transfers/Reassignments**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of district and school operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

Resolved, that the Plainfield Board of Education approves the following transfer/reassignment for the 2009 – 2010 school year. The employee has been notified in writing pursuant to District procedures and contractual requirements:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Chantel Joseph	Educational Services	SIFSS	02/23/10

**F. Return to Payroll**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the return of the following employees to payroll:

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective</u>
Ira Blackwell	Elementary Teacher Washington School	\$80,500.00	03/01/10
Megan Callanan	Elementary Teacher Cook School	\$64,810.00	03/03/10
Rocky Evans	Teacher Assistant Woodland School	\$24,072.00	03/02/10
Sanjuanita Hana	Elementary Teacher Clinton School	\$52,162.00	03/02/10

**G. Resignation**

The Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following resignation:

<u>Name</u>	<u>Position/School</u>	<u>Yrs. In District</u>	<u>Reason</u>	<u>Effective</u>
LaVerne Bright	Teacher Assistant/Washington	4	Personal	03/05/10



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**H. Retirement**

The Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education accepts the retirement of the following staff members and acknowledges their many years of total dedicated service and extends sincere thanks to them on behalf of the Board, administrators, staff, students and citizens of Plainfield:

<u>Name</u>	<u>Position/Location</u>	<u>Yrs. In District</u>	<u>Effective</u>
Brenda Bateman	Teacher Assistant/Woodland	10 years	07/01/10
Tiffany K. Corbett	Social Studies Teacher/PHS	41 years	07/01/10
Joan Evelyn	Elementary Teacher/Washington	38 years	07/01/10
Barbara St. Louis	Elementary Teacher/Jefferson	23 years	07/01/10
Ollie M. Lester	Teacher Assistant/Woodland	25 years	07/01/10
Ralph M. Ferrara	Resource Teacher/Education Svc.	32 years	07/01/10

**I. Salary Advancement/Adjustments**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following salary increases and pro-rated salary adjustments for 2009 - 2010:

<u>Name</u>	<u>Rationale</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Miriam Malabanan Resource Teacher	Education	\$70,470.00 BA + 32 - Step 11	\$70,970.00 MA - Step 11	3/1/2010
Donna Mullaney Special Education Teacher	Education	\$81,500.00 MA - Step 13	\$83,750.00 MA + 45 - Step 13	3/1/2010
Zelda Spence School Social Worker	Education	\$54,670.00 MA - Step 7	\$56,070.00 MA + 32 - Step 7	3/1/2010
Roychele Woodton-Jones Elementary Teacher	Education	\$65,270.00 BA - Step 10	\$66,770.00 MA - Step 10	3/1/2010

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Antoinette Adams Vice Principal	Longevity	\$124,780.00 Guide G Step 7	\$124,780.00 + \$2,000.00 Guide G Step 7 + Longevity	2009-2010
Gary Bloom Coordinator, IT	Interim Promotion	\$81,726.00 NI – Prof #2 Step 11	\$100,370.00 + \$500.00 PASA – F Step 0	02/08/2010
Yvonne Breauxsaus Interim Principal BOAACD	Interim Promotion BOAACD	\$117,900.00 Guide N – Step 4	\$120,400.00 + \$1000.00 Guide N – Step 4 Principal Academy	02/04/2010
Revonda Christmas Secretary	Longevity	\$44,751.00 Level 5 Step 9	\$44,751.00 + \$150.00 Level 5 Step 9 + Longevity	2009-2010
Dawn Ciccone Coordinator	Longevity	\$126,700.00 Guide E Step 7	\$126,700.00 + \$2,000.00 Guide E Step 7 + Longevity	2009-2010
Joan Listander School Nurse	Longevity	\$80,000.00 BA Step 13	\$80,000.00 + \$1,000.00 BA Step 13 + Longevity	2009-2010
Josephine Ghee Elementary Teacher	Longevity	\$80,000.00 BA Step 13	\$80,000.00 + \$1,000.00 BA Step 13 + Longevity	2009-2010
Earl Green Asst. Custodian	Longevity	\$44,786.00 C-2 Step 8	\$44,786.00 + \$125.00 C-2 Step 8 + Longevity	2009-2010
Nancy Tortorici-Dunham Elementary Teacher	Longevity	\$80,000.00 BA Step 13	\$80,000.00 + \$1,000.00 BA Step 13 + Longevity	2009-2010
Martha Guardado Personnel Assistant	Longevity	\$60,324.00 Non-Instr 1 Step 8	\$60,324.00 + \$150.00 Non-Instr 1 Step 8 + Longevity	2009 -2010
Paula Howard P.E. Teacher	Longevity	\$80,000.00 BA Step 13	\$80,000.00 + \$750.00 BA Step 13 + Longevity	2009-2010
Robert Neal Asst. Custodian	Longevity	\$44,786.00 C-2 Step 8	\$44,786.00 + \$125.00 C-2 Step 8 + Longevity	2009-2010
Trevor Pennycooke Asst. Custodian	Longevity	\$44,786.00 C-2 Step 8	\$44,786.00 + \$250.00 C-2 Step 8 + Longevity	2009-2010
Nyla Glover Desk Top Technician	Longevity	\$67,755.00 Non-Inst 1 Step 11	\$67,755.00 + \$150.00 Non-Inst1 Step 11	2009-2010
Sharon Lopresti Secretary	Longevity	\$54,670.00 Level 6 Step 9	\$54,670.00 + \$150.00 Level 6 Step 9	2009-2010

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**Compensation for Additional Assignments**

**J. Athletics**

**Strategic Plan Link:**  
**Goal 2 Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ staff members to participate extra curricular opportunities within our District.

The individuals listed have been verified by the Superintendent of Schools as qualified pursuant to the NJ Administrative Code, Statute 6A:9-1.1, which "sets forth the rules governing preparation, licensure, and professional development of those educators required by their positions to be certified." The Superintendent, in this item has used his authority.

**RESOLVED**, that the Plainfield Board of Education approves the employment of the following individuals listed for the 2009 – 2010 school year:

<b><u>Name</u></b>	<b><u>Activity</u></b>	<b><u>Stipend</u></b>
Norman Wheeler	Varsity Assistant Baseball	\$3,683.00
Charlie Garcia	Varsity Assistant Baseball	\$3,683.00
Aaron Richards	Freshmen Assistant Baseball	\$3,289.00
Keith Pellew	Varsity Assistant Softball	\$3,683.00
Karl Deane	Middle School Tennis	\$3,212.00
Daniel Harrison	Varsity Track Assistant - Boys	\$3,683.00
Gregory McCray	Middle School Head Coach Boys Track	\$3,212.00
Crystal Cox	Varsity Assistant Girls	\$3,683.00
Tyechia Smith	Freshmen Girls Track	\$2,973.00
DeAnna Bush	Middle School Coach Girls Track	\$3,212.00

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**K. Clinton School Saturday Academy**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in PPS.**

The Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Clinton K-8 Center will implement a Saturday Academy Program for approximately 163 students in grades 3 – 6. Students will receive academic support and enrichment activities in Language Arts/Literacy and Mathematics.

The Clinton Saturday Academy Program for grades 3 - 6 will be March 20, March 27, April 17 and April 24, 2010, from 8:00 a.m. to 12:00 noon. Teachers will be compensated at \$28.00 per hour at a maximum of \$560.00 each, not to exceed the allotted amount of \$2,800.00 for the total cost to implement the program.

**RESOLVED**, that the Plainfield Board of Education approves the employment of the following listed staff members to be hired for the Clinton Academic Intervention and Assistance Saturday Academy Program for the 2009-2010 school year. The funding will be charged to account number 14STIPENDS.

**Clinton Saturday Academy Teachers**

Kathy Kraft  
Brenda Martinez  
Roberta Powell  
Mona Rae Stokes

**Substitute Teacher**

Genine Grate

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**L. Compensation for Certified Staff Appointed by the Board of Education Who Serve as lunchroom/breakfast supervisors/bus duty for the 2009 – 2010 school year. (Compensation subject to change pending contract negotiations).**

**Strategic Plan Link:**

**Goal 3 - Business Practices**

**To improve the overall efficiency and effectiveness of district and school operations**

The Superintendent of Schools recommends, and I so move, adoption of the following resolution:

**RESOLUTION**

Pursuant to Article XXIV of the Collective Bargaining Agreement between the Plainfield Board of Education and the Plainfield Education Association stipulates that the Board will pay certified teachers who serve as lunchroom supervisors for a daily period of 40 minutes and, certified teachers are assigned as breakfast supervisors/bus duty for a daily period of 30 minutes.

**RESOLVED**, that the Plainfield Board of Education authorizes the compensation to Maria Perez, Elementary Teacher for lunchroom supervisor, breakfast supervisor and bus monitor services based on the negotiated rate and the submission of time reports and compliance with the Human Resources formula.

**M. The Hubbard Middle School - Saturday Academic Achievement Academy**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in all PPS.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Hubbard Middle School will implement a Saturday Academic Achievement Academy for approximately 100 students in grades 6 - 8. Students will receive academic support and enrichment activities in literacy and mathematics. The Hubbard Middle School Saturday Academic Achievement Academy will begin February 20, 2010 – May 1, 2010. Instructional time will be from 8:30 a.m. to 12:30 p.m. One additional staff member is needed in order to increase the success level of the program. Mr. George Lewis, Social Studies Teacher will join the Saturday Academy Team and will be compensated at \$28.00 per hour at a maximum of \$1,120.00. (Maximum cost of the program not to exceed \$10,000.00)

**RESOLVED**, that the Plainfield Board of Education approves compensation for George Lewis, Social Studies Teacher from February 20, 2010 – May 1, 2010 for the Saturday Academic Achievement Academy for the 2009 – 2010 school year. The funding will be charged to account number 20-239-200000-101A-23-0000 (Title I SIAG).

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**N. 21st Century Community Learning Centers Program - Amended**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

To increase students' academic achievement by offering high-quality supplemental services in core academic areas and enrichment activities for approximately 250 students enrolled in the 21st Century Community Learning Centers.

