

GENESIS GRADEBOOK: Column Headers

Decoding Column Headers

Gradebook → Class Rosters → Marking Period [mp#]

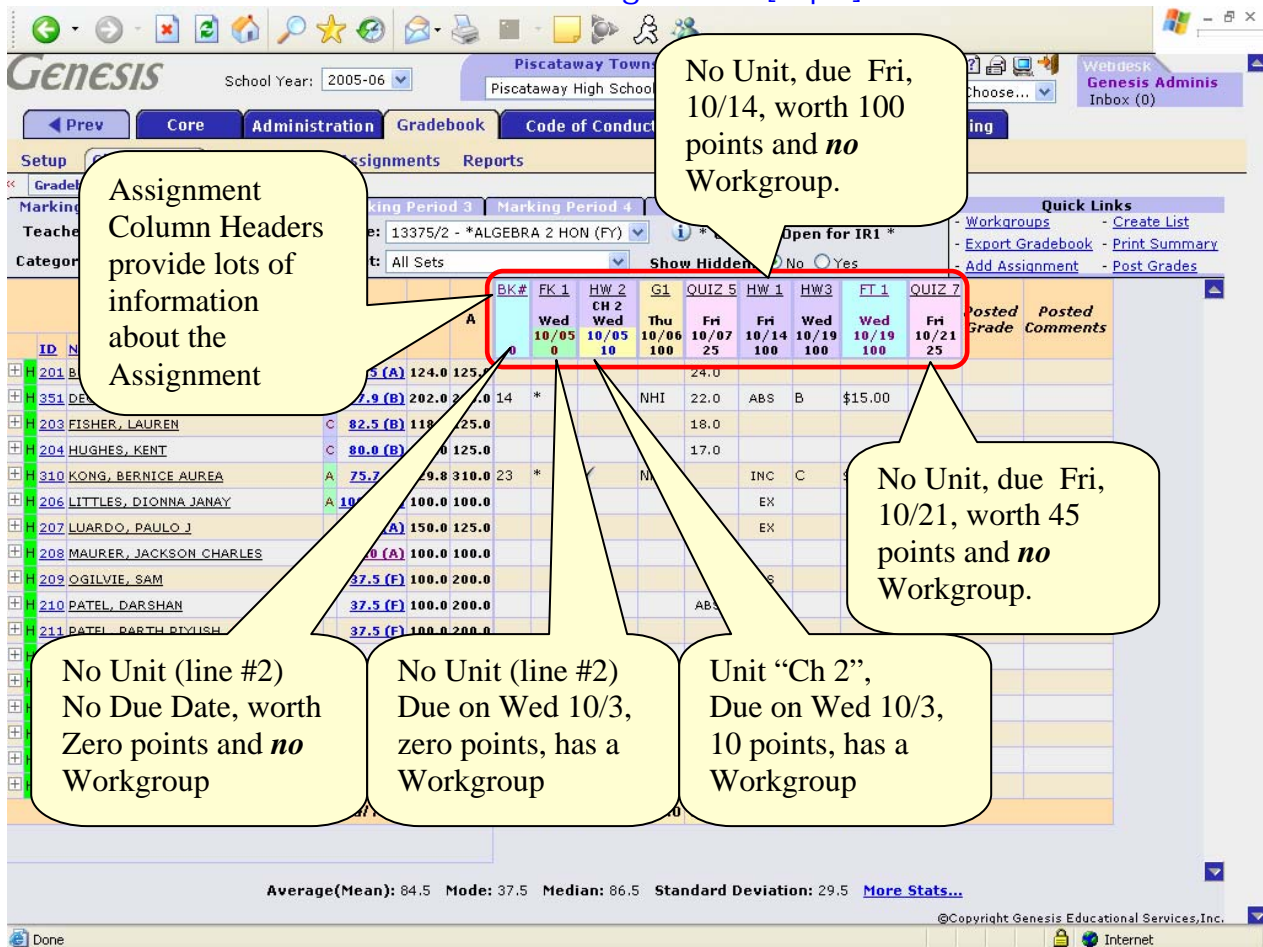


Figure 1 – Gradebook Class Rosters Marking Period Screen

Decoding Column Headers

The Assignment Column Headers contain 5 lines of information.