**Goal 5: Community & Family Engagement**

To engage adult family members of participating students through participation in an array of parental involvement activities that promotes learning and cooperation. 21st Century Community Learning Centers are defined as after school programs that offer academic remediation and enrichment activities in the areas of arts and culture, youth development, physical activity and parental involvement.

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The following item was approved as Item J on October 20, 2009 at the Business Meeting (Human Resources) and must be amended to approve the hiring of additional program staff.

The 21st Century Community Learning Centers Program is defined as an after school program that offers academic remediation and enrichment activities in the areas of arts and culture, youth development, physical activity and parental involvement. To this end, the Department of Student Intervention and Family Support Services has applied for and been awarded funding in the amount of \$535,000.00 from the New Jersey Department of Education to develop and implement 21st Century Community Learning Centers for 250 students enrolled at Stillman Elementary, Hubbard and Maxson Middle Schools and Plainfield High School. The program will operate Monday-Friday 2:45 p.m. to 6:00 p.m. and occasional Saturdays from October 1, 2009 through June 30, 2010.

**RESOLVED**, that the Plainfield Board of Education approves the hiring and compensation of additional staff to work in the Student Intervention and Family Support Services 21st Century Community Learning Centers. Teachers will be compensated at a rate of \$28.00 per hour and Teacher Assistants will be compensated at a rate of \$10.50 per hour. The availability of funds for this item has been verified and will be charged to accounts #20-450-100000-101A-38-0000 (2108TNCHER) and #20-450-100000-106A-38-0000 (2108NASSIT).

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Amount</u></b>
Carolyn Mehlhorn	PHS Math Teacher	\$1,960.00
Andrew D. Giovine	PHS Math Teacher	\$1,960.00
Paula Young	Maxson PE/Health Teacher	\$1,960.00
Terrence Washington	Maxson Teacher Assistant	\$,1953.00

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Business Meeting  
Human Resources

March 16, 2010

**O. Family Friendly Centers (FFC) Program- Amended**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

To improve the learning and academic performance of all students in PPS.

**Goal 5: Community & Family Engagement**

To actively engage families and communities in a meaningful, structured, and productive manner that promotes learning and cooperation.

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The following item was approved as Item L on December 15, 2009 at the Business Meeting (Human Resources) and must be amended to approve the hiring of additional program staff.

The Department of Student Intervention and Family Support Services has applied for and been awarded funding in the amount of \$90,926 from the New Jersey State Department of Children and Families, Division of Prevention and Community to implement Family Friendly Centers for 90 students enrolled at Jefferson and Emerson Elementary Schools. The program will operate Monday-Friday 2:45 p.m. to 6:00 p.m. and occasional Saturdays from October 1, 2009 through June 30, 2010.

**RESOLVED**, that the Plainfield Board of Education approves the hiring and compensation of additional staff to work in the Student Intervention and Family Support Services Family Friendly Centers. Teachers will be compensated at a rate of \$28.00 per hour. The availability of funds for this item has been verified and will be charged to account 20-439-100000-101A-18-0000.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Amount</u></b>
Isabella DeSantis	Elementary Teacher	\$1,960.00
Luanne Lohman	Elementary Teacher	\$1,960.00

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Business Meeting  
Human Resources

March 16, 2010

**P. Washington Community School – Project P.A.S.S. – AMENDMENT**

**Strategic Plan Link:**

**Goal 1: Learning Objectives**

**To improve the learning and academic performance of all students in PPS**

The Superintendent of Schools recommends and I so move adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is committed to providing opportunities for ensuring that all students meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success. Washington Community School will implement Project P.A.S.S an After School Program for approximately 160 students in grades 3-6.

Students will receive academic support and enrichment activities in literacy and mathematics. Washington Community School's Project P.A.S.S. After School Program will operate from January – April, 2010, from 3:05 p.m. to 4:35 p.m. Tuesday thru Thursday. Teachers will be compensated at \$28.00 per hour at a maximum of \$1,890.00.

The Plainfield Board of Education approved at its Business Meeting on December 15, 2009 Washington Community School – Project P.A.S.S. It is necessary to amend the resolution to reflect the addition of three teachers:

**RESOLVED**, that the Plainfield Board of Education approves updated personnel supporting the program from January – April 30, 2010 for Washington Community School's Project PASS After School Program for the 2009-2010 school year. The funding will be charged to account number 15-190-100000-800E-21-0000 (Maximum cost allocated for program is \$17,000.00):

**Name**

Kamuella Tillman  
Cheri Phillips  
Pamela Barnes



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Business Meeting  
Human Resources

March 16, 2010

**Q. Compensation for Class Coverage**

The Superintendent of Schools recommends, and I so move adoption of the following:

**RESOLUTION**

The Plainfield Board of Education agrees that if a teacher is required to utilize his/her unassigned time for the purpose of substitution, such teacher shall be compensated at the rate of \$22.00 per period during the 2009 – 2010 school year.

**RESOLVED**, that the Plainfield Board of Education approves compensation for the following individuals for class coverage in accordance with the Collective Bargaining Agreement, Article XII.A:

<u>School</u>	<u>Name</u>	<u>Position</u>	<u>Amount</u>
Clinton	Gilda Stanton	Elementary Teacher	\$22.00
	Carolyn Koliass	Elementary Teacher	\$44.00
Emerson	Audrey Bayard	Elementary Teacher	\$44.00
	Joyce Corriero	Elementary Teacher	\$22.00
	James Detata	P.E. Teacher	\$88.00
	Laura Davis	Elementary Teacher	\$22.00
	Jeanette Lacks	Elementary Teacher	\$44.00
	Jean Williams	Elementary Teacher	\$22.00
	Susan McCarthy	Elementary Teacher	\$22.00
	Aster Latar	Elementary Teacher	\$66.00
	Delecia Lewis	Elementary Teacher	\$44.00
	Jeanette Jordan Gaffney	Elementary Teacher	\$22.00
	Penelope Hewitt	Elementary Teacher	\$44.00
	Lissette Hernandez	Elementary Teacher- Bil	\$22.00
	Hedy Tosi	Elementary Teacher	\$22.00
Jefferson	Laura Christiansen	Elementary Teacher	\$132.00
	Isabella Desantis	Elementary Teacher	\$44.00
	Rosa Gonzalez	Elementary Teacher	\$44.00
	Bridget Molnar	Elementary Teacher	\$22.00
	Guillermo Pena	Elementary Teacher	\$44.00
	Barbara Plummer	Elementary Teacher	\$44.00
	Maria Rodriguez	Elementary Teacher	\$22.00
	Maudeline Gayle-Roberts	Elementary Teacher	\$44.00
	Mark Shalaby	Elementary Teacher	\$66.00
	Pepper Stackhouse	Elementary Teacher	\$22.00
	Barbara St. Louis	Elementary Teacher	\$66.00
	Antoniette Barracato	Elementary Teacher	\$22.00
	Constance Brown-Anderson	Elementary Teacher	\$44.00
	Beth Klee	Elementary Teacher	\$44.00
	Sang Lee	Music Teacher	\$22.00
Melissa Logan	Elementary Teacher	\$44.00	
Gloria Middleton	Elementary Teacher	\$22.00	
Evarista Plasencia	Elementary Teacher	\$44.00	
Antoinette Ramirez	Elementary Teacher	\$22.00	

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Business Meeting  
Human Resources

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	Myke Washington	Elementary Teacher	\$44.00
Stillman	Cheryl Dotts-Garcia	Elementary Teacher	\$44.00
	Eleanor Wilson	Elementary Teacher	\$22.00
	Karen Gee	Elementary Teacher	\$22.00
	Patricia McEnerney	ESL Teacher	\$66.00
	Natalie Pereira	ESL Teacher	\$176.00
Washington	Natasha Cox	Elementary Teacher	\$22.00
	Stacy Kyle	Elementary Teacher	\$22.00
PHS	Clinton Jones	PE and Health Teacher	\$44.00
	Karina Argow	English Teacher	\$110.00
	Gregory Thomas	Business Org. Teacher	\$44.00
	Miguelina Landisis	ESL Teacher	\$22.00
	Leona Alagna	English Teacher	\$22.00
BOAACD	Elizabeth McIntosh	English Teacher	\$418.00
	David Cullen	Social Studies Teacher	\$264.00
	Javier Rodriquez	Spanish Teacher	\$22.00
	Sophia Milwood-Barnes	Science Teacher	\$154.00
	Christopher Kacsanik	English Teacher	\$44.00
	Jillian Gladstein	Science Teacher	\$462.00

**R. Hourly Employee/Administrative Support**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends and I so move, adoption of the following:

**RESOLUTION**

Doris Williams is a retired Plainfield Public Schools Administrator having over (30) years of successful experience and expertise in teaching and education administration has agreed to provide administrative services and educational leadership to the district in support of its Strategic Plan goals and objectives. She will be responsible for working with schools, principals, and teachers to improve educational outcomes for students.

**RESOLVED**, that the Plainfield Board of Education approves Doris Williams as hourly employee at a rate of \$50.00 per hour. Compensation for Doris Williams should be extended in the amount of \$33,000.00 from February 9, 2010 – June 30, 2010. The funding will be charged to accounts 16-000-230000-100C-02-0000.

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Business Meeting  
Human Resources

March 16, 2010

**S. Intramurals**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing enrichment in such extra curricular activities such as the performing arts, student government, athletic teams and social skills.

**RESOLVED**, that the Plainfield Board of Education approves each school Intramural Units (extra curricular activities, i.e. clubs and teams) compensates staff as per the PEA Guide. An intramural unit is valued at \$274.00 and funded by each school's individual stipend account.

<b><u>Name</u></b>	<b><u>Position/School/</u></b>	<b><u>Activity</u></b>	<b><u>Units</u></b>
Carlos Rivera	Social Studies Teacher /Hubbard	Creative Writing	2
Andrew Schuh	English Teacher/Maxson	School Newspaper	2
Kent Thompson	English Teacher/Maxson	Chess Club	2

**T. Professional Growth Reimbursement**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education recognizes the value of professional growth as represented by courses designed to improve an employee's effectiveness in the classroom by providing partial reimbursement to employees for expenses incurred in approved courses. The listed individuals presented approved coursework in accordance with the terms and conditions of the Collective Bargaining and contractual agreements for a pro-rated payment for March 2010 in the amount indicated below:

<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Position</u></b>	<b><u>Amount</u></b>
Antoinette Adams	Educational Services	Supervisor	\$2,854.49
Wilson Aponte	Evergreen	Principal	\$4,442.26

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Business Meeting  
Human Resources

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Kim Artis	Human Resources	Coordinator	\$3,780.00
Denise Barnes	Clinton	Resource Teacher	\$3,337.51
LaRoya Barnes	Emerson	Secretary	\$1,729.91
Michele Bernard	PHS	Secretary	\$5,676.47
Liliana Bohorquez	Washington	Bilingual/BiCultural Teacher	\$1,340.66
Michael Carrington	Emerson	ESL Teacher	\$446.89
Corey Carter	PHS	English Teacher	\$2,820.16
Castillo, Vianey	Evergreen	Bilingual/BiCultural Teacher	\$1,491.60
Tamara Cress	Stillman	Librian Media Specialist	\$1,694.78
Maria Lina Cruz	Washington	Bilingual/BiCultural Teacher	\$1,430.55
Mustapha Dargal	Hubbard	ESL Teacher	\$1,538.87
Myrna Dyson	Clinton	School Nurse	\$2,783.72
Laurel Edwards	PHS	Resource Teacher	\$1,383.29
Oscar Feijoo	PAAAS	Science Teacher	\$1,478.43
Marlene Figueroa	Educational Services	Secretary	\$2,918.45
Elizabeth Filippatos	Special Services	Coordinator of Special Service	\$2,790.00
Sandra Gil	Evergreen	Bilingual/BiCultural Teacher	\$1,340.66
Michele Gill	Administrative Services	Confidential Secretary	\$1,422.36
Michele Ginn	Hubbard	Math Teacher	\$2,090.55
Sheila Greenwood	Emerson	Elementary Teacher	\$2,640.25
Charmaine Hunter	Emerson	School Nurse	\$4,876.16
Renuka Johal	PHS	Math Teacher	\$3,619.53
Carletta Jones	Human Resources	Coordinator	\$2,070.00
Angela Kemp	Educational Services	Assistant Superintendent	\$10,620.50
Fantasy Ko	Early Childhood	Elementary Teacher	\$1,572.33
Jeanette Lacks	Emerson	Elementary Teacher	\$2,540.39
Jose Ladino-Santos	Maxson	Math Teacher	\$2,821.30
Jerry Lester	PAAAS	Computer Teacher	\$3,625.51
Miriam Malabanan	Administration Bldg.	Resource Teacher	\$1,522.88
Michelle Masi	Maxson	Math Teacher	\$2,015.83

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Business Meeting  
Human Resources

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Kimberly Morris	Administrative Services	Resource Teacher	\$1,853.79
Donna Mullaney	Special Services	Elementary Teacher	\$1,859.36
Gloria Ann Nettingham	BOAACD	Guidance Counselor	\$1,340.66
Dilver Ortiz-Pabon	Evergreen	Bilingual/BiCultural Teacher	\$1,422.64
Edit Ostrom	Hubbard	Libriary Media Specialist	\$2,838.23
Jesus Peraza	Barlow	ESL Teacher	\$1,807.12
Tatiana Pinto	Evergreen	Bilingual/BiCultural Teacher	\$1,491.60
Gregory Powell	Hubbard	Elementary Teacher	\$2,553.34
Tanuja Prabhudesai	Hubbard	Teacher Assistant	\$1,143.66
Sarah Pretty	Cook	Elementary Teacher	\$1,727.05
Mariolbi Royster	Washington	Teacher Assistant	\$1,671.46
Roxanne Santiago	Emerson	Art Teacher	\$5,676.47
Mark Shalaby	Jefferson	Elementary Teacher	\$1,422.06
Domecq Smith	Cook	Instrumental Music Teacher	\$1,847.75
Vanetta Solomon	PHS	Social Studies Teacher	\$1,348.60
Aaron Spivey	Maxson	Security Officer	\$985.68
Darya Stokes	PHS	Resource Teacher	\$2,681.32
Miguel Urosa	Evergreen	Bilingual/Bi Cultural Teacher	\$1,340.66
Hernando Villafane	Washington	Teacher Assistant	\$731.57
Evadne Waithe Roychele Woodton	Accounts Payable	Accounts Payable Specialist	\$1,600.77
Jones	Washington	Elementary Teacher	\$1,082.17
Katrina Wyatt	PHS	English Teacher	\$1,415.01

**U. Termination of Staff Member**

The Superintendent of Schools recommends, and I so move, the adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves in compliance with NJ Statute Title 18A the termination of a non-tenured/non-certificated employee, whose name and reason is on file with the Board Secretary.

**(A roll-call and an affirmative vote of 5 board members are required for passage.)**

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Business Meeting

March 16, 2010

## **XVI. REPORT OF THE CURRICULUM & INSTRUCTION COMMITTEE**

**Mrs. Campbell moved C&I as a Consent Agenda, second by Mr. Cox. The motion carried, on a roll-call vote with six members in favor of all, and Mrs. Logan-Leach was opposed.**

### **A. Field Trips**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

##### **1. 2010 National Engineers Week**

##### **Strategic Plan Link:**

##### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

To celebrate the 2010 National Engineers Week, Infineum USA is holding its *Twelfth Annual Career Day*. The manager of Public Affairs has invited fifteen (15) students in grades 11-12 from Plainfield High School and three (3) chaperones will attend the *Infineum Twelfth Annual Career Day* at the Linden Business and Technology Center Auditorium in Linden, New Jersey on March 31, 2010. Departure is scheduled at 8:00 a.m. and returning at 2:45 p.m. District transportation will be provided.

Students and educators will have opportunities to participate in career panel discussion with engineers. In addition, team-building and problem-solving/decision making activities will be held. Further, they will learn more about the various fields of engineering including; chemical, environmental, mechanical, electrical, and civil. This experience will help students to broaden their perspectives on science-related careers and to make better, more informed decisions for the future.

**RESOLVED**, that the Board of Education approves fifteen (15) students in grades 11-12 and three (3) chaperones to attend the Linden Business and Technology Center Auditorium in Linden, New Jersey on March 31, 2010. District transportation will be provided. There is no cost to the District.

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Business Meeting  
Curriculum & Instruction

March 16, 2010

2. Washington Community School 6<sup>th</sup> Grade Camp Bernie

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Forty-three (43) students in grade 6 and four (4) chaperones from Washington Community School will visit Camp Bernie in Port Murray, New Jersey on June 2, 2010. The cost of this field trip is \$39.00 per person with one (1) chaperone attending free for every fifteen (15) students. Transportation will be provided by Oak Tree Bus Company at a cost of \$1,176.00.

The focus of the trip is to assist students in understanding the ecosystem and how organisms interact with each other and with other components of the ecosystem. The program will also center around character development, focusing on the primary core values of caring, honesty, respect, and responsibility. Students will take part in interdisciplinary activities relating to varied content areas.

**RESOLVED**, that the Plainfield Board of Education approves forty-three (43) students in grade 6 and four (4) chaperones to visit Camp Bernie in Port Murray, New Jersey on June 2, 2010. Total cost of admission to Camp Bernie is \$1,755.00. The cost of transportation is \$1,176.00. The total cost of this field trip is \$ 2,931.00 and will be charged to account 15-000-291000-2201S-21-0000. Availability of funds for this item has been verified.

3. Washington Community School / Wegman's Supermarket

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In so doing, it is also committed to providing opportunities for ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

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Business Meeting  
Curriculum & Instruction  
(Field Trips)

March 16, 2010

Sixty four (64) students in grade 4 and ten (10) chaperones from Washington Community School will visit Wegman's Supermarket in Woodbridge, New Jersey on April 20, 2010 (thirty-two (32) students and five (5) chaperones) and April 21, 2010 (thirty-two (32) students and five (5) chaperones). The focus of this trip is to tour the grocery store and learn about the management of the facility and nutritional facts. Students will also learn and differentiate between healthy and unhealthy eating patterns, classify foods by food groups, identify the source of food, nutritional content and nutritional value, interpret food product labels, discuss how healthy eating provides energy, how to maintain a healthy weight, lower risk of heart disease and keep body systems working. District transportation will be provided.

**RESOLVED**, that the Plainfield Board of Education approves sixty four (64) students in grade 4 and ten (10) chaperones from Washington Community School to visit the Wegman's Supermarket in Woodbridge, New Jersey on April 20, 2010 (thirty-two (32) students and five (5) chaperones) and April 21, 2010 (thirty-two (32) students and five (5) chaperones). There is no cost to the District.

4. Evergreen Elementary School 1<sup>st</sup> Grade to Paper Mill Play House

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic outcomes of all students in the PPS.**

The Plainfield Board Of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so , it is also committed to providing opportunities for and ensuring that all students ( inclusive of English Language Learners and special education Students meet the New Jersey Core Curriculum Content Standards and achieve academic, life-long success.

Ninety eight (98) students in grade 1 and eight (8) chaperones from Evergreen School will visit The Paper Mill Play House in Millburn, New Jersey on April 28, 2010. The departure is scheduled for 8:30 a.m. and returning at 12:30 p.m. The cost of admission is \$9.50 per person for a total of \$1,007.00. District transportation will be provided.

Evergreen Elementary grade 1 students have been learning about communities and cultures along with what is living and non-living, what is real and not real. Viewing the play *The Velveteen Rabbit* by Margery Williams will provide an additional means to celebrate literacy and help make stories take on a "new life". This will be an exciting field trip that will expand the learning environment beyond the walls of the classroom. This endeavor will provide a life-time memorable experience that will enrich literacy instruction.