- Column Header – The abbreviation that identifies the Assignment
- Set Column Header – This is blank if the Assignment has no Set linked to it.
- Due Date/Day of Week and Schedule Cycle Day, if using Schedule Cycles
- Due Date in mm/dd format
- Maximum Possible Points or UG for “ungraded Assignment”

Color Coding

Column header are also color coded for both the Assignment's Category and the Assignment's Workgroup association (if there is a Workgroup association).

- The top 3 lines of the Column Header are color coded for the Assignment's Category. Set the color scheme for the various Categories (e.g. Homework, Quizzes) on the [Gradebook→Profiles→Modify Profile→Categories](#) edit screens.
- The bottom 2 lines of the Column Header are color coded for the Assignment's Workgroup association. If the Assignment is not assigned to a Workgroup, the bottom two lines are also displayed in the Category's color scheme (only a single color scheme is used for all five lines).
- Color codes are listed on the *Color Codes Chart* available in the How Do I? drop down at the upper right of the screen.

What do Blank Lines in the Column Header mean?

All Assignments must have a Column Header field and they all have maximum points. However, Assignments need not have due dates and they need not be linked with a Set.

- If an Assignment has no, due date the day-of-week and date fields are blank.
- If an Assignment is not linked with a Set, the Set line is blank.

COLUMN HEADER TIPS

TIP: Make your Column Headers unique. Column Headers are used to select Assignments for Reports, on the [Gradebook→Reports](#) screen. Make your Column Headers easy to remember.

TIP: Column Headers control the width of each column. For thin columns make your Column Headers narrow (e.g. "HW 1"). For thicker columns make your Column Headers wider (e.g. "Homework 1").

Schedule Cycle in the Column Header

A *Color Codes Chart* is found in the *How Do I?* drop down box.

If your school uses a *Schedule Cycle* scheme (Days A, B, ... or 1, 2, ...) instead of days of the week, both weekday and cycle day are displayed in the header. E.g. "Wed - A", "Fri - B"...

ID	Name	G	MP2 Calc. Grade	1W 2	QUIZ 1	HW 3	HW 4	HW 5	HW 6	QUIZ 2	BK #	HW 7	HW 8	QUIZ 3	HW 9	HW 10
				ed - D 1/16	Fri - B 11/18	Mon - C 11/21	Wed - A 11/23	Mon - B 11/28	Wed - D 11/30	Fri - B 12/02	Fri - B 12/02	Mon - C 12/05	Wed - A 12/07	Fri - C 12/09	Mon - D 12/12	Wed - B 12/14
H 201	BIJOU, JOBED MICHAEL	A	NG													
H 202	CANALES, LUIS EDGARDO	B	NG													
H 203	CEJA, BRUCE	C	NG													
H 204	FITCHETT, MAURICA ANTONET	D	NG													
H 205	FLORES, LIBET DAISY	D	NG													
H 206	GABRIEL, SABRINA		NG													
H 207	HERNE, SUJATHA SONI		NG													
H 208	KIM, JOHN		NG													
H 209	MARTIN, ANTHONY LAVONN		NG													
H 210	MCGARTY, JAMES PATRICK JR		NG													
H 211	OSEGUEDA, SANTIAGO ALEXAN		NG													
H 212	PALMA, MAKEDA CAMMILE		NG													
H 213	PAMPOUKIDIS, THEOCHARIS H		NG													
H 214	PARKER, MARA LEE		NG													
H 215	PICCIRILLO JR, JAMES MICH		NG													
H 216	RICHEME, SHAMENSHOW JENNI		NG													
H 217	ROSSETTI, NICOLE		NG													
H 218	RUDOLF, DAVID HARRISON		NG													
H 221	SERASIS, NICHOLAS CONSTAN		NG													
H 222	SIERRA, JEFFREY		NG													

Average(Mean): ? Mode: None Median: 0.0 Standard Deviation: 0.0 [More Stats...](#)

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Figure 2 - Column Header Example with Schedule Cycle Days Shown