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Business Meeting  
Curriculum & Instruction  
(Field Trips)

March 16, 2010

**RESOLVED**, that the Plainfield Board of Education approves ninety-eight (98) students in grade 1 and eight (8) chaperones from Evergreen School to visit The Paper Mill Play House on April 28, 2010. The cost of admission is \$9.50 per person for a total of \$1,007.00. District transportation will be provided. Availability of funds for this item has been verified and will be charged to account 17POFLDTRP.

5. P.H.S. Boys and Girls Varsity Track Teams

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all student in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all student and athletes to meet the New Jersey Core Curriculum Content Standards and achieve academic and athletic life-long success.

Sixteen (16) varsity track team members (eight (8) girls and eight (8) boys) and five (5) chaperones will attend the 116<sup>th</sup> Penn Relays in Philadelphia, PA on April 22-24, 2010. The girls' team will leave on April 22, and return the same day. Departure is scheduled for Thursday, April 22, 2010 at 5:00 a.m. and returning on April 22, 2010 at 7:30 p.m. The boys' team will leave on April 23, 2010 and return on April 24, 2010. Departure is scheduled for Friday, April 23, 2010 at 5:00 a.m. and returning on April 24, 2010 at 7:30 p.m. District transportation will be provided.

The main objective of the 116<sup>th</sup> Penn Relays is to give students an opportunity to compete with other athletes from other school districts and other countries. The students will also meet and interact with college coaches of interest. This experience will broaden their general knowledge of the world.

**RESOLVED**, that the Plainfield Board of Education approves sixteen (16) varsity track team members (eight (8) girls and eight (8) boys) and five (5) chaperones from Plainfield High School to attend the 116<sup>th</sup> Penn Relays in Philadelphia, PA on April 22-24, 2010. The cost of trip is not to exceed \$1,800.00 for registration, food, tolls and lodging. Availability of funds for this item has been verified and will be charged to account 11-000-24000-500T-27-0000.

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Business Meeting  
Curriculum & Instruction

March 16, 2010

6. Field Day at the Trailside Science Center & Museum

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all student in PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all student and athletes to meet the New Jersey Core Curriculum Content Standards and achieve academic and athletic life-long success.

Two hundred fifty-four (254) students in grades K-6, twenty (20) staff, and twenty (20) chaperones from Stillman Elementary School will hold their field day at the Trailside Science Center and Museum in Mountainside, NJ on June 15, 2010. Students will depart from Stillman School at 8:30 a.m. and return at 2:35 p.m. District transportation will be provided for departure to Trailside and Oaktree Bus Company for the return to Stillman Elementary. The total cost for transportation is \$735.00. Admission is free for students and adults. Five (5) nature guides will lead small groups on guided nature trails. The required fee for guides is \$50.00 per guide for a total of \$250.00 and will be made payable to the Trailside Science Center and Museum.

Trailside Science Center and Museum in Mountainside, NJ is a facility that features a visitor center and New Jersey's first natural history museum, built in 1941. Its purpose is to interpret the natural and human history of the Watchung Reservation and to foster an awareness of and appreciation for the environment. Stillman Elementary School students will participate in physical education and science activities at the Trailside Science Center and Museum in Mountainside, NJ on June 15, 2010. Students will engage in nature trails, physical competition and group activities that support the culminating festivities for the school year.

**RESOLVED**, that the Plainfield Board of Education approves two hundred-fifty-four (254) students in grades K-6 from Stillman Elementary School, twenty (20) staff, and twenty (20) chaperones to hold their field day at the Trailside Science Center and Museum in Mountainside, NJ on June 15, 2010. The cost for transportation is \$735.00 and \$250.00 for Trailside Science Center and Museum guides. The total cost of trip is \$985.00 and will be charged to account 20GENSUPST. Availability of funds for this item has been verified.

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Business Meeting  
Curriculum & Instruction  
(Field Trips)

March 16, 2010

7. Stillman School 21<sup>st</sup> CCLC Program to Madame Tussaud Wax Museum

**Strategic Plan Link:**

**Goal 1: Learning Outcomes:**

**To improve the learning and academic performance of all students in all PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all student and athletes to meet the New Jersey Core Curriculum Content Standards and achieve academic and athletic life-long success.

Fifty-seven (57) students in grades 3-6 participating in the 21<sup>st</sup> Century After-School Program and six (6) chaperones from Stillman Elementary School will visit the world-renowned Madame Tussauds Wax Museum in New York City, NY on March 27, 2010. The museum is one of the most contemporary, interactive attractions in New York City. The focus of the trip is to visit themed environments filled with an exceptional showcase of incredibly life-like wax figures – a veritable who's who of entertainment, music, sports, politics and world history. Madame Tussauds is dedicated to the meticulous art of sculpting and working with wax to create life-size, three dimensional figures of the most popular celebrities from the worlds of film, television, music, politics, history, sports and the arts from yesterday and today. Students will travel in time as they are able to see and touch prominent figures in history.

Students will tour the museum, participate in the Madame Tussauds Story, and attend a Behind Scenes & Cinema 4D viewing. The cost of admission is \$17.92 per student and adult chaperone at a maximum cost of \$1093.12 to be paid from the 21<sup>st</sup> Century Community Learning Center grant account 20-450-100000-800A-38-0000. Departure is scheduled for 9:00 a.m. and return at 2:00 p.m. District transportation will be provided.

**RESOLVED**, that the Plainfield Board of Education approves fifty-seven (57) students in grades 3-6 participating in 21<sup>st</sup> Century After-School Program and six (6) chaperones from Stillman Elementary School to visit the Madame Tussauds Wax Museum in New York City, NY on March 27, 2010. The cost of admission for the trip is \$17.92 per student and chaperone with free adult admission for every 20 students. The total cost of this field trip is \$1,093.12, including tolls and parking. Funding has been verified and will be charged to account 20-450-100000-800A-38-0000 (2107OTHEXP).

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Business Meeting  
Curriculum & Instruction

March 16, 2010

**B. Staff Development**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

1. WINNERS! A Closer Look at the Year's 100 Best Books for Children K-6

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Library Media Specialists; Joanne Hart (Evergreen School), Brenda B. Miles (F.W.Cook School), Beverly Lerner (Jefferson School) and Janet Boyd (Cedarbrook School) will attend the *Winners! A Closer Look at the Year's 100 Best Books for Children K-6* workshop on April 30, 2010 at the Pines Manor in Edison, NJ.

This workshop presented by renowned children's literature consultant Judy Freeman. She will provide honest evaluations of the 100 best books written for children in the past year. Participants will learn innovative and practical ways to link books to the curriculum through read-alouds, book talks, creative dramatics, and responses to literature incorporating comprehension and higher level thinking skills. Additionally, this workshop will help identify books worthy of adding to our respective library collections. Participants will receive an extensive resource handbook.

**RESOLVED**, that the Plainfield Board of Education approves the following staff members to attend the *WINNERS! A Closer Look at the Year's 100 Best Books for Children K-6* a one-day workshop in Edison, New Jersey, at the Pines Manor on April 30, 2010. Each staff member will attend a one day session. The registration fee is \$179.00 per person and will be charged to the following accounts:

Cedarbrook	– Janet Boyd	– 15-000-221000-320A-13-0000
F.W. Cook	– Brenda Miles	– 15-000-221000-320A-15-0000
Evergreen	– Joanne Hart	– 15-000-221000-320A-17-0000
Jefferson	– Beverly Lerner	– 15-190-100001-590A-18-0000

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2. Legal One-2 Day Series Workshop

**Strategic Plan Link**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of District Staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

BJ BrownJohnson, Principal of Clinton K-8 Center will attend the Legal One-2 Day Series workshop held at the Morris-Union Jointure Commission in New Providence, New Jersey on April 20, 2010 and May 3, 2010 at a cost of \$300.00. The workshop will provide a comprehensive training program which meets New Jersey's mandate requiring school administrators to complete twelve (12) hours of training on issues of school law, ethics and school governance. Participants will also gain knowledge about student rights and responsibilities, staff rights and responsibilities, and special education.

**RESOLVED**, that the Plainfield Board of Education approves BJ BrownJohnson, Principal of Clinton K-8 Center to attend the Legal One–2 Day Series workshop at the Morris-Union Jointure Commission in New Providence, New Jersey on April 20, 2010 and May 3, 2010 at a cost of \$300.00 per person. The availability of funds for this item has been verified and will be charged to account 15-190-100018-320A-14-0000.

3. Special Education Professional Development Workshop

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of District staff**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the district and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Elizabeth Filippatos, Coordinator of Special Education, Gifted and Psychological Services will attend the *Practical Guidance on Section 504 in New Jersey* in Princeton, New Jersey on April 20, 2010. The title of the workshop is *Classroom Management for Students with Oppositional Behaviors* which will address successful strategies for working with children

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with Attention Deficit/Hyperactivity Disorders and Opposition Defiant Disorder. *Practical Guidance on Section 504 in New Jersey* explores important and timely considerations for Section 504 usage and implementation. The cost of the workshop is \$219.00.

**RESOLVED**, that the Plainfield Board of Education approves Elizabeth Filippatos, Coordinator of Office of Special Education, Gifted, and Psychological Services to attend a professional development workshop on April 20, 2010 at a total cost of \$219.00. The availability of funds for these items has been verified and will be charged to account 20-250-200000-500I-32-0000.

4. 2010 New Jersey Speech-Hearing-Language Association Annual Convention

**Strategic Plan Link:**

**Goal 2: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Vinette Klisch, Speech/Language Therapist will attend the 2010 New Jersey Speech-Language-Hearing Annual Convention on May 6, 2010 and May 7, 2010 in Atlantic City, New Jersey. Attendance at the conference is required in order to maintain national certification which is required by Special Education Medicaid Initiative (SEMI) and for Plainfield Public Schools to receive reimbursement for speech/language services that are provided to Medicaid eligible students. The conference will offer a full range of workshops needed for the therapists to acquire the ten (10) hours of course work as needed to maintain national American Speech-Language Hearing Association (ASHA) certification. The cost of the two-day conference is \$357.00 for registration.

**RESOLVED**, that the Plainfield Board of Education approves Vinette Klisch, Speech/Language Therapist to attend to 2010 New Jersey Speech-Hearing– Language Association Annual Convention in Atlantic City, New Jersey on May 6, 2010 and May 7, 2010 at a cost of \$357.00. The availability of funds for this item has been verified and will be charged to account 20-465-200000-300N-32-0000.

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5. Teachers of English to Speakers of Other Languages (TESOL) – National Association of Bilingual Education (NABE) Spring Conference

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it is has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

In an effort to meet the mandates of the New Jersey Department of Education and provide quality professional development opportunities for all teachers, Mrs. Patricia McEnerney, ESL teacher and ESL Site Coordinator and Ms. Natalie Pereira, ESL teacher from Stillman Elementary School will attend the 2010 Annual New Jersey TESOL-NABE Spring Conference (21<sup>st</sup> Century Learning for ELLs) on May 18-19, 2010 at the DoubleTree and Garden State Exhibit Center in Somerset, NJ.

At the conference participants will:

- Investigate a variety of topics covering theory and application for ESL classrooms.
- Obtain the latest information on state and national initiatives regarding ESL.
- Review varied resources and teaching materials exhibited by publishers for use with ESL students.
- Participate in professional meetings and network with colleagues.

**RESOLVED**, that the Plainfield Board of Education approves Mrs. Patricia McEnerney, ESL teacher and Site Coordinator and Ms. Natalie Pereira, ESL teacher from Stillman School to attend the 2010 Annual New Jersey TESOL-NABE Spring Conference (21<sup>st</sup> Century Learning for ELLs) at the DoubleTree and Garden State Exhibit Center in Somerset, NJ on May 18-19, 2010. The registration fee for the conference is \$254.00 per person and will be charged to account 15-000-221000-320A-20-000. The availability of funds for this item has been verified.

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6. New Jersey School Buildings and Grounds Association

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district professional development opportunities.

Harold Gee, Coordinator, Facilities and Grounds, and James Hutchins, Assistant Coordinator, Facilities and Grounds will attend the 14th Annual Conference/Expo in Atlantic City, NJ on March 30-31, 2010. The main focus of the conference is to learn how to handle and be aware of today's ever changing times and help maintain the "Environment of Today's Schools."

**RESOLVED**, that the Plainfield Board of Education approves Harold Gee, Coordinator, Facilities and Grounds, and James Hutchins, Assistant Coordinator, Facilities and Grounds, to attend the 14th Annual Conference/Expo in Atlantic City, NJ, at a cost of \$100.00 per person and travel expenses not to exceed \$130 per person. The availability of funds for this item has been verified and will be charged to account 11-000-262000-800A-31-0000.

7. Generators & Emergency Power Training

**Strategic Plan Link**

**Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

James Hutchins, Assistant Coordinator, Facilities and Grounds and Andrew Williams, Electrician, will attend a class on Generators and Emergency Power offered by American Trainco on April 8-9, 2010 in New Brunswick, NJ for a registration fee of \$985.00 per person. The specific focus is designed to understand the types, applications, operation, maintenance and testing of onsite power generation systems.

**RESOLVED**, that the Plainfield Board of Education approves James Hutchins, Assistant Coordinator, and Andrew Williams, Electrician, to attend the class on Generators and Emergency Power offered by American Trainco on April 8-9, 2010 in New Brunswick, NJ. Registration fee \$985.00 per person at a total of \$1970.00. The availability of funds for this item has been verified and will be charged to account 11-000-262000-800A-31-0000.



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8. Annual READ 180 National Summer Institute

**Strategic Plan Link:**

**Goal 1: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in-out-of district professional development opportunities.

Hubbard Middle School Teachers, Monique Simmons (ELA) and Kimberly Wyatt-Jackson (Special Education) will attend the *5<sup>th</sup> Annual Read 180 National Summer Institute* in Nashville, Tennessee on July 25–28, 2010. The total cost is \$2,511.28 (registration, accommodations, transportation and meals).

The *5<sup>th</sup> Annual Read 180 National Summer Institute* is a conference where educators from across the nation engage in four days of intensive professional development and have the opportunity to share implementation successes, best practices, and relevant classroom ideas. The Summer Institute provides an excellent opportunity to:

- Participate in quality professional development with the nation's leading experts.
- Focus on raising reading achievement for striving readers with *READ 180*.
- Build relationships with *READ 180* colleagues from across the nation and become active members of the *READ 180* Community.

**RESOLVED**, the Board of Education approves Hubbard Middle School Teachers; Monique Simmons, (ELA) Kimberly Wyatt-Jackson (Special Education) to attend the National *READ 180 Summer Institute* in Nashville, TN on July 25–28, 2010. The total cost is \$2,511.28 (registration, accommodations, transportation and meals). The availability of funds for this item has been verified and will be charged to Title 2A accounts 20-271-200000-580A-25-0000 and 20-271-200000-500A-26-0000.

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Business Meeting  
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9. ~~The Evolving Role of the Assistant Principal~~ **PULLED**

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention, and development of District Staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Joi Bethea, Educational Services Vice Principal, will attend *The Evolving Role of the Assistant Principal* seminar on March 18, 2010 presented by the Foundation for Education Administration (FEA) in Monroe Township, New Jersey. This one-day seminar is designed especially for assistant and vice principals, and will focus on those daily challenges facing schools and districts. Additional presentations will include CyberSafety, Gang Awareness Update, and the Bullying Commission Report.

**RESOLVED**, that the Plainfield Board of Education approves Joi Bethea, Educational Services Vice Principal, to attend *The Evolving Role of the Assistant Principal* seminar presented by the Foundation for Educational Administration in Monroe Township, New Jersey on March 18, 2010. The cost of registration is \$147.00 and will be charged to account 11-000-223000-320T-26-0000. Availability of funds for this item has been verified.

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10. Improve Your NJ ASK Scores Workshop

**Strategic Plan Link:**

**Goal 2: Human Resources**

**To improve the recruitment, retention, and development of District Staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Joi Bethea, Yvonne Breauxsaus, Joshua Funk, Pam Garcia, Miriam Malabanan, Thelma Matthews, Kim Morris, and Donna Mullaney, will attend *Improve Your NJ ASK Scores* training on March 31, 2010 at the Foundation for Education Administration (FEA) Conference Center in Monroe Township, New Jersey. This one-day training will help with the following:

- Understand how points are earned on the NJ ASK
- Know how to help students maximize the most points for each section of the Language Arts Literacy Assessment.
- Help students create a time management system for each section of the Language Arts Literacy Assessment.
- Prepare students for the new writing prompts on the NJ ASK and to use "Compositional Risks" to raise writing score; and
- Be able to teach students how to use compositional risks to improve writing scores.

**RESOLVED**, that the Plainfield Board of Education approves Joi Bethea, Yvonne Breauxsaus, Joshua Funk, Pam Garcia, Miriam Malabanan, Thelma Matthews, Kim Morris, and Donna Mullaney to attend the *Improve Your NJ ASK Scores* training in Monroe Township, New Jersey, on Wednesday, March 31, 2010. The registration cost is \$147.00 per person for a total of \$1,176.00 and will be charged to account 11-000-223000-320T-26-0000. Availability of funds for this item has been verified.

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Business Meeting  
Curriculum & Instruction  
(Staff Development)

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11. Designing Curriculum to Meet Revised Standards

**Strategic Plan Link:**

**Goal 2: Human Resources**

To improve the recruitment, retention, and development of District Staff.

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. Therefore, it has provided the Superintendent of Schools the authority to employ non-administrative and administrative staff members to participate in out-of-district Professional Development opportunities.

Joi Bethea, Pam Garcia, Miriam Malabanan, Thelma Matthews, and Kim Morris will attend a two-day institute *Curriculum for the Real World—Designing Curriculum to Meet Revised Standards: Teaching and Learning in the 21<sup>st</sup> Century* on March 22 and April 21, 2010 at the Foundation for Education Administration (FEA) Conference Center in Monroe Township, New Jersey. This two-day institute will help enable them to:

- Understand the components of a 21<sup>st</sup> Century Curriculum
- Apply the revised content standards to create new curriculum
- Create and design unit and lesson plans
- Develop a process with samples for use in the district
- Align curriculum, instruction, and assessment to state requirements
- Plan necessary professional development for staff
- Network with other professionals throughout the state

**RESOLVED**, that the Plainfield Board of Education approves Joi Bethea, Pam Garcia, Miriam Malabanan, Thelma Matthews, and Kim Morris to attend the two-day institute *Curriculum for the Real World—Designing Curriculum to Meet Revised Standards: Teaching and Learning in the 21<sup>st</sup> Century* on March 22 and April 21, 2010 at the Foundation for Education Administration (FEA) Conference Center in Monroe Township, New Jersey. The registration cost is \$275.00 for both sessions, for a total of \$1,375.00 and will be charged to Title 2A account 20-271-200000-500A-26-0000. Availability of funds for this item has been verified.

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### **C. NJASK Literature Based Assessment Workshops**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

##### **Strategic Plan Link:**

##### **Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

##### **Goal 2: Human Resources**

**To improve the recruitment, retention and development of district staff.**

The Plainfield Board of Education recognizes that a highly qualified, competent, skilled, and dedicated workforce is essential to the success of the District and the students. The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

Michael Wojcik and Ernest Ciardi will provide four full day hands-on workshops to Cook K-8 Center, Evergreen, Woodland, and Stillman Elementary Schools' teachers in Grades 3, 4, and 5 on tentative dates to be confirmed on Monday, March 29 and Tuesday, March 30, 2010. Through this series of workshops, teachers will be trained in areas such as creating practice NJASK writing prompts, poetry prompts, expository prompts, and in getting our students to use compositional risks to score higher on open-ended reading and writing sections. Hands-on activities include:

- Using concrete activities to master abstract/advanced skills
- Using picture books to teach figurative language
- Using everyday objects to teach figurative language

Michael Wojcik's leadership experience includes 39 years in public education and administrative experience including special education, guidance, scheduling child study team support services, state mandated testing training and curriculum and instruction. During his tenure as Assistant Superintendent of Curriculum and instruction for Hackensack Public Schools, he was responsible for implementing major educational reforms with the Hackensack School District resulting in national and state recognition. He successfully eliminated the "achievement gap" resulting in six of seven District schools making AYP with NCLB and three schools being removed from New Jersey Department of Education *Needs Improvement List*.

During Ernest Ciardi tenure as District Supervisor of Language Arts Literacy for West New York School District, he has presented workshops for grades K-12 demonstrating strategies to teach NJASK, HSPA skills and the New Jersey Core Curriculum Content Standards using classroom materials. In addition, he has served as a presenter at the *N.J. Federal Programs Administrators Conferences* for the past 11 years.

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**RESOLVED**, that the Plainfield Board of Education approves payment of a fee in the amount of \$1,500.00 to Ernest Ciardi for providing 2 full days of professional development and \$1,500.00 to Michael Wojcik for providing 2 full days of professional development on Monday, March 29 and Tuesday, March 30, 2010 (tentatively) for a *total* of \$3,000.00. The availability of funds for this item has been verified.

The total will be divided amongst the four schools and charged accordingly:

Cook K-8 Center

Cost: \$750.00

Account: 15-204-100101-500A-15-0000

Evergreen Elementary School

Cost: \$750.00

Account: 17 - 17GLPRFSVC - 350

Stillman Elementary School

Cost: \$750.00

Account: 15-000-240000-600A-20-0000

Woodland Elementary School

Cost: \$750.00

Account: 15-402-100000-500A-22-0000

**D. Early Childhood Five (5) Year Plan Submission**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in PPS.**

The Plainfield Public Schools is required to submit a five (5) year programmatic plan, along with a budget for the 2010-11 school year, to the New Jersey Department of Early Childhood Education. This plan outlines the operation of the Plainfield preschool program to meet the needs of its preschool population over the next few years.

The plan continues to incorporate the use of contracted community child care providers as well as in-district classrooms to provide universal preschool to Plainfield residents. The plan describes the continued use of approved curriculum and evaluation methods proved effective in current practice. The District continue to train both in-district and provider staff to maintain the highest possible level of appropriate classroom instruction. The plan also outlines strategies for outreach to the community and support for families of preschoolers.

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The 2010-11 budget submission is crafted to provide service to a total of 1,453 preschoolers. This will utilize the services of thirteen (13) contracted providers, including Head Start, and classrooms in three (3) in-district schools.

**RESOLVED**, that the Plainfield Board of Education approves the submission of the five (5) year programmatic plan, and the 2010-11 Budget for Early Childhood Education. This is annual funding from the New Jersey Department of Education for preschool services provided to three (3) and four (4) year olds. The FY 2010-11 funding request is \$18,499,776.00.

**E. Provision of Special Education Services**

The Superintendent of School recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To Improve the learning and academic performance of all students in PPS.**

N.J.S.A. 18A:46 requires Boards of Education to identify and provide for students with various disabilities, and certain students in this district have been so identified and require special education and related services.

**RESOLVED**, that the Plainfield Board of Education approves the following to be appointed as a Special Services Consultant/Provider for the Department of Special Education, Gifted and Psychological Services for the 2009–2010 school year at the respective compensation rates:

<u>CONSULTANT/PROVIDER</u>	<u>SERVICES PROVIDED</u>	<u>RATE OF SERVICE</u>
The School at Lighthouse	Tutoring Services (Education)	\$40.00/Hour

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**F. Submission of Grant Application – Union County Workforce Investment Board**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan Link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential as productive citizens. To this end, the Department of Student Intervention and Family Support Services (SIFSS) will apply for the Union County Workforce Investment Board (WIB) grant for summer funds.

The Union County Workforce Investment Board is committed to helping economically disadvantaged youth aged 14 through 21 to improve academic performance in school, access job training and higher education opportunities, gain the skills needed to progress in career goals and obtain employment.

The Student Intervention and Family Support Service Department through the School Based Youth Services Program will develop a proposal to give students the opportunity to develop appropriate skills necessary to be successful in the workplace. Funds requested for this WIB initiative \$84,023.00. There will be no additional expense to the district for this initiative.

**RESOLVED**, that the Plainfield Board of Education authorizes the Superintendent of Schools to submit the following grant application to support learning outcomes and increase grant revenue in the District.

<u>Funding Source</u>	<u>Program Description</u>	<u>Administrators Responsible</u>	<u>Amount</u>
Union County Workforce Investment Board	Summer enrichment in the areas of HSPA, Life Skills and job readiness	Anna Belin-Pyles, Director Stacy Greene, Coordinator	\$84,023.00



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**G. Rosetta Stone**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**Strategic Plan link:**

**Goal 1: Learning Outcomes**

**To improve the learning and academic performance of all students in all PPS.**

The Plainfield Board of Education is committed to ensuring that all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and life-long success.

A significant number of Plainfield Public Schools teachers at Hubbard Middle School require specialized and individualized support in enhancing and developing Spanish language skills in the area of listening, speaking, reading and writing. Rosetta Stone is a server-based software program which increases second language developmental skills. Rosetta Stone can be used as a professional development tool to allow teachers to work independently, building their basic speaking, listening comprehension, reading, and writing skills of the Spanish language. Rosetta Stone advances learners to the next level only when they achieve a pre-defined level of proficiency.

**RESOLVED**, that Plainfield the Board of Education approves the purchasing of twenty (20) licenses of the Spanish versions of the Rosetta Stone server-based language program for the amount of \$5,120.00. Availability of funds for this item has been verified and will be charged to account 15-240-100000-610A-23-0000.

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## **XVII. REPORT OF THE FINANCE COMMITTEE**

**Ms. Barksdale moved Finance as a Consent Agenda, second by Mr. Cox. The motion carried, on a roll-call vote with four members in favor of all, Mr. Cox in favor of all, but abstained on the check register (10177968). Mrs. Campbell and Mrs. Logan-Leach were opposed.**

### **A. Reports of the Board Secretary and Treasurer – January 2010**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

#### **RESOLUTION**

**To be in compliance with N.J.A.C. 6:23-2.2h and N.J.A.C. 6:23-211(c)3**

The Board Secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education.

The Treasurer of School Monies is required by statute to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts.

The Board Secretary's Report and the Report of the Treasurer of School Monies for the stated period were in agreement.

**RESOLVED**, that the Plainfield Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education certifies in accordance with N.J.A.C. 6:23-2.11(c)4 that sufficient funds are available to meet the District's financial obligations for the remainder of the year, and be it

**FURTHER RESOLVED**, that the Plainfield Board of Education directs the Superintendent to initiate whatever actions may be determined to be appropriate to comply with N.J.A.C. 6:23-2.11(c)41 and N.J.A.C. 6:23-2.11(b).

"The following minutes have not been approved by the Board and are therefore a mere recital of the actions taken by the Board at the listed meeting and are subject to modification and/or correction and approval by the Board at a later date."

Business Meeting  
(Finance)

March 16, 2010

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11, 16, 17) Current Expense	5,405,043.31	9,368,990.19	12,136,797.39
(12) Capital Outlay		120,067.10	-
(13) Special Schools		-	-
(15) Reform Schools	-	3,187,625.68	-
Capital Reserve			
(20) Special Revenue Fund	5,827,893.23	5,973,382.98	884,817.50
(40) Debt Service Fund	455,848.62	788,700.71	815,789.26
(60) Enterprise Fund	400,708.53	147,457.08	736,824.59
<b>TOTAL</b>	12,089,493.69	19,586,223.74	14,574,228.74

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Business Meeting  
(Finance)

March 16, 2010

**B. Payment of Bills — February 16 – March 11, 2010**

**Strategic Plan Link:**  
**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**The Board of Education has determined that the warrants presented for payment are in order.**

The Board Secretary presented certain warrants to the Board of Education with a recommendation they be paid, and pursuant to NJAC 6:20-2.13(d), the Board Secretary certifies that with respect to the payment of bills referenced below no budgetary line item account has been over expended in violation of NJAC6:20-2.13(a).

**RESOLVED**, that the following warrants be approved for payment, and that itemized lists of the warrants be filed with the minutes:

On the General Account 177902 – 178282 in the amount of	\$ 6,282,961.13
---	-----------------

On the Agency Account 130 119 – 122 4890 – 4921 in the amount of	\$ 3,961,906.98
--	-----------------

On the Food Service Account 100055 - 100059 in the amount of	\$ 543,196.41
--	---------------

IN THE GRAND TOTAL AMOUNT OF	\$10,788,064.52
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Business Meeting  
(Finance)

March 16, 2010

**C. 2009-10 Budget Transfers**

**Strategic Plan Link:**  
**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following 2010 Budget adjustments which reflect the appropriations sufficient to meet expenditures:

<b>BUDGET TRANSFERS - FUND 11, FUND 12 AND FUND 13</b>			
<b>February 1, 2010 to February 28, 2010</b>			
<b><u>ACCOUNT</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
11-1XX-100-XXX	Regular Programs - Instruction		
11-2XX-100-XXX 11-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
11-3XX-100-XXX	Vocational Programs - Local - Instruction		
11-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		10,000.00
11-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
11-000-100-XXX	Instruction		
11-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	4,990.00	
11-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
11-000-230-XXX	Support Services - General Administration		
11-000-240-XXX	Support Services - School Administration		
11-000-25X-XXX	Central Svcs & Admin Info Technology		
10-606	Increase in Maintenance Reserve		
11-000-26X-XXX	Operation and Maintenance of Plant Services	10,000.00	
11-000-270-XXX	Student Transportation Services		
10-605	Increase in Sale/Lease-Back Reserve		
11-000-290-XXX	Other Support Services		
11-XXX-XXX-2XX	Personal Services - Employee Benefits		
11-000-310-XXX	Food Services		

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Business Meeting  
(Finance – Transfers)

March 16, 2010

	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
12-XXX-XXX-73X	Equipment		4,990.00
12-XXX-4XX-XXX	Facilities Acquisition and Construction Services		
	<b>TOTAL CAPITAL OUTLAY</b>		
13-XXX-XXX-XXX	<b>TOTAL SPECIAL SCHOOLS</b>		
10-000-100-56X	Transfer of Funds to Charter Schools		
10-000-520-930	General Fund Contribution to Whole School Reform		
	<b>GENERAL FUND GRAND TOTAL</b>	14,990.00	14,990.00

<b>BUDGET TRANSFERS - FUND 15</b>			
<b>February 1, 2010 to February 28, 2010</b>			
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FROM</b>	<b>TO</b>
15-1XX-100-XXX	Regular Programs - Instruction	71,536.49	
15-2XX-100-XXX 15-000-216,217	Special Education, Basic Skills/Remedial and Bilingual - Instruction and Other Student Related and Extraordinary Support Services		
15-3XX-100-XXX	Vocational Programs - Local - Instruction		
15-4XX-100-XXX	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs -Instruct		4,816.00
15-800-330-XXX	Community Services Programs/Operations		
	<b>Undistributed Expenditures</b>		
15-000-100-XXX	Instruction		
15-000-211,213,218,219,222	Student Support Services - Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	4,854.58	
15-000-221,223	Improvement of Instruction Services and Instructional Staff Training Services		
15-000-230-XXX	Support Services - General Administration		
15-000-240-XXX	Support Services - School Administration		58,419.07
15-000-25X-XXX	Central Svcs & Admin Info Technology		
15-606	Increase in Maintenance Reserve		
15-000-26X-XXX	Operation and Maintenance of Plant Services		13,156.00
15-000-270-XXX	Student Transportation Services		
15-605	Increase in Sale/Lease-Back Reserve		
15-000-290-XXX	Other Support Services		
15-XXX-XXX-2XX	Personal Services - Employee Benefits		
15-000-310-XXX	Food Services		

"The following minutes have not been approved by the Board and are therefore a mere recital of the actions taken by the Board at the listed meeting and are subject to modification and/or correction and approval by the Board at a later date."

Business Meeting  
(Finance – Transfers)

March 16, 2010

	<b>TOTAL GENERAL CURRENT EXPENSE</b>		
	<b>Capital Outlay</b>		
15-604	Increase in Capital Reserve		
15-604	Interest Deposit to Capital Reserve		
15-XXX-XXX-73X	Equipment		
15-000-4XX-XXX	Facilities Acquisition and Construction Services		
15-000-4XX-931	Capital Reserve-Transfer to Capital Projects		
15-000-4XX-933	Capital Reserve-Transfer to Debt Service		
15-000-520-930	General Fund Contribution to Whole School Reform		
	<b>WHOLE SCHOOL REFORM GRAND TOTAL</b>	76,391.07	76,391.07

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Business Meeting  
(Finance)

March 16, 2010

**D. 2010-2011 Food Service Management Contract**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education entered into a Food Service Management Agreement with Sodexo Management, Inc. in the 2010-2011 school year, and

**WHEREAS**, NJSA 18A: 18A-42 provides the option for an addendum for renewal of the agreement between the Board and the Food Service Management Company for a one-year period, now therefore be it

**RESOLVED**, that the Plainfield Board of Education authorizes a renewal of its agreement with Sodexo Management, Inc. which guarantees an annual financial return to break-even for the 2010-2011 school year, and be it

**FURTHER RESOLVED** that the agreement shall include a management fee not to exceed \$153,035.82 in accordance with Sodexo's Request for Proposal, and an administrative fee not to exceed \$183,643.18 for the 2010-2011 contract year.

**E. Kitchen Equipment Service & Repairs Bid # 2010-17**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**WHEREAS**, the Plainfield Board of Education pursuant to N.J.S.A. 18A: 39-3 (et seq) advertised for sealed bids for Kitchen Equipment Service & Repairs on March 1, 2010 and

**WHEREAS**, in accordance with the advertisement bids will be received, publicly opened and read aloud at the Board of Education Office on March 12, 2010 at 10:00am.

**NO BIDS WERE RECEIVED**



"The following minutes have not been approved by the Board and are therefore a mere recital of the actions taken by the Board at the listed meeting and are subject to modification and/or correction and approval by the Board at a later date."

Business Meeting  
(Finance)

March 16, 2010

**F. Educational Data Awarded Bids**

**Strategic Plan Link:**

**Goal 3: Business Practices**

**To improve the overall efficiency and effectiveness of business operations.**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

The Plainfield Board of Education currently participates in the Ed Data Cooperative Purchasing Program. As part of this program, the ESC of Morris County has advertised and awarded bids for a variety of supplies for FY10.

**RESOLVED**, that the Plainfield Board of Education approves the use of the following vendors awarded bids by the ESC of Morris County.

Bid opening dates were either September 12, 2008 or February 24, 2009.

(1) Athletic Supplies

<u>Vendor</u>	<u>Amount Awarded</u>
Adolph Kiefer & Assoc.	\$132.93
Anaconda Sports, Inc.	\$3,204.75
Bethlehem Sporting Goods	\$2,033.40
Cannon Sports, Inc.	\$243.93
Efinger Sporting Goods	\$7,045.14
Fromuth Tennis	\$628.00
Henry Schein, Inc.	\$5,524.31
Leisure Sporting Goods	\$12,352.64
Metro Swim Shop	\$5,012.25
Metuchen Center, Inc.	\$2,142.40
M-F Athletic Co., Inc.	\$1,182.90
Passon's Sports/Sports Supply	\$2,197.18
R&R Trophy & Sporting Goods	\$2,462.90
Riddlell/All American	\$2,392.00
Sportsman's	\$3,370.14
Triple Crown Sports, Inc.	\$7,676.55
Uniforms For All Sports, Inc.	\$2,374.00
Varsity Spirit Fashions	\$5,625.90
Winning Teams By Nissel, LLC	\$379.00

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Business Meeting  
(Finance – Ed. Data Awarded Bids)

March 16, 2010

Bid opening dates were either August 14, 2008 or February 12, 2009.

(2) Classroom Seating

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$7,056.03

(3) Early Childhood/Kindergarten

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$22,565.42
Mail Direct Office Solutions	\$4,763.00

(4) Classroom Tables

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$1,240.18
General Office Environments	\$1,577.80
Dean Scientific's, Inc.	\$1,522.00
Able Office Products	\$13,810.00
Mail Direct Office Solutions	\$599.00

(5) Bulletin, Tack Boards, White Marker Boards

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$21,771.59
Farley Sales Installations	\$1,205.80
Shiffler Equipment Sales, Inc.	\$9,428.72

(6) Computer Tables

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$17,092.45
Troxell Communications	\$446.30
Dean Scientific's, Inc.	\$7,922.00

(7) Computer Carts

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$1,356.70
Troxell Communications	\$1,583.50
Mail Direct Office Solutions	\$727.56

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Business Meeting  
(Finance – Ed. Data Awarded Bids)

March 16, 2010

(8) File Cabinets/Teacher Desks

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$1887.35
General office Environments	\$14,441.53
Mail Direct Office Solutions	\$151.00

(9) Library Furniture

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$4,340.60
General Office Environments	\$539.00
Dean Scientific's Inc.	\$374.00

(10) Maps/Globes

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$2,942.32
Valiant IMC	\$8,145.35

(11) A/V Equipment/Carts

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$5,578.36
Valiant IMC	\$3,812.88
Troxell Communications	\$11,223.43

(12) Science Furniture

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$26,258.38
General Office Environments	\$3,286.43
Mail Direct Office Solutions	\$16.00

(13) Cafeteria Tables

<u>Vendor</u>	<u>Amount Awarded</u>
Hertz Furniture Systems	\$22,007.04
General Office Environments	\$987.84
Corporate Express	\$1,907.00
Dean Scientific's, Inc.	\$3,219.00
Able Office Products	\$30,378.00

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Business Meeting  
(Finance – Ed. Data Awarded Bids)

March 16, 2010

Bid opening dates were either February 8, 2008 or September 12, 2008.

(14) Locker Repair

<u>Vendor</u>		<u>Amount Awarded</u>
The Locker Man	Foreman	\$45/hour
	Technician	\$41/hour
	Markup on Materials	10%

Bid opening dates were either August 15, 2008 or February 16, 2009.

(15) Copy Duplicator Paper

<u>Vendor</u>	<u>Amount Awarded</u>
Ricoh Corporation	\$675,828.81

(16) Office/Computer Supplies

<u>Vendor</u>	<u>Amount Awarded</u>
Corporate Express	\$3,099,466.72

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Business Meeting  
(Finance)

March 16, 2010

**G. Approval of Environmental Remediation Plans**

**Strategic Plan Link:**

**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of district and school operations**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTIONS**

**(1) Emerson Elementary School**

**WHEREAS**, Plainfield Public School District has selected a site at Block 413, Lots 2, 3, 4, 5 and 12 in Plainfield, New Jersey for the construction of Emerson ES Parking and Playground; and

**WHEREAS**, this site has been thoroughly investigated for the presence of recognized environmental concerns by CMX Inc. of Manalapan, NJ, under contract to the New Jersey Schools Development Authority (NJSDA); and

**WHEREAS**, a portion of the site (Lot 2) is underlain by "Historic Fill", which contains low levels of polycyclic aromatic hydrocarbons (PAHs) in excess of New Jersey Department of Environmental Protection's (NJDEP) residential direct contact soil remediation standards; and

**WHEREAS**, the presence of these low level PAHs in the soil require the construction of an Engineering Control to eliminate direct contact exposure to meet NJDEP requirements;

**WHEREAS**, the presence of these low level PAHs in the soil requires the execution of an Institutional Control in the form of a notice to the property deed that depicts the Engineering Control, and defines the obligations of the District to periodically inspect, maintain, and report to the NJDEP on a biennial basis that the Engineering Control remains intact..

**WHEREAS** the construction of the aforementioned Engineering Controls (decorative concrete paving) are included in the design as a precaution, and that the school will be protective of the health of the faculty, the staff, the students, and residents of our community; and

**WHEREAS**, the NJDEP has stated that to obtain a No Further Action (NFA) letter from NJDEP for the site, which is needed in order to obtain a Certificate of Occupancy (CO) from the New Jersey Department of Community Affairs, the following actions are required:

1. An Engineering Control (decorative concrete paving) was installed to eliminate direct contact with soil that is found to contain pollutants in excess of NJDEPs Residential Direct Contact Soil Remediation Standards;
2. An Institutional Control in the form of a Deed Notice must be prepared and executed for the site; and

"The following minutes have not been approved by the Board and are therefore a mere recital of the actions taken by the Board at the listed meeting and are subject to modification and/or correction and approval by the Board at a later date."

Business Meeting  
(Finance – Environmental Remediation Plan)

March 16, 2010

3. Plainfield School District must adopt a Resolution indicating its intention to assume the long term stewardship obligations specified in the Deed Notice.

**THEREFORE, BE IT RESOLVED** by the Plainfield School District that it:

1. Acknowledges and accepts that an Engineering Control was successfully implemented as part of the environmental cleanup for the site; and
2. Acknowledges and accepts the responsibilities and long term environmental stewardship obligations of the Institutional Control for inspection, maintenance and reporting associated with the Engineering Control as required by the Laws of the State of New Jersey.

(2) **Clinton Elementary School**

**WHEREAS**, Plainfield Public School District has selected a site at Block 134, Lots 8-11, and Lots 13-15 in Plainfield, New Jersey for the construction of Clinton ES Parking and Playground; and

**WHEREAS**, this site has been thoroughly investigated for the presence of recognized environmental concerns by Whitman Companies of East Brunswick, NJ, under contract to the New Jersey Schools Development Authority (NJSDA); and

**WHEREAS**, a portion of the site (Lot 8-11) is underlain by "Historic Fill", which contains low levels of polycyclic aromatic hydrocarbons (PAH) in excess of New Jersey Department of Environmental Protection's (NJDEP) residential direct contact soil remediation standards; and

**WHEREAS**, the presence of these low level PAHs in the soil require the construction of an Engineering Control to eliminate direct contact exposure to meet NJDEP requirements;

**WHEREAS**, the presence of these low level PAHs in the soil requires the execution of an Institutional Control in the form of a notice to the property deed that depicts the Engineering Control, and defines the obligations of the District to periodically inspect, maintain, and report to the NJDEP on a biennial basis that the Engineering Control remains intact..

**WHEREAS** the construction of the aforementioned Engineering Controls are included in the design as a precaution, and that will be protective of the health of the faculty, the staff, the students, and residents of our community; and

**WHEREAS**, the NJDEP has stated that to obtain a No Further Action (NFA) letter from NJDEP for the site, which is needed in order to obtain a Certificate of Occupancy (CO) from the New Jersey Department of Community Affairs, the following actions are required:

"The following minutes have not been approved by the Board and are therefore a mere recital of the actions taken by the Board at the listed meeting and are subject to modification and/or correction and approval by the Board at a later date."

Business Meeting  
(Finance – Environmental Remediation Plan)

March 16, 2010

1. An Engineering Control was installed to eliminate direct contact with soil that is found to contain pollutants in excess of NJDEPs Residential Direct Contact Soil Remediation Standards;;
2. An Institutional Control in the form of a Deed Notice must be prepared and executed for the site; and
3. Plainfield School District must adopt a Resolution indicating its intention to assume the long term stewardship obligations specified in the Deed Notice.

**THEREFORE, BE IT RESOLVED** by the Plainfield School District that it:

1. Acknowledges and accepts that an Engineering Control was successfully implemented as part of the environmental cleanup for the site; and
2. Acknowledges and accepts the responsibilities and long term environmental stewardship obligations of the Institutional Control for inspection, maintenance and reporting associated with the Engineering Control as required by the Laws of the State of New Jersey.

**H. Appointment of Auditors**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

N.J.S.A. 18A-23-1 requires "the board of education of every school district to cause and audit of the district's accounts and financial transactions to be made by a public school accountant," and

The Plainfield Board of Education has used the accounting firm of Lerch, Vinci & Higgins of Fair Lawn, NJ in previous years, and wishes to continue their services for the FY10 audit, not to exceed \$56,000.00, and be it

**RESOLVED**, that the Plainfield Board of Education authorizes additional financial services during the fiscal year at the following rates:

Partners	\$140 – \$170 per hour
Managers	\$100 – \$125 per hour
Senior Accountants/Supervisors	\$ 80 – \$100 per hour
Staff Accountants	\$ 70 – \$ 80 per hour
Other Personnel	\$ 45 per hour

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Business Meeting  
(Finance)

March 16, 2010

**I. ARRA FUNDING SOURCE FOR CERTIFIED PERSONNEL**

**Strategic Plan Link:**  
**Goal 3: Business Operations**

**To improve the overall efficiency and effectiveness of district and school operations**

The Superintendent of Schools recommends, and I so move, adoption of the following:

**RESOLUTION**

**RESOLVED**, that the Plainfield Board of Education approves the following FY 2010 IDEA ARRA funding source for certificated personnel listed below, for the 2009-2010 school year:

Norris Dow (Teacher)	\$70,470	20-465-100000-101A-32-0000
Beth Klee (Teacher)	\$53,170	20-460-100000-101A-52-0000
Takia Logan (Teacher)	\$62,560	20-465-100000-101A-32-0000
Caleb Moutui (Teacher)	\$70,790	20-460-100000-101A-52-0000
Theodora Murphy (Teacher)	\$50,662	20-460-100000-101A-52-0000
Jerald Williams (Teacher)	\$81,500	20-460-100000-101A-52-0000
Douglas Way (Teacher Assistant)	\$23,922	20-460-100000-101A-52-0000
Ashley Taylor (Teacher Assistant)	\$23,922	20-460-100000-101A-52-0000
Mauri Horton (Teacher Assistant.)	\$23,922	20-460-100000-101A-52-0000
Amelia Betancourt (Teacher Assistant)	\$23,922	20-460-100000-101A-52-0000



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Business Meeting  
(Finance)

March 16, 2010

**J. Adoption of Revised 2009-2010 District Calendar**

The 2009-2010 School Calendar for the Plainfield Public Schools included 2 days in the event there was a need to close schools. As a result of the weather conditions resulting from several severe winter storms, district offices and schools were closed on February 10-11, 2010 and Friday, February 26, 2010. As a result, the Plainfield Public Schools exceeded the amount of days include in the 2009-2010 School Calendar for such use. State law requires students to be in attendance in school for a minimum of 180 days. In order to comply with the applicable laws and statues, the Plainfield Public Schools will be required to extend the 2009-2010 school year by an additional day. Consultation was had with parent, teacher, principal, and support staff representatives in which a unanimous recommendation was made to meet the State requirement by extending the school year by one day on June 21, 2010.

**RESOLVED**, that the Plainfield Board of Education approves the addition of 1 school day for the 2009-2010 school year which will be held on Monday, June 21, 2010 in order to comply with State law requiring a minimum of 180 days of school.

"The following minutes have not been approved by the Board and are therefore a mere recital of the actions taken by the Board at the listed meeting and are subject to modification and/or correction and approval by the Board at a later date."

Business Meeting

March 16, 2010

## **XVIII. REPORT OF THE POLICY COMMITTEE**

### **A. Adoption of Policies – First Reading**

The following is recommended for adoption, moved by Mr. Cathcart and seconded by Mr. Cox:

#### **RESOLUTION**

**WHEREAS**, the Plainfield Board of Education has reviewed the policies listed below and finds them acceptable for the management and operation of the Plainfield Public Schools, and

**WHEREAS**, the Plainfield Board of Education now finds it necessary that these policies be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **first reading**, the following policies that will be available for public inspection and comment, with final Board adoption anticipated at next month's scheduled business meeting:

<b><u>Policy Number</u></b>	<b><u>Title</u></b>
3327	Vendors
3516	Safety
4111/4211 Regulation	Recruitment, Selection & Hiring
4112.8, 4212.8	Nepotism
4211	Recruitment, Selection & Hiring
5131	Conduct/Discipline
5141	Health
5141.20	Food Allergies
6114	Emergencies & Disaster Preparedness

The motion carried, on a roll-call vote, with five members in favor and Mrs. Logan-Leach and Mrs. Campbell were opposed.

"The following minutes have not been approved by the Board and are therefore a mere recital of the actions taken by the Board at the listed meeting and are subject to modification and/or correction and approval by the Board at a later date."

Business Meeting  
(Policy)

March 16, 2010

**B. Adoption of Policy – Second Reading**

The Board of Education finds it necessary that this policy be implemented for the management and operation of the Plainfield Public Schools; therefore the following is recommended for adoption, moved by Mr. Cathcart and seconded by Mr. Cox:

The Board of Education has reviewed the policy listed below and finds it acceptable for the management and operation of the Plainfield Public Schools, and

The Board of Education now finds it necessary that this policy be implemented, now therefore be it

**RESOLVED**, that the Plainfield Board of Education approves, on **second reading**, the following policy:

**Policy Number**  
4111

**Title**  
Recruitment, Selection and Hiring

The motion carried, on a roll-call vote, with five members in favor with Mrs. Logan-Leach abstaining and Mrs. Campbell was opposed.

Mr. Cox moved, seconded by Mr. Cathcart and unanimously approved by the Board, to adjourn the meeting at 8:50 p.m.

Recorded by:

Gary L. Ottmann, Board Secretary  
GLO/bsc